

Intergovernmental Cooperation Authority for Harrisburg

Minutes of the Governing Board

Regular Meeting

March 23, 2022

Temple University Harrisburg, Strawberry Square, Harrisburg PA

hbgica.org

Members in Attendance	Ms. Audry Carter Mr. Douglas Hill Ms. Karla Hodge Ms. Kathy Speaker MacNett Mr. H. Ralph Vartan	A Quorum Was Recognized
Ex-Officio Members in Attendance	Mr. Mark Ryan Office of the Budget	
In Attendance	Ms. Anna Marie Sossong Independent Counsel Mr. Jeffrey Stonehill Authority Manager	
Meeting Begins		4:01 p.m.
Welcome by Audry Carter, Chair	Ms. Carter mentioned that both Mr. Hartman and Ms. Kelley, from the City of Harrisburg, will not be available until at least 4:30 p.m., and therefore there were going to be some changes to the agenda. She went on to introduce Mr. Matt Maisel, Director of Communications, City of Harrisburg.	
Approval of the minutes of February 23, 2022	Ms. Carter asked for a motion to approve the minutes. A motion to approve by Mr. Hill. A second by Ms. Hodge. The motion passes.	Approved 5-0
Authority Manager's Report	Mr. Stonehill presented the bills paid report through March 23, 2022.	
Update on Section 203 Annual Report	Ms. Carter reminded the Board that the Section 203 Annual Report is due by the end of April to the Governor and certain members of the General Assembly. She said that Jeffrey will be preparing a draft document and she anticipates approving it for submission at the April Board meeting.	
Update on the Intergovernmental Cooperation Agreement	Ms. Sossong gave an update to the Board regarding ongoing litigation between the	

	<p>City of Harrisburg related to the incinerator financing, and noted the impact this litigation is having on approving the Intergovernmental Cooperation Agreement between the City and the ICA.</p> <p>She had spoken to attorney Shawn Smith at the Pennsylvania Department of Community and Economic Development this week in addition to discussing the matter with the City Solicitor, Neil Grover in the past.</p> <p>Ms. Sossong related a conversation that she had with Chuck Zwally, Special Counsel to Dauphin County, on the incinerator litigation.</p> <p>Ms. Carter pledged that the Board would do anything possible to facilitate a resolution to these issues.</p> <p>Ms. Speaker MacNett added her concerns regarding the OPEB Trust. Mr. Vartan concurred it was a part of the Harrisburg Strong Plan and Act 124.</p>	
Update on Mr. Hartman and Ms. Kelley	Ms. Carter announced that they would be unable to attend today's meeting.	
Communication Strategy for the City of Harrisburg	<p>Ms. Carter asked Mr. Maisel to give some background on his career and experience as well as some information on the communication strategy for the City of Harrisburg.</p> <p>Mr. Maisel said he is primarily a communicator and a storyteller.</p> <p>Ms. Carter discussed the use of Facebook.</p> <p>Ms. Speaker MacNett talked about police communications.</p> <p>Mr. Stonehill asked about broadcasting ICA Board meetings on Channel 20 WHBG which Mr. Maisal agreed should be possible.</p>	

<p>Approval of Extension of Request to Extend Deadline for Submission of the Mayor’s Five-Year Financial Plan</p>	<p>Ms. Carter reminded the Board that the previously agreed upon deadline for submission of the Mayor’s Five-Year Financial Plan update would be April 30, 2022. In correspondence received by the Board, the Mayor requested an extension because of working on the revised 2022 budget at the beginning of her new administration. The request is to move the deadline to June 30, 2022.</p> <p>The request is enclosed as appendix.</p> <p>Mr. Vartan commented that the 2022 budget was not drastically different from the current Five-Year Plan still in effect.</p> <p>Mr. Hill concurred.</p> <p>A motion to approve the request by Ms. Speaker MacNett. A second by Mr. Vartan. The motion passes.</p>	<p>A motion to extend the 2022 deadline for submission of the Mayor’s Five-Year Financial Plan from April 30, 2022, to June 30, 2022; Motion approved 5-0.</p>
<p>Other Business</p>	<p>Mr. Stonehill reminded the Board that the next meeting would be on April 27, 2022, in the large conference room at Pursuit Co-Working, 922 N. Third Street.</p>	
<p>Adjourn meeting at 4:34 p.m.</p>	<p>Motion by Mr. Hill. Second by Ms. Speaker MacNett.</p>	<p>Approved 5-0</p>

