

Intergovernmental Cooperation Authority for Harrisburg
Minutes of the Governing Board Meeting
January 22, 2020
Temple University Harrisburg, 234 Strawberry Square
Harrisburg, Pennsylvania 17201
hbgica.org

Members Present	Ms. Audry Carter, Mr. Douglas Hill, Ms. Kathy Speaker MacNett, Ms. Tina Nixon, and Mr. H. Ralph Vartan	
Ex-Officio Members Present	Mr. Bruce Weber and Mr. John Raymond	
Staff Present	Jeff Engle, Esq., Independent General Counsel, and Mr. Jeffrey Stonehill, Authority Manager	
Call to Order	Ms. Carter called the meeting to order at 4:01 p.m.	
Approval of December 18, 2019 Minutes	Mr. Stonehill presented the Minutes, which had been reviewed by Ms. Nixon, the Secretary/Treasurer; on a motion to approve by Ms. MacNett, seconded by Mr. Vartan.	Minutes; approved 5-0
Review of Bills Paid	Mr. Stonehill reviewed the bills paid since the last regular meeting of the Authority and presented the balance from the Authority checking account. Mr. Stonehill indicated that the Year Two allocation from the Pennsylvania Department of Community and Economic Development had been deposited.	
Report of the Chairperson	<p>Ms. Carter summarized the items that had been approved at the December Authority meeting. Ms. Carter noted that correspondence was sent to Mayor Papenfuse after the December Authority meeting. She added that the Authority hopes to collaborate with the Mayor earlier and more often on the development of the 2021 Budget. Finally, she stressed that community and economic development remain a priority to the Authority.</p> <p>Ms. Carter stated that the Authority received the fourth quarter report from the Act 47 Coordinator, Marita Kelley. Despite the fact that PA DCED has cancelled all contracts related to the recovery team, Marita continues her work. The report recognized the forward movement of the City.</p> <p>The Authority continues to work on the spring projects: an economic development conference and Authority “listening sessions.” In addition, the Authority members have been meeting with and engaging important stakeholders who will join with the Authority as allies to assist the City of Harrisburg as the Authority moves forward.</p> <p>Ms. Carter noted that the Authority has not met any stakeholder who is not willing to jump in and help.</p>	

	<p>Ms. Carter provided an update on the status of the Intergovernmental Cooperation Agreement. She noted that the City delivered a draft of an agreement on January 14, 2020. This was in response to a draft that the Authority had delivered to the City on August 26, 2019. Ms. Carter indicated that the Authority will communicate a response to the City by Friday, January 31, 2020. The hope is to receive a reply from the City by Friday, February 14, 2020.</p> <p>Ms. Carter indicated that she hoped to then schedule a joint session including attorneys and leadership to create a final document. This schedule would put final ratification on track for the February 26, 2020, meeting of the Authority.</p>	
<p>Presentation by Ms. Shelia Dow-Ford from Impact Harrisburg</p>	<p>Ms. Carter introduced Shelia Dow-Ford, Executive Director of Impact Harrisburg. She noted that Authority Member Douglas Hill serves as the Vice-Chair of the Board of Impact Harrisburg. City Solicitor Neil Grover serves as the Chair.</p> <p>Ms. Carter noted that the Impact Harrisburg Mission Statement mirrors the priorities of the Authority: “We provide grants for City economic development and infrastructure projects that bolster Harrisburg’s tax base, provide jobs for City residents and positively improve the operational efficiency of the City.”</p> <p>Ms. Dow-Ford joined the Authority on the dais and distributed a presentation to the Authority.</p> <p>Ms. Dow-Ford noted the Authority has stated priorities: “Sound financial management and reporting, community and economic development, and operational excellence.” She noted that they dovetail very neatly with the mission, vision, and goals of Impact Harrisburg.</p> <p>Ms. Dow-Ford reviewed the names and positions of the Impact Harrisburg Board of Directors.</p> <p>Ms. Dow-Ford noted that Impact Harrisburg was established under the Harrisburg Strong Plan to help develop economic development opportunities. The original available resources provided was approximately \$12.3 million through the parking transaction as a part of the Act 47 plan.</p> <p>Ms. Dow-Ford reviewed some of the projects associated with the \$9.9 million disbursed to about 14 projects of which almost 10 projects are complete.</p>	

