

Intergovernmental Cooperation Harrisburg, Pennsylvania

Minutes of the Governing Board Meeting

March 26, 2019

Temple University Harrisburg, 234 Strawberry Square, Lecture Hall, Room 246/248

hbgica.org

Members Present:	Ms. Audry Carter, Ms. Kathy Speaker MacNett, Ms. Tina L. Nixon, Mr. David Schankweiler and Mr. H. Ralph Vartan	Action Items
Ex. Officio Members Present:	Mr. John Raymond and Mr. Bruce Weber	
Call to order:	Mr. Schankweiler called the meeting to order at 4:03 p.m.	
Welcome	Mr. Schankweiler welcome all attendees-see attached sign-in	
Approval of February 26, 2019 Minutes	Ms. Nixon presented the minutes for approval; motion to approve by Mr. Vartan; seconded by Ms. Carter	Minutes approved unanimously
Approval of Authority Bylaws	Ms. Carter presented a high level overview of the Bylaws-Ms. Carter made a motion to approve Bylaws as presented-Seconded by Ms. Nixon	Bylaws was approved unanimously without any changes
Approval of FY 2019-FY 2020 Budget	Mr. Schankweiler presented the FY 2019-FY2020 budget for approval-Ms. Nixon Motion to approve budget-seconded by Mr. Vartan	FY2019-FY2020 Budget was approved unanimously.
Update Provided regarding ICA funding	Mr. Vartan asked Mr. Raymond about the funding for the ICA and what we need to do to access the funding. Mr. Raymond advised that all the information was sent to the Treasurer	
Request for Approval – RFP’s for Executive Director, Legal Counsel, Auditor and Website	Mr. Schankweiler ask that the RFP’s be approved as a package as the board had an opportunity to review and provide feedback on the RFP Motion was made by Ms. Carter; Second by Mr. Vartan	The RFP packet was approved unanimously
Authority Timeline	Ms. Cater presented a timeline of key dates pursuant to the Act. May 27 is the last date for the City to have developed and the ICA to have reviewed the 5-year plan. By August 25 an Initial Report of	

	recommendations is due to the Governor and General Assembly.	
Meeting Schedule	Mr. Schankweiler presented the meeting schedule for the remainder of 2019. The board meets generally the 4 th Wednesday of the month However the November and December meetings are both one week early due to holidays.	
City of Harrisburg Summary of Financial History	Mr. Weber provided a comprehensive overview of the City's financial history with the support of Mr. Dan Connelly City's Financial Consultant from Marathon Capital. The presentation will resume and be completed at the April meeting.	
Public Comment	Ms. Jean Greco spoke during the public comment.	
Adjournment	Motion to adjourn the meeting made by Ms. Nixon-second by Ms. Carter	Meeting adjourned at 6:00 p.m.
Attachments	2019 Meeting Schedule ICA Bylaws Meeting Sign-in sheet	
Next Meeting:	April 24, 2019-Executive Session will begin at 2:00 p.m. Board Meeting will begin at 4:00 p.m.	

Respectfully Submitted:

Tina L. Nixon,
ICA for Harrisburg
Board Secretary/Treasurer