

# **HARRISBURG CITY BUDGET 2011**

**Section No. 1**  
**Exhibit No. 6**

# CITY OF HARRISBURG

## 2011 BUDGET



### **MAYOR**

Linda D. Thompson

Approved by City Council  
December 30, 2010

### **CITY COUNCIL**

Gloria Martin-Roberts, President

Patty Kim, Vice President

Susan Brown-Wilson, Member

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### **CITY CONTROLLER**

Daniel C. Miller CPA

### **CITY TREASURER**

Paul P. Wambach

# CITY OF HARRISBURG

## 2011 BUDGET

### **PREPARED BY:**

Robert F. Kroboth, CGFM  
Interim Chief of Staff/Business Administrator

Joseph M. Bream  
Budget Manager

### **SPECIAL ACKNOWLEDGEMENTS:**

Donald C. Hunsicker  
Confidential Secretary to the  
Chief of Staff/Business Administrator

Steven W. McCutcheon  
Reproduction Technician II

George D. Proctor  
Acting Accounting Manager

Robin J. Grannison-Horne  
Central Support Assistant II

Christina Young  
Budget Intern

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I hereby present the proposed City Budget for the Fiscal Year 2011

It was prepared as the City of Harrisburg struggles through another year of the worst economic recession the world has seen since the 1930's and reflects a significant decrease in general fund expenditures.

I repeat, this budget proposal makes further cuts to what was already a bare bones budget.

It is important to once again note that the city's ongoing operating deficit is separate and apart from any obligation related to the Resource Recovery Facility, more commonly known as the incinerator.

As with many cities and municipalities across the Commonwealth, Harrisburg must fund a wide array of operations in a fiscal environment in which local government has little control.

But in times of crisis, opportunities for change abound.

And it is up to the city's leaders to recognize and then take advantage of the opportunities that are presented to them

We must recognize that decisions that made sense two or three years ago make far less sense in the current economic climate

And that getting back to financial health will require further sacrifice.

The reality is that city revenue collections have not kept up with escalating costs for an extended period of time

And that the previous administration was able generate questionable revenue streams that helped delay the day of reckoning

But that day has come

Several months ago I delivered the annual mid-year fiscal report which confirms the significant budget challenges the capital city faces as well as details the aggressive expenditure reduction strategy the administration implemented in response.

Overall, the administration's actions are expected to realize a combined \$ 4, 506,615 in budgetary savings.

This represents a 7% reduction of the entire General Fund 2010 budget.

I took action to reduce personnel expenditures by imposing hiring restrictions, reducing the work force through attrition, consolidation of duties, realignment and reorganization of personnel and operations, reduction in bargaining unit overtime and elimination of management compensatory leave earning capability.

These steps alone are projected to be \$3,642,637 under budget when salaries, wages and benefits are included.

I also issued an executive order to reduce operating expenses by 20% in most bureaus. Due to the strict spending restriction imposed by the Mayor, these expenditures are expected to fall by \$1,080,532, or 12% below budget.

Additionally, subsidies and grants as well as miscellaneous expenses have been reduced by 19 and 20%, respectively.

Clearly, my administration is facing its challenges head on.

We've made hard decisions and have started the city moving in the right direction.

But we have more challenges and more hard decisions to make.

The numbers make clear we must take further steps to bring the capital city back from the brink.

The City has no choice but to take even more painful steps while at the same time recognizing that reasonable staffing levels are required to provide the services the city must provide.

The Police Bureau, for instance, performs a wide array of critical functions necessary to maintain an orderly and secure community.

Of course, their prime function is to prevent crimes and to solve crimes.

To that end, we have expanded foot patrols, put officers on bicycles and re-emphasized Community Policing.

While we are constantly reviewing ways in which cost savings may be found, law enforcement remains a core function that must remain among the city's top priorities.

Parks, Recreation, and Enrichment resources protect our environment, strengthen local economies, attract new businesses, contribute to the local tax base, increase property values, and improve the physical and mental health of citizens of all ages.

The DPRE is the primary provider of leisure, recreational, and park programming to the citizens of the City of Harrisburg.

It also provides the largest number of crime prevention programs in the City of Harrisburg

There are no communities that pride themselves on their quality of life, promote themselves as a desirable location for businesses to relocate, or maintain that they are environmental stewards of their natural resources, without such communities having a robust, active system of parks and recreation programs for public use and enjoyment

In recognition of how the capital city has been affected by current economic conditions a series of thoughtful cuts to balance the budget had to be made.

For the Department of Parks, Recreation, and Enrichment budget cuts have resulted in the elimination or reduction of some programs and services.

In order to help balance the City's budget, DPRE has used the following strategies:

- Salary savings from vacant and unfilled positions

- Integrated overall Special Event management model (Zero Tax Liability)
- Identified areas to streamline delivery of services across three bureaus
- Identified areas to increase fees for services and integration of fees to cover operational costs
- Increase number of Public & Private Partnerships
- Reduce program expenses
- Modify operating hours to maximize staff time
- Reduce staffing levels and hours of operation
- Reduce frequencies of maintenance
- Increase program fees
- Adding additional revenue-generating programs where demand is present

Despite these necessary cuts, we remain committed to providing exceptional programs, services and facilities. The following is a list of the priorities we will continue to live by in the coming year.

Meanwhile, the Public Works Department encompasses 13 separate budgets, 138 employees and provides everything from Water, Sewer, Storm Water, Sanitation, Street Sweeping,

Recycling, Streets repair & maintenance,

Building Maintenance, Traffic Engineering, Engineering and service to the entire City Fleet.

They are the Department that daily provides services to every citizen, business and visitor.

This Department is undergoing a massive overhaul.

Through technology and by working smarter you will see a department transformed.

Many savings will be realized in the future.

However for far too long the foundation was allowed to crumble; the costs of rebuilding are unavoidable.

A new sewer line won't get the attention of a newly paved street but the consequence of a major sewer failure will have devastating effects to our City.

We must and we will work to insure that we are on firm ground.

*As I have said before, the city should move the responsibility for handling our Police communication requirements to Dauphin County.*

*The estimated savings are projected at well over \$1, 250,000.*

*This cost reduction can easily be achieved without sacrificing public safety.*

*Among other actions I am calling for as part of my comprehensive plan to close the budget gap is the closing of a Fire Station and the sale or retirement of two pieces of apparatus;*

*As well as the layoff/furlough of management and bargaining unit personnel;*

*An increase in parking meter fees;*

*An increase in other fees as recommended in the Management Partners Inc. Emergency Financial Plan and Management Audit and Five Year Plan.*

*A parking tax increase;*

*An increased License Permit Fees*

*And further saving from not filling new vacancies created through attrition.*

*I am also calling for the sale of 2005-2009 Real Estate Tax Liens.*

We can't conclude this presentation without discussing the ongoing debate over how to best resolve the City's obligations as related to the Resource Recovery Facility.

That debate predates my Administration and continues to divide the city to this day.

I recognize that some in the community and on Council believe that seeking Chapter 9 bankruptcy protection is best for the capital city

However, I believe that our Act 47 coordinator, when appointed, should have the opportunity to review all our options and make recommendations to city leaders before any decision is made

It is our obligation to compare the advantages as well as the disadvantages of any action we take.

We must understand both the short term and long term ramifications of our decisions and choose the approach that best serves the needs of the City of Harrisburg.

That requires us to find a way to work together toward a common goal.

That goal should be to make the City of Harrisburg the model for comeback cities across the commonwealth and across the country.

It is achievable

This budget proposal is a responsible way to start that process.

## **HOW TO USE THE BUDGET DOCUMENT**

This page provides an explanation of the format and content of the Fiscal Year (FY) 2011 Approved Budget document. To find the exact location of this information, please refer to the Table of Contents. The major portions of the document are described as follows:

### **Introductory Information**

This introductory information consists of a pictorial presentation of the City's **Elected Officials** and **Organizational Chart**, and a narrative describing the City's **Organizational Structure**.

### **Budget Overview**

Contained within the Budget Overview is the **Budget and Finance** section. This section describes the financial and operating policies and procedures that guide the development of the City's budget. Additionally, the **Budget Summary** section provides the reader a series of financial summaries with information on revenues, expenditures, and staffing levels for FY 2011 and prior years.

### **Budget Detail**

These sections contain information on FY 2011, as well as historical revenue and expenditure information for the **General Fund, Special Revenue Funds, Debt Service Fund, and Utility Funds** operating budgets. Within each is an organizational chart, a brief description of the services provided, and relevant performance objectives and indicators. This detail of fund and corresponding department budgets is represented according to:

- Description of individual programs - a listing of the department, bureaus, offices/divisions, and corresponding functions.
- Performance measures and accomplishments - listing actual performance of the department by program for FY 2007 - 2010 actuals and projected performance 2011.
- Summary of resources (revenue) and appropriations (expenditures) - total fund budget.
- Detailed information on the staffing complement of all budgeted positions.
- Line-item detail - provides detail of revenues and expenditures for FY 2007 - 2009 actuals, FY 2010 Approved Budget, FY 2010 Projections, and FY 2011 Approved Budget. Revenue line-items identify specific funding sources. Expenditure line-items are categorized as Personnel, Operating, Capital, Debt Service, Grants, Miscellaneous, and Transfers.

### **Appendices**

This section provides supplemental information on a variety of topics which are included in the "**Line-Item**" **Appropriations for Revenues and Expenditures, Glossary of Terms, Glossary of Abbreviated Terms, ,** and the City's **Approved Budget-Related Ordinances**.



Mayor  
Linda D. Thompson



Council President  
Gloria E. Martin Roberts



Council Vice-President  
Patty Kim



Council Member  
Susan C. Wilson



Council Member  
Wanda R. Williams



Council Member  
Brad Koplinski



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Eugenia Smith



Council Member  
Kelly Summerford

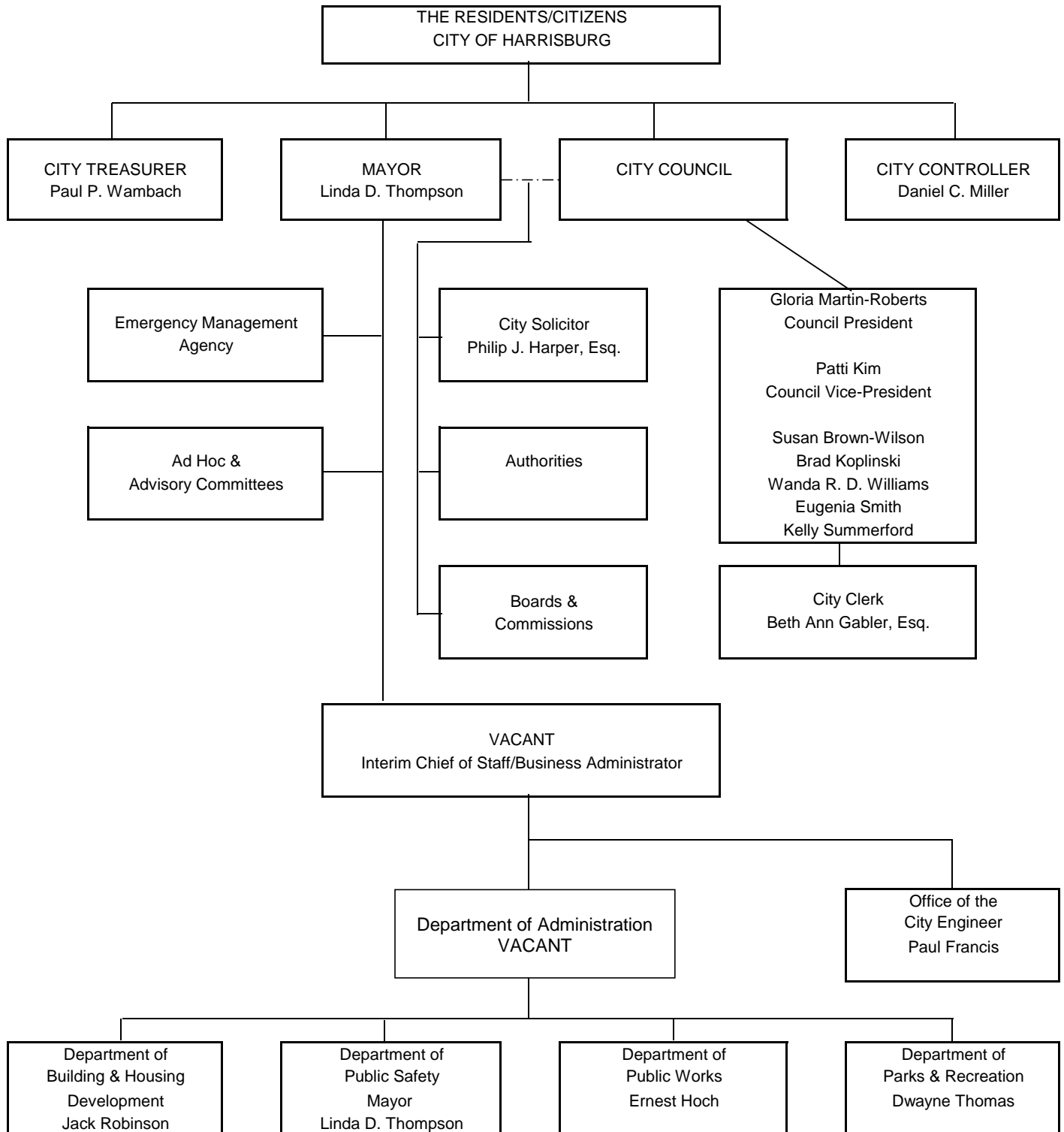


City Controller  
Daniel C. Miller



City Treasurer  
Paul P. Wambach

# CITY OF HARRISBURG ORGANIZATIONAL CHART



Note: Additional organizational charts are included in the budget document for each department to further illustrate the delineation of authority

## **CITY OF HARRISBURG**

### **ORGANIZATIONAL STRUCTURE**

The City of Harrisburg has a "Strong Mayor/Council" form of government. The Mayor is the full-time Chief Executive Officer, and City Council Members are the separate, part-time Legislative Body. The Mayor possesses the power to veto legislation. The veto would require a two-thirds vote of City Council to override. As the Chief Executive Officer, the Mayor prepares and submits the budget to City Council for review and approval. Organizationally, this provides the Mayor an institutional focus for planning, programming, and developing policy. In fact, the Mayor clearly and directly has the authority and responsibility to determine public policy relating to financial and administrative matters with appropriate oversight by City Council.

On, or about, March 19 (the anniversary of the City's Incorporation as a City in 1860), the Mayor provides the "State of the City" address at a public event. This address presents the general state of the City's finances and overall economy and describes the policies established in the fiscal year budget approved by the Mayor and City Council. The Administration is charged with the responsibility of carrying out the Mayor's policies as set forth by the Budget and in Executive Orders issued throughout the year. She provides specific direction through monthly Cabinet meetings held on the third Monday of every month, as well as through Executive Orders. The Cabinet meetings are as much a means for cross-communication among members as they are a forum for delegation by the Mayor. There are 20 members of the Cabinet consisting of all department and office directors, certain deputy department directors, and select staff members.

The Mayor, as chief executive, has the sole authority to select, direct, and oversee her Administration. As head of the Executive/Administrative Branch of government, the Mayor appoints the Business Administrator, whose appointment is confirmed by City Council. The Business Administrator is the Chief Administrative and Operating Officer of the City and Chief of Staff. This position is responsible for overseeing mayoral instruction to directors and deputy directors. With a top-down form of management, department/office directors and deputy directors are fully accountable for departmental operations. This includes overseeing supervisory line management to assure that the City's goals and priorities are met.

The formal organizational structure of the City comprises General Government operations and five departments: Administration, Building and Housing Development, Public Safety, Public Works, and Parks and Recreation. The City's administrative focus is the department. The largest organizational component within a department is the bureau. The structural design of the bureau is closely tied to service output or function. Bureaus provide separation of duties within each department. With responsibilities delegated at such a definitive level, many bureaus can be interpreted as local government programs. A further delineation by division/unit emphasizes the distribution of work loads to achieve a specific output. To evaluate this output, the Budget staff has incorporated policy objectives and performance measurements into the budget document to analyze the effectiveness and efficiency of service delivery. Meeting organizational goals and objectives is the ultimate outcome each department is attempting to achieve.

To account for departmental and office fiscal transactions, the City utilizes the fund basis of accounting whereby all governmental activities are accounted for through a series of distinct funds which include reporting entities to control resources and demonstrate compliance with various legal and budget constraints affecting government. The General Fund accounts for all resources not otherwise devoted to specific activities and finances many of the basic municipal functions. Other governmental funds include Special Revenue Funds, Capital Projects Fund, and Debt Service Fund. The City also has an expendable Trust Fund and three Utility Funds. The budget is organized by fund and is further identified by revenue and expenditure detail.

Some departments combine the operations of more than one fund. The Department of Building and Housing Development combines General Fund operations with Community Development Block Grant (CDBG) Fund operations. Additionally, the Department of Public Works combines General Fund and State Liquid Fuels Tax Fund operations with three Proprietary/Utility Fund operations. This is significant because the systems of two Proprietary/Utility Funds, the Water Utility (water distribution system) and the Sewerage Utility (sewerage collection, conveyance and treatment system) are owned by The Harrisburg Authority (THA) but, through management agreements, are operated by the City. Under the agreements, THA provides for capital improvements and finances operations through the establishment of

customer/user fees. The Sanitation Utility Fund also comes under the Department of Public Works but is owned and operated solely by the City.

The Offices of General Government, departments, and bureaus listed below are part of the General Fund with the exception of CDBG operations; Bureaus of Water, Neighborhood Services - Sanitation, and Sewer; and the State Liquid Fuels Tax Fund. Further discussion regarding the departments will involve a summary of the roles of management and supervisory personnel.

General Government encompasses eight offices, which include separate offices for elected officials. The Office of City Council is made up of seven at-large elected members headed by the Council President. The City Clerk provides technical and administrative support to City Council.

The Office of the Mayor is the administrative office for all mayoral activities. The Mayor, who is elected at-large, is the highest ranking official. Mayor's Office personnel include an Ombudsman, an Assistant to the Mayor/Director of Communications, a Senior Assistant, and one additional Assistant, who conduct the day-to-day business of this office.

The City Controller and the City Treasurer are part-time at-large elected officials. Each has an office to provide required public service. Both have full-time deputies who are delegated to carry out daily operations.

The Office of the City Solicitor, also referred to as the Law Bureau, is headed by the City's Chief Counsel, the City Solicitor, who is appointed by the Mayor and confirmed by City Council. This Office ensures that the policies adopted and actions taken by the Mayor and City Council fall within the limitations and authorities prescribed by federal, state, and local statutes and ordinances. Assisting the City Solicitor is the Assistant City Solicitor and support staff.

The Harrisburg Human Relations Commission consists of nine unpaid persons appointed by the Mayor and confirmed by City Council. An Executive Director, responsible to the Commission, operates an office for promoting fair housing and investigating any reports of discriminatory practices. This office was eliminated as part of the 2011 Budget.

The Office of the City Engineer, headed by the City Engineer, provides professional engineering services for the maintenance of City streets and utility systems. The Office also ensures the construction of City streets and utility systems are in accordance with City ordinance, state laws, and sound engineering practices. This office also maintains the City's GIS System and the official real estate registration for the City. This office was merged into Public Works in the 2011 Budget under the office of the Director.

The Mayor's Office for Economic Development and Special Projects, headed by a Director, implements the economic development plan of the Administration. This plan emphasizes Minority and Women Business Enterprise and Business/Industrial Development. A Deputy Director acts as the Contract Compliance Officer, and carries out other specific functions of the plan. The Director also oversees any special projects that will provide leadership for diverse long-term projects undertaken by the City. In 2010 this office was moved to Department of Building and housing, and was changed to the Bureau of Economic Development.

The Department of Administration works with the Mayor to establish and uphold policy by overseeing the administrative management and supervision of all City departments. The Chief of Staff/Business Administrator oversee the department directors, deputy directors, and bureau directors to assure the proper administration of their operations, and are responsible for the negotiation of all three collective bargaining contracts. The Finance Director serves as Director of Financial Management, directing the Accounting, Budget, and Purchasing Offices with the assistance of three office managers and is responsible for administering Debt Service, General Expenses, and Transfers to Other Funds as well as the City's insurance, workers' compensation, and loss control programs. The Bureau of Information Technology is headed by an Director and oversees all of the City's information and communication systems. The Bureau of Human Resources, headed by a Director, manages the City's human resource operation which includes payroll processing, maintenance of personnel records, recruitment, and administering the City's benefits programs. The Bureau also participates in the negotiation of collective bargaining contracts. The Bureau of Operations and Revenue, headed by a Director, is responsible for the billing and processing of property and mercantile taxes and utility revenue, and collection activities on delinquent accounts. In order to carry out these functions, the Director is assisted by a Tax and Enforcement Administrator. This bureau is also responsible for the duplicating center.

The Department of Building and Housing Development is headed by a Director, who oversees all efforts to maintain and improve our neighborhoods and promotes business and residential development throughout the City, and is accountable for all CDBG Programs. This department has four Bureaus. The first bureau is the Office of the Director which includes the Director of DBHD. The Second bureau is the Bureau of Planning and is primarily responsible for promoting orderly development throughout the City. The third bureau is the Bureau of Inspections and Codes Enforcement. This bureau initiates all zoning and building inspection efforts of the City. Additional management staff includes an Assistant Codes Administrator and a Health Officer. The fourth bureau, Economic Development, was transferred in 2010 from General Government.

The Department of Public Safety consists of the Bureaus of Police and Fire. The Mayor is the Director of this department. Although the Police Chief and Fire Chief attend the Mayor's cabinet meetings, they also meet separately with the Mayor and the Chief of Staff/Business Administrator weekly to discuss and address current public safety issues.

The Bureau of Police is headed by the Police Chief and three captains. These positions are all classified as management. Uniformed officers under the rank of captain are not classified as management personnel. Lieutenants, sergeants, and corporals fulfill supervisory roles. The three captains head the Uniformed Patrol, Criminal Investigation, and Technical Services divisions. Within these divisions, additional organizational components exist. Several of these sections or units carry out specified police activities. The variety of police operations and the number of approved personnel make it the largest and most complex bureau in the City's organization. The Police Accreditation Program accounts for some of the structural delineations in this bureau because many stipulations for accreditation require appropriate separation of duties.

The Bureau of Fire, headed by a Fire Chief and a Deputy Fire Chief, maintains four fire houses and a large complement of fire fighting apparatus with full-time personnel to support these facilities. Other personnel are uniformed firefighters, some of whom are assigned to specific details such as fire safety and fire inspection.

The Department of Public Works consists of three General Fund bureaus, three Utility Funds, and a Special Revenue Fund: Office of the Director, Neighborhood Services - City Services, Vehicle Management, Water, Sanitation, Sewerage, and the State Liquid Fuels Tax Fund. Many of the services provided by the Department of Public Works require a twenty-four hour, seven-day-per-week schedule. The crucial utility infrastructure services which are maintained around the clock include water and sewerage facilities, traffic signal engineering, and general management of City streets in the event of an emergency. The Office of the Director oversees the entire operation of Public Works and serves as an advisor to the Mayor regarding any serious conditions, thus promoting a concerted effort within the Administration to cope with unforeseen problems. The Director also coordinates efforts between THA and the City on all issues related to water and sewerage system operations. Also the director supervises the staff charged with the upkeep of the City Government Center Complex.

The Public Works Director is assisted by a Deputy Directors. The deputy serves as the Deputy Director for Public Works Operations and is primarily responsible for the operation of Neighborhood Services, Sanitation and special assignments as requested by the Director. The Bureau of City Services manages the City's street and sewer line maintenance and repairs and, in addition, performs leaf collection, debris removal, demolition, and related duties, maintains 91 signalized intersections, streetlight repair, and the installation of all traffic control signs within the City. In order to carry out these functions, the Deputy Director is assisted by a Deputy Director of Neighborhood Services, who supervises the twenty-six member work crew and a twenty-eight member sanitation crew that is funded from the Sanitation Utility Fund. The Bureau of Vehicle Management, managed by a Director, services all City vehicles and vehicular equipment

As mentioned earlier, three utility funds are also part of the Department of Public Works. The Water Utility Fund (Bureau of Water) consists of three divisions: Administration, Distribution, and Operations/Maintenance. The Bureau Director oversees the entire water system operation. Two superintendents manage the infrastructure details Administrator of Water Quality operates the laboratory. The Sanitation Utility Fund (Bureau of Neighborhood Services - Sanitation) has a twenty-three member crew, and as noted earlier, is managed by a Deputy Director. The Sewerage Utility Fund (Bureau of Sewerage) consists of four divisions: Administration, Operations, Maintenance, and Field Maintenance. As noted earlier, the Public Works Director oversees this bureau with the assistance of three supervisors.

The Director of the Department of Parks and Recreation oversees all parks and recreation operations, including coordination and marketing of special events, park planning and development, park security, and the publication of a periodic recreational guide. The Director of the Bureau of Recreation manages all recreational activities for the City. The Bureau of Parks Maintenance does maintenance of parks and other public open spaces throughout the City.

Prior to January 2, 2007, the City's Department of Incineration and Steam Generation managed The Harrisburg Authority's (THA) Incinerator/Resource Recovery Facility. On January 2, 2007, THA turned over management of the Facility to a private operator, Covanta Energy. This Facility serves as the City's municipal solid waste (MSW) disposal site, MSW Incinerator, steam generator, and electrical production facility. The steam produced is sold for use in homes and businesses and to produce electricity. This alternative energy generation through the combustion of MSW reduces dependence on foreign fuel sources. In 2003, the incinerator units were shut down and the Facility was retrofitted, becoming operational, once again, in 2006.

The retrofitted Harrisburg Incinerator utilizes state of the art technology to meet all current Pennsylvania Department of Environmental Resources and Environmental Protection Agency criteria required for such a Facility. The Department of Incineration and Steam Generation is no longer part of the City's budget, however certain historical financial information is included in this budget for 2005, 2006, and 2007 for purposes of comparison.

The City is unique in providing a full array of services including utility operations. Many cities with similar demographics do not have the resources to carry out these complicated operations. Harrisburg has used an entrepreneurial approach to solving problems resulting in substantial new energy and non-tax revenue for the City while meeting public needs. Through improved efficiencies and productivity, the Administration intends to expand services where necessary and minimize costs.



# **BUDGET AND FINANCE**

## **SCOPE OF THE BUDGET**

The budget for the City of Harrisburg is a multifaceted document that expresses spending policy for the fiscal year, illustrates a resource allocation plan for the Administration to implement, describes the services provided, and provides a means of communication between citizens and elected officials.

The budget spells out a management strategy through specific objectives designed to provide the best services at the most efficient cost. With regard to the delivery of services, these objectives must produce measurable results as key indicators of the effectiveness and efficiency of government policies and programs. Programs must be evaluated every year to determine their legitimacy since limited resources must be allocated between existing programs and the need for new ones. Also, the success of programs and the efficiency with which policy goals are met constitute two performance measures by which managers are evaluated for tenure and annual salary increases.

Interplay between elected officials and input from citizens via budgetary hearings and public access to the budget, further enhances the democratic process involved in the public programming and financing. Elected officials, who experience a wide range of pressures and competing interests, must take the initiative to hold the line on budget growth. As the chief executive, the Mayor is at the center of the budgeting process, commanding a comprehensive perspective on disparate interests. It is the Mayor who takes the lead in determining budgetary policies within an environment of competing priorities and limited local government resources. City Council then examines the Mayor's proposed budget and has the opportunity to make amendments before approving it in final form.

In summary, the budget is a policy instrument, a financial plan, an operations guide, and a communicative device. The true art of budgeting reflects a combination of leadership, independent judgment, competent administration, and cooperation between the various branches of City government.

## **BUDGET PROCESS**

The budget for the City is compiled by the Bureau of Financial Management's Office of Budget and Analysis. The fiscal year for the City of Harrisburg is January 1 to December 31. The actual budget preparation process gets underway in mid August. One important element of this process is a cooperative effort between the Bureau of Financial Management and Bureau of Information Technology which produces the Position Control Salary Projection reports for all funds. This salary information is vital in preparing personnel projections because it incorporates proposed management increases and bargaining unit contractual increases. Such personnel data greatly assists department directors in determining salary costs for the budget requests.

During the last week of August, the Office of Budget and Analysis allows department heads and their budget support staff to enter their Operating request into the City's accounting system. The City has historically used an incremental budget technique in arriving at the requested figures. Incremental budgeting emphasizes changes in the costs of providing City services based on competing priorities. To evaluate these priorities, department directors/bureau chiefs examine historical trends of line-item costs using a five-year cost analysis to determine the needs of the department or office for the forthcoming year. The module has all the historic information which is pulled right from the City's accounting system. Once all the data is entered, they notify the Office of Budget and Analysis. The Office of Budget and Analysis reviews all requests for accuracy and completeness.

Based on the City's Administrative Code, the mayor shall, not later than the month of November, require all department heads to submit requests for appropriations for the ensuing budget year, and to appear before the mayor or the business administrator or other officer at public hearings, which shall be held during that month, on the various requests. When the public hearings are completed the Chief Of Staff/Business Administrator's reviews the requests. The draft and recommendations are forwarded to the Mayor for his review. After that the mayor holds her own budget hearings with each department as forums where department directors can substantiate their expenditure projections and justify their requests.

Department directors enter their revenue projection into the accounting software as well for the ensuing year. This step usually occurs around the beginning of September. The Office of Budget and Analysis prepares the revenue projections for presentation to the Mayor, who will evaluate the budget gap between revenue projections and expenditure requests. The Mayor meets with the Budget staff to determine the most viable means to balance the budget. Generally, two or three lengthy sessions are required before the budget is balanced and decisions regarding revenue and expenditure proposals are incorporated into the proposed budget document.

Pursuant to the City's Administrative Code, the Mayor's Proposed Budget is presented to City Council at the last legislative meeting in November, at which time the document becomes available to the public.

During Budget and Finance Committee meetings, set by City Council, all offices/departments present to Council an estimate of the revenues and expenditures required to provide public services during the ensuing fiscal year.

City Council then makes appropriations and adopts the budget by ordinance no later than December 31. During the month of January following a municipal election, however, City Council may amend the budget with proper notice for public inspection of the proposed budget amendment. Any amended budget ordinance must be adopted by City Council before the 16th day of February. Within 15 days after the adoption of the budget ordinance, a copy of the same must be filed with the Commonwealth of Pennsylvania, Department of Community and Economic Development.

## BUDGET CALENDAR

August-September	<ul style="list-style-type: none"> <li>• Prepare and distribute expenditure request preparation manuals</li> <li>• Prepare and distribute revenue project manuals</li> <li>• Update title and divider pages, table of contents, and organization charts</li> <li>• Compile expenditure requests returned from office/department directors</li> </ul>
September-October	<ul style="list-style-type: none"> <li>• Update the Budget and Finance section</li> <li>• Design cover for Budget</li> <li>• Develop revised revenue and expenditure projections based on Mid-Year Fiscal Report projections and actual activity to date</li> <li>• Mayoral budget hearings and review process with department directors</li> <li>• Update and distribute narrative and performance measurement preparation manuals</li> <li>• Update narratives and performance measurements as submitted by office/department directors</li> </ul>
October	<ul style="list-style-type: none"> <li>• Hold Public Hearings to discuss department head requested budgets</li> <li>• Prepare a preliminary Summary statement of projected revenues vs. proposed expenditures</li> <li>• 1st and 2nd rounds of budget review with Mayor and Office of Budget and Analysis staff</li> <li>• Update Budget Summary section</li> </ul>
November	<ul style="list-style-type: none"> <li>• Final revision and proofreading of Mayor's Proposed Budget</li> <li>• Compiling, printing, and binding of Mayor's Proposed Budget</li> <li>• Mayor's Proposed Budget presented to City Council</li> </ul>
December	<ul style="list-style-type: none"> <li>• Councilmanic budget hearings and adoption</li> </ul>
January-March	<ul style="list-style-type: none"> <li>• Final revisions, printing, binding, and distribution of the Approved Budget</li> </ul>

## REVENUE PROJECTIONS

Using actual and projected data, various analyses are performed by the Bureau of Financial Management to project revenues. Revenue estimates are based on four different projection methods which incorporate growth rates over the previous ten years, current year receipts, collection rates where applicable, and important input from department directors and the Bureau of Operations and Revenue. Each projection method is tested against actual prior year revenues to determine validity. This validity test is conducted at the revenue line-item (detail) level, and only the projection methods deemed valid are utilized. In addition, unusual circumstances and one-time revenue sources are given appropriate consideration

### REVENUE PROJECTION METHODS

<b>Method 1:</b>	10-year Average Growth Rate x 2009 Actual Revenues at December 31, 2009
Explanation	The ten-year average growth rate from 2000-2009 multiplied by the 2009 actual revenues is used as a projection for the 2009 revenues. By utilizing the average growth rate for an additional year, the 2011 revenues are projected.
<b>Method 2</b>	2010 Actual Revenues at August 31, 2010 / 8 months x 12 months
Explanation	A monthly average of current year revenues is calculated based on eight months of receipts, which are then annualized to project current year revenues. Based on revenue trends and this method of projection for 2010 revenues, 2011 revenues are projected.
<b>Method 3</b>	2010 Actual Revenues at August 31, 2010 / (2009 Actual Revenues at August 31, 2009 / 2009 Actual Revenues at December 31, 2009)
Explanation	A percentage of 2009 revenues are determined from revenue receipts at August 31, 2009. The 2010 actual revenues at August 31, 2010, are divided by the percentage collected at August 31, 2009, to project revenues for 2010. By reviewing revenue trends in conjunction with this method of projection for 2010 revenues, the 2011 revenues are projected.
<b>Method 4</b>	Percentage of 2009 Revenue Budget Collected at December 31, 2009 x 2010 Budget
Explanation	2010 revenues can be projected by multiplying the percentage of 2009 Budget which was collected at December 31, 2009, times the 2010 Budget. By reviewing the historical actuals to budget ratios, assumptions can be determined to assist in 2011 revenue projections.

### PERFORMANCE MEASUREMENTS

A Performance Program Budget (PPB) system utilizes specific program objectives to produce a desired output. The City currently does not present a formal programmatic budget; however, many aspects of the existing budget emulate the strategy of PPB. A program is a primary function of government which identifies clearly the delivery of a particular service to the taxpayers. The bureaus, divisions, and units actually represent individual City programs. An important exercise in preparing a PPB is determining performance measurements to meet specific program objectives.

The purpose of preparing performance measurements is to quantitatively determine the effectiveness and efficiency of departmental programs. The budget is the resource allocation plan for the City, and it identifies the financial input necessary to meet departmental objectives. Performance measurements, or indicators, measure the level of output against the input of budgeted funds. The end result should be to minimize the resources or dollars utilized to achieve a specified level of output.

From a policy standpoint, these measures can provide data to decision-makers to assist them in providing better services to citizens at the least possible cost. They also can provide direction in appropriating available resources, identifying areas of service which may require more resources, and addressing strengths and weaknesses in achieving the objectives of the services being provided.

Performance measurements are based on a management objective established by the department director. These measurements concentrate on the performance of the entire bureau or division, not on an individual's performance. The activities measured are those required to meet the overall objective of the department/bureau. If the measured activity achieves most of its objectives and receives a highly satisfactory rating, then it is considered to be effective.

The 2011 Budget includes data measuring a department's performance. This data provides 2006, 2007, and 2008 actual data, 2009 estimates, and 201 projections. An overview of the accomplishments for each program has been included for 2008, the most recent year for which actual data was available. Since the 2009 actual measurement data was not complete before the preparation of this document, department directors provided estimates. Using 2006, 2007, and 2008 actual data, and 2009 estimated data, department directors were able to determine 2011 projected measurements. In addition to analyzing historical trends, management evaluates all relevant changes which could affect performance output.

Since the City's management reserves the right to establish goals and objectives to determine the cost of service delivery, quantitative analysis of City services assists management in providing the best possible service at the least possible cost. It is hoped in the future that citizen surveys can become part of performance measurements to determine taxpayer satisfaction. Given the limited resources of time and staffing, such a survey is currently impractical. To some degree, however, the election process itself is an indication of taxpayer satisfaction.

## **BUDGETARY ACCOUNTING AND CONTROLS**

A City Council ordinance establishes the annual budget for the General Fund, Special Revenue Funds, Debt Service Fund, and Proprietary (Utility) Funds. Budgets for all funds are prepared on a cash basis with respect to revenues and on an items vouchered basis with respect to expenditures. Some Special Revenue Funds are exempted from legally adopted budgetary requirements, such as Grant Programs Fund, Capital Projects Fund, and Expendable Trust Funds

More than 125 different grant programs accounted for in the Grant Programs Fund are administered under project budgets determined by contracts with state and federal grantor agencies. Effective expenditure control is achieved in the Capital Projects Fund through bond indenture provisions. Control over spending in the Expendable Trust Fund is achieved by the use of internal spending limits.

The Business Administrator may authorize budgetary transfers of less than \$20,000 within the most restrictive category set forth in the budget ordinance. Transfers in excess of \$20,000 within the most restrictive category set forth by the budget ordinance or any transfer within or from any Personnel Services allocation require approval of City Council. In the absence of budgeted financing, City Council may approve a supplemental appropriation from undesignated fund balances. Unencumbered appropriations lapse at year end.

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget. The appropriations are authorized by ordinance at the fund level with the exception of the General Fund, which is appropriated at the functional office or department level. Within the General Fund, the Department of Administration has separate budgets for administration and general expenditures. Beginning in 2009, appropriations were further delineated at the line item level then at the previous major categorical level. This is now the new legal level of budgetary control. Administrative control is maintained through more detailed line-item budgets. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control.

### Encumbrances:

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental and proprietary fund types. Encumbrances outstanding at year end do not constitute expenditures or liabilities, but are reappropriated in the succeeding year. The City records such encumbrances as reservations of fund balance in governmental funds which have fund balances at year end. Encumbrance accounting is used in proprietary fund types as a tool for budgetary control, but reserves are not reported. The subsequent year's appropriations provide authority to complete the transactions as expenditures.

## **FINANCIAL INFORMATION**

The management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that assets are protected from loss, theft, or misuse and that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

### Independent Audit:

The City's Administrative Code requires an annual independent audit of the books of account, financial records, and transactions of the City by an independent certified public accounting firm. In addition, various bond indentures also require such an audit.

In addition to meeting the requirements set forth above, the audit has also been designed to comply with the Single Audit Act of 1984 and related OMB Circular A-133. The independent auditor's report on the basic financial statements, along with the combining and individual fund statements and schedules, is included in the financial section of the City's Comprehensive Annual Financial Report. The independent auditor's reports related specifically to the single audit are included in a separately issued single audit document.

### Single Audit:

As a recipient of federal and state financial assistance, the City is also responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. The internal control structure is subject to periodic evaluation by management and internal audit staff of the City.

As part of the City's single audit, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs and the City's compliance with applicable laws and regulations.

### Audit Committee:

During 2007, the City of Harrisburg established an Audit Committee to provide independent review and oversight of the City's financial reporting processes, internal controls, and annual audit. The City's independent auditor now reports directly to the Audit Committee, versus management as in prior years. The Committee is made up of five voting members and the Budget and Finance Chair, or his/her designee, as an ex officio sixth non-voting member. Three members must be well-versed in accounting procedures and one member must be a CPA. No City employee may serve as a member of the Committee, with the exception of the ex-officio Budget and Finance Chair or his/her designee.

### Cash Management:

The City's current investment policy is to minimize credit and market risk while maintaining a competitive yield on its portfolio. All cash which is temporarily idle is invested in interest bearing demand deposits, repurchase agreements, or statewide money market funds, thereby increasing the average yield on idle funds. A significant portion of the City's cash and investments is maintained in bank trust accounts under the management of trustees.

An ordinance of City Council requires that all deposits be held in insured, federally regulated banks or financial institutions and that all amounts in excess of federal insurance be fully collateralized in accordance with a state statute which requires banks to pledge a pool of eligible assets against the total of its public funds on deposit.

### Basis of Accounting:

Although the annual budget is prepared on a cash basis with respect to revenues received and on an items vouchered (invoiced) basis with respect to expenditures incurred for all funds, the Governmental Funds and Expendable Trust and Agency Funds are reported on the modified accrual basis of accounting for financial statement purposes. Revenues of these funds are recognized in the year in which they become both measurable and available within 60 days after year end to pay current year liabilities. The major revenue sources accrued by the City include real estate taxes, intergovernmental revenue, departmental earnings, and investment income. Revenues from other sources are recognized when received. Expenditures are generally recognized in the year the related fund liability is incurred. Principal and interest on general long-term obligations are recognized when due. Prepaid items and inventory purchases are reported as expenditures in the year the items are used. Expenditures for claims, judgments, compensated absences, and employer pension contributions are reported as the amount accrued during the year that normally would be liquidated with expendable available financial resources.

The accrual basis of accounting is utilized by proprietary fund types for financial statement reporting purposes. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

# BUDGET SUMMARY

## RESOURCE ALLOCATION

The following Resource Allocation chart lists resources and appropriations for each fund and provides a grand total for all City resources. The accounts of the City are organized on the basis of fund(s), each of which is considered to be a separate accounting entity. These funds are the General Fund, Special Revenue Funds (State Liquid Fuels Tax Fund and the Community Development Block Grant Fund - Entitlement FY 2010), Debt Service Fund, and three utility funds. The City of Harrisburg has established the following utility funds: the Water Utility Fund, the Sanitation Utility Fund and the Sewerage Utility Fund. Although each fund is accounted for independently, the proper cooperation and interaction among all funds contribute to the overall effective and efficient management of City government.

### GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

### SPECIAL REVENUE FUNDS

Special Revenue Funds are defined as those funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

#### State Liquid Fuels Tax Fund:

The State Liquid Fuels Tax Fund is used to account for State aid revenue for maintaining, building, and improving City roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

#### Community Development Block Grant Fund:

The Community Development Block Grant Fund is used to account for the revenues and expenditures of the Federal Community Development Block Grant Entitlement Program.

### DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources, principally transfers from the General Fund and State Liquid Fuels Tax Fund, and proceeds from the sale or use of City assets, for the payment of general long-term debt principal, interest, and related costs.

### UTILITY FUNDS

Utility funds (also termed enterprise or proprietary funds) are used by a governmental entity to account for services provided to the general public on a user charge basis.

#### Water Utility Fund:

The Water Utility Fund is used to account for the revenues and expenses associated with the provision of water service to residential, commercial, and industrial establishments of the City as well as several municipalities surrounding the City.

#### Sanitation Utility Fund:

The Sanitation Utility Fund is used to account for the revenues and expenses associated with the provision of refuse collection and disposal services to residential, commercial, and industrial establishments of the City.

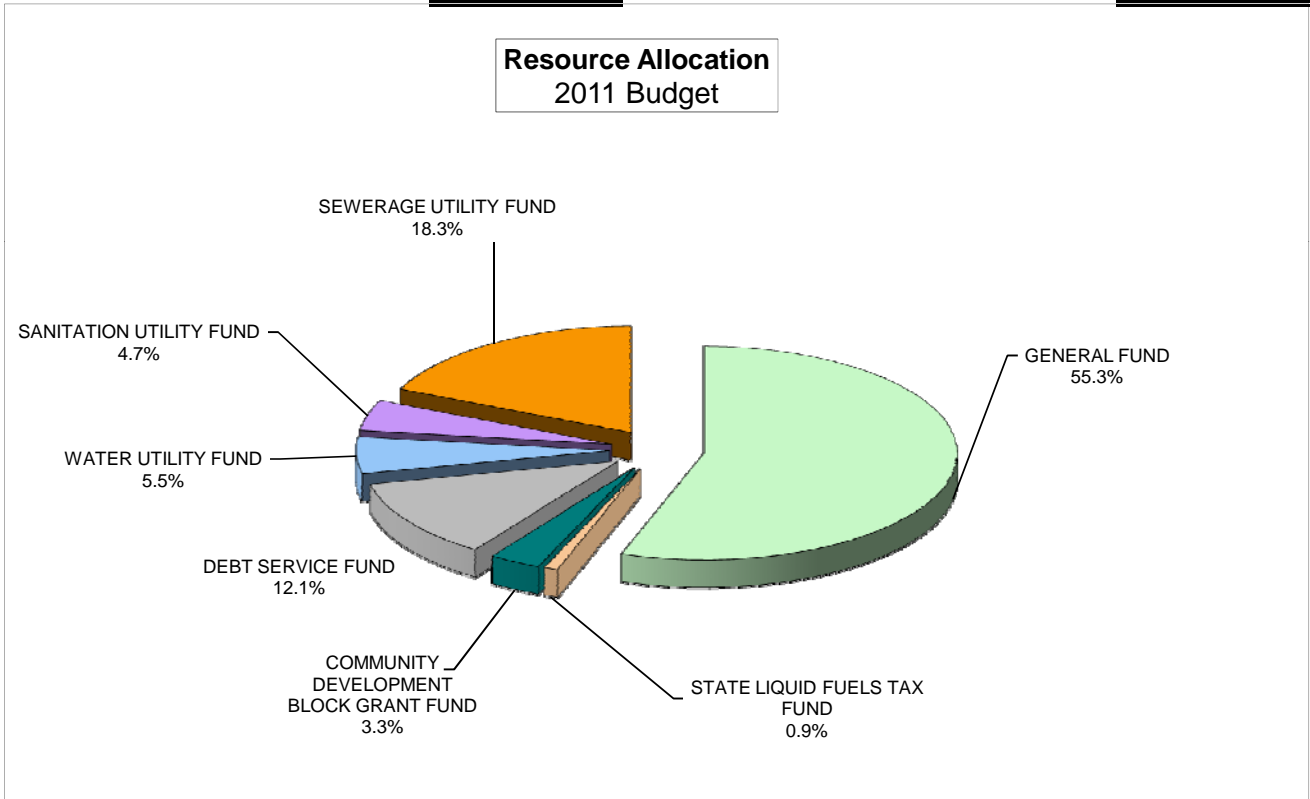
#### Sewerage Utility Fund:

The Sewerage Utility fund is used to account for the revenues and expenses associated with the provision of sewerage service to residential, commercial, and industrial establishments of the City, as well as six municipalities surrounding the City.



RESOURCE ALLOCATION  
2011 BUDGET

RESOURCES		APPROPRIATIONS	
GENERAL FUND	55,993,157	GENERAL FUND	55,993,157
STATE LIQUID FUELS TAX FUND	890,825	STATE LIQUID FUELS TAX FUND	890,825
COMMUNITY DEVELOPMENT BLOCK GRANT FUND	3,338,831	COMMUNITY DEVELOPMENT BLOCK GRANT FUND	3,338,831
DEBT SERVICE FUND	12,218,229	DEBT SERVICE FUND	12,218,229
WATER UTILITY FUND	5,594,573	WATER UTILITY FUND	5,594,573
SANITATION UTILITY FUND	4,715,742	SANITATION UTILITY FUND	4,715,742
SEWERAGE UTILITY FUND	18,515,303	SEWERAGE UTILITY FUND	18,515,303
<b>TOTAL RESOURCES</b>	<b>101,266,660</b>	<b>TOTAL APPROPRIATIONS</b>	<b>101,266,660</b>



## SUMMARY OF REVENUES

### GENERAL FUND

General Fund revenue is expected to decrease \$8,717,211 or -13.65%, from the 2010 Budget. Real Estate Tax revenues, totaling \$17,633,520 are anticipated to increase \$1,462,903 or 8.30%, from 2010. Transfer Taxes are projected to increase \$445,000, or .11%, above 2010 Budget levels. Hotel Taxes are expected to increase \$23,308, or 3.29%, from 2010. Local Services Taxes (LST) are anticipated to decrease \$642,747, or -28%, in 2011. Earned Income Taxes are expected to decrease \$319,274, or -10.22%, from 2010. Mercantile/Business Privilege Taxes are anticipated to increase \$208,721, or 4.88%, from 2010 Budget levels. Departmental Revenues are anticipated to decrease \$5,692,047, or -38.02%. Fines and Forfeits are expected to decrease by \$97,136, or -4% from the 2010 Budget. Business Licenses and Permits are proposed to decrease \$45477, or -7.88%, in 2011. Interest Income is expected to decrease \$59,835, or -62.46% in 2011. Property Income is anticipated to be \$87,588, or \$66,788 higher in 2011. Miscellaneous Revenue is expected to be \$915,703, or 12.79% higher in 2011. Intergovernmental Revenue is expected to decrease \$1,459,421, or -22.19%. Interfund transfers is expected to increase \$557,395 or 30.08%.

### SPECIAL REVENUE FUNDS

State Liquid Fuels Tax Fund revenues are projected to decrease by \$43,431, or -4.88%, in 2011. The Community Development Block Grant will decrease \$138,351, or -4.14%, in 2011.

### DEBT SERVICE FUND

The Debt Service Fund primarily receives proceeds from the sale or use of assets and transfers from the General Fund and State Liquid Fuels Tax Fund to fund for payment on outstanding debt. Proceeds from the sale of assets are projected to increase by \$275,416, or 2.25%, compared to the 2010 Budget.

### WATER UTILITY FUND

Water Utility Fund revenues are anticipated to be \$13,491,408, or -241.15%, lower in the 2011 Budget. Due to a change in how we budget Revenues.

### SANITATION UTILITY FUND

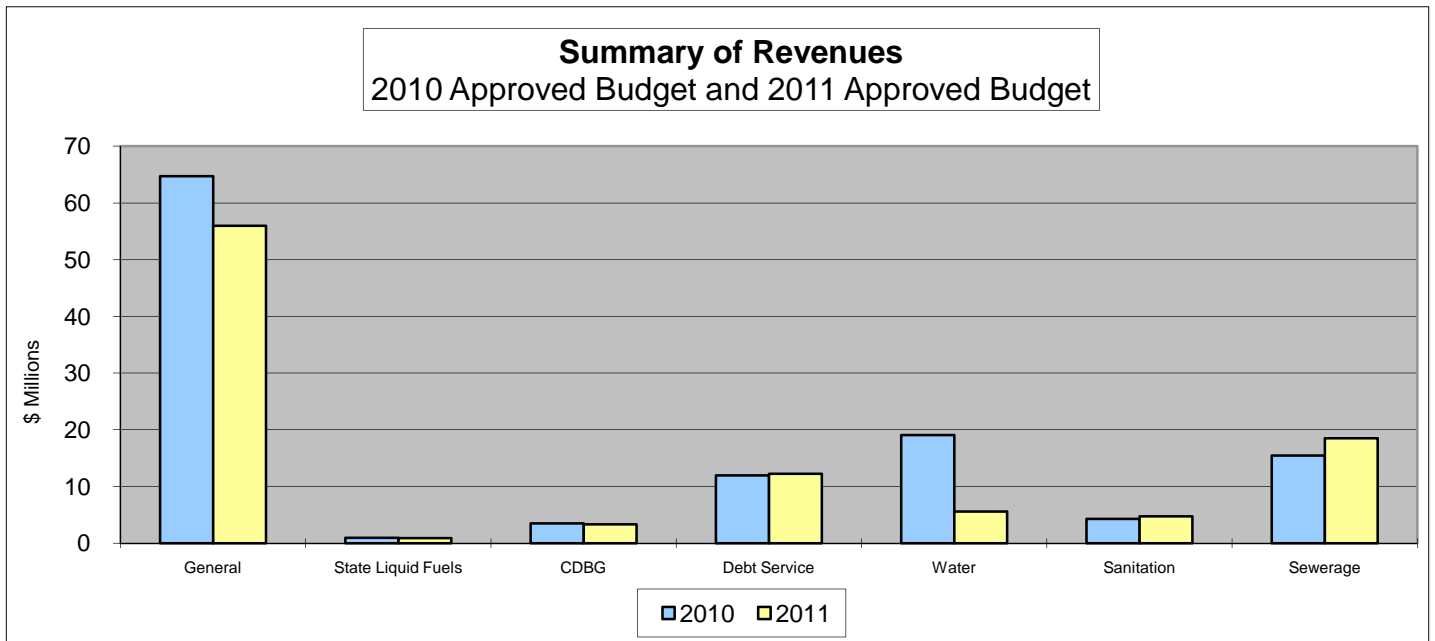
Revenues for the Sanitation Utility Fund are expected to be \$414,042, or 8.78%, higher in 2011.

### SEWERAGE UTILITY FUND

The Sewerage Utility Fund revenues are expected to be \$3,049,905, or 16.47%, higher in 2011.

**SUMMARY OF REVENUES  
2011 BUDGET**

FUND	2010 APPROVED BUDGET	2011 APPROVED BUDGET	2010-2011 INCREASE/ (DECREASE)	2010-2011 CHANGE
<b>GENERAL FUND</b>				
Real Estate Taxes	16,170,617	17,633,520	1,462,903	8.30%
Transfer Taxes	444,504	445,000	496	0.11%
Hotel Taxes	685,692	709,000	23,308	3.29%
Occupational Privilege Taxes	0	0	0	N/A
Local Services Taxes	2,938,389	2,295,642	(642,747)	-28.00%
Earned Income Taxes	3,442,534	3,123,260	(319,274)	-10.22%
Mercantile/Business Privilege Taxes	4,072,429	4,281,150	208,721	4.88%
Departmental Revenues	20,661,464	14,969,417	(5,692,047)	-38.02%
Fines and Forfeits	2,527,536	2,430,400	(97,136)	-4.00%
Business Licenses and Permits	622,477	577,000	(45,477)	-7.88%
Interest Income	155,634	95,800	(59,834)	-62.46%
Property Income	20,800	87,588	66,788	76.25%
Miscellaneous	798,547	915,703	117,156	12.79%
Other Financing Sources	0	0	0	N/A
Intergovernmental	8,036,000	6,576,579	(1,459,421)	-22.19%
Interfund Transfers	1,295,703	1,853,098	557,395	30.08%
Fund Balance	2,838,042	0	(2,838,042)	N/A
<b>TOTAL GENERAL FUND</b>	<b>64,710,368</b>	<b>55,993,157</b>	<b>(8,717,211)</b>	<b>-13.65%</b>
STATE LIQUID FUELS TAX FUND	934,256	890,825	(43,431)	-4.88%
COMM. DEV. BLOCK GRANT FUND	3,477,182	3,338,831	(138,351)	-4.14%
DEBT SERVICE FUND	11,942,813	12,218,229	275,416	2.25%
WATER UTILITY FUND	19,085,981	5,594,573	(13,491,408)	-241.15%
SANITATION UTILITY FUND	4,301,700	4,715,742	414,042	8.78%
SEWERAGE UTILITY FUND	15,465,398	18,515,303	3,049,905	16.47%
<b>TOTAL REVENUE</b>	<b>119,917,698</b>	<b>101,266,660</b>	<b>(18,651,038)</b>	<b>-15.78%</b>



## SUMMARY OF EXPENDITURES

Citywide, expenditures are projected to increase \$7,019,306 or -6.14%, in 2011 as compared to the 2010 Budget. A 4% salary increase is proposed for non-uniformed management employees based on anniversary dates of hire/promotion. Management received no salary increase in 2010. Additionally there has been several positions that have been eliminated in the 2011 Budget. The major changes are listed below.

### GENERAL FUND

General Fund expenditures are proposed to increase \$836,824, or 1.37%, from the 2009 Budget. General Government will decrease \$976,568, or 32.37%, primarily from the movement of Bureau of Economic Development to Department of Building and Housing. The Department of Administration will increase \$1,408,597 or 31.22%, primarily due the merger of Building Maintenance from Public Works to Operations and Revenue. The Department of Building and Housing Development will increase due \$302,036, or 24.43%, primarily due to the movement of the Bureau of Economic Development from General Government. The Department of Public Safety will increase \$1,108,766, or 4.43%, due to the hiring of eight cops and one firefighter. The Department of Public Works will decrease \$1,956,569 or 50.19%, due to the movement of Building Maintenance to Operations and Revenue. The Department of Parks and Recreation will decrease \$136,403, or -5.60%, from 2009. General Expenses will increase \$2,027,25, or 14.22%, from the 2009 Budget primarily due to the increase in Legal Fees and Settlements and Fines. Transfers to Other Funds will decrease \$940,302, or 9.11%, in 2010.

### SPECIAL REVENUE FUNDS

The State Liquid Fuels Tax Fund will decrease by \$18,813, or 2.06%, from the 2009 Budget. This is driven by the reduction in State Liquid Fuels Tax Revenue because of higher gasoline prices and reduced consumer travel. Community Development Block Grant expenditures will increase \$282,827, or 8.13% in 2009.

### DEBT SERVICE FUND

The Debt Service Fund, which primarily receives transfers from the General Fund and State Liquid Fuels Tax Fund to fund for payment on general long-term debt, will increase \$67,681,562, or 84.93%, from the 2009 Budget due to City Guaranteed Debt of the Incinerator.

### WATER UTILITY FUND

The Water Utility Fund will increase \$4,467,566 or 19.51%, in 2010, primarily due to increased Debt Service.

### SANITATION UTILITY FUND

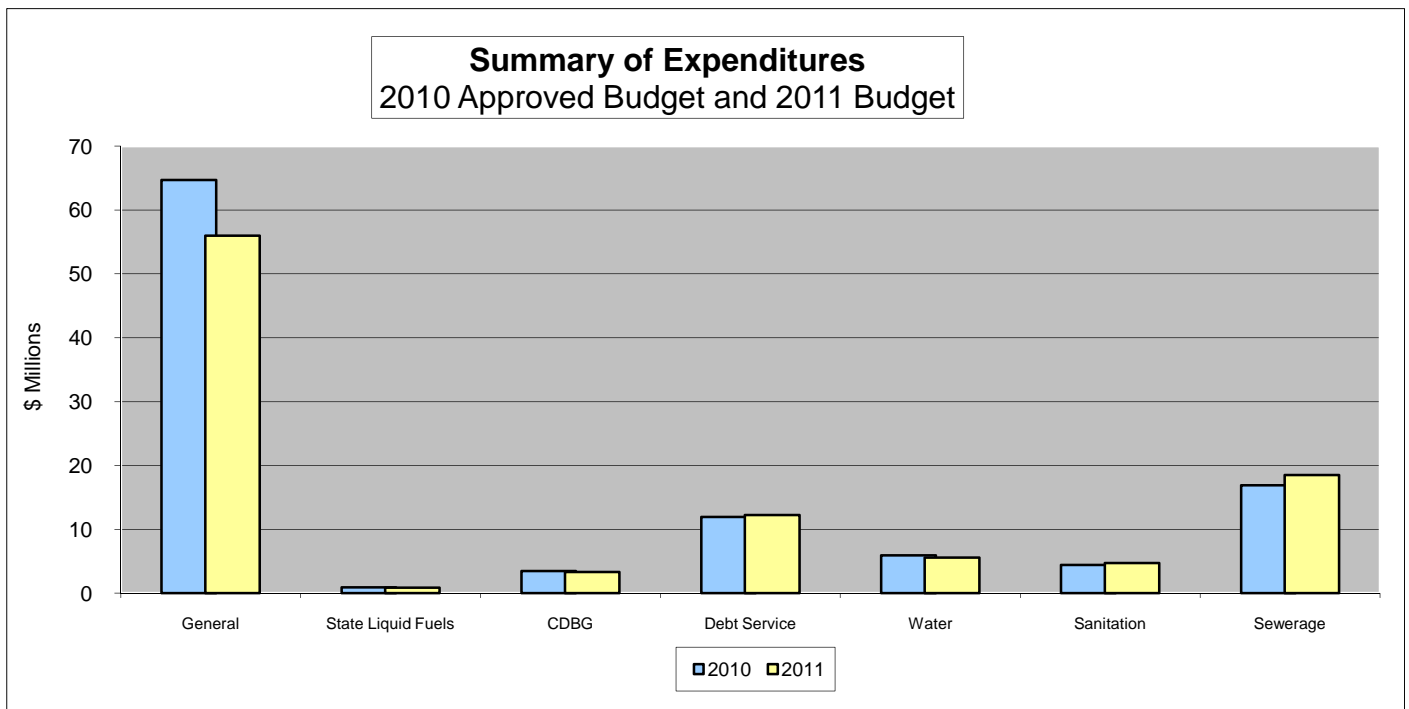
The Sanitation Utility Fund will increase \$108,000, or 2.45%, in 2010

### SEWERAGE UTILITY FUND

The Sewerage Utility Fund will increase \$1,436,643 or 8.50%, in 2010, primarily due to higher contracted services and chemical supplies costs.

**SUMMARY OF EXPENDITURES  
2011 BUDGET**

FUND	2010 APPROVED BUDGET	2011 APPROVED BUDGET	2010-2011 INCREASE/ (DECREASE)	2010-2011 CHANGE
<b>GENERAL FUND</b>				
General Government	3,016,742	1,802,568	(1,214,174)	-40.25%
Administration	4,511,652	2,372,474	(2,139,178)	-47.41%
Building & Housing Development	1,236,403	929,957	(306,446)	-24.79%
Public Safety	25,028,980	23,175,907	(1,853,073)	-7.40%
Public Works	3,898,689	4,698,689	800,000	20.52%
Parks and Recreation	2,434,011	1,583,403	(850,608)	-34.95%
General Expenses	14,257,971	10,222,030	(4,035,941)	-28.31%
Transfers to Other Funds	10,325,921	11,208,129	882,208	8.54%
<b>TOTAL GENERAL FUND</b>	<b>64,710,369</b>	<b>55,993,157</b>	<b>(8,717,212)</b>	<b>-14.32%</b>
STATE LIQUID FUELS TAX FUND	934,256	890,825	(43,431)	-4.65%
COMM. DEV. BLOCK GRANT FUND	3,477,182	3,338,831	(138,351)	-3.98%
DEBT SERVICE FUND	11,942,812	12,218,229	275,417	2.31%
WATER UTILITY FUND	5,909,609	5,594,573	(315,035)	-5.33%
SANITATION UTILITY FUND	4,409,700	4,715,742	306,042	6.94%
SEWERAGE UTILITY FUND	16,902,041	18,515,303	1,613,262	9.54%
<b>TOTAL EXPENDITURES</b>	<b>108,285,969</b>	<b>101,266,660</b>	<b>(7,019,308)</b>	<b>-6.14%</b>



## EXPENDITURE CATEGORY ANALYSIS

The Expenditure Category Analysis chart on the following page compares the 2008 Approved Budget to the 2011 Approved Budget by expenditure category for all fund types (excluding the Debt Service Fund). The Debt Service Fund has been eliminated from this analysis to avoid duplication of debt service expenditures already included in the General Fund. The sole purpose of the Debt Service Fund is to account for the accumulation of resources transferred from other funds for the payment of general long-term debt and related expenditures.

Personnel Services is the largest expenditure type, representing 51.55% of the total budget for all funds for 2011. Personnel Services will decrease \$3,973,037, or -4.28%, from the 2010 Personnel Services budget.

Operating Expenses, the second largest expenditure category, is 26.58% of the total budgeted funds in 2011. The 2011 Approved Budget reflects a \$2,400,336, or -2.58%, decrease in Operating Expenses as compared to 2010 budgeted levels.

Capital Outlay, which accounts for .69% of the total budget for all funds, is budgeted at a level that is \$1,179,780 or -1.27% lower when compared to 2010.

Debt Service is the third largest expenditure category in the 2010 Approved Budget, accounting for \$4,018,491 or 4.33%, of the total budget for all funds. Overall, Debt Service will remain the same in 2011.

Grants will decrease \$179,142, or -.19%, in 2011. This decrease is attributed to the limited availability of grants because of the current economic conditions.

Miscellaneous Expenditures are projected to be \$780,000 in 2011. These expenditures represent the processing of bills from previous years in the Bureau of Police.

Transfers will increase \$1,371,921, or 1.48%, in 2011.

Non-Expenditure Items are projected to remain at zero as was the case in the 2010 Budget.

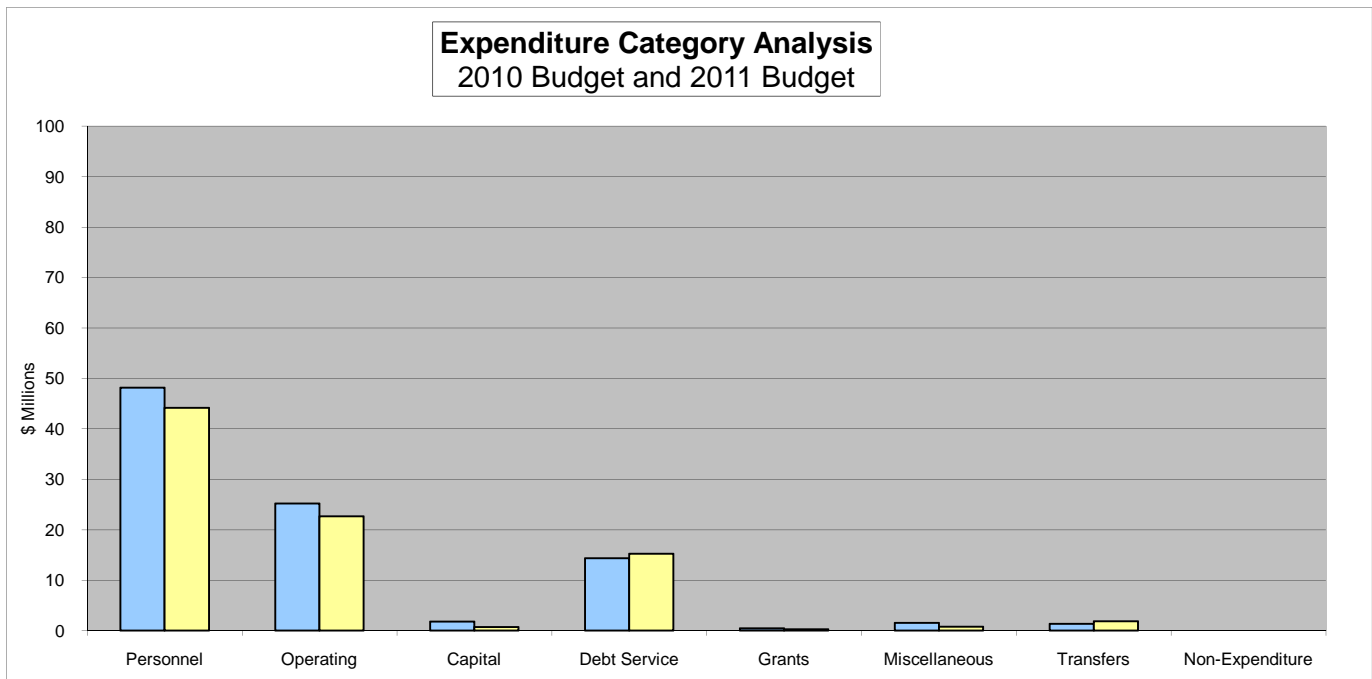
EXPENDITURE CATEGORY ANALYSIS  
2011 BUDGET

<u>EXPENDITURE CATEGORY</u>	2010 APPROVED BUDGET		2011 APPROVED BUDGET		CHANGE		
	<u>AMOUNT</u>	<u>% OF TOTAL</u>	<u>AMOUNT</u>	<u>% OF TOTAL</u>	<u>AMOUNT</u>	<u>%*</u>	<u>%**</u>
Personnel Services	48,159,517	51.86%	44,186,480	51.55%	(3,973,037)	-4.28%	-8.25%
Operating Expenses	25,181,703	27.12%	22,640,167	26.41%	(2,541,536)	-2.74%	-10.09%
Capital Outlay	1,771,708	1.91%	733,126	0.86%	(1,038,582)	-1.12%	-58.62%
Debt Service	14,344,412	15.45%	15,226,620	17.77%	882,208	0.95%	6.15%
Grants	469,252	0.51%	290,110	0.34%	(179,142)	-0.19%	-38.18%
Miscellaneous	1,576,000	1.70%	780,000	0.91%	(796,000)	-0.86%	0.00%
Transfers***	1,363,385	1.47%	1,853,098	2.16%	489,713	0.53%	35.92%
Non-Expenditure Items	0	0.00%	0	0.00%	0	0.00%	0.00%
<b>TOTAL FUNDS</b>	<u><u>92,865,976</u></u>	<u><u>100.00%</u></u>	<u><u>85,709,600</u></u>	<u><u>100.00%</u></u>	<u><u>(7,156,375)</u></u>	<u><u>-7.71%</u></u>	<u><u>N/A</u></u>

\* Change in each expenditure category as a percentage of the total 2011 Approved Budget.