	<p>All projects fall into two categories: infrastructure and economic development.</p> <p>Ms. Dow-Ford noted that Impact Harrisburg utilized two consultants, Mr. Larry Segal, a former DCED employee, and Milligan and Company from Philadelphia.</p> <p>Ms. Tina Nixon asked about a specific project and about entrepreneurial education programs.</p> <p>Mr. Ralph Vartan asked about funding and working with Harrisburg’s priorities. He asked if the ICA could work in support of programs and partnerships.</p> <p>Ms. Kathy MacNett asked about the remaining funds and Impact Harrisburg’s next steps.</p>	
<p>Comments from Mr. Bruce Weber</p>	<p>Mr. Weber announced that the City of Harrisburg has selected a new auditor. He noted that a request for proposals was undertaken and that the transition will be challenging.</p>	
<p>Comments from Mayor Eric Papenfuse</p>	<p>Mayor Papenfuse stated that, on behalf of the City, he wished to respectfully, but strongly, object to the Board’s interpretation that certain Board members should be excluded from Executive Sessions. The City believes this is contrary to the Act, which established the ICA. He added that it is clear to the City that ex-officio board members are entitled to the same rights and responsibilities as any other board member. It is the intent of the act that ex-officio board members participate because, especially at this juncture, it would be valuable to the Authority, as we are working on the Intergovernmental Cooperation Agreement. A framework that excludes them is wrong and sets up an oppositional framework rather than a collaborative framework. The decision to exclude ex-officio board members has been a repeated decision and the Mayor wanted to lodge that objection publicly.</p> <p>Ms. Carter thanked the Mayor for his comments.</p>	
<p>Public Comments</p>	<p>Eric Epstein strongly supports the Mayor’s comments. He requested name cards.</p> <p>He asked if Mr. Schankweiler was replaced. Ms. Carter responded that Mr. Hill replaced him.</p> <p>Mr. Epstein asked Ms. Dow-Ford about a blighted property program. Mr. Epstein asked Jeff Engle if there would be outside counsel for any litigation.</p>	

	Ms. MacNett said that would be discussed in Executive Session and is therefore premature.	
Adjournment	Motion by Ms. Nixon, seconded by Mr. Hill	Meeting adjourned at 5:06 p.m.
Next meeting	The next regular meeting of the Intergovernmental Cooperation Authority for Harrisburg shall be on Wednesday, March 25, 2020, at 4:00 p.m. at Temple University Harrisburg, 234 Strawberry Square, Lecture Hall, Room 246/248, Harrisburg, Pennsylvania 17201.	

Respectfully submitted,



Jeffrey Stonehill, Authority Manager

ICA for Harrisburg

APPENDIX DOCUMENT

IMPACT HARRISBURG

PRESENTATION TO THE INTERGOVERNMENTAL
COOPERATION AUTHORITY

WEDNESDAY, JANUARY 22, 2020

.....IH.....

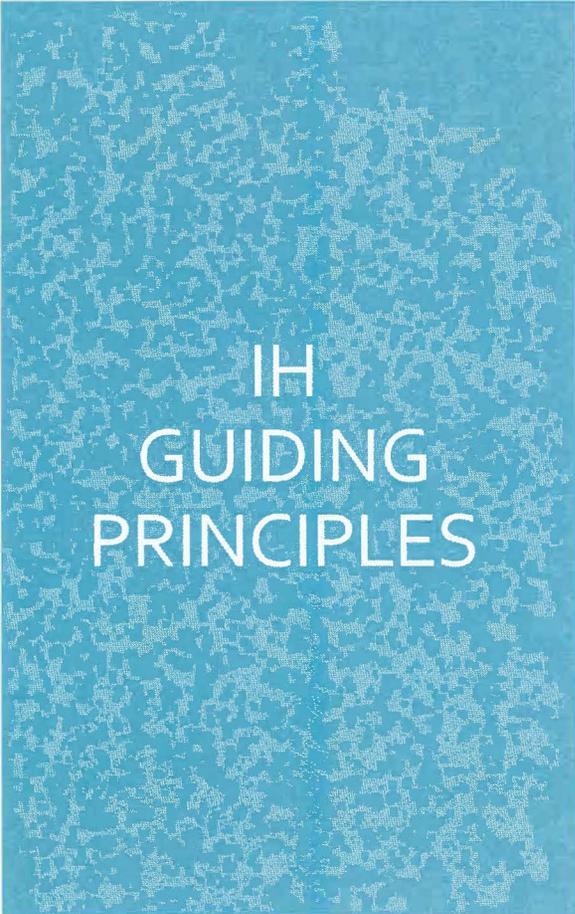
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Who we are

- A non-profit established under the Harrisburg Strong Plan to help promote economic development opportunities and address infrastructure challenges.

PURPOSE OF IMPACT HARRISBURG

- Provide grants for economic development and related activities that will benefit the City.
- Grants are to be leveraged with other funds, to create maximum impact upon:
 - A) Harrisburg tax base (real estate, earned income, and others);
 - B) jobs for City residents; and
 - C) improving the City's operational efficiency.

