

# **HARRISBURG CITY BUDGET 2012**

**Section No. 1**  
**Exhibit No. 7**

# CITY OF HARRISBURG

## 2012 BUDGET



### **MAYOR**

Linda D. Thompson

Passed By City Council  
February 14, 2012

### **CITY COUNCIL**

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Eugenia Smith, Vice-President

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Brad Koplinski, Member

Sandra Reid, Member

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# CITY OF HARRISBURG

## 2012 BUDGET

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Mayor Linda D. Thompson's  
2012 BUDGET MESSAGE

Good evening Honorable President Gloria Martin – Roberts, Vice President Patty Kim, Honorable Kelly Summerford, Eugenia Smith, Susan Brown-Wilson, Wanda Williams, Brad Koplinski and the citizens of Harrisburg. I present to you the Mayor's 2012 proposed budget for the fiscal calendar year 2012.

In the next steps necessary on the City of Harrisburg's road back to financial stability and sustainability, as you are acutely aware, we are faced with challenges unlike this City has ever seen and we are faced with challenges that call for tough decisions, courageous action, while using a business approach that this administration has begun to take.

While the Governor has given the Secretary of DCED the permission to petition the courts to approve Dave Unkovic as the City's appointed receiver, we do not have the luxury of waiting for the courts to finalize the decision to begin the process to solve our problems.

This budget incorporated a number of ACT 47 and the subsequent "Mayor's Financial Recovery Plan initiatives, which reduce or eliminate that structural deficit. As a result of the unwillingness of certain Council members to adopt any of the two recovery plans presented by the Mayor and DCED, and not signing a consent agreement, the majority of the negotiated funding supplements in the amount of \$5 million per year have been removed from the 2012 proposed budget.

This budget in many ways marks a "New Beginning" for our City. It is in recognition that the future has arrived in the form of a receiver and that we now indeed manage our way out of financial distress and into long-term financial solvency and sustainability

without the necessity of the costly, embarrassing and disruptive process of municipal bankruptcy under chapter nine.

Considering this City's inability to enact any municipal financial recovery plan or enter into a consent agreement, this budget does include recommendations and mandates from DCED pertaining to fee increases which must be included in the 2012 budget, as a result of the Governor's declaration of a state emergency for the City of Harrisburg pursuant to Act 47 and as amended by SB1151.

This budget also includes the called for .8 mill property tax increase.

This New Beginning budget consolidates overlapping operations in the Department of Parks, Recreation and Enrichment and the Department of Public Works. This consolidation has already begun and has resulted in immediate increased efficiencies and economies. The proposed balanced budget attached responds to the current needs of the City as well as beginning steps to eliminate the City's structural deficit, and it does not reference Incinerator –related debt strategies.

We see two problems currently facing the operations of this City. We also see solutions to these two problems on the immediate horizon.

First, the crushing Incinerator debt burden will be worked out satisfactorily through the appointed state receiver and his team of experts under the amended Act 47 process.

My administration will work closely with the state receiver to protect City assets, and assure complete debt liquidation. By statute and relationships built through the lengthy process, my administration will continue to protect the assets and interest of the citizens of this great City of Harrisburg.

Second, the City's long-accumulating structural deficit will be balanced and eliminated by this administration in a well-managed series of budget adjustments commencing with the 2012 budget moving forward into 2013.

This action will require austerity measures until we are able to return to overall solvency. It also requires increases in revenue from every available source. Council will be charged with assuring those revenue sources are maximized through the enactment of their ability to pass certain legislation.

As we all know, since taking office in 2010 my administration has reduced operating cost by approximately 20%. My administration has eliminated more than 100 positions and reduced salaries by 10% compared to the previous administration.

We are now operating at bare minimum in terms of staffing. A wage and hiring freeze is in place. However, police, fire, public works, street maintenance, trash collection and a

myriad of additional City activities we are required to perform for our citizens, still demand personal interaction and extended staff support.

Given all of these factors, current levels of city staff performance are outstanding.

City of Harrisburg personnel, pressed by fiscal restraints, which we are all aware of, continue to perform a very high standard of professionalism, protecting the health, safety and welfare of our citizens, 24/seven, 365 days a year.

Time and time again in this year alone, our Emergency Operations directors and staff have risen to the occasion no matter what the call of duty.

The City's Emergency Operations Team is now rated one of the highest in the region and received an "Excellent" review rating by the Federal Emergency Management Agency earlier this year.

In fact, this administration is focused on three key principles:

Financial Stability and Sustainability, Public Safety and Economic Development; the central challenge of my administration is to balance political reality with the urgent need for change. It is our responsibility to make sure that the steps we take and the decisions that we make lead this City into long-term financial solvency. This must be done with regard to ensuring that we improve our resident's quality of life.

It is our goal to find additional savings throughout the 2012 fiscal year and enhanced revenue to achieve financial sustainability while delivering high quality services. We will tackle those key cost absorbers that grow our structural deficit and address key agencies that require subsidies both internal and external.

Under our principle of financial stability and sustainability:

I have repeatedly told this community that our financial challenges are solvable. If we do nothing, our structural deficit which was \$7.1 million in 2011, stands to grow to \$12.6 million by fiscal year 2015.

Pension and medical costs are climbing at an uncontrollable and unsustainable rate. This is why in 2012, I joined the PLCM "Core Communities in Crises Taskforce" which produced a White Paper that outlined key solutions that are sound and reasonable for our State Government to assist local municipalities with the tools we need to reform our local government to eliminate our structural deficits .

These tools, if given by the State, will allow Mayors the authority to take action that would produce costs cutting measures on mandates that will free up revenue to stabilize our budgets, and also allow us to more effectively use these revenues to provide high quality services. In addition, I am eager to get this administration's legal labor counsel

at the table with all three of our unions so we can begin the process of addressing the need for the unions to negotiate honorably and address the contract extensions given by the prior administration, along with the pension and medical costs that are rising uncontrollably and are unsustainable. Without action, both the medical benefits and pension costs will continue to be large absorbers of our operating funds. Both have the potential to grow to be 50% of Our budget by 2015. Since 2007, our revenue is down from approximately \$60 million to \$55 million.

While our population has increased slightly by 500 according to the recent U.S. Census report, we are faced with the reality that 50% of our population is at or below poverty level which is a denial of an effective steady increase in purchasing power, income tax and property tax for our City's needs. These gradual population increase results are another realization of the need for structural reform. The revenue we receive from the Federal Community Development Block Grant (CDBG) Funding is critical and therefore it is this administration's goal to maintain our existing population and increase populations toward our City through a long-term sustainable financial plan, Public Safety and Economic Development. Our Federal CDBG funding is in jeopardy as a result of City Council's bankruptcy filing and the Governor declaring a fiscal emergency. We stand to lose approximately \$4 million. In addition, our State grants are also in jeopardy as a result of the bankruptcy filing.

This revenue is needed to provide decent affordable housing, demolition, and property acquisition that will allow us to eradicate vacant and abandoned properties for neighborhood restoration. In addition, we have an inordinate amount of nonprofit organizations that are exempt from property tax, including both our State and County governments who combined makeup the majority of the tax exempt properties. We do appreciate our nonprofits whom provide good services for the people, however, those who live here will be paying more and getting less and this is why we must fight to retain and restore and increase those funds that maintain our infrastructure, roads, lighting and water system. We must fight to gain more from our stakeholders who benefit from these services. This is why I will remain a member of the PLCM and continue with the other 28 Mayors who joined the Core Communities in Crises Taskforce seeking support from our state to reform those archaic mandates and provide the necessary tools to help us eliminate our structural deficits. The tools we are seeking are a 1% sales tax, reform in our pension system under Act 211 calling for arbitration rule changes, consolidations of municipal pensions to help offset local government administrative cost; a drink tax, and arbitration rulings that are based on a city's ability to negotiate based on their ability to pay. In addition, I have created the PILOT Taskforce headed up by Brian Hudson. All these initiatives, if provided to the City, could generate millions of dollars in additional revenue. While we deal with the pain of our structural deficits we must take

into account every decision we make so that it does not impact on our need to maintain and attract residents, businesses and visitors.

One thing that is evident, sure and crystal clear, is the same old budget tricks and budget fights are not the end result. While some may argue that the rules have been changed in the middle of the game for Harrisburg, I am here to sound the alarm that we are in an entirely different Ball Game and the stakes have never been higher. Governor Tom Corbett signed SB 1151 into law this year that gives the state unchartered power to intervene in financially distressed cities in the State just like Harrisburg.

The legislature did not bluff when it wrote that any city that fails to adopt an Act 47 plan that addresses its financial issues on its own will have an Emergency Receiver appointed. On this past Friday, the Governor announced the appointed receiver and I publicly announce my full commitment to work with him and his team to accomplish this administration's goal to deliver a plan that gives Harrisburg residents, businesses and visitors a long-term financially sustainable plan, that keeps in line with my administrations mission - **delivering solvency, accountability and sustainable growth with integrity, which is critical for a stable Harrisburg.**

The budget that I am presenting today, while it does not include a long-term recovery plan, does establish a roadmap to begin eliminating our structural deficit. Our budgets are to reflect the needs of the people, and it is in this spirit that it includes the needed balance of reducing our spending coupled with our duty to provide delivery services at levels that our residents expect, need and deserve. It is about running our government efficiently and effectively. I have been accused of micromanagement; **I call it closely managing at every dollar we are spending and every service we provide.** This year, we have begun the process of consolidations, eliminations and shared services.

We are also moving forward to assess outsourcing certain City services. If we are not providing competitive services, we need to explore other options. We can no longer look at eliminating positions and or not filling positions to reduce budgets and plug holes, but rather making decisions based on effective management.

If it is not producing we need to eliminate it. As a result of extensive analysis of our expenses and revenues and the efficiency of our operations, this is reflective of what must happen this fiscal year, and I cannot express enough how it creates the path we must take to eliminate our structural deficit and setting us up for the next five years. I respectfully request that City Council work with this administration and I trust that we will not have to debate about the nickels when there are million dollar issues to resolve. While we were not able to have a majority of City Council join us on a consent agreement to prevent a State takeover, I do believe that with all of us working together: the Council adopting the budget; the unions opening the contracts and negotiating fairly

to produce the cost containment and savings; the State providing adequate Capital Fire Protection revenue and becoming a contributor in our PILOT program; the County providing gaming funds and becoming a partner who contributes to our PILOT program; the HPA and THA honoring their appropriate share of the elimination of the huge debt on the RRF through the leasing and sale of then assets; AGM, and Covanta, through the work of the receiver, honor its appropriate shared pain in eliminating any and all stranded debt on the RRF, we will achieve financial stability and sustainability.

This comes down to professional and political willpower. We need to remove all obstacles and logjams that would prevent us from working together and doing what is best for Harrisburg.

I am ready to have frank discussions with all of our creditors and stakeholders. In fact, I have already begun those discussions with the County and the State to give and or recover lost revenue. I am proposing that the State make a long-term commitment to the Capital Fire Protection line and restore the \$900,000 in technical and grant assistance that was proposed in the Mayor's Act 47 Recovery Plan. In addition, our request to the County will be to commit some of their unrestricted gaming funds to the City in the amount of \$3 million.

The decline in any future revenues will have a direct impact on our service delivery, and ultimately, will have an impact on population flight. Any future population flight will have an impact on revenue loss and housing value. All this will contribute to the existing abandoned and vacant properties that we are currently paying for through demolition and or rehabilitation. We have to stop this cycle. To continue to cut employees is just not the right path to go down. I argue this point because any cuts in line-items and or zeroing-out positions effects and triggers the employees options of bumping to the next position that some are not qualified to hold. Not to mention that we are already at a deficiency in capacity throughout this entire administration. I will remind you that this administration, in 2010, reduced the City's workforce by 100 in less than one year. Our current employee's salaries have been reduced by 10% less than the prior administration. Our cuts are less about saving money and more about improving services to make Harrisburg safer, a hub for economic development, job creation, business growth and sustainment, neighborhood restoration with quality of life for the people who live and work in our neighborhoods.

Under our key principle for maintaining and achieving Public Safety:

Public Safety has been and will remain my number one top priority, conjoined with long term financial sustainability.

In order to provide the health, safety and welfare of the citizens and guests of this City, we must retain our existing police officers and hire additional police officers.

If our City is crime ridden, it will ultimately cause a population and business exodus, thereby, having a direct negative impact on our long-term financial sustainability. It is my goal to hire additional police officers to maintain this administration's current accomplishments in making our City a destination for decent affordable housing, business creation, expansion, job growth and recreation. One of the ways of securing our borders is through Public Safety.

As a result of excellent police work and renewed focus on placing foot patrols in the neighborhoods, City crime rates have dropped significantly in 2011. Our Homicide rate is down by 60% since 2010, Arson rate is down by 50%, and Robberies are down by 19%. Our Criminal Investigation Division has solved 100% of homicides committed in 2011. In fact, I have made it very clear to management that I am directing them to better manage overtime and as a result, good management practices have reduced overtime since 2010.

It is the goal of this administration to surpass our current levels of success in 2012. The Police Bureau's goal is to be cost resourceful, and still provide maximum protection for public safety. The Bureau will work through our fiscal challenges through its resource development, grant applications and community partnership and education. Additionally, we economized the department by transferring our 911 system over to the County. This produced a savings in salaries, overtime, maintenance and equipment at well over \$700,000 annually. In addition, the development of a rigid property management system will save the department \$10,000 annually by relocating and disposition accountability of evidence.

Additional overtime expenditures were saved during Special events, such as 4<sup>th</sup> of July and Kipona, which amounted to \$40,000 in annual savings. Another \$30,000 in annual court time savings was realized by adjustment of duty days and times of deployment for Magisterial District Justice Courts.

While the population of the City of Harrisburg has shown little growth, the demands for police services are increasing at a steady rate. The goal of this administration will continue it's support to allow the leadership of the Police Bureau to utilize its capital to aggressively patrol the City of Harrisburg and arrest those initiating, participating, and committing criminal acts based on visual and intelligence information documented by Patrol, Detectives, Vice, Street Crimes Unit, Foot Patrol Unit, Special Services, and Weed & Seed that is transmitted to the METRO System's "Targeted Criminal Activity Report".

In alignment with this administration's key principal to achieve financial stability and sustainability, the Police Chief has assured me that he and his staff are committed to economizing the entire Bureau and managing it more effectively and efficiently.

By utilization of specialized units, such as Street Crimes, Foot Patrol, and Special Services Units, the Police Bureau has the flexibility to move and direct personnel assigned to these units to address police service related issues, to include adjustment of duty days and times of deployment. The Chief has assured me that none of these reforms and modifications have not adversely impacted the police service to the community.

Now let's talk about Harrisburg's bravest.

The primary responsibility of the Bureau of Fire is the protection of life and property. The Fire Chief has reassured me that the Bureau will remain committed to the goals of this administration and be cost resourceful and still provide maximum protection for public safety. Moreover, the Bureau will apply for grants and continue to increase its funding to offset its budget challenges. The administration is committed to hiring eight additional Firefighters and has proposed the hiring under the SAFER Grant. We move cautiously because some of the Union concessions will need to include any and all new hires.

Given the level of City-wide staff reductions, this administration has focused on a "team style" of management by project, in conjunction with the more traditional "silo" form of top down management systems.

We currently emphasize project team work -- that is smaller teams of expert personnel who come together around a project or objective. They problem-solve, plan, and implement short-term projects under the most logical team leader, given the project.

Teams come together, execute a project, and then return to their departmental "silos". This interdepartmental team strategy has proven an efficient and effective way to utilize the talents and skills of all City staff in service of the needs of the citizens of Harrisburg.

Further evidence of our key principle in assuring long-term financial sustainability, we have instituted a "self-liquidating," non-tax funded management approach to all future City public events. Events will be financed by private sponsorships, not taxpayers, and any remaining revenue surplus generated by an event will be held in escrow and targeted to help underwrite that same event the following year.

Such public-private interaction and implementation is also key to future management efficiency.

We have organized the Harrisburg Urban Forestation Committee, for example, which is a public-private organization well underway with systematically planning the restoration of our City's old and beautiful trees, many of which were destroyed this year by storms.

Each neighborhood in the City is being analyzed by experts in terms of best tree species for the particular environment and infrastructure. Plantings will begin across the City later in 2012. This process will be completely unwritten by grants and private funding and managed by expert volunteers.

This method of public-private sector event funding and planning for future City's needs have reduced costs by tens of thousands of dollars in this year alone.

Allow me to focus on the newly reorganized Department of Parks, Recreation and Enrichment (DPRE) for a moment.

The mission of DPRE is to provide for the health, wellness, and enrichment of the people of the City of Harrisburg by assisting in preserving its natural resources, instituting wellness initiatives, and creating opportunities for high-quality recreation and education programming for current and future generations.

This administration's mission is to deliver transparent and accountable sustainable growth, with integrity. The Director of Parks, Recreation and Enrichment has effectively begun to take the action steps needed to achieve long-term financial sustainability.

The current City financial constraints and the assessment from the Act 47 process have determined that the DPRE shall be reorganized to operate within an annual budget of \$600,000 along with raising additional sponsorship and applying for grant funds.

The first approach to meet this goal was to transfer the entire Bureau of Park Maintenance to the Department of Public Works. Following was the elimination of the Park Ranger Corp and two bargaining union positions (Administrative Assistant 1 and the Recreation Program Assistant). This reduced DPRE's budget approximately \$1.5 million.

Further reductions were made to salaries and reducing the budget line for hiring seasonal employees without sacrificing efficient and viable targeted recreation and enrichment programs for the community, as well as proficient customer service for facility and park use.

The goal of DPRE to become self-sustaining began at the end of 2010 to present. Through sponsored and grant dollars, DPRE has raised a total of \$549,135, not including substantial trades and in-kind gifts.

In 2010, Highmark met with the Mayor to discuss opportunities to assist this City in providing quality of life services. As a result of this unique partnership, Highmark committed to underwriting the Mayor's Health Wellness and Recreation Initiative (MHW&RI). To date, well over 5,000 City residents and families have been enrolled in this program which offers health education and training around healthy eating and

exercise. Over 6,000 children were served healthy meals. Our parks and playgrounds were used to attract families to come out and enjoy our beautiful greenery areas and have fun. In addition to the Highmark grant, our City Grants Manager was directed by the Mayor to apply for First Lady Michele Obama's "Lets Move" and as a result we were awarded an additional \$25,000 to incorporate educational training into MHW&RI.

Highmark	\$250,000
Iron Kid Grant	\$ 25,000
Hershey Foods	\$ 25,000
July Special Event	\$ 60,635
September Special Event	\$ 93,000
After School Program	\$ 12,500
November Special Event	\$ 58,000
December Special Event	\$ 25,000

A Special Events Committee is being formed to produce revenue generating events to further DPRE's sustainability. Two concerts at Metro Bank Park are being planned, along with utilizing Reservoir Park for concert series and events. These concerts are estimated to bring a minimum of \$200,000 in revenue through DPRE.

The majority of funds generated for Special Events come from commercial marketing sources, foundations and grants. Funding has traditionally been raised on a short term basis and events have been structured around available funds.

In order to guarantee that funding is available in advance of events, a rainy day fund of at least \$500,000 needs to be established and maintained by year-round fundraising efforts. This fund could absorb, yearly, economic fluctuations and insure that adequate funding would be available to maintain the City's annual events schedule.

Year-round fundraising will be necessary to establish a rainy day fund. This will be the task of the Special Events Committee. Over the past two years, the City has implemented a volunteer program which is steadily growing. This program is managed by the Director of DPRE which provides volunteers for parks clean-up and organizational events.

The Mansion at Reservoir Park, the former home of the City of Harrisburg's Department of Parks, Recreation, and Enrichment's Bureau, will be made available for meetings and conferences.

This outstanding facility, along with the adjacent Brownstone Building and Pottery Building, will provide additional revenue estimated at \$100,000.

Creating a new website with user-friendly components to reserve facilities and parks will bring additional opportunity for increased revenue. Continuing community partnerships in 2012, like the two playground rehabs that occurred this year, which saved the City over \$80,000, will provide future cost savings and beautification projects to maintaining the City's mission of being a great place to live, work, and play.

Due to partnerships with corporations and agencies, DPRE is able to create jobs and employ youth and adults to provide effective programs and events. DPRE hires youth in the Summer to assist with running the recreation programs and the after school programs in the Fall. The Highmark sponsorship dollars made it possible to hire inner city youth, college students and adults. A team of 31 staff members provided programs to over 5,000 children.

One new opportunity DPRE is planning for 2012 is the Urban Agriculture project. Community groups will transform Reservoir Park's greenhouse which will provide development of jobs, access to food, and agriculture skills. DPRE is creating stronger corporate partnerships with both public and private sector which will provide for greater grant opportunities, greater opportunities for job training and employment for the underserved families in the City of Harrisburg.

Partnerships with the Harrisburg Young Professionals, Susquehanna Bank, Pennsylvania Employees Credit Union, Pinnacle Health, NGOZI, Penn State Hershey Medical Center, Harrisburg School District, The Joshua Group, Pennsylvania National Insurance, Messiah College, Harrisburg Area Community College, Sci-Tech School , and many more, will strengthen DPRE's ability to be a self-sustaining department serving the needs of the people.

This administration will continue to enter into public-private partnerships, as well as strategic outsourcing, wherever possible, to bring private expertise, efficiency, and funding into the public sector service environment.

Let's take a look at the City's Department of Public Works activities for 2012.

The Department of Public Works is a multi-faceted department with responsibility for the maintenance, repair and emergency response to the City's infrastructure. Agencies include; Engineering, Water Bureau, Sewer Bureau, Sanitation & Recycling, Streets & Highways, Traffic Engineering, Building Services, Street Lighting, City Energy Office, Vehicle Maintenance, and new this year - Parks Maintenance.

The department provided over 3.1 billion gallons of water and treated over 11 billion gallons of waste water. Twenty-tons of trash was collected, 7,000 streetlights are to maintained along with street cleaning and snow plowing two hundred miles of roads and hundreds of miles of alleys. Hundreds of miles of sewer lines and storm drain lines are maintained through repairs and reconstruction of lines. Ninety-two traffic signals, twenty-seven parks and playgrounds, 50,000 shade trees, miles of riverfront and two swimming pools are the maintenance responsibility of this department.