\*\* Change in each expenditure category as a percentage of the respective 2011 expenditure category.

\*\*\* Transfers represent transfers from the Sanitation Utility Fund to the General Fund. The Debt Service Fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service category.



## EXPENDITURE DETAIL BY FUND

The analysis of "Expenditure Detail by Fund" compares 2011 Approved Budget appropriations to 2010 Approved Budget appropriations by expenditure category for all funds. The expenditure categories include Personnel Services, Operating Expenses, Capital Outlay, Debt Service, Grants, Miscellaneous and Transfers.

Citywide, personnel services are expected to increase \$1,586,172, or 3.4%, in 2009. As a city personnel increased by two to 596 employees. The General Expenses category will increase \$9,194,230, or 841.4% primarily due to all Fringe Benefit Expenses being moved to General Expenses instead of being tracked within each budget unit.

Operating expenses are expected to increase \$1,739,177, or 5.96%, citywide in 2009. This is mainly due to the Sewerage Fund increasing \$923,772. This increase is due to contracted services increasing throughout the fund. Also the General Fund Increased \$460,068. This is due to increased spending in Public Works.

Citywide, capital outlay will decrease \$923,443, or 40.08% in 2009. The General Fund decreased \$137,447, or 11.96%. This is mostly because of Public Works decreasing its capital acquisitions costs by 51.74%. Water Fund decreased costs by 505,172, or 65.29%. The State Liquid Fuels Tax Fund, Sewerage and CDBG Fund have no appropriated funds for Capital Outlay. The city undertook a Capital Lease in 2008 which updated or replaced many of the cities capital needs.

Debt Service will increase \$1,685,357, or 7.97%, citywide in 2009. This is due to General Fund Transfers increasing \$881,318, or 8.49%. This was done to supplement the income lost by sale of city artifacts. Also the Water Fund increased \$731,671, or 8.95%. The increase in the Water Fund is attributable to a refinancing of their debt done in 2008.

Citywide, there will be a decrease in grants for 2009. The decrease will be \$334,176, or 19.72%. Mainly because General Government decreased 265,725 in grants. This is due to the City Engineers grants decreasing \$245,725.

Miscellaneous Expenses will increase \$65,000, or 144.44%, in 2009 citywide. This is due to the city budgeting expenses that will be charged against the Hotel Tax Revenue in 2009. These expenses are budgeted in General Expense.

Transfers will decrease \$160,949, or -10.90%, in 2009. This is solely attributed to an increase in the Interfund Transfer from the Sanitation Utility Fund to the General Fund.

EXPENDITURE DETAIL BY FUND  
2010 BUDGET

	PERSONNEL SERVICES					OPERATING EXPENSES			
	2010 Approved Budget	2011 Approved Budget	+/-	%		2010 Approved Budget	11 Approved Budget	+/-	%
GENERAL FUND									
General Gov't.	1,854,272	1,368,674	(485,598)	-26.2%		719,750	387,874	(331,876)	-46.11%
Administration	2,233,422	1,788,056	(445,366)	-19.9%		1,624,596	548,118	(1,076,478)	-66.26%
Bldg. & Housing	1,101,378	907,029	(194,349)	-17.6%		134,425	22,628	(111,797)	-83.17%
Public Safety	23,490,200	22,282,758	(1,207,442)	-5.1%		1,476,975	852,344	(624,631)	-42.29%
Public Works	1,847,147	2,091,740	244,593	13.2%		2,032,950	2,394,151	361,201	17.77%
Parks & Rec.	1,618,760	1,176,308	(442,452)	-27.3%		795,901	387,745	(408,156)	-51.28%
General Exp.	9,853,000	8,088,495	(1,764,505)	-17.9%		2,406,989	1,082,517	(1,324,472)	-55.03%
Transfers	0	0	0	N/A		0	0	0	N/A
GENERAL FUND	41,998,179	37,703,060	(4,295,119)	-10.2%		9,191,586	5,675,377	(3,516,209)	-38.25%
LIQUID FUELS	0	0	0	N/A		866,574	890,825	24,251	2.80%
WATER	2,140,072	2,397,454	257,382	12.0%		3,340,554	3,021,995	(318,559)	-9.54%
SANITATION	1,501,055	1,324,621	(176,434)	-11.8%		1,419,649	1,391,602	(28,047)	-1.98%
SEWERAGE	2,520,211	2,761,345	241,134	9.6%		10,363,340	11,660,368	1,297,028	12.52%
TOTAL	48,159,517	44,186,480	(3,973,037)	-8.2%		25,181,703	22,640,167	(2,541,536)	-10.09%

Note: The Debt Service fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service expenditure category.

EXPENDITURE DETAIL BY FUND  
2010 BUDGET

	CAPITAL OUTLAY				DEBT SERVICE			
	2010 Approved Budget	2011 Approved Budget	+/-	%	2010 Approved Budget	2011 Approved Budget	+/-	%
GENERAL FUND								
General Gov't	442,720	46,020	(396,700)	-89.61%	0	0	0	N/A
Administration	653,634	36,300	(617,334)	-94.45%	0	0	0	N/A
Bldg. & Housing	600	300	(300)	N/A	0	0	0	N/A
Public Safety	55,805	40,805	(15,000)	-26.88%	0	0	0	N/A
Public Works	18,592	212,798	194,206	1044.57%	0	0	0	N/A
Parks & Rec.	0	0	0	N/A	0	0	0	N/A
General Exp.	580	258	(322)	N/A	0	0	0	N/A
Transfers	0	0	0	N/A	10,325,921	11,208,129	882,208	8.54%
GENERAL FUND	1,171,931	336,481	(835,450)	-71.29%	10,325,921	11,208,129	882,208	N/A
LIQUID FUELS	0	0	0	N/A	0	0	0	N/A
WATER	428,984	175,124	(253,859)	-59.18%	0	0	0	N/A
SANITATION	170,793	146,421	(24,372)	-14.27%	0	0	0	N/A
SEWERAGE	0	75,100	75,100	N/A	4,018,491	4,018,491	0	0.00%
TOTAL	1,771,708	733,126	(1,038,582)	-58.62%	14,344,412	15,226,620	882,208	6.15%

Note: The Debt Service fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service expenditure category.

EXPENDITURE DETAIL BY FUND  
2010 BUDGET

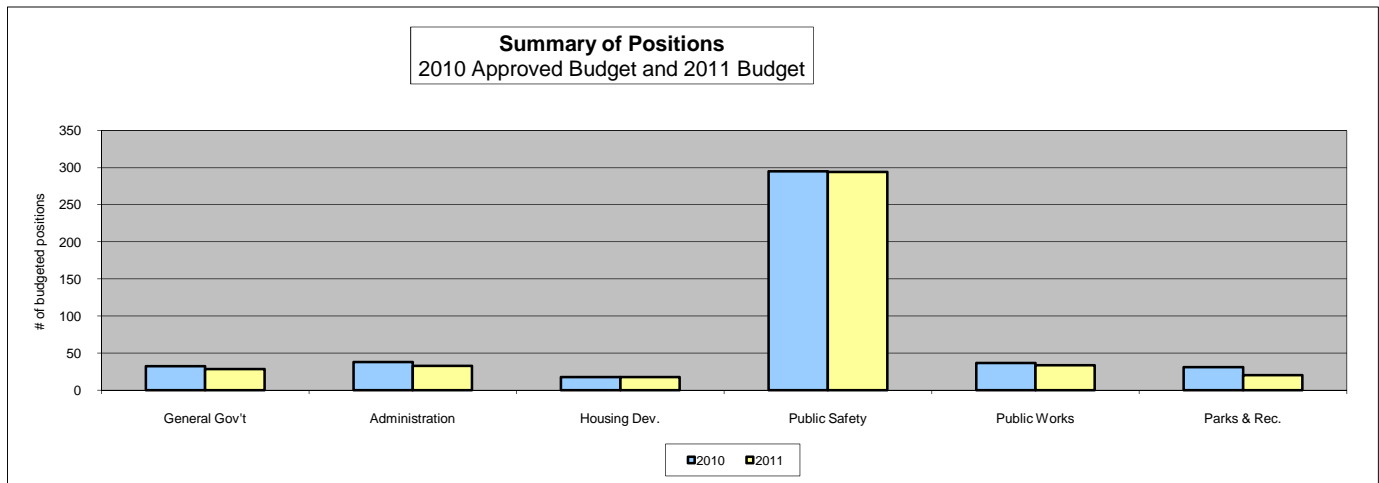
	GRANTS					MISCELLANEOUS			
	2010 Approved Budget	2011 Approved Budget	+/-	%		2010 Approved Budget	2011 Approved Budget	+/-	%
GENERAL FUND									
General Gov't	0	0	0	N/A		0	0	0	N/A
Administration	0	0	0	N/A		0	0	0	N/A
Bldg. & Housing	0	0	0	N/A		0	0	0	N/A
Public Safety	0	0	0	N/A		6,000	0	(6,000)	-100.00%
Public Works	0	0	0	N/A		0	0	0	N/A
Parks & Rec.	19,350	19,350	0	0.00%		0	0	0	N/A
General Exp.	427,402	270,760	(156,642)	-36.65%		1,570,000	780,000	(790,000)	N/A
Transfers	0	0	0	N/A		0	0	0	N/A
GENERAL FUND	446,752	290,110	(156,642)	-35.06%		1,576,000	780,000	(796,000)	-50.51%
LIQUID FUELS	0	0	0	N/A		0	0	0	N/A
WATER	0	0	0	N/A		0	0	0	N/A
SANITATION	22,500	0	(22,500)	N/A		0	0	0	N/A
SEWERAGE	0	0	0	N/A		0	0	0	N/A
TOTAL	469,252	290,110	(179,142)	-38.18%		1,576,000	780,000	(796,000)	-50.51%

Note: The Debt Service fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service expenditure category.

EXPENDITURE DETAIL BY FUND  
2010 BUDGET

	TRANSFERS					TOTAL			
	2010 Approved Budget	2011 Approved Budget	+/-	%		2010 Approved Budget	2011 Approved Budget	+/-	%
GENERAL FUND									
General Gov't	0	0	0	N/A		3,016,742	1,802,568	(1,214,174)	-40.25%
Administration	0	0	0	N/A		4,511,652	2,372,474	(2,139,178)	-47.41%
Bldg. & Housing	0	0	0	N/A		1,236,403	929,957	(306,446)	-24.79%
Public Safety	0	0	0	N/A		25,028,980	23,175,907	(1,853,073)	-7.40%
Public Works	0	0	0	N/A		3,898,689	4,698,689	800,000	20.52%
Parks & Rec.	0	0	0	N/A		2,434,011	1,583,403	(850,608)	-34.95%
General Exp.	0	0	0	N/A		14,257,971	10,222,030	(4,035,941)	-28.31%
Transfers	0	0	0	N/A		10,325,921	11,208,129	882,208	8.54%
GENERAL FUND	0	0	0	N/A		64,710,369	55,993,157	(8,717,212)	-13.47%
LIQUID FUELS	67,682	0	0	N/A		934,256	890,825	(43,431)	-4.65%
WATER	0	0	0	N/A		5,909,609	5,594,573	(315,035)	-5.33%
SANITATION	1,295,703	1,853,098	557,395	43.02%		4,409,700	4,715,742	306,042	6.94%
SEWERAGE	0	0	0	N/A		16,902,042	18,515,303	1,613,261	9.54%
TOTAL	1,363,385	1,853,098	489,713	35.92%		92,865,976	85,709,600	(7,156,375)	-7.71%

Note: The Debt Service Fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service expenditure category.



### CHANGES IN BUDGETED POSITIONS FROM 2010 TO 2011

The above summary compares positions in the 2010 Approved Budget with those in the 2011 Budget by office and department. The total budgeted positions in 2011 is 425.84 compared to 470.84 in the 2010 Approved Budget, a net decrease of forty four positions.

In the Offices of General Government there was a decrease of eleven position. The Department of Administration had a net decrease in the number of positions from 43.6 to 32.6. The Department of Building and Housing Development has a budgeted decrease of five position to a total of 17.34.

The Department of Public Safety will decrease by a net of 1 position from the 2010 Budget. The Office of the Director decreased by 4 positions, Uniformed Partol increased eleven positions, tecnical Services increased one position and Criminal Incerstigation decreased one position. The Fire Bureau had an increase of seven positions.

In The Department of Public Works there was a net decrease of ten position to a total of 33.5

the Department of Parks and Recreation has a net decrease of seven positions, in comparison to the 2010 Budget.

Note: The City does not utilize Full-Time Equivalent (FTE's) in accounting for positions. Rather, it accounts for positions by the percentage of the employee's salary charged to a particular office or bureau. Permanent part-time positions are counted as whole positions. Temporary part-time employees are not included in the positions calculations.

**SUMMARY OF POSITIONS  
2011 BUDGET**

OFFICE/BUREAU/DIVISION	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Adopted Budget
Office of City Council	10.00	9.00	10.00	10.00	9.00	9.00
Office of the Mayor	5.00	5.00	2.00	4.00	4.00	5.00
Office of City Controller	4.00	4.00	2.00	4.00	3.00	3.00
Office of City Treasurer	11.40	9.40	10.40	10.40	8.40	8.40
Office of City Solicitor	4.00	3.00	4.00	5.00	3.00	3.00
Human Relations Commission	3.00	3.00	3.00	3.00	3.00	0.00
Office of City Engineer	4.00	3.00	2.00	3.00	2.00	0.00
<b>TOTAL GENERAL GOVERNMENT:</b>	<b>41.40</b>	<b>36.40</b>	<b>33.40</b>	<b>39.40</b>	<b>32.40</b>	<b>28.40</b>
Business Administrator	3.00	3.00	2.00	2.00	2.00	2.00
Financial Management	9.00	5.00	6.00	7.00	5.00	6.00
Information Technology	9.60	8.60	8.60	8.60	7.60	6.60
Human Resources	5.00	6.00	5.00	6.00	5.00	6.00
Operations & Revenue	23.00	22.00	20.00	20.00	18.00	12.00
<b>TOTAL ADMINISTRATION</b>	<b>49.60</b>	<b>44.60</b>	<b>41.60</b>	<b>43.60</b>	<b>37.60</b>	<b>32.60</b>
Office of the Director	1.00	1.00	1.00	1.00	1.00	1.00
Planning	2.34	2.34	2.34	3.34	3.34	1.34
Inspections & Codes Enforcement	12.00	13.00	13.00	12.00	13.00	11.00
Bureau of Econ. Dev.	0.00	0.00	0.00	6.00	0.00	4.00
<b>TOTAL BLDG. &amp; HOUSING DEV.</b>	<b>15.34</b>	<b>16.34</b>	<b>16.34</b>	<b>22.34</b>	<b>17.34</b>	<b>17.34</b>
Office of the Police Chief	8.00	8.00	8.00	8.00	8.00	4.00
Uniformed Patrol	114.00	114.00	114.00	115.00	115.00	126.00
Technical Services	40.00	40.00	40.00	47.00	47.00	45.00
Criminal Investigation	37.00	37.00	37.00	33.00	33.00	34.00
Fire	93.00	93.00	93.00	92.00	92.00	85.00
<b>TOTAL PUBLIC SAFETY</b>	<b>292.00</b>	<b>292.00</b>	<b>292.00</b>	<b>295.00</b>	<b>295.00</b>	<b>294.00</b>
Office of the Director	1.00	1.00	2.00	0.00	0.00	9.00
Neighborhood Services - City Services	24.50	24.50	24.50	27.00	25.50	23.50
Vehicle Management	11.00	11.00	11.00	16.50	11.00	10.00
<b>TOTAL PUBLIC WORKS</b>	<b>35.50</b>	<b>35.50</b>	<b>35.50</b>	<b>43.50</b>	<b>36.50</b>	<b>33.50</b>
Office of the Director	16.00	12.00	12.00	10.00	12.00	6.00
Recreation	8.00	5.00	5.00	4.00	5.00	3.00
Parks Maintenance	14.00	14.00	14.00	13.00	14.00	11.00
<b>TOTAL PARKS &amp; RECREATION</b>	<b>38.00</b>	<b>31.00</b>	<b>31.00</b>	<b>27.00</b>	<b>31.00</b>	<b>20.00</b>
<b>TOTAL POSITIONS</b>	<b>471.84</b>	<b>455.84</b>	<b>449.84</b>	<b>470.84</b>	<b>449.84</b>	<b>425.84</b>

GENERAL FUND  
RESOURCE ALLOCATION SUMMARY  
2011 BUDGET

RESOURCES		APPROPRIATIONS	
REAL ESTATE TAXES	17,633,520	GENERAL GOVERNMENT	1,802,568
		ADMINISTRATION	2,372,474
TRANSFER TAXES	445,000	BUILDING AND HOUSING DEV.	929,957
		PUBLIC SAFETY	23,175,907
HOTEL TAXES	709,000	PUBLIC WORKS	4,698,689
		PARKS AND RECREATION	1,583,403
OCCUPATIONAL PRIVILEGE TAXES	0		
LOCAL SERVICES TAX	2,295,642	TOTAL DEPARTMENTS	<u>34,562,998</u>
EARNED INCOME TAXES	3,123,260		
MERCANTILE/BUSINESS PRIVILEGE	4,281,150	OTHER:	
DEPARTMENTAL REVENUES	14,969,417	GENERAL EXPENSES	10,222,030
FINES AND FORFEITS	2,430,400	TRANSFERS TO OTHER FUNDS	11,208,129
BUSINESS LICENSES AND PERMITS	577,000		
INTEREST INCOME	95,800	TOTAL OTHER	<u>21,430,159</u>
PROPERTY INCOME	87,588		
MISCELLANEOUS REVENUE	915,703		
OTHER FINANCING SOURCES	0		
INTERGOVERNMENTAL REVENUE	6,576,579		
INTERFUND REVENUE	1,853,098		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>55,993,157</u>	TOTAL APPROPRIATIONS	<u>55,993,157</u>

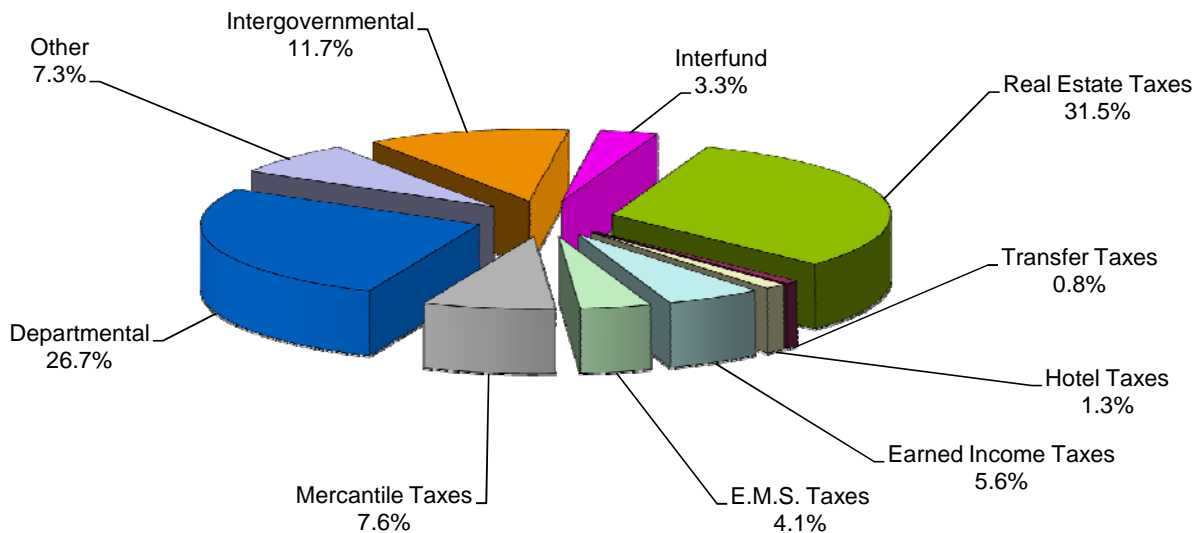
GENERAL FUND  
REVENUE ANALYSIS SUMMARY  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
TAXES						
REAL ESTATE TAXES						
Real Estate Current	14,185,140	14,492,336	14,768,486	14,492,336	14,768,486	14,329,700
Real Estate Prior	1,616,212	1,678,281	1,947,879	1,678,281	1,947,879	3,303,820
TOTAL REAL ESTATE TAXES	15,801,352	16,170,617	16,716,365	16,170,617	16,716,365	17,633,520
OTHER TAXES						
Transfer Taxes	850,734	444,504	385,134	444,504	385,134	445,000
Hotel Taxes	0	685,692	685,692	685,692	685,692	709,000
Occupational Privilege	1,555	0	0	0	0	0
Local Services Tax	2,865,834	2,938,389	2,575,551	2,938,389	2,575,551	2,295,642
Earned Income	3,806,976	3,442,534	3,658,432	3,442,534	3,658,432	3,123,260
Mercantile/Business Privilege	3,848,895	4,072,429	4,108,200	4,072,429	4,108,200	4,281,150
TOTAL OTHER TAXES	11,373,994	11,583,548	11,413,009	11,583,548	11,413,009	10,854,052
TOTAL TAXES	27,175,347	27,754,165	28,129,374	27,754,165	28,129,374	28,487,572
DEPARTMENTAL REVENUES						
Administration	12,310,680	14,116,995	10,175,948	14,116,995	10,175,948	10,317,801
Building and Housing Development	1,581,159	988,830	735,130	988,830	735,130	777,646
Public Safety	1,546,397	3,183,539	2,008,503	3,183,539	2,008,503	1,887,432
Public Works	2,128,142	2,253,200	1,890,742	2,253,200	1,890,742	1,908,438
Parks and Recreation	186,117	118,900	29,545	118,900	29,545	78,100
TOTAL DEPT. REVENUES	17,752,495	20,661,464	14,839,868	20,661,464	14,839,868	14,969,417

GENERAL FUND  
REVENUE ANALYSIS SUMMARY  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>OTHER REVENUES</b>						
Fines and Forfeits	1,957,069	2,527,536	1,855,894	2,527,536	1,855,894	2,430,400
Licenses and Permits	514,184	622,477	567,130	622,477	567,130	577,000
Interest Income	276,714	155,634	95,653	155,634	95,653	95,800
Property Income	40,114	20,800	120,447	20,800	120,447	87,588
Miscellaneous	1,456,157	798,547	867,859	798,547	867,859	915,703
Other Financing Sources	500	0	0	0	0	0
Intergovernmental	8,191,860	8,036,000	6,839,603	8,036,000	6,839,603	6,576,579
Interfund	1,366,615	1,295,703	1,295,703	1,295,703	1,295,703	1,853,098
<b>TOTAL OTHER REVENUES</b>	<b>13,803,214</b>	<b>13,456,697</b>	<b>11,642,289</b>	<b>13,456,697</b>	<b>11,642,289</b>	<b>12,536,168</b>
<b>GENERAL FUND REVENUES</b>	<b>58,731,056</b>	<b>61,872,326</b>	<b>54,611,531</b>	<b>61,872,326</b>	<b>54,611,531</b>	<b>55,993,157</b>
Fund Balance Appropriation	0	2,838,042	1,263,029	2,838,042	1,263,029	0
<b>GENERAL FUND RESOURCES</b>	<b>58,731,056</b>	<b>64,710,368</b>	<b>55,874,560</b>	<b>64,710,368</b>	<b>55,874,560</b>	<b>55,993,157</b>

**General Fund Revenue  
2011 Proposed Revenues**



GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
TAXES						
REAL ESTATE TAXES						
CURRENT YEAR LEVY						
Discount Period	11,303,921	11,223,042	10,701,682	10,962,986	11,209,525	11,220,000
Flat Period	1,589,720	1,718,983	1,783,118	1,804,957	1,407,988	1,408,000
Penalty Period	1,383,175	1,325,995	1,750,546	1,768,513	1,750,546	1,751,000
Refund of Prior Year Taxes	0	0	0	0	0	0
TOTAL CURRENT YEAR LEVY	14,276,816	14,268,020	14,235,346	14,536,456	14,368,059	14,379,000
CURRENT YEAR DISCOUNT AND PENALTY						
Discount (2%)	(198,470)	(228,761)	(226,941)	(226,971)	235,861	(224,400)
Penalty (10%)	106,795	133,206	126,629	182,851	164,566	175,100
TOTAL DISCOUNT & PENALTY	(91,675)	(95,555)	(100,312)	(44,120)	400,427	(49,300)
TOTAL CURRENT YEAR TAXES	14,185,140	14,172,465	14,135,034	14,492,336	14,768,486	14,329,700
PRIOR YEARS' TAXES						
Tax Liens - Principal	0	0	0	0	0	1,417,120
Tax Liens - Interest	0	0	0	0	0	0
Tax Amount - 1st Year Prior	572,584	716,238	526,621	658,915	786,920	642,300
Tax Amount - 2nd Year Prior	605,023	646,707	705,273	623,900	755,000	824,500
Tax Amount - 3rd & More Prior Years	289,875	116,124	43,513	94,347	95,058	98,900
Penalty & Int - 1st Year Prior	70,628	91,746	69,785	103,004	104,650	81,500
Penalty & Int - 2nd Year Prior	74,253	150,574	164,003	151,485	162,000	192,900
Penalty & Int - 3rd & More Years	3,849	35,521	13,488	46,630	44,251	46,600
Tax Amount - Tax Sales	0	0	0	0	0	0
TOTAL PRIOR YEARS' TAXES	1,616,212	1,756,910	1,522,683	1,678,281	1,947,879	3,303,820
TOTAL REAL ESTATE TAXES	15,801,352	15,929,375	15,657,717	16,170,617	16,716,365	17,633,520
OTHER TAXES						
Transfer Taxes	850,734	1,056,028	400,913	444,504	385,134	445,000
Hotel Taxes	0	606,160	515,000	685,692	685,692	709,000
OCCUPATIONAL PRIVILEGE TAXES						
Tax Amount - Current Year	0	0	0	0	0	0
Penalty - Current Year	0	0	0	0	0	0
Interest - Current Year	0	0	0	0	0	0
Tax Amount - Prior Years	1,200	79	467	0	0	0
Penalty - Prior Years	289	6	2	0	0	0
Interest - Prior Years	0	0	0	0	0	0
O.P.T. Commissions	0	0	0	0	0	0
O.P.T. Commissions Prior Year	67	0	0	0	0	0
TOTAL O.P.T.	1,555	85	469	0	0	0

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>EMERGENCY/ MUNICIPAL SERVICE TAX</b>						
Tax Amount - Current Year	2,738,644	1,849,185	1,782,217	2,322,549	2,001,456	1,721,000
Penalty - Current Tax	1,364	773	1,023	0	653	1,200
Tax Amount - Prior Year	198,649	148,710	598,256	615,500	576,000	576,000
Penalty - Prior Year	4,044	(24,890)	1,461	4,500	1,500	1,500
E.M.S. Tax Commissions	(76,590)	(23,004)	(28,671)	(3,100)	(3,100)	(3,100)
Prior Year E.M.S. Commissions	(277)	(233)	(1,057)	(1,060)	(958)	(958)
<b>TOTAL L.S.T.</b>	<b>2,865,834</b>	<b>1,950,541</b>	<b>2,353,229</b>	<b>2,938,389</b>	<b>2,575,551</b>	<b>2,295,642</b>
<b>EARNED INCOME TAXES</b>						
Tax Amount - Current Year	3,813,530	3,591,832	3,521,425	3,487,606	3,738,630	3,187,000
Tax Amount - Prior Year	0	0	0	0	0	0
E.I.T. Commissions	(81,345)	(77,551)	(76,593)	(74,172)	(80,198)	(63,740)
Equity Distribution	74,790	57,042	0	29,100	0	0
<b>TOTAL E.I.T.</b>	<b>3,806,976</b>	<b>3,571,323</b>	<b>3,444,832</b>	<b>3,442,534</b>	<b>3,658,432</b>	<b>3,123,260</b>
<b>MERCANTILE/BUSINESS PRIVILEGE LICENSES</b>						
Business Privilege - Current Year	156,080	155,480	164,880	165,500	165,500	165,500
Business Privilege - Prior Year	6,480	14,440	7,480	7,500	7,800	7,800
Landlord - Current Year	71,720	65,200	74,740	70,000	75,000	75,000
Landlord - Prior Year	9,600	6,480	9,080	3,000	5,000	7,700
<b>TOTAL BUSINESS LICENSES</b>	<b>243,880</b>	<b>241,600</b>	<b>256,180</b>	<b>246,000</b>	<b>253,300</b>	<b>256,000</b>
<b>MERCANTILE/BUSINESS TAXES</b>						
Current Year Tax	2,467,469	2,623,031	2,655,618	2,665,000	2,675,000	2,665,000
Prior Year Tax	115,131	300,286	168,791	126,000	126,000	126,000
Penalty	42,124	52,244	52,303	30,000	30,000	30,000
Interest	12,673	27,748	16,307	8,000	8,000	8,000
Amusement Tax	250,834	246,431	253,990	242,000	260,000	260,000
Amusement Tax Penalty	1,420	2,684	3,470	800	1,000	1,000
Parking Tax	671,660	694,378	731,672	710,000	710,000	887,750
Parking License Fee	11,852	13,486	12,906	12,829	12,900	12,900
Parking License Fee - Prior Year	1,103	887	200	0	0	0
Parking License Fee - Interest	2,716	3,876	3,475	1,800	1,500	1,500
General License Tax	28,035	30,665	35,550	30,000	30,500	33,000
<b>TOTAL BUSINESS TAXES</b>	<b>3,605,015</b>	<b>3,995,716</b>	<b>3,934,282</b>	<b>3,826,429</b>	<b>3,854,900</b>	<b>4,025,150</b>
<b>TOTAL MERC./BUS. PRIV.</b>	<b>3,848,895</b>	<b>4,237,316</b>	<b>4,190,462</b>	<b>4,072,429</b>	<b>4,108,200</b>	<b>4,281,150</b>
<b>TOTAL OTHER TAXES</b>	<b>11,373,994</b>	<b>11,421,453</b>	<b>10,904,905</b>	<b>11,583,548</b>	<b>11,413,009</b>	<b>10,854,052</b>
<b>TOTAL TAXES</b>	<b>27,175,347</b>	<b>27,350,828</b>	<b>26,562,622</b>	<b>27,754,165</b>	<b>28,129,374</b>	<b>28,487,572</b>

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
DEPARTMENTAL REVENUES						
ADMINISTRATION						
Water Utility Fund	5,170,000	5,190,790	4,430,807	5,232,783	1,318,979	1,398,118
Grants Fund	60,000	77,632	92,621	90,000	90,000	90,000
Sanitation Utility Fund	958,385	1,495,046	957,745	957,745	957,745	957,745
Landfill/Incinerator Utility Fund	0	0	0	0	0	0
Sewerage Utility Fund	5,488,150	6,319,520	10,127,351	7,275,386	7,275,386	7,275,386
Satisfaction Fees	5,366	1,534	908	672	1,094	1,500
Filing Fee Returns	4,149	2,310	1,393	989	1,354	2,000
Return of Advanced Costs	0	10	0	0	10	0
Metro	185,825	162,650	176,575	170,250	155,725	170,250
Life Partnership Registry	0	0	425	360	200	202
Liens - Court Costs	213	119	30	0	39	0
Collection Revenue (School)	204,597	193,720	154,088	192,821	192,821	214,000
Collection Fees (School Merc.)	77,893	99,333	88,255	105,561	89,000	116,000
Returned Check Fee	10,853	10,304	12,808	9,977	10,000	9,000
Other Administration Revenue	134,984	109,096	82,108	79,699	83,000	83,000
Documents/Publications - Mercantile	9,990	314	235	200	370	300
I.T. Chargebacks	275	445	230	552	225	300
TOTAL ADMINISTRATION	12,310,680	13,662,823	16,125,579	14,116,995	10,175,948	10,317,801
BUILDING & HOUSING DEVELOPMENT						
Rooming House	(4,696)	(3,673)	(3,001)	370	360	0
Appeal Hearing Fees	700	(8,164)	(1,848)	700	800	0
License Examination Fees	0	0	0	0	0	0
License Renewal Fees	187,750	200,255	212,120	55,000	47,000	71,000
Permit Fees - Electrical	138,977	113,766	80,556	102,000	57,000	60,000
Permit Fees - Plumbing	56,740	65,040	52,588	60,000	43,000	50,000
Permit Fees - Building	776,804	640,293	361,310	450,000	311,000	300,000
Permit Fees - Low Voltage Electric	4,858	4,497	5,667	9,000	1,600	5,000
Permit Fees - Dumpster	4,100	3,850	3,975	5,000	3,000	3,000
Permit Fees - Demolition	16,228	13,416	13,159	18,000	8,000	10,000
Fire Prevention Code	19,848	22,839	23,489	15,000	14,600	15,000
Permit Fees - Special	150	481	1,772	2,100	2,100	2,400
Fees - Flood Plain Certification	3,709	2,879	1,567	1,600	1,500	1,600
Fees - Buyer Notification	142,661	97,056	69,075	85,000	75,900	80,000
Inspection Services	(1,515)	(2,060)	(690)	0	(765)	0
Emergency Order Liens - Principal	3,186	25	600	70	5,675	6,000
Emergency Order Liens - Interest	441	0	0	0	3,002	3,000
Codes Enforcement	0	0	0	0	0	0
Fees - Planning	19,494	11,784	6,660	7,000	10,000	8,000
Fees - City Health Inspection	54,931	53,110	62,265	44,000	35,000	45,000
Other Health	0	0	0	0	0	0
Fees - Zoning Hearing Board	4,875	15,755	12,285	12,900	11,250	10,000
Permit Fees - Zoning	111,265	93,423	53,990	60,000	48,000	45,000
Demolition Liens - Principal	0	0	0	0	0	0
Demolition Liens - Interest	0	0	0	0	0	0
Rental Inspection	10,095	19,875	28,160	21,000	27,000	26,000
Publications and Maps	5,030	25	0	0	0	400
HHA Reimbursement	25,000	25,000	25,000	25,000	25,000	25,000
Other Community Dev. Revenue	528	477	76	90	108	100
Certified Local Government Grant	0	0	0	15,000	5,000	11,146
TOTAL BUILDING & HOUSING DEV.	1,581,159	1,369,949	1,008,775	988,830	735,130	777,646

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>PUBLIC SAFETY</b>						
Temp "No Parking" Signs	328	356	332	350	864	500
Fire and Burglar Alarm	44,666	26,904	25,700	44,000	24,213	36,000
Vehicular Extraction Fees	300	105	35	200	35	35
Towing Fees	35,296	36,675	32,770	35,000	31,000	31,000
Police Investigation Reports	39,656	43,962	44,964	40,000	40,000	40,000
Fire Investigation Reports	2,284	2,000	1,325	1,500	1,243	1,200
Fees - Police Officer Application	0	0	0	0	0	0
Fees - Firefighter Application	0	0	0	0	0	0
Meter Bag Rental	238,465	131,615	258,489	250,000	250,000	164,000
ARRA COPS 2009 Grant	0	0	0	541,864	304,799	432,000
ARRA Energy Block Grant	0	0	0	0	25,620	0
ARRA Justice Assistance Grant	0	0	0	30,000	30,000	30,000
GREAT GRANT	0	0	0	125,000	0	0
Police On Patrol	0	0	0	125,000	0	0
Training Grant	0	0	0	136,000	0	0
Auto Theft Grant	0	0	0	52,500	0	0
Academy Grant	6,606	0	0	0	0	0
Weed and Seed Grant	0	0	0	20,750	40,000	20,000
Universal Hiring Grant	0	0	0	199,000	0	0
Cops 2004 Grant	0	0	0	0	0	0
FEMA/USAR Contract	233,721	361,735	232,105	160,000	508,929	250,000
Probation/Parole Grant	2,981	0	0	0	0	0
Counter-Terrorism Grant	5,717	0	0	0	0	0
State Police Reimbursement	89,200	67,595	113,815	0	0	0
HHH Reimbursement	35	0	179,827	290,000	180,000	268,697
Other Public Safety Revenue	33,291	716,281	135,647	130,000	50,982	60,000
Fees - Permit Parking	26,088	28,310	28,884	25,600	29,000	29,000
Fines and Costs	107,900	80,943	88,709	75,000	75,000	75,000
Drug Task Force Reimbursement	117,455	77,760	97,305	115,000	98,000	105,000
Highway Safety Program Reimburse.	51,594	60,966	53,444	40,000	54,000	30,000
Vice Reinbersment	0	0	13,838	0	0	0
E911 Surcharge	53,811	0	0	0	0	0
HSD Reimbursement	444,896	0	0	350,000	0	0
Dog Licenses	5,982	5,890	5,501	5,000	6,000	6,000
Fees - Booting	6,125	11,105	14,047	15,000	15,000	15,000
Police Extra Duty Revenue	0	0	0	376,775	243,818	294,000
<b>TOTAL PUBLIC SAFETY</b>	<b>1,546,397</b>	<b>1,652,202</b>	<b>1,326,737</b>	<b>3,183,539</b>	<b>2,008,503</b>	<b>1,887,432</b>
<b>PUBLIC WORKS</b>						
Permit Fees - Street Cuts	0	0	0	0	0	0
Permit Fees - Sewer Tappage	54,456	2,401	3,223	3,500	28,000	3,500
VMC Charges - Dauphin County	26,417	33,283	21,558	31,000	26,756	28,300
VMC Charges - NCWM	0	142,878	45,895	37,000	49,442	51,200
VMC Charges - Water	72,998	85,788	63,850	60,000	63,000	63,000
VMC Charges - Steelton Borough	61,852	78,159	33,567	40,000	62,446	62,000
VMC Charges - Sanitation	220,092	248,457	180,993	230,000	201,000	227,000
VMC Charges - Incinerator	0	0	0	0	0	0
VMC Charges - Sewer/A.W.T.F.	73,882	54,755	30,289	20,000	13,737	27,300
VMC Charges - State Liquid Fuels	165,369	183,791	144,215	125,000	101,938	101,938
VMC Charges - Hbg Parking Authority	18,425	24,687	13,275	20,000	21,438	20,000
VMC Charges - Hbg Redev. Authority	348	645	433	600	600	600
VMC Charges - Hbg School District	276,809	302,319	191,354	250,000	250,000	250,000
VMC Charges - Hbg Housing Authorit	4,491	4,652	3,504	5,000	5,000	5,000
Sewer Maintenance Charges	856,202	956,894	925,519	1,000,000	901,500	901,500
Sewer Maintenance Liens - Principal	18,302	13,470	4,074	21,000	2,943	4,000
Sewer Maintenance Liens - Interest	3,606	3,429	875	5,000	1,314	1,000
Publications and Maps	93	129	48	100	100	100
CDBG Reimbursement - Demolition	273,994	162,399	294,314	400,000	160,000	160,000
Other Public Works Revenue	805	3,296	3,064	5,000	1,528	2,000
<b>TOTAL PUBLIC WORKS</b>	<b>2,128,142</b>	<b>2,301,432</b>	<b>1,960,050</b>	<b>2,253,200</b>	<b>1,890,742</b>	<b>1,908,438</b>

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>PARKS AND RECREATION</b>						
Revenue - Pool #1	18,946	11,766	13,066	11,000	14,000	13,500
Revenue - Pool #2	14,712	7,270	5,842	6,000	10,500	11,200
Fees - Shade Trees	1,742	300	380	400	400	400
Fees - Special Parking - City Island	60,533	43,490	46,960	50,000	0	0
Contribution/Donations	65,457	18,343	22,752	40,000	0	40,000
Explore Prog. Reimb. from HSD	19,964	0	0	0	0	0
Publication Advertising	4,685	18,137	4,908	8,000	2,500	8,000
Recreation Publications	0	0	0	0	0	0
Other Parks and Recreation Rev.	78	203	767	3,500	2,145	5,000
<b>TOTAL PARKS AND RECREATION</b>	<b>186,117</b>	<b>99,509</b>	<b>94,675</b>	<b>118,900</b>	<b>29,545</b>	<b>78,100</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>17,752,495</b>	<b>19,085,915</b>	<b>20,515,816</b>	<b>20,661,464</b>	<b>14,839,867</b>	<b>14,969,417</b>
<b>OTHER REVENUES</b>						
<b>FINES AND FORFEITS</b>						
DJ - Traffic Violations	528,120	560,517	423,387	485,000	438,412	485,000
DJ - Summary Criminal Offenses	139,878	174,779	137,496	162,500	149,556	149,000
DJ - Codes Violations	117,502	86,212	47,988	60,000	72,472	95,400
City Parking Violations	1,171,569	1,280,050	1,131,991	1,820,036	1,195,454	1,701,000
Witness Fees	0	0	0	0	0	0
Other Fines and Forfeits	0	0	0	0	0	0
<b>TOTAL FINES AND FORFEITS</b>	<b>1,957,069</b>	<b>2,101,558</b>	<b>1,740,862</b>	<b>2,527,536</b>	<b>1,855,894</b>	<b>2,430,400</b>
<b>LICENSES AND PERMITS</b>						
Alcoholic Beverage Licenses	34,150	30,300	32,100	32,000	26,000	32,000
Cable TV Franchise License	480,034	500,742	545,745	590,477	541,130	545,000
<b>TOTAL LICENSES AND PERMITS</b>	<b>514,184</b>	<b>531,042</b>	<b>577,845</b>	<b>622,477</b>	<b>567,130</b>	<b>577,000</b>
<b>INTEREST INCOME</b>						
Savings	99,171	28,233	4,860	5,444	5,000	5,000
Tax Appeal	1,193	893	432	573	288	300
Collection System	11	9	6	0	8	0
Education	13,269	1,199	472	645	322	400
Transfer Interest	738	377	223	33	33	100
E.M.S.Tax Rebate Account Interest	3,603	909	198	225	200	200
MOED Loans	64,537	86,523	79,332	80,500	70,018	70,000
PNI Loan Interest	25,990	18,169	14,807	20,516	18,084	18,000
Other Investments	54,903	49,982	26,391	46,142	900	1,000
Interest Earnings	0	0	0	0	0	800
Insurance Service	12,603	4,950	0	0	0	0
Insurance Interest - W.C.	0	0	929	1,491	800	0
Water System Sale Proceeds	696	261	46	65	0	0
<b>TOTAL INTEREST INCOME</b>	<b>276,714</b>	<b>191,505</b>	<b>127,696</b>	<b>155,634</b>	<b>95,653</b>	<b>95,800</b>

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>PROPERTY INCOME</b>						
Rental Income	21,000	1,788	1,788	0	1,788	1,788
HPA Rental Income	15,600	19,067	13,867	20,800	20,800	20,800
Easement Fees	2,513	16,583	4,220	0	16,694	15,000
Gain on Sale of Fixed Assets	1,000	213,980	0	0	81,165	50,000
<b>TOTAL PROPERTY INCOME</b>	<b>40,114</b>	<b>251,418</b>	<b>19,875</b>	<b>20,800</b>	<b>120,447</b>	<b>87,588</b>
<b>MISCELLANEOUS</b>						
Reimbursement for Loss/Damage	120,970	0	0	0	0	0
Stop Loss Recoveries	517,595	264,473	27,866	0	0	0
Insurance Reimbursement for Loss	98,057	108,191	100,415	87,665	89,000	80,000
Contributions and Donations	860	(19)	0	0	600	0
Miscellaneous	3,699	0	0	0	0	0
Payments In Lieu of Taxes (PILOTS)	484,975	429,151	420,839	430,003	430,003	430,003
Naming Rights	0	27,525	0	0	0	0
Harrisburg Broadcasting Network	40,193	0	13,675	20,700	13,675	20,700
MOSP - Project Development Reimb	0	0	0	0	0	0
Refund of Expenditures	42,885	97,703	117,588	16,476	118,000	149,000
Express Script Rebate	80,201	107,663	137,190	132,021	120,000	134,000
Medicare Part D Program	37,794	136,488	68,065	94,473	90,157	95,000
Miscellaneous Lien - Principal	28,930	57,164	20,491	17,209	6,424	7,000
<b>TOTAL MISCELLANEOUS</b>	<b>1,456,157</b>	<b>1,228,339</b>	<b>906,129</b>	<b>798,547</b>	<b>867,859</b>	<b>915,703</b>
<b>OTHER FINANCING SOURCES</b>						
S.W.A.P. Revenue	0	0	0	0	0	0
City Guarantee Fees	0	0	0	0	0	0
Mortgage Refinancing Proceeds	0	0	0	0	0	0
T.R.A.N./Loan Proceeds	0	0	0	0	0	0
Settlement Recoveries	500	0	0	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>INTERGOVERNMENTAL</b>						
Pension System State Aid	2,881,276	2,590,486	2,511,795	2,500,000	2,500,000	1,551,579
Public Utility Realty Taxes	35,585	36,288	37,641	36,000	36,000	38,000
Capital Fire Protection	1,270,000	1,253,000	1,000,000	1,000,000	496,000	987,000
HPA Coordinated Parking Agreement	4,005,000	4,750,000	4,050,000	4,500,000	3,807,603	4,000,000
<b>TOTAL INTERGOVERNMENTAL</b>	<b>8,191,860</b>	<b>8,629,774</b>	<b>7,599,436</b>	<b>8,036,000</b>	<b>6,839,603</b>	<b>6,576,579</b>
<b>INTERFUND TRANSFERS</b>						
Capital Projects Fund	0	0	400,000	0	0	0
Trust and Agency Fund	0	0	0	0	0	0
Hydroelectric Dam Fund	0	0	0	0	0	0
Sanitation Utility Fund	1,366,615	821,245	1,744,476	1,295,703	1,295,703	1,853,098
Sewer Utility Fund	0	0	0	0	0	0
<b>TOTAL INTERFUND TRANSFERS</b>	<b>1,366,615</b>	<b>821,245</b>	<b>2,144,476</b>	<b>1,295,703</b>	<b>1,295,703</b>	<b>1,853,098</b>
<b>TOTAL OTHER REVENUES</b>	<b>13,803,214</b>	<b>13,754,881</b>	<b>13,116,319</b>	<b>13,456,697</b>	<b>11,642,289</b>	<b>12,536,168</b>
<b>GENERAL FUND REVENUE</b>	<b>58,731,056</b>	<b>60,191,624</b>	<b>60,194,757</b>	<b>61,872,326</b>	<b>54,611,530</b>	<b>55,993,157</b>
Fund Balance Appropriation	0	0	0	2,838,042	1,263,029	0
<b>GENERAL FUND RESOURCES</b>	<b>58,731,056</b>	<b>60,191,624</b>	<b>60,194,757</b>	<b>64,710,368</b>	<b>55,874,559</b>	<b>55,993,157</b>

## GENERAL FUND APPROPRIATIONS

GENERAL GOVERNMENT

DEPARTMENT OF ADMINISTRATION

DEPARTMENT OF BUILDING AND HOUSING  
DEVELOPMENT

DEPARTMENT OF PUBLIC SAFETY

DEPARTMENT OF PUBLIC WORKS

DEPARTMENT OF PARKS AND RECREATION

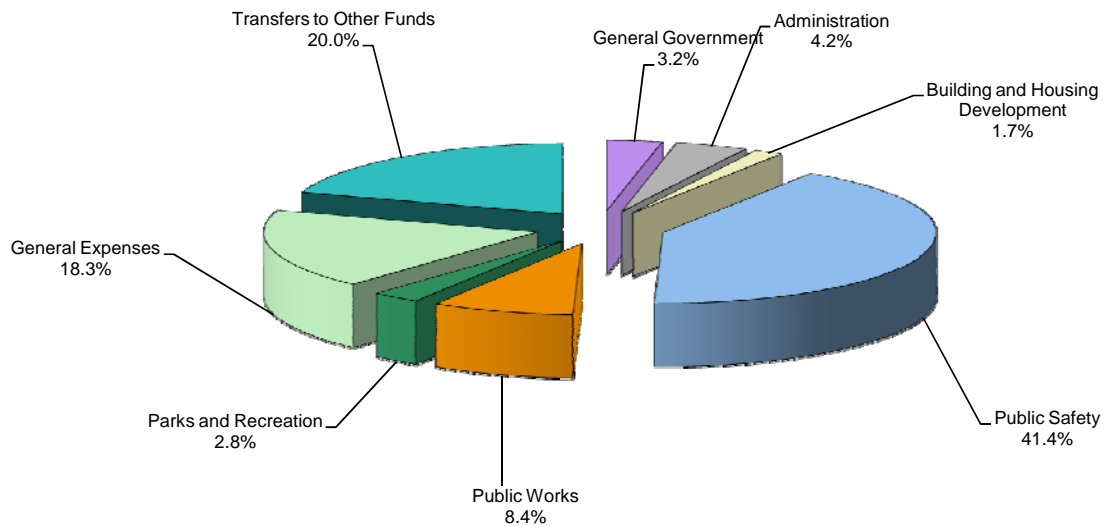
GENERAL EXPENSES AND  
TRANSFERS TO OTHER FUNDS

GENERAL FUND  
EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
General Government	4,709,452	4,023,410	3,476,724	3,016,742	2,836,820	1,802,568
Administration	3,036,257	3,065,510	2,475,845	4,511,652	3,953,003	2,372,474
Building and Housing Development	937,369	1,062,359	875,133	1,236,403	1,094,207	929,957
Public Safety	26,844,918	28,222,526	23,227,857	25,028,980	24,398,009	23,175,907
Public Works	5,387,010	5,527,586	4,524,946	3,898,689	3,498,235	4,698,689
Parks and Recreation	2,739,185	2,781,023	2,390,016	2,434,011	2,154,519	1,583,403
General Expenses	5,625,853	2,795,234	11,585,571	14,257,971	11,105,411	10,222,030
Transfers to Other Funds	6,324,036	10,004,928	11,338,871	10,325,921	11,163,646	11,208,129
<b>TOTAL GENERAL FUND</b>	<b>55,604,078</b>	<b>57,482,576</b>	<b>59,894,963</b>	<b>64,710,369</b>	<b>60,203,850</b>	<b>55,993,157</b>

Personnel Services	37,043,763	37,866,774	40,341,070	41,998,179	38,917,246	37,703,060
Operating Expenses	8,381,086	7,996,655	6,863,826	9,191,586	8,212,645	5,675,377
Capital Outlay	1,112,254	854,050	913,145	1,171,931	839,555	336,481
Grants	849,239	759,034	432,235	446,752	342,760	290,110
Miscellaneous	1,893,700	1,136	5,816	1,576,000	727,998	780,000
Transfers	6,324,036	10,004,928	11,338,871	10,325,921	11,163,646	11,208,129
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTAL GENERAL FUND</b>	<b>55,604,078</b>	<b>57,482,576</b>	<b>59,894,963</b>	<b>64,710,369</b>	<b>60,203,850</b>	<b>55,993,157</b>

**General Fund Expenditures  
2011 Proposed Expenditures by Department**





EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>GENERAL GOVERNMENT</b>						
<u><b>0101 OFFICE OF CITY COUNCIL</b></u>						
Personnel Services	367,170	325,650	307,085	315,268	309,568	279,352
Operating Expenses	305,353	56,462	61,221	55,250	52,050	49,005
Capital Outlay	0	0	0	0	0	0
Grants	0	0	0	0	0	0
<b>TOTALS</b>	<b>672,523</b>	<b>382,111</b>	<b>368,305</b>	<b>370,518</b>	<b>361,618</b>	<b>328,357</b>
<u><b>0102 OFFICE OF THE MAYOR</b></u>						
Personnel Services	394,848	397,109	305,515	247,162	243,108	335,869
Operating Expenses	53,232	11,934	23,761	31,350	30,854	21,755
Capital Outlay	4,778	0	3,273	7,000	7,000	5,000
<b>TOTALS</b>	<b>452,858</b>	<b>409,043</b>	<b>332,549</b>	<b>285,512</b>	<b>280,962</b>	<b>362,624</b>
<u><b>0103 OFFICE OF THE CITY CONTROLLER</b></u>						
Personnel Services	233,068	231,446	183,202	180,312	145,425	147,653
Operating Expenses	4,272	3,709	2,613	4,450	4,450	8,767
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>237,340</b>	<b>235,155</b>	<b>185,815</b>	<b>184,762</b>	<b>149,875</b>	<b>156,420</b>
<u><b>0104 OFFICE OF THE CITY TREASURER</b></u>						
Personnel Services	534,033	509,260	473,255	489,638	438,497	406,797
Operating Expenses	96,140	71,195	67,354	91,990	95,490	91,192
Capital Outlay	0	0	41,818	41,020	41,020	41,020
<b>TOTALS</b>	<b>630,173</b>	<b>580,455</b>	<b>582,428</b>	<b>622,648</b>	<b>575,007</b>	<b>539,009</b>
<u><b>0105 OFFICE OF THE CITY SOLICITOR</b></u>						
Personnel Services	305,218	311,397	221,326	303,423	226,351	199,003
Operating Expenses	27,398	55,756	48,126	173,350	187,010	217,155
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>332,616</b>	<b>367,153</b>	<b>269,453</b>	<b>476,773</b>	<b>413,361</b>	<b>416,158</b>
<u><b>0106 HARRISBURG HUMAN RELATIONS COMMISSION</b></u>						
Personnel Services	137,774	126,206	130,936	136,961	132,374	0
Operating Expenses	20,322	14,786	17,431	20,770	18,833	0
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>158,096</b>	<b>140,992</b>	<b>148,367</b>	<b>157,731</b>	<b>151,207</b>	<b>0</b>

EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<u>0107 OFFICE OF THE CITY ENGINEER</u>						
Personnel Services	243,762	218,089	166,419	181,508	119,270	0
Operating Expenses	367,648	437,277	424,868	342,590	443,820	0
Capital Outlay	659,311	508,097	559,257	394,700	341,700	0
Grants	465,725	345,725	0	0	0	0
TOTALS	<u>1,736,446</u>	<u>1,509,188</u>	<u>1,150,544</u>	<u>918,798</u>	<u>904,790</u>	<u>0</u>
<u>0109 MAYOR'S OFFICE FOR ECONOMIC DEVELOPMENT AND SPECIAL PROJECTS</u>						
Personnel Services	362,897	353,792	358,208	0	0	0
Operating Expenses	77,888	44,406	80,463	0	0	0
Capital Outlay	1,114	1,114	594	0	0	0
Grants/Non-Expenditure Items	47,500	0	0	0	0	0
TOTALS	<u>489,398</u>	<u>399,311</u>	<u>439,264</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL GENERAL GOVERNMENT						
Personnel Services	2,578,770	2,472,949	2,145,944	1,854,272	1,614,593	1,368,674
Operating Expenses	952,253	695,525	725,838	719,750	832,507	387,874
Capital Outlay	665,203	509,211	604,942	442,720	389,720	46,020
Grants	513,225	345,725	0	0	0	0
TOTAL EXPENDITURES	<u><u>4,709,452</u></u>	<u><u>4,023,410</u></u>	<u><u>3,476,724</u></u>	<u><u>3,016,742</u></u>	<u><u>2,836,820</u></u>	<u><u>1,802,568</u></u>

POSITION ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
GENERAL GOVERNMENT						
Office of City Council	10.00	9.00	10.00	10.00	9.00	9.00
Office of the Mayor	5.00	5.00	2.00	4.00	4.00	5.00
Office of the City Controller	4.00	4.00	2.00	4.00	3.00	3.00
Office of City Treasurer	11.40	9.40	10.40	10.40	8.40	8.40
Office of City Solicitor	4.00	3.00	4.00	5.00	3.00	3.00
Human Relations Commission	3.00	3.00	3.00	3.00	3.00	0.00
Office of City Engineer	4.00	3.00	2.00	3.00	2.00	0.00
Mayor's Office for Economic Development	7.00	7.00	7.00	0.00	0.00	0.00
TOTAL POSITIONS	48.40	43.40	40.40	39.40	32.40	28.40

In the 2007 approved budget the Offices of General Government, eliminated two positions. In the Office of City Council, the Legislative Liaison position was reclassified as an Assistant City Clerk. In the Office of the City Solicitor, a Paralegal was eliminated. There were no personnel changes in General Government in the 2008 budget. In 2009 there was an addition of a Civil Engineer/GIS Manager to the City Engineers Office and a elimination of the Civil Engineer in that office. Also the Office of Economic Development eliminated the Secretary position. In the Office of the City Solicitor a Legal Assistant was transferred from the Sewer Fund and an Assistant City Solicitor was eliminated. In the Office of the City Treasurer an Administrative Assistant position was eliminated. In the 2010 Budget the Mayor's Office for Economic Development was moved to the Department of Building and Housing and renamed the Office of Economic Development. Also, in Office of City Solicitor, the Deputy City Solicitor was moved from the Water Fund and Sewer Fund, funded half by both, to the Office of City Solicitor which will be funded fully by the Office of the City Solicitor. Also, the Office of the City Engineer, the GIS Engineer/GIS Manager which was vacant has been eliminated. In the 2011 Budget the Human Relations commission was eliminated, which in turn eliminated 3 positions; Executive Director, Human Relations Specialist, and Secretary II. Also the office of the city Engineer was moved to Public Works. in the Office of City Council the Administrative assistant was eliminated. In the Office of the Mayor the Senior Assistant to the Mayor was reinstated to the budget. The Office of the City Controller decreased one position with the elimination of the Audit Manager. In the Office of City Treasurer two positions were eliminated, the Auditor and Administrative Assistant. Also the Office of the City Solicitor, the Deputy city Solicitor and the Legal Assistant were both eliminated.

OFFICE OF CITY COUNCIL

Harrisburg's City Council is the Legislative Branch of City government. The City Council consists of seven members who are elected at large. The City Council President is elected by the Council members and presides over the Council meetings. In the event of illness or absence, the Vice-President presides over the meetings. City Council considers and evaluates legislative concerns through a study committee structure consisting of committees on Administration, Budget and Finance, Building and Housing, Community and Economic Development, Children and Youth, Parks and Recreation, Public Safety, and Public Works. City Council also confirms all department directors and certain other Mayoral appointees. Council is also required, by the Third Class Optional City Code of Pennsylvania, to pass an annual budget by December 31 of each fiscal year.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0101 City Council

Allocation Plan

Position Control

PERSONNEL SERVICES	2010	2011	JOB CLASSIFICATION	2010	2011	2010	2011
	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
Salaries-Mgmt	257,789	259,500	Council Members	7	7	139,789	141,500
Salaries-BU	35,075	0	City Clerk	1	1	70,000	70,000
Overtime	0	0	Assistant City Clerk	1	1	48,000	48,000
Fringe Benefits	22,404	19,852					
			Total Management	9	9	257,789	259,500
TOTAL	315,268	279,352	Administrative Assistant	1	0	35,075	0
OPERATING EXPENSES			Total Bargaining Unit	1	0	35,075	0
Communications	7,250	9,725	Overtime			0	0
Professional Services	0	20,000	FICA			22,404	19,852
Utilities	0	0	Healthcare Benefits - Active			0	0
Insurance	0	0	Healthcare Benefits - Retirees			0	0
Rentals	0	0				22,404	19,852
Maintenance & Repairs	6,000	5,400	Total Fringe Benefits				
Contracted Services	17,550	13,005					
Supplies	24,450	875	TOTAL	10	9	315,268	279,352
Minor Capital Equipment	0	0					
TOTAL	55,250	49,005					
CAPITAL OUTLAY	0	0					
GRANTS	0	0					
TOTAL APPROPRIATION	370,518	328,357					

OFFICE OF THE MAYOR

The Mayor is the Chief Executive Officer of Harrisburg's government. The Mayor is an elected official, is full-time, and is the sole appointing authority of all department and office directors and Mayor's Office staff. Department heads must be confirmed by a majority of City Council before appointment is permanent. Senior City government officials, including department and office heads, comprise the Mayor's Cabinet. The Mayor has broad discretionary, executive, and administrative authority under the provisions of the Third Class Optional City Code of Pennsylvania, the City's Charter, and the Codified Ordinances of the City of Harrisburg. The Mayor also heads the Executive/Administrative Branch of City government. The Mayor is automatically a member of several public or quasi-public boards of directors, including the Tri-County Planning Commission and the Harrisburg Area Transportation Study Group (HATS). The Mayor is the sole appointing authority of members of most boards, commissions and task forces, with City Council confirmation required for many of these appointees.

The Mayor has broad policy-making authority, and by Executive Order or other action, can direct the use of municipal resources, including the setting of priorities for the use of resources. The Office can assume an initiative role in matters, projects, and policies of a Citywide or regional nature. In the event of a civil emergency or natural disaster, the Mayor, under State and City laws, has the sole authority to declare a state of emergency and to direct or redirect governmental and other response to such events. Administratively, the Mayor has contracting authority and no valid or binding contract involving the municipal government exists without the Mayor's and City Controller's signatures.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0102 Mayor's Office

Allocation Plan

Position Control

PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	229,597	312,000	Mayor	1	1	80,000	80,000
Overtime	0	0	Chief of Staff/ Policy Director	0	0	0	0
Fringe Benefits	17,565	23,869	Assistant to Mayor/ Director of Communications	1	1	50,000	77,000
TOTAL	247,162	335,869	Ombudsman/Assistant to Mayor	1	1	54,857	55,000
OPERATING EXPENSES			<b>Senior Assistant to the Mayor</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>60,000</b>
			Assistant to Mayor	1	1	44,740	40,000
Communications	12,350	5,760	Total Management	4	5	229,597	312,000
Professional Services	200	0					
Utilities	0	0	Overtime			0	0
Insurance	0	0	FICA			17,565	23,869
Rentals	200	0	Healthcare Benefits - Active			0	0
Maintenance & Repairs	3,225	1,780	Healthcare Benefits - Retirees			0	0
Contracted Services	1,700	12,915	Total Fringe Benefits			17,565	23,869
Supplies	8,975	1,300					
Minor Capital Equipment	4,700	0	TOTAL	4	5	247,162	335,869
TOTAL	31,350	21,755					
CAPITAL OUTLAY	7,000	5,000					
TOTAL APPROPRIATION	285,512	362,624					

OFFICE OF THE CITY CONTROLLER

The Office of City Controller is an autonomous office of City government headed by the City Controller, an independently elected official. This office is responsible for the review and approval of all expenditures and obligations of the City. Performing the internal audit function requires that all purchase orders, warrants, contracts, and agreements be reviewed for compliance with the Third Class City Code, other State laws, City of Harrisburg administrative policies, and City ordinances. The signature of the City Controller is a legal requirement on all of the aforementioned documents. This office also issues monthly financial reports to the Mayor and City Council, which analyze revenues and expenditures for all budgeted funds.

EXPENDITURE ANALYSIS DETAIL 2011 BUDGET							
General Fund				0103 City Controller's Office			
Allocation Plan				Position Control			
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	127,645	86,950	City Controller	1	1	20,000	20,000
Salaries-BU	39,853	43,660	Chief Deputy Controller	1	1	58,056	66,950
Overtime	0	0	<b>Audit Manager</b>	<b>1</b>	<b>0</b>	<b>49,589</b>	<b>0</b>
Fringe Benefits	12,814	17,043					
TOTAL	180,312	147,653	Total Management	3	2	127,645	86,950
OPERATING EXPENSES			Auditor	1	1	39,853	43,660
Communications	150	107	Total Bargaining Unit	1	1	39,853	43,660
Professional Services	0	7,100					
Utilities	0	0	Overtime			0	0
Insurance	0	0					
Rentals	0	0	FICA			12,814	10,494
Maintenance & Repairs	450	200	Healthcare Benefits - Active			0	0
Contracted Services	2,750	45	Healthcare Benefits - Retirees			0	0
Supplies	1,100	1,315	Payroll Deducted Benefits			0	6,549
Minor Capital Equipment	0	0	Total Fringe Benefits			12,814	17,043
TOTAL	4,450	8,767					
CAPITAL OUTLAY	0	0	TOTAL	4	3	180,312	147,653
TOTAL APPROPRIATION	184,762	156,420					

OFFICE OF THE CITY TREASURER

The Office of City Treasurer is headed by the City Treasurer, an independently elected official. The City Treasurer is responsible for the collection, safekeeping, and investment of City revenues; including all fees, fines, and taxes. The City Treasurer also serves as collector for Harrisburg School District taxes. Computer technology advancements have improved the collection of payments and the reporting of such receipts. Examples include: direct debit; processing scannable tax, and utility bills; various banking software; acceptance of credit and debit cards for all payments; automatic payment plan options; electronic funds transfer acceptance; computerized processing of multiple payments; computerized returned check procedures; and the use of computer generated lists to process payments. Additional improvements still in the testing phase include: internet payments, on-line bill payment, on-line electronic check acceptance.

All monies collected are invested utilizing several money management techniques to optimize interest earnings while ensuring the safety of funds. Economic trends and monitoring of the financial markets allow for maximized yield investment strategies.

The City Treasurer must sign all checks disbursed for payroll and the receipt of goods or services, in addition to coordinating all electronic fund transfers and receipts. This office is responsible for obtaining all information necessary for issuing Municipal Fire Certificates in accordance with the City and State fire insurance escrow laws. Treasury prepares and distributes to departments monthly reports for City investments, paid invoices, credit card activity, and the cumulative history of insufficient funds checks. On a daily basis, Treasury monitors the City's bank accounts electronically. The Treasurer also executes funding transfers for debt service payments on all outstanding City bond and note issues. This office has the authority to manage all bank accounts of the City, including the transfer of funds between different bank accounts and the reconciliation to the City's general ledger.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0104 City Treasurer's Office

Allocation Plan				Position Control			
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	237,197	229,197	City Treasurer	1	1	20,000	20,000
Salaries-BU	217,645	148,692	Deputy Treasurer	1	1	68,000	68,000
Overtime	0	0	Assistant Deputy Treasurer	1	1	56,000	48,000
Fringe Benefits	34,796	28,908	Computer Programmer	1	1	65,994	65,994
			System Programmer Trainee	0.40	0.40	27,203	27,203
<b>TOTAL</b>	<b>489,638</b>	<b>406,797</b>	<b>Total Management</b>	<b>4</b>	<b>4</b>	<b>237,197</b>	<b>229,197</b>
OPERATING EXPENSES							
Communications	8,840	7,556	<b>Auditor</b>	<b>1</b>	<b>0</b>	<b>39,607</b>	<b>0</b>
Professional Services	0	5,000	<b>Administrative Assistant I</b>	<b>1</b>	<b>0</b>	<b>34,720</b>	<b>0</b>
Utilities	0	0	Lead Cashier	1	1	36,284	37,951
Insurance	2,000	1,800	Cashier II	2	2	69,986	72,940
Rentals	0	0	Accounting Clerk III	1	1	37,048	40,301
Maintenance & Repairs	43,500	48,510					
Contracted Services	15,000	11,201	<b>Total Bargaining Unit</b>	<b>6</b>	<b>4</b>	<b>217,645</b>	<b>151,192</b>
Supplies	21,550	17,125					
Minor Capital Equipment	1,100	0	<b>Additional Council Changes</b>			<b>0</b>	<b>(2,500)</b>
<b>TOTAL</b>	<b>91,990</b>	<b>91,192</b>	<b>Overtime</b>			<b>0</b>	<b>0</b>
CAPITAL OUTLAY	41,020	41,020	FICA			34,796	28,908
			Healthcare Benefits - Active			0	0
			Healthcare Benefits - Retirees			0	0
<b>TOTAL APPROPRIATION</b>	<b>622,648</b>	<b>539,009</b>	<b>Total Fringe Benefits</b>			<b>34,796</b>	<b>28,908</b>
			<b>TOTAL</b>	<b>10</b>	<b>8</b>	<b>489,638</b>	<b>406,797</b>

OFFICE OF THE CITY SOLICITOR

The City Solicitor's Office is responsible for handling all legal matters affecting the City. This entails providing legal counsel to the Mayor, the City Controller, the City Treasurer, and City Council.