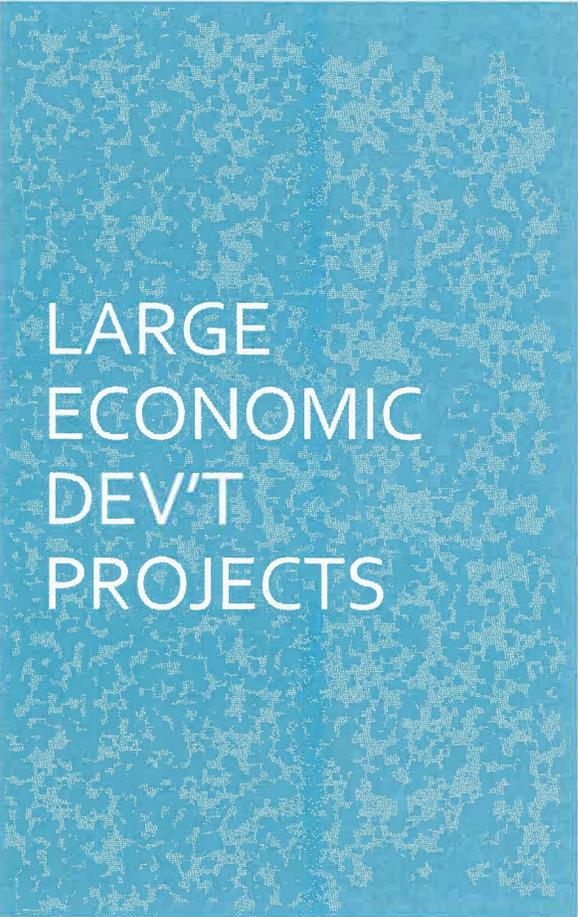


IH GUIDING PRINCIPLES

- **1. Accountability of funds**
- **2. Leverage of other funds, private and public**
- **3. Fair and Rational Scoring Process**
- **4. Inclusion: increasing opportunities and capacity for minority and other disadvantaged groups**
- **5. Respect, preserve and grow the culture of Harrisburg's neighborhoods**
- **6. Fund projects, not operations**
- **7. Produce measurable outcomes**
- **8. Build the City tax base**
- **9. Create jobs (for City residents)**
- **10. Improve City operational efficiencies**

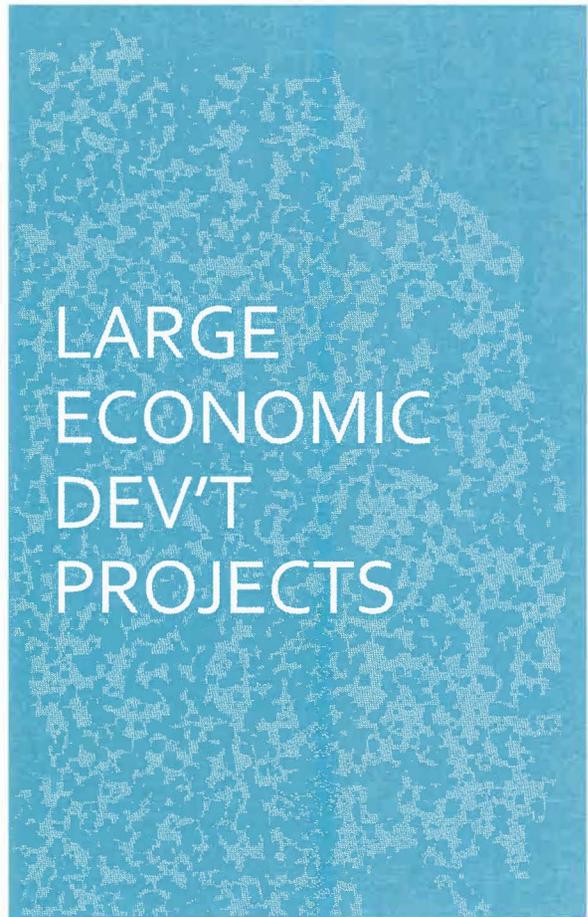
IMPACT HARRISBURG PROGRAMS

- **1. INFRASTRUCTURE PROJECT**
- **2. INFRASTRUCTURE CONTINGENCY**
 - **A. Eligible Uses**
 - **B. Grant Limit/Match**
 - **C. Eligible applicants: City of Harrisburg; Capital Region Water**
- **3. ECONOMIC DEVELOPMENT**
 - **Large Economic Dev't Projects**
 - **Community Building Program**
 - **Economic Dev't Contingency Fund**
 - **A. Eligible Uses**
 - **B. Grant Limit/Match**
 - **C. Eligible Applicants**