The work that is performed through the Public Works department is essential to the high standard of service this administration is committed to providing because the residents, businesses and visitors deserve it and should receive nothing less. Approximately 140 employees are dedicated to this high noble act to public service. A team approach, tenacity and collaboration with other essential departments have aided this department in handling the challenges that Mother Nature sends their way. They want to be known as "Harrisburg's Strongest".

This Department has 14 specific initiatives under the Act 47 Plan and they are committed to this administration's key principle to long-term financial sustainability. In 2012, the department will be more focused in addressing potholes, sinkholes and demolition which affects the quality of life of our residents. Success in these service delivery areas is critical to achieving long-term solvency and financial sustainability, public safety and economic development. No city can attract visitors, maintain and grow businesses and its resident population if its streets, water, and sewer systems and trash are not properly managed. I am confident that this department can get the peoples work done.

Looking at the City taxation situation, we find that under the current tax limitations, real estate and all other taxes combined equal about 40% of the General Fund and is only 23% of the total revenue for the City. This is a situation unique to Harrisburg given the high percentage -- more than 48% -- of property utilized by the State, County, and non-profit entities.

With so much property off the tax rolls, I have formed a PILOT committee, chaired by Mr. Brian Hudson, to address this issue. The committee has been charged with a targeted goal of \$500,000 in payments in lieu of taxes in 2012. However, this new revenue has not been estimated or included in the 2012 budget presented today.

Early in my budget address, I noted that the City's revenue situation is exasperated by an eroding tax base and a high percentage of City citizens at or below poverty levels.

Harrisburg citizens are already taxed at higher levels than surrounding communities, which threatens property valuations and impacts migration in and out of the City. All of this implies the need to significantly increase non-tax revenue streams for the City.

A package of recommended fee increase legislation was forwarded for action by City Council in 2010 that would have increased revenue by more than one million dollars this year and next year. We await action by Council on those recommended fee increases.

We have budgeted that revenue in the 2012 balanced budget presented today. As you know, a fee assessment study is underway and recommendations for further fee adjustments will be incorporated into further legislative recommendations from the administration for action by City Council in the near future.

As you are aware, we are also operating under "Distressed City" status and subject to recommendations from the Receiver.

I report to you at this time that we meet or exceed some of those recommendations and mandates, and those are included in the balanced 2012 budget presented today.

Now, let's focus on the City's Department of Building and Housing Development (DBHD).

Under DBHD, the Bureau of Codes provides multiple services which protect and enhance the public health and safety of the citizens of Harrisburg. Amongst the services are: performing health inspections at an estimated 400 food establishments and food purveyors; providing building code inspections and if necessary issue building code citations for non Code compliances; and issuance of licenses for plumbing, electrical, construction and demolition.

This Bureau also assists in monitoring the City's flood plain management plan as well as performs periodic site visits to various neighborhoods for visual inspections. In conjunction with the National Guard volunteers, the Bureau seals blighted and vacated structures which pose a potential harm to the public as regards crime, public health and structural safety.

The objective of the Bureau of Codes' budget is to continuously meet public needs as regards to the removal of blighted structures, food inspections and inspections of City building structures for compliances with City health codes and building codes.

In order to achieve these objectives, the Bureau has implemented efficiency measures such as: processing all building permits within 48 hours of application; resolving 50% of all structural complaints within 60 days; resolving 60% of all seasonal nuisance complaints within 30 days; resolving all tenant/landlord complaints within 30 days; and employing alternative enforcement techniques on all outstanding complaints exceeding 90 days.

The Bureau conducts 3,000 residential rental inspections annually while promoting self-inspection by property owners for all previously compliant landlords. We accelerate

enforcement on all fire damaged properties within 30 days, while pursuing legislative changes that would provide additional fire escrow funds and insurance requirements to address recalcitrant property owners of fire damaged and structurally deteriorated properties.

The Bureau will obtain Law Bureau action on problem properties within 30 days of written request and promote the demolition of 32 vacant dilapidated properties in one-year, utilizing the In-House Demolition Team.

The Bureau will increase the use of injunctive measures and misdemeanor filings by at least 15% on all non-compliant vacant structures that have been as classified by the Bureau of Codes Vacant Structure Grading System.

We will increase the processing and service of codes related warrants by 25% and reduce the amount of tenant/landlord complaints by 10% through education, accurate information given by support staff, systematic inspections and increased referrals to The State Attorney Generals Office for all problematic tenant/landlord situations.

The Bureau of Codes will perform 80 Neighborhood Mitigation exercises, i.e. replace and repair window frames and doors on structurally sound vacant properties in effort to enhance the aesthetics of City neighborhoods as well as address illegal dumping issues. One goal is to increase the amount of revenue deposited into the Neighborhood Mitigation Fund by 10% through penalty fees in an effort to increase the level of activity of mitigation exercises and finally complete the demolition of an estimated 800 blighted structures in the City.

Our Bureaus of Housing and Equal Economic Development Department play critical roles in keeping with our three key principles of Financial Sustainability, Economic Development and Public Safety. This administration understands the need for these bureaus and the important roles they play in moving this City forward through business creation and sustainment, job creation and retention, and housing construction and renovations.

Lets talk about the specific functions and actions steps these bureaus have taken to keep our City moving forward toward long-term financial sustainability.

The Bureau of Housing provides multiple services to the citizens of Harrisburg. Our goal is to meet their needs through affordable housing units (for purchase and temporary housing) as well as providing home repair services and lead based paint abatement of encasement.

Among the programs provided by the Bureau is the Homeowners Opportunity Program (HOP) wherein citizens are able to acquire affordable renovated housing units

(particularly in distressed neighborhoods). We also are committed to providing home repair services to many low-to-moderate income residents. We accomplish this through our Home Improvement Program (HIP); and we offer emergency home repairs through our Home Emergency Loan Program (HELP), of which the first \$5,000 is on a grant basis. If the work exceeds the grant amount, the applicant is responsible for the balance. This is offered to many low-to-moderate income residents. We also assist qualified applicants with lead paint risk assessments as well as lead paint abatement or encasement. Our funding for our LEAD program is supported by HUD and the PA Health Department. This program is administered usually at no cost to residents. In addition, we provide support funding to our partners who are providing temporary or transitional housing for homeless individuals or families.

The Bureau also develops (in conjunction with the Office of the Mayor) MBE/WBE workshops, and for the first time last year, we created the Mayor's Business Expo to inform community, small, and MBEs/WBEs educational workshops to help them navigate through our Federal, State and local government contract procurement opportunities. Such training included real estate developers and other business entities.

The Bureau's primary target audience for affordable housing accommodations/repairs and lead paint abatement is low-to-moderate income citizens – particularly in the City's disinvested neighborhoods.

Under our objective of Economic Development, it is important that we meet our goals of achieving high quality services to our residents. The Bureau is able to meet public needs through our commitment in providing safe affordable housing accommodations as well as facilitate opportunities for MBEs and WBEs to obtain contracts with governmental entities and real estate developers. Though this City's challenges with abandoned properties and blight are huge, we will stay focused on increasing the inventory of affordable housing stock in order to increase population migration into the City.

This administration is committed to the following 2012 goals for its HUD and PA funded grant programs as follows: HUD Lead - 73 housing units (includes multi, single family and 2 HOP units); PA Lead - 7 housing units (20 over the 3 year grant program); Housing Opportunity Program (HOP) - 4 housing units; Home Improvement Program (HIP) - 12 housing units and Home Emergency Loan Program (HELP) - 15 to 20 housing unit repairs.

The Bureau of Economic Development provides low interest CDBG, Enterprise Zone and City funded loans to community entrepreneurs, real estate developers and retail businesses. In addition to spurring economic development, we have proposed a 5-year

tax abatement program for residential and commercial properties. We await City Council's approval on this legislation.

By working with CREDC and other community professionals, the Bureau revised its loan underwriting policy and procedures and intends to recommence lending activities in 2012. The new loan policies will focus on recruiting MBEs and WBEs in disinvested neighborhoods as a means of assisting in the economic revitalization in the neighborhoods.

We are in the process of reviewing applicants for the Economic Development –Contract Compliance Director. The candidate selected will be responsible for City contract compliance issues and assisting with promoting City procurement opportunities to community MBEs and WBEs, and increase and maintain business growth.

We will shortly submit an application to the U.S. Department of Commerce, Economic Development Administration for \$5,000,000 to develop a new Revolving Loan Fund to provide low interest loans to community MBEs and WBEs as well as to provide funding for commercial building facades on our main corridors focused in those disinvested neighborhoods.

Our objective is to use economic development to achieve long-term financial sustainability by garnering the necessary revenue streams, strengthen our lending functions, which in return will spur and assist the economic revitalization of our distressed neighborhoods. Ultimately, this will allow for easier efforts to increase population migration into the City, enhance entrepreneurial opportunities in the City, and raise the quality of life for our residents, businesses and visitors.

With the reactivation of lending activities (particularly with the inclusion of applied for EDA funds), the goal is to finance 10 new MBE/WBE business start-ups in 2012 and assist financing the business expansions of 12 existing MBEs and WBEs in 2012.

The City's Bureau of Planning administers and monitors land use policy and compliances with the City's Comprehensive Plan, Zoning Ordinances and architectural design conformities (primarily in the Historic Districts) through hosting and participating in Planning Commission, Zoning Hearing Board and Architectural Review Board meetings. The Bureau also provides consulting information to real estate developers and construction contractors regarding the above topical areas.

The Bureau anticipates increasing the number of planning, zoning and architectural review cases for 2012 in the following manner: 58 cases for the Planning Commission; 27 cases for the Zoning Hearing Board and 54 cases for the Harrisburg Architectural Review Board. In addition through its 2012 budget request for GIS services (\$10,000), the Bureau anticipates providing more refined identifications for: City buildings,

landmarks, flood plain areas, high crime areas, developable land areas and zoning districts. Finally the Bureau intends to encourage real estate development in the City's disinvested neighborhood and encourage high economies.

The main DBHD Bureau to be impacted by the ACT 47 process will be the Bureau of Codes. The Financial Recovery Plan developed by the Novak Consulting Group and later revised by the Office of the Mayor provides for the hiring of two additional Code Enforcement Officers and two additional Building Inspectors. However, these critical positions will be placed on hold until such further notice of the dedicated funding for these hires.

This additional staff augmentation will enable the Bureau of Codes to more than double its building inspections and re-inspections. In addition, the Renters Inspection and Buyers Notification programs will increase compliance with City Building Codes thereby augmenting the available inventory of code compliant living structures and providing additional revenue to the City.

Finally, let me turn now to the Bureau of Human Resources.

This Bureau is fundamental to this Administration's key principle for long-term financial sustainability. It is necessary to make these critical actions steps toward the unsustainable and uncontrollable budget absorbers.

The 2012 goals and objectives of the Bureau of Human Resources (HR) are directed to reduce costs and/or suppress trending of various costs. Areas of possible impact include, but are not limited to: leave policies, healthcare benefits, administrative mandates and overtime.

Human Resources and I are in the process of drafting new and improved policies for management employees to take effect January 1, 2012.

- 1) Capping Vacation Carry-over
- 2) Personal leave - Employees must use it or lose it.
- 3) Effective January 1, 2012, eliminate the bonus sick days

Additionally, we will also need to discuss the above and other cost-saving items with all three Unions.

In addition, HR has been directed to draft recommendations for my review and approval which will reduce costs in the area of employee health benefits, including:

- 1) Eliminate the medical waiver bonus payments to management employees and elected officials who elect not to take the City Health Benefits.

- 2) Increase employee cost-sharing of medical costs by increasing the deductible levels and increasing office visit co-pays to certain Plans.
- 3) Changing the medical plans for the City's retirees who are currently in a Classic Blue Medical Plan to a PPO.
- 4) All management employees would have a premium deducted from their paychecks for healthcare benefits. Other factors will determine the amounts.
- 5) If an employee's spouse is offered medical coverage by his/her employer, the spouse can remain on the City's benefits only by the employee paying an additional surcharge.
- 6) Current plan design for prescription drug coverage requires no mandatory use of mail order (home delivery) for maintenance prescriptions. Consider implementing a change in plan design for automatic mail order (home delivery) for maintenance prescriptions, but allow employees a choice of opting-out. Potential annual savings to the City of \$69,000 plus.

Additionally, we will also need to discuss the above and other cost-saving items with all three Unions.

Under the IAFF each calendar year, per the Firefighter Union Contract, the City reimburses retired Firefighters and their spouses who are Medicare-eligible for the monthly premiums they paid for their Medicare Part B coverage. By eliminating this reimbursement to retired firefighters and their spouses, the estimated annual savings is \$40,000.

## **LAW BUREAU**

The Law Bureau's budget seeks the addition of two attorneys in the office, (one additional budgeted position vs. 2011 final budget + one 2011 budgeted, but vacant position) so that the staff can adequately manage an arduous caseload. A full complement of attorneys (the Law Bureau had four attorneys until late 2008) is essential to maintaining financial stability in several ways.

Fully staffed, the Law Bureau would be able to manage all of its day to day duties, administrative matters, in addition to a significant amount of litigation. At its current level, the Law Bureau is forced to farm out a significant amount of work at a high cost to the City. Even when we farm out work to outside counsel, staff must work closely with those attorneys with regard to litigation decisions they make. The Law Bureau's goal is to cut down on most of the outside legal fees by hiring two additional attorneys. This would also allow us to resume filing equitable actions against code offenders, actions against those who damage City property, and other lower priority, yet important, cases that we have been unable to file over the past two years.

The Law Bureau staff has continued to provide much needed assistance to the City's elected officials and departments during very challenging times. With two additional attorneys in this office, we can maximize our potential to help achieve the Mayor's goal of providing sustainable accountability, transparency and growth with integrity by saving this City money while continuing to provide vital services.

Now, returning to the overall Mayor's recommended 2012 Budget. The overview budget numbers for the 2012 budget are as follows:

<b>General Fund Revenues, all sources:</b>	<b>Global Fund Revenue:</b>
<b>\$55,510,551</b>	<b>\$186,550,321</b>
<b>General Fund Expenditures, all uses:</b>	<b>Global Fund Expenditures:</b>
<b>\$55,510,551</b>	<b>\$186,550,321</b>

Let me further report:

We have seen more than 1,000 new business licenses issued since 2010, conservatively accounting for more than 500 new jobs.

Here are a few more examples of revenue increases we can anticipate in 2012:

\* We negotiated successfully with the Governor's office to increase Capital Fire Protection funding from approximately \$500,000 to \$2.5 million in 2012.

An additional \$5.4 million in infrastructure grants were applied for and these funds will remain as provided.

\* The County had committed to \$2 million in gaming funds grants and Commissioner Haste verbally agreed to an additional \$1 million. However, as a result of City Council's failure to pass any financial recovery plan, those funds are no longer on the table. They have not been included in the Mayor's 2012 Budget. The receiver and I had frank discussions around this matter and I will work hard to see how we can get a share of those funds that the Commissioners have at their finger tips under discretionary gaming funds.

\* Additionally, we have received grants totaling more than \$3 million to support the City Fire Bureau in 2011-12.

In the past year, the City Housing Bureau has been awarded:

\* \$3.8 million in CDBG funds.

\* Another \$2.2 million in HUD Lead Hazard Grants.

\* \$263,150 in PA Lead Hazard Grant

\* We have rehabilitated 45 homes through HIP, HELP and HOP programs.

\* We have provided CDBG assistance to non-profits to rehabilitate public facilities for direct services to City residents.

\* The City has assisted more than 500 homeless women with children and individuals using HPRP funding. Our Continuum Care partners have been working hard to meet the housing and social service needs of this very important population.

\* We have assisted Hamilton Health Center with granting funding amounting to \$3 million, including \$1.3 million for MWBE competitive bids.

\*In addition, we used CDGB funding to demolish 38 properties since 2010 in the city.

As a matter of economic strategy, our policies and actions remain focused on integrated economic development while we work through the financial challenges facing the City. As we contend with those financial challenges, we should pause and consider how far Harrisburg has come in the last two years.

\*We currently have about \$27 million in economic development projects underway around the City this year. Such projects include:

We can report extensive residential development through rehabilitation of older structures and new construction. This development is occurring citywide, from North Sixth and Curtin Streets, to Governor's Square, to Capitol Heights, to Olde Uptown Townhouses, to Market Place Townhouses to Historic Mt. Pleasant Homes, which has affected more than 6,000 residential units to date.

The Northern Gateway Project is well underway this year as well as further development of the Sixth and Seventh Streets Corridors, where mixed-used construction and street-widening projects have broken ground.

The Federal Courthouse will enhance further development in that area and the HACC Midtown and related development continues to progress.

There are dozens of projects in development around the City, including hotels in the industrial park area, as well as the downtown State Street area.

I want to highlight the following projects currently underway and/or recently completed in the City:

**\*Wohlsen Construction HQ**

The developer Wohlsen Construction has opened a new regional headquarters in the City as part of the Midtown Improvement Strategy. The project cost is \$156,000, creating 4 new jobs and more than \$4,000 in permit fees. Property Tax Revenue generated is \$3250.78 as of 03/09/11, and Business Privilege Tax was \$3,077 for 2010 and \$1,841 for 2011 (year-to-date).

**\*Market Place Townhomes**

Developer S&A Homes is constructing 57 new townhouses at a total cost of \$8,609,846, with construction costs at \$7,956,137. The project produces 27 new construction jobs. It is still under construction so property and business tax revenue is not yet available.

**\*HAAC Public Safety Building**

HAAC is constructing a new Law Enforcement Training Center with total project costs of \$14,800,000 and Construction costs of \$12,000,000. Anticipated taxes from contractors are \$25,000 and 150 jobs have been created. Permit Fees are \$56,032.

**\*Hamilton Health Center**

Hamilton Health Center is relocating several services to a new location at 110 South 17<sup>th</sup> Street and will provide a wide range of clinical medical services, and dentistry.

Project Cost is \$13,000,000 which will create 120 construction jobs and 55 health center jobs. The City contributed \$190,000 in CDBG funds. Anticipated taxes from the contractor are \$15,000 and property tax revenue to date is \$21,764.54. Permit Fees are \$76,032 and MBE contractors total 35% of all sub-contractors.

**\*Broad Street Market**

City of Harrisburg is installing a new \$264,724 heating and air conditioning system in the Broad Street Market at 1233 North 3<sup>rd</sup> Street. This is City-owned property which will retain approximately 25 vendors operating in the 72,000 square feet historic market.

**\*Susquehanna Art Museum**

Stephen A. Moore, Board President, Susquehanna Art Museum 1401 North 3rd Street, has proposed to renovate and restore the 3,894 sq. ft. former Keystone Bank building and complete a two-story, 16,000 sq. ft. building addition. Square footage is 19,894 and total project costs is \$5,500,000, resulting in 14 Jobs.

**\*Market Street US Post Office Building**

Equilibrium Equities Inc. will develop the former US Postal Service facility at 811-815 Market Street into commercial property.

Square Footage is 259,000, with total construction estimated at \$2,500,000.

**\* Vartan Condominiums (1500 Project)**

Vartan Group is developing a mixed-use commercial-restaurant and residential structure at 1500 North 6<sup>th</sup> Street at a cost of \$13,600,000.

Square Footage is 92,000, including 43 Condo Units, 6 retail units.

Anticipated taxes are \$20,00 with 120 jobs created. Permit fees are \$75,608.

**\* 409 North 2nd Street**

David Butcher, President, WCI Partners, is developing a new mixed-use construction of a five-story office, restaurant and retail building to house a law firm as the anchor tenant at 409 North 2nd Street.

Total project costs are \$7,010,058.

Square Footage: 54,101 producing property tax revenue of \$15,753.76 paid in 2011, and permit fees of \$56,152.

Jobs: unknown

**\*1836 Green Street**

David Butcher, President, WCI Partners, is developing a mixed-use commercial-restaurant and residential structure at 1836 Green Street.

Total project cost is \$282,000.

The structure is approximately 2,100 square feet with permit fees of \$2,288 and property tax revenue of \$463.65 paid in 2011.

Jobs: unknown

**\* Furlow Building**

Dan Deitchman, President, Brickbox Development, is renovating a six-story mixed-use commercial, residential apartment and loft dwelling units at 1218-1222 North Third Street.

Purchase Price is \$20,000

Funding is \$2,500,000 in RACP Funds. Developer contribution approximately \$2,500,000

Jobs: unknown and no tax assessments have been estimate at this time.

### **\* Governors Square**

Landex Corporation is in Phase II Construction of 69 low and moderate income housing in the North 5<sup>th</sup> Street area.

Construction jobs created, about 150 sub contractor employees.

Construction completion date: 2012

Permit fees are \$40,710.

### **These current projects alone total:**

\$66,957,914 construction projects, producing more than 500 jobs and permit fees of \$310,072.

An incomplete property tax projection to date is \$86,231.95, with a current business tax of \$5,000.

### **\*Economic Development Projects:**

The City is continuing its grant and revenue enhancements to ensure economic development and financial sustainability. The following are a few initiatives we are pursuing:

**U.S. Department of Commerce, Economic Development Administration Grant:** to be applied for prior to December 10, 2011: \$5,000,000. To develop a Revolving Loan Fund for MBEs and WBEs as well as to develop a building façade program,

**U.S. Department of Agriculture Entrepreneurial Grant** (before December 15, 2011): \$100,000 to be used for building repairs to the Broad Street Market.

### **U.S. Department of Housing and Urban Development**

Sustainable Communities Grant \$1,500,000 (\$300,000 for regional planning, \$150,000 for GIS services, \$800,000 for housing services/façade improvements and \$250,000 for demolition of blighted properties)

The City of Harrisburg continues to expand new business and jobs development, economic development, and social services, through the support of local agencies, even as we reduce operational costs and balance the current structural deficit.

Fundamental to this administration's strategy for a "New Beginning" has been the ability of City personnel to plan, develop and implement valuable and efficient and effective projects for the citizens of this City which continue to result in transitioning Harrisburg more fully into the 21st Century.

Despite our challenges, the administration remains confident and stimulated by these exciting times in our City. Our great City has been steadily progressing, overcoming every obstacle of nature, history and circumstance since it's founding in 1791 and we are being recognized for our commitment to investing, expanding and creating jobs to

aid our local economy. This administration feels it is high time that we start getting out in this community and telling this part of our story to residents while we still are working on our solution for our financial existence. So tonight we begin anew. To this end, we have begun and have successfully hosted more than 14 town hall meetings and we are just getting started.