This office manages all legal action taken by the City and defends or supervises the defense of actions filed against the City, including all labor law matters. It reviews and provides administrative legal support for all bond issuances, prepares and files all proofs of claim on behalf of the City in bankruptcy proceedings and represents the City in all such proceedings. It also plays a significant role in major projects undertaken by the City and handles real estate transfers and loan closings for the Departments of Building and Housing.

Law Bureau Office staff prosecute codes violations, violations of City ordinances, bad check cases, and other criminal offenses in the name of the Commonwealth, and participate in all tax assessment appeals filed by property owners. The Office drafts or reviews, for form and legality, all legislation considered by Council and all City contracts. The City Solicitor provides legal opinions to department directors, bureau chiefs, and their staff to assure legal compliance in matters affecting their departments and assists the Department of Administration's efforts to recover delinquent taxes and utilities. The City Solicitor's opinion on legal matters is final within City government.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0105 City Solicitor's Office

Allocation Plan				Position Control			
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	281,860	184,860	City Solicitor	1	1	85,490	85,490
Overtime	0	0	<b>Deputy City Solicitor</b>	<b>1</b>	<b>0</b>	<b>65,000</b>	<b>0</b>
Fringe Benefits	21,563	14,143	Assistant City Solicitor	1	1	55,000	55,000
			Confidential Legal Secretary II	1	1	44,370	44,370
			<b>Legal Assistant</b>	<b>1</b>	<b>0</b>	<b>32,000</b>	<b>0</b>
<b>TOTAL</b>	<b>303,423</b>	<b>199,003</b>	<b>Total Management</b>	<b>5</b>	<b>3</b>	<b>281,860</b>	<b>184,860</b>
OPERATING EXPENSES			Overtime			0	0
Communications	2,400	1,670	<b>FICA</b>			<b>21,563</b>	<b>14,143</b>
Professional Services	144,450	181,560	Healthcare Benefits - Active			0	0
Utilities	0	0	Healthcare Benefits - Retirees			0	0
Insurance	0	0	<b>Total Fringe Benefits</b>			<b>21,563</b>	<b>14,143</b>
Rentals	0	0					
Maintenance & Repairs	0	0	<b>TOTAL</b>	<b>5</b>	<b>3</b>	<b>303,423</b>	<b>199,003</b>
Contracted Services	5,300	0					
Supplies	20,200	33,925					
Minor Capital Equipment	1,000	0					
<b>TOTAL</b>	<b>173,350</b>	<b>217,155</b>					
CAPITAL OUTLAY	0	0					
<b>TOTAL APPROPRIATION</b>	<b>476,773</b>	<b>416,158</b>					

# HARRISBURG HUMAN RELATIONS COMMISSION

This office is the City's full-time official agency designed to administer, implement, and enforce the provisions of the City's Human Relations and Discrimination Code prohibiting discrimination. The Code applies to discriminatory practices; including, but not limited to, discrimination in employment, housing, public accommodations, education, and lending, which occur within the territorial limits of the City of Harrisburg and to employment, contracted for, performed, or to be performed within these limits, or by those contracting with the City. The Commission initiates, receives, investigates, and attempts to satisfactorily resolve complaints alleging violation of the Code. This office also establishes programs to increase communication and eliminate prejudice among various racial, religious, and ethnic groups. The Commission offers an annual "Human Relations Camp" designed to educate metropolitan Harrisburg youth regarding values in cultural diversity. The Commission also serves as a clearinghouse for related information, as well as a referral source for various agencies providing a variety of services to the citizens of the Harrisburg area.

A nine-member Commission is appointed by the Mayor and must be confirmed by City Council. The Commission supervises an Executive Director, who oversees the Commission's other staff and volunteers. The Code requires Commissioners to meet ten times a year and these meetings are open to the public. Services provided by the Commission require no out-of-pocket expenses for those wishing to file a complaint.

## EXPENDITURE ANALYSIS DETAIL 2011 BUDGET

General Fund

0106 Human Relations Commission

Allocation Plan				Position Control			
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	55,105	0	<b>Executive Director</b>	<b>1</b>	<b>0</b>	<b>55,105</b>	<b>0</b>
Salaries-BU	72,123	0	Total Management	1	0	55,105	0
Overtime	0	0					
Fringe Benefits	9,733	0	<b>Human Relations Specialist I</b>	<b>1</b>	<b>0</b>	<b>36,906</b>	<b>0</b>
			<b>Secretary II</b>	<b>1</b>	<b>0</b>	<b>35,217</b>	<b>0</b>
<b>TOTAL</b>	<b>136,961</b>	<b>0</b>	<b>Total Bargaining Unit</b>	<b>2</b>	<b>0</b>	<b>72,123</b>	<b>0</b>
OPERATING EXPENSES			Overtime			0	0
Communications	1,600	0	FICA			9,733	0
Professional Services	12,000	0	Healthcare Benefits - Active			0	0
Utilities	0	0	Healthcare Benefits - Retirees			0	0
Insurance	0	0	Total Fringe Benefits			9,733	0
Rentals	0	0					
Maintenance & Repairs	300	0	<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>136,961</b>	<b>0</b>
Contracted Services	4,775	0					
Supplies	2,095	0					
Minor Capital Equipment	0	0					
<b>TOTAL</b>	<b>20,770</b>	<b>0</b>					
CAPITAL OUTLAY	0	0					
<b>TOTAL APPROPRIATION</b>	<b>157,731</b>	<b>0</b>					

# OFFICE OF THE CITY ENGINEER

The Office of City Engineer is a resource that is interdepartmental in scope and function. This office consults with all City agencies involved in infrastructure repairs, replacements, modifications, or additions. The Harrisburg Authority and Harrisburg Parking Authority also coordinate infrastructure improvement projects with this office. The Office is responsible for establishing the scope of work for paving, storm drainage, and utility repair/replacement projects. The City Engineer acts as liaison with the Pennsylvania Department of Transportation (PennDOT) District Engineer to plan, coordinate, and review all highway and traffic control projects on state roads and bridges within City limits and all capital improvement projects that are constructed in partnership with PennDOT on a cost sharing basis.

The Office performs all required traffic studies to justify the establishment of traffic control devices, including, but not limited to, stop signs, traffic signals, pedestrian crossings, one-way and two-way traffic, and restricted or public parking areas. The City Engineer represents the City on the Harrisburg Area Transportation Study (HATS) Technical and Coordinating Committees.

This office issues and controls street cut permits and construction/maintenance bonds in the City. This office inspects/approves the work of contractors working on City streets for paving, pipeline, and parking lot projects. Engineering Representatives are assigned to assure compliance with state and local street cut regulations and to assure proper flow of traffic around work areas. Staff also obtain State Highway Occupancy Permits for all work performed on City-owned utilities located within state highway rights-of-way. The Registrar of Real Estate maintains a current file of real property deeds. This includes preparation and maintenance of City plot plans and accurate record-keeping for every change in property ownership in the City.

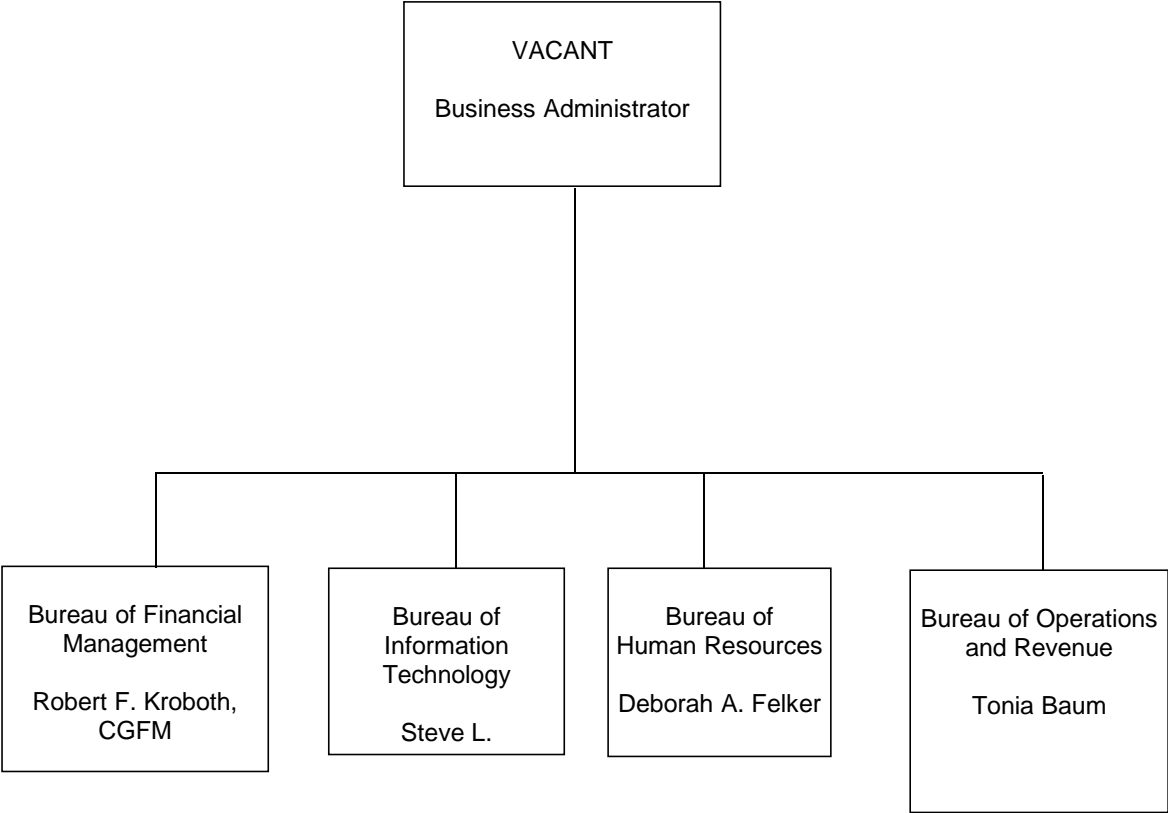
## EXPENDITURE ANALYSIS DETAIL 2011 BUDGET

General Fund

0107 City Engineer's Office

Allocation Plan				Position Control			
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	80,000	0	<b>City Engineer</b>	<b>1</b>	<b>0</b>	<b>80,000</b>	<b>0</b>
Salaries-BU	88,609	0					
Overtime	0	0	Total Management	1	0	80,000	0
Fringe Benefits	12,899	0					
			<b>Engineer's Representative III</b>	<b>1</b>	<b>0</b>	<b>47,892</b>	<b>0</b>
TOTAL	181,508	0	<b>Registrar of Real Estate III</b>	<b>1</b>	<b>0</b>	<b>40,717</b>	<b>0</b>
OPERATING EXPENSES			Total Bargaining Unit	2	0	88,609	0
Communications	3,900	0	Overtime			0	0
Professional Services	300	0					
Utilities	0	0	FICA			12,899	0
Insurance	0	0	Healthcare Benefits - Active			0	0
Rentals	0	0	Healthcare Benefits - Retirees			0	0
Maintenance & Repairs	333,400	0					
Contracted Services	1,240	0	Total Fringe Benefits			12,899	0
Supplies	2,850	0					
Minor Capital Equipment	900	0	TOTAL	3	0	181,508	0
TOTAL	342,590	0					
CAPITAL OUTLAY	394,700	0					
GRANTS (MATCHING SHARE)	0	0					
TOTAL APPROPRIATION	918,798	0					

DEPARTMENT OF ADMINISTRATION



EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>DEPARTMENT OF ADMINISTRATION</b>						
<b><u>0110 OFFICE OF THE BUSINESS ADMINISTRATOR</u></b>						
Personnel Services	168,795	270,854	187,593	134,563	154,552	124,875
Operating Expenses	44,817	40,558	13,731	42,037	39,434	3,350
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>213,612</b>	<b>311,412</b>	<b>201,324</b>	<b>176,600</b>	<b>193,986</b>	<b>128,225</b>
<b><u>0112 BUREAU OF FINANCIAL MANAGEMENT</u></b>						
Personnel Services	428,749	394,962	319,806	371,629	271,184	334,049
Operating Expenses	209,382	194,953	182,336	197,520	233,102	101,185
Capital Outlay	0	0	0	0	0	0
Grants	0	0	0	0	0	0
<b>TOTALS</b>	<b>638,131</b>	<b>589,916</b>	<b>502,142</b>	<b>569,149</b>	<b>504,286</b>	<b>435,234</b>
<b><u>0116 BUREAU OF INFORMATION TECHNOLOGY</u></b>						
Personnel Services	690,229	682,754	563,866	574,696	574,151	445,294
Operating Expenses	202,606	187,296	164,411	309,939	243,084	181,728
Capital Outlay	147,821	146,876	125,019	466,994	166,994	36,300
<b>TOTALS</b>	<b>1,040,656</b>	<b>1,016,926</b>	<b>853,296</b>	<b>1,351,629</b>	<b>984,229</b>	<b>663,322</b>
<b><u>0117 BUREAU OF HUMAN RESOURCES</u></b>						
Personnel Services	352,635	363,758	259,703	313,138	272,486	326,057
Operating Expenses	71,325	68,751	68,110	80,650	55,562	44,655
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>423,960</b>	<b>432,509</b>	<b>327,813</b>	<b>393,788</b>	<b>328,048</b>	<b>370,712</b>

EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<u>0124-0128 BUREAU OF OPERATIONS AND REVENUE</u>						
Personnel Services	682,978	673,389	553,912	839,396	764,844	557,781
Operating Expenses	36,919	41,359	37,358	994,450	985,970	217,200
Capital Outlay	0	0	0	186,640	191,640	0
TOTALS	<u>719,897</u>	<u>714,748</u>	<u>591,270</u>	<u>2,020,486</u>	<u>1,942,454</u>	<u>774,981</u>
TOTAL DEPARTMENT OF ADMINISTRATION						
Personnel Services	2,323,386	2,385,717	1,884,880	2,233,422	2,037,217	1,788,056
Operating Expenses	565,049	532,917	465,946	1,624,596	1,557,152	548,118
Capital Outlay	147,821	146,876	125,019	653,634	358,634	36,300
Grants	0	0	0	0	0	0
TOTAL EXPENDITURES	<u><u>3,036,257</u></u>	<u><u>3,065,510</u></u>	<u><u>2,475,845</u></u>	<u><u>4,511,652</u></u>	<u><u>3,953,003</u></u>	<u><u>2,372,474</u></u>

POSITION ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
ADMINISTRATION						
Office of the Business Administrator	3.00	3.00	2.00	2.00	2.00	2.00
Financial Management	9.00	5.00	6.00	7.00	5.00	6.00
Information Technology	9.60	8.60	8.60	8.60	7.60	6.60
Human Resources	5.00	6.00	5.00	6.00	5.00	6.00
Operations & Revenue	23.00	22.00	20.00	20.00	18.00	12.00
TOTAL POSITIONS	49.60	44.60	41.60	43.60	37.60	32.60

In the 2007 approved budget The Department of Administration is budgeted to have a net loss of nine positions from the 2006 Approved Budget. In the Office of the Business Administrator, a Confidential Secretary that was hired in 2006 was added to the 2007 Approved Budget, while a vacant Assistant to the Business Administrator position was eliminated. In the Bureau of Financial Management, a Loss Control Officer was eliminated, as well as a vacant Administrative Assistant. The Bureau added two, temporary part-time positions. In the Bureau of Information Technology, a Programmer was eliminated, as well as a vacant LAN Administrator. A Payroll Manager was eliminated in the Bureau of Human Resources, as well as a vacant Benefits Coordinator. The Mayor's Office For Labor Relations was eliminated in 2006, with its Director and Labor Relations Assistant. A Customer Service Representative/Account Specialist was transferred in 2007 to the Bureau of Police from the Bureau of Operations and Revenue. In 2008 the Deputy Business Administrator moved to the Office of the Business Administrator from Financial Management. The position was later changed to become the Deputy Chief of Staff/ Business Administrator. The Business Administrator position was also changed to Chief of Staff/Business Administrator. In Financial Management the Accounting Manager position was upgraded to the Finance Director. Also a Fiscal Technician was upgraded to an Auditor I in Financial Management. In 2009 a Grants Manager was moved from the Police Bureau. A Fiscal Officer has been eliminated from Financial Management. In Information Technology a LAN Services Assistant was reclassified as Help Desk / PC Specialist. A Human Resource Generalist has been added to Human Resources. In Credit Collection two Customer Service Representative/ Account Specialist were eliminated and a Paralegal was added. In 2010 the Bureau of Operation and Revenue merged the three offices that made up Operations and Revenue in previous years. Also, the bureau of building maintenance, previously in Department of Public works has been merged into Operation and Revenue. The Office of the Business Administrator has eliminated the two vacant positions of Deputy Business Administrator and Confidential Secretary to the B.A.. In the Bureau of Financial Management the Accounting Manager which was a vacant position was eliminated. In the 2011budget the Bureau of Financial Management was decreased by one position with the elimination of two positions of the accounting Manager. In the Bureau of Informational Technology both the computer Programmer II and Assistant Network Administrator both were eliminated. In Human Resources the Payroll Tech was deleted and the Affirmative action Officer was added. The Bureau of Operations and Revenue had a reduction in eight labor, they were moved to the Office of the Director of Public Works.

OFFICE OF THE BUSINESS ADMINISTRATOR

The Department of Administration is headed by the Chief of Staff/Business Administrator who is appointed by the Mayor and confirmed by City Council. The Department of Administration performs the fiscal, labor relations, and central administrative functions of the City. The Chief of Staff/Business Administrator has the authority to oversee the direct management of all City departments which are under the administrative jurisdiction of the Mayor, as well as inter-action with agencies which are outside of the Executive Branch and directly manages four bureaus: Financial Management, Information Technology, Human Resources and Operations and Revenue. The Chief of Staff/Business Administrator serves as the Mayor's designee on various Boards and Commissions.

The Chief of Staff/Business Administrator conducts scheduled labor management meetings with each of the union groups throughout the year and resolves issues which could result in grievances whenever possible, acts as the Third-Step Hearing Officer for Union grievances in the Mayor's stead. Also, the Chief of Staff/Business Administrator has the responsibility for contract negotiations with all three union groups.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0110 Office of the Chief of Staff / Business Administrator

Allocation Plan

Position Control

	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	125,000	116,000	Chief Of Staff/Business Administrator	1	1	80,000	83,000
Overtime	0	0	Special Assistant to the BA/DBA	1	1	45,000	41,000
Fringe Benefits	9,563	8,875					
TOTAL	134,563	124,875	Total Management	2	2	125,000	124,000
OPERATING EXPENSES			Overtime			0	0
Communications	2,278	2,440	FICA			9,563	8,875
Professional Services	22,000	0	Healthcare Benefits - Active			0	0
Utilities	0	0	Healthcare Benefits - Retirees			0	0
Insurance	0	0					
Rentals	0	0	Total Fringe Benefits			9,563	8,875
Maintenance & Repairs	0	0					
Contracted Services	10,050	0					
Supplies	7,709	910	TOTAL	2	2	134,563	132,875
Minor Capital Equipment	0	0					
TOTAL	42,037	3,350					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	176,600	128,225					

BUREAU OF FINANCIAL MANAGEMENT

The Bureau of Financial Management is responsible for the overall fiscal management of the City. Fiscal management includes the management of all funds, the accounting for all assets, the production of all financial documents, and the administration of Debt Services, General Expenses, and Budget Transfers to Other Funds. This bureau also aids in the administration of the City's three pension plans. For the Bureau to complete these tasks, it is organized into four offices. They are Accounting, Budget and Analysis, Purchasing, and Insurance and Risk Management.

The Accounting Office manages the cash flow and accounts payable functions for the City. This office also oversees the City's computerized accounting and financial reporting systems.

The Office of Budget and Analysis is responsible for the preparation, development, and distribution of the City's annual budget document. The offices also prepares the Mid-Year Fiscal Report, which highlights the financial status of all budgeted funds as of June 30th of the current year compared to June 30th of the previous year. The mid-year also projects the financial performance for the current year-end.

The Purchasing Office is responsible for overseeing the procurement of most City materials, supplies, and services. All procurement documentation is compiled and stored within the Purchasing Office. Furthermore, this office must assure fair and equitable distribution of City contracts and agreements for capital and non-capital products and services, including the preparation and advertising of public bids and the awarding of those contracts.

The Office of Insurance and Risk Management is responsible for the management of risk, evaluation of risk transfer alternatives, and the acquisition of insurance coverage for City government. This office also manages the worker's compensation self-insured program, and in conjunction with the City Solicitor's Office, manages all litigation cases, processes all insurance claims, and submits those claims to the appropriate insurance companies.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0112 Financial Management

Allocation Plan			Position Control				
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	267,135	273,135	Director of Financial Mgmt.	1	1	66,950	66,950
Salaries-BU	78,084	41,291	Budget Manager	1	1	56,000	49,000
Salaries-Part-Time	0	0	Purchasing Manager	1	1	53,185	53,185
Overtime	0	0	<b>Budget/Management Analyst Trainee</b>	<b>1</b>	<b>0</b>	<b>36,000</b>	<b>0</b>
Fringe Benefits	26,410	19,623	Grants Manager	1	1	55,000	55,000
			<b>Accounting Manager</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>49,000</b>
TOTAL	371,629	334,049					
			Total Management	5	5	267,135	273,135
OPERATING EXPENSES							
			<b>Auditor II</b>	<b>1</b>	<b>0</b>	<b>41,178</b>	<b>0</b>
Communications	10,000	1,920	Auditor I	1	1	36,906	41,291
Professional Services	153,000	80,100					
Utilities	0	0	Total Bargaining Unit	2	1	78,084	41,291
Insurance	0	0					
Rentals	0	0	Overtime			0	0
Maintenance & Repairs	19,350	17,415					
Contracted Services	4,770	750	FICA			26,410	19,623
Supplies	10,400	1,000	Healthcare Benefits - Active			0	0
Minor Capital Equipment	0	0	Healthcare Benefits - Retirees			0	0
TOTAL	197,520	101,185	Total Fringe Benefits			26,410	19,623
CAPITAL OUTLAY	0	0	TOTAL	7	6	371,629	334,049
GRANTS (MATCHING SHARE)	0	0					
TOTAL APPROPRIATION	569,149	435,234					

## DEPARTMENT OF ADMINISTRATION

**PROGRAM:** Bureau of Financial Management

**OBJECTIVE:** To provide comprehensive financial services to the City and its residents in an accurate and timely manner, and to procure goods and services at the lowest competitive price, while delivering efficient quality service.

**2010 ACCOMPLISHMENTS:**

Earned the Government Finance Officers Association of the United States and Canada (GFOA) Certificate of Achievement for Excellence in Financial Reporting Award for the 20th consecutive year and the Distinguished Budget Presentation Award for the 19th consecutive year. These awards are the highest forms of recognition in governmental accounting, financial reporting, and budgeting.

**MEASURES/INDICATORS:**

	<b><u>FY2007</u></b>	<b><u>ACTUALS</u></b> <b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>PROJ.</u></b> <b><u>FY2011</u></b>
Years GFOA Budget Award received	17	18	19	19	19
Years GFOA Financial Reporting Award received	20	21	22	21	21
Accuracy rate of City revenue estimates (budget to actual %)	99.2%	99.2%	96.8%	89.7%	96.2%
Accuracy rate of City expenditure estimates (budget to actual %)	94.9%	94.9%	108.8%	102.6%	100.3%
City budget funds monitored (millions)	\$ 133.59	\$ 114.35	\$ 12.00	\$ 20.00	\$ 24.00
Bid reports created	31	6	12	20	24
Bids issued	30	24	19	22	20
Contracts Received and Filed	36	32	24	27	30
Purchase Orders Issued	1,228	1,152	1,004	1,020	1,030
Accounts Payable Processed	45,437	29,285	38,098	32,821	33,401
Checks Issued	7,500	6,664	6,289	5,982	6,311

BUREAU OF INFORMATION TECHNOLOGY

The Bureau of Information Technology is responsible for the administration of the City's blend of mainframe and network computer systems.

The bureau programs, controls, troubleshoots, and monitors a wide array of mainframe-based systems used throughout the City's operations. Examples of these systems include the computerized billing system for property and mercantile taxes; billing water, sewer, and refuse charges; human resource management; insurance claims management; computer aided dispatch; and field reports for all service calls for police and fire.

This bureau provides the METRO police information system, established and owned by the City, which allows numerous suburban, municipal and county agencies to tie into a common police database. The METRO system is one of the few regional police systems in the nation.

This bureau also provides technical support and maintenance for the City's network of personal computers; and is responsible for the installation, maintenance, and troubleshooting of servers, routers, switches, and firewalls for the City's wired and wireless Local Area Network (LAN) and Wide Area Network (WAN). Responsibilities extend to troubleshooting of computer software, hardware, peripherals, and related equipment.

Daily responsibilities include: monitoring, configuring, and troubleshooting server backups and restoring systems; monitoring virus activity through a central management console; implementing LAN and local printer services; moving, adding, deleting and upgrading software.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0116 Information Technology

Allocation Plan			Position Control				
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	491,655	369,592	Director/System Prog.	1	1	77,653	77,653
Salaries-BU	42,200	44,057	Network Administrator	1	1	67,787	67,787
Overtime	0	0	IBM/Mainframe Data Administrator	1	1	67,475	67,475
Fringe Benefits	40,841	31,645	<b>Computer Programmer Oper. III</b>	<b>1</b>	<b>0</b>	<b>65,994</b>	<b>0</b>
			Lead Programmer	1	1	71,068	71,068
TOTAL	574,696	445,294	<b>Assistant Network Administrator</b>	<b>1</b>	<b>0</b>	<b>56,069</b>	<b>0</b>
			System Programmer	0.60	0.60	40,804	40,804
			Data Processing Assistant II	1	1	44,805	44,805
OPERATING EXPENSES							
Communications	8,600	6,050	Total Management	8	5.60	491,655	369,592
Professional Services	28,375	23,952					
Utilities	0	0	Computer Operator III	1	1	42,200	44,057
Insurance	0	0					
Rentals	0	0	Total Bargaining Unit	1	1	42,200	44,057
Maintenance & Repairs	158,814	87,626					
Contracted Services	41,150	0	Overtime			0	0
Supplies	63,000	59,100					
Minor Capital Equipment	10,000	5,000	FICA			40,841	31,645
			Healthcare Benefits - Active			0	0
TOTAL	309,939	181,728	Healthcare Benefits - Retirees			0	0
CAPITAL OUTLAY	466,994	36,300	Total Fringe Benefits			40,841	31,645
TOTAL APPROPRIATION	1,351,629	663,322	TOTAL	9	7	574,696	445,294

# BUREAU OF HUMAN RESOURCES

The Bureau of Human Resources is comprised of two primary functions: Human Resources Administration and Payroll. Human Resources oversees and administers a wide range of centralized personnel services for City Government including, but not limited to, recruitment, testing, screening, hiring and processing individuals to fill vacant positions, enforces civil service rules and regulations and administers the promotional processes, where applicable, for the Harrisburg Police, Fire and Non-Uniform Civil Service Commission, unemployment compensation matters, exit interview process, management of health care and leave benefits for employees of the City, worker's compensation program, administration of Family and Medical Leave Act, the Americans with Disabilities Act, and drug and alcohol testing. The Bureau assists the Chief of Staff/Business Administrator and the department directors in developing job descriptions for management and bargaining unit positions.

Payroll is responsible for processing the City's biweekly payroll, maintaining payroll records and managing federal, state and local tax deductions as well as other mandatory payroll deductions and voluntary contributions. Staff is also responsible for ensuring all withholding reporting requirements are met. Staff works closely with all timekeepers to ensure smooth and accurate payroll processing. Staff also effectuates scheduled salary increases for bargaining unit employees and merit pay increases based on performance evaluations for management personnel.

## EXPENDITURE ANALYSIS DETAIL 2011 BUDGET

General Fund

0117 Human Resources

Allocation Plan			Position Control				
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	252,885	302,885	Director	1	1	65,383	65,383
Salaries-BU	38,000	0	Personnel Officer II	1	1	54,842	54,842
Overtime	0	0	<b>Affirmative Action Officer</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>50,000</b>
Fringe Benefits	22,253	23,172	Benefit Coordinator	1	1	49,500	49,500
			Human Resources Generalist	1	1	47,895	47,895
			Confidential Secretary	1	1	35,265	35,265
TOTAL	313,138	326,057					
OPERATING EXPENSES			Total Management	5	6	252,885	302,885
Communications	5,600	1,800	<b>Payroll Tech</b>	<b>1</b>	<b>0</b>	<b>38,000</b>	<b>0</b>
Professional Services	14,600	7,120					
Utilities	0	0	Total Bargaining Unit	1	0	38,000	0
Insurance	0	0					
Rentals	0	0	Overtime			0	0
Maintenance & Repairs	0	0					
Contracted Services	54,025	35,000	FICA			22,253	23,172
Supplies	6,425	735	Healthcare Benefits - Active			0	0
Minor Capital Equipment	0	0	Healthcare Benefits - Retirees			0	0
TOTAL	80,650	44,655	Total Fringe Benefits			22,253	23,172
CAPITAL OUTLAY	0	0	TOTAL	6	6	313,138	326,057
TOTAL APPROPRIATION	393,788	370,712					

**BUREAU OF OPERATIONS AND REVENUE**

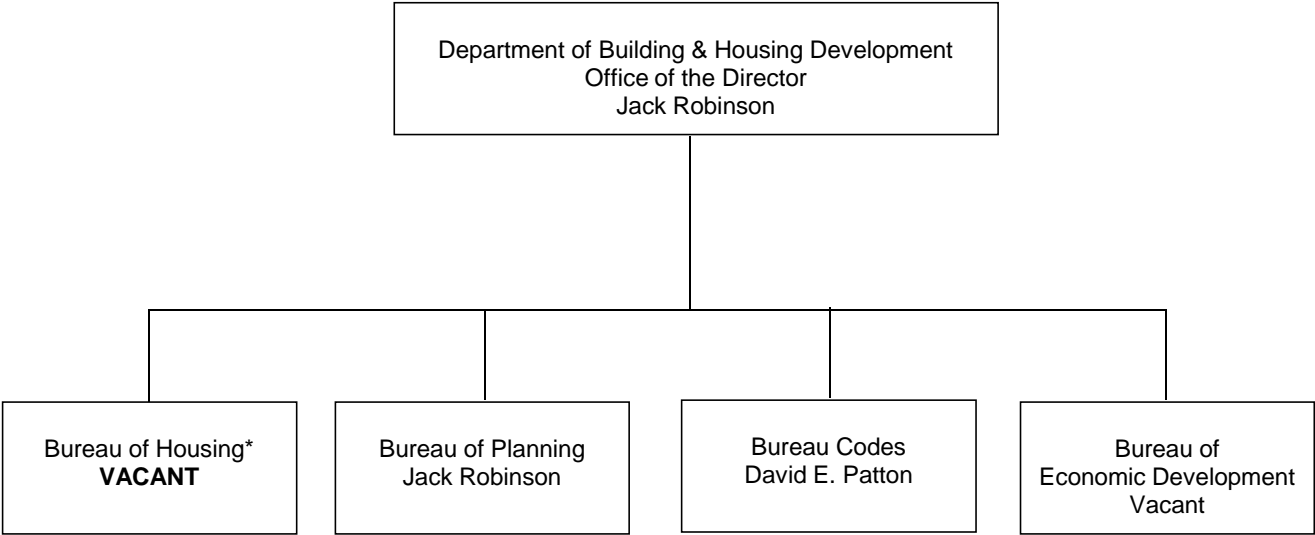
The Bureau of Operations and Revenue provides billing and collection services for water, sewer and trash services on behalf of the Harrisburg Authority. Within the Bureau, the Credit and Collection unit is responsible for collection activity of all delinquent utility accounts up to, and including, water termination. Should those actions fail, this unit also initiates legal action

Also within this bureau, the Tax and Enforcement unit bills and collects mercantile, business privilege, parking, and amusement taxes as well as various license fees for the City and the Harrisburg School District. This unit also administers the dog licensing program and manages all activities associated with the City's burglar and fire alarm program. A civil collection program is in place to collect all delinquent taxes.

The Bureau also supported the Duplication Center, Mail Room, Central Office supply, and telephone system.

EXPENDITURE ANALYSIS DETAIL								
2011 BUDGET								
General Fund				0124 Operations and Revenue				
Allocation Plan				Position Control				
PERSONNEL SERVICES		2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt		167,000	123,000	Director	1	1	65,000	65,000
Salaries-BU		612,745	395,144	Operations Manager	1	0	44,000	0
Overtime		0	0	Tax & Enforcement Administrator	1	1	58,000	58,000
Fringe Benefits		59,651	39,637					
TOTAL		839,396	557,781	Total Management	3	2	167,000	123,000
OPERATING EXPENSES				Administrative/Communications Asst.	1	1	40,566	42,032
				Cust. Serv. Rep./Account Spec.	3	3	116,366	122,585
				Cust. Serv. Rep. I	1	0	33,700	0
Communications		133,200	117,450	Posting Specialist	1	1	37,425	39,149
Professional Services		12,000	9,000	Clerk II	1	0	33,193	0
Utilities		501,350	0	Clerk I	1	0	32,235	0
Insurance		0	0	Paralegal	1	1	39,755	41,496
Rentals		1,500	0	Secretary II	1	1	33,700	36,108
Maintenance & Repairs		168,500	53,750	Clerk Typist/ Data Entry Operator	1	1	34,102	35,573
Contracted Services		5,600	2,700	Laborer II	4	0	136,947	0
Supplies		152,300	34,300	Central Support Assistant II	1	1	36,259	37,926
Minor Capital Equipment		20,000	0	Reproduction Technician II	1	1	38,497	40,275
TOTAL		994,450	217,200	Total Bargaining Unit	17	10	612,745	395,144
CAPITAL OUTLAY		186,640	0	Overtime			0	0
				FICA			59,651	39,637
				Healthcare Benefits - Active			0	0
				Healthcare Benefits - Retirees			0	0
TOTAL APPROPRIATION		2,020,486	774,981	Total Fringe Benefits			59,651	39,637
				TOTAL	20	12	839,396	557,781

**DEPARTMENT OF BUILDING AND  
HOUSING DEVELOPMENT**



\* Information on this is found in the Special Revenue Section of the Budget

EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>DEPARTMENT OF BUILDING &amp; HOUSING DEVELOPMENT</b>						
<u><b>0134 OFFICE OF THE DIRECTOR</b></u>						
Personnel Services	76,816	97,588	81,985	75,355	81,309	83,967
Operating Expenses	10,616	0	1,128	1,925	645	21
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>87,432</b>	<b>97,588</b>	<b>83,112</b>	<b>77,280</b>	<b>81,954</b>	<b>83,988</b>
<u><b>0135 BUREAU OF PLANNING</b></u>						
Personnel Services	97,189	197,591	186,250	186,942	136,850	69,314
Operating Expenses	12,265	15,826	18,520	24,300	17,800	9,030
Capital Outlay	0	0	0	0	0	0
Grants	0	0	0	0	0	0
<b>TOTALS</b>	<b>109,454</b>	<b>213,417</b>	<b>204,770</b>	<b>211,242</b>	<b>154,650</b>	<b>78,344</b>
<u><b>0137 BUREAU OF CODES</b></u>						
Personnel Services	683,718	704,991	539,901	555,407	529,767	535,947
Operating Expenses	56,764	46,363	47,349	57,100	60,129	11,742
Capital Outlay	0	0	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>740,482</b>	<b>751,354</b>	<b>587,250</b>	<b>612,507</b>	<b>589,896</b>	<b>547,689</b>
<u><b>0139 BUREAU OF ECONOMIC DEVELOPMENT</b></u>						
Personnel Services	0	0	0	283,674	216,007	217,801
Operating Expenses	0	0	0	51,100	51,100	1,835
Capital Outlay	0	0	0	600	600	300
Grants/Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>335,374</b>	<b>267,707</b>	<b>219,936</b>
<b>TOTAL DEPARTMENT OF BUILDING &amp; HOUSING DEVELOPMENT</b>						
Personnel Services	857,723	1,000,170	808,136	1,101,378	963,933	907,029
Operating Expenses	79,646	62,190	66,996	134,425	129,674	22,628
Capital Outlay	0	0	0	600	600	300
Grants	0	0	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>937,369</b>	<b>1,062,359</b>	<b>875,133</b>	<b>1,236,403</b>	<b>1,094,207</b>	<b>929,957</b>

POSITION ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>BUILDING AND HOUSING DEVELOPMENT</b>						
Office of the Director	1.00	1.00	1.00	1.00	1.00	1.00
Planning	2.34	2.34	2.34	3.34	3.34	1.34
Codes	12.00	13.00	13.00	12.00	13.00	11.00
Bureau for Economic Development	0.00	0.00	0.00	6.00	0.00	4.00
<b>TOTAL POSITIONS</b>	<b>15.34</b>	<b>16.34</b>	<b>16.34</b>	<b>22.34</b>	<b>17.34</b>	<b>17.34</b>

The 2006 Approved Budget adds 34% of a Current Planner's salary to the Bureau of Planning while eliminating 50% of the vacant Communications Officer and 34% of the vacant GIS Manager. A vacant Codes Enforcement Officer and a Graduate Intern were eliminated from the Bureau of Inspections and Codes Enforcement. In the 2007 approved budget the Department of Building and Housing Development was budgeted to have 4.5 fewer positions. A vacant Comprehensive Planner position had been eliminated from the Bureau of Planning. A Health Officer, Codes Enforcement Officer, and a Clerk Typist/Data Entry Operator were eliminated from the Bureau of Inspections and Codes Enforcement, as well a vacant Electrical Inspector. In 2008 a Codes Enforcement Officer was added. No other personnel changes were made in 2008. In 2009 there was an addition of an Urban Planner in Planning. No other changes were made in 2009. In 2010 the Bureau for Economic Development was moved from General Government to the Department of Building and Housing. Also, in the Bureau of Codes Enforcement two vacant Code Enforcement Officers was eliminated. In the 2011 a total of five positions were eliminated from Department of Building and Housing Development. In the Planning bureau a Urban Planner and the Deputy of Planning were eliminated. A Secretary was deleted from the budget in codes and Enforcement. In the Office of Economic Development the Director and Special assistant to the Director was eliminated.

OFFICE OF THE DIRECTOR

The Department of Building and Housing Development works to improve neighborhoods, promote business and residential development, maintain and upgrade the physical environment through code enforcement, and expand resources available for local projects.

The Director oversees the Bureaus of Planning, Codes, and Housing (see Special Revenue section), and directs the activities of the bureaus to facilitate timely approval and implementation of all new construction and major renovation projects. This ensures that the projects are designed according to the City's long-term development goals and that they incorporate elements of historic preservation, floodplain management, handicap accessibility, energy efficiency, safety and architectural integrity.

The Office of the Director represents the City on numerous boards for planning, transportation, housing, health, and employment. The Office conducts feasibility studies; develops specifications; conducts public bids or requests for proposals; and provides management oversight on such projects as the Market Place Townhomes, Broad Street Market, Police Athletic League (PAL) building, and Maclay Street Apartments.

The Office of the Director also coordinates the implementation of the City's Enterprise Community Strategic Plan, which involves the efforts of the Mayor's Office for Economic Development and Special Projects; the Bureau of Police; and dozens of community agencies, including the Harrisburg Housing Authority, the Community Action Commission, the Harrisburg School District, and many more participants.

The Department of Building and Housing Development has played an active role in the "Seeding" efforts of the Harrisburg Weed and Seed Program. Department staff have worked with the Assistance of Impact Delegation (AID) Team in the formulation of a plan for the revitalization efforts in South Allison Hill. Bureau of Housing staff currently acts as Chair of the Housing and Neighborhood Development (HAND) subcommittee and works with other committee members to facilitate implementation of the HAND portion of the revitalization plan. The Weed and Seed plan, prepared by the community, works in concert with the South Allison Hill Neighborhood Action Strategy with the assistance of the Bureau of Planning.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0134 Director

Allocation Plan

Position Control

	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	70,000	78,000	Director	1	1	70,000	78,000
Overtime	0	0					
Fringe Benefits	5,355	5,967	Total Management	1	1	70,000	78,000
TOTAL	75,355	83,967	Overtime			0	0
OPERATING EXPENSES			FICA			5,355	5,967
Communications	25	21	Healthcare Benefits - Active			0	0
Professional Services	0	0	Healthcare Benefits - Retirees			0	0
Utilities	0	0					
Insurance	0	0	Total Fringe Benefits			5,355	5,967
Rentals	0	0					
Maintenance & Repairs	0	0	TOTAL	1	1	75,355	83,967
Contracted Services	1,800	0					
Supplies	100	0					
Minor Capital Equipment	0	0					
TOTAL	1,925	21					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	77,280	83,988					

## DEPARTMENT OF BUILDING AND HOUSING DEVELOPMENT

**PROGRAM:** Office of the Director/Bureau of Housing

**OBJECTIVE:** Develop strong neighborhoods through the preservation of the existing housing stock; the creation of homeownership opportunities; construction of new housing; and the promotion of the physical, economic, and social welfare of the residents.

**2010 ACCOMPLISHMENTS:**

Undertook numerous projects and programs initiated through a variety of funds to increase homeownership, achieve comprehensive case management and consolidated reporting, and maximize the use of limited resources. The performance indicators include the accomplishments of the Bureau of Housing Development. The Bureau awarded millions of dollars in contracts for residential property rehabilitation and management and supported the activities of private non-profit and for-profit developers. The Department of Building and Housing Development (DBHD) secured \$2.1 million in funding to conduct lead hazard clearance activities at 180 housing units through 2010.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2007</b>	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
<u>Number of:</u>					
Acquisition of vacant properties	23	4	7	1	5
Rehabilitation of vacant single family dwellings	26	10	5	3	2
Rehabilitation of low income owner-occupied homes	31	50	56	29	34
Rehabilitation of vacant rental units	86	4	8	28	3
Construction of new rental units	48	0	0	0	0
Construction of new owner-occupied homes	29	4	5	0	70
Sales of single family owner-occupied homes	28	21	8	1	2
Lead Hazard Reduction	38	33	40	104	7
Homeownership Impact Loans	0	0	0	1	0
Facade Improvement Grants	0	0	0	0	0
Disposition of vacant lots	54	32	26	5	10
Adopt-A-Blocks adopted	239	239	239	239	239
Public improvement projects	1		0	0	0
Community facility projects	7	4	4	6	6
Grants to agencies providing homeless shelters/services	3	3	11	3	3

Notes:

BUREAU OF PLANNING

The Bureau of Planning promotes sensible development and reinvestment in the City of Harrisburg in order to preserve neighborhoods while fostering economic development. The Planning Bureau reviews development proposals to insure that new development is consistent with the City's Comprehensive Plan as well as the Zoning Code and the Subdivision and Land Development Code. The Planning Bureau provides staff support to three citizen land use boards: the Harrisburg Planning Commission, the Zoning Hearing Board, and the Harrisburg Architectural Review Board (HARB).

In addition to its core responsibilities of current and long range planning, the Bureau is also the primary contact for Census 2010 preparation efforts as well as preparation of GIS maps to support planning efforts.

The Planning Bureau's most significant projects for the near term are the completion of the new Zoning Code for the City of Harrisburg, completion of the Historic District Design and Preservation Guide, and completion of the Neighborhood Plan for the North Third Street Corridor.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0135 Planning

Allocation Plan

Position Control

	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	173,658	64,390	<b>Deputy Director for Planning</b>	<b>1</b>	<b>0</b>	<b>62,830</b>	<b>0</b>
Overtime	0	0	Zoning Officer	0.34	0.34	14,008	15,980
Fringe Benefits	13,284	4,924	<b>Urban Planner II</b>	<b>2</b>	<b>1</b>	<b>96,820</b>	<b>48,410</b>
TOTAL	186,942	69,314	Total Management	3.34	1.34	173,658	64,390
OPERATING EXPENSES			Overtime			0	0
Communications	11,000	6,100	FICA			13,284	4,924
Professional Services	2,200	1,980	Healthcare Benefits - Active			0	0
Utilities	0	0	Healthcare Benefits - Retirees			0	0
Insurance	0	0	Total Fringe Benefits			13,284	4,924
Rentals	0	0	TOTAL	3.34	1.34	186,942	69,314
Maintenance & Repairs	0	0					
Contracted Services	2,500	0					
Supplies	8,600	950					
Minor Capital Equipment	0	0					
TOTAL	24,300	9,030					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	211,242	78,344					

## DEPARTMENT OF BUILDING AND HOUSING DEVELOPMENT

**PROGRAM:** Bureau of Planning

**OBJECTIVE:** To promote orderly future growth and development of the City through long-range comprehensive planning; to promote and facilitate physical development plans; to preserve and enhance districts of historic and architectural significance; to collect, analyze, and distribute timely information on planning and community development issues; and to update the City's Geographic Information System (GIS).

**2010 ACCOMPLISHMENTS:**

Completed Census 2010. Held 17 outreach meetings with neighborhood groups and other stakeholders, three general public meetings, and four regular meetings and one special meeting with the Harrisburg Planning Commission culminating in the completion of the Draft Zoning Code and introduction as Bill 19-2010 to the Harrisburg City Council. Held second annual retreat for the Harrisburg Architectural Review Board. Received a \$15,000 Certified Local Government Grant from the Pennsylvania Historical and Museum Commission (PHMC). Supported National Register Listing for Camp Curtain AME. Secured \$230,000 Community Development Block Grant and a \$50,000 Dauphin County Local Share Gaming Grant for the Broad Street Market.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2007</b>	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
<b>DEVELOPMENT REVIEW</b>					
Harrisburg Planning Commission (HPC) meetings	11	11	11	11	11
<u>Applications reviewed and processed at these meetings:</u>					
Blight Certificates	18	36	11	3	7
Conditional Use	0	1	4	1	3
Planned Residential Development	0	0	0	0	0
Special Exceptions/Variances	16	31	24	29	27
Floodplain Special Exceptions	8	4	11	5	8
Street Vacations/Easements	2	3	2	1	2
Subdivisions	3	0	0	0	0
Land Development Plans	7	9	2	6	4
Zoning Ordinance/Map Changes	0	4	1	2	2
New Zoning Code	0	0	0	0	1
New Neighborhood Plans	0	0	2	0	0
Zoning Hearing Board Appeals	1	0	0	0	0
<b>HISTORIC PRESERVATION</b>					
Harrisburg Architectural Review Board (HARB) Meetings	10	10	12	11	11
<u>Applications reviewed and processed at HARB meetings:</u>					
Repair or renovation	35	25	36	21	29
New construction/addition(s)	7	8	8	8	8
Demolition	9	3	2	5	4
Signs	6	6	7	15	11
Fences	6	2	3	6	5
Monuments/Historic Markers	0	0	0	1	1
Parking Lots/Structures	2	1	2	4	3
Administrative Historic District	92	96	121	141	131
Summit Terrace ACOD Reviews	1	5	3	7	5
<b>ENVIRONMENTAL REVIEWS</b>					
Environmental reviews - Programs	10	10	10	10	10
Environmental reviews - Projects/Total # Structures	5/52	5/51	5/51	5/51	5/51

Notes:

# BUREAU OF CODES

The Bureau of Codes is responsible for the enforcement of building construction, electrical standards, plumbing, health and sanitation, and property maintenance codes for residential and commercial structures.

The Bureau processes all permits relating to building construction, electrical and plumbing work, as well as assisting with zoning compliance. The bureau also issues licenses for electricians, plumbers, and rooming houses. The building, electrical and plumbing inspectors perform progressive inspections on new construction, rehabilitation, and alteration projects.

The Building Inspector, through the Deputy Director for Codes, enforces the building codes on all construction activity for new construction and rehabilitation work on all commercial and residential structures. The Codes Enforcement Officers inspect for code violations in existing structures and vacant lots, including but not limited to, high grass and weeds, sanitation, plumbing, heating, electrical, vector problems and structural violations.

The Bureau inspects properties for sale under the buyer notification ordinance to make buyers aware of any deficiencies and inspects rental properties to enforce the quality of life standards for City residents who rent. The Bureau enforces all state and local health code provisions relating to food establishments and also lead-based paint hazards in residential structures. Health licenses are issued for all food establishments.

The Bureau ensures compliance with federal guidelines by regulation development in floodplains. Promotion of safe flood measures and preventative actions to decrease damage are sent to property owners, lenders and insurance agents. Through the Community Rating System these steps have rewarded property owners in the Special Flood Hazard Areas a 20% savings on flood insurance premiums, and 10% savings on flood insurance premiums for all other properties.

The Bureau also promotes community interaction programs, which provide citizen involvement in codes-related procedures.

## EXPENDITURE ANALYSIS DETAIL 2011 BUDGET

General Fund

0137 Codes

Allocation Plan			Position Control				
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	163,252	163,252	Deputy Director for Codes	1	1	65,357	65,357
Salaries-BU	352,687	334,608	Asst. Codes Administrator	1	1	55,055	55,055
Overtime	0	0	Health Officer	1	1	42,840	42,840
Fringe Benefits	39,468	38,087					
			Total Management	3	3	163,252	163,252
TOTAL	555,407	535,947					
OPERATING EXPENSES							
			Codes Enforcement Off. IV	3	3	127,404	133,231
			Codes Enforcement Off. III	1	1	40,925	42,669
Communications	15,100	8,370	Plumbing Inspector I	1	1	39,458	42,927
Professional Services	31,250	0	Codes Enforcement Off. II	1	1	38,071	40,883
Utilities	0	0	Administrative Assistant II	1	1	37,425	39,149
Insurance	0	0	<b>Secretary II</b>	<b>1</b>	<b>0</b>	<b>35,217</b>	<b>0</b>
Rentals	0	0	Clerk Typist/Data Entry Operator	1	1	34,187	35,749
Maintenance & Repairs	450	0					
Contracted Services	4,950	2,872	Total Bargaining Unit	9	8	352,687	334,608
Supplies	5,350	500					
Minor Capital Equipment	0	0	Overtime			0	0
TOTAL	57,100	11,742	FICA			39,468	38,087
			Healthcare Benefits - Active			0	0
CAPITAL OUTLAY	0	0	Healthcare Benefits - Retirees			0	0
TOTAL APPROPRIATION	612,507	547,689	Total Fringe Benefits			39,468	38,087
			TOTAL	12	11	555,407	535,947

## DEPARTMENT OF BUILDING AND HOUSING DEVELOPMENT

**PROGRAM:** Bureau of Inspections and Codes Enforcement

**OBJECTIVE:** To create safer neighborhoods through aggressive codes enforcement on irresponsible and nonresponsive property owners and to foster programs that allow citizen participation in creating change and improvements in their neighborhoods and community.

**2010 ACCOMPLISHMENTS:**

A continuation of the In-House Demolition Program has resulted in creating more positive aesthetics in many of our City's neighborhoods. It has also served as a catalyst for development and overall neighborhood improvement. The creation of a City Nuisance Abatement Squad has served to provide not only stability in some neighborhoods, but has also enabled the City to respond to public safety nuisances with greater alacrity.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
<u>Number of:</u>					
Housing inspections performed <sup>a</sup>	2,277	1,364	1,102	1,311	1,100
Abatement of lead based paint hazards <sup>b</sup>	10	12	6	14	6
Vacant or abandoned buildings cleaned and sealed	30	19	40	39	40
Exterior area lot clean-up projects	35	18	18	24	32
Citations filed	750	444	508	1,007	850
Buyer Notification Inspections (units)	3,271	2,510	2,067	1,643	1,600
Plan reviews of architectural/engineering drawings to ensure	390	122	138	95	90
Field inspections conducted to ensure work is in compliance with	1,089	1,148	1,318	1,013	1,050
Building condemnation orders issued	128	106	204	139	145
Floodplain construction sites inspected	7	5	3	2	2
New commercial buildings completed or under construction	7	4	5	1	2
New residential units completed or under construction	50	4	9	69	8
Alterations/additions valued at over \$500,000	11	14	12	13	10
Residential rental units inspected	442	576	1,018	781	850
<u>Number of permits issued for improvements of buildings or structures:</u>					
Building Permits:					
New construction	57	8	14	71	10
Alterations/additions	1,735	1,564	1,433	1,336	1,330
Electrical	1,000	902	733	577	560
Plumbing	485	500	389	306	325
Fire Prevention Code	197	290	187	163	170
Zoning	2,022	1,893	1,716	1,531	1,575
Rooming House	22	21	19	19	19
Demolition	76	38	49	40	35
Total permits issued	<u>5,594</u>	<u>5,216</u>	<u>4,540</u>	<u>4,043</u>	<u>4,024</u>

# BUREAU OF ECONOMIC DEVELOPMENT

This Bureau is responsible for the promotion and advancement of commercial and industrial development in the City, coordinating special projects, advancing the City of Harrisburg as a tourist destination, generally marketing the City and redesigning/ managing the City's web site (<http://www.HarrisburgPA.gov>). They also provides oversight or support of WHBG20 government access television station, Harrisburg SusqueCentennial Commission, Keystone Energy Development Corporation, Central Energy Office, HarrisCom and the Broad Street Market.

They also serves as the Mayor's Liaison to or Board member of the National Civil War Museum, Pennsylvania League of Cities and Municipalities, Capital Region Economic Development Corporation (CREDC), Harrisburg Downtown Improvement District, South Central Assembly for Effective Governance (SCA) and Penn State University- Harrisburg. MOED&SP also has formed extensive professional relationships with elected leaders, including the Pennsylvania Congressional Delegation, Governor's Office, Pennsylvania General Assembly, County Commissioners and numerous other political entities.

In serving our diverse clientele, they provides a confidential, "one-stop shop" for information about business start-ups, business planning, site selection and development and financing programs. Core services delivered include: low-interest loans- the revolving loan program is available to all City-based businesses; business counseling and additional business development assistance is offered to stimulate a successful business venture; they frequently partners with other financial and service agencies, such as the Commonwealth of Pennsylvania, Dauphin County, Community First Fund and the Capital Region Economic Development Corporation, as well as numerous local lending institutions.

The' staff utilizes all information available to provide business start-up and growth assistance to local Minority and Women Business Enterprises (MBEs/WBEs) and other disadvantaged constituencies. While insuring success and increasing the bottom line is important for the clients, it is also in their best interest to receive basic business training, marketing advice, and general assistance.

## EXPENDITURE ANALYSIS DETAIL 2011 BUDGET

General Fund

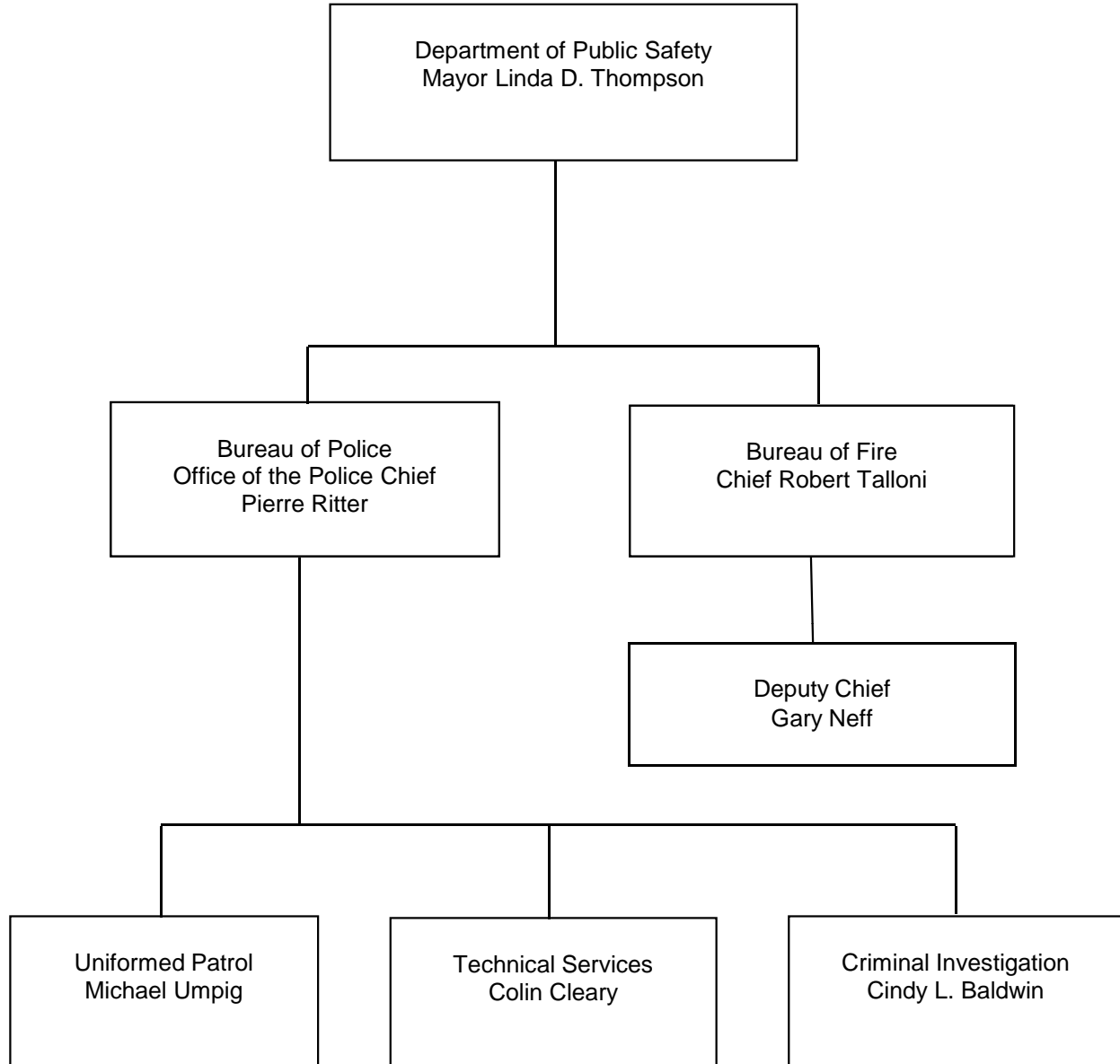
0139 O.E.D.

Allocation Plan

Position Control

PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	214,303	150,793	<b>Director</b>	<b>1</b>	<b>0</b>	<b>20,772</b>	<b>0</b>
Salaries-BU	49,212	51,529	Deputy Director/Contract	1	1	63,000	63,000
Salaries - Part-Time	0	0	Executive Director - HBN	1	1	56,593	56,593
Overtime	0	0	<b>Special Assistant to Director</b>	<b>1</b>	<b>0</b>	<b>42,738</b>	<b>0</b>
Fringe Benefits	20,159	15,479	HBN Production Technician	1	1	31,200	31,200
<b>TOTAL</b>	<b>283,674</b>	<b>217,801</b>	<b>Total Management</b>	<b>5</b>	<b>3</b>	<b>214,303</b>	<b>150,793</b>
<b>OPERATING EXPENSES</b>			<b>MBE/WBE Dev. Specialist II</b>	<b>1</b>	<b>1</b>	<b>49,212</b>	<b>51,529</b>
Communications	8,000	750	<b>Total Bargaining Unit</b>	<b>1</b>	<b>1</b>	<b>49,212</b>	<b>51,529</b>
Professional Services	24,500	485					
Utilities	0	0	Overtime			0	0
Insurance	0	0	FICA			20,159	15,479
Rentals	0	0	Healthcare Benefits - Active			0	0
Maintenance & Repairs	0	0	Healthcare Benefits - Retirees			0	0
Contracted Services	13,600	100	<b>Total Fringe Benefits</b>			<b>20,159</b>	<b>15,479</b>
Supplies	5,000	500					
Minor Capital Equipment	0		<b>TOTAL</b>	<b>6</b>	<b>4</b>	<b>283,674</b>	<b>217,801</b>
<b>TOTAL</b>	<b>51,100</b>	<b>1,835</b>					
<b>CAPITAL OUTLAY</b>	<b>600</b>	<b>300</b>					
<b>TOTAL APPROPRIATION</b>	<b>335,374</b>	<b>219,936</b>					

# DEPARTMENT OF PUBLIC SAFETY



EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Proposed Budget
<b>PUBLIC SAFETY</b>						
<u><b>0141-0146 BUREAU OF POLICE</b></u>						
Personnel Services	17,058,824	17,804,689	14,150,826	15,868,728	14,977,457	15,671,712
Operating Expenses	905,037	709,399	843,985	1,013,602	955,971	636,039
Capital Outlay	0	0	0	9,000	100	0
Grants	0	0	0	0	0	0
Miscellaneous	0	0	5,816	6,000	0	0
<b>TOTALS</b>	<u>17,963,861</u>	<u>18,514,088</u>	<u>15,000,627</u>	<u>16,897,330</u>	<u>15,933,528</u>	<u>16,307,751</u>
<u><b>0151 BUREAU OF FIRE</b></u>						
Personnel Services	8,319,625	9,205,758	7,703,671	7,621,472	8,003,603	6,611,046
Operating Expenses	479,903	436,798	458,251	463,373	414,073	216,305
Capital Outlay	81,528	65,882	65,308	46,805	46,805	40,805
Miscellaneous	0	0	0	0	0	0
<b>TOTALS</b>	<u>8,881,057</u>	<u>9,708,438</u>	<u>8,227,230</u>	<u>8,131,650</u>	<u>8,464,481</u>	<u>6,868,156</u>
<b>TOTAL PUBLIC SAFETY</b>						
Personnel Services	25,378,449	27,010,447	21,854,497	23,490,200	22,981,060	22,282,758
Operating Expenses	1,384,941	1,146,197	1,302,235	1,476,975	1,370,044	852,344
Capital Outlay	81,528	65,882	65,308	55,805	46,905	40,805
Grants	0	0	0	0	0	0
Miscellaneous	0	0	5,816	6,000	0	0
<b>TOTAL EXPENDITURES</b>	<u><u>26,844,918</u></u>	<u><u>28,222,526</u></u>	<u><u>23,227,857</u></u>	<u><u>25,028,980</u></u>	<u><u>24,398,009</u></u>	<u><u>23,175,907</u></u>

POSITION ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Adopted Budget
PUBLIC SAFETY						
Parking Enforcement	13.00	13.00	13.00	13.00	13.00	0.00
Office of Police Chief	8.00	8.00	8.00	8.00	8.00	4.00
Uniformed Patrol	114.00	114.00	114.00	115.00	115.00	126.00
Technical Services	40.00	40.00	40.00	47.00	47.00	45.00
Criminal Investigations	37.00	37.00	37.00	33.00	33.00	34.00
Fire	93.00	93.00	93.00	92.00	92.00	85.00
TOTAL POSITIONS	305.00	305.00	305.00	308.00	308.00	294.00

In the 2007 approved budget the Department of Public Safety will decrease by 19 positions from the 2006 Budget. In the Bureau of Police, the Parking Enforcement Division will add a net of two positions. The 2007 Budget creates three Parking Enforcement Officers. A Traffic Services Administrator was eliminated in 2006. Ten Police Cadets and three Part-Time Communications Center Supervisors were eliminated in the Technical Services Division. Five vacant Firefighter positions are not being funded in 2007. The 2008 Budget adds three Police Officer positions to the Uniformed Patrol Division while transferring one Corporal to the Technical Services Division and one to the Criminal Investigation Division; adds six Police Officers in the Technical Services Division; and eliminates five Detective positions from the Criminal Investigation Division. The Bureau of Fire will eliminate one Firefighter Driver/Operator position. In 2009 Parking Enforcement added a Parking Enforcement Officer. One Detective and the Financial Development Officer were eliminated from the Office of the Police Chief. There was an addition of ten police officers to Uniformed Patrol. In Technical Services there was an increase of a Records Center I position and an increase of a Communications Supervisor. There was also a decrease of Police Officers as a result of cadets graduating and transferring to the Uniform Patrol Division. One Corporal was eliminated from Criminal Investigations. Also there was an addition of two Detective/Investigators and two Forensic Investigators. In Fire there was an addition of four Firefighter Driver/Operators and an elimination of three Firefighters. In 2010 there was an elimination of a vacant police officer due to retirement in the Office of the Police Chief. Also the Uniformed Patrol Division will add eight additional Police Officers. In Technical Services Division the following vacant positions were eliminated; Full time Communication Supervisor, two Police Officers, one Record Center Operator and a Telecommunication. In the Bureau of Fire one Firefighter has been added to the budget. In the 2011 Budget Parking Enforcement was moved to Technical Services, and the Office of Police Chief decreased by one net position. Both the Community Policing Coordinator and Confidential Assistant to the Chief have been deleted from the budget and the Law Dog Officer was transferred in from Uniformed Patrol. Three Sergeants were eliminated from the budget in 2011. A Corporal was moved from Uniformed Patrol to Technical Services. Seven Police Officers were eliminated from the budget. A Secretary moved from Criminal Investigation to Technical Services. There was an elimination of two Detective/Investigations. Fire Telecommunications were Eliminated from the budget. Also a Communications, Supervisor and the Technical Services administrator were also eliminated. in the Fire bureau there was a reduction in personnel by nine positions. One of which was the Senior Deputy Chief. The other eight were firefighter positions: six driver operators and two Firefighter I.

BUREAU OF POLICE  
PARKING ENFORCEMENT UNIT

The Parking Enforcement Unit is responsible for enforcing the parking ordinances of the City of Harrisburg and the parking statutes of the Commonwealth of Pennsylvania. The Commander of the Technical Service Division oversees this Unit, which is supervised by the Technical Services Administrator and consists of civilian personnel.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0141 Parking Enforcement

Allocation Plan

Position Control

	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	0	0	Administrative Assistant I	1	0	38,117	0
Salaries-BU	471,761	0	Clerk Typist/Data Entry Operator	1	0	35,852	0
Overtime	0	0	Parking Enforcement Officer II	8	0	277,724	0
Fringe Benefits	36,089	0	Parking Enforcement Officer I	4	0	120,068	0
TOTAL	507,850	0	Total Bargaining Unit	14	0	471,761	0
OPERATING EXPENSES			Overtime			0	0
Communications		0	FICA			36,089	0
Professional Services		0	Healthcare Benefits - Active			0	0
Utilities		0					
Insurance		0	Total Fringe Benefits			36,089	0
Rentals		0					
Maintenance & Repairs		0	TOTAL	14	0	507,850	0
Contracted Services		0					
Supplies		0					
Minor Capital Equipment		0					
TOTAL	0	0					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	507,850	0					

BUREAU OF POLICE  
OFFICE OF THE POLICE CHIEF

The commanding officer of the Bureau is the Chief of Police. This office is responsible for the management of available resources to ensure that the Bureau's goals and objectives are achieved. The Chief's office is responsible for the direct supervision of the Internal Affairs Unit, Crime Prevention Unit, Community Relations Unit, and the Financial Development Officer. The Chief also manages and directs three primary divisions within the Bureau, each commanded by a Captain. These divisions consist of Uniformed Patrol, Technical Services, and Criminal Investigation.

The Harrisburg Bureau of Police is a nationally and state accredited agency. The Bureau attained this prestigious status in 1989 nationally and in 2003 from the Commonwealth after intense on-site assessments conducted by the Commission on Accreditation for Law Enforcement Agencies. With over 21,000 law enforcement agencies in the country, just over 747 have achieved the national recognition and only 12 have achieved dual accreditation. In 1994, 1999, 2002, 2005, and again in 2008, the Bureau was reaccredited nationally following on-site assessments.