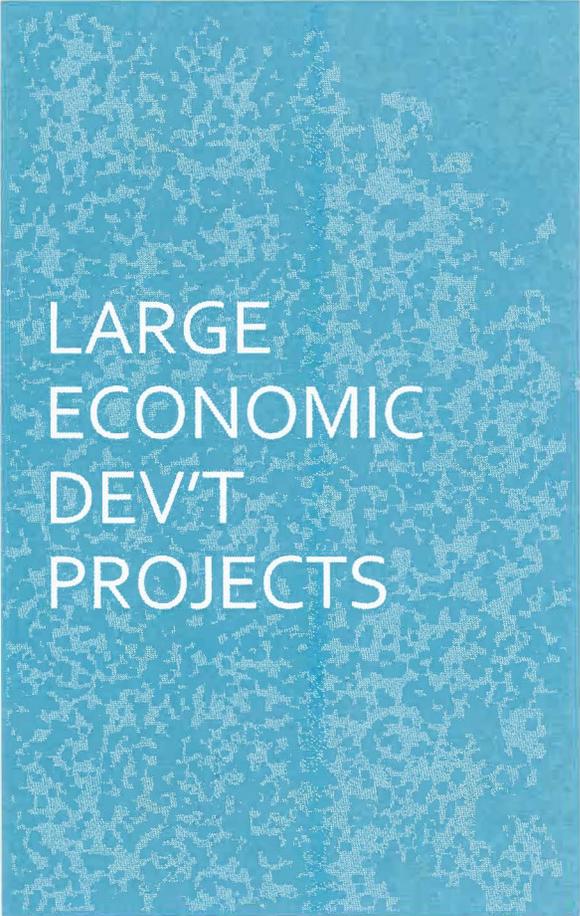
LARGE ECONOMIC DEV'T PROJECTS

- **Purpose:** help redevelop larger problem or blighted properties in neighborhood or business districts in City; jump start activities on larger projects.
- **Grants can be used in conjunction with Community Building Grants**
- **Comprehensive Strategies recommended**



LARGE ECONOMIC DEV'T PROJECTS

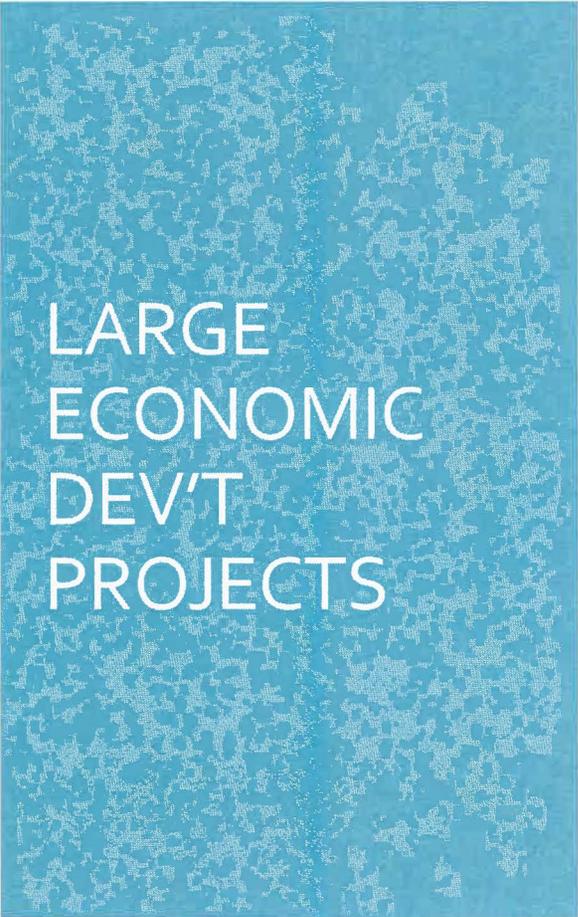
- Eligible Uses:
- Acquisition, redevelopment of blighted sites
- Demolition (blight removal)
- Construction
- Site Development
- On-site and site to main infrastructure improvements
- Environmental remediation



LARGE ECONOMIC DEV'T PROJECTS

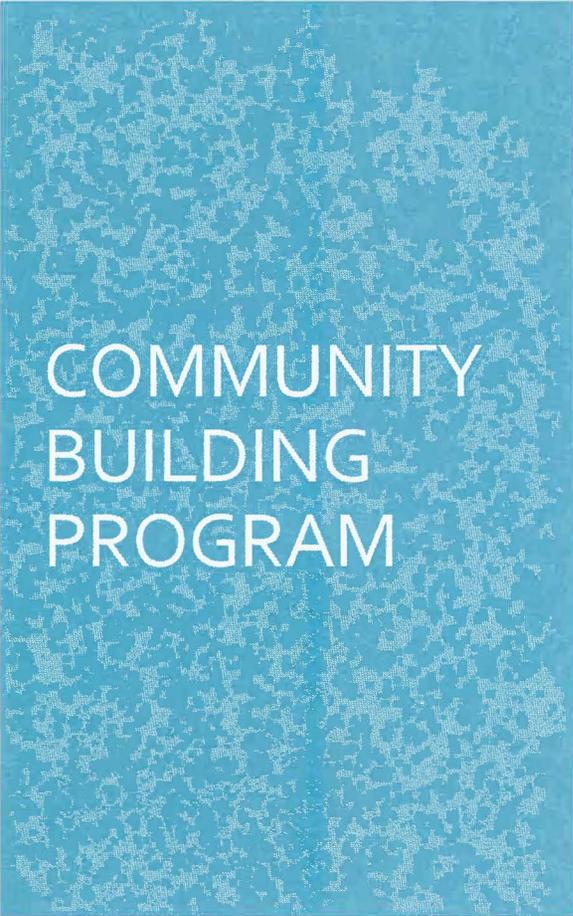
- **GRANT LIMIT:**
- **Maximum grant: \$500,000. Minimum grant: \$50,000.**