We are excited by this vision for a "New Beginning" of a new era in the history of the City of Harrisburg. This administration remains committed, abiding by the belief that the City of Harrisburg will move into a new era of renaissance. Our best days truly still lay ahead. We will accomplish it; it can be done; it will get done with all hands on deck.

It is in this spirit, with a dedicated commitment to service, to community, and to the future of this great City, that I submit the 2012 Budget for the City of Harrisburg.

Thank you,

Hon. Linda D. Thompson

Mayor

The City of Harrisburg

## HOW TO USE THE BUDGET DOCUMENT

This page provides an explanation of the format and content of the Fiscal Year (FY) 2012 Approved Budget document. To find the exact location of this information, please refer to the Table of Contents. The major portions of the document are described as follows:

### Introductory Information

This introductory information consists of: a statement of **Our Vision, Mission, and Values; 2012 Policy and Program Initiatives**; a pictorial presentation of the City's **Elected Officials** and **Organizational Chart**; and narratives describing the City's **Organizational Structure**.

### Budget Overview

Contained within the Budget Overview is the **Budget and Finance** section. This section describes the financial and operating policies and procedures that guide the development of the City's budget. Additionally, the **Budget Summary** section provides the reader a series of financial summaries with information on revenues, expenditures, and staffing levels for FY 2012 and prior years.

### Budget Detail

These sections contain information on FY 2012, as well as historical revenue and expenditure information for the **General Fund, Special Revenue Funds, Debt Service Fund, and Utility Funds** operating budgets. Within each is an organizational chart, a brief description of the services provided, and relevant performance objectives and indicators. This detail of fund and corresponding department budgets is represented according to:

- Description of individual programs - a listing of the department, bureaus, offices/divisions, and corresponding functions.
- Performance measures and accomplishments - listing actual performance of the department by program for FY 2008 - 2011 actuals and projected performance for 2012.
- Summary of resources (revenue) and appropriations (expenditures) - total fund budget.
- Detailed information on the staffing compliment of all budgeted positions.
- Major Category detail - provides detail of revenues and expenditures for FY 2008 - 2010 actuals, FY 2011 Approved Budget, FY 2011 Projections, and FY 2012 Approved Budget. Revenue line-items identify specific funding sources. Expenditure line-items are categorized as Personnel, Operating, Capital, Debt Service, Grants, Miscellaneous, and Transfers.

### Appendices

This section provides supplemental information on a variety of topics which include **Glossary of Terms, Glossary of Abbreviated Terms**, the City's **Approved Budget-Related Ordinances**, and **"Line-Item" Appropriations for Revenues and Expenditures**.

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**City Of Harrisburg**  
Our Vision, Mission and Values

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**OUR VISION**

Our City will be:

1. Financially stable
2. Fiscally responsible
3. A stable, cleaner and safer community
4. The cultural, entertainment and tourism Capital
5. A business center for innovation and development in Central Pa
6. A shining example of professional management in municipal government
7. Economic development model working with private sector, non-profits and strategic partners
8. An excellent public infrastructure hub with well planned, maintained and operated facilities

**OUR MISSION**

To implement the Act 47 City Financial Recovery Plan, to eliminate the existing City structural budget deficit, and to maintain and improve all City services to its citizens and guests. To provide professional management operations in order to manage resources effectively and efficiently while providing excellent public services and safety to all who live, work and visit our historic and vibrant capital.

**OUR VALUES**

1. Transparency
2. Honesty
3. Integrity
4. Dedication
5. Team work
6. Cooperation, coordination, collaboration, and communication
7. Dignity and respect
8. Maintaining a world-class City

## 2012 POLICY AND PROGRAM INITIATIVES

### Financial Recovery Plan:

During the year ended December 31, 2010, the City applied for and was granted status as “fiscally distressed” under the Commonwealth of Pennsylvania’s Municipalities Financial Recovery Act of 1987 (Act 47). The City’s Act 47 petition states that defaults by the City on future bond and note guaranty obligations are imminent and inevitable. During the year ended December 31, 2011 as a result of the City’s fiscal circumstances, the Governor of the Commonwealth of Pennsylvania declared a fiscal emergency and, through the Commonwealth of Pennsylvania’s Department of Community and Economic Development and the Commonwealth Court, appointed a receiver to develop and submit a fiscal recovery plan.

In the Recovery Plan, the Receiver indicated that the City’s financial distress is a very complicated problem. He further indicated that it cannot be solved easily or quickly. He identified three primary challenges to be addressed in connection with the fiscal recovery of the City: first, the extraordinary amount of debt related to The Harrisburg Authority’s Resource Recovery Facility (Incinerator) which the City guarantees; second, the City’s structural budget deficit (the amount by which the City’s operating expenditures consistently exceed its revenue); and third, filling of the Business Administrator/Chief of Staff position (termed Chief Operating Officer in the Plan) which had been vacant since January 2011, to lead and manage the entire staff and oversee the implementation of the Receiver’s Recovery Plan Initiatives.

To address the City’s structural budget deficit, an annual gap in excess of \$11 million as estimated by the Receiver, the Recovery Plan calls for a combination of concessions from the labor unions, an increase in the resident Earned Income Tax (EIT), service efficiencies, and additional revenues from fees and outside sources.

### Citywide:

Mayoral and Councilmanic goals and objectives, with Receiver oversight, dictate budgetary decisions and resource allocation. Every year, through the budget process, Mayoral and Councilmanic goals and objectives are evaluated to determine appropriateness in light of limited resources. The culmination of the budget review process redefines the policies and program initiatives by which the City’s goals and objectives will be accomplished in the upcoming budget year.

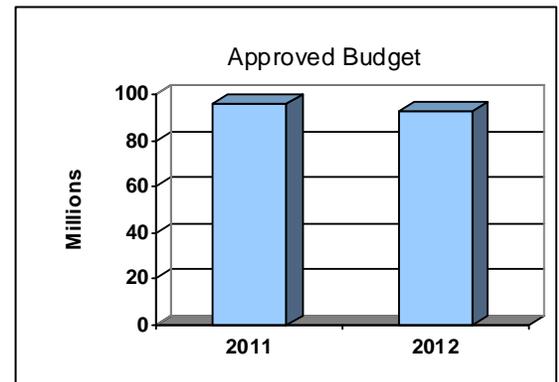
The 2012 Budget focuses its attention on maintaining the current level of services that the City provides to its residents, business owners and the region. The 2012 Budget contains a .8 mil real estate tax rate increase, or an 8% increase on the current blended tax rate of approximately 10.1 mills.

The total number of budgeted positions is 488 for 2012 compared to 527 for 2011, a net decrease of 39 positions. The decrease in personnel is primarily the result of about 20 positions being eliminated due to the transfer of the Communication Center function to Dauphin County. Since December 31, 2009, the number of permanent full and part-time budgeted positions has been reduced from 584 to 488, a reduction of 96 positions or 16%.

The 2012 Approved Budget allocation for all funds is \$92,929,841 compared to \$96,322,727 for 2011. This is a decrease of 3,392,886 or 3.52%. In 2012, the General Fund decreased by \$1,032,046 due to a decrease in personnel complement, with corresponding savings in Medical. In addition, the Sewerage Utility Fund is anticipated to decrease by \$2,222,193 due to reduction in Debt Service due to paying off two Sewer Revenue Bonds in 2011.

### General Fund:

In 2012, the General Fund budgeted to receive \$2,600,000 less from Harrisburg Parking Authority’s Coordinated Parking Fund. In addition, 2012 General Fund revenue includes \$630,573 of SAFER grant proceeds as reimbursement for the hiring of eight firefighters.



**Administration:**

The Department of Administration will continue to provide administrative support to all areas of government. The Bureau of Operations and Revenue will continue with its successful monthly billing program. In 2004, the Bureau of Financial Management implemented Government Accounting Standards Board Statement No. 34 (GASB 34). This new reporting-model enhanced the clarity and usefulness of governmental financial statements to the citizenry, investors, and creditors. In 2007, the Bureau of Financial Management implemented GASB 44 to further enhance the clarity and usefulness of its financial statements. The Bureau will also be analyzing performance measures, benchmarks, and activity-base costing. For 2012, the Department of Administration will be mostly working towards implementation of the Act 47 recovery plan that was presented by the Receiver to, and eventually approved by the Commonwealth Court.

**Building and Housing Development:**

In 2012, the Department of Building and Housing Development will continue its successful Citywide Rental Inspection Program, which began in 1996. This program is aimed at curtailing the negligence of irresponsible landlords. Additionally, the City anticipates a further expansion of the Citizen Inspection Program, begun in 1997, which involves trained citizens who voluntarily work in their respective neighborhoods to deal with exterior nuisance problems such as high grass and trash accumulation. The Citizen Inspection Program empowers residents to take a direct role in improving and preserving the quality of their neighborhoods.

**Public Safety:**

In 1998, community policing became fully operational in the Bureau of Police. Until 1998, calls for service were on a citywide basis. Citywide policing minimized the degree to which an officer could become extremely familiar with individual neighborhoods and the people who live there. This renewed focus on community policing greatly expands police presence and interaction at the neighborhood level through deployment of the majority of uniformed officers by foot, bicycle, and horse patrol to permanently assigned neighborhood or zones. For the period January 1 - October 31, 1998, the Part I crime rate was the lowest for any year in City history, thanks in part to community policing. The Bureau of Police retained its National Police Accreditation recognition again; recognition first attained in 1989 and retained in 1994, 1999, 2002, and 2005. In 2003, the Bureau of Police achieved state accreditation, only one of eight in the Commonwealth to hold dual-accredited status. In 2008 through a capital lease program the city replaced its police vehicle fleet. This was a much needed replacement as many of the vehicles were no longer fit for duty and constant maintenance costs of the aging fleet were starting to become more costly and frequent.

Similarly, the City will continue the multi-year process of achieving National Fire Service Accreditation in 2008, for the same reason it has already attained National Police Accreditation-the commitment to independently verifiable standards of excellence for the public services it renders. If successful, the City will be the second Fire Department in the State to receive Accreditation.

**Public Works:**

A new program that was implemented in November 2000 is the demolition of blighted properties by the City's Department of Public Works. This is the first time that the City of Harrisburg has ever directly performed this work. Under the direction of the Department of Public Works, City facilities will continue an electrical power cleaning and conditioning project which is designed to reduce and possibly eliminate energy demand spikes. The reduction and elimination of spikes in energy demand will significantly reduce electricity expenses for the City since a portion of the energy charge is based on peak demand for power. This project began in 1999 and saw significant savings in electrical costs in the first year. This department was responsible for a lighting replacement and improvement project in 1996, which resulted in a 70% reduction in lighting costs. In 2010 funds were earmarked to resurrect the Bulk Pick-up program designed to reduce the amount of illegal dumping and impact the overall cleanliness and sanitation of the city as a whole by giving residents the capability of disposing of bulk items.

## **Parks, Recreation and Enrichment:**

The Department of Parks, Recreation Enrichment has evolved out of this Administration's policy views: that recreation and sports are an integral part of creating and maintaining a good quality of life, and that Harrisburg's future is inseparably intertwined with being the regional hub for commerce, entertainment, recreation, sports and the arts. Harrisburg has the largest parks and playground system of any municipality in the region. Funding is included in 2010 to maintain the mid-state's most extensive year-round recreational programming. The City's special events attract over 2.1 million participants and spectators each year who also contribute to the economy of the City and the region. Prior to the 2011 fiscal year "Enrichment" was not part of this department's name. It was added to better describe the focus of the department.

## **Water Utility Fund:**

On March 1, 1990, The Harrisburg Authority (THA) purchased the Harrisburg Water System, previously owned and operated by the City. Through a formal Management Agreement between the City and THA, the City retained responsibility for operating the system. The accord was arranged to provide for long-term capital improvements and represents the largest water improvement and expansion program ever undertaken in the City's water system. The single largest project in the Water System Improvement Program was the construction of the new water filtration and treatment plant, which became operational in late 1994. The construction of this plant was mandated under Federal law. Additionally, the construction of an intake system to draw river water as a backup water supply was included, along with a new pumping station, which sends water to the new filtration plant. Phase III of a four-phase project provided for repairs and improvements to the DeHart Dam Spillway and Intake Tower and was completed in 2003. Phase IV, which commenced in 2005 - 2006, provided repairs to Carlonsville Weir and roadway improvements at the DeHart Dam Facility. Additionally, the Water Bureau personnel will continue to perform in-house cleaning and restoration of water mains in the uptown area to improve water quality and fire flows.

## **Sanitation Utility Fund:**

Since 1993, the Sanitation Utility Fund has reduced the number of budgeted positions from 46 to 28.50 by effectively replacing three-person crews with two-person crews in specific areas of the City. These efficiencies have produced significant cost savings in the Sanitation Utility Fund. In fiscal year 2011 they rearranged the pick-up routes to collect trash only 4 days a week for residential, instead of five.

## **Sewerage Utility Fund:**

Sewer improvements began in 1998 through the Commonwealth of Pennsylvania's PENNVEST program. The PENNVEST program provides matching funds and low-interest loans for approved sewer repairs and improvements. The Harrisburg Advanced Wastewater Treatment Facility (AWTF) has been recognized nationally as the recipient of the United States Environmental Protection Agency's National Pretreatment Program Excellence Award in 1991. The Award was given in four categories based on the actual daily flow of the publicly owned treatment works. Harrisburg's AWTF won first place in the nation in the "over 20 million gallons per day" category. This is the top award in the nation and recognizes Harrisburg as implementing effective and innovative environmental protection and pollution control programs and acknowledges the municipality's commitment to the protection and improvement of the nation's waters through the operation of exemplary pretreatment programs. The AWTF also won first place in the 1992, 1993, 1995, 1996, 1997, 1998, 1999, 2000, and 2001 Pennsylvania Operations Challenge and continued to the national competition where they improved their 16th place finish in 1992 to place 10th in 1993, 13th in 1995, 4th in 1996, 8th in 1997, 6th in 1998, 7th in 1999, 8th in 2000, and 12th in 2001. These awards illustrate Harrisburg's AWTF as one of the nation's top sewerage facilities in overall operation and compliance. In addition, the superintendent of the City's AWTF was named the state's Operator of the Year for 1993.

# CITY OF HARRISBURG

## ELECTED OFFICIALS



Mayor  
Linda D. Thompson



Council President  
Wanda R. D. Williams



Council Vice-President  
Eugenia Smith



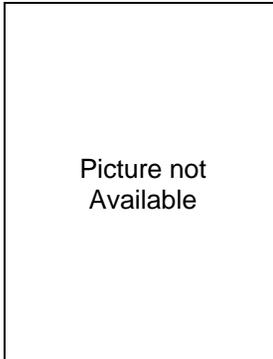
Council Member  
Susan C. Wilson



Council Member  
Patty Kim



Council Member  
Brad Koplinski



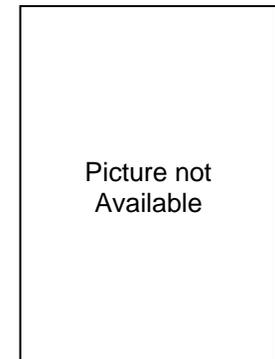
Council Member  
Sandra Reid



Council Member  
Kelly Summerford

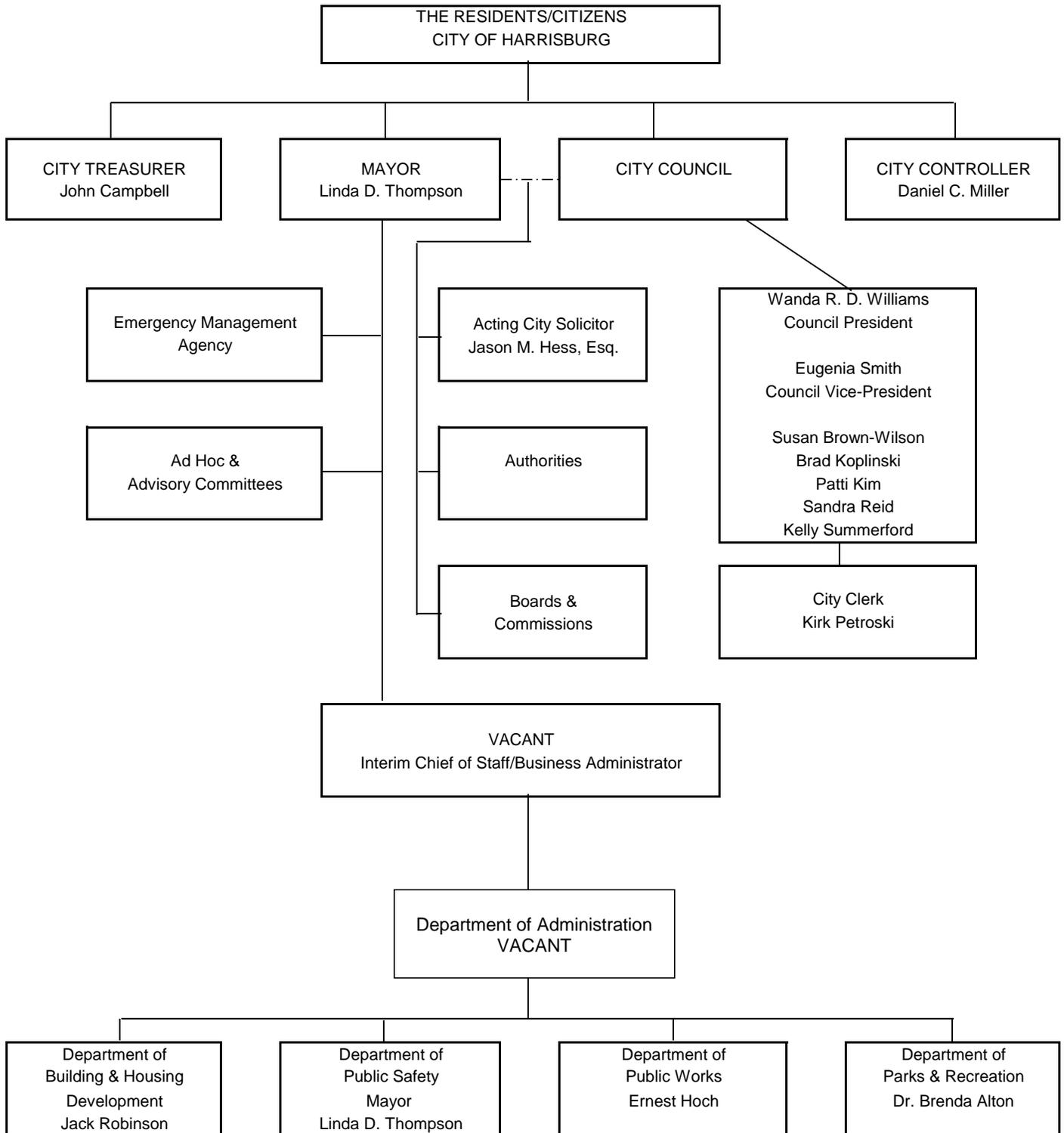


City Controller  
Daniel C. Miller



City Treasurer  
John Campbell

# CITY OF HARRISBURG ORGANIZATIONAL CHART



Note: Additional organizational charts are included in the budget document for each department to further illustrate the delineation of authority

# CITY OF HARRISBURG

## ORGANIZATIONAL STRUCTURE

The City of Harrisburg has a "Strong Mayor/Council" form of government. The Mayor is the full-time Chief Executive Officer, and City Council Members are the separate, part-time Legislative Body. The Mayor possesses the power to veto legislation. The veto would require a two-thirds vote of City Council to override. As the Chief Executive Officer, the Mayor prepares and submits the budget to City Council for review and approval. Organizationally, this provides the Mayor an institutional focus for planning, programming, and developing policy. In fact, the Mayor clearly and directly has the authority and responsibility to determine public policy relating to financial and administrative matters with appropriate oversight by City Council.

On, or about, March 19 (the anniversary of the City's Incorporation as a City in 1860), the Mayor provides the "State of the City" address at a public event. This address presents the general state of the City's finances and overall economy and describes the policies established in the fiscal year budget approved by the Mayor and City Council. The Administration is charged with the responsibility of carrying out the Mayor's policies as set forth by the Budget and in Executive Orders issued throughout the year. She provides specific direction through monthly Cabinet meetings held on the third Monday of every month, as well as through Executive Orders. The Cabinet meetings are as much a means for cross-communication among members as they are a forum for delegation by the Mayor. There are 20 members of the Cabinet consisting of all department and office directors, certain deputy department directors, and select staff members.

The Mayor, as chief executive, has the sole authority to select, direct, and oversee her Administration. As head of the Executive/Administrative Branch of government, the Mayor appoints the Business Administrator, whose appointment is confirmed by City Council. The Business Administrator is the Chief Administrative and Operating Officer of the City and Chief of Staff. This position is responsible for overseeing mayoral instruction to directors and deputy directors. With a top-down form of management, department/office directors and deputy directors are fully accountable for departmental operations. This includes overseeing supervisory line management to assure that the City's goals and priorities are met.

The formal organizational structure of the City comprises General Government operations and five departments: Administration, Building and Housing Development, Public Safety, Public Works, and Parks and Recreation. The City's administrative focus is the department. The largest organizational component within a department is the bureau. The structural design of the bureau is closely tied to service output or function. Bureaus provide separation of duties within each department. With responsibilities delegated at such a definitive level, many bureaus can be interpreted as local government programs. A further delineation by division/unit emphasizes the distribution of work loads to achieve a specific output. To evaluate this output, the Budget staff has incorporated policy objectives and performance measurements into the budget document to analyze the effectiveness and efficiency of service delivery. Meeting organizational goals and objectives is the ultimate outcome each department is attempting to achieve.

To account for departmental and office fiscal transactions, the City utilizes the fund basis of accounting whereby all governmental activities are accounted for through a series of distinct funds which include reporting entities to control resources and demonstrate compliance with various legal and budget constraints affecting government. The General Fund accounts for all resources not otherwise devoted to specific activities and finances many of the basic municipal functions. Other governmental funds include Special Revenue Funds, Capital Projects Fund, and Debt Service Fund. The City also has an expendable Trust Fund and three Utility Funds. The budget is organized by fund and is further identified by revenue and expenditure detail.