EXPENDITURE ANALYSIS DETAIL 2011 BUDGET							
General Fund				0142 Office of the Police Chief			
Allocation Plan				Position Control			
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	180,000	92,652	Police Chief	1	1	80,000	92,652
Salaries-BU	152,241	179,662	<b>Community Policing Coordinator</b>	<b>1</b>	<b>0</b>	<b>50,000</b>	<b>0</b>
Salaries- Police Extra Duty	350,000	280,000	<b>Confidential Assistant to Chief</b>	<b>1</b>	<b>0</b>	<b>50,000</b>	<b>0</b>
Overtime	1,520	0					
Fringe Benefits	43,640	57,316	Total Management	3	1	180,000	92,652
Miscellaneous	1,132,944	2,147,574					
TOTAL	1,860,345	2,757,204	Detective	2	2	152,241	140,110
			<b>Dog Law Enforcement Officer II</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>39,552</b>
OPERATING EXPENSES			Total Bargaining Unit	2	3	152,241	179,662
Communications	132,214	71,575	Police Extra Duty			350,000	280,000
Professional Services	59,724	35,250					
Utilities	18,621	10,000	Overtime			1,520	0
Insurance	267,823	347,674					
Rentals	15,000	10,000	FICA			43,640	57,316
Maintenance & Repairs	176,400	32,515	Healthcare Benefits - Active			0	0
Contracted Services	186,539	90,530	Healthcare Benefits - Retirees			0	0
Supplies	140,481	38,495					
Minor Capital Equipment	16,800	0	Total Fringe Benefits			43,640	57,316
TOTAL	1,013,602	636,039	Sick Leave Buy-Back			6,000	6,000
			Severance Pay			300,000	197,145
CAPITAL OUTLAY	9,000	0	Uniform Allowance			162,750	142,750
			College Credits			6,100	6,100
GRANTS (MATCHING SHARE)	0	0	Workers' Compensation			344,000	244,000
			Police Pension Plan			314,094	1,551,579
MISCELLANEOUS	6,000	0					
			Total Miscellaneous			1,132,944	2,147,574
TOTAL APPROPRIATION	2,888,947	3,393,243	TOTAL	5	4	1,860,345	2,757,204

## DEPARTMENT OF PUBLIC SAFETY

**PROGRAM:** Office of the Police Chief

**OBJECTIVE:** To oversee the overall operations of the Bureau of Police, prevent crime, and maintain order.

**MEASURES/INDICATORS:**

	<u><b>FY2007</b></u>	<u><b>FY2008</b></u>	<u><b>FY2009</b></u>	<u><b>FY2010</b></u>	<u><b>PROJ. FY2011</b></u>
		<b>ACTUALS</b>			
Homicides	12	9	19 #	15	10
Rapes	45	46	48	55	50
Robberies	420	483	495	422	400
Assaults	267	242	1,529	1,495	1,400
Burglaries	649	743	476	669	625
Thefts	1,723	1,637	1,532 #	1,391	1,200
Auto thefts	167	235	169	187	170
Arsons	34	31	20	24	18
Clearance rate	47.50%	25.10%	30.00%	42.50%	45.50%

**PROGRAM:** Office of the Police Chief - Internal Affairs Unit

**OBJECTIVE:** To investigate complaints against police officers and other alleged misconduct involving police officers and other City government employees, as well as to protect the integrity of the Police Bureau.

**2010 ACCOMPLISHMENTS**

The Unit evaluated practices, procedures, and activities of the Police Bureau's personnel to ensure objectives were being met.

**MEASURES/INDICATORS:**

	<u><b>FY2007</b></u>	<u><b>FY2008</b></u>	<u><b>FY2009</b></u>	<u><b>FY2010</b></u>	<u><b>PROJ. FY2011</b></u>
		<b>ACTUALS</b>			
Complaints investigated	16	15		8	6
Complaints sustains	2	5		0	0
Cases unfounded/not sustained/ exonerated	8	10		4	4
Open Cases	6	0		2	1

**PROGRAM:** Office of the Police Chief - Crime Prevention/Community Relations Unit

**OBJECTIVE:** To develop and implement various crime prevention programs and activities that have an impact on crime reduction through education, training, and community activities.

**2010 ACCOMPLISHMENTS:**

Community Crime Watch groups continued to be a source of intelligence information for the police. These groups contributed to the reduction of crime in their respective neighborhoods and positively enhanced police/community relations.

**MEASURES/INDICATORS:**

	<u><b>FY2007</b></u>	<u><b>FY2008</b></u>	<u><b>FY2009</b></u>	<u><b>FY2010</b></u>	<u><b>PROJ. FY2011</b></u>
		<b>ACTUALS</b>			
Active programs	36	38	N/A	N/A	N/A
Programs for adults	20	16	No Community Policing Coordinator		
Programs for juveniles	11	10	N/A	N/A	N/A
Programs for family	2	2	N/A	N/A	N/A
Programs for school	4	5	N/A	N/A	N/A
Property Protection (Seminars/Lectures)	10	10	N/A	N/A	N/A
Personal Protection (Seminars/Lectures)	10	10	N/A	N/A	N/A
Community Functions/Crime Watch	90	90	N/A	N/A	N/A
Security Surveys	19	28	N/A	N/A	N/A

BUREAU OF POLICE  
UNIFORMED PATROL DIVISION

The largest division of the Bureau is the Uniformed Patrol Division, which is commanded by the Bureau's Uniformed Patrol Commander. This division consists of four platoons. These uniformed officers respond directly to the public's calls for service and are on the "front line" of law enforcement every day.

The Uniformed Patrol Commander supervises the Bureau's Animal Control Unit, which consists of civilian personnel. The Animal Control Unit responds directly to calls regarding animal and nature complaints, investigates allegations of cruelty and poor sanitary conditions, and verifies proper licensing and vaccinations. This Officer follows guidelines set forth in City ordinances and State of Pennsylvania Dog Laws.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0144 Uniformed Patrol

Allocation Plan			Position Control				
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	83,813	81,652	Captain	1	1	83,813	81,652
Salaries-BU	8,137,787	8,030,342					
Overtime	338,932	300,000	Total Management	1	1	83,813	81,652
Fringe Benefits	595,565	591,542					
TOTAL	9,156,097	9,003,536	Lieutenant	3	3	224,784	233,778
			Sergeant	6	5	428,160	371,075
OPERATING EXPENSES			Corporal	8	7	542,284	492,890
Communications			Police Officer	116	110	6,903,783	6,932,599
Professional Services			Dog Law Enforcement Officer II	1	0	38,776	0
Utilities			Total Bargaining Unit	134	125	8,137,787	8,030,342
Insurance			Overtime			338,932	300,000
Rentals			FICA			595,565	591,542
Maintenance & Repairs			Healthcare Benefits - Active			0	0
Contracted Services			Total Fringe Benefits			595,565	591,542
Supplies							
Minor Capital Equipment			TOTAL	135	126	9,156,097	9,003,536
TOTAL	0	0					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	9,156,097	9,003,536					

## DEPARTMENT OF PUBLIC SAFETY

**PROGRAM:** Uniformed Patrol - (Platoons, K-9, and Mounted Units)

**OBJECTIVE:** To respond to calls for service, perform initial investigations, enforce traffic laws, assist citizens, and maintain a high degree of visibility through patrolling tactics.

**2010 ACCOMPLISHMENTS:**

The number of Part 1 Arrest increased dramatically.

**MEASURES/INDICATORS:**

	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>PROJ. FY2011</u></b>
Uniformed response to calls for service	48,017	49,000	53,134	52,048	53,000
Part I arrests	2,532	2,800	1,839	1,588	1,700
Part II arrests	4,182	4,300	3,439	2,525	2,650
Traffic citations issued	9,385	9,500	3,174	2,966	3,100
Non-traffic citations issued	3,821	3,600	2,702	3,047	3,200
Warrants issued	1,005	1,100	1,275	1,310	1,350
Uncommitted patrol time (hours)	4,918	4,500	4,827	5,410	5,500

**PROGRAM:** Uniformed Patrol - Traffic Safety Unit

**OBJECTIVE:** To promote traffic safety through education and enforcement, increase use of seat belts throughout the city, strict DUI enforcement, as well as accurate and detailed accident reporting.

**2010 ACCOMPLISHMENTS:**

Participated in the "Buckle-up PA" seatbelt enforcement and education program which concentrated on seatbelt compliance to reduce injuries.

**MEASURES/INDICATORS:**

	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>PROJ. FY2011</u></b>
Injury accidents	336	300	198	230	275
Accident investigations	835	846	664	888	900
Citations issued	6,453	6,500	4,091	3,378	3,500
Police vehicular accidents	36	35	41	15	30
Preventable accidents	11	10	12	6	N/A

**PROGRAM:** Uniformed Patrol - Community Policing Unit (Power Shift)

**OBJECTIVE:** To reduce crime by working with Dauphin County Probation and Parole in a proactive unit. To include the return of State Parole Officers to regular duties with the Power Shift Unit and concentrate on wanted state parole offenders and clients of the Dauphin County Intensive Drug Supervision Unit.

**2010 ACCOMPLISHMENTS:**

The Unit successfully integrated working with Dauphin County Probation and Parole in the Community Policing Unit, as well as with the Police Bureau's "WEED AND SEED" Program.

**MEASURES/INDICATORS:**

	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>PROJ. FY2011</u></b>
Bar check operations	104	220	11	69	100
House visits to check on individuals on probation/parole	2,089	2,550	1,248	2,549	2,650
Noise Ordinance violations	270	275	N/A	N/A	N/A
Multi-agency operations	10	12	7	18	22

BUREAU OF POLICE  
TECHNICAL SERVICES DIVISION

The Technical Services Division is comprised of units which serve a variety of functions. The Bureau's Training, Property Management, Warrant/Process Service, Court Liaison/Special Events Officer, Report Writer, Communications and Records Center personnel are assigned to this division.

The Parking Enforcement Unit is responsible for enforcing the parking ordinances of the City of Harrisburg and the parking statutes of the Commonwealth of Pennsylvania. The Commander of the Technical Service Division oversees this Unit, which is supervised by the Technical Services Administrator and consists of civilian personnel.

The Commander of the Technical Services Division also oversees the Parking Enforcement Unit, which is supervised by the Technical Services Administrator.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0145 Technical Services

Allocation Plan			Position Control				
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	293,084	201,160	Captain	1	1	65,000	79,456
Salaries-BU	1,003,027	1,321,831	Technical Service Administrator	1	0	58,710	0
Salaries-Part Time	29,000	194,000	Communications Supervisor	3	2	126,374	77,414
Council Changes		(419,000)	Training/Quality Assurance Super.	1	1	43,000	44,290
Overtime	145,660	50,000	Total Management	6	4	293,084	201,160
Fringe Benefits	96,301	105,793					
TOTAL	1,567,072	1,453,784	Sergeant	1	0	71,360	0
OPERATING EXPENSES			Corporal	0	1	0	70,055
			Police Officer	3	2	190,168	127,481
			Record Center Operator IV	1	1	39,322	40,889
			Record Center Operator II	1	2	34,060	75,496
			Record Center Operator I	1	0	34,742	0
			Telecommunicator I	3	0	107,256	0
			Telecommunicator II	10	8	368,833	303,166
			Telecommunicator III	1	1	38,067	39,586
			Telecommunicator IV	3	3	119,219	123,860
			Secretary II	0	1	0	38,888
			Administrative Assistant I	0	1	0	39,636
			Clerk Typist/Data Entry Operator	1	1	0	37,282
			Parking Enforcement Officer II	0	7	0	253,717
TOTAL	0	0	Parking Enforcement Officer I	0	5	0	171,775
CAPITAL OUTLAY	0	0	Total Bargaining Unit	25	33	1,003,027	1,321,831
TOTAL APPROPRIATION	1,567,072	1,453,784	Communications Supervisor	4	6	29,000	174,000
			Telecommunicator	0	2	0	20,000
			Council Changes				
			Total Part-Time	4	8	29,000	194,000
			Council Changes				(419,000)
			Overtime			145,660	50,000
			FICA			96,301	105,793
			Healthcare Benefits - Active			0	0
			Total Fringe Benefits			96,301	105,793
			TOTAL	35	45	1,567,072	1,453,784

## DEPARTMENT OF PUBLIC SAFETY

**PROGRAM:** Technical Services Division - Training Unit

**OBJECTIVE:** To promote employee effectiveness through proper and efficient training protocols designed to best equip the sworn employee with adequate skill, knowledge, and abilities.

**2010 ACCOMPLISHMENTS:**

Training protocols were revised to include additional mandatory in-house training endeavors. This significantly increased the number of training hours for all officers at no overtime costs to the Bureau.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Duty hours spent in mandatory training protocols	4,590	5,270	6,928	6,720	6,518
Field Training Officers (man-hours)	3,360	7,200	8,840	2,600	Unknown

**PROGRAM:** Technical Service Division - Abandoned Vehicle Unit

**OBJECTIVE:** To locate and remove abandoned vehicles from City streets and private areas.

**2010 ACCOMPLISHMENTS:**

The unit removed 354 abandoned vehicles from City streets and private property.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Vehicle tags issued	1,141	1,207	869	916	1,000
Vehicles removed from street	213	1,051	138	106	120
Vehicles removed from private property	141	150	505	427	450
Citations issued	781	425	574	393	400

**PROGRAM:** Technical Service Division - Communication Center

**OBJECTIVE:** To provide efficient and prioritized response to all calls for services.

**2010 ACCOMPLISHMENTS:**

Continue to abide by Pennsylvania Emergency Management Association Standards in all facets of communication and increase the level of quality control.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Telephone transactions:	327,411	330,510	*lost data	274,760	*130,366
false alarms (fire, burglar)	2,547	1,307	1,076	2,481	2,000
calls for service	48,017	49,863	49,710	47,182	47,000
directed activity	37,925	42,881	48,640	65,852	68,000
administrative duties	68,722	70,037	74,650	51,349	50,000
Computer Aided Dispatch (CAD) Incidents	160,883	169,863	173,000	164,383	165,000

**PROGRAM:** Technical Services Division - Court Liaison Officer

**OBJECTIVE:** Provide for economy of operation in the scheduling of police officers for Dauphin County Court.

**2010 ACCOMPLISHMENTS:**

Cleared officers subpoenaed for court, resulting in a significant savings in overtime costs.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Officers subpoenas	9,294	7,478	8,324	7,210	7,500
Officers cleared from court	6,788	6,268	6,617	6,150	6,600

## DEPARTMENT OF PUBLIC SAFETY

**PROGRAM:** Technical Services Division - Record Center

**OBJECTIVE:** To process and manage the distribution and receipt of police information.

**2010 ACCOMPLISHMENTS:**

The Digital Photo System and computerized record-keeping continued to be extremely beneficial to internal and external law enforcement assistance.

**MEASURES/INDICATORS:**

	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>PROJ. FY2011</u></b>
Data entry transactions	33,457,166	34,886,851	699,339	758,683	775,000
Documents	0	0	0	0	0

**Note:**

a Digital Imaging was installed as a replacement to microfilming.

**PROGRAM:** Technical Services Division - Resource Management Unit

**OBJECTIVE:** To perform crime analysis, plan and revise General Orders, prepare Special Orders and various operations manuals, and monitor all Accreditation protocols.

**2010 ACCOMPLISHMENTS:**

Updated General Orders and manuals that assisted the Bureau in the reaccreditations process.

**MEASURES/INDICATORS:**

	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>PROJ. FY2011</u></b>
Reports compiled and disseminated to Unit Supervisors	52	54	52	52	52
General Orders, Special Orders, and manuals that were changed	20	25	3	7	5

**PROGRAM:** Technical Services Division - Warrant Process Service Unit

**OBJECTIVE:** To locate and arrest individuals named on arrest warrants and to attend hearings in place of the arresting officers, saving the City overtime costs.

**2010 ACCOMPLISHMENTS:**

The Unit saved the City \$124,515 in overtime costs for preliminary hearings.

**MEASURES/INDICATORS:**

	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>PROJ. FY2011</u></b>
Arrest warrants served	71	45	35	42	60
Subpoenas served	14,939	10,212	11,560	10,332	10,000
Prisoner transports	550	95	105	112	100
Hearings attended	427	0	0	0	0
Overtime dollars saved	\$124,515	\$119,025	\$113,105	\$116,065	\$120,000

**PROGRAM:** Technical Services - Parking Enforcement Unit

**OBJECTIVE:** To efficiently enforce the parking ordinances of the City of Harrisburg and the parking statutes of the Commonwealth.

**2010 ACCOMPLISHMENTS:**

Although the number of metered parking spaces were reduced due to heightened security measures around government

# DEPARTMENT OF PUBLIC SAFETY

MEASURES/INDICATORS:

	ACTUALS				PROJ.
	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>
Parking tickets issued	\$ 94,000	\$ 104,380	\$ 92,589	\$ 77,734	\$ 98,000
Vehicles booted	\$ 246	\$ 462	\$ 309	\$ 351	\$ 375
Total parking ticket revenue <sup>d</sup>	\$ 1,140,000	\$ 1,306,260	\$ 1,132,035	\$ 1,274,897	\$ 1,400,000
Total boot revenue <sup>d</sup>	\$ 9,600	\$ 12,310			
Boot fees <sup>d</sup>	\$ 6,265	\$ 10,555	\$ 7,700	\$ 8,755	\$ 9,500
Bagged meters <sup>d</sup>	\$ 136,000	\$ 142,076	\$ 258,174	\$ 112,420	\$ 125,000
Residential permits <sup>d</sup>	\$ 26,000	\$ 27,046	\$ 28,874	\$ 27,561	\$ 28,000

Note:

a The increase is due to the assistance of three employee temporarily transferred from the Incinerator.

b Boot fees are expected to be less due to a decrease in employee compliment.

c Due to increased construction in the downtown area, collections have decreased.

d Revenues differ from General Fund Revenue due to a timing difference between the time of deposit by Treasury and the entering of data into the City's accounting system.

BUREAU OF POLICE  
CRIMINAL INVESTIGATIONS DIVISION

The Criminal Investigations Division investigates adult and juvenile crimes referred by the Uniformed Patrol Division. The Division is broken down into the Adult Offender, Juvenile Offender, Organized Crime and Vice Control, Special Operations, Forensic, Auto Theft, Habitual Offender, Domestic Violence, and Arson Units. The primary goal of this division is to resolve crime through thorough investigation.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0146 Criminal Investigations

Allocation Plan			Position Control				
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	82,248	87,450	Captain	1	1	82,248	87,450
Salaries-BU	2,423,883	2,283,367					
Overtime	219,145	50,000	Total Management	1	1	82,248	87,450
Fringe Benefits	52,088	36,371					
TOTAL	2,777,364	2,457,188	Lieutenant	1	1	74,928	77,926
OPERATING EXPENSES			Sergeant	3	2	214,080	167,726
			Corporal	2	2	135,323	140,763
			Detective/Investigator	25	23	1,667,712	1,590,005
			Secretary II	1	0	36,268	0
			Secretary I	1	1	35,151	36,109
			Forensic Investigator	4	4	260,421	270,838
			Total Bargaining Unit	37	33	2,423,883	2,283,367
			Overtime			219,145	50,000
			FICA			52,088	36,371
			Healthcare Benefits - Active			0	0
TOTAL	0	0	Total Fringe Benefits			52,088	36,371
CAPITAL OUTLAY			TOTAL	38	34	2,777,364	2,457,188
TOTAL APPROPRIATION	2,777,364	2,457,188					

## DEPARTMENT OF PUBLIC SAFETY

**PROGRAM:** Criminal Investigations - Forensic Technology Section

**OBJECTIVE:** To preserve crime scenes and collect evidence.

**2010 ACCOMPLISHMENTS:**

The Unit has 3 Investigators and all are now certified in Latent Print Examination. We have also previously trained 7 forensic officers on the platoons, to be able to complete minor crime scenes.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Crime scenes processed	509	691	680	804	850
Print comparisons (manual)	61	38	34	44 est.	50
Latent prints logged	735	777	548	788	800
Latent Prints su Laten prints logged	N/A	245	186	213	200
Comparisons via AFIS	233	7,353	5,500	7,181	7,500
Comparison Confirmed Hits by AFIS	46	22	29	42	50

**PROGRAM:** Criminal Investigations - Adult Offenders Section

**OBJECTIVE:** To investigate serious adult criminal offenses and clear these through arrest and prosecution.

**2010 ACCOMPLISHMENTS:**

Requested that City Council pass a city ordinance that would hold all recycles centers responsible for maintaining records of goods bought and identification of individuals selling goods to them. We hope to decrease the number of Thefts that occur by eliminating the opportunity to dispose of stolen property for profit, by selling it to the centers.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Cases assigned	1,343	1,504	1,545	1,404	1,500
Adult arrests (persons)	296	377	241	238	300

**PROGRAM:** Criminal Investigations - Juvenile Offenders Section

**OBJECTIVE:** To investigate juvenile criminal offenses and clear these offenses through arrest and prosecution.

**2010 ACCOMPLISHMENTS:**

Unit has taken the opportunity to attend specified training in areas such as Missing and Exploited Children, Cart training for missing children. We implemented a program called "A Child is Missing" for the department and joined a County task for Missing and Runaway children. We also submitted a request for City Council to approve a city ordinance that would limit the number of Sexual Offenders that reside in our city.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Cases assigned	797	691	757	486	450
Juvenile charges processed	N/A	N/A	71	163	90
Arrests (persons)	145	102	104	152	110

## DEPARTMENT OF PUBLIC SAFETY

PROGRAM: Criminal Investigations - Habitual Offenders Unit

OBJECTIVE: To investigate habitual offenses and clear these offenses through arrest and prosecution.

### 2010 ACCOMPLISHMENTS:

We are working on the "Project Safe Neighborhood" with the US Attorney's Office. We are now submitting cases to the Dauphin County District Attorney's Office for federal prosecution for guns/drug arrest. 2008 we have restructured this program and will have numbers to show for next year.

### MEASURES/INDICATORS:

	ACTUALS				PROJ.
	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>
Cases investigated	<u>3</u>	<u>10</u>	<u>17</u>	<u>11</u>	<u>22</u>
Cases prosecuted	<u>0</u>	<u>5</u>	<u>17</u>	<u>11</u>	<u>22</u>
Career criminals classified	<u>2</u>	<u>3</u>	<u>7</u>	<u>5</u>	<u>15</u>

PROGRAM: Criminal Investigations - Organized Crime and Vice Unit

OBJECTIVE: To investigate drug related and organized criminal offenses and clear these offenses through arrest and prosecution.

### 2010 ACCOMPLISHMENTS:

The Unit continued concentrating on all levels of drug activity. We work heavily with outside agencies at a Federal and State level. The Unit was instrumental in assisting us with problem bars in the city and working with PLCB to help begin the problem solving process.

### MEASURES/INDICATORS:

	ACTUALS				PROJ.
	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>
Cases investigated	<u>1,470</u>	<u>1,350</u>	<u>1,680</u>	<u>1,321</u>	<u>1,500</u>
Drug arrests (persons)	<u>847</u>	<u>548</u>	<u>469</u>	<u>362</u>	<u>500</u>
Prostitution arrests (persons)	<u>123</u>	<u>85</u>	<u>84</u>	<u>82</u>	<u>100</u>
Other arrests (persons)	<u>500</u>	<u>200</u>	<u>489</u>	<u>400</u>	<u>400</u>

## BUREAU OF FIRE

The primary responsibility of the Fire Bureau is the protection of life and property from fire, man made and natural disasters. The suppression of fire involves arriving at the scene as quickly as possible so as to attack the fire at the point of origin and prevent its spread. Fire apparatus responds from four fire stations.

The Fire Inspection Unit, created in 1989, acts to reduce fire loss through inspections and code enforcement, using a city fire code that is considered a national model in fire reviews, approves and verifies the following for private and public structures: building plans, fire alarm plans, smoke detector plans, standpipe system plans, fire pump system plans and sprinkler system plans. New construction sites are also reviewed to assure that life safety components are installed properly. This unit performs all fire code inspections of properties including, but not limited to, electrical, structural, smoke detectors, and general housekeeping to determine housing code violations. In commercial units, inspections are performed to verify the safety of fire extinguishers, sprinkler systems and smoke detectors.

Re-inspections are performed to assure that fire safety regulations are being upheld once a violation of the Fire Prevention Code is reported or to follow up after an actual fire incident. This unit also participates in numerous seminars and demonstrations related to fire safety techniques such as the installation of sprinkler systems and smoke detectors. Fire safety education is another responsibility of the Fire Bureau. Through well-planned, year round fire programs, the Fire Bureau educates the public about fire and burn hazards, how to prevent fire and burn injuries due to individual carelessness, how to survive a fire once it starts, and how to treat a burn injury properly. The fire prevention program covers the homes, the schools, the workplace and the community.

By Mayoral designation, the Fire Bureau also operates as the Emergency Management Agency for the City of Harrisburg, and the Fire Chief has been designated by the Mayor as the Emergency Management Coordinator. This agency maintains the Emergency Operations Plan (EOP), which sets forth a procedure to alert the public and provide information and appropriate protective action instructions, as needed. The Pennsylvania Emergency Management Agency has cited the Harrisburg plan as a model for municipalities in the State.

This plan also provides for the coordination and use of available municipal resources during a natural or human-caused emergency or disaster. It defines the roles and responsibilities of municipal officials and the Emergency Management Coordinator. The plan also assures coordination and cooperation with county efforts in accordance with the Dauphin County EOP. Bi-annually, representatives from the Federal and Pennsylvania Emergency Management Agencies evaluate a drill of the City's EOP.

The Fire Bureau has a comprehensive training apprenticeship program designed to incrementally certify firefighters through certification so they may advance to the next rank. This program includes practical hands-on training and classroom instruction leading to appropriate testing for certification. Harrisburg is the first municipality in Pennsylvania to establish such a comprehensive program.

The RESCUE 1 program, begun in 1992, increases the Fire Bureau's ability to respond to incidents requiring heavy, special, or technical rescue such as structural collapse, trench rescue, confined space rescue, high/low angle rescue, or heavy vehicle extrication. This is accomplished by intensive training of personnel and the purchase of specialized equipment.

The Rescue One Unit is the product of a series of major innovations and advances, making the Harrisburg Fire Bureau one of the premier firefighting and rescue operations in the Commonwealth and Nation. The Rescue One Unit is a part of Pennsylvania Task Force One, a designated Urban Search and Rescue Team of the Federal Emergency Management Agency. Only 28 such teams exist nationwide and each is available for mobilization in response to any national emergency. The 30 plus member unit has received more than 1000 hours of advanced technical training which is supplemented by the unit's continuing education program and periodic drills.

## BUREAU OF FIRE

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0151 Fire

Allocation Plan

Position Control

PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	203,565	144,500	Fire Chief	1	1	70,565	78,000
Salaries-BU	5,108,719	4,673,558	<b>Senior Deputy Chief</b>	<b>1</b>	<b>0</b>	<b>67,000</b>	<b>0</b>
Overtime	1,230,000	596,000	Deputy Chief	1	1	66,000	66,500
Fringe Benefits	519,468	601,188					
Miscellaneous	559,720	595,800	Total Management	3	2	203,565	144,500
<b>TOTAL</b>	<b>7,621,472</b>	<b>6,611,046</b>	Battalion Chief	4	4	265,064	275,772
OPERATING EXPENSES			Captain	4	4	255,484	265,804
Communications	19,000	13,025	Lieutenant	8	8	490,193	503,715
Professional Services	66,500	13,325	<b>Firefighter Driver/Operator</b>	<b>68</b>	<b>62</b>	<b>3,765,079</b>	<b>3,587,414</b>
Utilities	87,950	78,705	<b>Firefighter I</b>	<b>7</b>	<b>5</b>	<b>332,899</b>	<b>237,785</b>
Insurance	0	0	COUNCIL CHANGES				(196,932)
Rentals	0	0	Total Bargaining Unit	91	83	5,108,719	4,673,558
Maintenance & Repairs	112,800	36,600	Overtime			1,230,000	596,000
Contracted Services	37,650	15,500	FICA			82,158	70,188
Supplies	135,473	59,150	Healthcare Benefits - Active			0	0
Minor Capital Equipment	4,000	0	Healthcare Benefits - Retirees			0	0
<b>TOTAL</b>	<b>463,373</b>	<b>216,305</b>	Severance Pay			401,310	500,000
CAPITAL OUTLAY	<b>46,805</b>	<b>40,805</b>	College Credits			10,000	5,000
			Medicare - Part B			20,000	20,000
			J.T.S.B. & Mask Service Division			6,000	6,000
<b>TOTAL APPROPRIATION</b>	<b>8,131,650</b>	<b>6,868,156</b>	Total Fringe Benefits			519,468	601,188
			Sick Leave Buy-Back			180,000	165,000
			Hearing Aids			1,000	800
			Fire Pension Plan			0	0
			Clothing Allowance			66,000	70,000
			Workers' Compensation			312,720	360,000
			Total Miscellaneous			559,720	595,800
			<b>TOTAL</b>	<b>94</b>	<b>85</b>	<b>7,621,472</b>	<b>6,611,046</b>

## DEPARTMENT OF PUBLIC SAFETY

**PROGRAM:** Bureau of Fire - Emergency Response

**OBJECTIVE:** To protect life and property from fire and natural or man-made hazards.

**2010 ACCOMPLISHMENTS:**

Fire Officer I was completed and Fire Inspector I was accomplished by all supervisory officers. The Harrisburg Fire Bureau took delivery on a new 2008 Pierce attack engine and a 2008 Pierce 75' Tower/Ladder truck. Fire Loss saw a slight increase, however the number of alarms fell below the 3000 mark.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Fire alarms reported	3,100	2,933	28,879	2,891	15,885
Actual fires	271	228	434	463	449
False alarms	850	758	752	699	726
Property loss from fires	\$ 1,200,000	\$1,758,950	\$2,898,350	\$847,150	1,872,750
Injuries among fire personnel	55	95	60	127	94
Civilian injuries	15	2	-	16	8
Hours of training for fire personnel	24,000	20,168	17,558	8,999	13,279
Civilian deaths	1	1	1	5	3

**PROGRAM:** Bureau of Fire - Fire Inspection Unit

**OBJECTIVE:** To reduce the likelihood of fires starting, prevent the spread of fire, and to ensure the safe evacuation of buildings through the enforcement of the fire code.

**2010 ACCOMPLISHMENTS:**

The Commonwealth of Pennsylvania has enacted a statewide residential sprinkler regulation. Harrisburg Fire was a primary contributor to this monumental piece of Legislation.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
<b><u>Number of fire inspections:</u></b>					
General or complaint initiated	205	258	315	387	400
Day Care	30	36	45	31	40
Sprinkler	115	127	132	67	150
Pre-Plan	120	168		15	180
Re-Inspections	75	110	123	135	125
Schools	20	22	24	29	26
Routine Inspections	180	188	170	115	196

**PROGRAM:** Bureau of Fire - Training and Safety Unit

**OBJECTIVE:** To provide basic operations and advanced skills training for firefighters and fire recruits, as well as provide additional instruction to the Fire Officers.

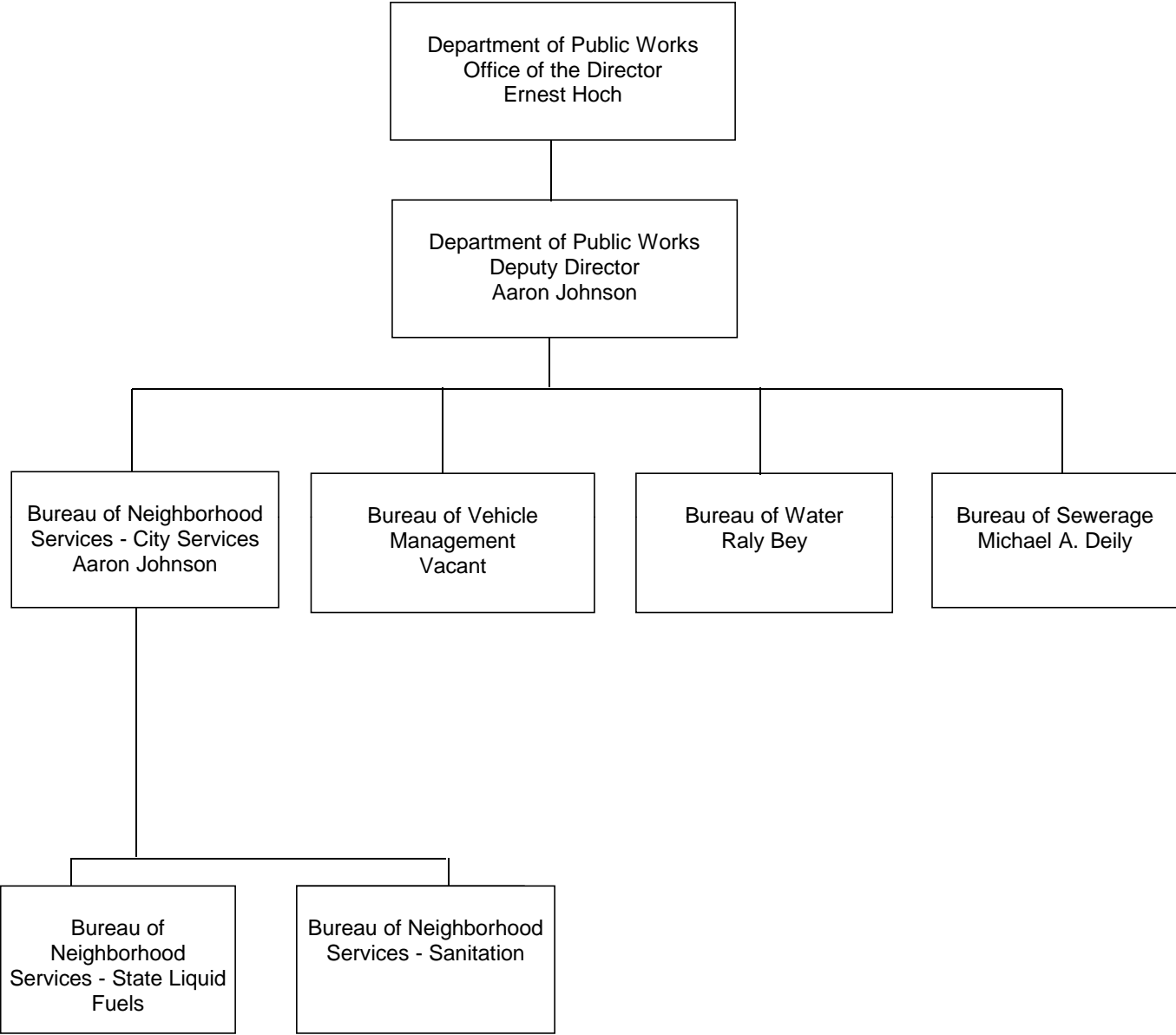
**2010 ACCOMPLISHMENTS:**

Officer training and professional development continues to expand. Response to terrorism training was previously expanded.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Company Based Training (man-hours)	10,000	10,515	6,183	2,151	4,167
Specialized Training (man-hours)	5,000	5,904	6,491	2,402	4,446
Rescue Training (man-hours)	4,000	2,480	3,841	3,818	3,829
Volunteer Training (man-hours)	300	290	480	350	415
Officer Training (man-hours)	1,500	978	1,033	629	831
<b>Total Man-hours</b>	<b>20,850</b>	<b>20,167</b>	<b>18,028</b>	<b>9,349</b>	<b>13,689</b>

DEPARTMENT OF PUBLIC WORKS



EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>DEPARTMENT OF PUBLIC WORKS</b>						
<u><b>0160 OFFICE OF THE DIRECTOR</b></u>						
Personnel Services	95,311	95,927	105,583	0	0	420,672
Operating Expenses	209	177	190	0	0	798,910
Capital Outlay	0	0	0	0	0	141,198
<b>TOTALS</b>	<u>95,520</u>	<u>96,104</u>	<u>105,773</u>	<u>0</u>	<u>0</u>	<u>1,360,780</u>
<u><b>0162 NEIGHBORHOOD SERVICES - CITY SERVICES</b></u>						
Personnel Services	1,222,110	1,158,909	1,093,153	1,239,465	1,119,180	1,165,092
Operating Expenses	269,820	337,191	168,503	442,900	292,535	314,990
Capital Outlay	90,144	29,250	20,890	18,592	23,416	16,600
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<u>1,582,073</u>	<u>1,525,351</u>	<u>1,282,546</u>	<u>1,700,957</u>	<u>1,435,131</u>	<u>1,496,682</u>
<u><b>0172 VEHICLE MANAGEMENT</b></u>						
Personnel Services	666,310	660,235	507,746	607,682	547,338	505,976
Operating Expenses	1,659,420	1,812,846	1,288,197	1,590,050	1,515,416	1,280,251
Capital Outlay	0	0	0	0	350	55,000
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<u>2,325,730</u>	<u>2,473,081</u>	<u>1,795,943</u>	<u>2,197,732</u>	<u>2,063,104</u>	<u>1,841,227</u>
<u><b>0175 BUILDING MAINTENANCE</b></u>						
Personnel Services	481,278	456,841	308,912	0	0	0
Operating Expenses	782,034	874,079	935,254	0	0	0
Capital Outlay	120,376	102,130	96,518	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<u>1,383,687</u>	<u>1,433,049</u>	<u>1,340,684</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL DEPARTMENT OF PUBLIC WORKS</b>						
Personnel Services	2,465,008	2,371,912	2,015,395	1,847,147	1,666,518	2,091,740
Operating Expenses	2,711,483	3,024,294	2,392,143	2,032,950	1,807,951	2,394,151
Capital Outlay	210,519	131,380	117,408	18,592	23,766	212,798
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<u><u>5,387,010</u></u>	<u><u>5,527,586</u></u>	<u><u>4,524,946</u></u>	<u><u>3,898,689</u></u>	<u><u>3,498,235</u></u>	<u><u>4,698,689</u></u>

POSITION ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>PUBLIC WORKS</b>						
Office of the Director	1.00	1.00	2.00	0.00	0.00	9.00
Neighborhood Services -City Svc	24.50	24.50	24.50	27.00	25.50	23.50
Vehicle Management	11.00	11.00	11.00	16.50	11.00	10.00
Building Maintenance	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL POSITIONS</b>	<b>36.50</b>	<b>36.50</b>	<b>37.50</b>	<b>43.50</b>	<b>36.50</b>	<b>42.50</b>

In the 2007 approved budget The Department of Public Works was reduced by a net of two positions. Positions eliminated include an Assistant Director in Neighborhood Services - Sanitation, and a vacant position in Building Maintenance. In 2008 a Heavy Equipment Operator II was added to Neighborhood Services. There were no other personnel changes. In 2009 in the Office of the Director, a Secretary I was added. In Neighborhood Services a Demolition Specialist I, two Street Maintenance Workers I, a Motor Equipment Operator, a Heavy Equipment Operator and half of a Laborer III were added. There was also an elimination of a Laborer II in Building Maintenance. In the 2010 Budget Building Maintenance was moved to Department of Administration and merged with Operation and revenue. Also, the Office of the Director merged into the Neighborhood Services- City Services with the Director and the Secretary being paid 50% out of the remaining bureaus. Also in Neighborhood Services- City Services the Deputy Director of Neighborhood Services, Electrician III, and a Heavy Equipment Operator which all are vacant have been eliminated. The Office of the Director was reinstated in the 2011 Budget. Public Works was also redesigned to include Building Maintenance and City Engineering, which are both included in the Office of Director. Also the Director and Secretary I went from being split 50/70 between City Services and Vehicle

OFFICE OF THE DIRECTOR

The Department of Public Works is administered through the Office of the Director, which is responsible for the overall management of the department's resources. The department consists of six bureaus which provide major public works services: Neighborhood Services - City Services and Sanitation, Vehicle Management, Building Maintenance, Water, and Sewer. With nearly 150 employees and a combined annual budget of approximately \$44.7 million, the Department of Public Works performs a vast array of functions.

Immediately following are the General Fund Public Works bureaus. The Public Works related Special Revenue Fund (State Liquid Fuels Tax Fund) and Utility Funds activities are addressed in the respective Funds' section of the document.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0160 Office of the Director

Allocation Plan		Position Control					
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	0	152,000	<b>Director</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>77,000</b>
Salaries-Bargaining Unit	0	269,413	<b>City Engineer</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>75,000</b>
Adjustment to Salaries	0	(37,061)					
Overtime	0	6,000	Total Management	0	2	0	152,000
Fringe Benefits	0	30,320					
TOTAL	0	420,672	<b>Secretary I</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>37,061</b>
			<b>Laborer II</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>143,117</b>
			<b>Engineer's Representative III</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>48,214</b>
			<b>Registrar of Real Estate III</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>41,021</b>
OPERATING EXPENSES			Total Bargaining Unit	0	7	0	269,413
Communications	0	1,470					
Professional Services	0	180	Adjustment to Salaries				(37,061)
Utilities	0	472,815					
Insurance	0	0	Overtime			0	6,000
Rentals	0	4,050	FICA			0	30,320
Maintenance & Repairs	0	283,000	Healthcare Benefits - Active			0	0
Contracted Services	0	0	Healthcare Benefits - Retirees			0	0
Supplies	0	37,395	Total Fringe Benefits			0	30,320
Minor Capital Equipment	0	0					
TOTAL	0	798,910	TOTAL	0	9	0	420,672
CAPITAL OUTLAY	0	141,198					
TOTAL APPROPRIATION	0	1,360,780					

## DEPARTMENT OF PUBLIC WORKS

**PROGRAM:** Office of the Director of Public Works

**OBJECTIVE:** To clean and maintain the interior and exterior of the Rev. Dr. Martin Luther King, Jr. City Government Center and the Vance McCormick Public Services Center.

### 2010 ACCOMPLISHMENTS:

A complicated and extensive project to upgrade the hydraulic elevators in the Vance McCormick Public Services Center, also known as the Public Safety Building (PSB), was completed. In order to comply with new regulations, both cylinders and pistons for the two hydraulic elevators in this building were removed and replaced. The cylinders and pistons extended into the ground about fifty feet. This project lasted about two months.

The Bureau completed other projects that included: sealing the skylight in the Atrium to prevent leakage during the wintertime months; installed angle iron on the corners of the PSB near the garage area; replaced moldy ceiling tile in the PSB; repainted the handicapped parking area behind Treasury; installed a new commode in the men's room in one bathroom of the City Government Center; removed some junk trees from the Lower Level moat around the Rev. Dr. Martin Luther King, Jr., City Government Center; installed two CAT 5 cables in the Bureau of Police's Forensics Division; cleaned storage areas for the Bureau of Building Maintenance; rebuilt sinks in the men's and women's rooms on the second floor of the PSB; and repaired a steam leak in the PSB garage.

The Bureau also retrofitted select schools in the Harrisburg School District with energy saving lighting. This was coordinated by the Director of the Bureau of Building Maintenance.

### MEASURES/INDICATORS:

	ACTUALS				PROJ.
	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>
Offices cleaned per week (square feet)	110,256	110,256			
General maintenance activities and repairs performed	725	800			
Lavatories cleaned each day	25	25			
Activities and special events set-up	70	35			
Non-routine activities performed	550	575			

**BUREAU OF NEIGHBORHOOD SERVICES - CITY SERVICES**

The Bureau of Neighborhood Services was created in January 2003, through the consolidation of the previous Bureaus of City Services and Sanitation. The Bureau of Neighborhood Services - City Services provides a variety of services to the residents and businesses of the City, contingent upon weather conditions. These services include general repairs to the roadway, resurfacing of worn and deteriorating roadways and alleys, and preparing and maintaining safe roadway conditions in time of snow and ice. This bureau also repairs and maintains all City sewer and storm inlets. Additional responsibilities include leaf collection in the fall and Christmas tree pick-up after Christmas, street cleaning year-round by crews that operate motorized street sweepers and flusher trucks that keep down the dust, and demolition of blighted and deteriorating properties.

In 2004, by way of Mayoral Directive, the Bureau of Traffic Engineering was consolidated into the Bureau of Neighborhood Services - City Services. Because of this consolidation, the Bureau of Neighborhood Services - City Services acquired additional responsibilities such as the operation and maintenance of ninety-one signalized intersections; eight flashing/warning signal locations; the burglar and fire alarm systems and the Public Works Radio system, as well as the fabrication, installation, and maintenance of all traffic control signage; street name signs; and the pavement marking for vehicular and pedestrian control. In addition, the Bureau maintains the electrical and sound systems in the City Park complexes and the special events hosted by the Department of Parks and Recreation, as well as all outline lighting on City Island, uplighting in Riverfront Park, and the Walnut Street Bridge; Christmas decorations and all decorative banners in the City.

In 2006, all personnel related costs were transferred from the State Liquid Fuels Tax Fund to the General Fund. A corresponding amount of utility costs were transferred to the State Liquid Fuels Fund from the General Fund. These transfers were performed to ease compliance and reporting regarding the use of State Liquid Fuels Tax monies. This bureau received the former State Liquid Fuels Tax Fund positions.

**EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET**

General Fund

0162 Neighborhood Services - City Services

Allocation Plan			Position Control					
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET	
Salaries-Mgmt	67,000	30,000	<b>Director Public Works</b>	<b>1</b>	<b>0.00</b>	<b>37,000</b>	<b>0</b>	
Salaries-BU	1,059,106	996,948	Deputy Director	0.50	0.50	30,000	30,000	
Overtime	25,280	50,000						
Fringe Benefits	88,079	88,144	Total Management	1	0.50	67,000	30,000	
TOTAL	1,239,465	1,165,092	Demolition Crew Leader	1	1	44,940	46,929	
OPERATING EXPENSES			Traffic Engineering Tech. I	1	1	42,251	38,314	
			Traffic Engineering Tech. III	3	3	128,364	137,145	
			Construction Tradesman	1	1	43,678	45,717	
	Communications	5,950	5,000	Heavy Equipment Operator III	4	4	174,604	184,213
	Professional Services	300	0	<b>Heavy Equipment Operator II</b>	<b>2</b>	<b>1</b>	<b>84,091</b>	<b>44,274</b>
	Utilities	52,800	45,880	<b>Street Maintenance Worker III</b>	<b>1</b>	<b>0</b>	<b>42,824</b>	<b>0</b>
	Insurance	0	0	<b>Street Maintenance Worker I</b>	<b>5</b>	<b>6</b>	<b>191,022</b>	<b>239,876</b>
	Rentals	13,000	1,000	<b>Demolition Specialist I</b>	<b>1</b>	<b>0</b>	<b>40,566</b>	<b>0</b>
	Maintenance & Repairs	42,400	17,030	Demolition Specialist II	1	1	42,045	44,057
	Contracted Services	251,650	157,250	Demolition Specialist III	1	2	43,097	88,799
	Supplies	76,800	88,830	Motor Equipment Operator	4	2	148,070	80,458
	Minor Capital Equipment	0	0	Laborer III	0.50	0	17,651	0
				Secretary I	1	0	15,903	0
	TOTAL	442,900	314,990	<b>Maintenance WorkerIV</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>47,166</b>
	CAPITAL OUTLAY	18,592	16,600	Total Bargaining Unit	26.00	23	1,059,106	996,948
TOTAL APPROPRIATION	1,700,957	1,496,682	Overtime			25,280	75,280	
			FICA			88,079	88,144	
			Healthcare Benefits - Active			0	0	
			Healthcare Benefits - Retirees			0	0	
			Total Fringe Benefits			88,079	88,144	
TOTAL				27	23.50	1,239,465	1,190,372	

## DEPARTMENT OF PUBLIC WORKS

**PROGRAM:** Bureau of Neighborhood Services - City Services/State Liquid Fuels

**OBJECTIVE:** To maintain the physical condition of public roadways for vehicular travel, the Sanitary Sewer Collection System, and the Storm Water Collection System. This bureau is responsible for the maintenance of over 3,500 storm inlets, 135 miles of sewers, and the cleanliness of all public roadway surfaces in the City. Other duties include leaf collection; illegally deposited bulk item removal; alley resurfacing; pothole filling; crack sealing; street sweeping; Christmas tree collection; demolishing unsafe and deteriorating properties; operating and maintaining ninety-five signalized intersections and eight flashing/warning signals; fabricating and maintaining all traffic control signage within the City; providing sound and electrical support to the Department of Parks and Recreation for maintenance purposes, as well as special events.

### 2010 ACCOMPLISHMENTS

Street sweeping was conducted year-round. Crews continued with leaf collection, of leaves in October and November. The crews also picked up Christmas trees in January. The Bureau removed illegal bulk items from streets, alleys, and vacant lots. The construction portion of the Bureau repaired storm inlets and sinkholes. The demolition crew demolished properties throughout the City. The Bureau responded to snow and ice events. The Bureau also distributed sets of barricades to 130 different events to help close down the streets.

In addition, certification with the International Municipal Signal Association continued. The annual PennDOT mandate of inspecting and maintaining the entire traffic signal system including ninety-five intersections, and eight flashing/warning signals was completed. The bureau is responsible for the maintenance of the "WAYFINDER" signs within the City and several townships. Other responsibilities included: the continued expansion of the accent lighting on City Island; provided electrical assistance at the Greater Fire Museum of Harrisburg; installed banners for the Department of Building and Housing Development; maintained the decorative banners downtown and on City Island, and installed and maintained the decorative banners for the United Way.

### MEASURES/INDICATORS:

	ACTUALS				PROJ.
	<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>
Patching material applied by City crews (tons)	90				
Leaves collected during the fall months (cubic yards)	374				
Streets cleaned (linear miles)	1,627				
Salt mixture used during snow storms (tons)	1,800				
Hours to operate salt & plow trucks	3,000				
Bulk trash collected (tons)	475				
Blocked sewer lines cleaned	50				
Sewer lines maintained (linear miles)	156				
Storm sewer inlets cleaned	250				
Sealant used (pounds)	700				
City properties demolished	17				
Signalized intersections in the City	84				
Traffic signal repairs	1,803				
Fire and burglar alarm repairs	25				
Street directional signs prepared and installed	3,000				
Hours spent on electrical service/recreational events	3,000				

Notes: \_\_\_\_\_

BUREAU OF VEHICLE MANAGEMENT CENTER

The Bureau of Vehicle Management is responsible for the administration, maintenance, and repair of the City's vehicular equipment fleet. The fleet consists of over 465 vehicles and pieces of equipment ranging from tractor and trailers, articulated wheel loaders, fire apparatus, motor cycles and police vehicles, to small equipment such as tractors and lawnmowers.

The administration of the Bureau includes: preparation of the annual budget submission, equipment specifying, titling, licensing, maintaining of state inspection records, surplus disposal, and the scheduled maintenance and repair of all City-owned vehicles. Other associated activities include, but are not limited to, the maintaining of automated reports/records; a parts and supply inventory valued in excess of \$100,000; a fuels/lubricants management program; and the testing and evaluation of programs, such as alternate fuels, to determine the feasibility of adoption for City operations.

The Bureau operates on a budget in excess of \$2 million in an effort to provide a highly serviceable fleet while operating in the most efficient and effective method.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0172 Vehicle Management

Allocation Plan

Position Control

	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	99,000	0	<b>Director of Public Works</b>	<b>5</b>	<b>0.0</b>	<b>37,000</b>	<b>0</b>
Salaries-BU	463,477	466,475	<b>Director</b>	<b>1</b>	<b>0</b>	<b>62,000</b>	<b>0</b>
Overtime	2,021	3,100					
Fringe Benefits	43,184	36,401	Total Management	6.00	0.00	99,000	0
TOTAL	607,682	505,976	Automotive Mechanic IV	6	6	277,072	288,413
OPERATING EXPENSES			Automotive Body Mechanic IV	2	2	91,232	95,322
Communications	3,800	800	Automotive Mechanic III	0	0	0	0
Professional Services	0	0	Automotive Mechanic I	1	1	38,402	40,078
Utilities	64,300	27,720	Parts Person II	1	1	40,868	42,662
Insurance	0	0	<b>Secretary I</b>	<b>0.50</b>	<b>0.00</b>	<b>15,903</b>	<b>0</b>
Rentals	5,200	1,700					
Maintenance & Repairs	155,650	140,410	Total Bargaining Unit	10.50	10.00	463,477	466,475
Contracted Services	10,700	4,680	Overtime			2,021	6,250
Supplies	1,350,400	1,104,941	FICA			43,184	36,401
Minor Capital Equipment	0	0	Healthcare Benefits - Active			0	0
TOTAL	1,590,050	1,280,251	Healthcare Benefits - Retirees			0	0
CAPITAL OUTLAY	0	55,000	Total Fringe Benefits			43,184	36,401
TOTAL APPROPRIATION	2,197,732	1,841,227	TOTAL	16.50	10.00	607,682	509,126

## DEPARTMENT OF PUBLIC WORKS

**PROGRAM:** Bureau of Vehicle Management

**OBJECTIVE:** To aggressively continue to be an asset to City operations by properly maintaining the fleet in the highest state of readiness at the lowest cost, and to provide a cost savings city-wide through the Fleet Administrative Program.

### 2010 ACCOMPLISHMENTS:

The Bureau continues to pursue cost saving measures. In addition to the annual savings for the performing of vehicle State Emission Inspections in-house, the Bureau adopted a new preventive maintenance program. The PM program and the oil change interval is predicated by an "oil analysis" rather than a standard mileage interval. Thus, every 3000 miles when a vehicle is brought in for a PM the oil filter is changed and a sample of the oil is taken and sent out to be analyzed. When the results of the analysis is returned, the next PM service is scheduled. This program has a two fold benefit. First it saves precious tax dollars by extending the oil life up to four-fold, reducing the amount of oil purchased and the dependence on petroleum products. These savings and the continuation of supporting the fleet with a reduced workforce and major reduction in overtime continues.

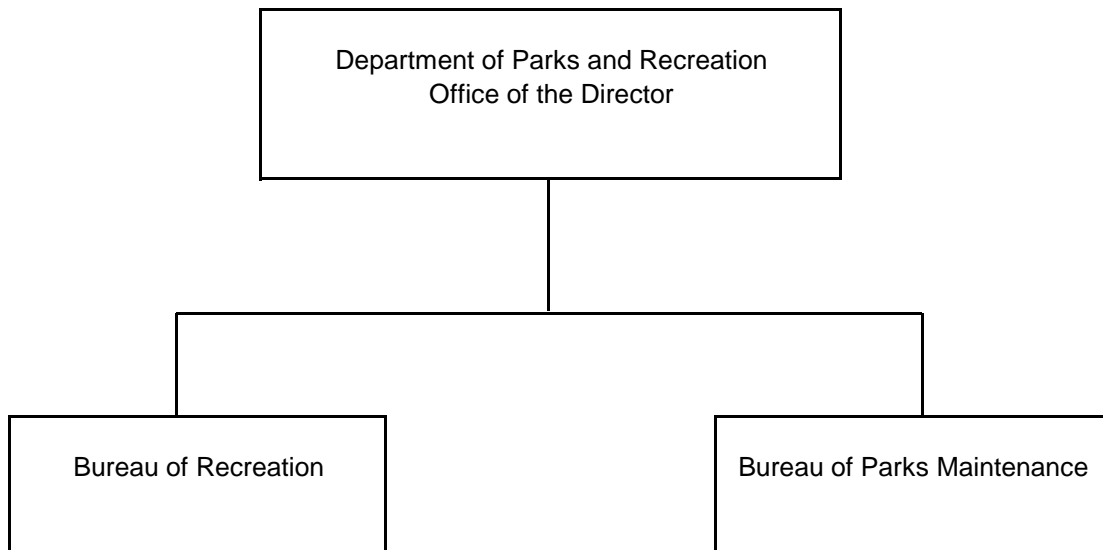
In August the Bureau took the first of several major steps towards automation. Training was received on the Fleet Management Program M-5. This program when in full implementation will provide numerous cost savings methods. A few of the methods will be recognized in fleet standardization, improved inventory control and fleet reduction.

### MEASURES/INDICATORS:

	ACTUALS			PROJ. FY2011
	FY2007	FY2008	FY2009	
Equipment Repairs				
Trucks	849	623		
Passenger	887	766		
Heavy Equipment	179	154		
Miscellaneous Equipment	10	50		
Total Units	1,925	1,593		
Equipment (Preventive Maintenance)	431	675		
Fuels Dispensed (Gallons)				
Gasoline	253,388	211,005		
Diesel	211,667	192,473		



## DEPARTMENT OF PARKS AND RECREATION



EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>PARKS &amp; RECREATION</b>						
<u><b>0180 OFFICE OF THE DIRECTOR</b></u>						
Personnel Services	506,106	565,767	523,213	467,466	378,747	297,564
Operating Expenses	301,702	261,281	195,682	217,401	132,980	41,300
Capital Outlay	0	0	0	0	19,350	0
Grants	15,550	9,354	14,330	19,350	0	19,350
<b>TOTALS</b>	<b>823,359</b>	<b>836,401</b>	<b>733,225</b>	<b>704,217</b>	<b>531,077</b>	<b>358,214</b>
<u><b>0183 BUREAU OF RECREATION</b></u>						
Personnel Services	593,558	593,909	567,483	544,599	596,788	376,848
Operating Expenses	194,304	192,297	181,477	206,700	162,800	93,240
Capital Outlay	7,182	0	0	0	0	0
<b>TOTALS</b>	<b>795,045</b>	<b>786,206</b>	<b>748,960</b>	<b>751,299</b>	<b>759,588</b>	<b>470,088</b>
<u><b>0184 BUREAU OF PARKS MAINTENANCE</b></u>						
Personnel Services	767,362	778,688	582,893	606,695	561,554	501,896
Operating Expenses	353,420	379,728	324,938	371,800	302,300	253,205
Capital Outlay	0	0	0	0	0	0
Grants/Non Exp. Item/InterFund Transfer	0	0	0	0	0	0
<b>TOTALS</b>	<b>1,120,781</b>	<b>1,158,416</b>	<b>907,831</b>	<b>978,495</b>	<b>863,854</b>	<b>755,101</b>
<b>TOTAL DEPARTMENT OF PARKS &amp; RECREATION</b>						
Personnel Services	1,867,026	1,938,364	1,673,590	1,618,760	1,537,089	1,176,308
Operating Expenses	849,426	833,305	702,097	795,901	598,080	387,745
Capital Outlay	7,182	0	0	0	19,350	0
Grants	15,550	9,354	14,330	19,350	0	19,350
<b>TOTAL EXPENDITURES</b>	<b>2,739,185</b>	<b>2,781,023</b>	<b>2,390,016</b>	<b>2,434,011</b>	<b>2,154,519</b>	<b>1,583,403</b>

POSITION ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>PARKS &amp; RECREATION</b>						
Office of the Director	16.00	12.00	12.00	10.00	12.00	6.00
Recreation	8.00	5.00	5.00	4.00	5.00	3.00
Parks Maintenance	<u>14.00</u>	<u>14.00</u>	<u>14.00</u>	<u>13.00</u>	<u>14.00</u>	<u>11.00</u>
<b>TOTAL POSITIONS</b>	<b>38.00</b>	<b>31.00</b>	<b>31.00</b>	<b>27.00</b>	<b>31.00</b>	<b>20.00</b>

In the 2007 approved budget, the Department of Parks and Recreation has a net loss of four positions. In the Office of the Director, a Park Ranger Supervisor was eliminated and a vacant Park Ranger position was abolished. In the Bureau of Recreation, a Deputy Recreation Director was eliminated and a vacant Clerk position was abolished. In 2008, six part-time Park Ranger positions were eliminated from the Office of the Director while two were added as full-time. In the Bureau of Recreation, three part-time positions were eliminated: a Fitness Instructor, a Dance Instructor, and a Music Instructor. In 2010 the Office of the Director there was two vacant positions cut, Special Events Coordinator and the part-time Special Events Marketing Assistant. In Bureau of Recreation the vacant Golf Instructor was eliminated. Also in the Bureau of Parks Maintenance a vacant laborer III has been eliminated. In the 2011 Budget the Office of the Director decreased by two positions. The eliminations occurred in the special Events Director, and Chief Park Ranger positions. With the bureau of recreation all positions remained the same. The Bureau of Parks Maintenance eliminated the director position and the Motor Equipment Operator.

OFFICE OF THE DIRECTOR

The Office of the Director is responsible for planning and conducting all City special events, park planning and development, park security, publication of the City Calendar, and the overall direction and management of the department. This office plans, schedules, promotes, implements, manages, and solicits sponsorships for all City special events. Two major events that highlight the calendar are the American MusicFest (held over the Independence Day Weekend) and the Kipona Celebration (held over the Labor Day Weekend). In addition to these events, numerous other activities take place during the year including, but not limited to, summer concerts in various City parks, the Holiday Parade, and the Harrisburg New Year's Eve Celebration.

Park planning and development is performed by this office and oversight of all construction projects underway in the parks system is a primary responsibility of the Director. Since 1985, more than \$70 million has been spent in Harrisburg's parks system under the Mayor's Parks Improvement Program. Additionally, technical assistance from this office is provided to the Harrisburg School District, Harrisburg Housing Authority, various PTA organizations, and neighborhood organizations regarding playground improvements, fund-raising activities, grantsmanship techniques, and recreational programs.

The Park Ranger Program, created by the Mayor in 1990, provides for ongoing security in all City parks, playgrounds, and open space areas, along with providing information to the general public regarding Harrisburg and its park system. The Park Rangers patrol the park system on a 20-hours per day basis in order to maintain order and enforce park rules and regulations.

Published as a free service and distributed through newsstands, grocery stores, libraries, and organizations throughout the greater Harrisburg area, the *Harrisburg City Calendar* offers details on City programs and a bi-monthly calendar of events. Additional publications are published for the City's festivals and for the Summer Recreation Program. The bi-monthly calendar has grown to an annual distribution of nearly 211,000 copies. Counting the City Island brochure, the Kipona Celebration brochure, the American MusicFest brochure, and the Summer Recreation brochure, the number of publications issued annually totals over 370,000. The sale of advertising space offsets some of the *Harrisburg City Calendar* costs.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0180 Office of the Director

Allocation Plan			Position Control				
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	288,350	119,410	Director	1	1	70,000	78,000
Salaries-BU	140,142	150,042	<b>Exec. Dir. - Parks Partnership</b>	<b>1</b>	<b>0</b>	<b>42,000</b>	<b>0</b>
Overtime	5,752	0	<b>Special Events Director/Marketing Dir.</b>	<b>1</b>	<b>0</b>	<b>59,225</b>	<b>0</b>
Fringe Benefits	33,222	28,112	<b>Events Marketing Director</b>	<b>1</b>	<b>0</b>	<b>30,675</b>	<b>0</b>
			Park Ranger Supervisor	1	1	41,000	41,410
TOTAL	467,466	297,564	<b>Chief Park Ranger</b>	<b>1</b>	<b>0</b>	<b>45,450</b>	<b>0</b>
OPERATING EXPENSES			Total Management	6	2	288,350	119,410
Communications	74,226	8,000	Park Ranger	2	2	66,139	71,028
Professional Services	1,000	0	Administrative Assistant I	1	1	35,891	41,460
Utilities	0	0	Secretary I	1	1	38,112	37,554
Insurance	0	0					
Rentals	58,000	5,200	Total Bargaining Unit	4	4	140,142	150,042
Maintenance & Repairs	1,250	200					
Contracted Services	65,725	20,200					
Supplies	15,200	7,700	Overtime			5,752	6,500
Minor Capital Equipment	2,000	0	FICA			33,222	21,112
TOTAL	217,401	41,300	Healthcare Benefits - Active			0	0
			Healthcare Benefits - Retirees			0	0
CAPITAL OUTLAY	0	0	Unemployment Comp			0	7,000
GRANTS	19,350	19,350	Total Fringe Benefits			33,222	28,112
TOTAL APPROPRIATION	704,217	358,214	TOTAL	10	6	428,492	304,064

## DEPARTMENT OF PARKS AND RECREATION

**PROGRAM:** Office of the Director

**OBJECTIVE:** To administer the overall operations of the Department of Parks and Recreation. This office is responsible for planning and conducting special events; raising necessary funds for special events; overseeing park improvements; providing on-going security to all park facilities; and preparing federal, state, and other non-profit applications for City Parks and Recreation-related grants.

### 2010 ACCOMPLISHMENTS:

The Department of Parks and Recreation has spent approximately \$69 million on capital improvements for Harrisburg's park system since 1985 under the Mayor's Parks Improvement Program. In addition, the Department wrote two grants for additional work in the Capital Area Greenbelt and one for tree planting activities throughout Harrisburg. As a result of these capital improvements, the number of park permits issued and events held in Harrisburg's park system has expanded, thus providing more family-oriented entertainment for visitors, residents, and tourists. The Park Rangers continue to patrol all of the City's parks 20-hours per day, seven days per week. Increases in the amount of sponsorship revenue generated and the number of park permits issued are a direct result of the improvements undertaken and completed.

### MEASURES/INDICATORS:

	ACTUALS			PROJ.
	FY2007	FY2008	FY2009	FY2011
Neighborhood meetings attended by Director	12	12	12	12
Grants received	2	2	2	5
Park Rangers	4	4	7	3
Attendance at City special events	2,100,000	2,210,550	2,300,000	230,000
City-organized special events	50	50	50	60
Park permits issued	1,300	1,325	1,400	1,400
Sponsorship revenue for special events (includes in-kind contributions)	\$ 516,920	\$ 630,000	\$ 600,000	\$ 600,500

**PROGRAM:** Office of the Director - Monthly Recreation Guide

**OBJECTIVE:** To provide a monthly publication listing of all forthcoming events of the Department of Parks and Recreation for the public.

### 2010 ACCOMPLISHMENTS:

The *Harrisburg City Calendar* provided expanded information for public use. This bi-monthly publication is printed on recycled newsprint, making it cost-effective, yet environmentally sound. In 2007, a total of 400,800 copies of the *Harrisburg City Calendar*

### MEASURES/INDICATORS:

	ACTUALS			PROJ.
	FY2007	FY2008	FY2009	FY2011
Recreation publications distributed <sup>a</sup>	400,800	200,750	209,750	180,000

### Notes:

<sup>a</sup> Figures include the monthly City Calendar, HJMF Kipona Program, Summer City Calendar, and City Island inserts (16 separate publications).

\* Calendar became bi-monthly, reducing number of publications printed.

# BUREAU OF RECREATION

The Bureau of Recreation offers the most extensive year-round recreational programming in the City's history. The fall, winter, and spring programs provide general recreational activities based largely at public school gymnasiums. These programs include, but are not limited to, sports events, athletic programs, crafts (including an art contest for elementary students), puppet shows, live children's theater productions, aerobic and exercise classes, gymnastics, roller skating, and miscellaneous games.

Summer programming occurs on twelve to sixteen staffed playgrounds, with assistance provided by hired recreation leaders and teachers aides, and consists of sports programs for golf, volleyball, basketball, soccer, football, T-ball, and tennis, as well as sports clinics for baseball, T-ball, soccer, and golf. In addition, this bureau provides arts and crafts, 4-H activities, computer classes, nutrition classes, peer mediation, cooking classes, and reading programs on twelve to sixteen playgrounds during the summer months, along with swimming instruction, environmental/educational programs, ecology programs, and dance, drama, photography and music appreciation classes.

This year we added a money camp to teach youth about household budgeting. Swimming programs are offered at our two inner-city swimming pools and at the City Island Beach from Memorial Day to Labor Day. Pool #1 and Pool #2 are open from mid-June to early September.

## EXPENDITURE ANALYSIS DETAIL 2011 BUDGET

General Fund

0183 Recreation

Allocation Plan

Position Control

	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	91,500	41,500	<b>Director</b>	<b>1</b>	<b>0</b>	<b>51,500</b>	<b>0</b>
Salaries-BU	78,678	82,333	Sports/Special Programs	1	1	40,000	41,500
Salaries-Temp. Emp.	327,719	207,136	Coordinator				
Overtime	8,000	0					
Fringe Benefits	38,702	45,879	Total Management	2	1	91,500	41,500
TOTAL	544,599	376,848	Recreation Program Asst.	1	1	40,566	42,452
			Parks & Recreation Asst.	1	1	38,112	39,881
			Total Bargaining Unit	2	2	78,678	82,333
OPERATING EXPENSES			Temporary Employees			327,719	241,136
Communications	9,650	2,650	Total Temporary Employees			327,719	241,136
Professional Services	1,200	0					
Utilities	0	0	Overtime			8,000	8,000
Insurance	0	0					
Rentals	17,500	4,000	FICA			38,702	44,379
Maintenance & Repairs	43,700	27,580	Healthcare Benefits - Active			0	0
Contracted Services	49,250	19,000	Healthcare Benefits - Retirees			0	0
Supplies	82,400	40,010	Unemployment Comp			0	1,500
Minor Capital Equipment	3,000	0					
			Total Fringe Benefits			38,702	45,879
TOTAL	206,700	93,240					
			TOTAL	4	3	544,599	418,848
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	751,299	470,088					

## DEPARTMENT OF PARKS AND RECREATION

PROGRAM: Bureau of Recreation

OBJECTIVE: To plan, conduct, and manage year-round adult/children recreational programming.