- **MATCH REQUIREMENT:**
- **A. \$50,000 to \$250,000 minimum 1:1**
- **B. \$250,000 to \$500,000 minimum of 1:3 (Impact: Project)**



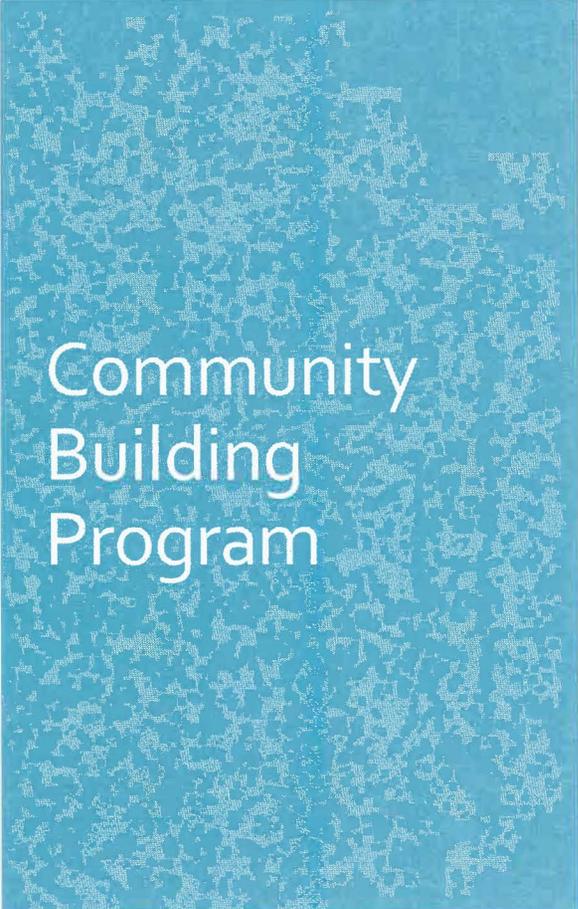
LARGE ECONOMIC DEV'T PROJECTS

- **Eligible Applicants:**
- **Private sector individuals or businesses;**
- **501 (c) (3) not for profits;**
- **not for profit economic development corporations;**
- **City of Harrisburg;**
- **Harrisburg Redevelopment Authority;**
- **Harrisburg Land Bank;**
- **Similar authorities and agencies serving the City.**



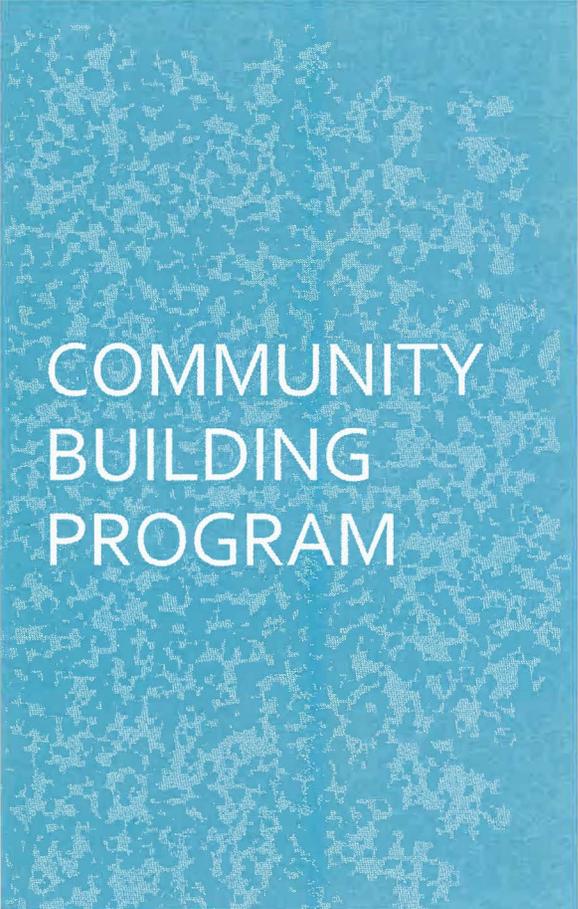
COMMUNITY BUILDING PROGRAM

- **Purpose:** Accelerate, expand activities already underway in neighborhoods by offering grants to facilitate funding to property owners for façade improvement over a period of time.
- **Goals:** To improve the livability, visual appeal, safety and neighbor –to- neighbor interactions that rebuild relationships and ultimately ownership in City neighborhoods, contributing to a better, more livable, city.