Some departments combine the operations of more than one fund. The Department of Building and Housing Development combines General Fund operations with Community Development Block Grant (CDBG) Fund operations. Additionally, the Department of Public Works combines General Fund and State Liquid Fuels Tax Fund operations with three Proprietary/Utility Fund operations. This is significant because the systems of two Proprietary/Utility Funds, the Water Utility (water distribution system) and the Sewerage Utility (sewerage collection, conveyance and treatment system) are owned by The Harrisburg Authority (THA) but, through management agreements, are operated by the City. Under the agreements, THA provides for capital improvements and finances operations through the establishment of

customer/user fees. The Sanitation Utility Fund also comes under the Department of Public Works but is owned and operated solely by the City.

The Offices of General Government, departments, and bureaus listed below are part of the General Fund with the exception of CDBG operations; Bureaus of Water, Neighborhood Services - Sanitation, and Sewer; and the State Liquid Fuels Tax Fund. Further discussion regarding the departments will involve a summary of the roles of management and supervisory personnel.

General Government encompasses eight offices, which include separate offices for elected officials. The Office of City Council is made up of seven at-large elected members headed by the Council President. The City Clerk provides technical and administrative support to City Council.

The Office of the Mayor is the administrative office for all mayoral activities. The Mayor, who is elected at-large, is the highest ranking official. Mayor's Office personnel include an Ombudsman, an Assistant to the Mayor/Director of Communications, a Senior Assistant, and one additional Assistant, who conduct the day-to-day business of this office.

The City Controller and the City Treasurer are part-time at-large elected officials. Each has an office to provide required public service. Both have full-time deputies who are delegated to carry out daily operations.

The Office of the City Solicitor, also referred to as the Law Bureau, is headed by the City's Chief Counsel, the City Solicitor, who is appointed by the Mayor and confirmed by City Council. This Office ensures that the policies adopted and actions taken by the Mayor and City Council fall within the limitations and authorities prescribed by federal, state, and local statutes and ordinances. Assisting the City Solicitor is the Assistant City Solicitor and support staff.

The Harrisburg Human Relations Commission consists of nine unpaid persons appointed by the Mayor and confirmed by City Council. An Executive Director, responsible to the Commission, operates an office for promoting fair housing and investigating any reports of discriminatory practices. This office was eliminated as part of the 2011 Budget.

The Office of the City Engineer, headed by the City Engineer, provides professional engineering services for the maintenance of City streets and utility systems. The Office also ensures the construction of City streets and utility systems are in accordance with City ordinance, state laws, and sound engineering practices. This office also maintains the City's GIS System and the official real estate registration for the City. This office was merged into Public Works in the 2011 Budget under the office of the Director.

The Mayor's Office for Economic Development and Special Projects, headed by a Director, implements the economic development plan of the Administration. This plan emphasizes Minority and Women Business Enterprise and Business/Industrial Development. A Deputy Director acts as the Contract Compliance Officer, and carries out other specific functions of the plan. The Director also oversees any special projects that will provide leadership for diverse long-term projects undertaken by the City. In 2010 this office was moved to Department of Building and housing, and was changed to the Bureau of Economic Development.

The Department of Administration works with the Mayor to establish and uphold policy by overseeing the administrative management and supervision of all City departments. The Chief of Staff/Business Administrator oversees the department directors, deputy directors, and bureau directors to assure the proper administration of their operations, and are responsible for the negotiation of all three collective bargaining contracts. The Finance Director serves as Director of Financial Management, directing the Accounting, Budget, and Purchasing Offices with the assistance of three office managers and is responsible for administering Debt Service, General Expenses, and Transfers to Other Funds as well as the City's insurance, workers' compensation, and loss control programs. The Bureau of Information Technology is headed by an Director and oversees all of the City's information and communication systems. The Bureau of Human Resources, headed by a Director, manages the City's human resource operation which includes payroll processing, maintenance of personnel records, recruitment, and administering the City's benefits programs. The Bureau also participates in the negotiation of collective bargaining contracts. The Bureau of Operations and Revenue, headed by a Director, is responsible for the billing and processing of property and mercantile taxes and utility revenue, and collection activities on delinquent accounts. In order to carry out these functions, the Director is assisted by a Tax and Enforcement Administrator. This bureau is also responsible for the duplicating center.

The Department of Building and Housing Development is headed by a Director, who oversees all efforts to maintain and improve our neighborhoods and promotes business and residential development throughout the City, and is accountable for all CDBG Programs. This department has four Bureaus. The first bureau is the Office of the Director which includes the Director of DBHD. The Second bureau is the Bureau of Planning and is primarily responsible for promoting orderly development throughout the City. The third bureau is the Bureau of Inspections and Codes Enforcement. This bureau initiates all zoning and building inspection efforts of the City. Additional management staff includes an Assistant Codes Administrator and a Health Officer. The fourth bureau, Economic Development, was transferred in 2010 from General Government.

The Department of Public Safety consists of the Bureaus of Police and Fire. The Mayor is the Director of this department. Although the Police Chief and Fire Chief attend the Mayor's cabinet meetings, they also meet separately with the Mayor and the Chief of Staff/Business Administrator weekly to discuss and address current public safety issues.

The Bureau of Police is headed by the Police Chief and three captains. These positions are all classified as management. Uniformed officers under the rank of captain are not classified as management personnel. Lieutenants, sergeants, and corporals fulfill supervisory roles. The three captains head the Uniformed Patrol, Criminal Investigation, and Technical Services divisions. Within these divisions, additional organizational components exist. Several of these sections or units carry out specified police activities. The variety of police operations and the number of approved personnel make it the largest and most complex bureau in the City's organization. The Police Accreditation Program accounts for some of the structural delineations in this bureau because many stipulations for accreditation require appropriate separation of duties.

The Bureau of Fire, headed by a Fire Chief and a Deputy Fire Chief, maintains four fire houses and a large complement of fire fighting apparatus with full-time personnel to support these facilities. Other personnel are uniformed firefighters, some of whom are assigned to specific details such as fire safety and fire inspection.

The Department of Public Works consists of three General Fund bureaus, three Utility Funds, and a Special Revenue Fund: Office of the Director, Neighborhood Services - City Services, Vehicle Management, Water, Sanitation, Sewerage, and the State Liquid Fuels Tax Fund. Many of the services provided by the Department of Public Works require a twenty-four hour, seven-day-per-week schedule. The crucial utility infrastructure services which are maintained around the clock include water and sewerage facilities, traffic signal engineering, and general management of City streets in the event of an emergency. The Office of the Director oversees the entire operation of Public Works and serves as an advisor to the Mayor regarding any serious conditions, thus promoting a concerted effort within the Administration to cope with unforeseen problems. The Director also coordinates efforts between THA and the City on all issues related to water and sewerage system operations. Also the director supervises the staff charged with the upkeep of the City Government Center Complex.

The Public Works Director is assisted by a Deputy Directors. The deputy serves as the Deputy Director for Public Works Operations and is primarily responsible for the operation of Neighborhood Services, Sanitation and special assignments as requested by the Director. The Bureau of City Services manages the City's street and sewer line maintenance and repairs and, in addition, performs leaf collection, debris removal, demolition, and related duties, maintains 91 signalized intersections, streetlight repair, and the installation of all traffic control signs within the City. In order to carry out these functions, the Deputy Director is assisted by a Deputy Director of Neighborhood Services, who supervises the twenty-six member work crew and a twenty-eight member sanitation crew that is funded from the Sanitation Utility Fund. The Bureau of Vehicle Management, managed by a Director, services all City vehicles and vehicular equipment

As mentioned earlier, three utility funds are also part of the Department of Public Works. The Water Utility Fund (Bureau of Water) consists of three divisions: Administration, Distribution, and Operations/Maintenance. The Bureau Director oversees the entire water system operation. Two superintendents manage the infrastructure details Administrator of Water Quality operates the laboratory. The Sanitation Utility Fund (Bureau of Neighborhood Services - Sanitation) has a twenty-three member crew, and as noted earlier, is managed by a Deputy Director. The Sewerage Utility Fund (Bureau of Sewerage) consists of four divisions: Administration, Operations, Maintenance, and Field Maintenance. As noted earlier, the Public Works Director oversees this bureau with the assistance of three supervisors.

The Director of the Department of Parks and Recreation oversees all parks and recreation operations, including coordination and marketing of special events, park planning and development, park security, and the publication of a periodic recreational guide. The Director of the Bureau of Recreation manages all recreational activities for the City. The Bureau of Parks Maintenance does maintenance of parks and other public open spaces throughout the City.

Prior to January 2, 2007, the City's Department of Incineration and Steam Generation managed The Harrisburg Authority's (THA) Incinerator/Resource Recovery Facility. On January 2, 2007, THA turned over management of the Facility to a private operator, Covanta Energy. This Facility serves as the City's municipal solid waste (MSW) disposal site, MSW Incinerator, steam generator, and electrical production facility. The steam produced is sold for use in homes and businesses and to produce electricity. This alternative energy generation through the combustion of MSW reduces dependence on foreign fuel sources. In 2003, the incinerator units were shut down and the Facility was retrofitted, becoming operational, once again, in 2006.

The retrofitted Harrisburg Incinerator utilizes state of the art technology to meet all current Pennsylvania Department of Environmental Resources and Environmental Protection Agency criteria required for such a Facility. The Department of Incineration and Steam Generation is no longer part of the City's budget, however certain historical financial information is included in this budget for 2005, 2006, and 2007 for purposes of comparison.

The City is unique in providing a full array of services including utility operations. Many cities with similar demographics do not have the resources to carry out these complicated operations. Harrisburg has used an entrepreneurial approach to solving problems resulting in substantial new energy and non-tax revenue for the City while meeting public needs. Through improved efficiencies and productivity, the Administration intends to expand services where necessary and minimize costs.

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# **BUDGET AND FINANCE**

## **SCOPE OF THE BUDGET**

The budget for the City of Harrisburg is a multifaceted document that expresses spending policy for the fiscal year, illustrates a resource allocation plan for the Administration to implement, describes the services provided, and provides a means of communication between citizens and elected officials.

The budget spells out a management strategy through specific objectives designed to provide the best services at the most efficient cost. With regard to the delivery of services, these objectives must produce measurable results as key indicators of the effectiveness and efficiency of government policies and programs. Programs must be evaluated every year to determine their legitimacy since limited resources must be allocated between existing programs and the need for new ones. Also, the success of programs and the efficiency with which policy goals are met constitute two performance measures by which managers are evaluated for tenure and annual salary increases.

Interplay between elected officials and input from citizens via budgetary hearings and public access to the budget, further enhances the democratic process involved in the public programming and financing. Elected officials, who experience a wide range of pressures and competing interests, must take the initiative to hold the line on budget growth. As the chief executive, the Mayor is at the center of the budgeting process, commanding a comprehensive perspective on disparate interests. It is the Mayor who takes the lead in determining budgetary policies within an environment of competing priorities and limited local government resources. City Council then examines the Mayor's proposed budget and has the opportunity to make amendments before approving it in final form.

In summary, the budget is a policy instrument, a financial plan, an operations guide, and a communicative device. The true art of budgeting reflects a combination of leadership, independent judgment, competent administration, and cooperation between the various branches of City government.

## **BUDGET PROCESS**

The budget for the City is compiled by the Bureau of Financial Management's Office of Budget and Analysis. The fiscal year for the City of Harrisburg is January 1 to December 31. The actual budget preparation process gets underway in mid August. One important element of this process is a cooperative effort between the Bureau of Financial Management and Bureau of Information Technology which produces the Position Control Salary Projection reports for all funds. This salary information is vital in preparing personnel projections because it incorporates proposed management increases and bargaining unit contractual increases. Such personnel data greatly assists department directors in determining salary costs for the budget requests.

During the last week of August, the Office of Budget and Analysis allows department heads and their budget support staff to enter their Operating request into the City's accounting system. The City has historically used an incremental budget technique in arriving at the requested figures. Incremental budgeting emphasizes changes in the costs of providing City services based on competing priorities. To evaluate these priorities, department directors/bureau chiefs examine historical trends of line-item costs using a five-year cost analysis to determine the needs of the department or office for the forthcoming year. The module has all the historic information which is pulled right from the City's accounting system. Once all the data is entered, they notify the Office of Budget and Analysis. The Office of Budget and Analysis reviews all requests for accuracy and completeness.

Based on the City's Administrative Code, the mayor shall, not later than the month of November, require all department heads to submit requests for appropriations for the ensuing budget year, and to appear before the mayor or the business administrator or other officer at public hearings, which shall be held during that month, on the various requests. When the public hearings are completed the Chief Of Staff/Business Administrator's reviews the requests. The draft and recommendations are forwarded to the Mayor for his review. After that the mayor holds her own budget hearings with each department as forums where department directors can substantiate their expenditure projections and justify their requests.

Department directors enter their revenue projection into the accounting software as well for the ensuing year. This step usually occurs around the beginning of September. The Office of Budget and Analysis prepares the revenue projections for presentation to the Mayor, who will evaluate the budget gap between revenue projections and expenditure requests. The Mayor meets with the Budget staff to determine the most viable means to balance the budget. Generally, two or three lengthy sessions are required before the budget is balanced and decisions regarding revenue and expenditure proposals are incorporated into the proposed budget document.

Pursuant to the City's Administrative Code, the Mayor's Proposed Budget is presented to City Council at the last legislative meeting in November, at which time the document becomes available to the public.

During Budget and Finance Committee meetings, set by City Council, all offices/departments present to Council an estimate of the revenues and expenditures required to provide public services during the ensuing fiscal year.

City Council then makes appropriations and adopts the budget by ordinance no later than December 31. During the month of January following a municipal election, however, City Council may amend the budget with proper notice for public inspection of the proposed budget amendment. Any amended budget ordinance must be adopted by City Council before the 16th day of February. Within 15 days after the adoption of the budget ordinance, a copy of the same must be filed with the Commonwealth of Pennsylvania, Department of Community and Economic Development.

## BUDGET CALENDAR

August-September	<ul style="list-style-type: none"> <li>• Prepare and distribute expenditure request preparation manuals</li> <li>• Prepare and distribute revenue project manuals</li> <li>• Update title and divider pages, table of contents, and organization charts</li> <li>• Compile expenditure requests returned from office/department directors</li> </ul>
September-October	<ul style="list-style-type: none"> <li>• Update the Budget and Finance section</li> <li>• Design cover for Budget</li> <li>• Develop revised revenue and expenditure projections based on Mid-Year Fiscal Report projections and actual activity to date</li> <li>• Mayoral budget hearings and review process with department directors</li> <li>• Update and distribute narrative and performance measurement preparation manuals</li> <li>• Update narratives and performance measurements as submitted by office/department directors</li> </ul>
October	<ul style="list-style-type: none"> <li>• Hold Public Hearings to discuss department head requested budgets</li> <li>• Prepare a preliminary Summary statement of projected revenues vs. proposed expenditures</li> <li>• 1st and 2nd rounds of budget review with Mayor and Office of Budget and Analysis staff</li> <li>• Update Budget Summary section</li> </ul>
November	<ul style="list-style-type: none"> <li>• Final revision and proofreading of Mayor's Proposed Budget</li> <li>• Compiling, printing, and binding of Mayor's Proposed Budget</li> <li>• Mayor's Proposed Budget presented to City Council</li> </ul>
December	<ul style="list-style-type: none"> <li>• Councilmanic budget hearings and adoption</li> </ul>
January-March	<ul style="list-style-type: none"> <li>• Final revisions, printing, binding, and distribution of the Approved Budget</li> </ul>

## REVENUE PROJECTIONS

Using actual and projected data, various analyses are performed by the Bureau of Financial Management to project revenues. Revenue estimates are based on four different projection methods which incorporate growth rates over the previous ten years, current year receipts, collection rates where applicable, and important input from department directors and the Bureau of Operations and Revenue. Each projection method is tested against actual prior year revenues to determine validity. This validity test is conducted at the revenue line-item (detail) level, and only the projection methods deemed valid are utilized. In addition, unusual circumstances and one-time revenue sources are given appropriate consideration

### REVENUE PROJECTION METHODS

- Method 1:** 10-year Average Growth Rate x 2009 Actual Revenues at December 31, 2009
- Explanation The ten-year average growth rate from 2000-2009 multiplied by the 2009 actual revenues is used as a projection for the 2009 revenues. By utilizing the average growth rate for an additional year, the 2011 revenues are projected.
- Method 2** 2010 Actual Revenues at August 31, 2010 / 8 months x 12 months
- Explanation A monthly average of current year revenues is calculated based on eight months of receipts, which are then annualized to project current year revenues. Based on revenue trends and this method of projection for 2010 revenues, 2011 revenues are projected.
- Method 3** 2010 Actual Revenues at August 31, 2010 / (2009 Actual Revenues at August 31, 2009 / 2009 Actual Revenues at December 31, 2009)
- Explanation A percentage of 2009 revenues are determined from revenue receipts at August 31, 2009. The 2010 actual revenues at August 31, 2010, are divided by the percentage collected at August 31, 2009, to project revenues for 2010. By reviewing revenue trends in conjunction with this method of projection for 2010 revenues, the 2011 revenues are projected.
- Method 4** Percentage of 2009 Revenue Budget Collected at December 31, 2009 x 2010 Budget
- Explanation 2010 revenues can be projected by multiplying the percentage of 2009 Budget which was collected at December 31, 2009, times the 2010 Budget. By reviewing the historical actuals to budget ratios, assumptions can be determined to assist in 2011 revenue projections.

### PERFORMANCE MEASUREMENTS

A Performance Program Budget (PPB) system utilizes specific program objectives to produce a desired output. The City currently does not present a formal programmatic budget; however, many aspects of the existing budget emulate the strategy of PPB. A program is a primary function of government which identifies clearly the delivery of a particular service to the taxpayers. The bureaus, divisions, and units actually represent individual City programs. An important exercise in preparing a PPB is determining performance measurements to meet specific program objectives.

The purpose of preparing performance measurements is to quantitatively determine the effectiveness and efficiency of departmental programs. The budget is the resource allocation plan for the City, and it identifies the financial input necessary to meet departmental objectives. Performance measurements, or indicators, measure the level of output against the input of budgeted funds. The end result should be to minimize the resources or dollars utilized to achieve a specified level of output.

From a policy standpoint, these measures can provide data to decision-makers to assist them in providing better services to citizens at the least possible cost. They also can provide direction in appropriating available resources, identifying areas of service which may require more resources, and addressing strengths and weaknesses in achieving the objectives of the services being provided.

Performance measurements are based on a management objective established by the department director. These measurements concentrate on the performance of the entire bureau or division, not on an individual's performance. The activities measured are those required to meet the overall objective of the department/bureau. If the measured activity achieves most of its objectives and receives a highly satisfactory rating, then it is considered to be effective.

The 2011 Budget includes data measuring a department's performance. This data provides 2006, 2007, and 2008 actual data, 2009 estimates, and 2011 projections. An overview of the accomplishments for each program has been included for 2008, the most recent year for which actual data was available. Since the 2009 actual measurement data was not complete before the preparation of this document, department directors provided estimates. Using 2006, 2007, and 2008 actual data, and 2009 estimated data, department directors were able to determine 2011 projected measurements. In addition to analyzing historical trends, management evaluates all relevant changes which could affect performance output.

Since the City's management reserves the right to establish goals and objectives to determine the cost of service delivery, quantitative analysis of City services assists management in providing the best possible service at the least possible cost. It is hoped in the future that citizen surveys can become part of performance measurements to determine taxpayer satisfaction. Given the limited resources of time and staffing, such a survey is currently impractical. To some degree, however, the election process itself is an indication of taxpayer satisfaction.

## **BUDGETARY ACCOUNTING AND CONTROLS**

A City Council ordinance establishes the annual budget for the General Fund, Special Revenue Funds, Debt Service Fund, and Proprietary (Utility) Funds. Budgets for all funds are prepared on a cash basis with respect to revenues and on an items vouchered basis with respect to expenditures. Some Special Revenue Funds are exempted from legally adopted budgetary requirements, such as Grant Programs Fund, Capital Projects Fund, and Expendable Trust Funds

More than 125 different grant programs accounted for in the Grant Programs Fund are administered under project budgets determined by contracts with state and federal grantor agencies. Effective expenditure control is achieved in the Capital Projects Fund through bond indenture provisions. Control over spending in the Expendable Trust Fund is achieved by the use of internal spending limits.

The Business Administrator may authorize budgetary transfers of less than \$20,000 within the most restrictive category set forth in the budget ordinance. Transfers in excess of \$20,000 within the most restrictive category set forth by the budget ordinance or any transfer within or from any Personnel Services allocation require approval of City Council. In the absence of budgeted financing, City Council may approve a supplemental appropriation from undesignated fund balances. Unencumbered appropriations lapse at year end.

The City maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget. The appropriations are authorized by ordinance at the fund level with the exception of the General Fund, which is appropriated at the functional office or department level. Within the General Fund, the Department of Administration has separate budgets for administration and general expenditures. Beginning in 2009, appropriations were further delineated at the line item level then at the previous major categorical level. This is now the new legal level of budgetary control. Administrative control is maintained through more detailed line-item budgets. The City also maintains an encumbrance accounting system as one technique of accomplishing budgetary control.

### Encumbrances:

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental and proprietary fund types. Encumbrances outstanding at year end do not constitute expenditures or liabilities, but are reappropriated in the succeeding year. The City records such encumbrances as reservations of fund balance in governmental funds which have fund balances at year end. Encumbrance accounting is used in proprietary fund types as a tool for budgetary control, but reserves are not reported. The subsequent year's appropriations provide authority to complete the transactions as expenditures.

## **FINANCIAL INFORMATION**

The management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that assets are protected from loss, theft, or misuse and that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

### Independent Audit:

The City's Administrative Code requires an annual independent audit of the books of account, financial records, and transactions of the City by an independent certified public accounting firm. In addition, various bond indentures also require such an audit.

In addition to meeting the requirements set forth above, the audit has also been designed to comply with the Single Audit Act of 1984 and related OMB Circular A-133. The independent auditor's report on the basic financial statements, along with the combining and individual fund statements and schedules, is included in the financial section of the City's Comprehensive Annual Financial Report. The independent auditor's reports related specifically to the single audit are included in a separately issued single audit document.