2010 ACCOMPLISHMENTS:

Year-round, culturally diverse, recreational programming in 2007 contributed to the positive image, consistency, and credibility of the City's recreational activities. Greater participation resulted from increases in number and type of programs offered. Previously, more properties for use in outdoor and indoor programming were utilized. Field trips to petting zoos, museums, amusement parks, aquariums, and nature centers were added to the program to provide a well-rounded, educational experience for inner-city youth.

MEASURES/INDICATORS:

	<b>ACTUALS</b>			<b>PROJ.</b>	
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Swimming pool attendance <sup>a</sup>	57,000	25,520	55,000	55,000	55,000
Participants during summer programming	386,000	327,320	450,000	450,000	450,000
Participants during fall programming	28,000	86,050	60,000	60,000	60,000
Participants during winter/spring programming	105,000	93,250	110,000	110,000	110,000
Participants attending programs at Brownstone	13,780	5,000	5,000	5,000	5,000

Notes:

BUREAU OF PARKS MAINTENANCE

The Bureau of Parks Maintenance is directly responsible for the maintenance of twenty-seven parks and playgrounds, along with twenty open space parcels, two softball fields, one multi-sports complex, two swimming pools, and numerous basketball and tennis courts which total more than 450 acres of park land, as well as a 1,200 acre greenbelt, which travels the circumference of the City, linking many recreational facilities together. This bureau is also responsible for the landscaping and maintenance of the City's 4.5 mile riverfront embankment known as Riverfront Park. Other park maintenance duties include minor repair work; cleaning and painting of structures; trash removal on a bi-weekly basis; cleaning of storm drains in area parks; and landscaping and maintenance work associated with Italian Lake, City Island, Sunken Garden, Swenson Plaza, Reservoir Park, Riverfront Park, Kunkel Plaza, and eight traffic islands, as well as the maintenance of 50,000 shade trees within the City's corporate limits. Additionally, the Bureau assists with set-up and tear-down of all special events programs.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0184 Parks Maintenance

Allocation Plan			Position Control				
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	67,660	0	Director	1	0	67,660	0
Salaries-BU	472,440	465,271					
Overtime	23,480	0	Total Management	1	0	67,660	0
Fringe Benefits	43,115	36,625					
			Stadium Groundskeeper	1	1	44,618	46,697
TOTAL	606,695	501,896	Construction Tradesman II	1	1	45,051	47,160
			Crew Leader IV	2	2	89,880	93,858
OPERATING EXPENSES			Landscape Specialist II	1	1	41,891	43,840
			Botanical Specialist I	1	1	38,257	43,840
Communications	10,800	9,450	Motor Equipment Operator	1	0	34,742	0
Professional Fees	0	0	Tradesman I	2	2	74,532	77,776
Utilities	141,000	139,390	Gardener I	1	1	35,891	39,041
Insurance	0	0	Laborer III	2	2	67,578	73,059
Rentals	1,500	1,000					
Maintenance & Repairs	68,000	47,250	Total Bargaining Unit	12	11	472,440	465,271
Contracted Services	10,050	3,700					
Supplies	140,450	52,415	Overtime			23,480	13,480
Minor Capital Equipment	0	0					
			FICA			43,115	36,625
TOTAL	371,800	253,205	Healthcare Benefits - Active			0	0
			Healthcare Benefits - Retirees			0	0
CAPITAL OUTLAY	0	0					
			Total Fringe Benefits			43,115	36,625
TOTAL APPROPRIATION	978,495	755,101	TOTAL	13	11	606,695	515,376

## DEPARTMENT OF PARKS AND RECREATION

**PROGRAM:** Bureau of Parks Maintenance

**OBJECTIVE:** To maintain all City parks, playgrounds, and open space areas.

**2010 ACCOMPLISHMENTS:**

Since a number of parks and playgrounds were rehabilitated, the amount of time spent on repairs decreased, which allowed staff to dedicate time to grooming existing and expanded facilities. The hiring of specialized staff increased productivity levels, while making Harrisburg's park system more attractive for visitors, residents, and tourists. During the off-season, Parks Maintenance staff concentrated their efforts on tree work in an effort to catch-up on backlog, and snow removal activities, as well as construction of picnic tables, park benches, and other park equipment, as needed.

With decreased staffing and resources, the time spent clearing-up damaged facilities, responding to the tress calls, and flood damage due to storms limited the routine maintenance activities to handle priorities. 100 trees were planted on Arbor Day, Earth Day and during Greenbelt Projects.

The Bureau repainted several offices within the City Government Center (Parks and Recreation, Police Bureau, Operations & Revenue, and Special Events), as well as assisted with snow removal, when needed.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>			<b>PROJ.</b>	
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Miscellaneous maintenance tasks performed	<u>178</u>	<u>178</u>	<u>178</u>	<u>178</u>	<u>178</u>
Acres maintained	<u>450</u>	<u>450</u>	<u>450</u>	<u>450</u>	<u>450</u>
Trash and debris disposed of during summer months and festivals (tons)	<u>290</u>	<u>310</u>	<u>320</u>	<u>320</u>	<u>320</u>
Tree requests received (routine)	<u>350</u>	<u>202</u>	<u>450</u>	<u>450</u>	<u>450</u>
Tree requests answered	<u>320</u>	<u>139</u>	<u>400</u>	<u>400</u>	<u>550</u>



## GENERAL EXPENSES

This group of accounts is used to reflect all expenses in the General Fund which are not directly related to any one particular departmental operation. Examples include specific personnel costs, such as pension plan contributions, employee severance pay, workers' compensation, loss/time medical payments, and other miscellaneous expenses, including telephone services, insurance(s), and various subsidies and grants to local units.

## TRANSFERS TO OTHER FUNDS

This group of accounts is used to reflect transfers to other City funds and related entities, either to fund for payment of general obligation debt or to supplement operations.

### EXPENDITURE ANALYSIS SUMMARY 2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Adopted Budget
<b>0188 GENERAL EXPENSES</b>						
Personnel Services	1,573,401	687,215	9,958,628	9,853,000	8,116,836	8,088,495
Operating Expenses						
Communications	105,931	106,068	101,710	125,200	121,200	102,500
Professional Fees	789,507	539,113	146,891	1,317,500	527,500	0
Insurance	861,433	967,061	910,857	872,489	1,196,762	926,917
Contracted Services	81,168	89,986	49,113	91,800	71,775	53,100
Supplies	249	0	0	0	0	0
Minor Capital Equipment	0	0	0	0	0	0
<b>Total Operating Expenses</b>	<b>1,838,288</b>	<b>1,702,227</b>	<b>1,208,571</b>	<b>2,406,989</b>	<b>1,917,237</b>	<b>1,082,517</b>
Capital Outlay	0	702	468	580	580	258
Subsidies and Grants	320,464	403,955	417,905	427,402	342,760	270,760
Cash Over/Under	0	0	0	0	0	0
Uncollectible Accounts	1,893,700	0	0	0	0	0
Refund of Prior Year Revenue	0	1,136	0	0	24,508	0
Fines and Settlements	0	0	0	1,570,000	690,820	780,000
Payment of Prior Year Expenditures	0	0	0	0	0	0
E.M.S. Tax Eligible Expenses	0	0	0	0	0	0
Hotel Tax Proceeds	0	0	0	0	12,671	0
TRAN Costs	0	0	0	0	0	0
Repayment of Federal Grants Fund	0	0	0	0	0	0
Repayment of Workers' Comp. Fund	0	0	0	0	0	0
Audit Exceptions	0	0	0	0	0	0
<b>Total General Expenses</b>	<b><u>5,625,853</u></b>	<b><u>2,795,234</u></b>	<b><u>11,585,571</u></b>	<b><u>14,257,971</u></b>	<b><u>11,105,411</u></b>	<b><u>10,222,030</u></b>

### 0189 TRANSFERS TO OTHER FUNDS

Debt Service Fund	6,324,036	10,004,928	11,338,871	10,325,921	11,163,646	11,208,129
Emergency Reserve Fund	0	0	0	0	0	0
<b>Total Transfers</b>	<b><u>6,324,036</u></b>	<b><u>10,004,928</u></b>	<b><u>11,338,871</u></b>	<b><u>10,325,921</u></b>	<b><u>11,163,646</u></b>	<b><u>11,208,129</u></b>

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0188 General Expenses

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>WAGES/BENEFITS</b>						
Salaries/Wages/Benefits	53,306	57,803	8,577,313	9,050,000	6,821,837	7,260,557
Early Retirement	0	0	0	0	0	0
Sick Leave Buy-Back	4,946	5,656	6,937	6,000	8,456	9,000
Severance Pay	753,192	386,369	1,096,061	500,000	638,025	125,000
Medicare	0	0	0	0	0	5,000
Unemployment Compensation	202,298	73,438	87,330	65,000	120,000	98,822
<b>TOTAL WAGES/BENEFITS</b>	<b>1,013,743</b>	<b>523,265</b>	<b>9,767,641</b>	<b>9,621,000</b>	<b>7,588,318</b>	<b>7,498,379</b>
<b>WORKERS' COMPENSATION</b>						
Workers' Compensation Adj. Fees	35,039	59,799	46,825	52,000	52,145	50,000
Loss Time & Medical	418,703	(6,750)	39,556	70,000	362,644	420,000
State Fees/Assessments	32,294	38,202	33,923	36,000	36,000	38,500
Excess Policy & Bond	73,623	72,698	70,682	74,000	77,729	81,616
Excess Policy/Other Recoveries	0	0	0	0	0	0
<b>TOTAL WORKERS COMP.</b>	<b>559,658</b>	<b>163,950</b>	<b>190,986</b>	<b>232,000</b>	<b>528,518</b>	<b>590,116</b>
<b>PENSION CONTRIBUTIONS</b>						
Police Pension	0	0	0	0	0	0
Fire Pension	0	0	0	0	0	0
Non-Unif. Pension	0	0	0	0	0	0
<b>TOTAL PENSION CONTRIB.</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,573,401</b>	<b>687,215</b>	<b>9,958,627</b>	<b>9,853,000</b>	<b>8,116,836</b>	<b>8,088,495</b>
<b>COMMUNICATIONS</b>						
Advertising	395	375	135	500	0	0
Printing & Report Binding	0	0		0	0	0
Telephone/Pagers	105,535	104,813	101,575	100,000	97,000	90,000
Email	0	0	0	24,200	24,200	12,500
Postage	1	880	0	500	0	0
<b>TOTAL COMMUNICATIONS</b>	<b>105,931</b>	<b>106,068</b>	<b>101,710</b>	<b>125,200</b>	<b>121,200</b>	<b>102,500</b>
<b>PROFESSIONAL FEES</b>						
Legal Fees	786,536	347,999	106,190	1,317,500	527,500	0
Consulting	2,971	16,500	22,952	0	0	0
Other	0	174,614	17,749	0	0	0
<b>TOTAL PROFESSIONAL FEES</b>	<b>789,507</b>	<b>539,113</b>	<b>146,891</b>	<b>1,317,500</b>	<b>527,500</b>	<b>0</b>

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0188 General Expenses

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>INSURANCE</b>						
Stop Loss - Premium	293,009	374,249	409,979	388,000	298,672	349,200
Automobile - Premium	134,305	158,700	135,354	116,000	197,012	171,000
Automobile - Deductible	10,987	13,349	26,098	15,000	65,678	36,000
General Liability - Premium	149,436	169,773	131,000	172,867	300,686	112,500
General Liability - Deductible	94,520	75,023	56,273	46,000	68,444	54,000
Boiler & Machinery - Premium	0	0	0	0	0	0
Property & Crime - Premium	49,697	41,436	44,100	42,153	71,800	66,240
Property & Crime - Deductible	762	0	195	500	0	450
Inland Marine - Premium	40,553	42,436	15,200	14,483	31,105	13,063
Flood - Premium	15,812	17,997	18,212	18,270	47,285	22,500
Police Professional Liability - Premium	0	0	0	0	0	0
Police Professional Liability - Deductible	0	0	0	0	0	0
Public Official Liability - Premium	30,733	26,867	27,300	7,818	13,321	35,364
Public Official Liability - Deductible	307	1,714	10,446	5,000	17,847	10,800
Excess Liability - Premium	35,267	40,488	31,300	41,271	70,315	42,300
Terrorism - Premium	6,046	5,030	5,400	5,127	14,597	13,500
<b>TOTAL INSURANCE</b>	<b>861,433</b>	<b>967,061</b>	<b>910,857</b>	<b>872,489</b>	<b>1,196,762</b>	<b>926,917</b>
<b>CONTRACTED SERVICES</b>						
Maintenance Service Contract	35,163	32,312	7,491	46,200	23,375	13,500
Freight-Shipping	0	0	0	0	0	0
Bank Administration/Trustee Fees	2,058	4,178	4,178	4,300	9,667	2,880
Travel	7,273	86	0	0	0	0
Conference	495	0	0	0	480	0
Membership Dues	19,403	19,920	19,885	20,000	19,885	18,000
Catastrophic Event Disaster Recovery	8,214	8,214	8,214	8,300	10,368	9,720
Miscellaneous	849	17,192	450	5,000	0	0
Bank Service Charges	7,713	8,083	8,895	8,000	8,000	9,000
<b>TOTAL CONTRACTED SERVICES</b>	<b>81,168</b>	<b>89,986</b>	<b>49,113</b>	<b>91,800</b>	<b>71,775</b>	<b>53,100</b>
<b>SUPPLIES &amp; EXPENSES</b>						
Subscriptions	0	0	0	0	0	0
Photography	0	0	0	0	0	0
Data Processing	249	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
<b>TOTAL SUPPLIES &amp; EXPENSES</b>	<b>249</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MINOR CAPITAL EQUIPMENT</b>						
Office Equipment	0	0	0	0	0	0
<b>TOTAL MINOR CAPITAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING</b>	<b>1,838,288</b>	<b>1,702,227</b>	<b>1,208,571</b>	<b>2,406,989</b>	<b>1,917,237</b>	<b>1,082,517</b>
<b>CAPITAL OUTLAY</b>						
Lease/Purchase Capital Equipment	0	702	468	580	580	258
Miscellaneous	0	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>702</b>	<b>468</b>	<b>580</b>	<b>580</b>	<b>258</b>

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

General Fund

0188 General Expenses

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
<b>SUBSIDIES &amp; GRANTS</b>						
Grants to Local Units	20,000	15,000	15,000	15,000	15,000	0
Dauphin County Library	50,000	50,000	50,000	50,000	50,000	0
Capital Area Transit	250,464	259,413	268,363	277,760	277,760	270,760
Downtown Improvement District (DID)	0	19,542	19,542	19,642	0	0
Harrisburg Regional Chamber	0	60,000	65,000	65,000	0	0
<b>TOTAL SUBSIDIES &amp; GRANTS</b>	<b>320,464</b>	<b>403,955</b>	<b>417,905</b>	<b>427,402</b>	<b>342,760</b>	<b>270,760</b>
Cash Under/Over	0	0	0	0	0	0
Uncollectible Accounts	1,893,700	0	0	0	0	0
Refund of Prior Year Revenue	0	1,136	0	0	24,508	0
Fines and Settlements	0	0	0	1,570,000	690,820	780,000
Payment of Prior Year Expenditures	0	0	0	0	0	0
E.M.S. Tax Eligible Expenses	0	0	0	0	0	0
Hotel Tax Proceeds	0	0	0	0	12,671	0
TRAN Costs	0	0	0	0	0	0
Repayment of Federal Grants Fund	0	0	0	0	0	0
Repayment of Workers' Compensation Fund	0	0	0	0	0	0
Audit Exceptions	0	0	0	0	0	0
<b>TOTAL GENERAL EXPENSES</b>	<b>5,625,853</b>	<b>2,795,234</b>	<b>11,585,571</b>	<b>14,257,971</b>	<b>11,105,411</b>	<b>10,222,030</b>

# STATE LIQUID FUELS TAX FUND

The State Liquid Fuels Tax Fund is funded by an annual Commonwealth of Pennsylvania State Liquid Fuels Tax allocation and investment income. This fund is used to account for state aid revenue used primarily for building, improving, and maintaining city roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

RESOURCE ALLOCATION 2011 BUDGET			
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	930	MAINTENANCE	890,825
LIQUID FUELS TAX RECEIPTS	889,895		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>890,825</u>	TOTAL APPROPRIATION	<u>890,825</u>

STATE LIQUID FUELS TAX FUND  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
REVENUE ANALYSIS SUMMARY						
Investment Income	26,764	11,236	11,236	7,400	1,272	930
Liquid Fuels Tax Receipts	874,421	963,451	963,451	926,856	929,148	889,895
Road Turnback Program	0	0	0	0	0	0
TOTAL REVENUE	<u>901,185</u>	<u>974,687</u>	<u>974,687</u>	<u>934,256</u>	<u>930,420</u>	<u>890,825</u>
Fund Balance Appropriation	0	51,500	51,500	0	0	0
TOTAL RESOURCES	<u>901,185</u>	<u>1,026,187</u>	<u>1,026,187</u>	<u>934,256</u>	<u>930,420</u>	<u>890,825</u>
REVENUE ANALYSIS DETAIL						
Interest-Savings Account	469	11,009	11,009	400	41	30
Interest-Other	26,295	227	227	7,000	1,231	900
Liquid Fuels Tax Receipts	874,421	963,451	963,451	926,856	929,148	889,895
Road Turnback Program	0	0	0	0	0	0
TOTAL REVENUE	<u>901,185</u>	<u>974,687</u>	<u>974,687</u>	<u>934,256</u>	<u>930,420</u>	<u>890,825</u>
Fund Balance Appropriation	0	51,500	51,500	0	0	0
TOTAL RESOURCES	<u>901,185</u>	<u>1,026,187</u>	<u>1,026,187</u>	<u>934,256</u>	<u>930,420</u>	<u>890,825</u>
EXPENDITURE ANALYSIS SUMMARY						
Personnel Services	0	0	0	0	0	0
Operating Expenses	841,521	901,118	901,118	866,574	924,587	890,825
Capital Outlay	8,023	0	0	0	0	0
Transfers	64,672	65,590	65,590	67,682	65,618	0
TOTAL EXPENDITURES	<u>914,216</u>	<u>966,707</u>	<u>966,707</u>	<u>934,256</u>	<u>990,205</u>	<u>890,825</u>

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

Special Revenue Fund

2020 State Liquid Fuels

Allocation Plan

	2010 BUDGET	2011 BUDGET
OPERATING EXPENSES		
Communications	0	0
Professional Services	0	0
Utilities	597169	775,000
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	39592	25,000
Contracted Services	0	0
Supplies	211000	90,825
Minor Capital Equipment	0	0
TOTAL	\$ 847,761	\$ 890,825
CAPITAL OUTLAY	0	0
TRANSFERS	\$ 67,682	\$ -
TOTAL APPROPRIATION	\$ 915,443	\$ 890,825



## **COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)**

### **2009 - 2010 PROGRAM YEAR BUDGET SUMMARY, FY 2010**

#### **DEPARTMENT OF BUILDING AND HOUSING DEVELOPMENT**

##### **BUREAU OF HOUSING DEVELOPMENT**

The Bureau of Housing carries out a variety of community and residential development activities to revitalize Harrisburg's neighborhoods. The Bureau is funded primarily by the Community Development Block Grant. The Bureau maximizes the use of federal, state, and local funds, as well as private resources in achieving its objectives. The Bureau's housing programs include the Home Improvement Program (assistance for low- and moderate-income homeowners), the Homeownership Opportunities Program (rehabilitation of vacant houses), the Homeownership Impact Loan Program (first-time homebuyer assistance), and the Section-8 Rental Rehabilitation Program (lead-paint hazard control). The Bureau seeks to stimulate private investment in City real estate through rehabilitation of vacant structures and disposition of vacant lots. The Bureau sponsors several programs designed to encourage community involvement in neighborhood improvement and beautification efforts. These include the Adopt-A-Lot Urban Gardening Program and the Adopt-A-Block Beautification Program.

The Bureau also promotes and facilitates private development of quality housing in Harrisburg's Neighborhoods. Ongoing projects include Capitol Heights, the Residences and Townhomes at Governor's Square, Marketplace Townhomes, and the Mt. Pleasant Apartments project. The Bureau works in cooperation with the Office of the City Engineer to implement major public infrastructure improvements in support of housing and community development. Prior to the actual development phase, staff works to assemble land and request proposals for new housing development initiatives. The Bureau works closely with developers to promote quality construction that will expand the City's tax base and grow its population.

Along with its relationships with private developers, the Bureau supports the housing development efforts of private non-profit agencies by providing federal, state, and local funds and/or properties to organizations such as Tri-County Housing Development Corporation and Habitat for Humanity. The Bureau also directs Emergency Shelter Grant funds to agencies providing shelter and other assistance to homeless persons, including the YWCA, Shalom House, and Christian Churches United. The Bureau has provided funding for repairs or improvements to community facilities such as Camp Curtin YMCA, Hamilton Health Center, Habitat for Humanity, Rebuilding Together, etc. Bureau staff assists non-profits by providing technical guidance on project management, budgeting, and the numerous grant compliance issues such as eligibility of expenditures, procurement of contractors and services, affirmative action, and conflict of interest. The Bureau provides loans to for-profit developers of affordable rental housing, and scattered site rental rehabilitation projects.

The Bureau of Housing administers an aggressive Lead Paint Hazard Control Program to reduce lead paint hazards in the older homes of low and moderate-income owner-occupants. The Bureau uses certified contractors who are qualified to carry out lead paint hazard control. This program is funded by a \$2 million, 36-month grant from the U.S. Department of HUD and \$200,000, 36-month grant from the PA Department of Health.

The Housing Bureau provides all staff support for the Harrisburg Redevelopment Authority's (HRA) acquisition and disposition activities, most of which support City initiatives such as Homeownership Opportunities Program, Capitol Heights, Market Place, Governor's Square, and Mount Pleasant Apartments projects. The Bureau staff manages and maintains the majority of Redevelopment Authority properties prior to sale to developers or homeowners. The Bureau also participates in community based planning processes such as Consolidated Plan (for federal housing and community development grants), and the Continuum of Care, a strategy for addressing homelessness.

1 MOTION TO AMEND

2 BILL NO. 15 - 2010

3  
4  
5  
6 Moved by: 

7  
8  
9  
10 An ordinance appropriating Community Development Block Grant funds from the United  
11 States Department of Housing and Urban Development for Fiscal Year 2010 and authorizing  
12 expenditure of such funds.  
13

14 NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
15 HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME, as  
16 follows:  
17

18 **SECTION 1.** The City of Harrisburg's 2010-2015 Consolidated Plan provides the City a  
19 comprehensive vision for the use of federal funds that encompasses a description of the needs related  
20 to affordable housing, infrastructure, fair housing, economic development and helping the homeless.  
21 Through a process of consultation with the community, the City has developed Goals and Objectives  
22 for addressing these needs. The Consolidated Plan charts a strategic course of action for  
23 revitalization and community development. Benchmarks for performance under the specific goals  
24 and objectives have been established by which the City and its Citizens can track the performance of  
25 the programs established by the City.

26 The Consolidated Plan meets the application requirements of the U.S. Department of  
27 Housing and Urban Development (HUD) for the Community Development Block Grant program  
28 (CDBG), the HOME Investment Partnership Program (HOME) and the Emergency Shelter Grant  
29 Program (ESG). The City of Harrisburg is a formula grantee and receives funding each year in  
30 October for the new program year.

**SECTION 2.** Community Development Block Grant (CDBG) funds for Fiscal Year 2010 of

\$2,251,631.00 and Program Income of \$350,000.00 shall be appropriated as follows:

<u>Activity</u>	<u>Appropriation</u>
Debt Service	\$ 373,719.00
CDBG Administration and Indirect Costs	\$ 459,412.00
Homeownership Opportunities Program	\$ <del>600</del> 550,000.00 ✓
HELP - Home Emergency and Lead Repair Program	\$ 100,000.00
Emergency Demolition	\$ <del>400</del> 350,000.00
Façade Improvement Program	\$ 50,000.00
Land Assembly	\$ 35,000.00
Habitat for Humanity - Home Repair	\$ 10,000.00 ✓
Habitat for Humanity – Rehab	\$ 15,000.00 ✓
Rebuilding Together	\$ <del>15</del> 20,000.00 ✓
Harrisburg Fair Housing Council	\$ 20,000.00 ✓
Firm Foundation of PA	\$ <del>15</del> 20,000.00 ✓
Holistic Hands CDC	\$ 8,500.00 ✓
<u>Community Facility Improvements</u>	
Boys and Girls Club of Central PA	\$ <del>70</del> 140,000.00 ✓
Broad Street Market Corporation	\$ 230,000.00 ✓
Camp Curtin YMCA	\$ <del>20</del> 35,000.00 ✓
Hamilton Health Center	\$ 140,000.00 ✓

56	<b>Heinz-Menaker Senior Center</b>	<b>\$ 30,000.00</b> ✓
57	<b>The Program for Female Offenders, Inc.</b>	<b>\$ <del>10</del>15,000.00</b>
58	<b>Total CDBG:</b>	<b>\$ 2,601,631.00</b>

59

60        **SECTION 3.** The Department of Building and Housing Development is authorized to  
 61 submit the Annual Action Plan for the City’s 2010-2011 allocation of Community Development  
 62 Block Grant funds for Fiscal Year 2010 to the appropriate agency in order to obtain Community  
 63 Development Block Grant funds.

64

65        **SECTION 4.** Of the \$400350,000.00 allocated for Emergency Demolition, City Council  
 66 reserves \$100,000.00 of said funds for demolition of condemned structures specifically designated  
 67 by City Council. By resolution, City Council will direct the Department of Building and Housing as  
 68 to which structures are to be demolished.

69

70        **SECTION 5.            TRANSPARENCY AND REPORTING.**  
 71 THE DEPARTMENT OF BUILDING AND HOUSING DEVELOPMENT SHALL  
 72 PROVIDE THE FOLLOWING REPORTS TO CITY COUNCIL:

73            1.        CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT –  
 74 ANNUAL REPORT OF ALL ACTIVITIES SUBMITTED TO HUD 45 DAYS FOLLOWING ~~THE~~  
 75 THE CLOSE OF THE FISCAL YEAR (DECEMBER 15).

76            2.        QUARTERLY OR MONTHLY PROGRESS REPORTS FOR SUBGRANTED  
 77 ACTIVITIES AND BENEFICIARIES OF PROGRAMS, INCLUDING CONTRACTOR  
 78 SELECTION AND BIDDING OF IN-HOUSE REHABILITATION AND DEMOLITION  
 79 ACTIVITIES MONITORED BY THE HOUSING BUREAU.

80           3.       QUARTERLY REPORTS TO THE COMMUNITY AND ECONOMIC  
81 DEVELOPMENT COMMITTEE OF CITY COUNCIL ON THE STATUS OF INDIVIDUAL  
82 PROGRAMS OR ACTIVITIES.

83           4.       SEMI-ANNUAL COMMUNITY MEETINGS TO DISCUSS PROGRAMS AND  
84 PROJECTS OF HOUSING BUREAU AND TO GAIN COMMUNITY INPUT.

85  
86           **SECTION 56.**                   **DELEGATION.**

87           Appropriate City officials are authorized and directed to take such actions as are necessary to  
88 effectuate this ordinance.

89  
90           **SECTION 67.**                   **SEVERABILITY.**

91           If any provision, sentence, clause, section or part of this ordinance or the application thereof  
92 to any person or circumstances is for any reason found to be unconstitutional, illegal or invalid by a  
93 court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall not affect or  
94 impair any of the remaining provisions, sentences, clauses, section or part of this ordinance. It is  
95 hereby declared as the intent of the Council of the City of Harrisburg that this ordinance would have  
96 been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section or part  
97 not been included herein.

98  
99           **SECTION 78.**                   **REPEALER.**

100           All ordinances or parts of ordinances in conflict herewith be and the same are hereby  
101 repealed.

102

103

**SECTION 89.**

**EFFECTIVE DATE.**

104

This ordinance shall take effect in accordance with the law.

105

106

Seconded by: Gloria Martin Roberts

107

108

109

110

YEAS		NAYS
✓	KIM	
✓	KOPLINSKI	
✓	SMITH	
✓	SUMMERFORD	
✓	WILLIAMS	
✓	WILSON	
✓	ROBERTS	
Yeas	7	
Nays	0	

Passed the City Council July 13, 2010  
Gloria Martin Roberts  
President of City Council

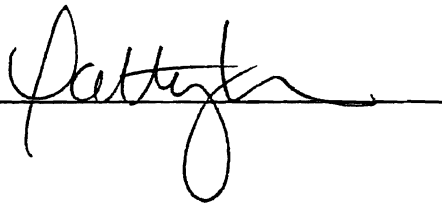
Attest [Signature]  
City Clerk

☒ Approved

☐ Returned to City Council with objections

[Signature]  
Mayor  
7-14-10  
Date

BILL NO. 16 - 2010

Moved by: 

An ordinance appropriating HOME Investment Partnerships Program (HOME) funds from The United States Department of Housing and Urban Development for Fiscal Year 2010 and authorizing expenditure of such funds.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME, as follows:

**SECTION 1.** The City of Harrisburg's 2010-2015 Consolidated Plan provides the City a comprehensive vision for the use of federal funds that encompasses a description of the needs related to affordable housing, infrastructure, fair housing, economic development and helping the homeless. Through a process of consultation with the community, the City has developed Goals and Objectives for addressing these needs. The Consolidated Plan charts a strategic course of action for revitalization and community development. Benchmarks for performance under the specific goals and objectives have been established by which the City and its Citizens can track the performance of the programs established by the City.

The Consolidated Plan meets the application requirements of the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant program (CDBG), the HOME Investment Partnership Program (HOME) and the Emergency Shelter Grant Program (ESG). The City of Harrisburg is a formula grantee and receives funding each year in

October for the new program year.

**SECTION 2.** HOME Investment Partnership Program (HOME) funds for Fiscal Year 2010 of \$625,932.00 and Program Income of \$20,000.00 shall be appropriated as follows:

<u>Activity</u>	<u>Appropriation</u>
TriCounty HDC - Capital Corridors SF Rehab	\$ 100,000.00 ✓
TriCounty HDC – CHDO Operating	\$ 30,000.00
Habitat for Humanity – New Construction	\$ 50,000.00 ✓
Gaudenzia Foundation – Delta Apartments	\$ 50,000.00 ✓
Home Improvement Program (HIP)	\$ 351,432.00
Grant Administration	\$ 64,500.00
<b>Total HOME</b>	<b>\$ 645,932.00</b>

**SECTION 3.** The Department of Building and Housing Development is authorized to submit the Annual Action Plan for the City's 2010-2011 allocation of Home Investment Partnerships Program funds for Fiscal Year 2010 to the appropriate agency in order to obtain HOME Investment Partnerships Program funds.

**SECTION 4.**        **DELEGATION.**

Appropriate City officials are authorized to take such actions as are necessary to effectuate this ordinance.

62           **SECTION 5.**           **SEVERABILITY.**

63           If any provision, sentence, clause, section or part of this ordinance or the application thereof  
64   to any person or circumstance is for any reason found to be unconstitutional, illegal or invalid by a  
65   court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall not affect or  
66   impair any of the remaining provisions, sentences, clauses, sections or parts of this ordinance. It is  
67   hereby declared as the intent of the Council of the City of Harrisburg that this ordinance would have  
68   been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section or part  
69   not been included herein.

70  
71           **SECTION 6.**           **REPEALER.**

72           All ordinances or parts of ordinances in conflict herewith be and the same are hereby  
73   repealed.

74  
75           **SECTION 7.**           **EFFECTIVE DATE.**

76           This ordinance shall take effect in accordance with the law.

YEAS		NAYS
✓	KIM KOPLINSKI SMITH SUMMERFORD WILLIAMS WILSON ROBERTS	
✓		
✓		
✓		
✓		
Yeas <u>7</u>		
Nays <u>0</u>		

77  
78  
79   Seconded by: Brian Kuyell

80           Passed the City Council July 13, 2010

81           Glenn Charles Roberts  
            President of City Council

Attest [Signature]

City Clerk



Approved



Returned to City Council with objections

[Signature] 7-14-10

1 MOTION TO AMEND

2 Bill No. 17 -2010

3  
4  
5  
6 Moved by: Gloria Martin-Roberts  
7  
8  
9  
10  
11

12 An ordinance appropriating Emergency Shelter Grant Program funds from the United  
13 States Department of Housing and Urban Development for Fiscal Year 2010 and authorizing  
14 expenditure of such funds.  
15  
16

17 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF  
18 HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME, as  
19 follows:  
20

21 **SECTION 1.** The City of Harrisburg's 2010-2015 Consolidated Plan provides the City a  
22 comprehensive vision for the use of federal funds that encompasses a description of the needs  
23 related to affordable housing, infrastructure, fair housing, economic development and helping the  
24 homeless. Through a process of consultation with the community, the City has developed Goals  
25 and Objectives for addressing these needs. The Consolidated Plan charts a strategic course of  
26 action for revitalization and community development. Benchmarks for performance under the  
27 specific goals and objectives have been established by which the City and its Citizens can track  
28 the performance of the programs established by the City.

29 The Consolidated Plan meets the application requirements of the U.S. Department of  
30 Housing and Urban Development (HUD) for the Community Development Block Grant program  
31 (CDBG), the HOME Investment Partnership Program (HOME) and the Emergency Shelter Grant  
32 Program (ESG). The City of Harrisburg is a formula grantee and receives funding each year in  
33 October for the new program year.  
34

**SECTION 2.** Emergency Shelter Grant Program funds for Fiscal Year 2010 of \$91,268.00 shall be appropriated as follows:

<b><u>Activity</u></b>	<b><u>Appropriation</u></b>
Christian Churches United/H.E.L.P.	\$ 41,268.00
Shalom House Operations	\$ 30,000.00
YWCA Greater Harrisburg	\$ 20,000.00
<b>Total ESG</b>	<b>\$ 91,268.00</b>

**SECTION 3.** The Department of Building and Housing Development is authorized to submit the Annual Action Plan for the City's 2010-2011 allocation of Emergency Shelter Grant funds for Fiscal Year 2010 to the appropriate agency in order to obtain Emergency Shelter Grant funds.

**SECTION 4.**        **REPORTING REQUIREMENTS**

WITH REGARD TO THE APPROPRIATIONS TO CHRISTIAN CHURCHES UNITED/HELP, THE ORGANIZATION SHALL SUBMIT A QUARTERLY REPORT TO THE ADMINISTRATION AND TO CITY COUNCIL TO INCLUDE, AT A MINIMUM, THE FOLLOWING:

- A.     NUMBER OF PERSONS SERVED;
- B.     HOW LONG THOSE SERVED HAVE BEEN RESIDENTS OF THE CITY;
- C.     NUMBER OF ASSESSMENTS COMPLETED;
- D.     NUMBER OF INTAKES COMPLETED;
- E.     WHAT TYPE OF FOLLOW-UP WAS PROVIDED;

F. WHAT TYPES OF INTERVENTIONS WERE PROVIDED AND/OR  
COORDINATED WITH OTHER SOCIAL, HUMAN OR MEDICAL  
SERVICES;

G. IF COORDINATION WITH OTHER AGENCIES, WHAT AGENCIES  
PROVIDED THE SOCIAL, HUMAN OR MEDICAL SERVICES

**SECTION 4. DELEGATION.**

Appropriate City officials are authorized to take such actions as are necessary to  
effectuate this ordinance.

**SECTION 5. SEVERABILITY.**

If any provision, sentence, clause, section or part of this ordinance or the application  
thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or  
invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall  
not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this  
ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this  
ordinance would have been adopted had such unconstitutional, illegal or invalid provision,  
sentence, clause, section or part not been included herein.

**SECTION 6. REPEALER.**

All ordinances or parts of ordinances in conflict herewith be and the same are hereby  
repealed.

**SECTION 7. EFFECTIVE DATE.**

This ordinance shall take effect in accordance with the law.

Seconded by: Eugenia Smith

## DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources, principally transfers from the General Fund and State Liquid Fuels Tax Fund and proceeds from the sale or use of City assets, for the payment of general long-term obligation principal, interest, and related costs.

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### OVERVIEW

The City currently has eight debt issues outstanding of a general obligation nature. These issues are ultimately secured by the full faith, credit and taxing power of the City. They bear interest, payable semiannually or annually, at rates varying from 1.59% to 7.75%. The first three of these debt issues are insured and have an "Aaa" rating from Moody's and an "AAA" rating from Standard & Poor's. The following is a description of the debt issues currently outstanding and the projects they financed:

1. **1997 General Obligation Refunding Bonds, Series D.** This \$24,891,722 issue was approved by City Council on November 25, 1997, to advance refund the City's \$22,195,000 General Obligation Bonds, Series B-1 of 1997 in whole, to fund certain capital projects of the City, and to pay costs of issuance related to the Bonds. The B-1 Bonds were issued to retire the City's \$15,000,000 G.O. Note, Series A of 1995, issued to the Emmaus Bond Pool Program (EPIII); and to pay for the costs and expenses of a National Civil War Museum, certain street repaving and repairs, and certain parking facilities. The Series D Bonds have a term of 25 years and are being repaid from General Fund real estate taxes.
2. **1997 General Obligation Refunding Notes, Series F.** This \$26,632,303 issue was approved by City Council on November 25, 1997, to currently refund all of the City's \$25,000,000 General Obligation Bonds, Series 1995, which proceeds paid in full on March 1, 1995; the City's \$25,000,000 G.O. Note, Series A of 1992, issued to Emmaus General Authority Bond Pool Program (EPII); to pay for costs and expenses of a National Civil War Museum, certain street/alley repaving/reconstruction and other certain capital projects of the City and to pay costs of issuance related to the Notes. The Notes, dated December 1, 1997, have a term of 25 years and are being repaid from General Fund real estate taxes.
3. **2003 General Obligation Notes, Series A, B and C.** These notes, totaling \$627,800, were approved by City Council on June 10, 2003, for the purpose of providing funds to apply for and towards various transportation infrastructure improvement projects including the Hamilton Street Intersection Project at Sixth Street, the State Street Intersection Project at Reservoir Park, and the purchase and installation of energy-saving LED traffic signal lenses for approximately 24 intersections in the City. These Notes have a term of 10 years and are being repaid from General Fund real estate taxes.
4. **2006 Series A-2 Revenue Bonds.** These bonds, totaling \$9.0 million, were approved by City Council on November 29, 2004, for the purpose of renovating the City's Commerce Bank Park Stadium. Renovations to the stadium, which originally opened for the 1987 baseball season, were necessary for the Harrisburg Senators to have a baseball venue that meets professional baseball standards and the amenities now offered at almost all of the stadiums in the Class AA Eastern league of Professional baseball clubs, of which the Harrisburg Senators is a member. The project is expected to cost approximately \$42 million and the City has applied to the Commonwealth of Pennsylvania for a grant to offset the cost. The baseball team was sold to Senators Partners LLC during 2007. General Fund Real Estate Taxes, proceeds from the park permit revenue, and revenue from the new and improved stadium will be used to pay the debt service on the bonds.

5. **2006 Lease Revenue Bonds, Series of 2006.** On December 15, 2006, the Harrisburg Redevelopment Authority, on behalf of the City of Harrisburg, issued \$7.2 lease revenue bonds to finance the leasing of the McCormick Public Service Center from the City and then subleasing of the building back to the City. The proceeds from the issuance were turned over to the City and the City is responsible for the debt service. Harrisburg City Council has authorized the sale of certain artifacts to pay down the debt service on these bonds.
6. **2007 Capital Lease.** On October 19, 2007, the City entered into a capital lease agreement to purchase \$8,748,385 of equipment. Proceeds will be used to purchase: \$266,000 of vehicles for the Department of Building and Housing; \$1,050,000 of computer equipment for various departments; \$1,100,000 of vehicles for the Fire Bureau; \$2,135,000 of equipment for the Bureau of Neighborhood Services; \$470,000 of vehicles for Sanitation; \$40,000 of equipment for the Vehicle Management Center; \$500,000 of vehicles and equipment for the Water Bureau; \$1,277,685 of vehicles and equipment for the Department of Parks and Recreation; \$1,599,700 of vehicles for the Bureau of Police; and \$310,000 of miscellaneous city-wide equipment. The lease has a five-year term and is being repaid from real estate taxes.
7. **2008 General Obligation Note.** On March 26, 2008, the city received a \$2.4 million Pennsylvania infrastructure bank loan to finance the cost of resurfacing various streets throughout the City. The note is being repaid from General Revenues of the City.
8. The City also guarantees various debt issues of one of its component units, The Harrisburg Authority (THA). The Harrisburg Authority issued various bonds and notes to finance the renovation and upgrade of a Resource Recovery Facility that it has contracted with Covanta Energy to operate. During 2009, THA had to utilize certain debt service reserves in conjunction with the City's and Dauphin County's guarantee to make the required debt service payments. The City expects to have to exercise those obligations again during the 2011 fiscal year. The attached schedule on the following page details the specific debt issues and the monthly amounts needed to fund the payments and re-establish the reserves.

## DEBT MANAGEMENT

The City structures its debt service (principal, interest, and related costs) at a fixed level of expenditure by which to budget. Financing the debt somewhat evenly over the useful life of the project not only enables the cost to be spread equitably to all who benefit from the project, current and future, but also keeps expenditures relatively constant year after year.

Debt Service requirements, not otherwise provided for, are appropriated in the year in which they are due. As part of the annual tax levy ordinance, the City designates property tax millage sufficient to fund for the payment of debt service on general obligation indebtedness.

For revenue bond indebtedness, current operating revenues (primarily utility user fees) are budgeted to fund the debt service requirement. Since the City operates the water and sewer systems, related revenue bond debt service is budgeted in each respective utility fund.

Historically, the City has only issued bonds for capital improvements (or refundings/refinancing related thereto) and notes for bond anticipation purposes. Short-term borrowing, such as lease/purchase contracts, is considered and occasionally utilized for financing capital equipment and rolling stock purchases when it is determined to be in the City's financial interest.

In recognition of the City's policy and procedures to provide continuing and improved financial disclosure to investors of City debt issues, the National Federation of Municipal Analysts granted its Award of Recognition to the City in 1993.

DEBT SERVICE FUND  
RESOURCE ALLOCATION  
2011 BUDGET

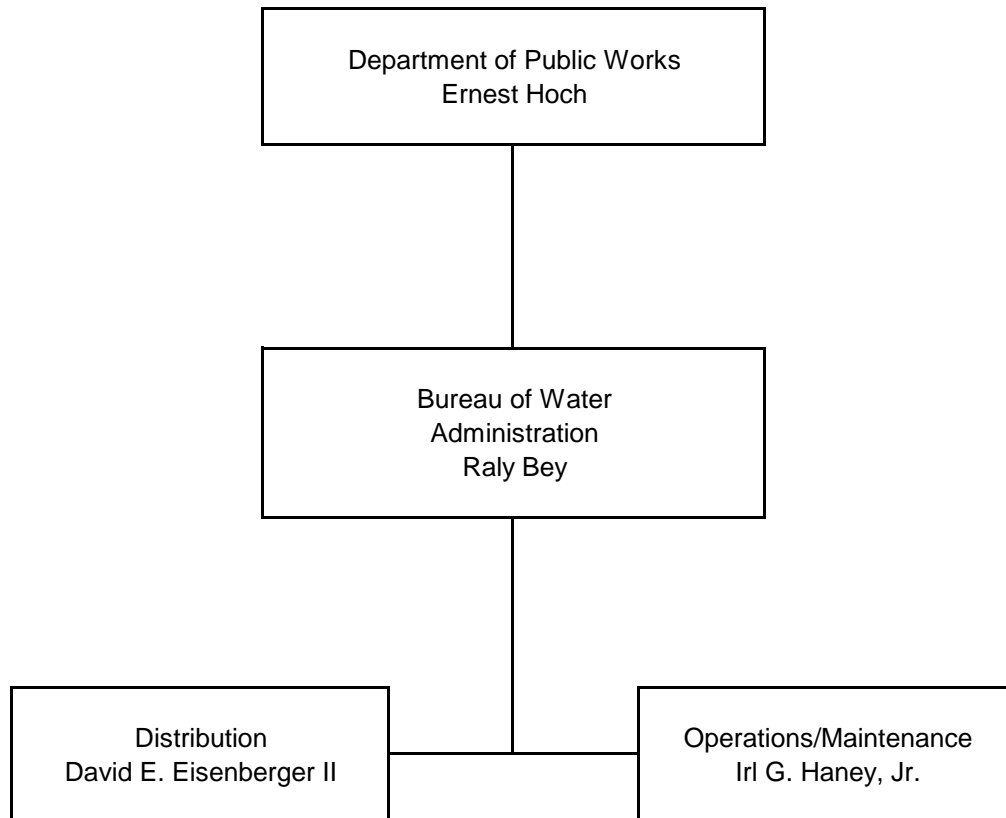
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	100	DEBT SERVICE	12,218,229
RENTAL INCOME-COMMERCE PARK	510,000	DIRECT CITY GUARANTEE PAYMENTS	0
PROCEEDS FROM SALE/ LEASE OF ASSETS	500,000		
CITY GUARANTEE FEES	0		
TRANSFERS	11,208,129		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>12,218,229</u>	TOTAL APPROPRIATION	<u>12,218,229</u>

DEBT SERVICE FUND  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Approved Budget
REVENUE ANALYSIS DETAIL						
Interest on Savings Account	12,312	3,208	853	2,000	100	100
Interest on Other Investments	17	8	2	0	0	0
Park Permit - Commerce Bank Park	0	465,113	372,000	535,710	449,885	450,000
Gain on Sale of Investments	0	0	0	0	0	0
Gain on Sale/Lease of Assets	4,305,207	611,725	0	950,000	200,000	500,000
Miscellaneous	0	0	0	0	0	0
City Guarantee Fees	500,000	0	0	0	0	0
Transfers-General Fund	6,324,036	10,004,928	11,286,883	10,325,921	11,163,645	11,208,129
Transfers-Capital Projects Fund	0	0	0	0	0	0
Transfers-State Liquid Fuels Tax Fund	64,672	65,590	67,682	67,682	67,682	0
Transfers-Sanitation Fund	0	0	0	0	0	0
Special Parking Fees-City Island	0	0	0	61,500	61,500	60,000
TOTAL REVENUE	11,206,243	11,150,571	11,727,420	11,942,813	11,942,812	12,218,229
Fund Balance Appropriation	0	0	0	0	0	0
TOTAL RESOURCES	11,206,243	11,150,571	11,727,420	11,942,813	11,942,812	12,218,229

EXPENDITURE ANALYSIS DETAIL						
PA INFRA BANK NOTES	69,999	69,999	367,742	367,741	367,741	367,743
CAPITAL LEASE	0	1,425,517	1,425,517	1,425,517	1,227,447	1,661,971
2006 COMMERCE BANK NOTE	440,607	2,306,113	895,677	874,717	874,713	841,710
REV BONDS SER A-2 OF 2005	0	553,459	653,940	654,025	654,025	653,330
THA/RRF GUARANTEED DEBT	N/A	N/A	N/A	N/A	N/A	0
DCED ALT LOAN	N/A	N/A	N/A	N/A	N/A	23,475
GO BONDS SER A-B OF 95	3,713,000	3,765,679	3,885,813	3,885,812	3,885,713	0
GO BONDS SER A1 OF 97	2,134,317	1,922,690	1,271,450	0	0	0
GO SER D-F OF 97	2,929,632	2,929,275	3,449,837	4,735,000	4,735,000	8,670,000
TOTAL EXPENDITURES	9,287,555	12,972,732	11,949,975	11,942,812	11,744,639	12,218,229

## BUREAU OF WATER



## WATER UTILITY FUND

The Bureau of Water manages and operates the Harrisburg Water System for The Harrisburg Authority under a management agreement which delineates the Bureau's responsibilities as follows: control of operations and maintenance; supervision of employees; contracting and purchasing of supplies and services; making recommendations to the Authority as to rates and charges, extensions, alterations, and improvement to the water system; and preparation and filing of reports. The Harrisburg Water System includes two water supplies, treatment facilities and a distribution system which serves approximately 66,000 people in the City of Harrisburg, Borough of Penbrook, Susquehanna, Swatara and Lower Paxton Townships.

The major revenue sources for this fund are metered water sales and all corresponding utility liens. The Bureau of Water consists of three divisions: Administration, which includes Water Quality and Metering; Distribution; and Operations/Maintenance.

RESOURCE ALLOCATION 2011 BUDGET			
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	ADMINISTRATION	1,174,509
WATER SALES	0	DISTRIBUTION	1,747,650
METER/VALVE SALES & REPAIRS	0	OPERATIONS/MAINTENANCE	2,672,414
FEES	0		
OTHER REVENUE	0		
TRANSFER IN -THA	0		
Operating Expenses Transfer In	5,594,573		
TOTAL RESOURCES	<u>5,594,573</u>	TOTAL APPROPRIATIONS	<u>5,594,573</u>

WATER UTILITY FUND  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Proposed Budget
REVENUE ANALYSIS SUMMARY						
Investment Income	20,647	7,014	1,764	4,010	6,336	0
Water Sales	17,350,171	17,876,870	16,553,960	18,514,321	17,362,114	0
Meter/Valve Sales & Repairs	469	57	1,973	550	2,200	0
Fees	128,925	100,063	103,539	103,100	109,800	0
Other Revenue	449,976	461,504	453,851	464,000	389,300	0
Transfers In - THA	0	0	0	0	978,191	0
Operating Expenses Transfer In	0	0	0	0	0	5,594,573
<b>TOTAL REVENUE</b>	<b>17,950,188</b>	<b>18,445,508</b>	<b>17,115,088</b>	<b>19,085,981</b>	<b>18,847,941</b>	<b>5,594,573</b>
Fund Balance Appropriation	0	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>17,950,188</b>	<b>18,445,508</b>	<b>17,115,088</b>	<b>19,085,981</b>	<b>18,847,941</b>	<b>5,594,573</b>

REVENUE ANALYSIS DETAIL

Interest-Savings Account	20,635	7,008	1,763	4,000	946	0
Interest-Other	12	6	1	10	0	0
Gain on Sale of Fixed Assets	0	0	0	0	5,390	0
Unmetered Water Sales (Q)	131,815	270,580	186,609	228,948	265,892	0
Unmetered Ready-to-Serve (Q)	30,145	58,579	52,361	58,000	45,454	0
Metered Water Sales	10,824,457	11,152,929	10,148,719	11,704,231	10,756,700	0
Ready-to-Serve	4,158,504	4,270,463	4,224,442	4,250,000	4,330,300	0
Sale of Water Meters	430	0	0	350	2,000	0
Sale of Water Parts	39	57	1,973	200	200	0
Fireline Charges	279,813	280,609	286,755	282,000	278,700	0
Sale of Conservation Devices	0	0	0	0	0	0
Other Operational Revenue	149,095	146,738	144,872	170,000	102,000	0
Water Tapping Fee	38,575	11,875	8,600	12,000	6,200	0
Water Service Initiation Fee	2,575	480	550	1,000	300	0
Water Restoration	87,745	87,658	94,364	90,000	103,200	0
Water Termination Fee	30	50	25	100	100	0
Water Shut Off Deposits	0	0	0	0	0	0
Water Sales Liens-Principal	157,228	144,546	60,881	100,000	45,169	0
Water Sales Liens-Interest	39,687	34,345	11,232	20,000	9,299	0
Metered Susq. Water Sales	1,568,389	1,501,345	1,418,427	1,697,716	1,445,000	0
Susquehanna Ready-to-Serve	439,947	444,083	451,289	455,426	464,300	0
Insurance Reimb for Loss	15,111	32,007	17,623	5,000	4,000	0
Refund of Expenditures	5,957	2,150	4,601	7,000	4,600	0
Transfers In - THA	0	0	0	0	978,191	0
Operating Expenses Transfer In	0	0	0	0	0	5,594,573
<b>TOTAL REVENUE</b>	<b>17,950,188</b>	<b>18,445,508</b>	<b>17,115,088</b>	<b>19,085,981</b>	<b>18,847,941</b>	<b>5,594,573</b>
Fund Balance Appropriation	0	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>17,950,188</b>	<b>18,445,508</b>	<b>17,115,088</b>	<b>19,085,981</b>	<b>18,847,941</b>	<b>5,594,573</b>

EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Budget
<b>WATER UTILITY FUND</b>						
<b><u>0210 ADMINISTRATION</u></b>						
Personnel Services	394,146	288,481	411,749	397,110	457,604	442,389
Operating Expenses	4,361,688	4,470,750	3,552,535	2,135,441	1,918,603	659,587
Capital Outlay	130,122	130,122	102,971	227,466	227,466	72,533
Debt Service	0	0	0	0	13,176,372	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>4,885,956</b>	<b>4,889,353</b>	<b>4,067,254</b>	<b>2,760,017</b>	<b>15,780,045</b>	<b>1,174,509</b>
<b><u>0220 DISTRIBUTION</u></b>						
Personnel Services	669,946	657,017	654,144	714,512	691,612	757,899
Operating Expenses	539,066	527,104	517,116	262,809	238,372	959,002
Capital Outlay	0	30,749	30,749	110,675	40,375	30,749
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>1,209,012</b>	<b>1,214,870</b>	<b>1,202,009</b>	<b>1,087,996</b>	<b>970,359</b>	<b>1,747,650</b>
<b><u>0230 OPERATIONS/MAINTENANCE</u></b>						
Personnel Services	1,033,463	1,018,259	1,039,761	1,028,450	1,120,097	1,197,166
Operating Expenses	1,966,215	1,954,641	1,919,844	942,304	898,598	1,403,406
Capital Outlay	0	62,779	51,842	90,842	78,842	71,842
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>2,999,678</b>	<b>3,035,679</b>	<b>3,011,448</b>	<b>2,061,596</b>	<b>2,097,537</b>	<b>2,672,414</b>
<b>TOTAL WATER UTILITY FUND</b>						
Personnel Services	2,097,556	1,963,757	2,105,653	2,140,072	2,269,313	2,397,454
Operating Expenses	6,866,969	6,952,495	5,989,495	3,340,554	3,055,573	3,021,995
Capital Outlay	130,122	223,650	185,563	428,984	346,683	175,124
Debt Service	0	0	0	0	13,176,372	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>9,094,646</b>	<b>9,139,902</b>	<b>8,280,711</b>	<b>5,909,609</b>	<b>18,847,941</b>	<b>5,594,573</b>

POSITION ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Budget
<hr/>						
WATER UTILITY FUND						
Administration Division	6.33	6.33	6.33	6.33	6.33	5.83
Distribution Division	12.00	12.00	12.00	12.00	12.00	0.00
Operations/Maintenance Division	16.00	16.00	16.00	16.00	16.00	0.00
TOTAL POSITIONS	<hr/> 34.33	<hr/> 34.33	<hr/> 34.33	<hr/> 34.33	<hr/> 34.33	<hr/> 5.83

The 2007 Approved Budget eliminates in Operations, the Operations Supervisor, Operator 1 Water and Electronics Technician positions were eliminated. In the 2008 Approved Budget, an Administrative Assistant was added to the Administration Division and two Water Operator positions were added to the Operations/Maintenance Division. In the 2009 Proposed Budget a Maintenance/Dehart Supervisor was added and a Watershead Superintendent and Administrative Assistant were deleted from the Administration Division. Two Water Operator I positions were deleted from Operations/Maintenance Division. In the 2010 Budget the Deputy City Solicitor was moved to the City Solicitor Office and fully funded out of that office. Also a vacant Operator I was eliminated. in the budget for 2011 there was no changes to positions.

BUREAU OF WATER  
ADMINISTRATION DIVISION

The Administration Division oversees the operation of the Bureau and makes recommendations to The Harrisburg Authority (THA) as required. This division also serves as the first line of response in satisfying the needs of the customer. It serves a major role as a support mechanism to the other divisions of the Bureau of Water. The Administration Division also performs public relations activities such as presentations made to civic and school groups.

Water Quality Administrator is responsible for all monitoring and analysis in accordance with federal, state, and local drinking water regulations. Other duties include submitting reports to state and federal agencies; public relations concerning water quality, distribution, and water conservation; performing bacterial testing; and education.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

Utility Fund

0210 Administration

Allocation Plan

Position Control

	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	149,672	198,252	Director	1	1	66,950	65,000
Salaries-BU	82,496	86,448	Maintenance/DeHart Super.	1	1	45,320	45,320
Overtime	0	0	Water Quality Administrator	1	1		47,380
Fringe Benefits	100,212	110,339	Current Planner	0.33	0.33	12,360	15,510
Miscellaneous	17,350	47,350	Computer Programmer III	0.50	0.50	25,042	25,042
			Total Management	3.83	3.83	149,672	198,252
TOTAL	349,730	442,389	Paralegal II	1	1	45,138	47,368
			Secretary II	1	1	37,358	39,080
OPERATING EXPENSES			Total Bargaining Unit	2	2	82,496	86,448
Communications	22,000	24,500					
Professional Services	55,000	52,500					
Utilities	0	0	Overtime			0	0
Insurance	117,521	118,072	FICA			21,609	24,299
Rentals	0	0	Healthcare Benefits - Active			73,973	81,410
Maintenance & Repairs	55,200	65,200	Healthcare Benefits - Retirees			4,630	4,630
Contracted Services	1,801,120	321,705					
Supplies	84,600	77,610	Total Fringe Benefits			100,212	110,339
Minor Capital Equipment	0	0					
TOTAL	2,135,441	659,587	Sick Leave Buy-Back			2,900	2,900
			Severance Pay			0	30,000
CAPITAL OUTLAY	227,466	72,533	Unemployment Compensation			6,750	6,250
			Workers' Compensation			1,700	2,200
DEBT SERVICE	13,176,372	0	Loss/Time Medical			1,000	1,000
			State Fees			1,300	1,300
NON-EXPENDITURE ITEMS	0	0	Excess Policy & Bond			3,700	3,700
			Non-Uniformed Pension			0	0
TOTAL APPROPRIATION	15,889,009	1,174,509	Total Miscellaneous			17,350	47,350
			TOTAL	5.83	5.83	349,730	442,389

## BUREAU OF WATER

**PROGRAM:** Administration Division - Water Quality Unit

**OBJECTIVE:** To obtain samples of potable water for monitoring and analysis of the quality and complying with state and federal Safe Drinking Water Act regulations.

**2008 ACCOMPLISHMENTS:**

Harrisburg's water supply met all of the primary and secondary water quality standards of the federal Safe Drinking Water Act.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Number of samples collected and analyzed per year:					
Total Coliform Bacteria (Dist. System)	1,090	1,035	1,049	1,056	1,144
Fecal Coliform Bacteria					
(Clarks Creek & DeHart Reservoir)	60	60	60	60	60
Free Chlorine Residual (Distribution System)	1,118	1,047	1,049	1,056	1,144
Free Chlorine Residual (Finished Water)	8,760	8,760	8,749	8,760	8,760
Total Chlorine Residual (Finished Water)	730	681	719	730	730
Total Chlorine Residual (Distribution Water)	520	504	513	520	520
Volatile Organic Chemicals	1	1	1	1	1
Radionuclides (Finished Water)	0	0	0	0	0
pH (Finished Water)	8,760	8,760	8,749	8,760	8,760
pH (Raw Water)	1,460	1,460	4,369	4,380	4,380
pH (Distribution System)	520	504	519	518	520
Fluoride (Finished Water)	730	730	730	730	730
Total Trihalomethanes (Distribution System)	16	96	32	20	20
Inorganics and Sodium					
Iron (Raw Water) 2 x day	730	730	730	730	730
Iron (Finished Water) 2 x day	730	730	730	730	730
Iron (Distribution Water)	520	504	519	518	520
Manganese (Raw Water)	N/A	N/A	N/A	N/A	N/A
Manganese (Finished Water)	N/A	N/A	N/A	N/A	N/A
Manganese (Distribution System)	N/A	N/A	N/A	N/A	N/A
Total Dissolved Solids (Raw Water) 2 x day	730	730	730	730	730
Total Dissolved Solids (Finished Water) 2 x day	730	730	730	730	730
Total Dissolved Solids (Distribution System)	520	504	519	520	520
Lead (Distribution System) <sup>b</sup>	30	0	0	30	0
Copper (Distribution System) <sup>b</sup>	30	0	0	30	0
Turbidity (Finished Water)	8,760	8,760	8,749	8,760	8,760
Turbidity (Raw Water)	1,460	1,460	4,369	4,380	4,380
Water Quality Investigations (Dist. System)	20	9	14	15	20
Algae & Organics (Raw Water)	0	0	0	0	0
Synthetic Organic Chemicals (Finished Water)	0	0	12	0	0
Aluminum analysis (Finished Water)	730	730	730	730	730
Nitrate analysis (Finished Water)	1	1	1	1	1
Hardness (Raw Water)	730	730	730	730	730
Hardness (Finished Water)	730	730	730	730	730
Hardness (Distribution System)	520	504	519	520	520
Temperature (Raw Water)	730	730	730	730	730
Temperature (Finished Water)	730	730	730	730	730
Temperature (Distribution Water)	520	504	519	520	520
Orthophosphate (Finished Water)	730	730	730	730	730
Orthophosphate (Distribution System)	520	504	519	520	520
Zinc (Finished Water)	N/A	N/A	N/A	N/A	N/A
Zinc (Distribution System)	N/A	N/A	N/A	N/A	N/A
Alkalinity (Raw Water)	730	730	730	730	730
Alkalinity (Finished Water)	730	730	730	730	730
Bacteriological Suitability Test	1	1	1	1	1
Jar Tests	208	0	0	0	0

BUREAU OF WATER  
DISTRIBUTION DIVISION

The Distribution Division is responsible for monitoring and maintaining over 250 miles of water transmission and distribution piping, which involve the repair and replacement of water mains, valves, fire hydrants, water meters, and appurtenances. The division also completes all Pennsylvania One-Calls for water and sewer locations, and is responsible for reading all meters within the system. This division initiated the Enhanced Metering Program, which enables all meters within the system to be read on a monthly basis. This division is also responsible for maintaining records on meters and service lines within the system; performing all taps; leak detection; responding to and investigating customer billing disputes and enforcing applicable sections of the Codified Ordinances of the City of Harrisburg, and the rules and regulations of The Harrisburg Authority.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

Utility Fund

0220 Distribution

Allocation Plan			Position Control				
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	58,000	58,000	Distribution Superintendent	1	1	58,000	58,000
Salaries-BU	449,115	472,236					
Overtime	13,160	18,144	Total Management	1	1	58,000	58,000
Fringe Benefits	194,237	209,519					
TOTAL	714,512	757,899	Service Person IV	4	4	179,871	188,178
			Service Person III	2	2	84,608	88,548
OPERATING EXPENSES			Water Meter Reader II	1	1	39,713	41,553
			Secretary II	1	1	37,266	39,080
			Laborer III	2	2	70,391	73,527
Communications	2,250	2,550	Service Person I	1	0	37,266	0
Professional Services	0	0	Service Person II	0	1	0	41,350
Utilities	0	0	Total Bargaining Unit	11	11	449,115	472,236
Insurance	0	0					
Rentals	2,000	3,000					
Maintenance & Repairs	15,000	17,000	Overtime			13,160	18,144
Contracted Services	117,509	746,802					
Supplies	126,050	189,650	FICA			39,801	41,951
Minor Capital Equipment	0	0	Healthcare Benefits - Active			154,436	167,568
			Healthcare Benefits - Retirees			0	0
TOTAL	262,809	959,002	Total Fringe Benefits			194,237	209,519
CAPITAL OUTLAY	110,675	30,749					
NON-EXPENDITURE ITEMS	0	0	TOTAL	12	12	714,512	757,899
TOTAL APPROPRIATION	1,087,996	1,747,650					

## BUREAU OF WATER

**PROGRAM:** Distribution/Metering Division - Maintenance

**OBJECTIVE:** To monitor water delivery to the Distribution System and to manage the Metering Program by which customers' water consumption is quantified. Clean tuberculated water mains to enhance water quality and fire flow.

**2008 ACCOMPLISHMENTS:**

Efforts continued to reconcile customer meter information and the Bureau of Water continued the data entry function necessary to keep current the meter data records. A major focus on gaining meter readings continued with the Enhanced Metering Program. As a result, undocumented meters were located and non-registering meters were identified. Revenue billings for water have reflected this effort.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Locates - New Meters	0	13	10	5	10
Meters - Missing <sup>b</sup>	50	113	107	86	100
Leaking Meters - Replaced	100	78	164	91	100
Non-Registering Meters - Replaced	250	109	133	99	100
Remote Meters - Repaired	100	649	1,174	2,050	2,500
Calibrated Meters	5	1	3	7	10
New Services <sup>c</sup>	20	13	10	5	10
Water Shutoffs - Vacant Building Leaking	100	69	125	74	85
Water Shutoffs - Leaking Services	50	33	49	54	60
Water Shutoffs - Shutoff Program <sup>d</sup>	1,500	1,649	1,746	1,847	1,900
Water Shutoffs - Vacant Coded Program	20	49	66	75	80
Water Turn On	700	874	991	1,061	1,100
Water Tap - Inspected	20	29	44	19	25
Water Tap - Cleaned	20	24	12	20	25
Water Tap - Installed	75	34	24	14	20
Hydrant Flow Tests	20	35	20	18	25
Reported Leak Investigations	200	330	704	315	400
Leak Notices Served	35	32	25	28	30
Final Leak Notices Served	25	27	15	23	25
Meter Readings - Attempted	268,000	273,614	275,731	260,014	270,000
Meter Readings - Obtained	255,000	258,605	256,824	255,376	260,000
Main Breaks - Repaired	35	25	17	13	15
Hydrants - Replaced	10	7	10	7	10
Hydrants - Repaired	50	70	38	122	150
Valves - Replaced	0	0	0	1	5
Valves - Repaired	5	1	1	0	5
Locates - Completed	9,000	9,108	8,433	8,392	9,000
Valve Box - Repairs	8	15	8	50	25
Distribution Line Managed (miles) <sup>e</sup>	250	250	250	250	250
Hydrants Flushed	1,600	1,600	1,600	1,600	1,600
Hydrants Painted	30	30	30	30	30
Water Main Replaced/Installed (feet) <sup>e</sup>	10	10	10	10	10

**Notes:**

- a Now considered with PA - 1 calls and combined under Locates completed.
- b Meters found to be missing from residential and commercial properties.
- c Related to new construction.
- d Includes water shut off program, vacant properties, leaks, and demolitions.
- e The Bureau of Water and The Harrisburg Authority continue with construction projects.

BUREAU OF WATER  
OPERATIONS/MAINTENANCE DIVISION

The Operations/Maintenance Division operates the DeHart Dam facilities, Susquehanna River Intake and Pump Station, Dr. Robert E. Young Water Services Center, Finished Water Storage Facilities, Pumping Station at Reservoir Park and Union Square Booster Station. This division patrols the DeHart watershed, monitors water quality in Clarks Creek and DeHart Reservoir, and is responsible for the maintenance and upkeep of all bureau facilities and appurtenances.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

Utility Fund

0230 Operations/Maintenance

Allocation Plan			Position Control				
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	BUDGET	2011 BUDGET
Salaries-Mgmt	48,352	49,802	Oper. /Maint. Superintendent	1	1	48,352	49,802
Salaries-BU	623,423	650,782					
Overtime	104,190	216,933	Total Management	1	1	48,352	49802
Fringe Benefits	252,485	279,649					
TOTAL	1,028,450	1,197,166					
OPERATING EXPENSES			Electrician III	1	1	45,051	46,235
			Maintenance Specialist IV	3	3	135,042	141,249
			Operator III	8	8	358,826	374,967
			Maintenance Specialist III	1	1	42,304	44,274
			Operator II	1	1	42,200	44,057
Communications	1,725	1,725	Operator I	0	0	0	0
Professional Services	6,000	4,000					
Utilities	610,500	672,000					
Insurance	0	0	Total Bargaining Unit	14	14	623,423	650,782
Rentals	350	350					
Maintenance & Repairs	45,600	51,350	Overtime			104,190	216,933
Contracted Services	3,500	367,631					
Supplies	274,629	306,350	FICA			59,361	70,189
Minor Capital Equipment	0	0	Healthcare Benefits - Active			193,124	209,460
			Healthcare Benefits - Retirees			0	0
TOTAL	942,304	1,403,406					
CAPITAL OUTLAY	90,842	71,842	Total Fringe Benefits			252,485	279,649
			TOTAL	15	15	1,028,450	1,197,166
TOTAL APPROPRIATION	2,061,596	2,672,414					

## BUREAU OF WATER

**PROGRAM:** Operations/Maintenance Division - Water Filtration

**OBJECTIVE:** To provide and treat an average quantity of nine million gallons of water daily and to ensure the water supplied is a high quality, low cost drinking water, meeting or exceeding all United States Environmental Protection Agency (EPA) requirements under the Safe Drinking Water Act.