The logo for the Community Building Program is a blue square with a white, textured pattern of small, irregular shapes. The text "Community Building Program" is written in white, sans-serif font, stacked vertically on the left side of the square.

Community Building Program

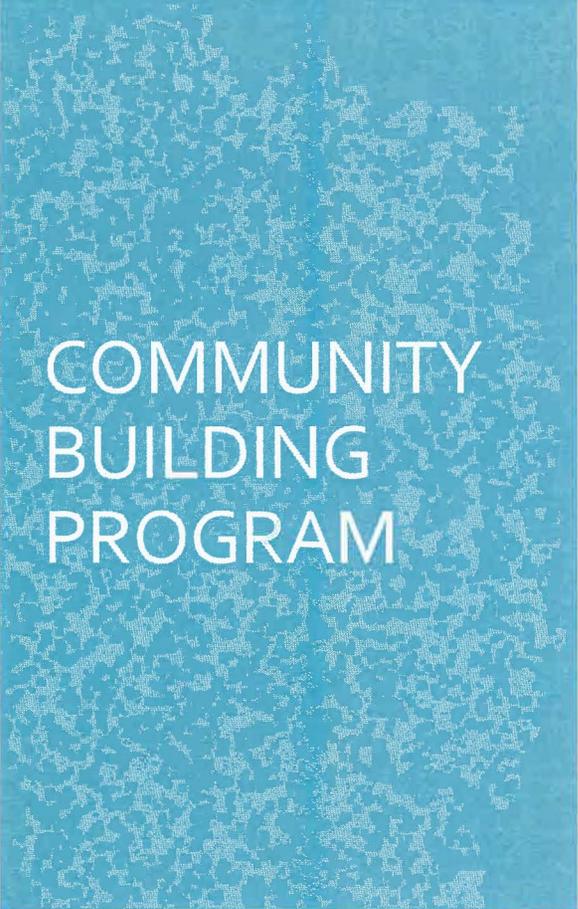
- **Eligible Uses:**
- **Multi-year strategies (up to 5 yrs.) in geographically self-defined areas developed by a responsible party that is either a (c) (3), City of Harrisburg, or private sector developer.**
- **Façade improvement for residential and commercial properties in target areas addressing blight and creating ownership in community.**
- **Strategies similar to state DCED Main Street and Elm Street Programs. Applicants responsible for implementing activities with individual property owners.**
- **IH grant may be used to provide grants or low interest loans to property owners.**



COMMUNITY BUILDING PROGRAM

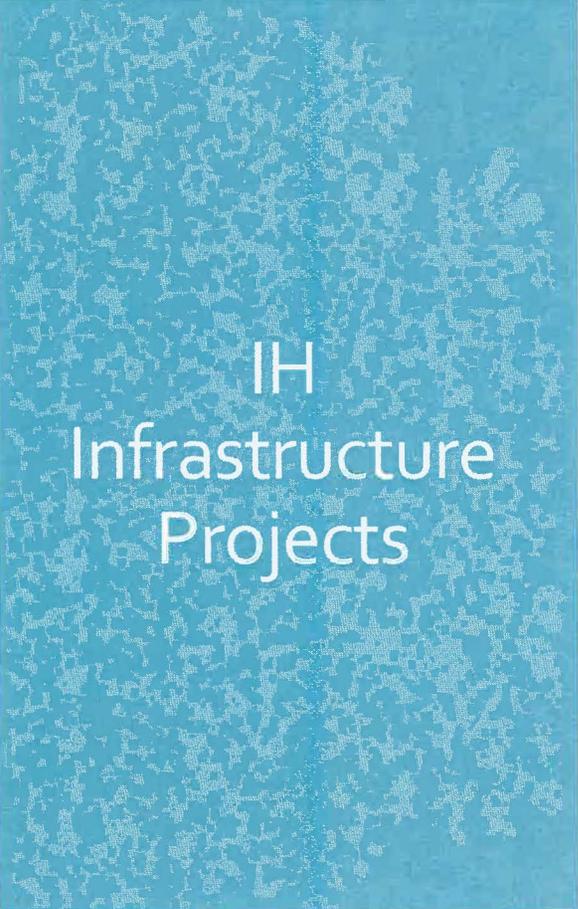
- **GRANT LIMIT:**
- Maximum grant amount is \$350,000.