### Single Audit:

As a recipient of federal and state financial assistance, the City is also responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. The internal control structure is subject to periodic evaluation by management and internal audit staff of the City.

As part of the City's single audit, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs and the City's compliance with applicable laws and regulations.

### Audit Committee:

During 2007, the City of Harrisburg established an Audit Committee to provide independent review and oversight of the City's financial reporting processes, internal controls, and annual audit. The City's independent auditor now reports directly to the Audit Committee, versus management as in prior years. The Committee is made up of five voting members and the Budget and Finance Chair, or his/her designee, as an ex officio sixth non-voting member. Three members must be well-versed in accounting procedures and one member must be a CPA. No City employee may serve as a member of the Committee, with the exception of the ex-officio Budget and Finance Chair or his/her designee.

### Cash Management:

The City's current investment policy is to minimize credit and market risk while maintaining a competitive yield on its portfolio. All cash which is temporarily idle is invested in interest bearing demand deposits, repurchase agreements, or statewide money market funds, thereby increasing the average yield on idle funds. A significant portion of the City's cash and investments is maintained in bank trust accounts under the management of trustees.

An ordinance of City Council requires that all deposits be held in insured, federally regulated banks or financial institutions and that all amounts in excess of federal insurance be fully collateralized in accordance with a state statute which requires banks to pledge a pool of eligible assets against the total of its public funds on deposit.

### Basis of Accounting:

Although the annual budget is prepared on a cash basis with respect to revenues received and on an items vouchered (invoiced) basis with respect to expenditures incurred for all funds, the Governmental Funds and Expendable Trust and Agency Funds are reported on the modified accrual basis of accounting for financial statement purposes. Revenues of these funds are recognized in the year in which they become both measurable and available within 60 days after year end to pay current year liabilities. The major revenue sources accrued by the City include real estate taxes, intergovernmental revenue, departmental earnings, and investment income. Revenues from other sources are recognized when received. Expenditures are generally recognized in the year the related fund liability is incurred. Principal and interest on general long-term obligations are recognized when due. Prepaid items and inventory purchases are reported as expenditures in the year the items are used. Expenditures for claims, judgments, compensated absences, and employer pension contributions are reported as the amount accrued during the year that normally would be liquidated with expendable available financial resources.

The accrual basis of accounting is utilized by proprietary fund types for financial statement reporting purposes. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

# **BUDGET SUMMARY**

## **OVERVIEW AND FINANCIAL POLICIES**

### **Summary**

The City of Harrisburg has an important responsibility to its citizens to carefully account for public funds, manage municipal finances wisely, manage growth, and plan the adequate funding of services desired by the public, including the provision and maintenance of public facilities. In these times of continual growth in the Harrisburg area the City needs to insure that it is capable of adequately funding and providing those local government services needed by the community. The following Fiscal and Budgetary Policy Statement is designed to establish guidelines for the fiscal stability of the City. The watchwords of the City's financial management should include integrity, prudent stewardship, planning, accountability, and full disclosure. The scope of these policies generally spans, among other issues, accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management, debt management, and planning concepts. It is essential to maintain a commitment to provide services to citizens at the most economical cost. These policies will provide a common ground on which policy makers and financial managers can consistently steer operations to achieve the desired goals. They also will provide a structure in which compliance to all applicable laws is ensured.

### **Guidelines**

The budget process and format shall be performance-based and focused on goals, objectives and performance indicators. The budget will provide adequate funding for maintenance and sufficient replacement of capital plant and equipment.

### **Interim Financial Reporting**

The City shall establish and maintain a standard of accounting practices. Using the established accounting system, City Council will be provided with quarterly budget reports comparing actual versus budgeted revenue and expense activity. A formal Mid-Year Report will be issued to the Mayor, City Council, City Controller and the City Treasurer no later than forty five days after June 30th. Said report shall include actual receipts and expenditures, including encumbrances, or the various budget funds for the preceding six month period ended June 30th as well as projections to year-end of all receipts and expenditures, including encumbrances.

### **Balanced Budget**

The city shall prepare an itemized budget for each fund and each program within the fund. A budget ordinance is balanced when the sum of estimated net revenues, appropriated fund balances and transfers is equal to appropriations. The budget should be balanced with current revenues equal to or greater than current expenditures/expenses using the following strategies: improve productivity; improve revenues or revenue collection; create new service fees or raise existing fees based on the costs of services; reduce or eliminate programs; use fund balances if any are available, and lastly, reduce or eliminate existing services. The 2010 budget was balanced primarily by reducing requested general fund expenditures to the revenue we had predicted. There was also an increase in the use of fund balance appropriation of \$150,777 that was used to balance the general fund in the current year. In the event that the administration ascertains the probability of a cash deficit, they shall reconsider the work programs and allotments of the several offices, departments and bureaus. Upon such reconsideration, and with the approval of the Mayor, the Business Administrator shall revise allotments so as to forestall the making of commitments and expenditures in excess of the revenue to be realized during the fiscal year.

### **Planning**

The city budget shall be prepared by the Mayor with the assistance of the Business Administrator or other officer designated by the Mayor. The Mayor will submit to council a recommended budget in ordinance form with statement.

# **BUDGET SUMMARY**

## **OVERVIEW AND FINANCIAL POLICIES**

### **Capital Improvement Policies**

A multi-year capital improvement plan will be developed to determine the current and future need of capital improvements. This plan will be updated annually. This plan will be coordinated with the development of the operating budget. Consideration will be made into the reduction of future maintenance costs by determining cost savings of replacement vs. repair. It is the cities intention to maintain assets at a level adequate to protect against future maintenance and replacement cost. All city assets have been inventoried and assessed for condition.

### **Debt Management Policies**

The primary objective of the City's debt management policy is to structure new debt issuances in such a way as to maintain level debt obligations over time. This creates a more steady and predictable level of annual debt service. When applicable, the City Shall review its outstanding debt annually for the purpose of determining if the financial marketplace will afford the City the opportunity to refund an issue and lessen its debt service costs. In order to consider the possible refunding of an issue a significant present value savings over the life of the respective issue must be attainable. The City will whenever possible, use special assessment, revenue or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the estimated life of the project. Unless absolutely necessary, the city will not use long-term debt for current operations.

### **Revenue Policies**

The city will try to maintain a diversified and stable revenue system to shelter it from unforeseeable short-run fluctuations in any one-revenue source. An effort will be made to try to shift the revenue stream to non-tax related revenues whenever possible to reduce the necessity of increasing the real estate tax. Revenues will be estimated annually using an objective analytical process wherever practical. Each existing and potential revenue source will be reexamined periodically over the course of a given year. Revenues for service will be analyzed annually to ensure that they are adequate to cover the costs related to the service provided. Whenever a revenue item is identified as unpredictable a conservative approach will be implemented when determining projections. It is the city's intent to not use one time revenue sources for expenditures that are ongoing in nature.

### **Expenditure Policies**

Annually the budget appropriation set forth by City Council by ordinance designates what expenditures are expected to occur throughout the year. These appropriations are originated by requests to the budget office by department heads and bureau chiefs and are later reviewed by the Business Administrator and the Mayor before it is presented to City Council. In the event that appropriations are exceeded during the year the Administration is authorized to perform budget transfers to cover deficits. If the transfer exceeds \$20,000 within the most restrictive category set forth in the budget ordinance or any transfer from Personnel Services allocation then it is required to seek the approval of City Council. A quarterly report is provided to City Council to compare actual expenditures to budget. If City Council or the Administration chooses so, actions are then taken to bring the budget into balance. An ordinance was passed that set forth the creation of a rainy day fund with the intention that revenue shortfalls or unpredicted one-time expenditures could be addressed if need be.

# BUDGET SUMMARY

## RESOURCE ALLOCATION

The following Resource Allocation chart lists resources and appropriations for each fund and provides a grand total for all City resources. The accounts of the City are organized on the basis of fund(s), each of which is considered to be a separate accounting entity. These funds are the General Fund, Special Revenue Funds, Debt Service Fund, and three utility funds. The City of Harrisburg has established the following utility funds: the Water Utility Fund, the Sanitation Utility Fund and the Sewerage Utility Fund. Although each fund is accounted for independently, the proper cooperation and interaction among all funds contribute to the overall effective and efficient management of City government.

### GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

### SPECIAL REVENUE FUNDS

Special Revenue Funds are defined as those funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

#### State Liquid Fuels Tax Fund:

The State Liquid Fuels Tax Fund is used to account for State aid revenue for maintaining, lighting, building, and improving City roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

### DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources, principally transfers from the General Fund and State Liquid Fuels Tax Fund, and proceeds from the sale/lease or use of City assets, for the payment of general long-term debt principal, interest, and related costs.

### UTILITY FUNDS

Utility funds (also termed enterprise or proprietary funds) are used by a governmental entity to account for services provided to the general public on a user charge basis.

#### Water Utility Fund:

The Water Utility Fund is used to account for the revenues and expenses associated with the provision of water service to residential, commercial, and industrial establishments of the City as well as several municipalities surrounding the City.

#### Sanitation Utility Fund:

The Sanitation Utility Fund is used to account for the revenues and expenses associated with the provision of refuse collection and disposal services to residential, commercial, and industrial establishments of the City.

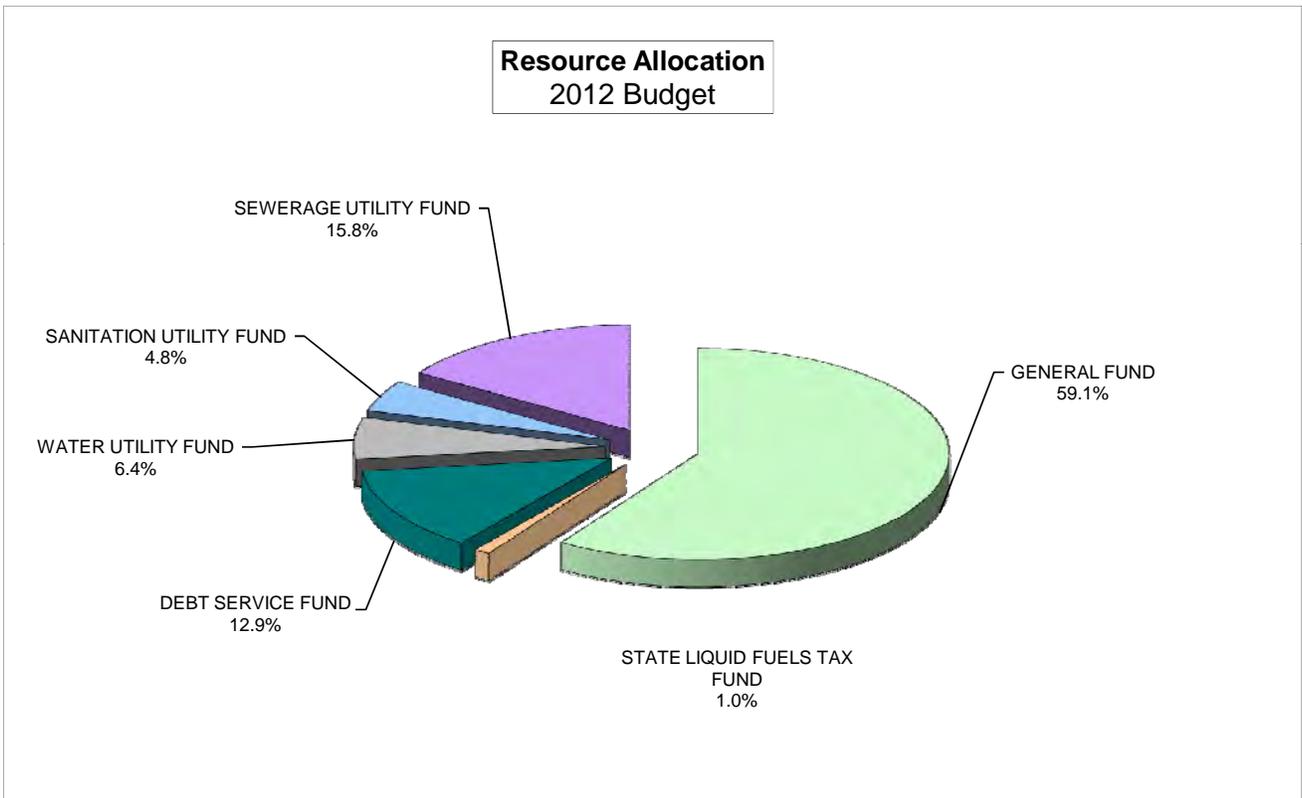
#### Sewerage Utility Fund:

The Sewerage Utility Fund is used to account for the revenues and expenses associated with the provision of sewerage service to residential, commercial, and industrial establishments of the City, as well as six municipalities surrounding the City.



RESOURCE ALLOCATION  
2012 BUDGET

RESOURCES		APPROPRIATIONS	
GENERAL FUND	54,961,108	GENERAL FUND	54,961,110
STATE LIQUID FUELS TAX FUND	945,279	STATE LIQUID FUELS TAX FUND	945,279
DEBT SERVICE FUND	11,985,164	DEBT SERVICE FUND	11,985,164
WATER UTILITY FUND	5,932,816	WATER UTILITY FUND	5,932,816
SANITATION UTILITY FUND	4,417,463	SANITATION UTILITY FUND	4,417,463
SEWERAGE UTILITY FUND	14,688,008	SEWERAGE UTILITY FUND	14,688,008
<b>TOTAL RESOURCES</b>	<b><u>92,929,839</u></b>	<b>TOTAL APPROPRIATIONS</b>	<b><u>92,929,841</u></b>



## SUMMARY OF REVENUES

### GENERAL FUND

Overall, General Fund revenue is expected to remain close to the 2011 Budget, decreasing \$1,032,049, or 1.84%, from the 2011 Budget. Real Estate Tax revenues, totaling \$17,208,699, are anticipated to decrease \$424,821, or 2.41%, from 2011 due to the anticipation of receiving more tax revenue in the discount period than the flat and penalty. In addition to the budgeted sale of 2010 and prior years' tax liens in 2011 offset by an .8 mill, or 8%, tax increase for 2012. Transfer Taxes are projected to decrease \$55,000, or 12.36%, below 2011 Budget levels, as the market for buying and selling real property in the City is expected to decrease due to our current economic climate. Hotel Taxes are expected to increase only slightly from 2011. Local Services Taxes (LST) are anticipated to decrease \$76,143, or 3.32%, in 2012 as more individuals are filing for exemption under the \$12,000 exemption level established by the 2008 LST legislation. Earned Income Taxes are expected to increase \$51,339, or 1.64%, from 2011 levels as unemployment is expected to ease slightly. Mercantile/Business Privilege Taxes are expected to increase \$394,940, or 9.23%, from 2011 Budget levels, primarily due to the increase in the Parking Tax rate from 15% to 20% effective January 1, offset by an expected decrease in Mercantile/Business Taxes of about \$265,000 due to the impact of a sluggish national economy. Departmental Revenues are projected to increase \$670,480, or 4.48%, mostly because of \$630,573 in SAFER Fire Grant monies anticipated to be received for the first time in 2012 as reimbursement for the hiring of eight firefighters. Fines and Forfeits are expected to fall \$353,198, or 14.53%, from the 2011 Budget level due to projected decreases in Traffic and Parking Violation revenues resulting from decreased manpower. Business Licenses and Permits are projected to remain stable. Interest Income is expected to decrease \$19,240, or 20.08%, as interest rates remain at all time lows and less cash balance is available for investment. Property Income is anticipated to be \$55,800, or \$31,788 lower in 2012, due to no sale of assets expected to be realized in the General Fund. Miscellaneous Revenue is expected to be \$1,008,233, or 10.10% higher in 2012, due to anticipated increases in Payments In Lieu of Taxes (PILOTS). Intergovernmental Revenue is projected to decrease \$1,120,828, due to a \$2,600,000 drop in expected revenue from HPA Coordinated Parking Fund, offset by an anticipated \$1,513,000 increase in the Capital Fire Protection allocation from the Commonwealth. Interfund Transfers are expected to decrease \$164,159, or 8.86%, because of a 2011 Fund Balance Appropriation in the Sanitation Fund not available again in 2012.

### STATE LIQUID FUELS TAX FUND

State Liquid Fuels Tax Fund revenues are projected to increase \$54,453, or 6.11%, in 2012. This is as a result of decreased gasoline prices and increased consumer travel

### DEBT SERVICE FUND

The Debt Service Fund remains relatively flat in 2012 from 2011 Budget decreasing 1.91%

### WATER UTILITY FUND

Transfers in from The Harrisburg Authority are anticipated to be \$338,243, or 6.05%, higher in the 2012 Budget due to increased expenses of the water system.

### SANITATION UTILITY FUND

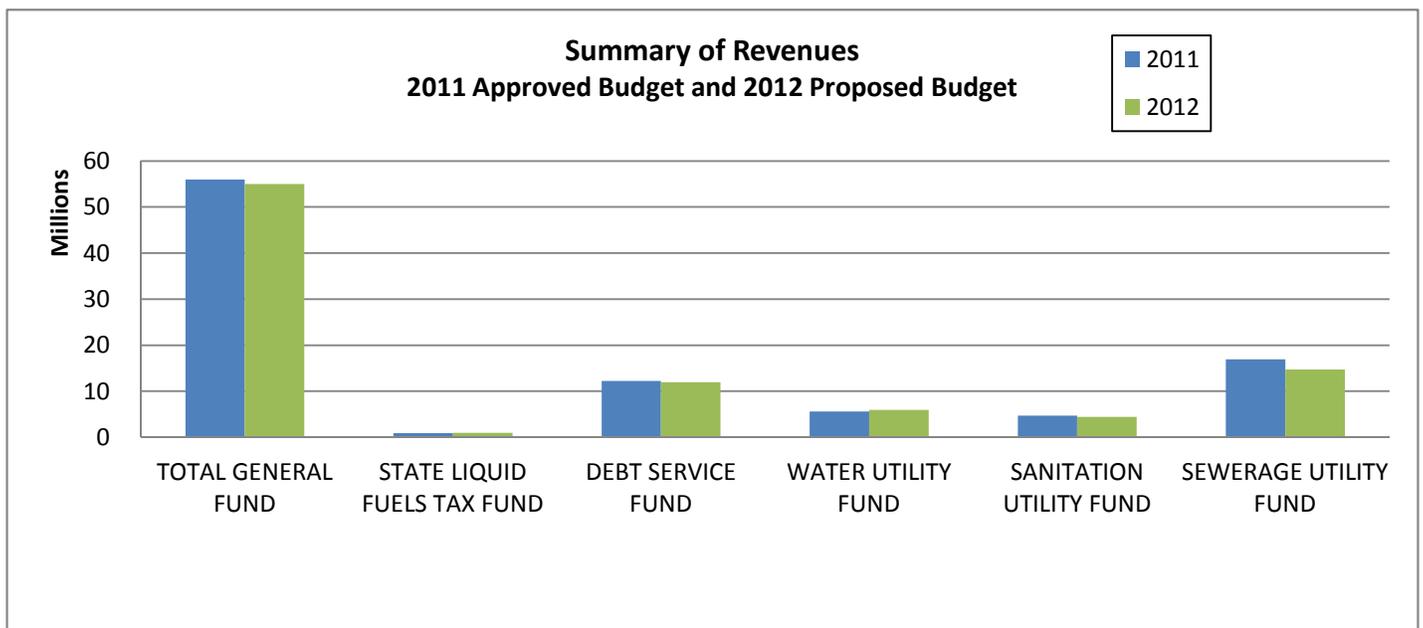
Resources for the Sanitation Utility Fund are expected to be \$298,279, or 6.33%, lower in 2012 due to a Fund Balance Appropriation of \$244,735 for 2011 that is not projected to be awarded in 2012.

### SEWERAGE UTILITY FUND

The Sewerage Utility Fund resources are expected to be \$2,222,193, or 13.14%, lower in 2012 due to a \$2,285,855 Fund Balance Appropriation in 2011 not available in 2012.

SUMMARY OF REVENUES  
2012 BUDGET

FUND	2011 APPROVED BUDGET	2012 APPROVED BUDGET	2011-2012 INCREASE/ (DECREASE)	2011-2012 CHANGE
<b>GENERAL FUND</b>				
Real Estate Taxes	17,633,520	17,208,699	(424,821)	-2.41%
Transfer Taxes	445,000	390,000	(55,000)	-12.36%
Hotel Taxes	709,000	714,000	5,000	0.71%
Occupational Privilege Taxes	0	0	0	N/A
Local Services Taxes	2,295,642	2,219,499	(76,143)	-3.32%
Earned Income Taxes	3,123,260	3,174,599	51,339	1.64%
Mercantile/Business Privilege Taxes	4,281,150	4,676,090	394,940	9.23%
Departmental Revenues	14,969,417	15,639,897	670,480	4.48%
Fines and Forfeits	2,430,400	2,077,202	(353,198)	-14.53%
Business Licenses and Permits	577,000	575,840	(1,160)	-0.20%
Interest Income	95,800	76,560	(19,240)	-20.08%
Property Income	87,588	55,800	(31,788)	-36.29%
Miscellaneous	915,703	1,008,233	92,530	10.10%
Other Financing Sources	0	0	0	N/A
Intergovernmental	6,576,579	5,455,751	(1,120,828)	-17.04%
Interfund Transfers	1,853,098	1,688,939	(164,159)	-8.86%
Fund Balance Appropriation	0	0	0	N/A
<b>TOTAL GENERAL FUND</b>	<u>55,993,157</u>	<u>54,961,108</u>	<u>(1,032,049)</u>	<u>-1.84%</u>
STATE LIQUID FUELS TAX FUND	890,826	945,279	54,453	6.11%
DEBT SERVICE FUND	12,218,229	11,985,164	(233,065)	-1.91%
WATER UTILITY FUND	5,594,573	5,932,816	338,243	6.05%
SANITATION UTILITY FUND	4,715,742	4,417,463	(298,279)	-6.33%
SEWERAGE UTILITY FUND	16,910,201	14,688,008	(2,222,193)	-13.14%
<b>TOTAL REVENUE</b>	<u>96,322,728</u>	<u>92,929,839</u>	<u>(3,392,889)</u>	<u>-3.52%</u>



## SUMMARY OF EXPENDITURES

Citywide, expenditures are projected to decrease \$3,392,887 or 3.52% in 2012 as compared to the 2011 Budget. This includes contractual wage increases of 3% for police and non-uniformed union members, and a 4% increase for firefighters. For the third consecutive year, there is no increase for management employees. Additionally, there are numerous positions that have been eliminated from the budget, although the hiring of four new police officers and eight new firefighters is proposed. The major changes are noted below.

