

*Intergovernmental Cooperation Authority for Harrisburg
Minutes of the Governing Board Meeting
October 23, 2019*

Meeting commenced at 4:03 PM

*Temple University Harrisburg, 234 Strawberry Square, Lecture Hall, Room 246/248
Harrisburg, Pennsylvania 17201*

hbgica.org

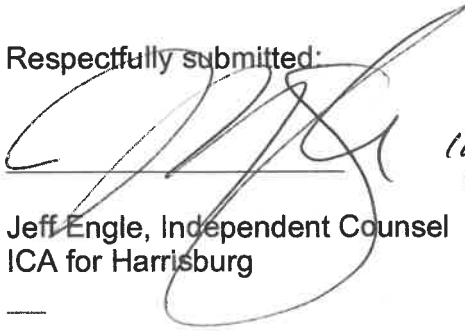
Members Present	Ms. Audry Carter, Ms. Kathy Speaker MacNett, Ms. Tina Nixon, and Mr. H. Ralph Vartan	
Ex-Officio Members Present	Mr. Bruce Weber	
Staff Present	Jeff Engle, Esq., Independent General Counsel	
Call to Order	Ms. Audry Carter called the meeting to order at 4:03 p.m. She welcomed representatives from Capital Region Water (“CRW”), Ms. Charlotte Katzenmoyer, CEO, and Mr. Marc Kurowski, Chair.	
Approval of September, 2019 Minutes	Mr. Engle presented the minutes, which had been reviewed by Ms. Nixon, the Secretary/Treasurer; on a motion to approve by Mr. Vartan, seconded by Ms. MacNett.	Minutes; approved 4-0
Review of Bills Paid	Mr. Engle reviewed the bills paid since the last regular meeting of the Authority.	
Report of the Chairperson	Ms. Carter noted that the Authority would be meeting after the regular meeting in executive session to discuss the Intergovernmental Cooperation Agreement mark-up provided by the City and that no further action would occur after the Authority adjourns from executive session. Ms. Carter noted that the Authority’s new website will be launched shortly and will include access to the documents of the Authority. The two stand-alone ICA initiatives – Listening Sessions and an Economic Development Summit are moving along within the committees assigned by the Chair. They will both occur in Spring of 2020. The Authority is still awaiting word from Senator Scarnati regarding his appointment to the governing board.	
CRW Presentation	Mr. Kurowski and Ms. Katzenmoyer made a presentation on their efforts regarding the	Information

	<p>stormwater management plan for the City. Their presentation included the following facts and comments.</p> <p>CRW operates a water, sewer, and stormwater management system serving customers in the City of Harrisburg as well as neighboring municipalities. The system has significant deferred maintenance and must be improved to comply with a Consent Decree entered into with the EPA.</p> <p>CRW's first big project upon its formation was a \$50 million upgrade to the sewer treatment plant, to meet nutrient discharge requirements. CRW is proposing a stormwater fee to fund further investments in its system. CRW has met with its largest affected customers and opened a public comment period. The comment period on CRW's plan just closed after four months.</p> <p>CRW performed a Financial Capability Assessment, which was required under the Consent Decree. CRW determined that based on the poverty rate and utility bill burden of the population, the maximum financial capability is \$315 million over the next 20 years.</p> <p>CRW evaluated Base Control Alternatives, as required under the Consent Decree.</p> <p>CRW evaluated alternatives for fee distribution and determined that basing it on wastewater flow, as opposed to impervious area, would result in a disproportionate impact to residential customers (48% vs. 23% of the cost).</p> <p>CRW presented their proposed fee structure, which proposes different classes of residential and commercial property. Most residential customers would pay a flat fee. Commercial customers and residential customers with larger properties would have a rate based on Impervious Area ("IA"). CRW stated it would provide incentives to reduce IA, but based on the low amount of the fee it would likely not provide an attractive ROI.</p> <p>Mr. Vartan questioned the length of the comment period- why 4 months. CRW stated that the comment period was done voluntarily, not as a requirement. It was timed by CRW to be 90 days initially to conform to their budget process, but was extended an additional month.</p>	
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	<p>Ms. MacNett questioned where were the “combined areas.” CRW indicated that these areas were mostly in the central City areas, ie: downtown and midtown, where the pipes were the oldest.</p> <p>Ms. Carter asked who were the largest stakeholders. CRW indicated that 15% of the burden was borne by government offices and Norfolk Southern.</p> <p>Mr. Vartan wanted more information about the background of the “consent decree.” It was entered into circa 2013 with the EPA and the City, jointly. CRW indicated that the EPA has been dealing with larger cities primarily and working down toward smaller urban areas. Further, the EPA understands that we have a cap of \$315 million and at that threshold, it will take roughly 20 years to get at an 85% capture rate. Mr. Vartan questioned what would happen under the Consent Decree if CRW’s investments in green stormwater infrastructure did not provide the planned benefits. In such a scenario CRW would have to install more. However, green stormwater infrastructure is proven and measurable. Therefore CRW has a high degree of confidence in its hydraulic model.</p>	
Marita Kelley, PADCED	<p>Ms. Kelley presented a summary of Act 47 to date.</p> <p>City is still under Act 47 Plan through Judge Leadbetter, PJ of Commonwealth Court.</p> <p>Act 47 no longer has consultants.</p> <p>“Impact Harrisburg” is a group for which she attends regular meetings. She was recently at the strategic planning meeting on October 14, 2019.</p> <p>City has roughly \$29,547,300 in its general fund as of October 17, 2019. A cash flow analysis is done every two weeks.</p>	Information
Public Comment	<p>Mr. Eric Epstein commented on CRW’s presentation and the status of the Authority’s website.</p> <p>Mary Jean Greco commented on the City’s tax levy legislation. Mr. Weber indicated that it will be placed on the floor and voted upon with the budget at the meeting on the 4th Tuesday of November, as is typical.</p>	
Adjournment	The Authority Members adjourned to executive session to discuss the status of the	Meeting adjourned at 6:03 p.m.

	intergovernmental agreement with the City; no further action was thereafter taken.	
Next meeting	The next regular meeting of the Intergovernmental Cooperation Authority for Harrisburg shall be on Wednesday, November 20 ,2019, at 4:00 p.m. at Temple University Harrisburg, 234 Strawberry Square, Lecture Hall, Room 246/248, Harrisburg, Pennsylvania 17101.	

Respectfully submitted:



11/20/19

Jeff Engle, Independent Counsel
ICA for Harrisburg

Summary of Bills Paid - Intergovernmental Cooperation
Authority for Harrisburg

Report - September 25, 2019

- MESH PA, LLC \$6,300.00 July 11, 2019
Authority Manager
- Westfield Insurance \$500.00 July 11, 2019
General Liability Insurance Annual Premium
- Shaffer & Engle Law Offices, LLC \$1,692.00 July 11, 2019
Legal services
- Factory 44, Inc. \$1,875.00 July 11, 2019
Website services
- Shaffer & Engle Law Offices, LLC \$1,510.00 August 23, 2019
Legal services
- MESH PA, LLC \$6,300.00 August 23, 2019
Authority Manager

Starting balance: \$81,460.76 Ending balance: \$63,283.76