- **MATCH REQUIREMENT: 1:1**
- Source of match is broadly defined, but must be demonstrated
- Interior improvements are eligible match
- Funds may be matched with weatherization, aging services, utility and similar sources



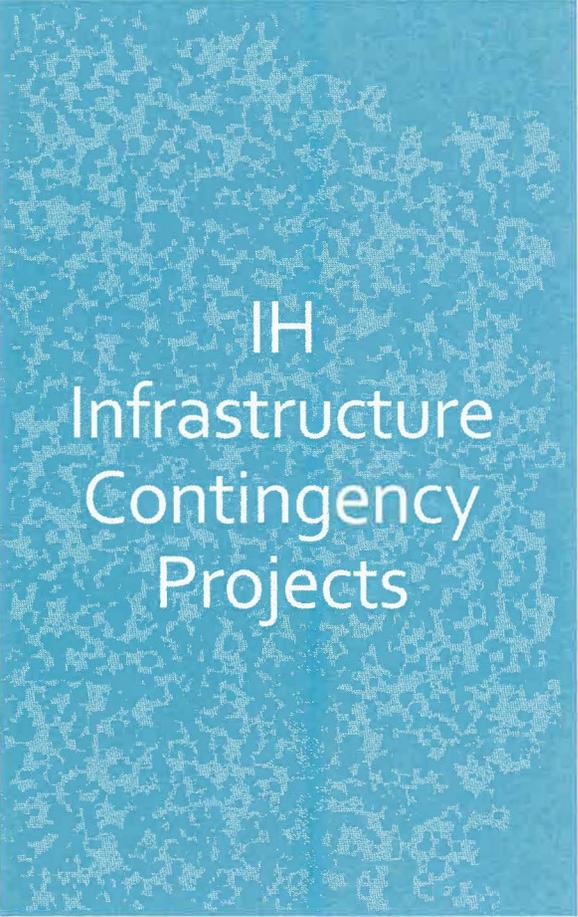
COMMUNITY BUILDING PROGRAM

- **ELIGIBLE APPLICANTS:**
- **Not-for-profit 501 (c) (3)**
- **Not-for-profit economic development corporations serving the City**
- **City of Harrisburg**
- **Harrisburg Redevelopment Authority**
- **Harrisburg Land Bank**
- **Private corporations with demonstrated community support**



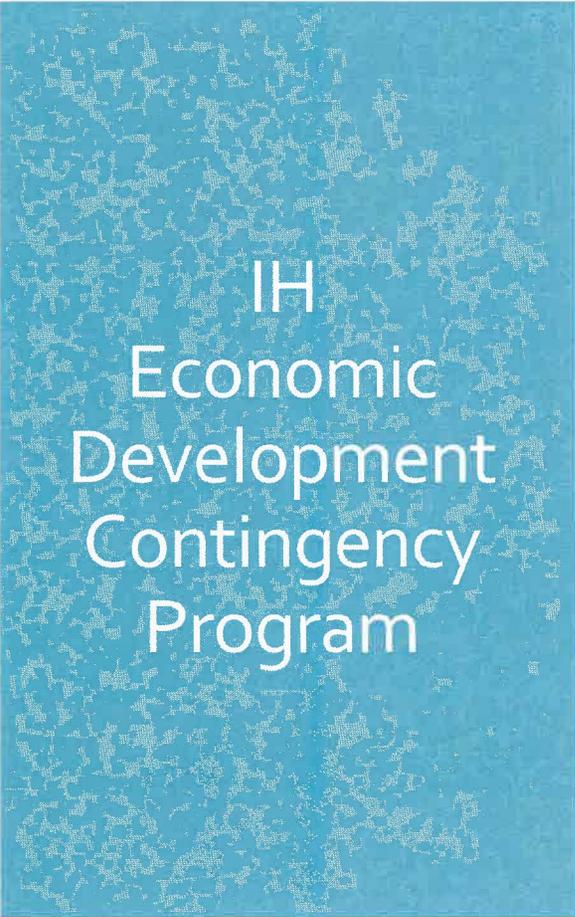
IH Infrastructure Projects

- **Eligible Uses:** Sewer, water lines; treatment facilities; transportation (roads, bridges, sidewalks, signals); Internet broadband; Wi-Fi Service; Mass transit; City lighting; private property sewer/water problems and similar projects
- ***Two Awards: Multi-modal Collaborative Project (City of Hbg., Capital Region Water)**
- **Total Shared Award : \$5,487,290.50**
- **\$2,743,645.25 per awardee**



IH Infrastructure Contingency Projects

- **Eligible Uses:** infrastructure-related emergency needs causing stress on the City's General Fund for which no other grant source is readily available
- **Grant Limit:** \$500,000
- **No match requirement**
- **Eligible Applicants:** City; CRW
- ***\$250,000 City Microsoft 365 award**