### GENERAL FUND

General Fund expenditures are proposed to decrease \$1,032,046, or 1.84%, from the 2011 Budget. The Department of General Government is projected to increase \$93,245, or 5.17%, from 2011 due to an increase in Professional Services in the, Office of City Clerk/Council, Office of City Controller, and Office of City Treasurer. With a net of two positions in the office of the Mayor being eliminated. The Department of Administration is proposed to increase \$66,888 or 2.82% due to the addition of one position in the Bureau of Financial Management as proposed by the state-appointed Act 47 Plan Coordinator. The Department of Building and Housing Development is projected to decrease by \$153,108 or 16.46% due to the elimination of \$185,755 out of Economic Development, reducing that bureau to one individual and no operating expenditures. Public Safety is anticipated to increase \$518,825 due to an increase in the adopted budget of Fire Overtime of \$754,000 netted against a decrease in Police Personnel as a result of the transfer of the communication center to Dauphin County in mid-2011. Public Works budgeted expenditures have increased \$1,019,918 or 21.71% over 2011 Adopted Budget levels. This is mainly due to the movement of Parks Maintenance being moved to City Service. Parks and Recreation decreased 73.28% from 2011 Approved Budget due to the movement of Parks Maintenance to Public Works, and the elimination of five positions. General Expenses is anticipated to decrease \$1,694,313 mostly due to a decrease in projected Medical Benefits. Through the Act 47 process the City is hoping that we can restructure our benefits and have a significant savings. Due to less revenue that is anticipated to be received in the Debt Service Fund, Transfers to Other Funds will increase \$276,885 or 2.47% over 2011 Adopted Budget

### STATE LIQUID FUELS TAX FUND

State Liquid Fuels Tax Fund is proposed to increase \$54,453, or 6.11%, for additional snow control supplies due to receiving additional funds through this program from the Commonwealth.

### DEBT SERVICE FUND

The Debt Service Fund is projected to increase \$233,065 or 1.91% over 2011 solely due a decrease in 2007 Capital Lease Funding.

### WATER UTILITY FUND

The Water Utility Fund is proposed to increase \$338,243, or 6.05%, due to increases in Capital Outlay and Utilities in Distribution and Contracted Services in the fund as a whole.

### SANITATION UTILITY FUND

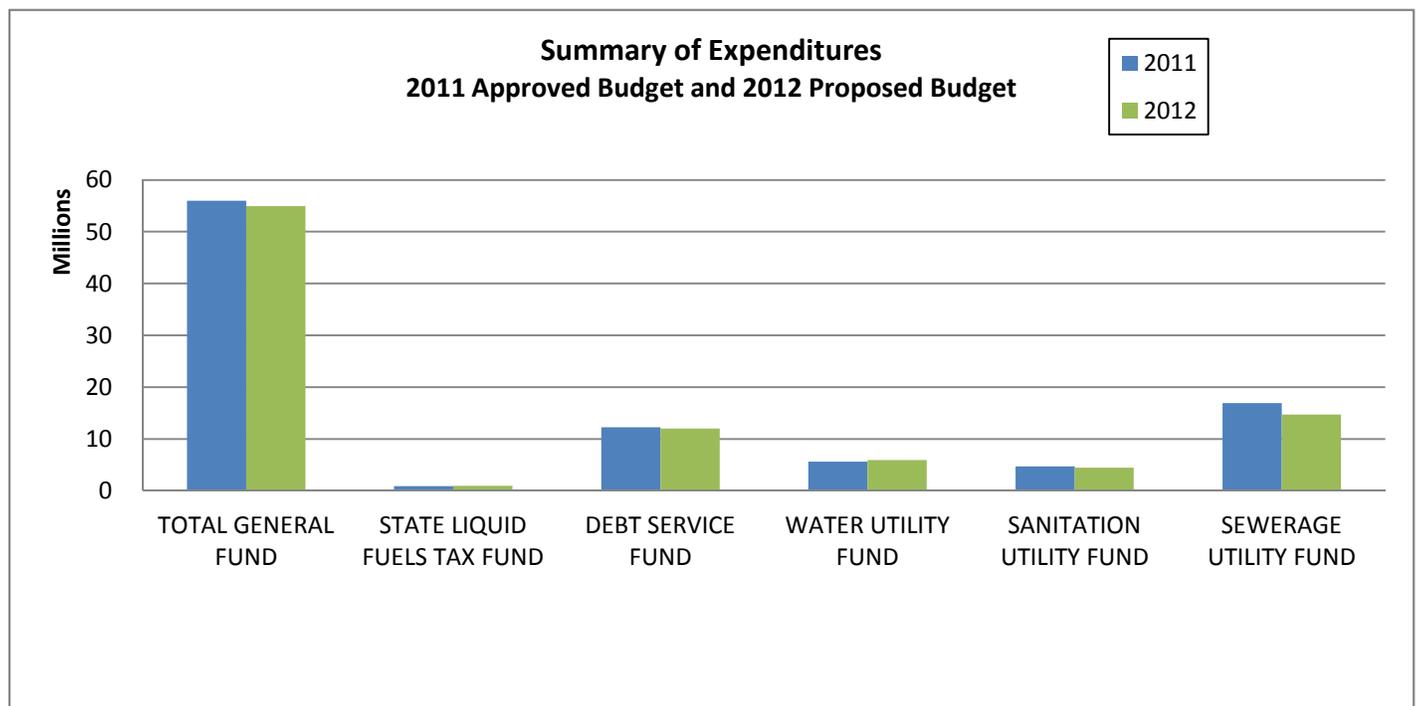
The Sanitation Utility Fund is proposed to decrease \$298,279, or 6.33%, due to a reduction in Transfers to General Fund.

### SEWERAGE UTILITY FUND

The Sewerage Utility Fund is proposed to decrease \$2,222,193, or 13.14%, mostly due to a reduction in Debt Service due to paying off two Sewer Revenue Bonds in 2011

SUMMARY OF EXPENDITURES  
2012 BUDGET

FUND	2011 APPROVED BUDGET	2012 APPROVED BUDGET	2011-2012 INCREASE/ (DECREASE)	2011-2012 CHANGE
<b>GENERAL FUND</b>				
General Government	1,802,567	1,895,812	93,245	5.17%
Administration	2,372,474	2,439,362	66,888	2.82%
Building & Housing Development	929,957	776,849	(153,108)	-16.46%
Public Safety	23,175,907	23,694,732	518,825	2.24%
Public Works	4,698,689	5,718,607	1,019,918	21.71%
Parks and Recreation	1,583,403	423,017	(1,160,386)	-73.28%
General Expenses	10,222,030	8,527,717	(1,694,313)	-16.58%
Transfers to Other Funds	11,208,129	11,485,014	276,885	2.47%
<b>TOTAL GENERAL FUND</b>	<b>55,993,156</b>	<b>54,961,110</b>	<b>(1,032,046)</b>	<b>-1.84%</b>
STATE LIQUID FUELS TAX FUND	890,826	945,279	54,453	6.11%
DEBT SERVICE FUND	12,218,229	11,985,164	(233,065)	-1.91%
WATER UTILITY FUND	5,594,573	5,932,816	338,243	6.05%
SANITATION UTILITY FUND	4,715,742	4,417,463	(298,279)	-6.33%
SEWERAGE UTILITY FUND	16,910,201	14,688,008	(2,222,193)	-13.14%
<b>TOTAL EXPENDITURES</b>	<b>96,322,727</b>	<b>92,929,841</b>	<b>(3,392,887)</b>	<b>-3.52%</b>



## EXPENDITURE CATEGORY ANALYSIS

The Expenditure Category Analysis chart on the following page compares the 2011 Approved Budget to the 2012 Approved Budget by expenditure category for all fund types (excluding the Debt Service Fund). The Debt Service Fund has been eliminated from this analysis to avoid duplication of debt service expenditures already included in the General Fund. The sole purpose of the Debt Service Fund is to account for the accumulation of resources transferred from other funds for the payment of general long-term debt and related expenditures.

Personnel Services is the largest expenditure type, representing 52.41% of the total budget for all funds for 2012. Personnel Services will increase \$1,262,850, or 2.90%, from the 2011 Personnel Services budget. This is mostly due to contractual union increases of 3% in Police and Non-Uniform, and 4% in Fire.

Operating Expenses, the second largest expenditure category, is 28.41% of the total budgeted funds in 2012. The 2012 Approved Budget reflects a \$9,486 or 0.04% decrease in Operating Expenses as compared to 2011 budgeted levels.

Capital Outlay, which accounts for 1.94% of the total budget for all funds, is budgeted at a level that is \$531,012 or 24.28% lower when compared to 2010.

Debt Service is the third largest expenditure category in the 2010 Approved Budget, accounting for \$4,018,491 or 4.33%, of the total budget for all funds. Overall, Debt Service will remain the same in 2011.

Grants will decrease \$179,142, or -.19%, in 2011. This decrease is attributed to the limited availability of grants because of the current economic conditions.

Miscellaneous Expenditures are projected to be \$780,000 in 2011. These expenditures represent the processing of bills from previous years in the Bureau of Police.

Transfers will increase \$1,371,921, or 1.48%, in 2011.

Non-Expenditure Items are projected to remain at zero as was the case in the 2010 Budget.

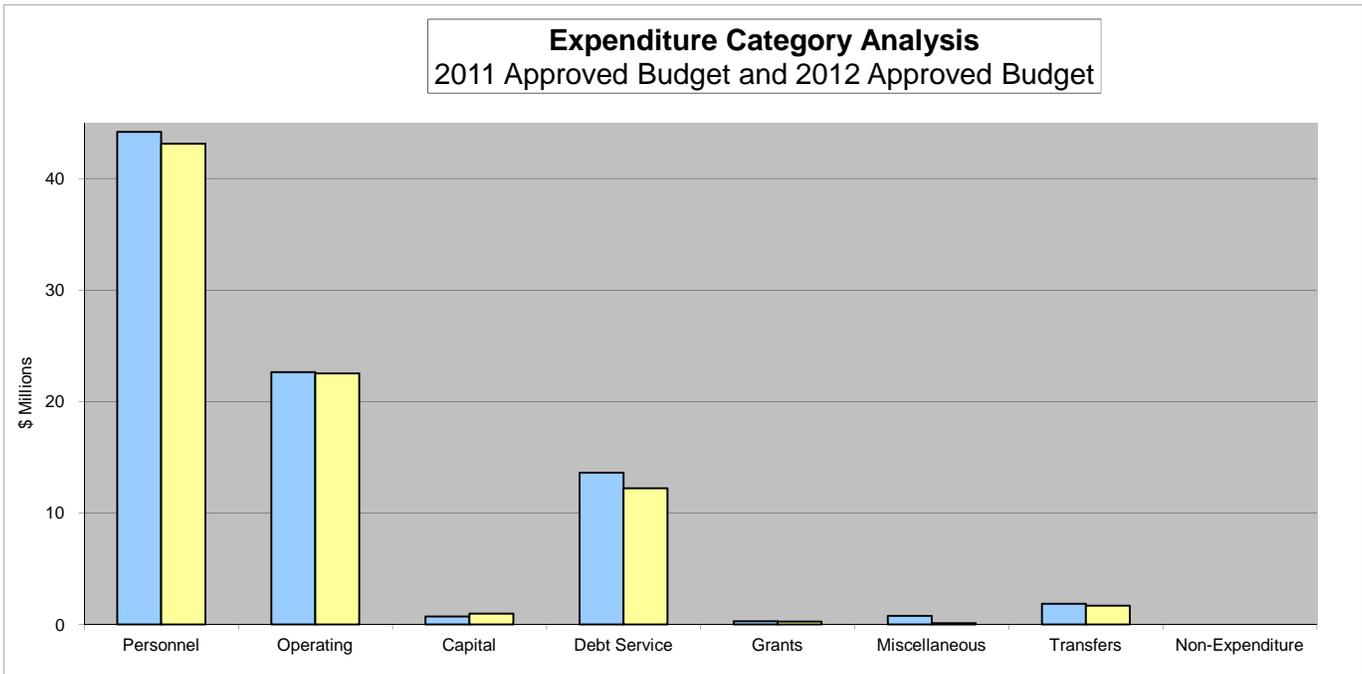
EXPENDITURE CATEGORY ANALYSIS  
2012 BUDGET

<u>EXPENDITURE CATEGORY</u>	2011 APPROVED BUDGET		2012 APPROVED BUDGET		CHANGE		
	<u>AMOUNT</u>	<u>% OF TOTAL</u>	<u>AMOUNT</u>	<u>% OF TOTAL</u>	<u>AMOUNT</u>	<u>%*</u>	<u>%**</u>
Personnel Services	44,186,479	52.54%	43,144,331	53.30%	(1,042,148)	-1.24%	-2.36%
Operating Expenses	22,640,168	26.92%	22,521,734	27.82%	(118,434)	-0.14%	-0.52%
Capital Outlay	733,126	0.87%	973,025	1.20%	239,900	0.29%	32.72%
Debt Service	13,621,518	16.20%	12,234,138	15.11%	(1,387,380)	-1.65%	-10.19%
Grants	290,110	0.34%	272,510	0.34%	(17,600)	-0.02%	-6.07%
Miscellaneous	780,000	0.93%	110,000	0.14%	(670,000)	-0.80%	0.00%
Transfers***	1,853,098	2.20%	1,688,939	2.09%	(164,159)	-0.20%	-8.86%
Non-Expenditure Items	0	0.00%	0	0.00%	0	0.00%	0.00%
<b>TOTAL FUNDS</b>	<u>84,104,499</u>	<u>100.00%</u>	<u>80,944,677</u>	<u>100.00%</u>	<u>(3,159,822)</u>	<u>-3.76%</u>	<u>N/A</u>

\* Change in each expenditure category as a percentage of the total 2012 Approved Budget.

\*\* Change in each expenditure category as a percentage of the respective 2012 expenditure category.

\*\*\* Transfers represent transfers from the Sanitation Utility Fund to the General Fund. The Debt Service Fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service category.



## EXPENDITURE DETAIL BY FUND

The analysis of "Expenditure Detail by Fund" compares 2011 Approved Budget appropriations to 2010 Approved Budget appropriations by expenditure category for all funds. The expenditure categories include Personnel Services, Operating Expenses, Capital Outlay, Debt Service, Grants, Miscellaneous and Transfers.

Citywide, personnel services are expected to increase \$1,586,172, or 3.4%, in 2009. As a city personnel increased by two to 596 employees. The General Expenses category will increase \$9,194,230, or 841.4% primarily due to all Fringe Benefit Expenses being moved to General Expenses instead of being tracked within each budget unit.

Operating expenses are expected to increase \$1,739,177, or 5.96%, citywide in 2009. This is mainly due to the Sewerage Fund increasing \$923,772. This increase is due to contracted services increasing throughout the fund. Also the General Fund Increased \$460,068. This is due to increased spending in Public Works.

Citywide, capital outlay will decrease \$923,443, or 40.08% in 2009. The General Fund decreased \$137,447, or 11.96%. This is mostly because of Public Works decreasing its capital acquisitions costs by 51.74%. Water Fund decreased costs by 505,172, or 65.29%. The State Liquid Fuels Tax Fund, Sewerage and CDBG Fund have no appropriated funds for Capital Outlay. The city undertook a Capital Lease in 2008 which updated or replaced many of the cities capital needs.

Debt Service will increase \$1,685,357, or 7.97%, citywide in 2009. This is due to General Fund Transfers increasing \$881,318, or 8.49%. This was done to supplement the income lost by sale of city artifacts. Also the Water Fund increased \$731,671, or 8.95%. The increase in the Water Fund is attributable to a refinancing of their debt done in 2008.

Citywide, there will be a decrease in grants for 2009. The decrease will be \$334,176, or 19.72%. Mainly because General Government decreased 265,725 in grants. This is due to the City Engineers grants decreasing \$245,725.

Miscellaneous Expenses will increase \$65,000, or 144.44%, in 2009 citywide. This is due to the city budgeting expenses that will be charged against the Hotel Tax Revenue in 2009. These expenses are budgeted in General Expense.

Transfers will decrease \$160,949, or -10.90%, in 2009. This is solely attributed to an increase in the Interfund Transfer from the Sanitation Utility Fund to the General Fund.

EXPENDITURE DETAIL BY FUND  
2012 BUDGET

	PERSONNEL SERVICES				OPERATING EXPENSES			
	2011 Approved Budget	2012 Approved Budget	+/-	%	2011 Approved Budget	2012 Approved Budget	+/-	%
GENERAL FUND								
General Gov't.	1,368,673	1,256,363	(112,310)	-8.2%	387,874	593,429	205,555	53.00%
Administration	1,788,056	1,767,569	(20,487)	-1.1%	548,118	590,104	41,986	7.66%
Bldg. & Housing	907,029	730,320	(176,709)	-19.5%	22,628	45,935	23,307	103.00%
Public Safety	22,282,758	22,954,882	672,124	3.0%	852,344	739,850	(112,494)	-13.20%
Public Works	2,091,740	2,515,657	423,917	20.3%	2,394,151	2,725,504	331,353	13.84%
Parks & Rec.	1,176,308	395,267	(781,041)	-66.4%	387,745	27,750	(359,995)	-92.84%
General Exp.	8,088,495	7,053,236	(1,035,259)	-12.8%	1,082,517	1,091,971	9,454	0.87%
Transfers	0	0	0	N/A	0	0	0	N/A
<b>GENERAL FUND</b>	<b>37,703,059</b>	<b>36,673,294</b>	<b>(1,029,765)</b>	<b>-2.7%</b>	<b>5,675,377</b>	<b>5,814,543</b>	<b>139,166</b>	<b>2.45%</b>
LIQUID FUELS	0	0	0	N/A	890,826	945,279	54,453	6.11%
WATER	2,397,454	2,411,700	14,246	0.6%	3,021,995	3,284,148	262,153	8.67%
SANITATION	1,324,621	1,302,117	(22,504)	-1.7%	1,391,602	1,382,498	(9,104)	-0.65%
SEWERAGE	2,761,345	2,757,219	(4,125)	-0.1%	11,660,368	11,095,265	(565,103)	-4.85%
<b>TOTAL</b>	<b>44,186,479</b>	<b>43,144,331</b>	<b>(1,042,148)</b>	<b>-2.4%</b>	<b>22,640,168</b>	<b>22,521,734</b>	<b>(118,434)</b>	<b>-0.52%</b>

Note: The Debt Service fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service expenditure category.

EXPENDITURE DETAIL BY FUND  
2012 BUDGET

	CAPITAL OUTLAY				DEBT SERVICE			
	2011 Approved Budget	2012 Approved Budget	+/-	%	2011 Approved Budget	2012 Approved Budget	+/-	%
GENERAL FUND								
General Gov't	46,020	46,020	0	0.00%	0	0	0	N/A
Administration	36,300	81,688	45,388	125.04%	0	0	0	N/A
Bldg. & Housing	300	594	294	N/A	0	0	0	N/A
Public Safety	40,805	0	(40,805)	-100.00%	0	0	0	N/A
Public Works	212,798	477,446	264,648	124.37%	0	0	0	N/A
Parks & Rec.	0	0	0	N/A	0	0	0	N/A
General Exp.	258	0	(258)	-100.00%	0	0	0	N/A
Transfers	0	0	0	N/A	11,208,129	11,485,014	276,885	2.47%
<b>GENERAL FUND</b>	<b>336,481</b>	<b>605,748</b>	<b>269,268</b>	<b>80.02%</b>	<b>11,208,129</b>	<b>11,485,014</b>	<b>276,885</b>	<b>N/A</b>
LIQUID FUELS	0	0	0	N/A	0	0	0	N/A
WATER	175,124	236,968	61,844	35.31%	0	0	0	N/A
SANITATION	146,421	43,909	(102,512)	-70.01%	0	0	0	N/A
SEWERAGE	75,100	86,400	11,300	15.05%	2,413,389	749,124	(1,664,265)	-68.96%
<b>TOTAL</b>	<b>733,126</b>	<b>973,025</b>	<b>239,900</b>	<b>32.72%</b>	<b>13,621,518</b>	<b>12,234,138</b>	<b>(1,387,380)</b>	<b>-10.19%</b>

Note: The Debt Service fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service expenditure category.

EXPENDITURE DETAIL BY FUND  
2012 BUDGET

	GRANTS				MISCELLANEOUS			
	2011 Approved Budget	2012 Approved Budget	+/-	%	2011 Approved Budget	2012 Approved Budget	+/-	%
GENERAL FUND								
General Gov't	0	0	0	N/A	0	0	0	N/A
Administration	0	0	0	N/A	0	0	0	N/A
Bldg. & Housing	0	0	0	N/A	0	0	0	N/A
Public Safety	0	0	0	N/A	0	0	0	N/A
Public Works	0	0	0	N/A	0	0	0	N/A
Parks & Rec.	19,350	0	(19,350)	-100.00%	0	0	0	N/A
General Exp.	270,760	272,510	1,750	0.65%	780,000	110,000	(670,000)	-85.90%
Transfers	0	0	0	N/A	0	0	0	N/A
<b>GENERAL FUND</b>	<b>290,110</b>	<b>272,510</b>	<b>(17,600)</b>	<b>-6.07%</b>	<b>780,000</b>	<b>110,000</b>	<b>(670,000)</b>	<b>-85.90%</b>
LIQUID FUELS	0	0	0	N/A	0	0	0	N/A
WATER	0	0	0	N/A	0	0	0	N/A
SANITATION	0	0	0	N/A	0	0	0	N/A
SEWERAGE	0	0	0	N/A	0	0	0	N/A
<b>TOTAL</b>	<b>290,110</b>	<b>272,510</b>	<b>(17,600)</b>	<b>-6.07%</b>	<b>780,000</b>	<b>110,000</b>	<b>(670,000)</b>	<b>-85.90%</b>

Note: The Debt Service fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service expenditure category.