Respectfully submitted:



Jeffrey M. Stonehill, Authority Manager

Summary of Bills Paid – Intergovernmental Cooperation Authority for Harrisburg

Report – March 23, 2022

- Digital Ocean \$10.60 March 1, 2022
Website software licenses
- Digital Ocean \$5.72 March 1, 2022
Web Host
- Startup Harrisburg \$95.00 March 1, 2022
Virtual Office Monthly Subscription
- PA Media Group \$130.09 March 15, 2022
Legal Advertisements
- Johnson & Duffie \$910.00 March 23, 2022
Independent General Counsel
- MESH PA LLC \$4,200.00 March 23, 2022
Authority Manager

Starting balance: \$145,821.21

Ending balance: \$140,469.80

- Interest earnings Y-T-D \$5.12
- Fees Y-T-D \$0



Office of Mayor Wanda R.D. Williams
MLK Government Center
10 N. Second St.
Harrisburg, PA 17101

March 21, 2022

Ms. Audry Carter
The Intergovernmental Cooperation Authority
For Harrisburg
2205 Forest Hills Drive # 10
Harrisburg, PA 17112

Dear Ms. Carter:

In accordance with the Intergovernmental Cooperation Authorities Act for Cities of the Third Class ("Act 124"), the City and the Board had established an agreed annual deadline of April 30 for the submission of the updated Five-Year Financial Plan required under Section 209(e)(2). In addition, Act 124 provides under Section 209 (i) that when City Administration's change, the new Mayor must accept the current Plan or propose revisions to last approved Five Year Plan within 90 days of assuming office.

The City requests an extension to submit the annual update until June 30, 2022, and your agreement to allow the revised plan to also serve as the required revision under Section 209(i).

As you are aware, the 2022 Amended Annual Budget was approved by City Council on February 15. Immediately after approval, the City commenced the initial public presentations on possible uses of America Rescue Plan Act (ARPA) dollars. The annual revision to the Five Year Plan will need to address both the new Budget and anticipated ARPA fund uses.

Thank you in advance for considering my request and I look forward to working with the Board in the future.

Sincerely,

Honorable Wanda R.D. Williams,
Mayor of the City of Harrisburg



The Intergovernmental Cooperation Authority
for Harrisburg
922 N. 3rd Street
Harrisburg, PA 17102

March 24, 2022

Mayor Wanda Williams
City of Harrisburg
Rev. Dr. Martin Luther King Jr. City Government Center
10 N. Second Street
Harrisburg, PA 17101

Dear Mayor Williams:

On Wednesday, March 23, 2022, the Board of the Intergovernmental Cooperation Authority for Harrisburg received your request that the annual update to the Mayor's Five-Year Financial Plan, pursuant to Section 210 of Act 124 of 2018, *the Intergovernmental Cooperation Authorities Act for Cities of the Third Class*, be delayed until June 30, 2022. As you know, by previous action of the Board, the annual submission deadline for a revision was moved from being contemporaneous with the submission of the annual budget to April 30 of each year.

Our response to your request comes in two parts:

1. The Authority approves your request for a one-time extension of the submission deadline from April 30, 2022 to June 30, 2022; and
2. The Authority endorses the request of the Director of Finance to have Authority Manager Jeffrey Stonehill collaborate in the development of this year's submission.

We look forward to our future cooperation and communication. Please let me know if you have any questions.

Sincerely,

Audry Carter
Chair

c.c. Authority Members
Neil Grover, City Solicitor