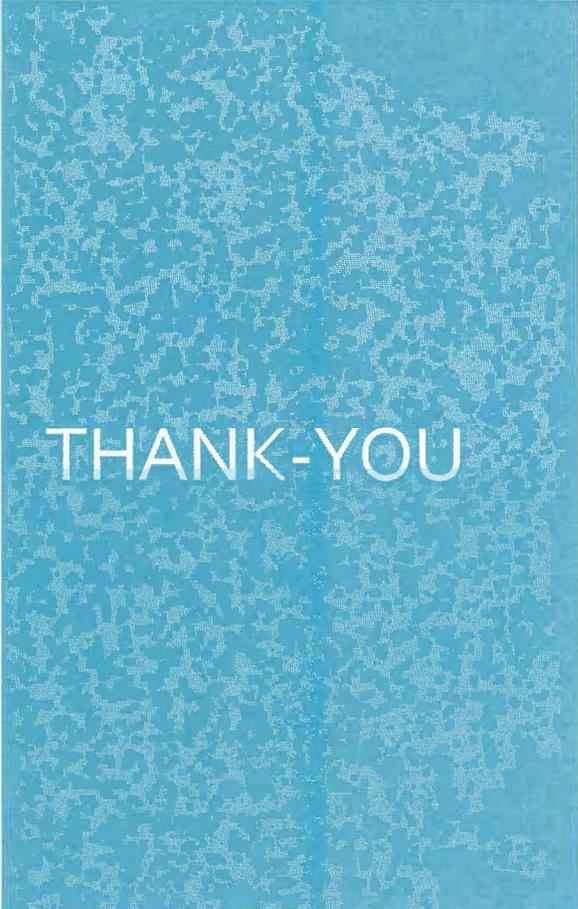


IH Economic Development Contingency Program

- **Eligible Uses:** non-infrastructure-related emergency needs causing stress on City's General Fund for which no other grant source is readily available
- Used to address unexpected problems that impact health and safety of city residents that are not a normal operational expense of city government
- **Grant Limit:** \$250,000 **Match Requirement:** 1:1
- **Applicants:** City; Dauphin County; Land Bank; Redevelopment Authority serving City

IH Project Status

- Began making awards in late 2016
- Projects began in 2017
- As of December 2019 : 10 projects fully complete
- 3 projects close to completion
- Multi-modal Phase II in progress
- Board discussing second funding round



THANK-YOU

- Sheila Dow-Ford, Executive Director
- sheiladowford@comcast.net
- 717-919-1853
- www.impactharrisburg.org

COMMUNITY
BUILDING
GRANTS
TOTAL
\$1,293,351.00

Project	Amount	Status
Community First Fund	\$350,000.00	* Complete
East Shore YMCA	\$138,592.00	Near completion
Gamut Theatre	\$250,000.00	Complete
Tri-County Community Action Commission	\$204,759.00	Begins Spring 2020
Tri-County Housing Development Corporation	\$350,000.00	Complete

Large
Economic
Development
Projects
Total:
\$2,931,369.00

Project	Amount	Status
City Playground Resurfacing	\$250,000.00	3 of 4 complete
Hbg. Red't Authority	\$500,000.00	Ongoing
Hbg. River Rescue	\$81,369.00	Complete
Paxton Street Homes	\$100,000.00	Complete
Salvation Army	\$500,000.00	Complete
TLC Construction	\$500,000.00	Complete
WebPage FX	\$500,000.00	Complete
YMCA-Camp Curtin	\$500,000.00	Complete

Summary of Bills Paid – Intergovernmental Cooperation Authority for Harrisburg

Report – January 22, 2020

• Digital Ocean <i>Website software licenses</i>	\$10.00	January 1, 2020
• Digital Ocean <i>Web Host</i>	\$5.40	January 1, 2020
• Pennsylvania DCED <i>Year Two Revenue</i>	+\$100,000	January 2, 2020
• NameCheap.com <i>Domain Name Registration</i>	\$30.12	January 6, 2020
• Zelenkofske Axelrod <i>Audit Services</i>	\$1,500	January 22, 2020
• Factory 44. Inc. <i>IT Services</i>	\$300.00	January 22, 2020
• Shaffer & Engle Law Offices, LLC <i>Legal services</i>	\$1,357.44	January 22, 2020
• MESH PA, LLC <i>Authority Manager</i>	\$4,200.00	January 22, 2020

Starting balance: \$36,468.15

Ending balance: \$129,110.71

• Interest earnings Y-T-D	\$0.75
• Fees Y-T-D	\$ -0-

SIGN-IN SHEET

1/22/2020

Required of all attendees for an official record of public participation

Name (please print)	Address	Email	Phone
Eric Epstein	RTC	NA.	717-635-8615
Tom O'Wood	RTC		
Mylert Stasimous	MAVERICK		
Sheila Dowd		sheiladowd@comcast.net	
Nery Gann	COH	nerygann@hamiltonpa.gov	