EXPENDITURE DETAIL BY FUND  
2012 BUDGET

	TRANSFERS				TOTAL			
	2011 Approved Budget	2012 Approved Budget	+/-	%	2011 Approved Budget	2012 Approved Budget	+/-	%
GENERAL FUND								
General Gov't	0	0	0	N/A	1,802,567	1,895,812	93,245	5.17%
Administration	0	0	0	N/A	2,372,474	2,439,362	66,888	2.82%
Bldg. & Housing	0	0	0	N/A	929,957	776,849	(153,108)	-16.46%
Public Safety	0	0	0	N/A	23,175,907	23,694,732	518,825	2.24%
Public Works	0	0	0	N/A	4,698,689	5,718,607	1,019,918	21.71%
Parks & Rec.	0	0	0	N/A	1,583,403	423,017	(1,160,386)	-73.28%
General Exp.	0	0	0	N/A	10,222,030	8,527,717	(1,694,313)	-16.58%
Transfers	0	0	0	N/A	11,208,129	11,485,014	276,885	2.47%
<b>GENERAL FUND</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>55,993,156</b>	<b>54,961,110</b>	<b>(1,032,046)</b>	<b>-1.84%</b>
LIQUID FUELS	0	0	0	N/A	890,826	945,279	54,453	6.11%
WATER	0	0	0	N/A	5,594,573	5,932,816	338,243	6.05%
SANITATION	1,853,098	1,688,939	(164,159)	-8.86%	4,715,742	4,417,463	(298,279)	-6.33%
SEWERAGE	0	0	0	N/A	16,910,201	14,688,008	(2,222,194)	-13.14%
<b>TOTAL</b>	<b>1,853,098</b>	<b>1,688,939</b>	<b>(164,159)</b>	<b>-8.86%</b>	<b>84,104,499</b>	<b>80,944,677</b>	<b>(3,159,822)</b>	<b>-3.76%</b>

Note: The Debt Service Fund is not represented in this analysis. The interfund transfers for debt payment from the General Fund and State Liquid Fuels Tax Fund to the Debt Service Fund are reflected in the Debt Service expenditure category.

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## CHANGES IN BUDGETED POSITIONS FROM 2011 TO 2012

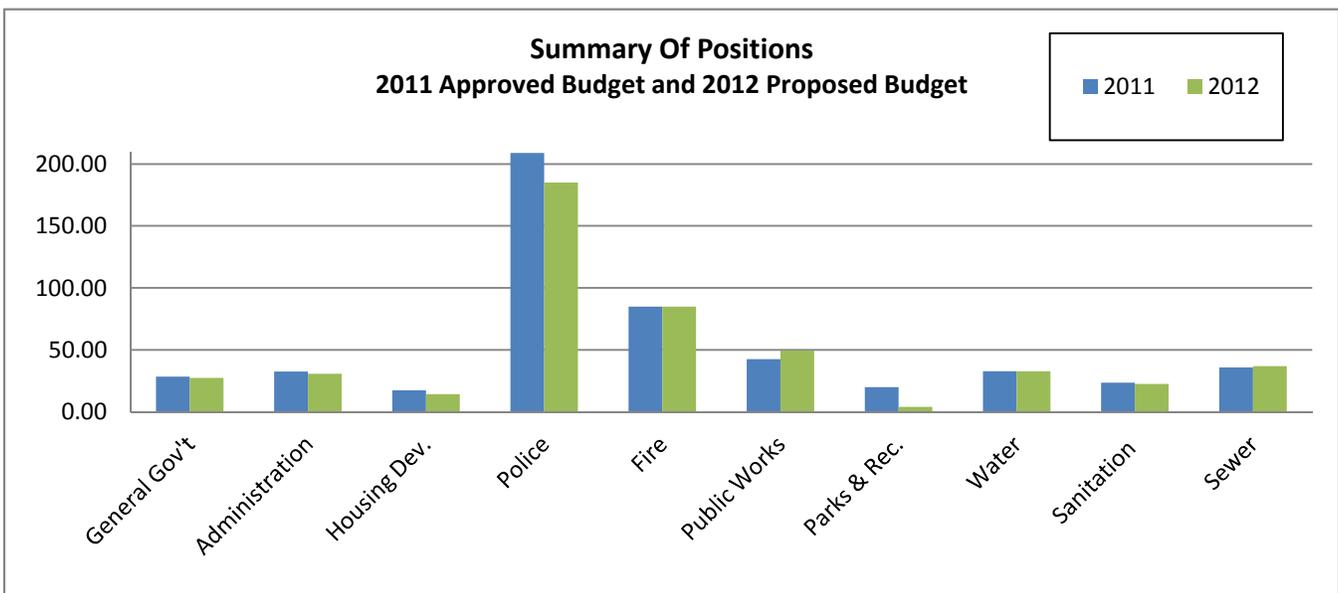
Total City-wide personnel are proposed to decrease by 39 positions, a reduction of 7% of the workforce compared to the 2011 Budget. The main reasons for this decrease are a combination of decreased revenue due to impacts of the National economy and the implementation of numerous Initiatives as recommended in the original Act 47 Financial Recovery Plan.

### GENERAL FUND

Total General Fund is proposed to decrease by 39 positions, or 7% of the workforce. In General Government, we are proposing to decrease one position in of the Office of City Solicitor, which is the reinstating of a Deputy Solicitor. In the Office of the Mayor there is a decrease of two positions. Both the Ombudsman and the Director of Communications were both eliminated from the 2012 Budget. In the Department of Administration, there is a net decrease of two positions. This is due to reduction in Operations and Revenue staff by three positions. Two of these positions, Customer Service Rep/Account Specialist and the Reproduction Technician, are being eliminated (the latter being an Act 47 Plan Initiatives) and the Administrative/Communications Assistant is being transferred to Information Technology. Also, in the Bureau of Financial Management, a Senior Accountant is being added, pursuant to the original Act 47 Plan. In the Department of Building and Housing Development, there is a reduction of three positions in the Office of Economic Opportunity. These positions are the MBE/WBE Development Specialist II, Deputy Director/Contract Compliance Officer, and the Executive Director - HBN. In the Department of Public Safety, we have consolidated the Police Bureau into the Office of the Police Chief. Also, there is a reduction of twenty-four positions. This is mostly attributed to the transfer of the Communication Center to Dauphin County in May 2011, along with a reduction of two vacant Detective positions, a vacant Forensic Investigator position, and a vacant Police Corporal position. In the Department of Public Works, there is an increase of seven positions. In the Office of the Director there was an elimination of a Laborer III, but an addition of Street Light Foreman who was hired during 2011. In City Services eleven Parks Maintenance staff was moved to Public Works - City Services from the Department of Parks, Recreation and Enrichment. With the movement came an elimination of a Tradesman, Demolition Specialist, and a Motor Equipment Operator bringing the total increase to City Services to eight. In the Bureau of Vehicle Management there was a decrease of one Automotive Body Mechanic. The Department of Parks, Recreation, and Enrichment was decreased by 16 positions, 11 of which were Parks Maintenance staff who were moved to Pubic Works. In 2012, it is proposed to consolidate the Bureau of Recreation into the Office of the Director. Additionally, the Recreation Program Assistant position, previously in the Bureau of Recreation, was eliminated. In the Office of the Director, there was a net decrease of two positions. The entire Park Ranger Corp was eliminated, which consisted of a Park Ranger Supervisor and two Park Rangers. Additionally, there was the elimination of an Administrative Assistant.

### UTILITY FUND

As a group, there were no net additional personnel added to the Utility Funds; however, some positions were eliminated and some were added. There was an elimination of a Motor Equipment Operator in the Sanitation Fund. In the Sewer Fund, there was a net increase of one position. In the Operations Division, there was an Operator added. In the Maintenance Division, the Chief Electrician was eliminated and a Maintenance Worker was added.



Note: The City does not utilize Full-Time Equivalents (FTE's) in accounting for positions. Rather, it accounts for positions by the percentage of the employee's salary charged to a particular office or bureau. Permanent part-time positions are counted as whole positions. Temporary part-time employees are not included in the positions calculations.

SUMMARY OF POSITIONS  
2012 BUDGET

FUND	2011 APPROVED BUDGET	2012 APPROVED BUDGET	2011-2012 INCREASE/ (DECREASE)	2011-2012 CHANGE
Office of City Council	9.00	9.00	0.00	0%
Office of the Mayor	5.00	3.00	(2.00)	-40%
Office of City Controller	3.00	3.00	0.00	0%
Office of City Treasurer	8.40	8.40	0.00	0%
Office of City Solicitor	3.00	4.00	1.00	33%
<b>TOTAL GENERAL GOVERNMENT:</b>	<b>28.40</b>	<b>27.40</b>	<b>(1.00)</b>	<b>-4%</b>
Business Administrator	2.00	2.00	0.00	0%
Financial Management	6.00	7.00	1.00	17%
Information Technology	6.60	6.60	0.00	0%
Human Resources	6.00	6.00	0.00	0%
Operations & Revenue	12.00	9.00	(3.00)	-25%
<b>TOTAL ADMINISTRATION</b>	<b>32.60</b>	<b>30.60</b>	<b>(2.00)</b>	<b>-6%</b>
Office of the Director	1.00	1.00	0.00	0%
Planning	1.34	1.34	0.00	0%
Inspections & Codes Enforcement	11.00	11.00	0.00	0%
Office of Economic Development	4.00	1.00	(3.00)	-75%
<b>TOTAL BLDG. &amp; HOUSING DEV.</b>	<b>17.34</b>	<b>14.34</b>	<b>(3.00)</b>	<b>-17%</b>
Office of the Police Chief	4.00	185.00	181.00	4525% 1
Uniformed Patrol	126.00	0.00	(126.00)	-100% 1
Technical Services	45.00	0.00	(45.00)	-100% 1
Criminal Investigation	34.00	0.00	(34.00)	-100% 1
Fire	85.00	85.00	0.00	0%
<b>TOTAL PUBLIC SAFETY</b>	<b>294.00</b>	<b>270.00</b>	<b>(24.00)</b>	<b>-8%</b>
Office of the Director	9.00	9.00	0.00	0%
Neighborhood Services - City Services	23.50	31.50	8.00	34% 2
Vehicle Management	10.00	9.00	(1.00)	-10%
<b>TOTAL PUBLIC WORKS</b>	<b>42.50</b>	<b>49.50</b>	<b>7.00</b>	<b>16%</b>
Office of the Director	6.00	4.00	(2.00)	-33%
Recreation	3.00	0.00	(3.00)	-100%
Parks Maintenance	11.00	0.00	(11.00)	-100% 2
<b>TOTAL PARKS, REC AND ENRICHMENT</b>	<b>20.00</b>	<b>4.00</b>	<b>(16.00)</b>	<b>-80%</b>
<b>TOTAL GENERAL FUND</b>	<b>434.84</b>	<b>395.84</b>	<b>(39.00)</b>	<b>-9%</b>
Water Utility Fund	32.83	32.83	0.00	0%
Sanitation Utility Fund	23.50	22.50	(1.00)	-4%
Sewerage Utility Fund	35.83	36.83	1.00	3%
<b>TOTAL UTILITY FUNDS</b>	<b>92.16</b>	<b>92.16</b>	<b>0.00</b>	<b>0%</b>
<b>TOTAL POSITIONS</b>	<b>527.00</b>	<b>488.00</b>	<b>(39.00)</b>	<b>-7%</b>

1- In the 2012 Proposed Budget the Police Bureau was consolidated into the office of the Police Chief.

2- In the 2012 Proposed Budget Parks Maintenance was transferred to the department of Public Work, Bureau of City Services.

## **FUND BALANCE ANALYSIS**

The City of Harrisburg operates from a balanced budget at the onset of every fiscal year. Unreserved fund balance and unrestricted net assets of prior years budgetary surpluses can be appropriated to balance a fund's budget if a sufficient balance/surplus exists and the appropriation is fiscally prudent. There are no appropriations included in the 2012 Approved Budget. .

Even though the General Fund is showing a projected Fund Balance for the year ending 2012, this is really a false positive. The City has been in cash issues for the past several years, and is currently under Act 47, and is currently under receivership. In addition the City has not been able to pay its Guarantees on the Resource Recovery Center when The Harrisburg Authority was not able to make payment since early 2010.

**UNRESERVED FUND BALANCE ANALYSIS**

	GENERAL FUND	STATE LIQUID FUELS TAX FUND	DEBT SERVICE FUND
Unrestricted Fund Balance (Deficit) - 12/31/09*	4,013,817	244,503	(16,496)
2010 Actual Revenues	56,537,954	893,207	12,314,754
2010 Actual Expenses	(58,623,348)	(815,710)	(11,858,124)
Est. Unrestricted Net Assets (Deficit) - 12/31/10	1,928,423	321,999	440,134
2011 Actual Revenues	61,472,416	913,117	11,540,452
2011 Actual Expenses	(61,977,808)	(660,673)	(11,923,979)
Est. Unrestricted Net Assets (Deficit) - 12/31/11	1,423,031	574,443	56,607
<b>2012 Estimated Revenues:</b>			
Real Estate Taxes	17,208,699	0	0
Transfer Taxes	390,000	0	0
Hotel Taxes	714,000	0	0
E.I.T. and E.M.S. Taxes	5,394,098	0	0
Mercantile/Business Privilege Taxes	4,676,090	0	0
Departmental Revenues (charges for services)	15,639,897	0	0
Fines and Forfeits	2,077,202	0	0
Business Licenses and Permits	575,840	0	0
Interest Income	76,560	620	150
Property Income	55,800	0	500,000
Miscellaneous	1,008,233	0	0
Other Financing Sources	0	0	0
Intergovernmental	5,455,751	944,659	11,485,014
Interfund Transfers	1,688,939	0	0
<b>Total 2012 Estimated Revenues</b>	<b>54,961,109</b>	<b>945,279</b>	<b>11,985,164</b>
<b>Total Resources Available for Appropriation</b>	<b>56,384,140</b>	<b>1,519,722</b>	<b>12,041,771</b>
<b>2012 Expense Appropriations:</b>			
General Government	(1,895,812)	0	0
Administration	(2,439,362)	0	0
Building and Housing Development	(776,849)	0	0
Public Safety	(23,694,732)	0	0
Public Works	(5,718,607)	(945,279)	0
Parks and Recreation	(423,017)	0	0
General Expenses	(8,527,717)	0	0
Debt Service	(11,485,014)	0	(11,985,164)
Interfund Transfers	0	0	0
<b>Total 2012 Expense Appropriations</b>	<b>(54,961,110)</b>	<b>(945,279)</b>	<b>(11,985,164)</b>
<b>Estimated Unrestricted Net Assets - 12/31/12</b>	<b>1,423,030</b>	<b>574,443</b>	<b>56,607</b>

\* Source: City's most recent audited general purpose financial statements

**UNRESTRICTED NET ASSETS ANALYSIS**

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	WATER UTILITY FUND	SANITATION UTILITY FUND	SEWERAGE UTILITY FUND
Unrestricted Net Assets (Deficit) - 12/31/09*	40,935	(481,608)	5,452,960
2010 Actual Revenues	10,715,206	4,730,187	14,608,931
2010 Actual Expenses	(9,758,313)	(4,130,660)	(15,295,612)
Est. Unrestricted Net Assets (Deficit) - 12/31/10	997,827	117,918	4,766,279
2011 Actual Revenues	5,594,573	4,400,914	15,404,419
2011 Actual Expenses	(5,049,612)	(4,584,164)	(16,239,223)
Est. Unrestricted Net Assets (Deficit) - 12/31/11	1,542,789	(65,332)	3,931,475

**2012 Estimated Revenues:**

Real Estate Taxes	0	0	0
Transfer Taxes	0	0	0
Hotel Taxes	0	0	0
E.I.T. and E.M.S. Taxes	0	0	0
Mercantile/Business Privilege Taxes	0	0	0
Departmental Revenues (charges for services)	0	4,332,401	14,600,008
Fines and Forfeits	0	0	0
Business Licenses and Permits	0	0	0
Interest Income	0	950	3,600
Property Income	0	0	0
Miscellaneous	0	0	0
Other Financing Sources	0	11,438	84,400
Intergovernmental	5,932,816	72,674	0
Interfund Transfers	0	0	0

<b>Total 2012 Estimated Revenues</b>	<b>5,932,816</b>	<b>4,417,463</b>	<b>14,688,008</b>
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<b>Total Resources Available for Appropriation</b>	<b>7,475,605</b>	<b>4,352,131</b>	<b>18,619,483</b>
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**2012 Expense Appropriations:**

General Government	0	0	0
Administration	0	0	0
Building and Housing Development	0	0	0
Public Safety	0	0	0
Public Works	(5,932,816)	(2,728,524)	(13,938,884)
Parks and Recreation	0	0	0
Incineration and Steam Generation	0	0	0
General Expenses	0	0	0
Debt Service	0	0	(749,124)
Interfund Transfers	0	(1,688,939)	0

<b>Total 2012 Expense Appropriations</b>	<b>(5,932,816)</b>	<b>(4,417,463)</b>	<b>(14,688,008)</b>
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**Estimated Unrestricted Net Assets - 12/31/09**

<b>1,542,789</b>	<b>(65,332)</b>	<b>3,931,475</b>
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\* Source: City's most recent audited general purpose financial statements

GENERAL FUND  
RESOURCE ALLOCATION SUMMARY  
2012 BUDGET

RESOURCES		APPROPRIATIONS	
REAL ESTATE TAXES	17,208,699	GENERAL GOVERNMENT	1,895,812
		ADMINISTRATION	2,439,362
TRANSFER TAXES	390,000	BUILDING AND HOUSING DEV.	776,849
		PUBLIC SAFETY	23,694,732
HOTEL TAXES	714,000	PUBLIC WORKS	5,718,607
		PARKS AND RECREATION	423,017
OCCUPATIONAL PRIVILEGE TAXES	0		
LOCAL SERVICES TAX	2,219,499	TOTAL DEPARTMENTS	<u>34,948,379</u>
EARNED INCOME TAXES	3,174,599		
MERCANTILE/BUSINESS PRIVILEGE	4,676,090	OTHER:	
DEPARTMENTAL REVENUES	15,639,897	GENERAL EXPENSES	8,527,717
		TRANSFERS TO OTHER FUNDS	11,485,014
FINES AND FORFEITS	2,077,202		
BUSINESS LICENSES AND PERMITS	575,840	TOTAL OTHER	<u>20,012,731</u>
INTEREST INCOME	76,560		
PROPERTY INCOME	55,800		
MISCELLANEOUS REVENUE	1,008,233		
OTHER FINANCING SOURCES	0		
INTERGOVERNMENTAL REVENUE	5,455,751		
INTERFUND REVENUE	1,688,939		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>54,961,108</u>	TOTAL APPROPRIATIONS	<u>54,961,110</u>

# GENERAL FUND REVENUE

Total 2012 General Fund resources are budgeted at \$54,961,108, which represents an increase of \$177,647, or 0.32%, from 2011 projected resources of \$54,783,461.

## LAND AND PROPERTY TAXES

Land and property taxes, or real estate taxes, will represent 31.34% of the General Fund revenue base in 2012. 2012 real estate tax receipts are estimated to be \$17,208,699, a decrease of \$338,295, or 2.13 %, from the previous year's projected figure. This is mostly due to a .8 tax mill increase for the fiscal year 2012.

Approximately 18,800 property tax notices are mailed in January of each year. Of the bills mailed in January, 86% are paid within one year and 98% are paid within three years, on average.

The Dauphin County Board of Assessments performs property tax assessments. The City levies tax on 100% of the value assigned by the County. The tax within the City is currently levied as two rates (termed "Two-Rate Property Tax"): 30.97 mills on the assessed value of land and 5.16 mills on the assessed value of all buildings and improvements to the land, whether residential, commercial or otherwise.

Taxpayers who pay within two months of receipt of their bills receive a 2% discount. The face value of the bill is due between two to four months from the date of the bill. If the bill is not paid after four months, the taxpayer has until December 31 of the billing year to pay the tax due plus a 10% penalty. If still unpaid after December 31 of the billing year, the delinquent accounts are turned over to the Dauphin County Tax Claims Bureau, which imposes additional penalties. If the delinquent accounts are not subsequently sold to a third party, as permitted by the recent amendments to the Pennsylvania Real Estate Tax Sale Law, and if these delinquent taxes remain unpaid by September of the second year following the billing year, the properties are offered for public tax sale. The amount of back taxes and penalties and delinquent utility charges determine the price of each property. About 50 to 60 city properties are sold each year at tax sales. If the properties are not sold at this point, the County Tax Claim Bureau offers the properties for judicial sale starting at \$200 each with all delinquent taxes and penalties and utility charges forgiven. Finally, should the property still be unsold, a repository sale is held whereby the properties are offered for sale to the first bidder for \$200 with no delinquent taxes and penalties or utility charges being assessed.

Further, in an effort to lessen the tax burden on property owners who are senior citizens and whose household income is within the poverty guidelines as determined by the United States Department of Health and Human Services, the 2012 Budget provides for property tax rebates to that class of senior citizens. The rebate shall be applied for, and will represent the difference between the tax due and attributable to the year 2012 tax levy over the tax due and attributable to the year 2006 tax levy for qualifying senior citizens.

In an effort to lessen the tax burden on property owners of the City caused by the lump-sum collection of taxes, City Council ordained in December 1988 that, effective January 1, 1989, "Current city taxes may hereinafter be paid in not more than four (4) installments...due on or before January 31...March 31...May 31...and July 31; of the tax year, respectively. No discount period is allowed, and for any installment which is delinquent, a 10% penalty is added".

## REAL ESTATE TRANSFER TAXES

The Real Estate Transfer Tax, also referred to as a deed transfer tax, is levied at the maximum rate of 1% on the transfer price of real property within the City. If both the municipality and the school district levy the tax, they must share the 1% maximum equally. Such is the case in Harrisburg. 2012 real estate transfer taxes are budgeted at \$390,000, a \$82,067, increase from the 2011 projected amount as property sales are expected to incline in 2012, as the housing market is expected to recover from the recession.

## HOTEL TAXES

For 2007, the City began depositing its share of proceeds of a County tax on hotel rooms rented within the City limits in the General Fund. The proceeds of the tax are required to be used for the promotion of tourism in the City. In

2011, hotel tax proceeds were expected to yield \$640,000. The 2012 Budget was increased to \$714,000 because of a projected increase in tourism in the area. These funds will be used to support tourism and designed to bring visitors into the City.