**2008 ACCOMPLISHMENTS:**

Operated the water treatment facility to meet all system demands on a day-to-day basis in accordance with Pennsylvania Department of Environmental Protection (DEP) requirements.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Hydrated Lime used for pH control (tons)	66.7	53.7	53.2	57.8	63.8
Caustic Soda used for pH control (tons)	5.2	5.7	5.0	3.8	3.8
Sodium Silicofluoride for control of dental disease (tons)	14.8	17.3	18.0	16.7	15.1
Alum used for coagulation (tons)	156	155	157	163	180
Polyphosphate used for corrosion control (tons)	43.0	51.7	52.4	44.1	43.6
Soda Ash used for pH control (tons)	110.7	112.4	102.0	98.7	95.5
Chlorine for Disinfection (tons)	34.0	32.2	32.5	33.3	33.3
Millions of gallons of water purified and processed for distribution	3,128	2,963	2,967	3,002	3,000
Water withdrawn from DeHart Reservoir (millions of gallons)	3,218	3,063	3,131	3,173	3,200

**PROGRAM:** Operations/Maintenance Division - DeHart

**OBJECTIVE:** To maintain the six billion gallon DeHart Dam Reservoir and Watershed area; providing an average of nine million gallons of water per day to the Treatment Plant. In addition, to monitor DeHart Reservoir and Clarks Creek in an effort to predict water qual

**2008 ACCOMPLISHMENTS:**

The operation of DeHart Dam has been focused on the preparation of a Watershed and Reservoir Management Plan to provide source water protection. The preparation of this plan has been proceeding by the continuance of a stream and reservoir-monitoring prog

**MEASURES/INDICATORS:**

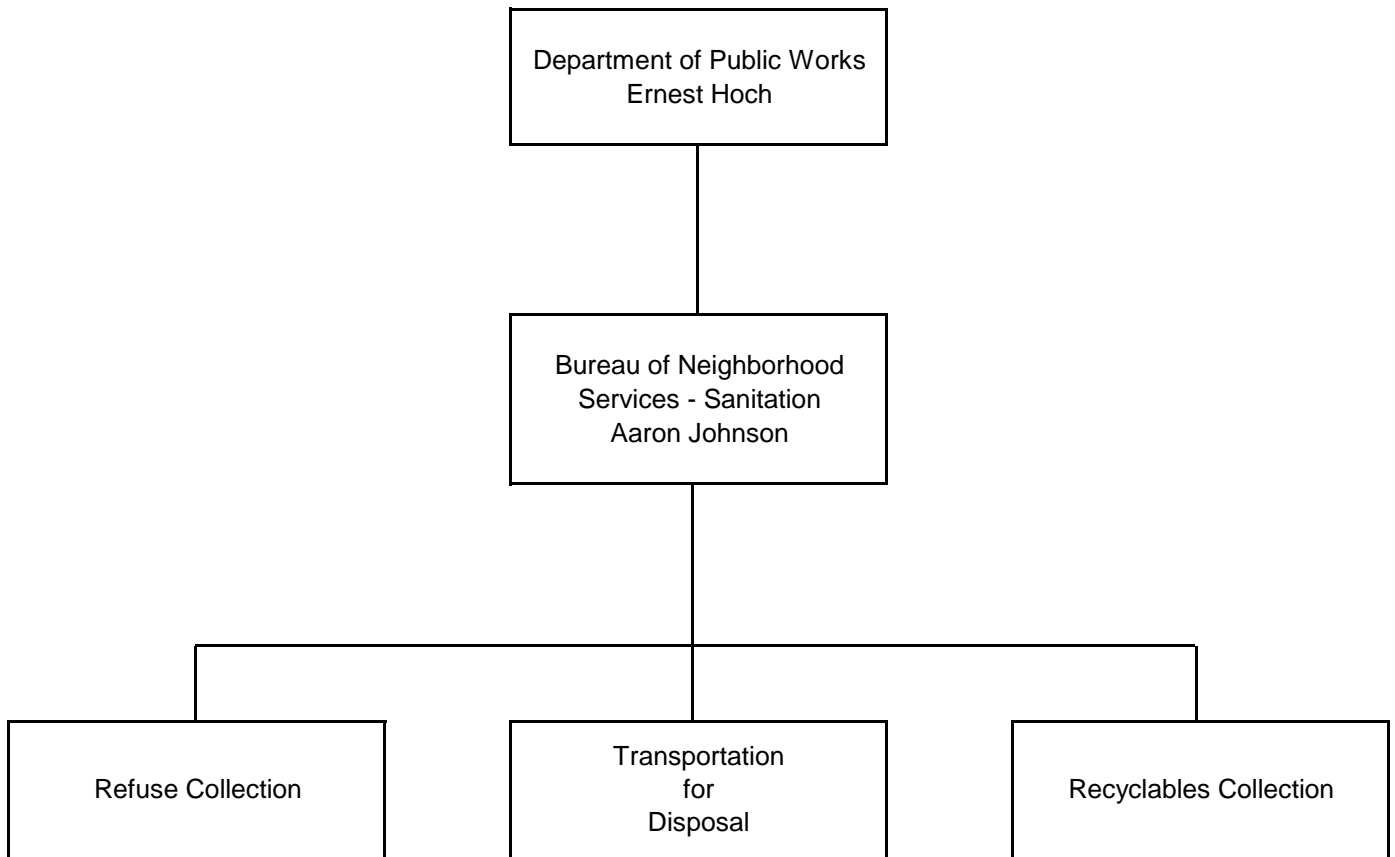
	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Samples of unfiltered surface water monitored (pH)	50	72	108	108	108
Reservoir shoreline managed (linear miles)	9	9	9	9	9
Feeder streams flowing into watershed	23	23	23	23	23
Weir Readings, U.S.G.S. in number of days	365	365	365	365	365
Reservoir Monitoring Stations	4	4	4	4	4
Stream Monitoring Stations	8	9	9	9	9
Toe drain weir measurements	21	44	52	52	52
Bypass weir measurements	365	365	365	365	365
Clarks Creek flow studies	0 <sup>a</sup>	0 <sup>a</sup>	0 <sup>a</sup>	0 <sup>a</sup>	0
Days DeHart Dam height is recorded	365	365	365	365	365

**Notes:**

<sup>a</sup> No flow studies were done in 2004 - 2008 due to a lack of trained personnel in the procedure. Training will occur in 2009.



## BUREAU OF NEIGHBORHOOD SERVICES - SANITATION



SANITATION UTILITY FUND

2011 BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	1,100	BUREAU OF NEIGHBORHOOD SERVICES - SANITATION	4,715,742
GARBAGE/REFUSE COLLECTION	4,340,000		
STATE GRANTS	125,907		
OTHER REVENUE	4,000		
FUND BALANCE APPROPRIATION	244,735		
TOTAL RESOURCES	<u>4,715,742</u>	TOTAL APPROPRIATION	<u>4,715,742</u>

SANITATION UTILITY FUND  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Budget
REVENUE ANALYSIS SUMMARY						
Investment Income	27,987	9,947	9,947	10,700	3,280	1,100
Garbage/Refuse Collection	4,122,942	4,188,834	4,188,834	4,161,000	4,157,833	4,340,000
State Grants	104,607	137,294	137,294	90,000	139,083	125,907
Other Revenue	1,135	33,261	33,261	40,000	7,334	4,000
<b>TOTAL REVENUE</b>	<b>4,256,671</b>	<b>4,369,336</b>	<b>4,369,336</b>	<b>4,301,700</b>	<b>4,307,530</b>	<b>4,471,007</b>
Fund Balance Appropriation	0	0	0	0	0	244,735
<b>TOTAL RESOURCES</b>	<b>4,256,671</b>	<b>4,369,336</b>	<b>4,369,336</b>	<b>4,301,700</b>	<b>4,307,530</b>	<b>4,715,742</b>

REVENUE ANALYSIS DETAIL						
Interest-Savings Account	15,643	5,397	5,397	6,000	2,062	800
Interest-Other	844	4,550	4,550	4,700	1,218	300
Gain on Sale of Assets	11,500	0	0	0	0	0
Garbage/Refuse Collection	4,085,368	4,141,516	4,141,516	4,062,000	4,138,698	4,322,000
Other Operational Revenue	1,135	33,261	33,261	40,000	7,334	4,000
Sanitation Liens-Principal	26,978	37,750	37,750	77,000	15,035	15,000
Sanitation Liens-Interest	10,596	9,568	9,568	22,000	4,100	3,000
Refund of Expenditures	0	0	0	0	0	0
State Grants	104,607	137,294	137,294	90,000	139,083	125,907
<b>TOTAL REVENUE</b>	<b>4,256,671</b>	<b>4,369,336</b>	<b>4,369,336</b>	<b>4,301,700</b>	<b>4,307,530</b>	<b>4,471,007</b>
Fund Balance Appropriation	0	0	0	0	0	244,735
<b>TOTAL RESOURCES</b>	<b>4,256,671</b>	<b>4,369,336</b>	<b>4,369,336</b>	<b>4,301,700</b>	<b>4,307,530</b>	<b>4,715,742</b>

EXPENDITURE ANALYSIS SUMMARY						
Personnel Services	\$ 1,368,040	\$ 1,318,184	\$ 1,359,241	\$ 1,501,055	\$ 1,395,617	\$ 1,324,621
Operating Expenses	1,328,057	1,288,283	1,293,619	1,419,649	1,364,288	1,391,602
Capital Outlay	148,192	226,004	187,065	170,793	170,793	146,421
Debt Service	0	0	0	0	0	0
Grants	0	0	21,292	22,500	22,500	0
Transfers	1,366,615	1,411,337	1,876,598	1,295,703	1,295,703	1,853,098
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,210,904</b>	<b>\$ 4,243,808</b>	<b>\$ 4,737,816</b>	<b>\$ 4,409,700</b>	<b>\$ 4,248,901</b>	<b>\$ 4,715,742</b>

POSITION ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Budget
SANITATION UTILITY FUND						
Neighborhood Services -Sanitation	23.50	23.50	23.50	28.50	28.50	23.50
TOTAL POSITIONS	23.50	23.50	23.50	28.50	28.50	23.50

In the 2007 Approved Budget the following four positions were eliminated: Assistant Director, two Labor III positions and a Part-time clerk typist. In 2008 four Motor Equipment Operator positions as well as a Secretary I position were added to the 2008 Approved Budget. In 2009 Two Laborer III were added. The Deputy Director of Public Works and the Secretary I position were eliminated. The 2010 Budget brings the elimination of two vacant positions, which are a Laborer III and a Motor Equipment Operator. in the 2011 Budget there were two Motor Equipment Operator positions eliminated. One Laborer III position was added.

BUREAU OF NEIGHBORHOOD SERVICES - SANITATION

The Bureau of Neighborhood Services - Sanitation is responsible for weekly refuse collection, recyclables collection, and transportation of both to the Harrisburg Resources Recovery Facility. Residential customers are provided weekly service while commercial accounts are collected up to seven times weekly. In addition, the Bureau empties 250 sidewalk receptacles weekly. Special collections and neighborhood non-bulk collections are provided on a call-in basis in addition to regular weekly services.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

Utility Fund

2710 Neighborhood Services - Sanitation

Allocation Plan				Position Control			
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-Mgmt	30,900	30,000	Deputy Director	0.50	0.50	30,900	30,000
Salaries-BU	869,811	810,281					
Overtime	43,736	20,000	Total Management	0.50	0.50	30,900	30,000
Fringe Benefits	448,108	393,740					
Miscellaneous	107,100	70,600	<b>Motor Equipment Operator Laborer III</b>	<b>14</b>	<b>12</b>	<b>473,945</b>	<b>432,370</b>
				<b>12</b>	<b>11</b>	<b>395,866</b>	<b>377,911</b>
TOTAL	1,499,655	1,324,621	Total Bargaining Unit	26	23	869,811	810,281
OPERATING EXPENSES			Overtime			43,736	20,000
Communications	2,900	2,900	FICA			72,718	66,278
Professional Services	5,550	5,550	Healthcare Benefits - Active			341,586	327,462
Utilities	4,865	1,700	Healthcare Benefits - Retirees			33,804	0
Insurance	59,250	66,907					
Rentals	2,000	2,000	Total Fringe Benefits			448,108	393,740
Maintenance & Repairs	151,200	132,800					
Contracted Services	988,875	986,545	Sick Leave Buy-Back			600	600
Supplies	211,250	193,200	Severance Pay			5,500	5,500
Minor Capital Equipment	0	0	Unemployment Compensation			11,500	5,000
			Workers' Compensation			4,000	4,000
TOTAL	1,425,890	1,391,602	Loss/Time Medical			80,000	50,000
CAPITAL OUTLAY	165,952	146,421	State Fees			2,500	2,500
			Excess Policy & Bond			3,000	3,000
DEBT SERVICE	0	0	Non-Uniformed Pension			0	0
			Total Miscellaneous			107,100	70,600
GRANTS	22,500						
TRANSFERS	1,295,703	1,853,098	TOTAL	26.50	23.50	1,499,655	1,324,621
NON-EXPENDITURE ITEMS	0	0					
TOTAL APPROPRIATION	4,409,700	4,715,742					

## BUREAU OF NEIGHBORHOOD SERVICES - SANITATION

PROGRAM: Bureau of Neighborhood Services - Sanitation

OBJECTIVE: To collect and dispose of trash for residential and commercial customers, including the collection and separation of recyclable goods.

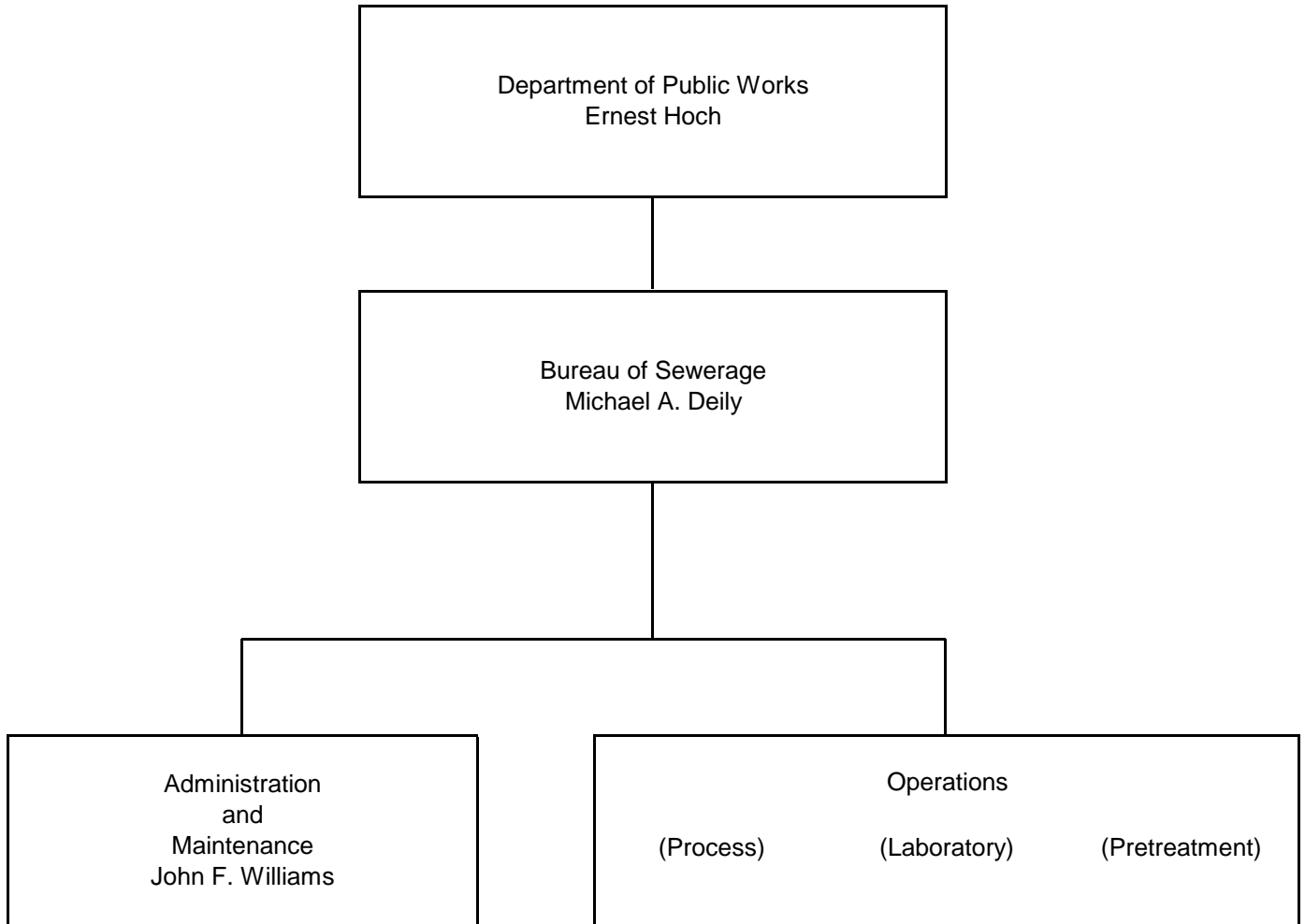
**2008 ACCOMPLISHMENTS:**

The Bureau operated 10 trash collection routes. Assistance was provided to various neighborhood watch groups for individual clean-ups

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2007</b>	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>
Trash collected (tons)	30,200	30,400			
Recyclable items collected (tons)	1,700	1,700			

## BUREAU OF SEWERAGE



SEWERAGE UTILITY FUND  
RESOURCE ALLOCATION  
2011 BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	2,400	ADMINISTRATION	8,167,826
CONVEY./TREATMENT REVENUE	5,143,000	OPERATIONS	7,798,292
COLLECTION SYSTEM REVENUE	928,000	MAINTENANCE	1,560,288
SALES TO PUBLIC AUTHORITIES	7,943,746	FIELD MAINTENANCE	988,897
SLUDGE HANDLING CHARGES	370,000		
ELECTRICITY SALES	150,000		
STATE SUBSIDY	0		
OTHER REVENUE	348,100		
TRANSFERS IN - THA	1,758,618		
FUND BALANCE APPROPRIATION	1,871,439		
TOTAL RESOURCES	<u>18,515,303</u>	TOTAL APPROPRIATIONS	<u>18,515,303</u>

SEWERAGE UTILITY FUND  
2011 BUDGET

Account Name	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Budget
REVENUE ANALYSIS SUMMARY						
Investment Income	44,379	43,982	43,982	45,698	23,923	2,400
Conveyance/Treatment Revenue	5,008,440	5,404,723	5,404,723	5,770,900	5,130,303	5,143,000
Collection System Revenue	890,553	963,153	963,153	1,029,300	921,162	928,000
Sales to Public Authorities	7,197,545	8,215,086	8,215,086	7,820,400	7,619,462	7,943,746
Sludge Handling Charges	514,688	593,316	593,316	400,000	599,183	370,000
Electricity Sales	82,758	102,960	102,960	110,000	161,568	150,000
Reimb. Loss/Damage Assets	0	12,569	12,569	0	0	0
State Subsidy	0	0	0	0	0	0
Other Revenue	167,478	156,393	156,393	289,100	94,933	348,100
Transfers In-THA	0	0	0	0	348,035	1,758,618
<b>TOTAL REVENUE</b>	<b>13,905,841</b>	<b>15,492,182</b>	<b>15,492,182</b>	<b>15,465,398</b>	<b>14,550,534</b>	<b>16,643,864</b>
Fund Balance Appropriation	0	0	0	0	0	1,871,439
<b>TOTAL RESOURCES</b>	<b>13,905,841</b>	<b>15,492,182</b>	<b>15,492,182</b>	<b>15,465,398</b>	<b>14,550,534</b>	<b>18,515,303</b>

REVENUE ANALYSIS DETAIL

Interest-Savings Account	4,274	4	4	98	0	0
Interest-Savings-Convey./Trtmt.	33,331	13,937	13,937	15,500	2,119	1,450
Interest-Savings-Collect. System	6,636	2,770	2,770	3,100	422	250
Interest-Other-Convey./Trtmt.	116	22,744	22,744	22,500	17,833	600
Interest-Other-Collect. System	21	4,527	4,527	4,500	3,549	100
Sale of Assets	0	0	0	0	0	0
Meter/Tap Valves	0	0	0	0	0	0
Conveyance/Treatment Revenue	5,008,440	5,404,723	5,404,723	5,770,900	5,130,303	5,143,000
Collection System Revenue	890,553	963,153	963,153	1,029,300	921,162	928,000
Sale of Scrap	388	899	899	300	432	400
Sales to Public Authorities	7,197,545	8,215,086	8,215,086	7,820,400	7,619,462	7,943,746
Sludge Handling Charges	514,688	593,316	593,316	400,000	599,183	370,000
Sale of Electricity	82,758	102,960	102,960	110,000	161,568	150,000
Lab Analysis Fees	50,654	1,850	1,850	42,000	52,206	18,000
Industrial Waste Fees	8,265	7,700	7,700	9,900	7,800	0
Liens-Principal-Convey./Trtmt.	72,920	29,212	29,212	130,000	19,899	320,700
Liens-Interest-Convey./Trtmt.	15,973	20,372	20,372	34,000	7,772	4,000
Liens-Principal-Collect. System	14,765	62,381	62,381	19,000	3,961	4,100
Liens-Interest-Collect. System	3,179	17,850	17,850	3,900	1,547	900
Reimburse Loss/Damage Assets	0	12,569	12,569	0	0	0
Refund of Expenditures	0	3,560	3,560	50,000	1,316	0
State Subsidy	0	0	0	0	0	0
Miscellaneous	1,333	0	0	0	0	0
Transfers In-THA	0	0	0	0	348,035	1,758,618
<b>TOTAL REVENUE</b>	<b>13,905,841</b>	<b>15,479,613</b>	<b>15,479,613</b>	<b>15,465,398</b>	<b>14,898,569</b>	<b>16,643,864</b>
Fund Balance Appropriation	0	0	0	0	0	1,871,439
<b>TOTAL RESOURCES</b>	<b>13,905,841</b>	<b>15,479,613</b>	<b>15,479,613</b>	<b>15,465,398</b>	<b>14,898,569</b>	<b>18,515,303</b>

EXPENDITURE ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Budget
<b>SEWERAGE</b>						
<u>2910 Administration Division</u>						
Personnel Services	552,780	415,225	433,826	420,127	401,097	468,366
Operating Expenses	2,825,593	3,264,334	4,662,603	3,547,895	3,500,385	3,680,969
Capital Outlay	0	0	0	0	0	0
Debt Service	2,261,086	2,195,114	1,783,865	4,018,491	4,018,491	4,018,491
Non-Expenditure Items	0	0	0	0	0	0
Misc.	0	0	10,000	0	0	
<b>TOTALS</b>	<b>5,639,459</b>	<b>5,874,673</b>	<b>6,890,294</b>	<b>7,986,513</b>	<b>7,919,973</b>	<b>8,167,826</b>
<u>2920 Operations Division</u>						
Personnel Services	1,224,589	1,195,378	1,192,638	1,308,606	1,224,569	1,436,395
Operating Expenses	4,428,142	4,687,584	6,415,259	5,288,228	5,256,245	6,361,897
Capital Outlay	26,614	0	5,499	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>5,679,345</b>	<b>5,882,962</b>	<b>7,613,396</b>	<b>6,596,834</b>	<b>6,480,814</b>	<b>7,798,292</b>
<u>2930 Maintenance Division</u>						
Personnel Services	488,521	536,241	491,238	534,521	510,124	592,541
Operating Expenses	747,362	800,364	1,177,432	864,533	824,557	892,647
Capital Outlay	19,396	0	0	0	0	75,100
<b>TOTALS</b>	<b>1,255,278</b>	<b>1,336,605</b>	<b>1,668,670</b>	<b>1,399,054</b>	<b>1,334,681</b>	<b>1,560,288</b>
<u>2940 Field Maintenance Division</u>						
Personnel Services	288,494	277,729	242,771	256,957	230,073	264,042
Operating Expenses	554,061	644,788	822,524	662,684	648,125	724,855
Capital Outlay	131,815	0	0	0	0	0
<b>TOTALS</b>	<b>974,369</b>	<b>922,517</b>	<b>1,065,295</b>	<b>982,917</b>	<b>878,198</b>	<b>988,897</b>
<b>TOTAL SEWERAGE UTILITY FUND</b>						
Personnel Services	2,554,385	2,424,573	2,360,473	2,520,211	2,365,863	2,761,345
Operating Expenses	8,555,158	9,397,070	13,077,818	10,363,340	10,229,312	11,660,368
Capital Outlay	177,824	0	5,499	0	0	75,100
Debt Service	2,261,086	2,195,114	1,783,865	4,018,491	4,018,491	4,018,491
Non-Expenditure Items	0	0	0	0	0	0
Misc.			10,000			
<b>TOTAL EXPENDITURES</b>	<b>13,548,452</b>	<b>14,016,757</b>	<b>17,237,655</b>	<b>16,902,041</b>	<b>16,613,666</b>	<b>18,515,303</b>

POSITION ANALYSIS SUMMARY  
2011 BUDGET

	2007 Actual	2008 Actual	2009 Actual	2010 Approved Budget	2010 Projected	2011 Budget
SEWERAGE UTILITY FUND						
Administration	7.33	6.33	6.33	5.33	5.33	4.83
Distribution	19.00	19.00	19.00	19.00	19.00	19.00
Maintenance	8.00	8.00	8.00	8.50	8.50	9.00
Field Maintenance	5.00	5.00	5.00	5.00	5.00	4.00
TOTAL POSITIONS	39.33	38.33	38.33	37.83	37.83	36.83

The 2007 Approved Budget saw no personnel changes. In 2008, a Engineer's Representative III position was abolished. There were no other changes in Bureau of Sewer. In 2009, the position of Paralegal in Administration was

BUREAU OF SEWERAGE  
ADMINISTRATION DIVISION

The Bureau of Sewerage, also identified as the Advanced Wastewater Treatment Facility (AWTF), through a lease agreement, operates the sewerage conveyance and treatment system for The Harrisburg Authority (THA). The management structure of this bureau consists of four divisions: Administration, Operations, Maintenance, and Field Maintenance. The Administration Division oversees the entire operation of the AWTF. The major revenue sources include metered and unmetered usage of the system, both for the City and six suburban municipalities served by the AWTF: Steelton; Paxtang and Penbrook Boroughs; and Lower Paxton, Swatara, and Susquehanna Townships; as well as corresponding utility liens. Other revenue sources are sludge handling charges, laboratory fees, industrial user charges, and sale of electricity.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

Utility Fund

2910 Administration Division

Allocation Plan			Position Control				
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	166,966	165,337	Plant Superintendent	1	1	70,000	68,000
Salaries-BU	76,079	83,360	Director Admin and Maint	1	1	58,328	56,629
Overtime	0	0	Computer Programmer III	0.50	0.50	25,042	25,042
Fringe Benefits	116,382	145,969	Current Planner	0.33	0.33	13,596	15,667
Miscellaneous	60,700	73,700	Total Management	2.83	2.83	166,966	165,337
TOTAL	420,127	468,366	Administrative Assistant I	2	2	76,079	83,360
OPERATING EXPENSES			Total Bargaining Unit	2	2	76,079	83,360
Communications	17,535	23,239					
Professional Services	131,588	125,430	Overtime			0	0
Utilities	0	0					
Insurance	303,533	437,270	FICA			18,930	20,939
Rentals	0	0	Healthcare Benefits - Active			54,877	67,493
Maintenance & Repairs	31,000	30,769	Healthcare Benefits - Retirees			42,575	57,537
Contracted Services	3,044,009	3,044,761					
Supplies	20,230	19,500	Total Fringe Benefits			116,382	145,969
Minor Capital Equipment	0	0					
TOTAL	3,547,895	3,680,969	Sick Leave Buy-Back			2,400	2,400
			Severance Pay			2,000	15,000
			Unemployment Compensation			8,000	8,000
CAPITAL OUTLAY	0	0	Workers' Compensation Fees			2,000	2,000
			Loss Time/Medical			41,000	41,000
DEBT SERVICE	4,018,491	2,413,389	State Fees			1,300	1,300
			Excess Policy and Bond			4,000	4,000
NON-EXPENDITURES	0	0	Non-Uniformed Pension			0	0
			Total Miscellaneous			60,700	73,700
TOTAL APPROPRIATION	7,986,513	6,562,724					
			TOTAL	4.83	4.83	420,127	468,366

## ADVANCED WASTEWATER TREATMENT FACILITY

PROGRAM: Administration Division

OBJECTIVE: To properly oversee the management of the Advanced Wastewater Treatment Facility (AWTF).

MEASURES/INDICATORS:

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
# of internal site inspections by the City's engineers	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>Meetings required per year:</u>					
Facility staff meetings (weekly)	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>
Safety meetings (quarterly)	<u>4</u>	<u>4</u>	<u>6</u>	<u>6</u>	<u>6</u>
Total number of meetings required per year	<u>56</u>	<u>56</u>	<u>56</u>	<u>56</u>	<u>56</u>

BUREAU OF SEWERAGE  
OPERATIONS DIVISION

The Operations Division, the largest division in the Bureau, is responsible for the physical, biological, and chemical treatment of wastewater in conformance with federal and state regulations. The wastewater must pass through several processes to reduce pollutants. The by-product of these processes is sludge. Sludge is pumped into primary and secondary digesters causing the anaerobic bacteria in the digesters to consume organic matter in the sludge and thereby producing gas containing 60% methane. All the methane gas produced is utilized by the facility's cogeneration system to fuel two engine driven 400 kilowatt generators, which produce electricity and space heat. The space heat is an energy source used for heating the AWTF buildings and sludge digesters. The electricity is sold to PPL Corporation at the rate of \$.06 per kilowatt hour. The plant also produces pure oxygen, which is used in the activated sludge system for aeration purposes. The treated wastewater is disinfected with chlorine prior to discharge into the Susquehanna River.

Two major projects undertaken since 1985 at the AWTF under the Mayor's Energy and Revenue Development Program include the burning of methane gas to generate electricity and treatment improvements which allow the AWTF to process sludge from outside wastewater plants and private customers not on the Harrisburg sewerage system. Methane gas, previously vented into the atmosphere, now serves as the fuel for electrical energy sold for use in area homes and businesses. The added sludge processing business is accomplished with no increase in staffing and minimal additional treatment costs, thus providing new revenue, while addressing energy and pollution-control needs of the region. Over 46,735,319 kilowatts hours of electricity have been generated since 1986.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

Utility Fund

2920 Operations Division

Allocation Plan			Position Control				
	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	101,899	101,899	Pretreatment Coordinator	1	1	54,887	54,887
Salaries-BU	727,022	765,929	Shift Supervisor (AWFT)	1	1	47,012	47,012
Overtime	159,668	220,030					
Fringe Benefits	320,017	348,537	Total Management	2	2	101,899	101,899
TOTAL	1,308,606	1,436,395					
OPERATING EXPENSES			Lab Technician II	1	1	40,969	42,872
			Lab Technician IV	1	1	45,051	47,160
			Operator I - AWTF	3	3	115,301	116,277
Communications	0	0	Operator II - AWTF	1	1	39,320	46,929
Professional Services	0	0	<b>Operator III - AWTF</b>	<b>1</b>	<b>0</b>	<b>42,200</b>	<b>0</b>
Utilities	0	0	<b>Operator IV - AWTF</b>	<b>9</b>	<b>10</b>	<b>404,468</b>	<b>471,138</b>
Insurance	1,436,961	2,033,533	Water Meter Reader II	1	1	39,713	41,553
Rentals	744	1,176	Total Bargaining Unit	17	17	727,022	765,929
Maintenance & Repairs	189,500	190,500					
Contracted Services	3,193,522	3,193,188					
Supplies	467,500	943,500	Overtime			159,668	220,030
Minor Capital Equipment	0	0	FICA			75,624	83,221
TOTAL	5,288,227	6,361,897	Healthcare Benefits - Active			244,393	265,316
			Healthcare Benefits - Retirees			0	0
CAPITAL OUTLAY	0	0	Total Fringe Benefits			320,017	348,537
TOTAL APPROPRIATION	6,596,833	7,798,292	TOTAL	19	19	1,308,606	1,436,395

## ADVANCED WASTEWATER TREATMENT FACILITY

PROGRAM: Operations Division

OBJECTIVE: To manage the wastewater processing operation, which includes: preliminary, primary, and advanced secondary treatment; and cogeneration of electricity as a by-product of this operation.

2008 ACCOMPLISHMENTS:

Served an urban area of forty-three square miles, involving seven municipalities. Complied with revised effluent parameters issued with the new NPDES Permit. Accepted 17.6 million gallons of waste from other treatment plant processes.

MEASURES/INDICATORS:

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Average daily wastewater flow (millions of gallons)	21.34	23.32	22.94	22.28	22.47
Kilowatt production to yield electricity for sale (millions)	1.62	2.40	2.95	1.65	2.16
Categories of laboratory samples for lab studies	12	12	12	12	12

BUREAU OF SEWERAGE  
MAINTENANCE DIVISION

The Maintenance Division is responsible for the maintenance and upkeep of all process equipment located at the facility and the five pump stations. To accomplish this task, mechanics monitor the equipment and instruments necessary to control, maintain, and analyze the wastewater treatment process.

EXPENDITURE ANALYSIS DETAIL  
2011 BUDGET

Utility Fund

2930 Maintenance Division

Allocation Plan

Position Control

	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	57,251	57,251	Maintenance Supervisor	1	1	57,251	57,251
Salaries-BU	378,722	360,225					
Overtime	3,911	6,025	Total Management	1	1	57,251	57,251
Fringe Benefits	145,505	169,040					
TOTAL	585,389	592,541	Chief Electrician	1	1	50,868	53,269
			Electrician III	1	1	50,868	47,160
OPERATING EXPENSES			<b>Maintenance Worker IV</b>	<b>5</b>	<b>4</b>	<b>225,255</b>	<b>188,640</b>
			Laborer I	1	1	34,173	34,663
Communications	0	0	<b>Laborer III</b>	<b>0.5</b>	<b>1</b>	<b>17,558</b>	<b>36,493</b>
Professional Services	0	0					
Utilities	0	0	Total Bargaining Unit	8.5	8	378,722	360,225
Insurance	0	0					
Rentals	0	0	Overtime			3,911	6,025
Maintenance & Repairs	14,300	15,100					
Contracted Services	609,233	609,747	FICA			29,757	32,400
Supplies	241,000	267,800	Healthcare Benefits - Active			115,748	136,640
Minor Capital Equipment	0	0	Healthcare Benefits - Retirees			0	0
TOTAL	864,533	892,647	Total Fringe Benefits			145,505	169,040
CAPITAL OUTLAY	0	75,100					
			TOTAL	9.5	9	585,389	592,541
TOTAL APPROPRIATION	1,449,922	1,560,288					

## ADVANCED WASTEWATER TREATMENT FACILITY

**PROGRAM:** Maintenance Division

**OBJECTIVE:** To repair and replace mechanical equipment necessary for the operations involved in wastewater treatment both at the facility and at the facility's five pump stations.

**2008 ACCOMPLISHMENTS:**

Mechanical problems were corrected in an acceptable amount of time. Many probable breakdowns were avoided through a preventative maintenance program and a systematic replacement policy for inventory parts.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Replacement and installation of integral parts of related AWTF equipment on an annual basis (7 day/24 hour operation) <sup>a</sup>	<u>406 <sup>a</sup></u>	<u>445 <sup>a</sup></u>	<u>458 <sup>a</sup></u>	<u>389 <sup>a</sup></u>	<u>424 <sup>c</sup></u>
Total maintenance costs per year, including costs for preventive maintenance on mechanical equipment	<u>\$467,546 <sup>b</sup></u>	<u>\$446,497</u>	<u>\$493,505 <sup>b</sup></u>	<u>\$422,221</u>	<u>\$457,442 <sup>c</sup></u>
Acres maintained at the Sewerage plant	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>
Preventive maintenance checks per year <sup>d</sup>	<u>52 <sup>c</sup></u>	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>

**Notes:**

- a Number of incident reports requiring labor or parts
- b Annual Report
- c Average of four previous years.
- d Preventative maintenance performed once per week

BUREAU OF SEWERAGE  
FIELD MAINTENANCE DIVISION

The Field Maintenance Division is responsible for the underground conveyance system which transports wastewater to the AWTF. The crew cleans numerous regulators and chambers. This process involves cleaning the equipment with forced water pressure to remove grit and residue. The Division also monitors the flow in six interceptors to determine if the sewer line is operating properly. Corrective action requires dislodging any impediments from the sewer line to allow for the proper flow of the sewerage through the pipeline.

The Operations, Maintenance, and Field Maintenance Divisions assist in landscaping and maintenance at the AWTF and five field pump stations.

EXPENDITURE ANALYSIS DETAIL 2011 BUDGET							
Utility Fund				2940 Field Maintenance Division			
Allocation Plan				Position Control			
PERSONNEL SERVICES	2010 BUDGET	2011 BUDGET	JOB CLASSIFICATION	2010 BUDGET	2011 BUDGET	2010 BUDGET	2011 BUDGET
Salaries-BU	166,939	174,570	Field Maintenance Specialist II	2	2	90,102	94,320
Overtime	11,861	18,821	Field Maintenance Worker I	1	1	37,124	41,553
Fringe Benefits	78,157	70,651	Field Maintenance Worker II	1	1	39,713	38,697
TOTAL	256,957	264,042	Total Bargaining Unit	4	4	166,939	174,570
OPERATING EXPENSES			Overtime			11,861	18,821
Communications	0	1,000	FICA			13,677	14,795
Professional Services	0	0	Healthcare Benefits - Active			64,480	55,856
Utilities	177,840	242,411	Healthcare Benefits - Retirees			0	0
Insurance	0		Total Fringe Benefits			78,157	70,651
Rentals	0		TOTAL	4	4	256,957	264,042
Maintenance & Repairs	12,000	7,000					
Contracted Services	457,844	457,844					
Supplies	15,000	16,600					
Minor Capital Equipment	0						
TOTAL	662,684	724,855					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	919,641	988,897					

## ADVANCED WASTEWATER TREATMENT FACILITY

**PROGRAM:** Field Maintenance Division

**OBJECTIVE:** To maintain the wastewater flow through monitoring various segments of the collection system.

**2008 ACCOMPLISHMENTS:**

Maintained the integrity of the conveyance system and minimized combined sewer overflows. Regularly attended to pump stations, routine maintenance, and debris clearance from waterways.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>			<b>PROJ.</b>
	<b><u>FY2007</u></b>	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>
Flood chambers cleaned per week <sup>a</sup>	<u>92</u>	<u>92</u>	<u>92</u>	<u>92</u>
Times per week the outfalls (wastewater discharge point to a receiving stream) are monitored <sup>b</sup>	<u>12</u>	<u>12</u>	<u>12</u>	<u>122</u>
Flow meters maintained	<u>17</u>	<u>17</u>	<u>17</u>	<u>17</u>

Notes:

a (46 Flood Chambers) x (twice per week) = 92

b (Monitored once per day) x (two days - Saturday and Sunday) = 2  
 (Monitored twice per day ) x (five days - Monday through Friday) = 10



## **Revenue and Expenditure Line-Item Appropriations**

# **2011 Budget**

## Revenues

### **Budget Unit: 01000100      GENERAL REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
01	11	301001	DISCOUNT PERIOD	\$11,220,000.00
01	11	301002	FLAT PERIOD	\$1,408,000.00
01	11	301003	PENALTY PERIOD	\$1,751,000.00
01	11	301004	REFUND PRIOR YR RE TAX	\$0.00
01	11	302001	DISCOUNT AMOUNT	(\$224,400.00)
01	11	302003	PENALTY AMOUNT	\$175,100.00
01	11	304001	TAX LIENS - PRINCIPAL	\$1,417,120.00
01	11	305001	TAX AMOUNT-1ST PRIOR YEAR	\$642,300.00
01	11	305002	TAX AMOUNT-2ND PRIOR YEAR	\$824,500.00
01	11	305003	TAX AMOUNT-3RD PRIOR YEAR	\$98,900.00
01	11	306001	PENALTY/INT 1ST YR PRIOR	\$81,500.00
01	11	306002	PENALTY/INT 2ND YR PRIOR	\$192,900.00
01	11	306003	PENALTY/INT 3RD YR PRIOR	\$46,600.00
01	11	307000	TAX AMOUNT/TAX SALES	\$0.00
01	11	308000	PENALTY/INTEREST TAX SALE	\$0.00
01	11	309000	TRANSFER TAX REVENUE	\$445,000.00
01	11	310000	HOTEL TAX REVENUE	\$709,000.00
01	11	311000	OPT CURRENT YR REVENUE	\$0.00
01	11	312003	OPT CURRENT YR PENALTY	\$0.00
01	11	313000	OPT PRIOR YR TAX	\$0.00
01	11	314050	OPT PRIOR YR PENALTY	\$0.00
01	11	315001	OPT CUR YR COMMISSION	\$0.00
01	11	315002	OPT PRIOR YR COMMISSION	\$0.00
01	11	316000	EMERGENCY/MUN SERVICES	\$1,721,000.00
01	11	316003	CURR YR PENALTY	\$1,200.00
01	11	316005	E.M.S. TAX REBATE	\$0.00
01	11	316006	EMS TAX PRIOR YEAR	\$576,000.00
01	11	316007	PEN PRIOR YEAR	\$1,500.00
01	11	318000	EMS TAX COMMISSIONS	(\$3,100.00)
01	11	318006	PRIOR YR EMS COMMISSION	(\$958.00)
01	11	321000	EIT - CURR YR	\$3,187,000.00
01	11	323000	EIT - PRIOR YR	\$0.00
01	11	323001	EIT COMMISSIONS	(\$63,740.00)
01	11	323002	EIT EQUITY DISTRIBUTION	\$0.00
01	11	324001	MERCANTILE/BUS LIC CUR YR	\$165,500.00
01	11	324002	MERCANTILE/BUS LIC PR YR	\$7,800.00
01	11	324004	MERC/LANDLORD LIC CURR YR	\$75,000.00
01	11	324005	MERC/LANDLORD LIC PRIORYR	\$7,700.00
01	11	325001	MBP TAX - CURRENT YR	\$2,665,000.00
01	11	325002	MBP TAX - PRIOR YR	\$126,000.00

# **2011 Budget**

## Revenues

### **Budget Unit: 01000100      GENERAL REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
01	11	325003	MBP TAX - PENALTY	\$30,000.00
01	11	325004	MBP TAX - INTEREST	\$8,000.00
01	11	326001	MBP AMUSEMENT TAX	\$260,000.00
01	11	326011	AMUSEMENT TAX PENALTY	\$1,000.00
01	11	327000	MBP PARKING TAXES CURRENT	\$887,750.00
01	11	327001	MBP PARKING FEE	\$12,900.00
01	11	327002	PARKING LICENSE FEE-PRIOR	\$0.00
01	11	327003	PARKING LICENSE FEE-PENAL	\$1,500.00
01	11	329000	MBP GENERAL LICENSE TAX	\$33,000.00
01	11	340002	HBG WATER UTILITY FUND	\$1,398,118.00
01	11	340008	GRANTS FUND	\$90,000.00
01	11	340027	SANITATION UTILITY FUND	\$957,745.00
01	11	340029	SEWERAGE UTILITY FUND	\$7,275,386.00
01	11	340040	SATISFACTION FEES	\$1,500.00
01	11	340050	FILING FEE RETURNS	\$2,000.00
01	11	340055	ADVANCED COSTS RETURN	\$0.00
01	11	340060	METRO	\$170,250.00
01	11	340061	LIFE PARTNERSHIP REGISTRY	\$202.00
01	11	340065	LIENS - COURT COSTS	\$0.00
01	11	340080	COLLECTION REV (SCHOOL)	\$214,000.00
01	11	340081	COLLECTION FEES(SCHOOL)	\$116,000.00
01	11	340085	NSF CHECK FEE	\$9,000.00
01	11	340090	OTHER ADMINISTRATIVE	\$83,000.00
01	11	340091	MERCANTILE DOCS/PUBLICATE	\$300.00
01	11	340092	D.P. CHARGEBACKS	\$300.00
01	11	341001	ROOMING HOUSE	\$0.00
01	11	341002	APPEAL HEARING FEES	\$0.00
01	11	341011	LICENSE RENEWAL FEES	\$71,000.00
01	11	341020	ELECTRICAL PERMIT FEE	\$60,000.00
01	11	341021	PLUMBING PERMIT FEE	\$50,000.00
01	11	341022	BUILDING PERMIT FEE	\$300,000.00
01	11	341023	LOW VOLTAGE ELEC. PERMITS	\$5,000.00
01	11	341024	DUMPSTER PERMIT FEES	\$3,000.00
01	11	341025	DEMOLITION PERMIT FEES	\$10,000.00
01	11	341026	FIRE PREVENTION CODE	\$15,000.00
01	11	341027	SPECIAL PERMIT FEES	\$2,400.00
01	11	341028	FLOOD PLAIN CERTIFICATION	\$1,600.00
01	11	341030	BUYER NOTIFY FEES	\$80,000.00
01	11	341033	CODES INSPECT SERVICE	\$0.00
01	11	341040	EMG ORD LIENS /PRINCIPAL	\$6,000.00

# **2011 Budget**

## Revenues

### **Budget Unit: 01000100      GENERAL REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
01	11	341041	EMG ORD LIEN/INTEREST	\$3,000.00
01	11	341050	PLANNING FEES	\$8,000.00
01	11	341051	HEALTH INSPECT FEES	\$45,000.00
01	11	341060	ZONING HEARING BOARD FEES	\$10,000.00
01	11	341061	PERMIT FEES-ZONING SIGN	\$45,000.00
01	11	341070	DEMO LIENS-PRINCIPAL	\$0.00
01	11	341071	DEMO LIENS-PENALTY	\$0.00
01	11	341072	RENTAL INSPECTION INCOME	\$26,000.00
01	11	341080	SALE OF PUB/MAPS/GIS DATA	\$400.00
01	11	341089	HHA REIMBURSEMENT	\$25,000.00
01	11	341090	OTHER DBHD	\$100.00
01	11	341091	GOVERNMENT GRANTS	\$11,146.00
01	11	342007	TEMP. "NO PARKING" SIGNS	\$500.00
01	11	342008	BURG/FIRE ALARMS	\$36,000.00
01	11	342009	VEHICLE EXTRACTION FEES	\$35.00
01	11	342015	TOWING FEES	\$31,000.00
01	11	342020	POLICE INV REPORTS	\$40,000.00
01	11	342030	FIRE INV REPORTS	\$1,200.00
01	11	342042	POLICE APP PROCESS FEE	\$0.00
01	11	342043	FIREFIGHTER APP FEES	\$0.00
01	11	342050	METER BAG RENTAL	\$164,000.00
01	11	342051	FIRE GRANTS (SAFER)	\$0.00
01	11	342070	ARRA COPS 2009	\$432,000.00
01	11	342071	ARRA ENERGY BLOCK GRANT	\$0.00
01	11	342072	ARRA JAG	\$30,000.00
01	11	342073	GREAT GRANT	\$0.00
01	11	342074	POLICE ON PATROL	\$0.00
01	11	342075	TRAINING GRANT	\$0.00
01	11	342079	DOMESTIC VIOLENCE GRANT	\$0.00
01	11	342080	AUTO THEFT GRANT	\$0.00
01	11	342081	ACADEMY GRANT	\$0.00
01	11	342082	WEED 'N SEED GRANT	\$20,000.00
01	11	342083	UNIVERSAL HIRING GRANT	\$0.00
01	11	342084	PROBATION/PAROLE GRANT	\$0.00
01	11	342085	COUNTER-TERRORISM GRANT	\$0.00
01	11	342086	FEMA/USAR CONTRACT	\$250,000.00
01	11	342088	PSP REIMBURSEMENT	\$0.00
01	11	342089	HHA REIMBURSEMENT	\$268,697.00
01	11	342090	OTHER PUBLIC SAFETY	\$60,000.00
01	11	342091	PERMIT PARKING FEES	\$29,000.00

# **2011 Budget**

## Revenues

### **Budget Unit: 01000100      GENERAL REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
01	11	342092	FINE AND COSTS	\$75,000.00
01	11	342093	DRUG TASK FORCE REIMBURS	\$105,000.00
01	11	342094	HIGHWAY SAFETY GRANT	\$30,000.00
01	11	342095	VICE REIMBURSEMENTS	\$0.00
01	11	342096	E911 SURCHARGE	\$0.00
01	11	342097	SCHOOL DIST REIMBURSEMENT	\$0.00
01	11	342098	DOG AND CAT LICENSES	\$6,000.00
01	11	342099	BOOTING FEES	\$15,000.00
01	11	342901	POLICE EXTRA DUTY	\$294,000.00
01	11	343002	STREET CUT INSPECT	\$0.00
01	11	343003	ST CUT DEGRADATION FEES	\$0.00
01	11	343010	SEWER TAPPAGE PERMIT	\$3,500.00
01	11	343029	VMC CHARGES - DAUPHIN CTY	\$28,300.00
01	11	343030	VMC CHARGES THA-COVANTA	\$51,200.00
01	11	343032	VMC CHRGS - WATER UTILITY	\$63,000.00
01	11	343035	VMC CHRGS - FED GRANT	\$0.00
01	11	343036	VMC CHARGES-STEELTON BOR	\$62,000.00
01	11	343037	VMC CHRGS/SANITATION FUND	\$227,000.00
01	11	343039	VMC CHRGS/SEWERAGE UTY	\$27,300.00
01	11	343040	VMC CHRGS/STATE LIQ FUEL	\$101,938.00
01	11	343043	VMC CHARGES-HBG PARK AUTH	\$20,000.00
01	11	343044	VMC CHARGES-HBG REDEVELOP.	\$600.00
01	11	343045	VMC CHARGES-HBG SCHOOL	\$250,000.00
01	11	343046	VMC CHARGES-HBG HOUS AUTH	\$5,000.00
01	11	343050	SEWER MAINT CHARGE	\$901,500.00
01	11	343051	SEWER MAINT LIENS-PRINCIP	\$4,000.00
01	11	343052	SEWER MAINT LIENS-PENALTY	\$1,000.00
01	11	343080	PUBLICATIONS/MAPS REVENUE	\$100.00
01	11	343084	CDBG REIMB. - DEMOLITION	\$160,000.00
01	11	343090	OTHER PUB WORKS	\$2,000.00
01	11	345001	POOL #1	\$13,500.00
01	11	345002	POOL #2	\$11,200.00
01	11	345011	SHADE TREE FEES	\$400.00
01	11	345081	SPEC PARK FEES-CITY ISLAN	\$0.00
01	11	345082	CONTRIBUTIONS/DONATIONS	\$40,000.00
01	11	345084	PUBLICATION ADVERTISING	\$8,000.00
01	11	345090	OTHER PARKS & REC	\$5,000.00
01	11	346012	DJ-TRAFF VIOLATIONS	\$485,000.00
01	11	346013	DJ-SUMMARY CRIMINAL OFF	\$149,000.00
01	11	346015	DJ-CODES VIOLATIONS	\$95,400.00

## **2011 Budget**

### Revenues

#### **Budget Unit: 01000100      GENERAL REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
01	11	346020	PARK TICKETS-VIO FINE	\$1,701,000.00
01	11	347010	ALCOHOLIC BEVERAGE LICENS	\$32,000.00
01	11	347020	TV FRANCHISE LICENSE	\$545,000.00
01	11	350000	SAVINGS ACCT INTEREST	\$5,000.00
01	11	350001	TAX APPEAL INT EARNINGS	\$300.00
01	11	350003	INT SAVINGS-COLL SYSTEM	\$0.00
01	11	350009	INTEREST EARNINGS EDCL	\$400.00
01	11	350024	TRAN INTEREST	\$100.00
01	11	350070	EMS TAX INTEREST	\$200.00
01	11	351000	INT ON CDS	\$70,000.00
01	11	351091	PNI LOAN INTEREST	\$18,000.00
01	11	352000	INT ON INVSTMTS/GRANT	\$1,000.00
01	11	352053	INT INSURANCE	\$800.00
01	11	352099	INT WATER SALE PCDS	\$0.00
01	11	355000	RENTAL INCOME	\$1,788.00
01	11	355001	HPA RENTAL INCOME	\$20,800.00
01	11	356000	EASEMENT FEES	\$15,000.00
01	11	358090	SALE OF ASSETS	\$50,000.00
01	11	380000	REIMB FOR LOSS /DAMAGE	\$0.00
01	11	380002	STOP LOSS RECOVERIES	\$0.00
01	11	380033	INSURANCE REIMB FOR LOSS	\$80,000.00
01	11	382000	CONTRIBUTIONS AND DONAT	\$0.00
01	11	384000	MISCELLANEOUS CONT.	\$0.00
01	11	384001	P.I.L.O.T.S.	\$430,003.00
01	11	384007	HBG BROADCASTING NTKWK	\$20,700.00
01	11	385000	REFUNDS OF EXPENDITURES	\$149,000.00
01	11	385003	EXPRESS SCRIPT REBATE	\$134,000.00
01	11	385006	MEDICARE PART D PROGRAM	\$95,000.00
01	11	385090	MISCELLANEOUS	\$7,000.00
01	11	392000	PENSION SYSTEM STATE AID	\$1,551,579.00
01	11	394000	PUB UTILITY REALTY TAX	\$38,000.00
01	11	395000	CAPITAL FIRE PROTECTION	\$987,000.00
01	11	396010	FED/STATE(FED)PASS THR GR	\$0.00
01	11	397000	HBG PRK AUTH COORD PKG	\$4,000,000.00
01	11	398002	HBG WATER UTILITY FUND	\$0.00
01	11	398006	CAPITOL PROJECTS FUND	\$0.00
01	11	398027	SANITATION UTILITY FUND	\$1,853,098.00

01000100      GENERAL REVENUE

**\$55,993,157.00**

#### **Budget Unit: 02200200      WATER REVENUE**

## **2011 Budget**

### Revenues

#### **Budget Unit: 02200200      WATER REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
02	11	350000	SAVINGS ACCT INTEREST	\$0.00
02	11	352000	INT ON INVSTMTS/GRANT	\$0.00
02	11	358090	SALE OF ASSETS	\$0.00
02	11	361001	UNMETERED WATER SALES	\$0.00
02	11	361002	UNMTRD WAT READY TO SERVE	\$0.00
02	11	362001	METERED WATER SALES	\$0.00
02	11	362002	MTRD WAT READY TO SERVE	\$0.00
02	11	362003	METER SALES	\$0.00
02	11	362005	METER PARTS	\$0.00
02	11	362006	WATER CONSV DEVICE SALES	\$0.00
02	11	362007	FIRELINE CHARGES	\$0.00
02	11	362009	OTHER HBG WATER OP	\$0.00
02	11	362010	METER/TAP VALVES	\$0.00
02	11	362014	WATER SERVICE INIT FEE	\$0.00
02	11	362048	WATER RESTORATION	\$0.00
02	11	362049	WATER TERMINATION FEE	\$0.00
02	11	362050	WATER SHUT OFF DEPOSITS	\$0.00
02	11	362051	HBG WATER LIENS-PRINC	\$0.00
02	11	362052	HBG WATER LIENS-INT	\$0.00
02	11	363001	SUSQ. WATER SALES	\$0.00
02	11	363002	SUSQ. READY-TO-SERVE	\$0.00
02	11	380033	INSURANCE REIMB FOR LOSS	\$0.00
02	11	385000	REFUNDS OF EXPENDITURES	\$0.00
02	11	385090	MISCELLANEOUS	\$0.00
02	11	390000	THE HBG AUTHORITY	\$0.00
02	11	398000	OPERATING TRANSFERS IN	\$5,594,573.00

02200200      WATER REVENUE      **\$5,594,573.00**

#### **Budget Unit: 07700700      DEBT SERVICE REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
07	11	345081	SPEC PARK FEES-CITY ISLAN	\$60,000.00
07	11	350000	SAVINGS ACCT INTEREST	\$100.00
07	11	352000	INT ON INVSTMTS/GRANT	\$0.00
07	11	355002	COMMERCE BANK PARK	\$450,000.00
07	11	358090	SALE OF ASSETS	\$500,000.00
07	11	389002	CITY GUARANTEE FEES	\$0.00
07	11	398001	GENERAL FUND	\$11,208,129.00
07	11	398020	STATE LIQ FUELS TAX FUND	\$0.00

07700700      DEBT SERVICE REVENUE      **\$12,218,229.00**

#### **Budget Unit: 20062000      STATE LIQUID FUEL REVENUE**

## **2011 Budget**

### Revenues

#### **Budget Unit: 20062000      STATE LIQUID FUEL REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
20	11	350000	SAVINGS ACCT INTEREST	\$30.00
20	11	352000	INT ON INVSTMTS/GRANT	\$900.00
20	11	396000	GRANT PROCEEDS	\$889,895.99

20062000      STATE LIQUID FUEL REVENUE      **\$890,825.99**

#### **Budget Unit: 27272700      SANITATION REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
27	11	350000	SAVINGS ACCT INTEREST	\$800.00
27	11	352000	INT ON INVSTMTS/GRANT	\$300.00
27	11	358090	SALE OF ASSETS	\$0.00
27	11	367007	GARBAGE AND REFUSE COLL	\$4,322,000.00
27	11	367009	OTHER SANITATION FUND REV	\$4,000.00
27	11	367051	SANITATION LIENS PRINC	\$15,000.00
27	11	367052	SANITATION LIENS INT	\$3,000.00
27	11	380033	INSURANCE REIMB FOR LOSS	\$0.00
27	11	385000	REFUNDS OF EXPENDITURES	\$0.00
27	11	396000	GRANT PROCEEDS	\$125,907.00

27272700      SANITATION REVENUE      **\$4,471,007.00**

#### **Budget Unit: 29292900      SEWER REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
29	11	350000	SAVINGS ACCT INTEREST	\$0.00
29	11	350002	INT SAVINGS-CONVEY/TRTMNT	\$1,450.00
29	11	350003	INT SAVINGS-COLL SYSTEM	\$250.00
29	11	352002	INT OTHER-CONVEY/TREATMNT	\$600.00
29	11	352003	INT OTHER-COLL SYSTEM	\$100.00
29	11	358090	SALE OF ASSETS	\$0.00
29	11	369002	CONVEY/TREATMENT	\$5,143,000.00
29	11	369003	COLLECTION SYSTEM	\$928,000.00
29	11	369005	SALE OF SCRAP	\$400.00
29	11	369008	SALES TO PUBLIC AUTH.	\$7,943,746.00
29	11	369010	SLUDGE HANDLING CHGS	\$370,000.00
29	11	369011	SALE OF ELECTRIC	\$150,000.00
29	11	369012	CONTR WASTE HAUL CHARGES	\$2,000.00
29	11	369013	PRETREATMENT CHARGES	\$8,100.00
29	11	369014	CONT WASTE HAUL LAB FEE	\$29,000.00
29	11	369015	PRETREATMENT LAB FEES	\$18,000.00
29	11	369053	LIENS PRINC-CONVEY/TRTMNT	\$20,700.00
29	11	369054	LIENS INT-CONVEY/TREATMNT	\$4,000.00
29	11	369055	LIENS PRINC-COLL SYSTEM	\$4,100.00
29	11	369056	LIENS INT-COLL SYSTEM	\$900.00

## **2011 Budget**

### Revenues

#### **Budget Unit: 29292900      SEWER REVENUE**

Fund	Year	Account Code	Account Title	2011 Budget
29	11	380000	REIMB FOR LOSS /DAMAGE	\$0.00
29	11	385000	REFUNDS OF EXPENDITURES	\$0.00
29	11	385090	MISCELLANEOUS	\$0.00
29	11	390000	THE HBG AUTHORITY	\$0.00
29	11	396000	GRANT PROCEEDS	\$0.00
29292900		SEWER REVENUE		\$14,624,346.00
Summary				\$93,792,137.99

# 2011 Budget

## Expenditures


**Budget Unit: 01000101      COUNCIL**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$259,500.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$259,500.00</b>
		419100	419001	SOCIAL SECURITY	\$19,852.00
		<b>419100</b>			<b>\$19,852.00</b>
		420100	420010	ADVERTISING	\$8,500.00
			420020	PRINTING	\$1,125.00
			420030	PHOTOGRAPHY	\$0.00
			420040	TELEPHONE	\$0.00
			420050	POSTAGE	\$100.00
		<b>420100</b>			<b>\$9,725.00</b>
		421100	421010	LEGAL	\$20,000.00
		<b>421100</b>			<b>\$20,000.00</b>
		425100	425000	OFFICE EQUIPMENT	\$450.00
			425030	BUILDING MAINT	\$0.00
			425050	COMMUNICATIONS EQUIPMENT	\$0.00
			425090	MAINT SERV CONTRACT	\$4,950.00
			425099	OTHER CONT MAINT	\$0.00
		<b>425100</b>			<b>\$5,400.00</b>
		429100	429001	TUITION/TRAINING	\$400.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429014	CONTRACTED PERSONNEL SVS.	\$0.00
			429015	TRAVEL	\$5,000.00
			429016	CONFERENCES	\$1,350.00
			429017	MEMBERSHIPS	\$3,780.00
			429090	MISC CONTRACTED SRVCS	\$225.00
			429093	NLC COMMITTEE CONFERENCES	\$2,250.00
		<b>429100</b>			<b>\$13,005.00</b>
		430100	430001	EDUCATIONAL	\$0.00
			430002	SOFTWARE	\$0.00
			430003	SUBSCRIPTIONS	\$0.00
			430004	AUDIO-VISUAL	\$125.00
			430008	DATA PROCESSING	\$0.00
			430009	OFFICE	\$750.00

# 2011 Budget

## Expenditures

### Budget Unit: 01000101 COUNCIL

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount
01	11	430100	430010	FURNITURE	\$0.00
			430099	MISCELLANEOUS	\$0.00
		430100			
	11				
01					\$328,357.00
01000101	COUNCIL				\$328,357.00


### Budget Unit: 01000102 MAYOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$312,000.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$312,000.00</b>
		419100	419001	SOCIAL SECURITY	\$23,869.00
		<b>419100</b>			<b>\$23,869.00</b>
		420100	420010	ADVERTISING	\$900.00
			420020	PRINTING	\$900.00
			420030	PHOTOGRAPHY	\$500.00
			420040	TELEPHONE	\$2,460.00
			420050	POSTAGE	\$1,000.00
		<b>420100</b>			<b>\$5,760.00</b>
		421100	421050	OTHER	\$0.00
		<b>421100</b>			<b>\$0.00</b>
		424100	424050	OFFICE EQUIPMENT	\$0.00
		<b>424100</b>			<b>\$0.00</b>
		425100	425000	OFFICE EQUIPMENT	\$500.00
			425030	BUILDING MAINT	\$0.00
			425050	COMMUNICATIONS EQUIPMENT	\$90.00
			425090	MAINT SERV CONTRACT	\$1,190.00
			425099	OTHER CONT MAINT	\$0.00
		<b>425100</b>			<b>\$1,780.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429012	LAUNDRY	\$0.00
			429015	TRAVEL	\$5,220.00
			429016	CONFERENCES	\$3,711.00
			429017	MEMBERSHIPS	\$3,534.00
			429090	MISC CONTRACTED SRVCS	\$450.00
		<b>429100</b>			<b>\$12,915.00</b>
		430100	430002	SOFTWARE	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01000102      MAYOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount
01	11	430100	430003	SUBSCRIPTIONS	\$0.00
			430004	AUDIO-VISUAL	\$0.00
			430005	DUPLICATING	\$0.00
			430006	PHOTOGRAPHY	\$400.00
			430008	DATA PROCESSING	\$0.00
			430009	OFFICE	\$900.00
			430010	FURNITURE	\$0.00
			430099	MISCELLANEOUS	\$0.00
		430100			\$1,300.00
		439100	439015	OFFICE EQUIPMENT	\$0.00
		439100			\$0.00
		450100	453049	LEASE PURCHASE	\$5,000.00
		450100			\$5,000.00
		453100	453015	OFFICE EQUIPMENT	\$0.00
		453100			\$0.00
	11				\$362,624.00
01				\$362,624.00	
01000102		MAYOR			\$362,624.00


### Budget Unit: 01000103      CONTROLLER

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$137,159.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$137,159.00</b>
		419100	419001	SOCIAL SECURITY	\$10,494.00
		<b>419100</b>			<b>\$10,494.00</b>
		420100	420040	TELEPHONE	\$57.00
			420050	POSTAGE	\$50.00
		<b>420100</b>			<b>\$107.00</b>
		421100	421010	LEGAL	\$7,100.00
			421050	OTHER	\$0.00
		<b>421100</b>			<b>\$7,100.00</b>
		425100	425000	OFFICE EQUIPMENT	\$200.00
			425090	MAINT SERV CONTRACT	\$0.00
		<b>425100</b>			<b>\$200.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$45.00
			429015	TRAVEL	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01000103 CONTROLLER

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	429100	429016	CONFERENCES	\$0.00	
			429017	MEMBERSHIPS	\$0.00	
		429100				\$45.00
		430100	430001	EDUCATIONAL	\$315.00	
			430003	SUBSCRIPTIONS	\$0.00	
			430008	DATA PROCESSING	\$0.00	
			430009	OFFICE	\$1,000.00	
		430100				\$1,315.00
	11				\$156,420.00	
	01					\$156,420.00
01000103 CONTROLLER					\$156,420.00	


### Budget Unit: 01000104 TREASURER

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$377,889.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$377,889.00</b>
		419100	419001	SOCIAL SECURITY	\$28,908.00
			419010	UNEMPLOYMENT COMPENSAT	\$0.00
		<b>419100</b>			<b>\$28,908.00</b>
		420100	420010	ADVERTISING	\$500.00
			420020	PRINTING	\$1,000.00
			420040	TELEPHONE	\$556.00
			420050	POSTAGE	\$5,500.00
		<b>420100</b>			<b>\$7,556.00</b>
		421100	421010	LEGAL	\$5,000.00
			421030	CONSULTING	\$0.00
		<b>421100</b>			<b>\$5,000.00</b>
		423100	423090	PUBLIC OFF PREM	\$1,800.00
			423091	PUBLIC OFF DEDUCT	\$0.00
		<b>423100</b>			<b>\$1,800.00</b>
		425100	425000	OFFICE EQUIPMENT	\$1,350.00
			425030	BUILDING MAINT	\$0.00
			425090	MAINT SERV CONTRACT	\$47,160.00
		<b>425100</b>			<b>\$48,510.00</b>
		429100	429001	TUITION/TRAINING	\$100.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429014	CONTRACTED PERSONNEL SVS.	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01000104      TREASURER

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	429100	429015	TRAVEL	\$0.00	
			429016	CONFERENCES	\$0.00	
			429017	MEMBERSHIPS	\$0.00	
			429025	DISASTER RECOVERY SYSTEM	\$11,101.00	
		429100				\$11,201.00
		430100	430001	EDUCATIONAL	\$0.00	
			430002	SOFTWARE	\$15,350.00	
			430003	SUBSCRIPTIONS	\$0.00	
			430006	PHOTOGRAPHY	\$0.00	
			430008	DATA PROCESSING	\$850.00	
			430009	OFFICE	\$825.00	
			430042	TOOLS & HARDWARE	\$100.00	
			430099	MISCELLANEOUS	\$0.00	
		430100				\$17,125.00
		439100	439015	OFFICE EQUIPMENT	\$0.00	
		439100				\$0.00
		450100	453049	LEASE PURCHASE	\$41,020.00	
		450100				\$41,020.00
		11				\$539,009.00
	01				\$539,009.00	
01000104      TREASURER				\$539,009.00		


### Budget Unit: 01000105      SOLICITOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$184,860.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$184,860.00</b>
		419100	419001	SOCIAL SECURITY	\$14,143.00
		<b>419100</b>			<b>\$14,143.00</b>
		420100	420010	ADVERTISING	\$630.00
			420020	PRINTING	\$0.00
			420030	PHOTOGRAPHY	\$0.00
			420040	TELEPHONE	\$500.00
			420050	POSTAGE	\$540.00
		<b>420100</b>			<b>\$1,670.00</b>
		421100	421010	LEGAL	\$180,000.00
			421030	CONSULTING	\$750.00
			421050	OTHER	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01000105 SOLICITOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount		
01	11	421100	421060	STENOGRAPHER	\$720.00		
			421080	FILING FEES	\$90.00		
		421100				\$181,560.00	
		429100	429001	TUITION/TRAINING	\$0.00		
			429009	ADMIN/TRUSTEE FEE	\$0.00		
			429015	TRAVEL	\$0.00		
			429016	CONFERENCES	\$0.00		
			429017	MEMBERSHIPS	\$0.00		
			429090	MISC CONTRACTED SRVCS	\$0.00		
			429100				\$0.00
			430100	430002	SOFTWARE	\$4,000.00	
		430003		SUBSCRIPTIONS	\$29,925.00		
		430008		DATA PROCESSING	\$0.00		
		430009		OFFICE	\$0.00		
		430010		FURNITURE	\$0.00		
		430100				\$33,925.00	
		439100	439015	OFFICE EQUIPMENT	\$0.00		
		439100				\$0.00	
		11				\$416,158.00	
	01				\$416,158.00		
	01000105 SOLICITOR				\$416,158.00		

### Budget Unit: 01010110 BUSINESS ADMINISTRATOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$116,000.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$116,000.00</b>
		419100	419001	SOCIAL SECURITY	\$8,875.00
		<b>419100</b>			<b>\$8,875.00</b>
		420100	420010	ADVERTISING	\$1,000.00
			420020	PRINTING	\$0.00
			420040	TELEPHONE	\$900.00
			420050	POSTAGE	\$540.00
		<b>420100</b>			<b>\$2,440.00</b>
		421100	421010	LEGAL	\$0.00
			421030	CONSULTING	\$0.00
			421050	OTHER	\$0.00
			421070	ARBITRATION	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01010110 BUSINESS ADMINISTRATOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	<b>421100</b>			<b>\$0.00</b>
		425100	425090	MAINT SERV CONTRACT	\$0.00
		<b>425100</b>			<b>\$0.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$0.00
		<b>429100</b>			<b>\$0.00</b>
		430100	430002	SOFTWARE	\$210.00
			430003	SUBSCRIPTIONS	\$0.00
			430004	AUDIO-VISUAL	\$0.00
			430008	DATA PROCESSING	\$0.00
			430009	OFFICE	\$700.00
			430036	BLDG CONSTRUCTION	\$0.00
			430042	TOOLS & HARDWARE	\$0.00
			430099	MISCELLANEOUS	\$0.00
		<b>430100</b>			<b>\$910.00</b>
	<b>11</b>				<b>\$128,225.00</b>
<b>01</b>					<b>\$128,225.00</b>
01010110 BUSINESS ADMINISTRATOR					<b>\$128,225.00</b>

### Budget Unit: 01010112 FINANCE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$314,426.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$314,426.00</b>
		419100	419001	SOCIAL SECURITY	\$19,623.00
		<b>419100</b>			<b>\$19,623.00</b>
		420100	420010	ADVERTISING	\$320.00
			420020	PRINTING	\$500.00
			420040	TELEPHONE	\$0.00
			420050	POSTAGE	\$1,100.00
		<b>420100</b>			<b>\$1,920.00</b>
		421100	421010	LEGAL	\$0.00
			421020	AUDIT	\$71,100.00

# 2011 Budget

## Expenditures

### Budget Unit: 01010112 FINANCE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
01	11	421100	421030	CONSULTING	\$9,000.00
			421050	OTHER	\$0.00
		<b>421100</b>			<b>\$80,100.00</b>
		424100	424060	OTHER	\$0.00
		<b>424100</b>			<b>\$0.00</b>
		425100	425000	OFFICE EQUIPMENT	\$0.00
			425090	MAINT SERV CONTRACT	\$17,415.00
		<b>425100</b>			<b>\$17,415.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429014	CONTRACTED PERSONNEL SVS.	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$750.00
		<b>429100</b>			<b>\$750.00</b>
		430100	430001	EDUCATIONAL	\$0.00
			430002	SOFTWARE	\$0.00
			430003	SUBSCRIPTIONS	\$0.00
			430008	DATA PROCESSING	\$0.00
			430009	OFFICE	\$1,000.00
			430012	PERSONAL SAFETY	\$0.00
			430014	WEARING APPAREL	\$0.00
			430016	MEDICAL/LAB	\$0.00
			430099	MISCELLANEOUS	\$0.00
		<b>430100</b>			<b>\$1,000.00</b>
		460100	463000	MATCHING SHARE GRANTS	\$0.00
		<b>460100</b>			<b>\$0.00</b>
	<b>11</b>				<b>\$435,234.00</b>
<b>01</b>					<b>\$435,234.00</b>
01010112	FINANCE				<b>\$435,234.00</b>

### Budget Unit: 01010116 INFORMATION TECHNOLOGY

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$413,649.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$413,649.00</b>
		419100	419001	SOCIAL SECURITY	\$31,645.00
		<b>419100</b>			<b>\$31,645.00</b>

# 2011 Budget

## Expenditures

### Budget Unit: 01010116 INFORMATION TECHNOLOGY

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$0.00
			420040	TELEPHONE	\$1,000.00
			420041	E-MAIL/INTERNET	\$5,000.00
			420050	POSTAGE	\$50.00
		<b>420100</b>			<b>\$6,050.00</b>
		421100	421030	CONSULTING	\$23,952.00
		<b>421100</b>			<b>\$23,952.00</b>
		425100	425030	BUILDING MAINT	\$0.00
			425080	SERVICE CONTRACTS	\$7,000.00
			425090	MAINT SERV CONTRACT	\$76,926.00
			425099	OTHER CONT MAINT	\$3,700.00
		<b>425100</b>			<b>\$87,626.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$0.00
		<b>429100</b>			<b>\$0.00</b>
		430100	430001	EDUCATIONAL	\$0.00
			430002	SOFTWARE	\$45,000.00
			430003	SUBSCRIPTIONS	\$0.00
			430008	DATA PROCESSING	\$13,900.00
			430009	OFFICE	\$200.00
			430010	FURNITURE	\$0.00
			430099	MISCELLANEOUS	\$0.00
		<b>430100</b>			<b>\$59,100.00</b>
		439100	439015	OFFICE EQUIPMENT	\$5,000.00
		<b>439100</b>			<b>\$5,000.00</b>
		450100	453000	OPERATIONS EQUIPMENT	\$0.00
			453049	LEASE PURCHASE	\$36,300.00
		<b>450100</b>			<b>\$36,300.00</b>
		453100	453051	EQUIPMENT-DATA PROCESSING	\$0.00
		<b>453100</b>			<b>\$0.00</b>
	<b>11</b>				<b>\$663,322.00</b>
<b>01</b>					<b>\$663,322.00</b>
01010116		INFORMATION TECHNOLOGY			<b>\$663,322.00</b>

# 2011 Budget

## Expenditures

### Budget Unit: 01010117 HUMAN RESOURCES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$302,885.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		414100			\$302,885.00
		419100	419001	SOCIAL SECURITY	\$23,172.00
		419100			\$23,172.00
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$0.00
			420050	POSTAGE	\$1,800.00
		420100			\$1,800.00
		421100	421010	LEGAL	\$0.00
			421050	OTHER	\$0.00
			421051	NON-CDL DRUG/ALC/MED TEST	\$2,000.00
			421052	CDL DRUG/ALC/MED TESTING	\$2,000.00
			421053	CREDIT REPORTS	\$600.00
			421054	CRIMINAL HIST RPTS	\$2,520.00
			421055	CHILD ABUSE HIST CLEARANC	\$0.00
		421100			\$7,120.00
		425100	425090	MAINT SERV CONTRACT	\$0.00
		425100			\$0.00
		429100	429001	TUITION/TRAINING	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429014	CONTRACTED PERSONNEL SVS.	\$35,000.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$0.00
		429100			\$35,000.00
		430100	430001	EDUCATIONAL	\$0.00
			430002	SOFTWARE	\$0.00
			430003	SUBSCRIPTIONS	\$735.00
			430006	PHOTOGRAPHY	\$0.00
			430008	DATA PROCESSING	\$0.00
			430009	OFFICE	\$0.00
		430100			\$735.00
	11				\$370,712.00
	01				\$370,712.00
	01010117 HUMAN RESOURCES				\$370,712.00

### Budget Unit: 01010124 O & R DIRECTOR

# 2011 Budget

## Expenditures


**Budget Unit: 01010124      O & R DIRECTOR**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$518,144.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$518,144.00</b>
		419100	419001	SOCIAL SECURITY	\$39,637.00
			419010	UNEMPLOYMENT COMPENSAT	\$0.00
		<b>419100</b>			<b>\$39,637.00</b>
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$1,800.00
			420030	PHOTOGRAPHY	\$0.00
			420040	TELEPHONE	\$1,350.00
			420050	POSTAGE	\$114,300.00
		<b>420100</b>			<b>\$117,450.00</b>
		421100	421010	LEGAL	\$0.00
			421040	COLLECTION(OPT & LIENS)	\$7,200.00
			421080	FILING FEES	\$1,800.00
		<b>421100</b>			<b>\$9,000.00</b>
		422100	422000	SEWERAGE	\$0.00
			422010	WATER	\$0.00
			422020	ELECTRICITY	\$0.00
			422030	HEAT	\$0.00
			422070	POWER-TRAFFIC LIGHTS	\$0.00
			422080	SEWERAGE MAINT CHARGES	\$0.00
			422090	REFUSE	\$0.00
		<b>422100</b>			<b>\$0.00</b>
		424100	424050	OFFICE EQUIPMENT	\$0.00
			424060	OTHER	\$0.00
			424100	RENTALS	\$0.00
		<b>424100</b>			<b>\$0.00</b>
		425100	425030	BUILDING MAINT	\$0.00
			425090	MAINT SERV CONTRACT	\$53,750.00
			425099	OTHER CONT MAINT	\$0.00
		<b>425100</b>			<b>\$53,750.00</b>
		429100	429005	NUISANCE	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$2,700.00
		<b>429100</b>			<b>\$2,700.00</b>

# 2011 Budget

## Expenditures

### Budget Unit: 01010124      O & R DIRECTOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	430100	430002	SOFTWARE	\$0.00	
			430003	SUBSCRIPTIONS	\$0.00	
			430005	DUPLICATING	\$28,800.00	
			430006	PHOTOGRAPHY	\$0.00	
			430008	DATA PROCESSING	\$500.00	
			430009	OFFICE	\$5,000.00	
			430010	FURNITURE	\$0.00	
			430011	CUSTODIAL	\$0.00	
			430012	PERSONAL SAFETY	\$0.00	
			430013	FIREFIGHTING	\$0.00	
			430014	WEARING APPAREL	\$0.00	
			430030	SNOW CONTROL	\$0.00	
			430036	BLDG CONSTRUCTION	\$0.00	
			430042	TOOLS & HARDWARE	\$0.00	
			430055	MECH EQUIP PARTS	\$0.00	
			430099	MISCELLANEOUS	\$0.00	
			430100			
		439100	439020	BUILDINGS & STRUCTURES	\$0.00	
		439100				\$0.00
		450100	452000	BUILDINGS AND STRUCTURES	\$0.00	
			453000	OPERATIONS EQUIPMENT	\$0.00	
			453049	LEASE PURCHASE	\$0.00	
		450100				\$0.00
		480100	486000	PYMT OF PRIOR YR EXPEND.	\$0.00	
		480100				\$0.00
	11					\$774,981.00
01					\$774,981.00	
01010124 O & R DIRECTOR					\$774,981.00	

### Budget Unit: 01010188      GENERAL EXPENSES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$0.00
			417000	SICK LEAVE BUY-BACK	\$9,000.00
			419006	MANDATORY MEDICARE	\$0.00
		<b>414100</b>			<b>\$9,000.00</b>
		419100	419001	SOCIAL SECURITY	\$10,251.00
			419002	MEDICAL	\$7,250,306.00
			419003	GROUP LIFE	\$0.00
			419005	SEVERANCE PAY	\$125,000.00
			419007	MEDICARE - PART B	\$5,000.00

# 2011 Budget

## Expenditures

### Budget Unit: 01010188      GENERAL EXPENSES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	419100	419010	UNEMPLOYMENT COMPENSAT	\$98,822.00
			419011	WORKERS' COMP-ADJ FEES	\$50,000.00
			419012	LOSS TIME & MED	\$420,000.00
			419014	STATE FEES & ASSESSMENTS	\$38,500.00
			419015	EXCESS POLICY & BOND	\$81,616.00
			419017	EXCESS POLICY/OTHER RECOV	\$0.00
			419020	POLICE PENSION PLAN A	\$0.00
			419022	POLICE PENSION PLAN B	\$0.00
			419023	FIRE PENSION PLAN B	\$0.00
		<b>419100</b>			<b>\$8,079,495.00</b>
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$0.00
			420040	TELEPHONE	\$90,000.00
			420041	E-MAIL/INTERNET	\$12,500.00
			420050	POSTAGE	\$0.00
		<b>420100</b>			<b>\$102,500.00</b>
		421100	421010	LEGAL	\$0.00
			421030	CONSULTING	\$0.00
			421050	OTHER	\$0.00
		<b>421100</b>			<b>\$0.00</b>
		423100	423002	STOP/LOSS PREMIUM	\$349,200.00
			423010	AUTOMOBILE PREM	\$171,000.00
			423011	AUTO DEDUCT	\$36,000.00
			423020	GENERAL LIABILITY PREM	\$112,500.00
			423021	GEN LIAB DEDUCT	\$54,000.00
			423030	BOILER	\$0.00
			423040	PROPERTY & CRIME PREM	\$66,240.00
			423041	PROPERTY DEDUCT	\$450.00
			423050	INLAND MARINE	\$13,063.00
			423060	FLOOD PREM	\$22,500.00
			423080	POLICE PROF PREM	\$0.00
			423081	POLICE PROF DEDUCT	\$0.00
			423090	PUBLIC OFF PREM	\$35,364.00
			423091	PUBLIC OFF DEDUCT	\$10,800.00
			423095	EXCESS LIABILITY	\$42,300.00
			423097	TERRORISM	\$13,500.00
		<b>423100</b>			<b>\$926,917.00</b>
		425100	425090	MAINT SERV CONTRACT	\$13,500.00
		<b>425100</b>			<b>\$13,500.00</b>
		429100	429007	FREIGHT	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01010188      GENERAL EXPENSES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	429100	429009	ADMIN/TRUSTEE FEE	\$2,880.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$18,000.00
			429025	DISASTER RECOVERY SYSTEM	\$9,720.00
			429090	MISC CONTRACTED SRVCS	\$0.00
			429095	BANK SERV CHARGES	\$9,000.00
		<b>429100</b>			<b>\$39,600.00</b>
		430100	430003	SUBSCRIPTIONS	\$0.00
			430006	PHOTOGRAPHY	\$0.00
			430008	DATA PROCESSING	\$0.00
			430099	MISCELLANEOUS	\$0.00
		<b>430100</b>			<b>\$0.00</b>
		439100	439015	OFFICE EQUIPMENT	\$0.00
		<b>439100</b>			<b>\$0.00</b>
		450100	453049	LEASE PURCHASE	\$258.00
		<b>450100</b>			<b>\$258.00</b>
		453100	453006	EQUIPMENT-PENTAMATION SYS	\$0.00
			453090	OTHER CAPITAL EQUIPMENT	\$0.00
			453099	EQUIPMENT-OTHER	\$0.00
		<b>453100</b>			<b>\$0.00</b>
		460100	462000	GRANTS TO LOCAL UNITS	\$0.00
			462001	GRANTS TO DAU CO LIBRARY	\$0.00
			462002	GRANTS TO CAT	\$270,760.00
			462004	COMMUNITY LIFE TEAM	\$0.00
			462005	FAMILY CTR. LINCOLN SCHOO	\$0.00
			462012	DOWNTOWN IMPROVMENT DISTR	\$0.00
			462013	HBG REGIONAL CHAMBER	\$0.00
		<b>460100</b>			<b>\$270,760.00</b>
		480100	483000	CASH UNDER/OVER	\$0.00
			484000	UNCOLLECTIBLE ACCOUNTS	\$0.00
			485000	REFUND PRIOR YEAR REVENUE	\$0.00
			485002	FINES AND SETTLEMENTS	\$780,000.00
			486000	PYMT OF PRIOR YR EXPEND.	\$0.00
			487000	E.M.S. TAX PROCEEDS	\$0.00
			487500	HOTEL TAX USES	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01010188 GENERAL EXPENSES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
01	11	480100	488001	REPYMT OF FED GRANTS FUND	\$0.00
			488002	WORKERS' COMP FUND REPYMT	\$0.00
		480100			
	11				\$10,222,030.00
01					\$10,222,030.00

01010188 GENERAL EXPENSES

**\$10,222,030.00**


### Budget Unit: 01010189 TRANSFERS

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code▲	Account Title	Period 1 Budgeted Amount
01	11	480100	481006	CAPITOL PROJECTS FUND	\$0.00
			481007	DEBT SERVICE FUND TRANS	\$11,208,129.00
		480100			
	11				
01					\$11,208,129.00

01010189 TRANSFERS

**\$11,208,129.00**

### Budget Unit: 01030134 DBHD DIRECTOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	414100	414000	SALARIES & WAGES	\$78,000.00	
			415000	TEMPORARY	\$0.00	
			416000	OVERTIME	\$0.00	
		414100				\$78,000.00
		419100	419001	SOCIAL SECURITY	\$5,967.00	
		419100				\$5,967.00
		420100	420010	ADVERTISING	\$0.00	
			420050	POSTAGE	\$21.00	
		420100				\$21.00
		429100	429009	ADMIN/TRUSTEE FEE	\$0.00	
			429015	TRAVEL	\$0.00	
			429016	CONFERENCES	\$0.00	
			429017	MEMBERSHIPS	\$0.00	
		429100				\$0.00
		430100	430008	DATA PROCESSING	\$0.00	
			430009	OFFICE	\$0.00	
		430100				\$0.00
		439100	439010	LAND IMPROVEMENTS	\$0.00	
			439030	VEHICULAR EQUIPMENT	\$0.00	
		439100				\$0.00
	11					\$83,988.00
01					\$83,988.00	

01030134 DBHD DIRECTOR

**\$83,988.00**

# 2011 Budget

## Expenditures

**Budget Unit: 01030135 PLANNING**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code▲	Account Title	Period 1 Budgeted Amount	
01	11	414100	414000	SALARIES & WAGES	\$64,390.00	
			415000	TEMPORARY	\$0.00	
			416000	OVERTIME	\$0.00	
		414100				\$64,390.00
		419100	419001	SOCIAL SECURITY	\$4,924.00	
		419100				\$4,924.00
		420100	420010	ADVERTISING	\$5,300.00	
			420020	PRINTING	\$500.00	
			420030	PHOTOGRAPHY	\$0.00	
			420050	POSTAGE	\$300.00	
		420100				\$6,100.00
		421100	421020	AUDIT	\$0.00	
			421030	CONSULTING	\$0.00	
			421050	OTHER	\$0.00	
			421060	STENOGRAPHER	\$1,980.00	
		421100				\$1,980.00
		425100	425090	MAINT SERV CONTRACT	\$0.00	
		425100				\$0.00
		429100	429009	ADMIN/TRUSTEE FEE	\$0.00	
			429015	TRAVEL	\$0.00	
			429016	CONFERENCES	\$0.00	
			429017	MEMBERSHIPS	\$0.00	
		429100				\$0.00
		430100	430001	EDUCATIONAL	\$0.00	
			430002	SOFTWARE	\$700.00	
			430003	SUBSCRIPTIONS	\$0.00	
			430004	AUDIO-VISUAL	\$0.00	
			430006	PHOTOGRAPHY	\$0.00	
			430008	DATA PROCESSING	\$0.00	
			430009	OFFICE	\$250.00	
			430010	FURNITURE	\$0.00	
			430030	SNOW CONTROL	\$0.00	
		430100				\$950.00
	439100	439015	OFFICE EQUIPMENT	\$0.00		
		439030	VEHICULAR EQUIPMENT	\$0.00		
	439100				\$0.00	
11					\$78,344.00	
01					\$78,344.00	
01030135	PLANNING				\$78,344.00	

# 2011 Budget

## Expenditures

**Budget Unit: 01030137      CODES**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$497,860.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$497,860.00</b>
		419100	419001	SOCIAL SECURITY	\$38,087.00
		<b>419100</b>			<b>\$38,087.00</b>
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$630.00
			420040	TELEPHONE	\$540.00
			420050	POSTAGE	\$7,200.00
		<b>420100</b>			<b>\$8,370.00</b>
		421100	421010	LEGAL	\$0.00
			421015	MEDICAL LAB SERV	\$0.00
			421060	STENOGRAPHER	\$0.00
		<b>421100</b>			<b>\$0.00</b>
		425100	425090	MAINT SERV CONTRACT	\$0.00
		<b>425100</b>			<b>\$0.00</b>
		429100	429001	TUITION/TRAINING	\$2,872.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429015	TRAVEL	\$0.00
			429017	MEMBERSHIPS	\$0.00
		<b>429100</b>			<b>\$2,872.00</b>
		430100	430001	EDUCATIONAL	\$0.00
			430002	SOFTWARE	\$0.00
			430003	SUBSCRIPTIONS	\$0.00
			430006	PHOTOGRAPHY	\$0.00
			430009	OFFICE	\$0.00
			430033	STREET SIGN	\$0.00
			430035	VECTOR CONTROL	\$0.00
			430042	TOOLS & HARDWARE	\$500.00
			430099	MISCELLANEOUS	\$0.00
		<b>430100</b>			<b>\$500.00</b>
		439100	439015	OFFICE EQUIPMENT	\$0.00
		<b>439100</b>			<b>\$0.00</b>
	<b>11</b>				<b>\$547,689.00</b>
<b>01</b>					<b>\$547,689.00</b>
01030137		CODES			<b>\$547,689.00</b>

**Budget Unit: 01030139      ECONOMIC DEVELOPMENT**

# 2011 Budget

## Expenditures

**Budget Unit: 01030139 ECONOMIC DEVELOPMENT**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$202,322.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$202,322.00</b>
		419100	419001	SOCIAL SECURITY	\$15,479.00
			419010	UNEMPLOYMENT COMPENSAT	\$0.00
		<b>419100</b>			<b>\$15,479.00</b>
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$450.00
			420040	TELEPHONE	\$300.00
			420050	POSTAGE	\$0.00
		<b>420100</b>			<b>\$750.00</b>
		421100	421010	LEGAL	\$0.00
			421020	AUDIT	\$0.00
			421030	CONSULTING	\$485.00
			421050	OTHER	\$0.00
		<b>421100</b>			<b>\$485.00</b>
		424100	424040	REAL ESTATE	\$0.00
			424050	OFFICE EQUIPMENT	\$0.00
		<b>424100</b>			<b>\$0.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$100.00
			429092	MISC CONTRACTED SRVCS M-M	\$0.00
			429095	BANK SERV CHARGES	\$0.00
		<b>429100</b>			<b>\$100.00</b>
		430100	430002	SOFTWARE	\$0.00
			430003	SUBSCRIPTIONS	\$0.00
			430004	AUDIO-VISUAL	\$0.00
			430006	PHOTOGRAPHY	\$0.00
			430008	DATA PROCESSING	\$0.00
			430009	OFFICE	\$500.00
			430036	BLDG CONSTRUCTION	\$0.00
			430042	TOOLS & HARDWARE	\$0.00
			430099	MISCELLANEOUS	\$0.00
		<b>430100</b>			<b>\$500.00</b>

# 2011 Budget

## Expenditures

### Budget Unit: 01030139 ECONOMIC DEVELOPMENT

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	439100	439015	OFFICE EQUIPMENT	\$0.00
		<b>439100</b>			<b>\$0.00</b>
		450100	453000	OPERATIONS EQUIPMENT	\$0.00
			453049	LEASE PURCHASE	\$300.00
		<b>450100</b>			<b>\$300.00</b>
	<b>11</b>				<b>\$219,936.00</b>
<b>01</b>					<b>\$219,936.00</b>
01030139 ECONOMIC DEVELOPMENT					<b>\$219,936.00</b>

### Budget Unit: 01040142 POLICE CHIEF

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$272,314.00
			414900	SALARIES/WAGES-EXTRA DUTY	\$280,000.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
			417000	SICK LEAVE BUY-BACK	\$6,000.00
			419006	MANDATORY MEDICARE	\$0.00
		<b>414100</b>			<b>\$558,314.00</b>
		419100	419001	SOCIAL SECURITY	\$57,316.00
			419005	SEVERANCE PAY	\$197,145.00
			419007	MEDICARE - PART B	\$0.00
			419012	LOSS TIME & MED	\$244,000.00
			419020	POLICE PENSION PLAN A	\$1,551,579.00
			419028	CLOTHING ALLOWANCE	\$89,125.00
			419029	CLOTHING MAINT ALLOWANCE	\$53,625.00
			419049	COLLEGE CREDITS	\$6,100.00
			419900	MEDICARE - EXTRA DUTY	\$0.00
		<b>419100</b>			<b>\$2,198,890.00</b>
		420100	420010	ADVERTISING	\$700.00
			420020	PRINTING	\$8,100.00
			420030	PHOTOGRAPHY	\$0.00
			420040	TELEPHONE	\$52,775.00
			420050	POSTAGE	\$10,000.00
		<b>420100</b>			<b>\$71,575.00</b>
		421100	421030	CONSULTING	\$4,000.00
			421040	COLLECTION(OPT & LIENS)	\$0.00
			421050	OTHER	\$20,000.00
			421060	STENOGRAPHER	\$1,250.00

# 2011 Budget

## Expenditures


**Budget Unit: 01040142      POLICE CHIEF**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	421100	421070	ARBITRATION	\$10,000.00
			421080	FILING FEES	\$0.00
		<b>421100</b>			<b>\$35,250.00</b>
		422100	422000	SEWERAGE	\$0.00
			422010	WATER	\$0.00
			422020	ELECTRICITY	\$10,000.00
			422030	HEAT	\$0.00
			422080	SEWERAGE MAINT CHARGES	\$0.00
		<b>422100</b>			<b>\$10,000.00</b>
		423100	423011	AUTO DEDUCT	\$45,000.00
			423020	GENERAL LIABILITY PREM	\$0.00
			423021	GEN LIAB DEDUCT	\$0.00
			423080	POLICE PROF PREM	\$257,674.00
			423081	POLICE PROF DEDUCT	\$45,000.00
		<b>423100</b>			<b>\$347,674.00</b>
		424100	424060	OTHER	\$10,000.00
		<b>424100</b>			<b>\$10,000.00</b>
		425100	425000	OFFICE EQUIPMENT	\$0.00
			425010	VEHICULAR EQUIPMENT	\$1,350.00
			425090	MAINT SERV CONTRACT	\$24,165.00
			425099	OTHER CONT MAINT	\$7,000.00
		<b>425100</b>			<b>\$32,515.00</b>
		429100	429001	TUITION/TRAINING	\$14,830.00
			429005	NUISANCE	\$0.00
			429007	FREIGHT	\$0.00
			429008	POLICE & FIRE MEAL ALLOW.	\$250.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429010	PRISONER CARE	\$450.00
			429014	CONTRACTED PERSONNEL SVS.	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$75,000.00
		<b>429100</b>			<b>\$90,530.00</b>
		430100	430001	EDUCATIONAL	\$585.00
			430002	SOFTWARE	\$2,000.00
			430003	SUBSCRIPTIONS	\$0.00
			430004	AUDIO-VISUAL	\$200.00
			430005	DUPLICATING	\$2,500.00
			430006	PHOTOGRAPHY	\$0.00


# 2011 Budget

## Expenditures

### Budget Unit: 01040142 POLICE CHIEF

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	430100	430008	DATA PROCESSING	\$450.00	
			430009	OFFICE	\$1,000.00	
			430011	CUSTODIAL	\$0.00	
			430012	PERSONAL SAFETY	\$21,000.00	
			430014	WEARING APPAREL	\$3,600.00	
			430016	MEDICAL/LAB	\$3,320.00	
			430034	TRAFFIC CONTROL	\$0.00	
			430036	BLDG CONSTRUCTION	\$900.00	
			430037	CHEMICALS	\$540.00	
			430052	VEHICLE PARTS & SUPPLIES	\$400.00	
			430099	MISCELLANEOUS	\$2,000.00	
		430100				\$38,495.00
		439100	439015	OFFICE EQUIPMENT	\$0.00	
		439100				\$0.00
		453100	453015	OFFICE EQUIPMENT	\$0.00	
		453100				\$0.00
		460100	463000	MATCHING SHARE GRANTS	\$0.00	
		460100				\$0.00
		480100	486000	PYMT OF PRIOR YR EXPEND.	\$0.00	
			490000	AUDIT EXCEPTIONS	\$0.00	
		480100				\$0.00
	11					\$3,393,243.00
01					\$3,393,243.00	
01040142 POLICE CHIEF					\$3,393,243.00	

### Budget Unit: 01040144 UNIFORM PATROL

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$8,111,994.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$300,000.00
			419006	MANDATORY MEDICARE	\$0.00
		414100			\$8,411,994.00
		419100	419001	SOCIAL SECURITY	\$591,542.00
		419100			\$591,542.00
	11			\$9,003,536.00	
01					\$9,003,536.00
01040144	UNIFORM PATROL				\$9,003,536.00


### Budget Unit: 01040145 TECHNICAL SERVICES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$1,322,991.00

# 2011 Budget

## Expenditures

### Budget Unit: 01040145 TECHNICAL SERVICES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	414100	415000	TEMPORARY	\$0.00	
			416000	OVERTIME	\$25,000.00	
			419006	MANDATORY MEDICARE	\$0.00	
		414100				\$1,347,991.00
		419100	419001	SOCIAL SECURITY	\$105,793.00	
		419100				\$105,793.00
		429100	429009	ADMIN/TRUSTEE FEE	\$0.00	
		429100				\$0.00
	11				\$1,453,784.00	
	01					\$1,453,784.00
01040145	TECHNICAL SERVICES				\$1,453,784.00	

### Budget Unit: 01040146 CRIMINAL INVESTIGATION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount	
01	11	414100	414000	SALARIES & WAGES	\$2,370,817.00	
			415000	TEMPORARY	\$0.00	
			416000	OVERTIME	\$50,000.00	
			419006	MANDATORY MEDICARE	\$0.00	
		414100				\$2,420,817.00
		419100	419001	SOCIAL SECURITY	\$36,371.00	
		419100				\$36,371.00
		429100	429009	ADMIN/TRUSTEE FEE	\$0.00	
		429100				\$0.00
		11				\$2,457,188.00
01					\$2,457,188.00	
01040146 CRIMINAL INVESTIGATION					\$2,457,188.00	

### Budget Unit: 01040151 FIRE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$4,818,058.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$596,000.00
			417000	SICK LEAVE BUY-BACK	\$165,000.00
			419006	MANDATORY MEDICARE	\$0.00
		<b>414100</b>			<b>\$5,579,058.00</b>
		419100	419001	SOCIAL SECURITY	\$70,188.00
			419003	GROUP LIFE	\$0.00
			419005	SEVERANCE PAY	\$500,000.00
			419007	MEDICARE - PART B	\$20,000.00
			419012	LOSS TIME & MED	\$360,000.00
			419027	HEARING AID -FIRE	\$800.00

# 2011 Budget

## Expenditures


**Budget Unit: 01040151 FIRE**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	419100	419028	CLOTHING ALLOWANCE	\$70,000.00
			419029	CLOTHING MAINT ALLOWANCE	\$6,000.00
			419049	COLLEGE CREDITS	\$5,000.00
		<b>419100</b>			<b>\$1,031,988.00</b>
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$0.00
			420040	TELEPHONE	\$9,900.00
			420041	E-MAIL/INTERNET	\$2,000.00
			420050	POSTAGE	\$1,125.00
		<b>420100</b>			<b>\$13,025.00</b>
		421100	421010	LEGAL	\$1,400.00
			421050	OTHER	\$2,925.00
			421070	ARBITRATION	\$9,000.00
		<b>421100</b>			<b>\$13,325.00</b>
		422100	422000	SEWERAGE	\$1,350.00
			422010	WATER	\$4,230.00
			422020	ELECTRICITY	\$32,400.00
			422030	HEAT	\$40,500.00
			422080	SEWERAGE MAINT CHARGES	\$225.00
			422091	DISPOSAL	\$0.00
			422095	UTILITIES & SERVICES	\$0.00
		<b>422100</b>			<b>\$78,705.00</b>
		425100	425000	OFFICE EQUIPMENT	\$0.00
			425010	VEHICULAR EQUIPMENT	\$2,250.00
			425030	BUILDING MAINT	\$6,300.00
			425050	COMMUNICATIONS EQUIPMENT	\$1,500.00
			425060	OPERATIONS EQUIPMENT	\$19,350.00
			425090	MAINT SERV CONTRACT	\$7,200.00
			425099	OTHER CONT MAINT	\$0.00
		<b>425100</b>			<b>\$36,600.00</b>
		429100	429001	TUITION/TRAINING	\$9,000.00
			429004	OFFICER I CERT. (FIRE)	\$6,000.00
			429005	NUISANCE	\$0.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429014	CONTRACTED PERSONNEL SVS.	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01040151 FIRE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount		
01	11	429100	429029	FIRE ACCREDITATION	\$0.00		
			429090	MISC CONTRACTED SRVCS	\$500.00		
		429100				\$15,500.00	
		430100	430001	EDUCATIONAL	\$450.00		
			430002	SOFTWARE	\$1,800.00		
			430003	SUBSCRIPTIONS	\$0.00		
			430004	AUDIO-VISUAL	\$0.00		
			430005	DUPLICATING	\$0.00		
			430006	PHOTOGRAPHY	\$0.00		
			430008	DATA PROCESSING	\$900.00		
			430009	OFFICE	\$0.00		
			430011	CUSTODIAL	\$6,300.00		
			430012	PERSONAL SAFETY	\$6,300.00		
			430013	FIREFIGHTING	\$6,300.00		
			430014	WEARING APPAREL	\$30,000.00		
			430016	MEDICAL/LAB	\$2,700.00		
			430042	TOOLS & HARDWARE	\$1,350.00		
			430050	MOTOR FUELS/LUBRICANTS	\$0.00		
			430051	TIRES & BATTERIES	\$0.00		
			430052	VEHICLE PARTS & SUPPLIES	\$2,250.00		
			430053	VEHICLE REPAIR TOOLS	\$0.00		
			430099	MISCELLANEOUS	\$800.00		
			430100				\$59,150.00
		439100	439020	BUILDINGS & STRUCTURES	\$0.00		
		439100				\$0.00	
		450100	453000	OPERATIONS EQUIPMENT	\$0.00		
			453049	LEASE PURCHASE	\$40,805.00		
		450100				\$40,805.00	
		11					\$6,868,156.00
		01					\$6,868,156.00
	01040151 FIRE					\$6,868,156.00	

### Budget Unit: 01060160 PUBLIC WORKS DIRECTOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$384,352.00
			416000	OVERTIME	\$6,000.00
		<b>414100</b>			<b>\$390,352.00</b>
		419100	419001	SOCIAL SECURITY	\$30,320.00
		<b>419100</b>			<b>\$30,320.00</b>
		420100	420010	ADVERTISING	\$500.00

# 2011 Budget

## Expenditures

**Budget Unit: 01060160 PUBLIC WORKS DIRECTOR**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	420100	420040	TELEPHONE	\$270.00
			420050	POSTAGE	\$700.00
		<b>420100</b>			<b>\$1,470.00</b>
		421100	421050	OTHER	\$0.00
			421080	FILING FEES	\$180.00
		<b>421100</b>			<b>\$180.00</b>
		422100	422000	SEWERAGE	\$3,600.00
			422010	WATER	\$18,000.00
			422020	ELECTRICITY	\$251,100.00
			422030	HEAT	\$198,000.00
			422070	POWER-TRAFFIC LIGHTS	\$900.00
			422080	SEWERAGE MAINT CHARGES	\$675.00
			422090	REFUSE	\$540.00
		<b>422100</b>			<b>\$472,815.00</b>
		424100	424100	RENTALS	\$4,050.00
		<b>424100</b>			<b>\$4,050.00</b>
		425100	425021	STREET LIGHTS	\$90,000.00
			425030	BUILDING MAINT	\$2,000.00
			425090	MAINT SERV CONTRACT	\$191,000.00
			425099	OTHER CONT MAINT	\$0.00
		<b>425100</b>			<b>\$283,000.00</b>
		429100	429005	NUISANCE	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
		<b>429100</b>			<b>\$0.00</b>
		430100	430002	SOFTWARE	\$315.00
			430009	OFFICE	\$500.00
			430011	CUSTODIAL	\$27,000.00
			430013	FIREFIGHTING	\$450.00
			430014	WEARING APPAREL	\$360.00
			430030	SNOW CONTROL	\$270.00
			430036	BLDG CONSTRUCTION	\$2,000.00
			430042	TOOLS & HARDWARE	\$4,000.00
			430055	MECH EQUIP PARTS	\$2,500.00
			430099	MISCELLANEOUS	\$0.00
		<b>430100</b>			<b>\$37,395.00</b>
		439100	439015	OFFICE EQUIPMENT	\$0.00
		<b>439100</b>			<b>\$0.00</b>
		450100	452000	BUILDINGS AND STRUCTURES	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01060160 PUBLIC WORKS DIRECTOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
01	11	450100	453049	LEASE PURCHASE	\$141,198.00
			456000	MAINS AND ACCESSORIES	\$0.00
			458060	STREETS AND ROADS	\$0.00
		450100			\$141,198.00
		456100	456014	SEWER MAINS & ACCESSORIES	\$0.00
		456100			\$0.00
	11				\$1,360,780.00
01					\$1,360,780.00
01060160	PUBLIC WORKS DIRECTOR				\$1,360,780.00

### Budget Unit: 01060162 CITY SERVICES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$1,026,948.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$50,000.00
		<b>414100</b>			<b>\$1,076,948.00</b>
		419100	419001	SOCIAL SECURITY	\$88,144.00
		<b>419100</b>			<b>\$88,144.00</b>
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$0.00
			420040	TELEPHONE	\$4,950.00
			420050	POSTAGE	\$50.00
		<b>420100</b>			<b>\$5,000.00</b>
		421100	421050	OTHER	\$0.00
			421070	ARBITRATION	\$0.00
		<b>421100</b>			<b>\$0.00</b>
		422100	422000	SEWERAGE	\$900.00
			422010	WATER	\$2,500.00
			422020	ELECTRICITY	\$2,700.00
			422030	HEAT	\$39,600.00
			422070	POWER-TRAFFIC LIGHTS	\$0.00
			422080	SEWERAGE MAINT CHARGES	\$180.00
			422095	UTILITIES & SERVICES	\$0.00
		<b>422100</b>			<b>\$45,880.00</b>
		424100	424000	VEHICULAR EQUIPMENT	\$0.00
			424010	HEAVY EQUIPMENT	\$0.00
			424060	OTHER	\$1,000.00
		<b>424100</b>			<b>\$1,000.00</b>
		425100	425000	OFFICE EQUIPMENT	\$0.00
			425030	BUILDING MAINT	\$1,350.00

# 2011 Budget

## Expenditures


**Budget Unit: 01060162 CITY SERVICES**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	425100	425050	COMMUNICATIONS EQUIPMENT	\$0.00
			425060	OPERATIONS EQUIPMENT	\$800.00
			425090	MAINT SERV CONTRACT	\$2,880.00
			425099	OTHER CONT MAINT	\$12,000.00
		<b>425100</b>			<b>\$17,030.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429005	NUISANCE	\$150.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429011	DEMOLITION & CLEARING	\$157,000.00
			429014	CONTRACTED PERSONNEL SVS.	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$100.00
		<b>429100</b>			<b>\$157,250.00</b>
		430100	430001	EDUCATIONAL	\$0.00
			430003	SUBSCRIPTIONS	\$0.00
			430004	AUDIO-VISUAL	\$0.00
			430005	DUPLICATING	\$0.00
			430006	PHOTOGRAPHY	\$0.00
			430008	DATA PROCESSING	\$540.00
			430009	OFFICE	\$300.00
			430011	CUSTODIAL	\$270.00
			430012	PERSONAL SAFETY	\$200.00
			430013	FIREFIGHTING	\$270.00
			430014	WEARING APPAREL	\$1,250.00
			430016	MEDICAL/LAB	\$0.00
			430030	SNOW CONTROL	\$40,500.00
			430031	ASPHALT	\$13,500.00
			430032	CONCRETE	\$2,700.00
			430033	STREET SIGN	\$1,200.00
			430034	TRAFFIC CONTROL	\$11,100.00
			430036	BLDG CONSTRUCTION	\$800.00
			430037	CHEMICALS	\$1,800.00
			430038	SEWER GRATES/MANHOLE CVR	\$5,000.00
			430042	TOOLS & HARDWARE	\$4,000.00
			430043	DECORATIONS	\$0.00
			430052	VEHICLE PARTS & SUPPLIES	\$1,800.00
			430055	MECH EQUIP PARTS	\$1,800.00

# 2011 Budget

## Expenditures

### Budget Unit: 01060162 CITY SERVICES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	430100	430056	STREET LIGHTS	\$900.00	
			430057	PIPE CONNECTIONS	\$900.00	
		430100				\$88,830.00
		450100	452000	BUILDINGS AND STRUCTURES	\$0.00	
			453000	OPERATIONS EQUIPMENT	\$0.00	
			453049	LEASE PURCHASE	\$16,600.00	
			456000	MAINS AND ACCESSORIES	\$0.00	
			458010	TRAFFIC SIGNS	\$0.00	
			450100			
		453100	453037	EQUIPMENT-GARAGE	\$0.00	
			453039	EQUIPMENT-COMMUNICATION	\$0.00	
		453100				\$0.00
		11				\$1,496,682.00
	01				\$1,496,682.00	
01060162	CITY SERVICES				\$1,496,682.00	

### Budget Unit: 01060172 VEHICLE MANAGEMENT

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$466,475.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$3,100.00
		<b>414100</b>			<b>\$469,575.00</b>
		419100	419001	SOCIAL SECURITY	\$36,401.00
			419010	UNEMPLOYMENT COMPENSAT	\$0.00
		<b>419100</b>			<b>\$36,401.00</b>
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$530.00
			420040	TELEPHONE	\$170.00
			420050	POSTAGE	\$100.00
		<b>420100</b>			<b>\$800.00</b>
		422100	422000	SEWERAGE	\$630.00
			422010	WATER	\$13,500.00
			422020	ELECTRICITY	\$13,500.00
			422030	HEAT	\$0.00
			422080	SEWERAGE MAINT CHARGES	\$90.00
		<b>422100</b>			<b>\$27,720.00</b>
		424100	424050	OFFICE EQUIPMENT	\$1,700.00
			424060	OTHER	\$0.00
		<b>424100</b>			<b>\$1,700.00</b>
		425100	425000	OFFICE EQUIPMENT	\$0.00

# 2011 Budget

## Expenditures


### Budget Unit: 01060172      VEHICLE MANAGEMENT

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	425100	425010	VEHICULAR EQUIPMENT	\$100,000.00
			425021	STREET LIGHTS	\$0.00
			425030	BUILDING MAINT	\$1,500.00
			425050	COMMUNICATIONS EQUIPMENT	\$630.00
			425060	OPERATIONS EQUIPMENT	\$30,000.00
			425080	SERVICE CONTRACTS	\$630.00
			425090	MAINT SERV CONTRACT	\$7,650.00
			425099	OTHER CONT MAINT	\$0.00
		<b>425100</b>			<b>\$140,410.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429005	NUISANCE	\$0.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429012	LAUNDRY	\$4,680.00
			429014	CONTRACTED PERSONNEL SVS.	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$0.00
		<b>429100</b>			<b>\$4,680.00</b>
		430100	430001	EDUCATIONAL	\$0.00
			430002	SOFTWARE	\$0.00
			430003	SUBSCRIPTIONS	\$0.00
			430005	DUPLICATING	\$0.00
			430006	PHOTOGRAPHY	\$0.00
			430008	DATA PROCESSING	\$315.00
			430009	OFFICE	\$0.00
			430011	CUSTODIAL	\$2,700.00
			430012	PERSONAL SAFETY	\$500.00
			430013	FIREFIGHTING	\$160.00
			430014	WEARING APPAREL	\$0.00
			430016	MEDICAL/LAB	\$0.00
			430036	BLDG CONSTRUCTION	\$0.00
			430037	CHEMICALS	\$1,350.00
			430042	TOOLS & HARDWARE	\$1,350.00
			430050	MOTOR FUELS/LUBRICANTS	\$854,466.00
			430051	TIRES & BATTERIES	\$79,200.00
			430052	VEHICLE PARTS & SUPPLIES	\$164,000.00
			430053	VEHICLE REPAIR TOOLS	\$900.00

# 2011 Budget

## Expenditures

### Budget Unit: 01060172      VEHICLE MANAGEMENT

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	430100	430055	MECH EQUIP PARTS	\$0.00	
			430099	MISCELLANEOUS	\$0.00	
		430100				\$1,104,941.00
		453100	453099	EQUIPMENT-OTHER	\$55,000.00	
		453100				\$55,000.00
	11				\$1,841,227.00	
01					\$1,841,227.00	
01060172	VEHICLE MANAGEMENT				\$1,841,227.00	


### Budget Unit: 01080180      PARKS & REC DIRECTOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$269,452.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$269,452.00</b>
		419100	419001	SOCIAL SECURITY	\$21,112.00
			419010	UNEMPLOYMENT COMPENSAT	\$7,000.00
		<b>419100</b>			<b>\$28,112.00</b>
		420100	420010	ADVERTISING	\$2,000.00
			420020	PRINTING	\$1,000.00
			420030	PHOTOGRAPHY	\$0.00
			420040	TELEPHONE	\$3,000.00
			420041	E-MAIL/INTERNET	\$0.00
			420050	POSTAGE	\$2,000.00
		<b>420100</b>			<b>\$8,000.00</b>
		421100	421030	CONSULTING	\$0.00
			421050	OTHER	\$0.00
			421080	FILING FEES	\$0.00
		<b>421100</b>			<b>\$0.00</b>
		424100	424060	OTHER	\$5,200.00
		<b>424100</b>			<b>\$5,200.00</b>
		425100	425000	OFFICE EQUIPMENT	\$0.00
			425080	SERVICE CONTRACTS	\$200.00
			425090	MAINT SERV CONTRACT	\$0.00
		<b>425100</b>			<b>\$200.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429012	LAUNDRY	\$0.00
			429014	CONTRACTED PERSONNEL SVS.	\$20,000.00

# 2011 Budget

## Expenditures

### Budget Unit: 01080180      PARKS & REC DIRECTOR

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	429100	429015	TRAVEL	\$0.00	
			429016	CONFERENCES	\$0.00	
			429017	MEMBERSHIPS	\$0.00	
			429090	MISC CONTRACTED SRVCS	\$200.00	
			429099	VACCINATION	\$0.00	
		429100				\$20,200.00
		430100	430001	EDUCATIONAL	\$0.00	
			430002	SOFTWARE	\$400.00	
			430003	SUBSCRIPTIONS	\$0.00	
			430004	AUDIO-VISUAL	\$0.00	
			430006	PHOTOGRAPHY	\$0.00	
			430008	DATA PROCESSING	\$300.00	
			430009	OFFICE	\$1,000.00	
			430014	WEARING APPAREL	\$5,000.00	
			430016	MEDICAL/LAB	\$0.00	
			430034	TRAFFIC CONTROL	\$0.00	
			430043	DECORATIONS	\$0.00	
			430098	SPECIAL EVENTS - MISC	\$0.00	
			430099	MISCELLANEOUS	\$1,000.00	
			430100			
		439100	439015	OFFICE EQUIPMENT	\$0.00	
		439100				\$0.00
		460100	462000	GRANTS TO LOCAL UNITS	\$350.00	
			463000	MATCHING SHARE GRANTS	\$19,000.00	
		460100				\$19,350.00
	11					\$358,214.00
01					\$358,214.00	
01080180      PARKS & REC DIRECTOR					\$358,214.00	

### Budget Unit: 01080183      RECREATION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$123,833.00
			415000	TEMPORARY	\$207,136.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$330,969.00</b>
		419100	419001	SOCIAL SECURITY	\$44,379.00
			419010	UNEMPLOYMENT COMPENSAT	\$1,500.00
		<b>419100</b>			<b>\$45,879.00</b>
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$400.00

# 2011 Budget

## Expenditures


**Budget Unit: 01080183 RECREATION**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	420100	420030	PHOTOGRAPHY	\$0.00
			420040	TELEPHONE	\$1,350.00
			420041	E-MAIL/INTERNET	\$0.00
			420050	POSTAGE	\$900.00
		<b>420100</b>			<b>\$2,650.00</b>
		421100	421050	OTHER	\$0.00
		<b>421100</b>			<b>\$0.00</b>
		424100	424000	VEHICULAR EQUIPMENT	\$4,000.00
			424060	OTHER	\$0.00
		<b>424100</b>			<b>\$4,000.00</b>
		425100	425000	OFFICE EQUIPMENT	\$0.00
			425030	BUILDING MAINT	\$1,500.00
			425031	POOLS/RECREATIONAL EQUIP	\$17,000.00
			425050	COMMUNICATIONS EQUIPMENT	\$0.00
			425060	OPERATIONS EQUIPMENT	\$0.00
			425090	MAINT SERV CONTRACT	\$1,080.00
			425099	OTHER CONT MAINT	\$8,000.00
		<b>425100</b>			<b>\$27,580.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429014	CONTRACTED PERSONNEL SVS.	\$18,000.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$1,000.00
			429095	BANK SERV CHARGES	\$0.00
		<b>429100</b>			<b>\$19,000.00</b>
		430100	430001	EDUCATIONAL	\$0.00
			430002	SOFTWARE	\$1,000.00
			430003	SUBSCRIPTIONS	\$0.00
			430004	AUDIO-VISUAL	\$0.00
			430005	DUPLICATING	\$0.00
			430006	PHOTOGRAPHY	\$0.00
			430008	DATA PROCESSING	\$210.00
			430009	OFFICE	\$300.00
			430011	CUSTODIAL	\$3,000.00
			430014	WEARING APPAREL	\$7,150.00
			430016	MEDICAL/LAB	\$800.00
			430036	BLDG CONSTRUCTION	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 01080183 RECREATION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	430100	430041	PLAYGROUND	\$16,550.00	
			430042	TOOLS & HARDWARE	\$1,000.00	
			430043	DECORATIONS	\$0.00	
			430050	MOTOR FUELS/LUBRICANTS	\$0.00	
			430099	MISCELLANEOUS	\$10,000.00	
		430100				\$40,010.00
		439100	439015	OFFICE EQUIPMENT	\$0.00	
		439100				\$0.00
		450100	453000	OPERATIONS EQUIPMENT	\$0.00	
		450100				\$0.00
	11				\$470,088.00	
01					\$470,088.00	
01080183	RECREATION				\$470,088.00	

### Budget Unit: 01080184 PARKS MAINTENANCE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
01	11	414100	414000	SALARIES & WAGES	\$465,271.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
		<b>414100</b>			<b>\$465,271.00</b>
		419100	419001	SOCIAL SECURITY	\$36,625.00
		<b>419100</b>			<b>\$36,625.00</b>
		420100	420010	ADVERTISING	\$500.00
			420020	PRINTING	\$0.00
			420030	PHOTOGRAPHY	\$0.00
			420040	TELEPHONE	\$8,910.00
			420050	POSTAGE	\$40.00
		<b>420100</b>			<b>\$9,450.00</b>
		421100	421030	CONSULTING	\$0.00
		<b>421100</b>			<b>\$0.00</b>
		422100	422000	SEWERAGE	\$7,650.00
			422010	WATER	\$38,340.00
			422020	ELECTRICITY	\$3,050.00
			422030	HEAT	\$19,700.00
			422060	POWER-STREET LIGHTS	\$67,950.00
			422080	SEWERAGE MAINT CHARGES	\$1,350.00
			422090	REFUSE	\$1,350.00
			422091	DISPOSAL	\$0.00
			422095	UTILITIES & SERVICES	\$0.00

# 2011 Budget

## Expenditures


**Budget Unit: 01080184      PARKS MAINTENANCE**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
01	11	<b>422100</b>			<b>\$139,390.00</b>
		423100	423011	AUTO DEDUCT	\$0.00
		<b>423100</b>			<b>\$0.00</b>
		424100	424060	OTHER	\$1,000.00
		<b>424100</b>			<b>\$1,000.00</b>
		425100	425010	VEHICULAR EQUIPMENT	\$1,000.00
			425030	BUILDING MAINT	\$5,000.00
			425031	POOLS/RECREATIONAL EQUIP	\$22,500.00
			425040	ALARM & CALL BOX	\$0.00
			425050	COMMUNICATIONS EQUIPMENT	\$1,000.00
			425060	OPERATIONS EQUIPMENT	\$1,000.00
			425090	MAINT SERV CONTRACT	\$8,750.00
			425099	OTHER CONT MAINT	\$8,000.00
		<b>425100</b>			<b>\$47,250.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429014	CONTRACTED PERSONNEL SVS.	\$3,000.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$700.00
		<b>429100</b>			<b>\$3,700.00</b>
		430100	430001	EDUCATIONAL	\$0.00
			430003	SUBSCRIPTIONS	\$0.00
			430004	AUDIO-VISUAL	\$0.00
			430009	OFFICE	\$500.00
			430011	CUSTODIAL	\$3,050.00
			430012	PERSONAL SAFETY	\$2,000.00
			430014	WEARING APPAREL	\$1,500.00
			430016	MEDICAL/LAB	\$300.00
			430030	SNOW CONTROL	\$1,000.00
			430032	CONCRETE	\$1,500.00
			430034	TRAFFIC CONTROL	\$0.00
			430035	VECTOR CONTROL	\$500.00
			430036	BLDG CONSTRUCTION	\$4,320.00
			430037	CHEMICALS	\$13,500.00
			430040	BOTANICAL	\$10,000.00
			430041	PLAYGROUND	\$2,000.00
			430042	TOOLS & HARDWARE	\$4,245.00

# 2011 Budget

## Expenditures

### Budget Unit: 01080184      PARKS MAINTENANCE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
01	11	430100	430043	DECORATIONS	\$0.00	
			430050	MOTOR FUELS/LUBRICANTS	\$800.00	
			430051	TIRES & BATTERIES	\$0.00	
			430052	VEHICLE PARTS & SUPPLIES	\$1,000.00	
			430053	VEHICLE REPAIR TOOLS	\$700.00	
			430055	MECH EQUIP PARTS	\$5,000.00	
			430099	MISCELLANEOUS	\$500.00	
		430100				\$52,415.00
		439100	439010	LAND IMPROVEMENTS	\$0.00	
			439030	VEHICULAR EQUIPMENT	\$0.00	
			439060	OPERATIONS EQUIPMENT	\$0.00	
		439100				\$0.00
		11				\$755,101.00
	01					\$755,101.00
01080184      PARKS MAINTENANCE					\$755,101.00	

### Budget Unit: 02200210      ADMINISTRATION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
02	11	414100	414000	SALARIES & WAGES	\$284,700.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$0.00
			417000	SICK LEAVE BUY-BACK	\$2,900.00
		<b>414100</b>			<b>\$287,600.00</b>
		419100	419001	SOCIAL SECURITY	\$24,299.00
			419002	MEDICAL	\$86,040.00
			419003	GROUP LIFE	\$0.00
			419005	SEVERANCE PAY	\$30,000.00
			419010	UNEMPLOYMENT COMPENSAT	\$6,250.00
			419011	WORKERS' COMP-ADJ FEES	\$2,200.00
			419012	LOSS TIME & MED	\$1,000.00
			419014	STATE FEES & ASSESSMENTS	\$1,300.00
			419015	EXCESS POLICY & BOND	\$3,700.00
			419100	FRINGE BENEFITS	\$0.00
		<b>419100</b>			<b>\$154,789.00</b>
		420100	420010	ADVERTISING	\$500.00
			420020	PRINTING	\$11,000.00
			420040	TELEPHONE	\$8,500.00
			420050	POSTAGE	\$4,500.00
		<b>420100</b>			<b>\$24,500.00</b>
		421100	421020	AUDIT	\$21,000.00

# 2011 Budget

## Expenditures


### Budget Unit: 02200210      ADMINISTRATION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
02	11	421100	421030	CONSULTING	\$22,500.00
			421040	COLLECTION(OPT & LIENS)	\$4,000.00
			421050	OTHER	\$5,000.00
		<b>421100</b>			<b>\$52,500.00</b>
		422100	422030	HEAT	\$0.00
		<b>422100</b>			<b>\$0.00</b>
		423100	423002	STOP/LOSS PREMIUM	\$21,500.00
			423010	AUTOMOBILE PREM	\$7,300.00
			423011	AUTO DEDUCT	\$5,000.00
			423020	GENERAL LIABILITY PREM	\$25,053.00
			423021	GEN LIAB DEDUCT	\$2,000.00
			423040	PROPERTY & CRIME PREM	\$21,071.00
			423041	PROPERTY DEDUCT	\$0.00
			423050	INLAND MARINE	\$7,242.00
			423090	PUBLIC OFF PREM	\$10,425.00
			423091	PUBLIC OFF DEDUCT	\$2,500.00
			423095	EXCESS LIABILITY	\$5,981.00
			423097	TERRORISM	\$10,000.00
		<b>423100</b>			<b>\$118,072.00</b>
		425100	425000	OFFICE EQUIPMENT	\$200.00
			425010	VEHICULAR EQUIPMENT	\$25,000.00
			425050	COMMUNICATIONS EQUIPMENT	\$0.00
			425090	MAINT SERV CONTRACT	\$40,000.00
			425099	OTHER CONT MAINT	\$0.00
		<b>425100</b>			<b>\$65,200.00</b>
		429100	429001	TUITION/TRAINING	\$0.00
			429003	GENERAL ADMIN. CHARGES	\$293,605.00
			429009	ADMIN/TRUSTEE FEE	\$0.00
			429015	TRAVEL	\$500.00
			429016	CONFERENCES	\$300.00
			429017	MEMBERSHIPS	\$1,800.00
			429025	DISASTER RECOVERY SYSTEM	\$12,700.00
			429090	MISC CONTRACTED SRVCS	\$800.00
			429095	BANK SERV CHARGES	\$12,000.00
		<b>429100</b>			<b>\$321,705.00</b>
		430100	430001	EDUCATIONAL	\$350.00
			430002	SOFTWARE	\$16,060.00
			430003	SUBSCRIPTIONS	\$100.00
			430005	DUPLICATING	\$100.00
			430006	PHOTOGRAPHY	\$100.00

# 2011 Budget

## Expenditures

### Budget Unit: 02200210      ADMINISTRATION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
02	11	430100	430008	DATA PROCESSING	\$750.00	
			430009	OFFICE	\$1,000.00	
			430012	PERSONAL SAFETY	\$0.00	
			430014	WEARING APPAREL	\$200.00	
			430016	MEDICAL/LAB	\$10,500.00	
			430040	BOTANICAL	\$250.00	
			430042	TOOLS & HARDWARE	\$0.00	
			430043	DECORATIONS	\$100.00	
			430050	MOTOR FUELS/LUBRICANTS	\$35,000.00	
			430051	TIRES & BATTERIES	\$2,800.00	
			430052	VEHICLE PARTS & SUPPLIES	\$10,000.00	
			430099	MISCELLANEOUS	\$300.00	
		430100				\$77,610.00
		439100	439015	OFFICE EQUIPMENT	\$0.00	
		439100				\$0.00
		449100	449090	PAYMNTS OTHER TRANSFERS	\$0.00	
		449100				\$0.00
		450100	453049	LEASE PURCHASE	\$72,533.00	
			454000	MOTOR EQUIPMENT	\$0.00	
		450100				\$72,533.00
		453100	453007	EQUIPMENT-DATA PROCESSING	\$0.00	
			453051	EQUIPMENT-DATA PROCESSING	\$0.00	
		453100				\$0.00
		480100	486000	PYMT OF PRIOR YR EXPEND.	\$0.00	
		480100				\$0.00
	11					\$1,174,509.00
02					\$1,174,509.00	
02200210		ADMINISTRATION			\$1,174,509.00	

### Budget Unit: 02200220      DISTRIBUTION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
02	11	414100	414000	SALARIES & WAGES	\$530,236.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$18,144.00
		<b>414100</b>			<b>\$548,380.00</b>
		419100	419001	SOCIAL SECURITY	\$41,951.00
			419002	MEDICAL	\$167,568.00
			419003	GROUP LIFE	\$0.00
			419100	FRINGE BENEFITS	\$0.00
		<b>419100</b>			<b>\$209,519.00</b>

# 2011 Budget

## Expenditures


### Budget Unit: 02200220      DISTRIBUTION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
02	11	420100	420020	PRINTING	\$300.00
			420030	PHOTOGRAPHY	\$200.00
			420040	TELEPHONE	\$1,950.00
			420050	POSTAGE	\$100.00
		<b>420100</b>			<b>\$2,550.00</b>
		424100	424010	HEAVY EQUIPMENT	\$1,000.00
			424060	OTHER	\$2,000.00
		<b>424100</b>			<b>\$3,000.00</b>
		425100	425010	VEHICULAR EQUIPMENT	\$500.00
			425050	COMMUNICATIONS EQUIPMENT	\$500.00
			425090	MAINT SERV CONTRACT	\$3,000.00
			425099	OTHER CONT MAINT	\$13,000.00
		<b>425100</b>			<b>\$17,000.00</b>
		429100	429001	TUITION/TRAINING	\$250.00
			429003	GENERAL ADMIN. CHARGES	\$741,002.00
			429015	TRAVEL	\$100.00
			429016	CONFERENCES	\$250.00
			429017	MEMBERSHIPS	\$200.00
			429018	PERMITS	\$5,000.00
		<b>429100</b>			<b>\$746,802.00</b>
		430100	430001	EDUCATIONAL	\$100.00
			430004	AUDIO-VISUAL	\$200.00
			430006	PHOTOGRAPHY	\$100.00
			430009	OFFICE	\$250.00
			430011	CUSTODIAL	\$4,000.00
			430012	PERSONAL SAFETY	\$1,700.00
			430014	WEARING APPAREL	\$3,600.00
			430016	MEDICAL/LAB	\$200.00
			430030	SNOW CONTROL	\$500.00
			430031	ASPHALT	\$20,000.00
			430032	CONCRETE	\$7,000.00
			430033	STREET SIGN	\$500.00
			430034	TRAFFIC CONTROL	\$600.00
			430036	BLDG CONSTRUCTION	\$7,000.00
			430037	CHEMICALS	\$100.00
			430040	BOTANICAL	\$500.00
			430042	TOOLS & HARDWARE	\$3,000.00
			430050	MOTOR FUELS/LUBRICANTS	\$500.00
			430051	TIRES & BATTERIES	\$700.00
			430052	VEHICLE PARTS & SUPPLIES	\$1,600.00

# 2011 Budget

## Expenditures

### Budget Unit: 02200220 DISTRIBUTION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
02	11	430100	430055	MECH EQUIP PARTS	\$9,000.00	
			430057	PIPE CONNECTIONS	\$22,000.00	
			430058	WATER METERS	\$56,000.00	
			430059	WATER METER REPAIR PARTS	\$25,000.00	
			430060	FIRE HYDRANTS & VALVES	\$15,000.00	
			430061	HYDRANT/VALVE REPAIR PART	\$5,000.00	
			430062	GENERAL WATER SYSTEM	\$5,000.00	
			430099	MISCELLANEOUS	\$500.00	
		430100				\$189,650.00
		450100	453000	OPERATIONS EQUIPMENT	\$0.00	
			453049	LEASE PURCHASE	\$30,749.00	
		450100				\$30,749.00
		453100	453030	MOTOR EQUIPMENT	\$0.00	
		453100				\$0.00
	11				\$1,747,650.00	
02				\$1,747,650.00		
02200220	DISTRIBUTION				\$1,747,650.00	

### Budget Unit: 02200230 MAINTENANCE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
02	11	414100	414000	SALARIES & WAGES	\$700,584.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$216,933.00
		<b>414100</b>			<b>\$917,517.00</b>
		419100	419001	SOCIAL SECURITY	\$70,189.00
			419002	MEDICAL	\$209,460.00
			419003	GROUP LIFE	\$0.00
			419100	FRINGE BENEFITS	\$0.00
		<b>419100</b>			<b>\$279,649.00</b>
		420100	420010	ADVERTISING	\$500.00
			420020	PRINTING	\$100.00
			420030	PHOTOGRAPHY	\$250.00
			420040	TELEPHONE	\$750.00
			420050	POSTAGE	\$125.00
		<b>420100</b>			<b>\$1,725.00</b>
		421100	421030	CONSULTING	\$4,000.00
		<b>421100</b>			<b>\$4,000.00</b>
		422100	422000	SEWERAGE	\$220,000.00
			422010	WATER	\$3,000.00
			422020	ELECTRICITY	\$270,000.00

# 2011 Budget

## Expenditures


**Budget Unit: 02200230 MAINTENANCE**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
02	11	422100	422030	HEAT	\$140,000.00
			422080	SEWERAGE MAINT CHARGES	\$33,000.00
			422090	REFUSE	\$6,000.00
		<b>422100</b>			<b>\$672,000.00</b>
		424100	424060	OTHER	\$350.00
		<b>424100</b>			<b>\$350.00</b>
		425100	425000	OFFICE EQUIPMENT	\$350.00
			425010	VEHICULAR EQUIPMENT	\$1,500.00
			425020	TRAFFIC SIGNALS	\$0.00
			425030	BUILDING MAINT	\$12,500.00
			425060	OPERATIONS EQUIPMENT	\$20,000.00
			425090	MAINT SERV CONTRACT	\$2,000.00
			425099	OTHER CONT MAINT	\$15,000.00
		<b>425100</b>			<b>\$51,350.00</b>
		429100	429001	TUITION/TRAINING	\$500.00
			429003	GENERAL ADMIN. CHARGES	\$363,511.00
			429005	NUISANCE	\$150.00
			429009	ADMIN/TRUSTEE FEE	\$20.00
			429015	TRAVEL	\$500.00
			429016	CONFERENCES	\$500.00
			429017	MEMBERSHIPS	\$950.00
			429018	PERMITS	\$500.00
			429090	MISC CONTRACTED SRVCS	\$1,000.00
		<b>429100</b>			<b>\$367,631.00</b>
		430100	430001	EDUCATIONAL	\$250.00
			430003	SUBSCRIPTIONS	\$100.00
			430004	AUDIO-VISUAL	\$200.00
			430009	OFFICE	\$200.00
			430012	PERSONAL SAFETY	\$1,500.00
			430013	FIREFIGHTING	\$1,500.00
			430014	WEARING APPAREL	\$4,800.00
			430016	MEDICAL/LAB	\$8,000.00
			430030	SNOW CONTROL	\$550.00
			430032	CONCRETE	\$750.00
			430036	BLDG CONSTRUCTION	\$7,000.00
			430037	CHEMICALS	\$240,000.00
			430040	BOTANICAL	\$500.00
			430042	TOOLS & HARDWARE	\$8,000.00
			430050	MOTOR FUELS/LUBRICANTS	\$3,750.00
			430051	TIRES & BATTERIES	\$750.00


# 2011 Budget

## Expenditures


### Budget Unit: 02200230 MAINTENANCE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
02	11	430100	430052	VEHICLE PARTS & SUPPLIES	\$5,500.00	
			430055	MECH EQUIP PARTS	\$12,000.00	
			430057	PIPE CONNECTIONS	\$5,000.00	
			430062	GENERAL WATER SYSTEM	\$5,000.00	
			430099	MISCELLANEOUS	\$1,000.00	
		430100				\$306,350.00
		450100	453000	OPERATIONS EQUIPMENT	\$20,000.00	
			453049	LEASE PURCHASE	\$51,842.00	
			457000	PLANT EQUIPMENT	\$0.00	
			458050	DAMS AND FLOOD PROTECTION	\$0.00	
		450100				\$71,842.00
		453100	453030	MOTOR EQUIPMENT	\$0.00	
			453033	EQUIPMENT-ROAD CONSTRUCT	\$0.00	
		453100				\$0.00
	11					\$2,672,414.00
02					\$2,672,414.00	
02200230	MAINTENANCE				\$2,672,414.00	

### Budget Unit: 07700703 PA INFRA BANK NOTES

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount
07	11	447100	447030	GO INTEREST PMT	\$86,328.00
		447100			\$86,328.00
		448100	448030	GO PRINCIPAL PMT	\$281,415.00
		448100			\$281,415.00
	11				\$367,743.00
07					\$367,743.00
07700703	PA INFRA BANK NOTES				\$367,743.00

### Budget Unit: 07700704 CAPITAL LEASE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount
07	11	447100	447030	GO INTEREST PMT	\$223,376.00
		447100			\$223,376.00
		448100	448030	GO PRINCIPAL PMT	\$1,438,595.00
		448100			\$1,438,595.00
	11				\$1,661,971.00
07					\$1,661,971.00
07700704	CAPITAL LEASE				\$1,661,971.00

### Budget Unit: 07700706 2006 COMMERCE BANK NOTE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
07	11	447100	447030	GO INTEREST PMT	\$181,546.00

# 2011 Budget

## Expenditures

### Budget Unit: 07700706      2006 COMMERCE BANK NOTE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
07	11	<b>447100</b>			<b>\$181,546.00</b>
		448100	448030	GO PRINCIPAL PMT	\$660,164.00
		<b>448100</b>			<b>\$660,164.00</b>
	<b>11</b>				<b>\$841,710.00</b>
<b>07</b>					<b>\$841,710.00</b>

07700706      2006 COMMERCE BANK NOTE      **\$841,710.00**

### Budget Unit: 07700709      REV BONDS SER A-2 OF 2005

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
07	11	447100	447030	GO INTEREST PMT	\$408,330.00
		<b>447100</b>			<b>\$408,330.00</b>
		448100	448030	GO PRINCIPAL PMT	\$245,000.00
		<b>448100</b>			<b>\$245,000.00</b>
	<b>11</b>				<b>\$653,330.00</b>
<b>07</b>					<b>\$653,330.00</b>

07700709      REV BONDS SER A-2 OF 2005      **\$653,330.00**

### Budget Unit: 07700710      THA/RRF GUARANTEED DEBT

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
07	11	449100	449090	PAYMNTS OTHER TRANSFERS	\$0.00
		<b>449100</b>			<b>\$0.00</b>
	<b>11</b>				<b>\$0.00</b>
<b>07</b>					<b>\$0.00</b>

07700710      THA/RRF GUARANTEED DEBT      **\$0.00**

### Budget Unit: 07700711      DCED ALT LOAN

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
07	11	447100	447030	GO INTEREST PMT	\$1,845.00
		<b>447100</b>			<b>\$1,845.00</b>
		448100	448030	GO PRINCIPAL PMT	\$21,630.00
		<b>448100</b>			<b>\$21,630.00</b>
	<b>11</b>				<b>\$23,475.00</b>
<b>07</b>					<b>\$23,475.00</b>

07700711      DCED ALT LOAN      **\$23,475.00**

### Budget Unit: 07700795      GO BONDS SER A-B OF 95

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
07	11	447100	447030	GO INTEREST PMT	\$0.00
		<b>447100</b>			<b>\$0.00</b>

# 2011 Budget

## Expenditures

### Budget Unit: 07700795 GO BONDS SER A-B OF 95

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
07	11	448100	448030	GO PRINCIPAL PMT	\$0.00
		<b>448100</b>			<b>\$0.00</b>
	<b>11</b>				<b>\$0.00</b>
					<b>\$0.00</b>
<b>07</b>					<b>\$0.00</b>
07700795 GO BONDS SER A-B OF 95					<b>\$0.00</b>

### Budget Unit: 07700796 GO BONDS SER A1 OF 97

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
07	11	447100	447030	GO INTEREST PMT	\$0.00
		<b>447100</b>			<b>\$0.00</b>
		448100	448030	GO PRINCIPAL PMT	\$0.00
		<b>448100</b>			<b>\$0.00</b>
	<b>11</b>				<b>\$0.00</b>
<b>07</b>					<b>\$0.00</b>
07700796 GO BONDS SER A1 OF 97					<b>\$0.00</b>

### Budget Unit: 07700797 GO SER D-F OF 97

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
07	11	448100	448030	GO PRINCIPAL PMT	\$8,670,000.00
		<b>448100</b>			<b>\$8,670,000.00</b>
	<b>11</b>				<b>\$8,670,000.00</b>
<b>07</b>					<b>\$8,670,000.00</b>
07700797 GO SER D-F OF 97					<b>\$8,670,000.00</b>


### Budget Unit: 20062020 OPERATIONS

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
20	11	422100	422060	POWER-STREET LIGHTS	\$730,000.00
			422070	POWER-TRAFFIC LIGHTS	\$45,000.00
		<b>422100</b>			<b>\$775,000.00</b>
		423100	423002	STOP/LOSS PREMIUM	\$0.00
			423021	GEN LIAB DEDUCT	\$0.00
		<b>423100</b>			<b>\$0.00</b>
		425100	425010	VEHICULAR EQUIPMENT	\$25,000.00
			425099	OTHER CONT MAINT	\$0.00
		<b>425100</b>			<b>\$25,000.00</b>
		429100	429009	ADMIN/TRUSTEE FEE	\$0.00
		<b>429100</b>			<b>\$0.00</b>
		430100	430030	SNOW CONTROL	\$0.00
			430031	ASPHALT	\$0.00
			430032	CONCRETE	\$0.00
			430033	STREET SIGN	\$825.99

# 2011 Budget

## Expenditures

### Budget Unit: 20062020 OPERATIONS

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
20	11	430100	430034	TRAFFIC CONTROL	\$0.00	
			430038	SEWER GRATES/MANHOLE CVR	\$3,000.00	
			430050	MOTOR FUELS/LUBRICANTS	\$40,000.00	
			430051	TIRES & BATTERIES	\$10,000.00	
			430052	VEHICLE PARTS & SUPPLIES	\$37,000.00	
			430099	MISCELLANEOUS	\$0.00	
		430100				\$90,825.99
		450100	458030	STREETLIGHTS	\$0.00	
		450100				\$0.00
		453100	453099	EQUIPMENT-OTHER	\$0.00	
		453100				\$0.00
		480100	481007	DEBT SERVICE FUND TRANS	\$0.00	
		480100				\$0.00
	11				\$890,825.99	
20					\$890,825.99	
20062020	OPERATIONS				\$890,825.99	

### Budget Unit: 27272710 OPERATIONS

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
27	11	414100	414000	SALARIES & WAGES	\$840,281.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$20,000.00
			417000	SICK LEAVE BUY-BACK	\$600.00
		<b>414100</b>			<b>\$860,881.00</b>
		419100	419001	SOCIAL SECURITY	\$66,278.00
			419002	MEDICAL	\$327,462.00
			419003	GROUP LIFE	\$0.00
			419005	SEVERANCE PAY	\$5,500.00
			419010	UNEMPLOYMENT COMPENSAT	\$5,000.00
			419011	WORKERS' COMP-ADJ FEES	\$4,000.00
			419012	LOSS TIME & MED	\$50,000.00
			419014	STATE FEES & ASSESSMENTS	\$2,500.00
			419015	EXCESS POLICY & BOND	\$3,000.00
		<b>419100</b>			<b>\$463,740.00</b>
		420100	420010	ADVERTISING	\$0.00
			420020	PRINTING	\$1,600.00
			420040	TELEPHONE	\$300.00
			420050	POSTAGE	\$1,000.00
		<b>420100</b>			<b>\$2,900.00</b>
		421100	421010	LEGAL	\$0.00

# 2011 Budget

## Expenditures


### Budget Unit: 27272710 OPERATIONS

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
27	11	421100	421020	AUDIT	\$4,000.00
			421040	COLLECTION(OPT & LIENS)	\$1,250.00
			421050	OTHER	\$300.00
			421070	ARBITRATION	\$0.00
		<b>421100</b>			<b>\$5,550.00</b>
		422100	422000	SEWERAGE	\$100.00
			422010	WATER	\$500.00
			422080	SEWERAGE MAINT CHARGES	\$100.00
			422090	REFUSE	\$1,000.00
		<b>422100</b>			<b>\$1,700.00</b>
		423100	423002	STOP/LOSS PREMIUM	\$21,500.00
			423010	AUTOMOBILE PREM	\$21,000.00
			423011	AUTO DEDUCT	\$15,000.00
			423020	GENERAL LIABILITY PREM	\$5,011.00
			423021	GEN LIAB DEDUCT	\$3,200.00
			423095	EXCESS LIABILITY	\$1,196.27
		<b>423100</b>			<b>\$66,907.27</b>
		424100	424000	VEHICULAR EQUIPMENT	\$2,000.00
		<b>424100</b>			<b>\$2,000.00</b>
		425100	425010	VEHICULAR EQUIPMENT	\$98,600.00
			425030	BUILDING MAINT	\$3,000.00
			425050	COMMUNICATIONS EQUIPMENT	\$2,200.00
			425090	MAINT SERV CONTRACT	\$29,000.00
		<b>425100</b>			<b>\$132,800.00</b>
		429100	429003	GENERAL ADMIN. CHARGES	\$957,745.00
			429005	NUISANCE	\$500.00
			429009	ADMIN/TRUSTEE FEE	\$200.00
			429012	LAUNDRY	\$7,000.00
			429013	INCINERATOR TRUCK PERMIT	\$4,600.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429025	DISASTER RECOVERY SYSTEM	\$11,000.00
			429090	MISC CONTRACTED SRVCS	\$0.00
			429095	BANK SERV CHARGES	\$5,500.00
		<b>429100</b>			<b>\$986,545.00</b>
		430100	430002	SOFTWARE	\$14,000.00
			430003	SUBSCRIPTIONS	\$0.00
			430005	DUPLICATING	\$0.00
			430006	PHOTOGRAPHY	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 27272710 OPERATIONS

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
27	11	430100	430008	DATA PROCESSING	\$0.00	
			430009	OFFICE	\$500.00	
			430011	CUSTODIAL	\$2,300.00	
			430012	PERSONAL SAFETY	\$1,300.00	
			430013	FIREFIGHTING	\$0.00	
			430014	WEARING APPAREL	\$6,300.00	
			430037	CHEMICALS	\$0.00	
			430042	TOOLS & HARDWARE	\$800.00	
			430049	TRASH REMOVAL	\$2,000.00	
			430050	MOTOR FUELS/LUBRICANTS	\$90,000.00	
			430051	TIRES & BATTERIES	\$11,000.00	
			430052	VEHICLE PARTS & SUPPLIES	\$65,000.00	
			430099	MISCELLANEOUS	\$0.00	
			430100			\$193,200.00
		439100	439015	OFFICE EQUIPMENT	\$0.00	
		439100			\$0.00	
		450100	453049	LEASE PURCHASE	\$146,420.75	
		450100			\$146,420.75	
		453100	453004	EQUIPMENT-VEHICLE	\$0.00	
				453030	MOTOR EQUIPMENT	\$0.00
				453051	EQUIPMENT-DATA PROCESSING	\$0.00
				453099	EQUIPMENT-OTHER	\$0.00
		453100			\$0.00	
		454100	454032	AUTOMOTIVE EQUIPMENT	\$0.00	
		454100			\$0.00	
		455100	455003	EQUIPMENT	\$0.00	
			455004	MOTOR EQUIPMENT	\$0.00	
		455100			\$0.00	
		460100	463000	MATCHING SHARE GRANTS	\$0.00	
		460100			\$0.00	
		480100	481001	GENERAL FUND TRANSFERS	\$1,853,097.98	
				481028	LANDFILL/INCIN UTILITY FD	\$0.00
				486000	PYMT OF PRIOR YR EXPEND.	\$0.00
		480100			\$1,853,097.98	
	11					\$4,715,742.00
27					\$4,715,742.00	
27272710		OPERATIONS			\$4,715,742.00	

### Budget Unit: 29292910 ADMINISTRATION

# 2011 Budget

## Expenditures

### Budget Unit: 29292910      ADMINISTRATION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount	
29	11	414100	414000	SALARIES & WAGES	\$248,698.00	
			415000	TEMPORARY	\$0.00	
			416000	OVERTIME	\$0.00	
			417000	SICK LEAVE BUY-BACK	\$2,400.00	
		414100				\$251,098.00
		419100	419001	SOCIAL SECURITY	\$20,939.00	
			419002	MEDICAL	\$125,029.00	
			419003	GROUP LIFE	\$0.00	
			419005	SEVERANCE PAY	\$15,000.00	
			419010	UNEMPLOYMENT COMPENSAT	\$8,000.00	
			419011	WORKERS' COMP-ADJ FEES	\$2,000.00	
			419012	LOSS TIME & MED	\$41,000.00	
			419014	STATE FEES & ASSESSMENTS	\$1,300.00	
			419015	EXCESS POLICY & BOND	\$4,000.00	
			419100	FRINGE BENEFITS	\$0.00	
			419100			
		420100	420010	ADVERTISING	\$500.00	
			420020	PRINTING	\$5,489.00	
			420040	TELEPHONE	\$16,000.00	
			420050	POSTAGE	\$1,250.00	
		420100				\$23,239.00
		421100	421010	LEGAL	\$0.00	
			421020	AUDIT	\$21,930.00	
			421030	CONSULTING	\$12,000.00	
			421040	COLLECTION(OPT & LIENS)	\$1,500.00	
			421050	OTHER	\$90,000.00	
		421100				\$125,430.00
		423100	423002	STOP/LOSS PREMIUM	\$25,600.00	
			423010	AUTOMOBILE PREM	\$19,000.00	
			423011	AUTO DEDUCT	\$10,000.00	
			423020	GENERAL LIABILITY PREM	\$50,000.00	
			423030	BOILER	\$0.00	
			423040	PROPERTY & CRIME PREM	\$128,376.05	
423041	PROPERTY DEDUCT		\$8,000.00			
423050	INLAND MARINE		\$30,000.00			
423060	FLOOD PREM		\$100,000.00			
423090	PUBLIC OFF PREM		\$39,294.26			
423095	EXCESS LIABILITY		\$13,000.00			
423097	TERRORISM		\$14,000.00			
423100				\$437,270.31		

# 2011 Budget

## Expenditures


### Budget Unit: 29292910      ADMINISTRATION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
29	11	425100	425080	SERVICE CONTRACTS	\$0.00
			425090	MAINT SERV CONTRACT	\$30,768.84
		<b>425100</b>			<b>\$30,768.84</b>
		429100	429001	TUITION/TRAINING	\$500.00
			429003	GENERAL ADMIN. CHARGES	\$3,018,507.00
			429007	FREIGHT	\$0.00
			429009	ADMIN/TRUSTEE FEE	\$120.00
			429012	LAUNDRY	\$9,750.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$200.00
			429017	MEMBERSHIPS	\$100.00
			429025	DISASTER RECOVERY SYSTEM	\$9,583.56
			429090	MISC CONTRACTED SRVCS	\$0.00
			429095	BANK SERV CHARGES	\$6,000.00
		<b>429100</b>			<b>\$3,044,760.56</b>
		430100	430002	SOFTWARE	\$16,000.00
			430003	SUBSCRIPTIONS	\$300.00
			430006	PHOTOGRAPHY	\$0.00
			430008	DATA PROCESSING	\$200.00
			430009	OFFICE	\$3,000.00
			430099	MISCELLANEOUS	\$0.00
		<b>430100</b>			<b>\$19,500.00</b>
		439100	439015	OFFICE EQUIPMENT	\$0.00
		<b>439100</b>			<b>\$0.00</b>
		447100	447030	GO INTEREST PMT	\$0.00
		<b>447100</b>			<b>\$0.00</b>
		448100	448030	GO PRINCIPAL PMT	\$0.00
		<b>448100</b>			<b>\$0.00</b>
		449000	449031	PENNVEST	\$252,389.08
		<b>449000</b>			<b>\$252,389.08</b>
		449100	449030	LEASE/RENTL DEBT	\$2,161,000.00
		<b>449100</b>			<b>\$2,161,000.00</b>
		450100	452000	BUILDINGS AND STRUCTURES	\$0.00
			453000	OPERATIONS EQUIPMENT	\$0.00
		<b>450100</b>			<b>\$0.00</b>
		452100	452008	PLANT IMPROVEMENTS	\$0.00
		<b>452100</b>			<b>\$0.00</b>
		453100	453051	EQUIPMENT-DATA PROCESSING	\$0.00
		<b>453100</b>			<b>\$0.00</b>
		455100	455001	LAND IMPROVEMENTS	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 29292910 ADMINISTRATION

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
29	11	455100	455002	BUILDINGS AND STRUCTURES	\$0.00	
			455003	EQUIPMENT	\$0.00	
			455004	MOTOR EQUIPMENT	\$0.00	
			455006	MAINS AND ACCESSORIES	\$0.00	
			455007	PLANT EQUIPMENT	\$0.00	
			455008	INFRASTRUCTURE	\$0.00	
		455100				\$0.00
		480100	485002	FINES AND SETTLEMENTS	\$0.00	
			486000	PYMT OF PRIOR YR EXPEND.	\$0.00	
		480100				\$0.00
	11				\$6,562,723.79	
	29				\$6,562,723.79	
29292910	ADMINISTRATION				\$6,562,723.79	


### Budget Unit: 29292920 OPERATIONS

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
29	11	414100	414000	SALARIES & WAGES	\$867,828.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$220,030.17
		<b>414100</b>			<b>\$1,087,858.17</b>
		419100	419001	SOCIAL SECURITY	\$83,221.00
			419002	MEDICAL	\$265,316.00
			419003	GROUP LIFE	\$0.00
			419009	VISION	\$0.00
			419100	FRINGE BENEFITS	\$0.00
		<b>419100</b>			<b>\$348,537.00</b>
		422100	422000	SEWERAGE	\$0.00
			422010	WATER	\$115,000.00
			422020	ELECTRICITY	\$961,319.00
			422030	HEAT	\$125,604.00
			422090	REFUSE	\$831,610.00
		<b>422100</b>			<b>\$2,033,533.00</b>
		424100	424010	HEAVY EQUIPMENT	\$0.00
			424060	OTHER	\$1,176.00
		<b>424100</b>			<b>\$1,176.00</b>
		425100	425080	SERVICE CONTRACTS	\$160,000.00
			425090	MAINT SERV CONTRACT	\$0.00
			425099	OTHER CONT MAINT	\$30,500.00
		<b>425100</b>			<b>\$190,500.00</b>
		429100	429001	TUITION/TRAINING	\$0.00

# 2011 Budget

## Expenditures

### Budget Unit: 29292920 OPERATIONS

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount	
29	11	429100	429003	GENERAL ADMIN. CHARGES	\$3,193,188.00	
			429009	ADMIN/TRUSTEE FEE	\$0.00	
			429012	LAUNDRY	\$0.00	
			429015	TRAVEL	\$0.00	
			429016	CONFERENCES	\$0.00	
			429017	MEMBERSHIPS	\$0.00	
			429090	MISC CONTRACTED SRVCS	\$0.00	
		429100				\$3,193,188.00
		430100	430006	PHOTOGRAPHY	\$0.00	
			430008	DATA PROCESSING	\$0.00	
			430011	CUSTODIAL	\$8,000.00	
			430012	PERSONAL SAFETY	\$1,000.00	
			430013	FIREFIGHTING	\$0.00	
			430016	MEDICAL/LAB	\$82,000.00	
			430037	CHEMICALS	\$440,000.00	
			430055	MECH EQUIP PARTS	\$0.00	
			430099	MISCELLANEOUS	\$412,500.00	
		430100				\$943,500.00
		439100	439015	OFFICE EQUIPMENT	\$0.00	
			439030	VEHICULAR EQUIPMENT	\$0.00	
		439100				\$0.00
		450100	453000	OPERATIONS EQUIPMENT	\$0.00	
		450100				\$0.00
		453100	453030	MOTOR EQUIPMENT	\$0.00	
			453090	OTHER CAPITAL EQUIPMENT	\$0.00	
		453100				\$0.00
	11					\$7,798,292.17
29					\$7,798,292.17	
29292920	OPERATIONS				\$7,798,292.17	

### Budget Unit: 29292930 MAINTENANCE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code	Account Title	Period 1 Budgeted Amount
29	11	414100	414000	SALARIES & WAGES	\$417,476.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$6,025.00
		<b>414100</b>			<b>\$423,501.00</b>
		419100	419001	SOCIAL SECURITY	\$32,400.00
			419002	MEDICAL	\$136,640.00
			419003	GROUP LIFE	\$0.00

# 2011 Budget

## Expenditures

**Budget Unit: 29292930 MAINTENANCE**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
29	11	419100	419009	VISION	\$0.00
			419100	FRINGE BENEFITS	\$0.00
		<b>419100</b>			<b>\$169,040.00</b>
		425100	425010	VEHICULAR EQUIPMENT	\$10,100.00
			425030	BUILDING MAINT	\$0.00
			425060	OPERATIONS EQUIPMENT	\$5,000.00
		<b>425100</b>			<b>\$15,100.00</b>
		429100	429003	GENERAL ADMIN. CHARGES	\$605,847.00
			429012	LAUNDRY	\$0.00
			429015	TRAVEL	\$0.00
			429016	CONFERENCES	\$0.00
			429017	MEMBERSHIPS	\$0.00
			429090	MISC CONTRACTED SRVCS	\$3,900.00
		<b>429100</b>			<b>\$609,747.00</b>
		430100	430002	SOFTWARE	\$0.00
			430006	PHOTOGRAPHY	\$0.00
			430008	DATA PROCESSING	\$0.00
			430012	PERSONAL SAFETY	\$300.00
			430016	MEDICAL/LAB	\$0.00
			430030	SNOW CONTROL	\$200.00
			430031	ASPHALT	\$0.00
			430032	CONCRETE	\$0.00
			430036	BLDG CONSTRUCTION	\$1,500.00
			430037	CHEMICALS	\$0.00
			430040	BOTANICAL	\$200.00
			430042	TOOLS & HARDWARE	\$5,000.00
			430045	UTILITY PLANT FUELS/LUBE	\$5,000.00
			430050	MOTOR FUELS/LUBRICANTS	\$16,500.00
			430051	TIRES & BATTERIES	\$2,600.00
			430052	VEHICLE PARTS & SUPPLIES	\$10,500.00
			430055	MECH EQUIP PARTS	\$200,000.00
			430057	PIPE CONNECTIONS	\$13,000.00
			430099	MISCELLANEOUS	\$13,000.00
		<b>430100</b>			<b>\$267,800.00</b>
		439100	439010	LAND IMPROVEMENTS	\$0.00
			439015	OFFICE EQUIPMENT	\$0.00
			439030	VEHICULAR EQUIPMENT	\$0.00
			439070	PLANT EQUIPMENT	\$0.00
		<b>439100</b>			<b>\$0.00</b>

# 2011 Budget

## Expenditures

### Budget Unit: 29292930 MAINTENANCE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
29	11	450100	457000	PLANT EQUIPMENT	\$75,100.00
		<b>450100</b>			<b>\$75,100.00</b>
		453100	453030	MOTOR EQUIPMENT	\$0.00
			453099	EQUIPMENT-OTHER	\$0.00
		<b>453100</b>			<b>\$0.00</b>
	<b>11</b>				<b>\$1,560,288.00</b>
<b>29</b>					<b>\$1,560,288.00</b>
29292930 MAINTENANCE					<b>\$1,560,288.00</b>


### Budget Unit: 29292940 FIELD MAINTENANCE

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code ▲	Account Title	Period 1 Budgeted Amount
29	11	414100	414000	SALARIES & WAGES	\$174,570.00
			415000	TEMPORARY	\$0.00
			416000	OVERTIME	\$18,821.48
		<b>414100</b>			<b>\$193,391.48</b>
		419100	419001	SOCIAL SECURITY	\$14,795.00
			419002	MEDICAL	\$55,856.00
			419003	GROUP LIFE	\$0.00
			419009	VISION	\$0.00
			419100	FRINGE BENEFITS	\$0.00
		<b>419100</b>			<b>\$70,651.00</b>
		420100	420020	PRINTING	\$1,000.00
		<b>420100</b>			<b>\$1,000.00</b>
		422100	422000	SEWERAGE	\$0.00
			422010	WATER	\$10,000.00
			422020	ELECTRICITY	\$225,011.00
			422030	HEAT	\$1,000.00
			422090	REFUSE	\$6,400.00
		<b>422100</b>			<b>\$242,411.00</b>
		425100	425010	VEHICULAR EQUIPMENT	\$6,000.00
			425099	OTHER CONT MAINT	\$1,000.00
		<b>425100</b>			<b>\$7,000.00</b>
		429100	429003	GENERAL ADMIN. CHARGES	\$457,844.00
			429012	LAUNDRY	\$0.00
		<b>429100</b>			<b>\$457,844.00</b>
		430100	430006	PHOTOGRAPHY	\$0.00
			430012	PERSONAL SAFETY	\$250.00
			430037	CHEMICALS	\$200.00
			430042	TOOLS & HARDWARE	\$200.00
			430050	MOTOR FUELS/LUBRICANTS	\$3,500.00

# 2011 Budget

## Expenditures

**Budget Unit: 29292940 FIELD MAINTENANCE**

Fund Level	Fiscal Year	GL 1st Sub-Account Code	Account Code 	Account Title	Period 1 Budgeted Amount
29	11	430100	430051	TIRES & BATTERIES	\$200.00
			430052	VEHICLE PARTS & SUPPLIES	\$4,250.00
			430055	MECH EQUIP PARTS	\$8,000.00
		430100			\$16,600.00
		439100	439010	LAND IMPROVEMENTS	\$0.00
		439100			\$0.00
		450100	453000	OPERATIONS EQUIPMENT	\$0.00
		450100			\$0.00
		453100	453030	MOTOR EQUIPMENT	\$0.00
			453090	OTHER CAPITAL EQUIPMENT	\$0.00
	453100			\$0.00	
	11				\$988,897.48
29					\$988,897.48
29292940	FIELD MAINTENANCE				\$988,897.48
Summary					\$96,322,728.43

## **GLOSSARIES**

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## GLOSSARY OF TERMS

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### A -

**ACCRUAL BASIS** - The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods or services are received (whether or not cash disbursements are made at that time).

**ACTIVITIES** - Specific services performed to accomplish program objectives and goals.

**AGENCY FUND** - Permanently established endowments where the annual income is used at the discretion of the organization in pursuit of a particular mandate.

**ALLOCATION** - The assignment or distribution of available resources such as revenue, personnel, buildings, and equipment among various City departments, bureaus, divisions, or offices.

**APPROPRIATION** - An authorization made by City Council which permits the City to incur obligations and to make expenditures or resources.

**APPROVED (ADOPTED) BUDGET** - The revenue and expenditure plan for the City for the fiscal year as enacted by City Council.

**ARBITRAGE** - Excess investment profits earned on the investment of lower-cost, tax-exempt bond proceeds.

**ASSESSED VALUATION** - The value placed upon real and personal property by the County tax assessor/appraiser as the basis for levying taxes.

**ASSET** - Property owned by the City which has monetary value.

**AUDIT** - Prepared by an independent certified public accounting firm, the primary objective of an audit is to determine if the City's general purpose financial statements present fairly the City's financial position and results of operations in conformity with the generally accepted accounting principles.

### B -

**BALANCED BUDGET** - Proposed revenues and other resources equal proposed appropriations.

**BOND** - A long-term promise to repay a specified amount of money (the face value amount of the bond) on a particular date (maturity date). Bonds are primarily used to finance capital projects.

**BUDGET** - A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.

**BUDGET CALENDAR** - The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

**BUDGET DOCUMENT** - A compilation of the spending and funding plans for the various funds, along with supporting narrative, schedules, tables, and charts which, in total, comprises the annual resource allocation plan.

**BUDGET ORDINANCE** - An ordinance considered and adopted by City Council to formally enact the proposed budget as amended.

**BUDGET TRANSFER** - Adjustment made to the budget during the fiscal year to properly account for unanticipated changes that occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

**BUREAU** - The largest organizational component within a department which design is tied to service output or function.

### C -

**CAPITAL IMPROVEMENT PLAN (CIP)** - A multi-year plan to provide for equipment acquisition, improvement to public facilities, and construction of new facilities.

**CAPITAL OUTLAY** - Expenditures relating to the purchase of equipment, facility modifications, land, and other fixed assets.

**CAPITAL PROJECTS FUND** - A fund to account for the acquisition or construction of major capital facilities.

**CASH BASIS** - The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when actually paid.

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## GLOSSARY OF TERMS

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**CREDIT RATING** - The credit worthiness of an entity, as evaluated by independent agencies such as Moody's Investors Service, Inc. and Standard and Poor's Corp.

### D -

**DEBT SERVICE** - Payment of interest and principal on an obligation resulting from issuance of bonds and notes.

**DEBT SERVICE FUND** - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

**DEFICIT** - An excess of liabilities and reserves of a fund over its assets.

**DEPARTMENT** - The largest organizational component of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

**DESIGNATED FUND BALANCE** - A portion of unreserved fund balance assigned by City policy for a specific future use.

**DIVISION** - The largest organizational component within a bureau which design is tied to a specific service output or function.

### E -

**ENCUMBRANCE** - A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds are reserved or encumbered once a contract obligation has been signed for an item, but prior to the cash payment actually being dispersed.

**ENTERPRISE FUND** - A fund used to account for revenues received for goods and services provided to the general public on a continuous basis and primarily financed through user charges.

**EXPENDABLE TRUST FUND** - Funds whose principal and income may be expended in the course of their designated operations. These funds may also be used to account for endowments whose principal may be expended in the course of their designated operations.

**EXPENDITURE** - Actual outlay of money for goods or services.

**EXPENSE** - Expenditures and other obligations (e.g., encumbrances) to expend money for goods and services.

### F -

**FICA** - City's portion of mandatory Social Security contribution (6.20%) and mandatory Medicare contribution (1.45%) for its employees payable to the federal government.

**FISCAL YEAR (FY)** - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Harrisburg is January 1 - December 31.

**FIXED ASSET** - Asset of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined fixed assets as those with an expected useful life in excess of one year and an acquisition cost in excess of \$5,000.

**FRINGE BENEFITS** - Health and welfare related benefits for all full-time employees, such as medical, dental, vision, and life insurance coverage, and a prescription drug plan which are included in the employee's compensation package.

**FUND** - An accounting entity that records all financial transactions for specified activities or government functions. The six fund types used by the City are - General Fund, Capital Projects Fund, Debt Service Fund, Special Revenue Funds, Propriety (Utility) Funds, and Trust and Agency Funds.

**FUND BALANCE** - A cumulative excess of revenues over expenditures segregated by fund.

### G -

**GENERAL OBLIGATION BOND and NOTE** - Forms of borrowing (debt financing) which reflect written promises from the City to repay sums of money on specific dates at specified interest rates backed by the full faith, credit, and taxing power of the municipality.

**GOVERNMENTAL FUNDS** - Funds that account for the services provided to the general citizenry as opposed to a specific group. These funds focus on current financial resources, emphasizing budgetary control and available cash.

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## GLOSSARY OF TERMS

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**GRANT** - A sum of money allotted from a specific governmental or non-profit organization to be used under certain circumstances for a designated purpose(s).

### I -

**INFRASTRUCTURE** - The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system, and sewer system.

**INTERFUND TRANSFER** - A transfer of money from one fund of the City to another fund of the City.

### L -

**LIABILITY** - Debt or other legal obligations arising out of transactions in the past which must be paid, renewed, or refunded at some future date.

**LINE-ITEM BUDGET** - A budget that lists detailed expenditure categories such as salary, postage, and maintenance service contracts. The specific amount budgeted is also listed by category.

**LONG -TERM DEBT** - Debt with a maturity of more than one year after date of issuance.

### M -

**MILL** - A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

**MILLAGE** - The total tax obligation per \$1,000 of assessed valuation of property.

**MODIFIED ACCRUAL** - The method of accounting that is a mixture of both cash and accrual bases concepts. Revenues are recorded when they are both measurable and available to meet current liabilities. Expenditures are recorded when goods or services are received.

### N -

**NOTE** - A short-term promise to repay a specified amount of money (the face value of the note) on a particular date (maturity date). Notes are primarily used to supplement current cash flow in anticipation of taxes and other revenues to be received, or to provide interim financing for capital projects in anticipation of the issuance of bonds.

### O -

**OBJECTIVE** - A statement of purpose defined more specifically than a goal. (A goal may include several related objectives.) An objective normally indicates anticipated levels of achievement and is usually time limited and quantifiable.

**OPERATING EXPENSES** - Ongoing costs associated with sustaining City government operations such as: communications, professional fees, utilities, insurance, rentals, maintenance and repairs, contracted services, supplies, and minor capital.

**ORGANIZATIONAL CHART** - A chart representing the authority, responsibility, and relationships among departments, bureaus, and divisions within the City organization.

### P -

**PART I CRIME** - Crimes that are classified as felonies, which are punishable by imprisonment. These crimes are more severe than a misdemeanor. These crimes consist of murder, rape, homicides, burglary, etc.

**PART II CRIME** - Crimes that are classified as misdemeanors, which are less offensive than felonies. These crimes consist of terroristic threats, trespassing, misconduct, theft, etc.

**PART-TIME POSITION** - A position regularly scheduled for no more than 25 hours per week.

**PERFORMANCE-BASED BUDGETING** - A method of allocating resources to achieve specific objectives based on program goals and measured results.

**PERFORMANCE INDICATOR** - A variable measuring the degree of goal and objective fulfillment achieved by programs.

**PERSONNEL SERVICES** - Expenditures relating to compensating employees of the City including wages, salaries, and special pay such as longevity, holiday, vacation, sick, personal, and bereavement; overtime and shift differential; fringe benefits such as FICA,

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## GLOSSARY OF TERMS

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health, and life insurances; and miscellaneous expenditures such as pension plan contributions, workers' compensation, and unemployment compensation costs.

**PROGRAM** - An organized set of activities directed toward a common purpose or goal that an agency undertakes or proposes to carry out its responsibilities.

**PROPOSED BUDGET** - The City's resource allocation plan for the fiscal year as prepared and recommended by the Mayor for consideration by City Council.

**PROPRIETARY FUND** - A fund that accounts for businesslike operations that intend to recover their full cost through charges to customers and users.

### R -

**RESOURCE ALLOCATION PLAN** - The City's revenue and expenditure plan for the fiscal year.

**REVENUE** - Money received or collected by the City through taxation, licenses, grants, fees, fines, forfeitures, charges, investments, and interfund transfers.

**REVENUE BOND** - Long-term borrowing that is backed by the revenues from a specific project such as a water or sewer system improvement.

**RISK MANAGEMENT** - The coordinated and continuous effort to minimize potential financial and human resource losses arising from workers' compensation, liability, and property exposures.

### S -

**SPECIAL REVENUE FUND** - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

### T -

**TAX & REVENUE ANTICIPATION NOTE** – Short-term note issued on the premise that future tax collections and other revenues will be sufficient to meet repayment obligations, generally by the end of the calendar year.

**TAX BASE** - The total value of taxable property in the City.

### U -

**UNIT** - The smallest organizational component within a bureau which by design further delineates the distribution of workload to achieve a specific output or function.

### Y -

**YIELD** - The rate of return earned on an investment based on the cost of the investment.

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## GLOSSARY OF ABBREVIATED TERMS

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ADA - Americans with Disabilities Act  
AFSCME - American Federation of State, County, and Municipal Employees  
AID - Assistance for Impact Delegation Team  
ARB - Architectural Review Board  
AWTF - Advanced Wastewater Treatment Facility  
BTU - British Thermal Unit  
BU - Bargaining Unit  
CAC - Community Action Commission  
CAD - Computer Aided Dispatch  
CAFR - Comprehensive Annual Financial Report  
CAT - Capital Area Transit  
CBD - Central Business District  
CCU H.E.L.P. - Christian Churches United H.E.L.P.  
C/D - Construction/Demolition Wastes  
CDBG - Community Development Block Grant  
CDC - Community Development Corporation  
CED - Community & Economic Development  
CFM - Cubic Feet Per Minute  
CIP - Capital Improvement Plan  
CLG - Certified Local Government  
CREDC - Capital Region Economic Development Corporation  
DARE - Drug Abuse Resistance and Education  
DBHD - Department of Building and Housing Development  
DEP - Department of Environmental Protection  
DID - Downtown Improvement District  
DJ - District Justice  
DOA - Department of Administration  
DPW - Department of Public Works  
EIT - Earned Income Tax  
EMS - Emergency and Municipal Services Tax  
EOP - Emergency Operation Plan  
EPA - Environmental Protection Agency  
EZ COMP - Enterprise Zone Competitive Grant  
FEMA - Federal Emergency Management Agency  
FERC - Federal Energy Regulatory Commission  
FICA - Federal Insurance Contributions Act  
FMV - Fair Market Value  
FOP - Fraternal Order of Police  
FTE - Full-time Equivalent  
FY - Fiscal Year  
GAAP - Generally Accepted Accounting Principles  
GFOA - Government Finance Officers Association of the United States and Canada  
GIS - Geographic Information System  
G.O. - General Obligation  
HACC - Harrisburg Area Community College  
HAND - Housing and Neighborhood Development  
HARB - Harrisburg Architectural Review Board  
HATS - Harrisburg Area Transportation Study Group  
HBN - Harrisburg Broadcasting Network  
HCEA - Harrisburg Community Economic Affairs  
HDC - Harristown Development Corporation  
HHA - Harrisburg Housing Authority  
HoDAG - Housing Development Action Grant  
HOP - Home Ownership Opportunity Program

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## GLOSSARY OF ABBREVIATED TERMS

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HPA - Harrisburg Parking Authority  
HPC - Harrisburg Planning Commission  
HRA - Harrisburg Redevelopment Authority  
HRRF - Harrisburg Resource Recovery Facility  
HU - Harrisburg University  
HUD - Housing and Urban Development  
IAFF - International Association of Firefighters  
LED - Light Emitting Diode  
LTAP - Local Transportation Assistance Program  
MBE/WBE - Minority Business Enterprise/Women's Business Enterprise  
MCI - Managing Criminal Investigation  
MCL - Maximum Contamination Level  
MGMT - Management  
MOED - Mayor's Office for Economic Development and Special Projects  
MSA - Metropolitan Statistical Area  
MSW - Municipal Solid Waste  
NMAAH - National Museum of African American History  
NPDES - National Pollution Discharge Elimination System  
NTU - Nephelometric Turbidity Unit  
OBID - Office of Business and Industrial Development  
OMBE - Office of Minority Business Enterprise  
OPT - Occupational Privilege Tax  
PAL - Police Athletic League  
PASSHE - Pennsylvania State System of Higher Education  
PA-TF1 - Pennsylvania Task Force 1  
PBB - Performance-Based Budgeting  
PennDOT - Pennsylvania Department of Transportation  
PIB - Pennsylvania Infrastructure Bank  
PIDA - Pennsylvania Industrial Development Authority  
pH - Percent Hydrogen  
PHEAA - Pennsylvania Higher Education Assistance Agency  
PPB - Performance Program Budget  
PRPS - Pennsylvania Recreation and Park Society  
PSB - Public Safety Building  
PSECU - Pennsylvania State Employees Credit Union  
PSU - Pennsylvania State University  
REDDI - Regional Economic Development District Initiatives  
RTS - Ready to Serve  
SARAA - Susquehanna Area Regional Airport Authority  
SBF - Small Business First  
SHARP - Special Hazards Advanced Rescue Personnel  
T & A - Trust and Agency  
TAP - Traffic Accident Prevention  
THA - The Harrisburg Authority  
TRAN - Tax & Revenue Anticipation Note  
TUH - Temple University Harrisburg  
UCR - Uniform Crime Reporting  
UDAG - Urban Development Action Grant  
USAR - Urban Search and Rescue  
USGS - United States Geological Service  
VMC - Vehicle Management Center  
WHBG - TV station run by Harrisburg Broadcasting Network  
WPCACP - Water Pollution Control Association of Central Pennsylvania  
ZHB - Zoning Hearing Board



## **BUDGET ORDINANCES**

1 Bill No. 29

Ordinance No. \_\_\_\_

2  
3 Harrisburg City Council  
4 Ordinance  
5 **NO. Session of 2010**  
6 *AS AMENDED*

7 **Moved by Susan Brown – Wilson November 23, 2010**

8  
9 **An Ordinance** amending the Codified Ordinances of the City of Harrisburg, Title V,  
10 Licensing and Taxation, Part V, Real Estate Taxes, Chapter 5-501, Property Tax, by establishing  
11 for the year Two Thousand Eleven (2011) a tax levy on land and improvements and providing  
12 for the distribution of taxes levied and assessed and providing for a tax rebate for the difference  
13 between the tax due and attributable to the year Two Thousand Eleven (2011) tax levy over the  
14 tax due and attributable to the year Two Thousand Six (2006) tax levy for qualifying senior  
15 citizens.  
16

17 **WHEREAS**, Ordinance 26 of 2006 established the current tax rate levied and assessed  
18 against all taxable land improvements thereon; and  
19

20 **WHEREAS**, The City of Harrisburg recognizes the severe economic plight of certain  
21 senior citizens who are property owners with fixed incomes who are faced with rising costs of  
22 living and constantly increasing tax and inflation burdens which threaten their homesteads and  
23 self-sufficiency; and  
24

25 **WHEREAS**, The City of Harrisburg considers it to be a matter of sound public policy to  
26 make special provision for property tax rebates to that class of senior citizens who are real  
27 property taxpayers and whose household income is within the poverty guidelines as determined  
28 by the United States Department of Health and Human Services; and  
29

30 **WHEREAS**, The City of Harrisburg wishes to provide property tax rebates to that class  
31 of senior citizens who qualify for same.  
32

33 **NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF**  
34 **HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME**, as  
35 follows:  
36

37 Section 5-501 of the Codified Ordinance is deleted in its entirety and replaced as follows:  
38

39 **SECTION 1. 5-501.1 TAX LEVY ON LAND**  
40

There is hereby levied and assessed against all land within the City of Harrisburg, which is taxable for City purposes, exclusive of buildings and site improvements located thereon, if any, and upon all persons owning said land, a tax at the rate of Twenty-Eight and Sixty-Seven Hundredths Mills (.02867) per dollar for the fiscal year 2011. For purposes of computing said tax, the valuation of said land as taken from other books and records of the Dauphin County Assessor of Taxes shall be used. Said tax amounts to Two Dollars and Eighty-Six and Seven Tenths Cents (\$2.867) on each \$100.00 of assessed value.

## **SECTION 2. 5-501.2 TAX LEVY ON BUILDINGS AND IMPROVEMENTS**

There is hereby levied and assessed against all buildings and site improvements, whether residential, commercial or otherwise, within the City of Harrisburg, which are taxable for the City purposes, exclusive of the land on which such buildings and site improvements are located and upon all persons owning such buildings and site improvements, a tax at the rate of Four and Seventy-eight Hundredths Mills (.00478) per dollar for fiscal year 2011. For purposes of computing said tax, the valuation of said buildings and site improvements as taken from the books and records of the Dauphin County Tax Assessment Office shall be used. Said tax amounts to Forty-Seven and Eight Tenths Cents (\$.478) on each \$100.00 of assessed value.

## **SECTION 3. 5-501.3 TAX DISTRIBUTION**

The tax levied and assessed pursuant to Sections 5-501.1 and 5-501.2 is amended to read as follows:

(a) For General Revenue, One and Nine-Thousandths of one mill (.001009) or Ten and Nine-Hundredths Cents (\$.1009) on each \$100.00 of assessed value.

(b) For payment of Debt Service, i.e., payment on bonded indebtedness, Six and Eight Hundred Ninety-One Thousandths Mills (.006891) or Sixty-Eight and Thirty-Nine Hundredths Cents (\$.6891) on each \$100.00 of assessed value.

(c) For a contribution to the Police Pension Plan, Nine-Hundred Fifty-Four Thousandths of One Mill (.000954) or Nine and Fifty-Four Hundredths Cents (\$.0954) on each \$100.00 of assessed value.

(d) For a contribution for recreation purposes, One and One Hundred Sixty-Five Thousandths Mills (.001165) or Eleven and Sixty-Five Hundredths Cents (\$.1165) on each \$100.00 of assessed value.

## **SECTION 4. 5-501.6 SENIOR CITIZEN PROPERTY TAX REBATE**

(a) Definitions:

(1) Assessed Value: The taxable value of property as determined by the Dauphin County Board of Property Assessment, Appeals and Review.

(2) Eligible Taxpayer: An owner and occupant of a principal residence in the City of Harrisburg who is:

a. A single person sixty-five (65) years of age or older during a calendar year in which the City of Harrisburg real property taxes are due and assessed; or

b. Married persons in either of the following situations:

1. Both spouses are the deeded owners and either one or both are sixty-five (65) years of age or older during a calendar year in which the City of Harrisburg real property taxes are due and assessed; or

2. One spouse is the deeded owner and that spouse is sixty-five (65) or older during a calendar year in which the City of Harrisburg real property taxes are due and assessed.

(3) Household Income. All income received by an eligible taxpayer during a calendar year.

(4) Income. All income from whatever source derived, including but not limited to, salaries, wages, bonuses, commissions, income from self-employment, alimony, support money, cash public assistance and relief, the gross amount of any pensions or annuities including railroad retirement benefits, all benefits received under the Federal Social Security Act (except Medicare benefits), all benefits received under state unemployment insurance laws and veterans' disability payments, all interest received from the federal or any state government, or any instrumentality or political subdivision thereof, realized capital gains, rentals, workers compensation and the gross amount of loss of time insurance benefits, life insurance benefits and proceeds (except the first five thousand dollars (\$5,000.00) of the total of death benefit payment), and gifts of cash or property (other than transfers by gift between members of a household) in excess of a total value of three hundred dollars (\$300.00), but shall not include surplus food or other relief in kind supplied by a government agency or property tax or rent rebate or inflation dividend.

(5) Person. A natural person.

(6) Poverty Guidelines. The gross amount of income based on size of household as determined by the United States Department of Health and Human Services to determine the amount of Americans living in poverty and to determine financial eligibility for certain programs.

(7) Principal Residence. The dwelling house of the eligible taxpayer including the principal house and lots used in connection therewith, which contribute to enjoyment, comfort and convenience.

(8) Property Tax Rebate. The amount equal to the difference between the property tax due and attributable to the year Two Thousand Eleven (2011) tax levy as indicated in Sections 5-

501.1 and 5-501.2 of this Chapter and the Two Thousand Six (2006) tax levy indicated in Ordinance 26 of 2006.

(a) Participation in the Senior Citizen Property Tax Rebate Program

(1) Any eligible taxpayer paying property taxes in the City of Harrisburg whose total household income does not exceed the poverty guidelines may apply to the Office of the City Treasurer for a property tax rebate. For purposes of calculating total household income, the applicant shall use only fifty percent (50%) of applicable Social Security Benefits, SSI Benefits, and Railroad Retirement Benefits.

(2) In order to be eligible to participate in the Senior Citizen Property Tax Rebate Program, the applicant must meet the following conditions:

a. The applicant must be a single person sixty-five (65) years of age or older during the calendar year; or be married persons with both spouses being the deeded owners of the property and either or both spouses being sixty-five (65) years of age or older during the calendar year; or be married persons with one spouse being the deeded owner of the property and that spouse being sixty-five (65) years of age or older during the calendar year.

b. The property owned by the applicant must be the principal residence and domicile of the applicant.

c. The applicant's total household income must not exceed the poverty guidelines as determined by the United States Department of Health and Human Services for the tax year for which the rebate is sought.

d. The applicant must have remitted payment for the full amount of the year Two Thousand Eleven (2011) tax levy prior to making application for the Senior Citizen Property Tax Rebate Program or the applicant must remit payment for the full amount of the year Two Thousand Eleven (2011) tax levy at the time of making application for the Senior Citizen Property Tax Rebate Program. In either case, no rebate will be forthcoming until payment in full is received by the City and properly credited to the applicant's property tax account. Applicants paying the Two Thousand Eleven (2011) property tax by installments as indicated in Section 5-501.4(b) of this Chapter shall not be eligible for the Senior Citizen Property Tax Rebate Program.

e. Any other criteria set by the City of Harrisburg or the Office of the City Treasurer reasonably necessary to effectuate this Ordinance.

(3). Applications for the Senior Citizen Property Tax Rebate Program must be completed in their entirety and received in the Office of the City Treasurer no later than 4:00 o'clock p.m. on Friday, May 27, 2011. Failure to submit completed applications before the indicated deadline shall forfeit participation in the Senior Citizen Property Tax Rebate Program even if the taxpayer would have otherwise qualified as an eligible taxpayer.

(c) City Treasurer Duties.

(1) The City Treasurer shall independently certify those applicants who are eligible taxpayers and whose household income does not exceed the poverty guidelines for the tax year for which a rebate is sought.

(2) The City Treasurer shall deny participation in the Senior Citizen Property Tax Rebate Program to any applicant as to whom it is determined that a delinquency exists for any City of Harrisburg tax, water charge, sewage charge, fees, or municipal claims.

(3) The City Treasurer shall have the authority to issue rules and regulations with respect to the administration of the Senior Citizen Tax Rebate Program. Such rules and regulations shall include, but not limited to, reasonable proof of household income, proof of residence, proof of qualification for or receipt of a property rebate under the Property Tax and Rent Rebate Program or the Taxpayer Relief Act or any other reasonable requirements and conditions as may be necessary to operate the Senior Citizen Property Tax Rebate Program.

#### SECTION 5. DELEGATION

Appropriate City officials are authorized and directed to take such actions as are necessary to effectuate this Ordinance.

#### SECTION 6. SEVERABILITY

If any provision, sentence, clause, section, or part of this ordinance or the application thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall not effect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this Ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this ordinance would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section, or part not been included herein.

#### SECTION 7. REPEALER

All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

#### SECTION 8. EFFECTIVE DATE

This ordinance shall take effect in accordance with the provisions of the law and shall expire on December 31, 2011 unless extended by approval of City Council.

Seconded by: 

225  
 226 Passed by Council: \_\_\_\_\_  
 227  
 228 Signed by the Mayor: \_\_\_\_\_

YEAS		NAYS
✓	KIM KOPLINSKI SMITH SUMMERFORD WILLIAMS WILSON ROBERTS	
✓		
✓		
✓		
✓		
Yeas <u>7</u>		
Nays <u>0</u>		

Used the City Council January 25, 2011  
Gloria Martinez Roberts  
 President of City Council  
 Attest [Signature]  
 City Clerk

☒ Approved  
☐ Returned to City Council with objections  
[Signature]  
 Mayor  
01-26-11  
 Date

AS AMENDED

Bill No. 28

Ordinance No. \_\_\_\_

Harrisburg City Council

Ordinance

**NO. \_\_\_\_ Session of 2010**

**Moved by Susan Brown -Wilson – November 23, 2010**

An Ordinance establishing the budget for the Municipal Government of the City of Harrisburg for the year Two Thousand Eleven (2011).

**SECTION 1. GENERAL FUND**

**\$ 55,993,157**

Appropriations in the amount of **Fifty-Five Million Nine Hundred Ninety-Three Thousand One Hundred Fifty-Seven Dollars** are hereby made to the General Fund as specified in Exhibit "A" and summarized as follows:

**FOR: GENERAL GOVERNMENT**

**\$ 1,802,568**

**To: City Council (0101):**

Personnel Services \$ 279,352

Operating Expenses \$ 49,005

Capital Outlay \$ 0

Grants \$ 0

**Total - City Council \$ 328,357**

**To: Mayor's Office (0102):**

Personnel Services \$ 335,869

Operating Expenses \$ 26,755

Capital Outlay \$ 0

**Total - Mayor's Office \$ 362,624**

**To: City Controller's Office (0103):**

Personnel Services \$ 147,653

Operating Expenses \$ 8,767

Capital Outlay \$ 0

**Total - City Controller's Office \$ 156,420**

39	<b>To: City Treasurer's Office (0104):</b>		
40	Personnel Services	\$ 406,797	
41	Operating Expenses	\$ 132,212	
42	Capital Outlay	<u>\$ 0</u>	
43	Total - City Treasurer's Office		\$ 539,009
44			
45	<b>To: City Solicitor's Office (0105):</b>		
46	Personnel Services	\$ 199,003	
47	Operating Expenses	\$ 217,155	
48	Capital Outlay	<u>\$ 0</u>	
49	Total - City Solicitor's Office		\$ 416,158
50			
51	<b>To: Human Relations Commission (0106):</b>		
52	Personnel Services	\$ 0	
53	Operating Expenses	\$ 0	
54	Capital Outlay	<u>\$ 0</u>	
55	Total - Human Relations Commission		\$ 0
56			
57	<b>To: City Engineer's Office (0107):</b>		
58	Personnel Services	\$ 0	
59	Operating Expenses	\$ 0	
60	Capital Outlay	\$ 0	
61	Grants	<u>\$ 0</u>	
62	Total - City Engineer's Office		\$ 0
63			
64	<b>FOR: DEPARTMENT OF ADMINISTRATION</b>		<b>\$ 2,372,474</b>
65			
66	<b>To: Office of the Chief of Staff/Business Administrator (0110):</b>		
67	Personnel Services	\$ 124,875	
68	Operating Expenses	\$ 3,350	
69	Capital Outlay	<u>\$ 0</u>	
70	Total - Chief of Staff/Business Admin.		\$ 128,225
71			
72	<b>To: Bureau of Financial Management (0112):</b>		
73	Personnel Services	\$ 334,049	
74	Operating Expenses	\$ 101,185	
75	Capital Outlay	\$ 0	
76	Grants	\$ 0	
77	Non-Expenditure Items	<u>\$ 0</u>	
78	Total - Financial Management		\$ 435,234
79			
80	<b>To: Bureau of Information Technology (0116):</b>		
81	Personnel Services	\$ 445,294	
82	Operating Expenses	\$ 181,728	
83	Capital Outlay	\$ 36,300	
84	Non-Expenditure Items	<u>\$ 0</u>	

85	<b>Total - Information Technology</b>		<b>\$ 663,322</b>
86			
87	<b>To: Bureau of Human Resources (0117):</b>		
88	<b>Personnel Services</b>	<b>\$ 326,057</b>	
89	<b>Operating Expenses</b>	<b>\$ 44,655</b>	
90	<b>Capital Outlay</b>	<b>\$ <u>0</u></b>	
91	<b>Total - Human Resources</b>		<b>\$ 370,712</b>
92			
93	<b>To: Bureau of Operations and Revenue - (0124):</b>		
94	<b>Personnel Services</b>	<b>\$ 557,781</b>	
95	<b>Operating Expenses</b>	<b>\$ 217,200</b>	
96	<b>Capital Outlay</b>	<b>\$ <u>0</u></b>	
97	<b>Total - Director's Office</b>		<b>\$ 774,981</b>
98			
99	<b>FOR: DEPARTMENT OF BUILDING &amp;</b>		
100	<b>HOUSING DEVELOPMENT</b>		<b>\$ 929,957</b>
101	<b>To: Office of the Director (0134):</b>		
102	<b>Personnel Services</b>	<b>\$ 83,967</b>	
103	<b>Operating Expenses</b>	<b>\$ 21</b>	
104	<b>Capital Outlay</b>	<b>\$ <u>0</u></b>	
105	<b>Total - Office of the Director</b>		<b>\$ 83,988</b>
106			
107	<b>To: Bureau of Planning (0135):</b>		
108	<b>Personnel Services</b>	<b>\$ 69,314</b>	
109	<b>Operating Expenses</b>	<b>\$ 9,030</b>	
110	<b>Capital Outlay</b>	<b>\$ 0</b>	
111	<b>Grants</b>	<b>\$ <u>0</u></b>	
112	<b>Total - Planning</b>		<b>\$ 78,344</b>
113			
114	<b>To: Bureau of Codes Enforcement (0137):</b>		
115	<b>Personnel Services</b>	<b>\$ 535,947</b>	
116	<b>Operating Expenses</b>	<b>\$ 11,742</b>	
117	<b>Capital Outlay</b>	<b>\$ 0</b>	
118	<b>Non-Expenditure Items</b>	<b>\$ <u>0</u></b>	
119	<b>Total - Codes Enforcement</b>		<b>\$ 547,689</b>
120			
121	<b>To: Bureau of Economic Development (0139):</b>		
122	<b>Personnel Services</b>	<b>\$ 217,801</b>	
123	<b>Operating Expenses</b>	<b>\$ 1,835</b>	
124	<b>Capital Outlay</b>	<b>\$ 300</b>	
125	<b>Grants</b>	<b>\$ <u>0</u></b>	
126	<b>Total - MOED&amp;SP</b>		<b>\$ 219,936</b>
127			
128			
129			
130			

**FOR: DEPARTMENT OF PUBLIC SAFETY**

**\$ 23,175,907**

**To: Bureau of Police - Parking Enforcement (0141):**

Personnel Services \$ 0

Operating Expenses \$ 0

Capital Outlay \$ 0

**Total - Parking Enforcement \$ 0**

**To: Bureau of Police - Office of the Police Chief (0142):**

Personnel Services \$ 2,757,204

Operating Expenses \$ 636,039

Capital Outlay \$ 0

Grants \$ 0

Miscellaneous \$ 0

**Total - Office of the Police Chief \$ 3,393,243**

**To: Bureau of Police - Uniformed Patrol (0144):**

Personnel Services \$ 9,003,536

Operating Expenses \$ 0

Capital Outlay \$ 0

**Total - Uniformed Patrol \$ 9,003,536**

**To: Bureau of Police - Technical Services (0145):**

Personnel Services \$ 1,453,784

Operating Expenses \$ 0

Capital Outlay \$ 0

**Total - Technical Services \$ 1,453,784**

**To: Bureau of Police - Criminal Investigations (0146):**

Personnel Services \$ 2,457,188

Operating Expenses \$ 0

Capital Outlay \$ 0

**Total - Criminal Investigations \$ 2,457,188**

**To: Bureau of Fire (0151):**

Personnel Services \$ 6,611,046

Operating Expenses \$ 216,305

Capital Outlay \$ 40,805

Miscellaneous \$ 0

**Total - Bureau of Fire \$ 6,868,156**

177 **FOR: DEPARTMENT OF PUBLIC WORKS** **\$ 4,698,689**

178  
179 **To: Office of the Director (0160)**

180 **Personnel Services** **\$ 420,672**  
181 **Operating Expenses** **\$ 798,910**  
182 **Capital Outlay** **\$ 141,198**  
183 **Non-Expenditure Items** **\$ 0**

184 **\$ 1,360,780**

185  
186 **To: Bureau of Neighborhood Services - City Services (0162):**

187 **Personnel Services** **\$ 1,165,092**  
188 **Operating Expenses** **\$ 314,990**  
189 **Capital Outlay** **\$ 16,600**  
190 **Non-Expenditure Items** **\$ 0**

191 **Total - Neighborhood Services** **\$ 1,496,682**

192  
193 **To: Bureau of Vehicle Management (0172):**

194 **Personnel Services** **\$ 505,976**  
195 **Operating Expenses** **\$ 1,280,251**  
196 **Capital Outlay** **\$ 0**  
197 **Non-Expenditure Items** **\$ 0**

198 **Total - Vehicle Management** **\$ 1,841,227**

199  
200 **FOR: DEPARTMENT OF PARKS & RECREATION** **\$ 1,583,403**

201  
202 **To: Office of the Director (0180):**

203 **Personnel Services** **\$ 290,564**  
204 **Operating Expenses** **\$ 48,300**  
205 **Capital Outlay** **\$ 0**  
206 **Grants** **\$ 19,350**

207 **Total - Office of the Director** **\$ 358,214**

208  
209 **To: Bureau of Recreation (0183):**

210 **Personnel Services** **\$ 375,348**  
211 **Operating Expenses** **\$ 94,740**  
212 **Capital Outlay** **\$ 0**

213 **Total - Recreation** **\$ 470,088**

214  
215 **To: Bureau of Parks Maintenance (0184):**

216 **Personnel Services** **\$ 501,896**  
217 **Operating Expenses** **\$ 253,205**  
218 **Capital Outlay** **\$ 0**  
219 **Grants** **\$ 0**

220 **Total - Parks Maintenance** **\$ 755,101**

221  
222 **FOR: GENERAL EXPENSES (0188):** **\$10,222,030**

<b>To: Personnel Services</b>	<b>\$ 8,088,495</b>	
<b>Operating Expenses</b>	<b>\$ 1,082,517</b>	
<b>Capital Outlay</b>	<b>\$ 258</b>	
<b>Subsidies and Grants</b>	<b>\$ 270,760</b>	
<b>Fines &amp; Settlements</b>	<b>\$ 780,000</b>	
<b>Total - General Expenses</b>		<b>\$10,222,030</b>

**FOR: TRANSFERS TO OTHER FUNDS (0189):** **\$11,208,219**

<b>To: Debt Service Fund</b>	<b>\$11,208,129</b>
------------------------------	---------------------

**SECTION 2. STATE LIQUID FUELS TAX FUND** **\$ 915,443**

Appropriations in the sum of **Nine Hundred Fifteen Thousand Four Hundred Forty-Three Dollars** are hereby made to the State Liquid Fuels Tax Fund as specified in Exhibit "A" and summarized as follows:

<b>To: Personnel Services</b>	<b>\$ 0</b>	
<b>Operations:</b>	<b>\$ 890,826</b>	
<b>Capital Outlay</b>	<b>\$ 0</b>	
<b>Transfer to Debt Service Fund</b>	<b>\$ 0</b>	
<b>Total - State Liquid Fuels Tax Fund:</b>		<b>\$ 890,826</b>

**SECTION 3. DEBT SERVICE FUND** **\$ 12,213,229**

Appropriations in the sum of **Twelve Million Two Hundred Thirteen Thousand Two Hundred Twenty-Nine Dollars** are hereby made to the Debt Service Fund as specified in Exhibit "A" and summarized as follows:

<b>To: Debt Service</b>	<b>\$12,213,229</b>
-------------------------	---------------------


**SECTION 4. WATER UTILITY FUND** **\$5,594,573**

Appropriations in the sum of **Five Million Five Hundred Ninety-Four Thousand Five Hundred Seventy-Three Dollars** are hereby made to the Water Utility Fund as specified in Exhibit "A" and summarized as follows:

<b>To: Administration Division (0210):</b>		
<b>Personnel Services</b>	<b>\$ 442,389</b>	
<b>Operating Expenses</b>	<b>\$ 659,587</b>	
<b>Capital Outlay</b>	<b>\$ 72,533</b>	
<b>Debt Service</b>	<b>\$ 0</b>	
<b>Non-Expenditure Items</b>	<b>\$ 0</b>	
<b>Total - Administration Division</b>		<b>\$ 1,174,509</b>

**To: Distribution Division (0220):**

Personnel Services	\$ 757,899
Operating Expenses	\$ 959,002
Capital Outlay	\$ 30,749
Non-Expenditure Items	<u>\$ 0</u>
Total - Distribution Division	

1,747,650   
~~\$1,174,509~~

**To: Operations/Maintenance Division (0230):**

Personnel Services	\$ 1,197,166
Operating Expenses	\$ 1,403,406
Capital Outlay	\$ 71,842
Non-Expenditure Items	<u>\$ 0</u>
Total - Oper./Maint. Division	

\$ 2,672,414

**SECTION 5. SANITATION UTILITY FUND**

**\$ 4,715,742**

Appropriations in the sum of **Four Million Seven Hundred Fifteen Thousand Seven Hundred Forty-Two Dollars** are hereby made to the Sanitation Utility Fund as specified in Exhibit "A" and summarized as follows:

**To: Bureau of Neighborhood Services - Sanitation (2710):**

Personnel Services	\$ 1,324,621
Operating Expenses	\$ 1,391,602
Capital Outlay	\$ 146,421
Debt Service	\$ 0
Grants	\$ 0
Transfers	\$ 1,853,098
Non-Expenditure Items	<u>\$ 0</u>
Total - Sanitation	

\$ 4,715,742

**SECTION 6. SEWERAGE UTILITY FUND**

**\$ 16,910,201**

Appropriations in the sum of **Sixteen Million Nine Hundred Ten Thousand Two Hundred One Dollars** are hereby made to the Sewerage Utility Fund as specified in Exhibit "A" and summarized as follows:

**To: Administration Division (2910):**

Personnel Services	\$ 468,366
Operating Expenses	\$ 3,680,939
Capital Outlay	\$ 0
Debt Service	\$ 2,413,389
Non-Expenditure Items	<u>\$ 0</u>
Total - Administration Division	

\$ 6,562,724

**To: Operations Division (2920):**

Personnel Services	\$ 1,436,395
--------------------	--------------

Operating Expenses	\$ 6,361,897	
Capital Outlay	\$ 0	
Non-Expenditure Items	\$ 0	
<b>Total - Operations Division</b>		<b>\$ 7,798,292</b>
<b>To: Maintenance Division (2930):</b>		
Personnel Services	\$ 592,541	
Operating Expenses	\$ 892,647	
Capital Outlay	\$ 75,100	
<b>Total - Maintenance Division</b>		<b>\$ 1,560,288</b>
<b>To: Field Maintenance Division (2940):</b>		
Personnel Services	\$ 264,042	
Operating Expenses	\$ 724,855	
Capital Outlay	\$ 0	
<b>Total - Field Maint. Division</b>		<b>\$ 988,897</b>

## **SECTION 7. ESTIMATED RESOURCES**

The estimated resources of the City of Harrisburg for the year 2011 are as follows:

<b>GENERAL FUND</b>	<b>\$ 55,993,157</b>
<b>STATE LIQUID FUELS TAX FUND</b>	<b>\$ 890,826</b>
<b>DEBT SERVICE FUND</b>	<b>\$ 12,213,229</b>
<b>WATER UTILITY FUND</b>	<b>\$ 5,594,573</b>
<b>SANITATION UTILITY FUND</b>	<b>\$ 4,715,742</b>
<b>SEWERAGE UTILITY FUND</b>	<b>\$ 16,910,201</b>
<b><u>TOTAL 2011 PROPOSED BUDGET</u></b>	<b><u>\$ 96,317,728</u></b>

## **SECTION 8. DELEGATION**

Appropriate City officials are authorized and directed to take such actions as are necessary to effectuate this ordinance.

## **SECTION 9. SEVERABILITY**

If any provision, sentence, clause, section, or part of this ordinance or the application thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this ordinance would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section, or part not been included herein.

**SECTION 11. REPEALER**

All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

**SECTION 12. EFFECTIVE DATE**

This ordinance shall take effect in accordance with the provisions of the law.

Seconded by: Gloria Martin-Roberts

City Council: \_\_\_\_\_

Signed by the Mayor: \_\_\_\_\_

YEAS		NAYS
✓	KIM	
✓	KOPLISKI	
✓	SMITH	
✓	SUMMERFORD	✓
✓	WILLIAMS	
✓	WILSON	
	ROBERTS	✓
Yeas <u>5</u>		
Nays <u>2</u>		

Passed the City Council December 30, 2010

Gloria Martin-Roberts  
President of City Council

Attest

Beth Ann Gable  
City Clerk



Approved



Returned to City Council with objections

Mayor