**OCCUPATIONAL PRIVILEGE TAXES**

The Occupational Privilege Tax (OPT) was imposed for the privilege of engaging in an occupation within a given taxing jurisdiction. The maximum rate charged was \$10.00 per year, which was evenly split between the City and the school district. This tax was imposed until 2004 when the Pennsylvania Legislature created the Emergency and Municipal Services Tax, which was subsequently enacted by the City.

**LOCAL (formerly EMERGENCY AND MUNICIPAL) SERVICES TAXES**

The Emergency and Municipal Services Tax (EMS) was created by the Pennsylvania Legislature in November 2004 and replaced the Occupational Privilege Tax. This tax enables Pennsylvania municipalities to increase their previous levy of the tax from \$10.00 to \$52.00 per year on a similar tax base. The school district continues to receive \$5.00 of the levy. This tax was imposed until 2007 when the State Legislature created the Local Services Tax, which was subsequently enacted by the City. A \$8,236, net decrease is expected from this tax in 2012 as compared to 2011 projected revenue

**EARNED INCOME TAXES**

The Earned Income Tax (EIT) provides for the imposition of a 1% tax on "earned income". Accordingly, it explicitly excludes from the tax base other forms of income such as interest, dividends, rental income, and capital gains. This tax is administered by the Capital Tax Collection Bureau and is shared equally with the school district. The commission paid for the collection of this tax remains at 2.0% for 2012. There is no increase or decrease for 2012 based on 2011 projections.

**BUSINESS PRIVILEGE AND MERCANTILE TAXES, LICENSES, AND FEES**

The Business Privilege and Mercantile Tax ordinance provides for the assessment, levy and collection, for general revenue purposes, of an annual business privilege tax and mercantile tax upon the gross receipts of persons, firms, companies, and corporations engaging in business, as described in the ordinance, within the City of Harrisburg. However, there are several large groups exempted from the gross receipts tax - for example, manufacturers, landlords, utilities, and those subject to similar state taxes or state license fees. In 2012, an increase of \$800,000, or 20.64%, is expected from 2011 projected levels.

Additionally, there are miscellaneous taxes and fees levied on mechanical devices (pinball, billiard tables, video games, etc.), and general license fees are levied on businesses.

<b>Taxes and Fees</b>	<b>Current Rates</b>	<b>Statutory Limit</b>
Mercantile Tax- Wholesale	1 mill per \$1,000 gross receipts up to \$5,000,000 1/8 mill per \$1,000 gross receipts in excess of \$5,000,000	1 mill*
Mercantile Tax- Retail	1 ½ mills per \$1,000 gross receipts up to \$3,300,000 1/8 mills per \$1,000 gross receipts in excess of \$3,300,000	1 ½ mills*
Business Privilege Tax	2 mills per \$1,000 gross receipts up to \$3,300,000 ½ mill per \$1,000 gross receipts in excess of \$3,300,000	No Limit
Mechanical Devices	\$50 per machine	No Limit
Amusement Tax	10%	10%*
Parking Tax	20%	15%
Parking License Fee	\$1 per space	
Business Privilege License Fee	\$40 per year	
General License Fees	\$10-\$200 depending on business	

\*Shared equally with the Harrisburg School District

DEPARTMENT OF ADMINISTRATION

The Department of Administration (DOA) provides administrative and fiscal support services to all departments of City government. These services include financial management, human resource management, payroll, information technology, and billing and collections for City utilities. It performs services for the Water Utility Fund, Sanitation Utility Fund, Incinerator Utility Fund, Sewerage Utility Fund, State Liquid Fuels Tax Fund, state & federal grant programs, various public safety department programs (such as the Metro system), and the Harrisburg School District. Services to non-City entities are provided under contract. The department generates substantial revenue for the City's General Fund to the extent it is reimbursed by the above non-General Fund entities for costs incurred on their behalf. For those services that are provided to General Fund departments, internal charges are calculated. However, these charges are not reimbursed. The minimum amount of reimbursement is determined annually through an indirect cost analysis performed by outside cost accounting specialists. This indirect cost analysis becomes the basis for an administrative service charge to be imposed on a particular fund or entity. A decrease of \$399,883, or 3.91%, is expected in DOA revenue for 2012 as compared to 2011 projected receipts.

DEPARTMENT OF BUILDING AND HOUSING DEVELOPMENT

The Department of Building and Housing Development (DBHD) administers and enforces the building code in the City in addition to administering the Community Development Block Grant and other federal programs. DBHD 2012 revenues are expected to increase \$156,236, or 20.97%, from 2011 projected levels

The obvious purpose of the building code is to protect the health and welfare of the citizens of Harrisburg. It is through the enforcement of this code that the department generates revenue for the City.

In addition to the fees noted above, the department also administers the licensing program for electricians and plumbers. A yearly fee for Master Plumbers and Electricians is \$125 with Journeyman Plumbers and Electricians being \$100, and Apprentice Plumbers and Electricians being \$50. Examinations are conducted by the Electrical and Plumbing Boards.

DBHD also administers the Health License Program and charges an annual fee based on the type and/or square footage of the establishment.

The following chart provides a sampling of the various fees charged by DBHD.

<b>Fees</b>	<b>Rate as of December 31, 2011</b>
Buyer Notification	\$125 for 1-3 dwelling units; \$25 for each additional dwelling unit over 3
Rental Inspection	\$30 for a single family unit. \$10 per unit for multi-unit dwellings. \$30 minimum. Payable annually.
Health Inspections	\$25 application fee+ \$75 for 0-49 occupancy; \$100 for 50-99 occupancy; \$150 for 100+ occupancy; \$200 multi: Any restaurant category + catering + special events.
Building Permits	\$15 for first \$2,000, \$7 each additional \$1,000.00 + \$25 application fee + \$4 state application fee + Zoning permit fees apply \$30 for first \$1,000; \$20 for each additional \$1,000 + \$4 state application fee
<u>Electrical Permits/Low Voltage</u>	
Single Family Residences	\$7 per \$1,000 worth of improvements for a single family dwelling + \$4 state application fee
Multi-Residences/Mixed Use	\$8 per \$1,000 worth of improvements on multi/mixed use residential units + \$4 state application fee
Commercial/Industrial/Non-Residential	\$10 per \$1,000 worth of improvements on commercial/industrial/non-residential units + \$4 state application fee
Plumbing Permits	Sliding scale per fixture + \$4 state application fee
<u>Zoning Permits</u>	
For Building Permit	\$3 for first \$1,000 of estimated cost of work; \$1.00 for every \$1,000 thereafter
Use/Home Occupation	\$25

Zoning Certification	\$25
Fire Code Permits	sliding scale per reason for inspection + \$4 state application fee
Sign Permits	\$9 per \$1,000 of estimated cost + Building permit fees apply
Special Exception	
Use and Dimensional	
Single Family Owner Occupant	\$350
Multi-Unit/Rental or Non-Residential	\$425
Each additional request	\$35
Special Exception	
Floodplain	
Single Family Owner Occupant	\$100
Multi-Unit/Rental or Non-Residential	\$350
Variances	
Single Family Owner Occupant	\$350
Multi-Unit/Rental or Non-Residential	\$425
Each additional request	\$35
Zoning Hearing Board Appeal	
Single Family Owner Occupant	\$350
Multi-Unit/Rental or Non-Residential	\$600
Each additional request	\$600
Housing Code Board of Appeals	\$200
Health Board Appeal	\$200
Land Development/Subdivision	
Sketch Plan	\$150
Preliminary	\$350 + \$35/lot(Sub.) or \$35/5,000 square feet of floor area (Land Dev.)
Preliminary	\$350 + \$35/lot(Sub.) or \$35/5,000 square feet of floor area (Land Dev.)
Final	\$350 + \$35/lot(Sub.) or \$35/5,000 square feet of floor area (Land Dev.)
Waiver to Requirement	\$50
Revised Plan	\$200
Lot Add-On Plan	\$200
Zoning Amendment	\$850
Ordinance or Map	
Nuisance Abatement	Violations of city codes such as the refusal to remove weeds, snow, ice, or unsafe buildings may result in fines levied by a district justice in amounts ranging from \$50 to \$1,000 and/or 90 days in jail or both.
Licensing Programs	Master Plumber/Electrician-\$125; Journeymen-\$100; Apprentice Fee-\$50
Communications Cabling	Company-\$125; Installer-\$100

#### DEPARTMENT OF PUBLIC SAFETY

The Department of Public Safety consists of the Police and Fire Bureaus. The Police Bureau generates revenue from special police services, meter bag rentals, warrant services, federal and state grants, and additional miscellaneous services. An anticipated revenue increase of \$473,259, or 22.35, is expected for 2012 from 2011 projected levels.

#### DEPARTMENT OF PARKS, RECREATION AND ENRICHMENT

The Department of Parks and Recreation charges small fees for permitting the planting, trimming, and removal of "City" trees (meaning those trees located between sidewalks and curbs or alley sides). These fees do not cover actual planting, trimming, or removal of trees, but are intended to help prevent the planting of trees in the wrong places (e.g., where they would interfere with existing utility lines or obstruct motorist/pedestrian vision), the inappropriate removal of healthy trees, and to facilitate the maintenance of the department's inventory of "City" trees. In addition to the aforementioned services, this department conducts and/or promotes a number of year-round recreational activities. The costs of many of these programs are largely offset by contributions/sponsorships from the private sector. An increase of \$12,892, or 24.18%, is anticipated in 2012 compared to projected 2011 revenue.

## FINES AND FORFEITURES

The revenues in this category include District Justice fees for various minor judicial offenses, e.g., traffic violations and summary criminal offenses. Also included in this category are City parking violations, witness fees, and court costs. This revenue category is anticipated to increase from 2011 projections by \$152,817, or 7.94%.

## LICENSES AND PERMITS

This category consists of alcoholic beverage license revenues and a cable television franchise license fee of 5% on all gross receipts from a local cable television company. A \$6,400 increase is expected for 2012 as compared to 2011 projected revenues.

## INTEREST INCOME AND PROPERTY INCOME

Interest Income is income on cash investments. Property Income consists of rental income on property and gains on the sale of assets owned by the City. Interest Income is expected to decrease \$1,024 from 2011 projections. Property Income is expected to decrease \$9,658, or 14.75%, from 2011 projections.

## MISCELLANEOUS

This category includes contributions, miscellaneous receipts, and refunds of expenditures. Miscellaneous revenue is expected to increase \$101,553, or 11.2%, from prior-year projected revenue.

## OTHER FINANCING SOURCES

There is no revenue budgeted in this category in 2009.

## INTERGOVERNMENTAL/INTERFUND

Intergovernmental revenue includes revenue received from other governmental entities. Intergovernmental revenue is expected to decrease \$620,828, or 10.22%, from 2011 projected levels.

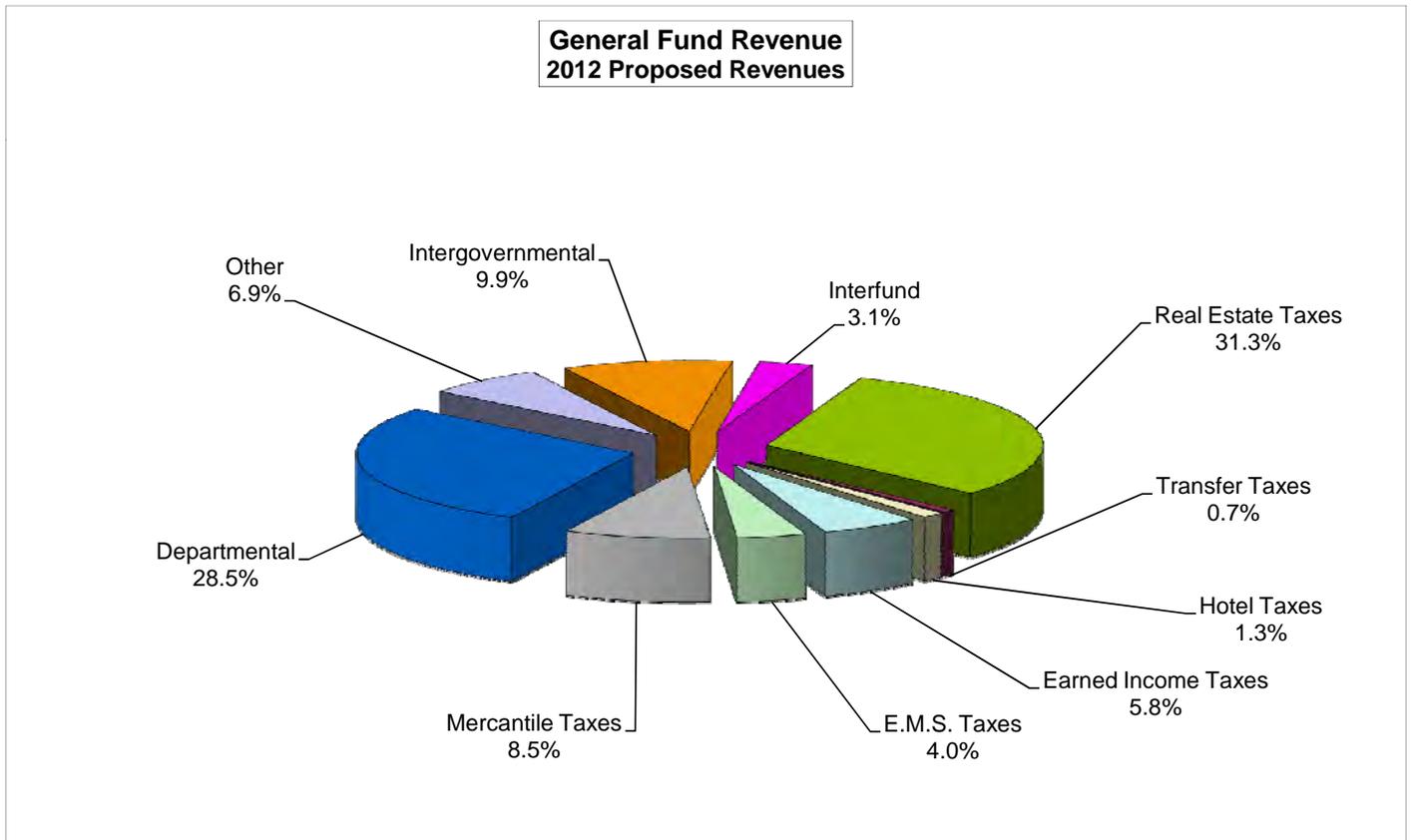
Interfund revenues include transfers from other funds to the General Fund. This category is expected to decrease \$164,159 or 8.86%, in 2012 from projected 2011 levels.

GENERAL FUND  
REVENUE ANALYSIS SUMMARY  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>TAXES</b>						
<b>REAL ESTATE TAXES</b>						
Real Estate Current	14,329,700	14,229,447	14,329,700	14,329,700	14,229,447	15,383,404
Real Estate Prior	3,303,820	3,527,778	3,303,820	3,303,820	3,527,778	1,825,295
<b>TOTAL REAL ESTATE TAXES</b>	<b>17,633,520</b>	<b>17,757,225</b>	<b>17,633,520</b>	<b>17,633,520</b>	<b>17,757,225</b>	<b>17,208,699</b>
<b>OTHER TAXES</b>						
Transfer Taxes	445,000	307,933	445,000	445,000	307,933	390,000
Hotel Taxes	709,000	640,000	709,000	709,000	640,000	714,000
Occupational Privilege	0	0	0	0	0	0
Local Services Tax	2,295,642	2,211,263	2,295,642	2,295,642	2,211,263	2,219,499
Earned Income	3,123,260	3,174,599	3,123,260	3,123,260	3,174,599	3,174,599
Mercantile/Business Privilege	4,281,150	3,876,090	4,281,150	4,281,150	3,876,090	4,676,090
<b>TOTAL OTHER TAXES</b>	<b>10,854,052</b>	<b>10,209,885</b>	<b>10,854,052</b>	<b>10,854,052</b>	<b>10,209,885</b>	<b>11,174,188</b>
<b>TOTAL TAXES</b>	<b>28,487,572</b>	<b>27,967,110</b>	<b>28,487,572</b>	<b>28,487,572</b>	<b>27,967,110</b>	<b>28,382,886</b>
<b>DEPARTMENTAL REVENUES</b>						
Administration	10,317,801	10,233,424	10,317,801	10,317,801	10,233,424	9,833,541
Building and Housing Development	777,646	745,164	777,646	777,646	745,164	901,400
Public Safety	1,887,432	2,117,776	1,887,432	1,887,432	2,117,776	2,591,035
Public Works	1,908,438	2,193,428	1,908,438	1,908,438	2,193,428	2,247,721
Parks and Recreation	78,100	53,308	78,100	78,100	53,308	66,200
<b>TOTAL DEPT. REVENUES</b>	<b>14,969,417</b>	<b>15,343,100</b>	<b>14,969,417</b>	<b>14,969,417</b>	<b>15,343,100</b>	<b>15,639,897</b>

GENERAL FUND  
REVENUE ANALYSIS SUMMARY  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>OTHER REVENUES</b>						
Fines and Forfeits	2,430,400	1,924,385	2,430,400	2,430,400	1,924,385	2,077,202
Licenses and Permits	577,000	569,440	577,000	577,000	569,440	575,840
Interest Income	95,800	77,584	95,800	95,800	77,584	76,560
Property Income	87,588	65,485	87,588	87,588	65,485	55,800
Miscellaneous	915,703	906,680	915,703	915,703	906,680	1,008,233
Other Financing Sources	0	0	0	0	0	0
Intergovernmental	6,576,579	6,076,579	6,576,579	6,576,579	6,076,579	5,455,751
Interfund	1,853,098	1,853,098	1,853,098	1,853,098	1,853,098	1,688,939
<b>TOTAL OTHER REVENUES</b>	<u>12,536,168</u>	<u>11,473,251</u>	<u>12,536,168</u>	<u>12,536,168</u>	<u>11,473,251</u>	<u>10,938,325</u>
<b>GENERAL FUND REVENUES</b>	<u>55,993,157</u>	<u>54,783,461</u>	<u>55,993,157</u>	<u>55,993,157</u>	<u>54,783,461</u>	<u>54,961,108</u>
Fund Balance Appropriation	0	0	0	0	0	0
<b>GENERAL FUND RESOURCES</b>	<u><u>55,993,157</u></u>	<u><u>54,783,461</u></u>	<u><u>55,993,157</u></u>	<u><u>55,993,157</u></u>	<u><u>54,783,461</u></u>	<u><u>54,961,108</u></u>



GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
TAXES						
REAL ESTATE TAXES						
CURRENT YEAR LEVY						
Discount Period	11,223,042	10,701,682	11,179,194	11,220,000	11,463,900	12,371,188
Flat Period	1,718,983	1,783,118	1,323,629	1,408,000	1,266,389	1,366,615
Penalty Period	1,325,995	1,750,546	1,541,555	1,751,000	1,594,721	1,720,932
Refund of Prior Year Taxes	0	0	0	0	(34,036)	0
<b>TOTAL CURRENT YEAR LEVY</b>	<b>14,268,020</b>	<b>14,235,346</b>	<b>14,044,379</b>	<b>14,379,000</b>	<b>14,290,974</b>	<b>15,458,734</b>
CURRENT YEAR DISCOUNT AND PENALTY						
Discount (2%)	(228,761)	(226,941)	(235,277)	(224,400)	(233,125)	(247,424)
Penalty (10%)	133,206	126,629	112,086	175,100	171,598	172,093
<b>TOTAL DISCOUNT &amp; PENALTY</b>	<b>(95,555)</b>	<b>(100,312)</b>	<b>(123,191)</b>	<b>(49,300)</b>	<b>(61,527)</b>	<b>(75,331)</b>
<b>TOTAL CURRENT YEAR TAXES</b>	<b>14,172,465</b>	<b>14,135,034</b>	<b>13,921,188</b>	<b>14,329,700</b>	<b>14,229,447</b>	<b>15,383,404</b>
PRIOR YEARS' TAXES						
Tax Liens - Principal	0	0	0	1,417,120	1,900,000	0
Tax Liens - Interest	0	0	0	0	0	0
Tax Amount - 1st Year Prior	716,238	526,621	637,927	642,300	551,334	642,300
Tax Amount - 2nd Year Prior	646,707	705,273	760,667	824,500	757,053	800,000
Tax Amount - 3rd & More Prior Years	116,124	43,513	92,164	98,900	59,200	95,000
Penalty & Int - 1st Year Prior	91,746	69,785	82,995	81,500	71,862	82,995
Penalty & Int - 2nd Year Prior	150,574	164,003	177,470	192,900	165,756	165,000
Penalty & Int - 3rd & More Years	35,521	13,488	43,323	46,600	22,573	40,000
Tax Amount - Tax Sales	0	0	0	0	0	0
<b>TOTAL PRIOR YEARS' TAXES</b>	<b>1,756,910</b>	<b>1,522,683</b>	<b>1,794,546</b>	<b>3,303,820</b>	<b>3,527,778</b>	<b>1,825,295</b>
<b>TOTAL REAL ESTATE TAXES</b>	<b>15,929,375</b>	<b>15,657,717</b>	<b>15,715,733</b>	<b>17,633,520</b>	<b>17,757,225</b>	<b>17,208,699</b>
OTHER TAXES						
Transfer Taxes	1,056,028	400,913	367,160	445,000	307,933	390,000
Hotel Taxes	606,160	515,000	714,000	709,000	640,000	714,000
OCCUPATIONAL PRIVILEGE TAXES						
Tax Amount - Current Year	0	0	0	0	0	0
Penalty - Current Year	0	0	0	0	0	0
Interest - Current Year	0	0	0	0	0	0
Tax Amount - Prior Years	79	467	0	0	0	0
Penalty - Prior Years	6	2	0	0	0	0
Interest - Prior Years	0	0	0	0	0	0
O.P.T. Commissions	0	0	0	0	0	0
O.P.T. Commissions Prior Year	0	0	0	0	0	0
<b>TOTAL O.P.T.</b>	<b>85</b>	<b>469</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>LOCAL SERVICE TAXES</b>						
Tax Amount - Current Year	1,849,185	1,782,217	1,648,223	1,721,000	1,645,890	1,648,223
Penalty - Current Tax	773	1,023	2,707	1,200	2,288	2,288
Tax Amount - Prior Year	148,710	598,256	569,993	576,000	564,091	569,993
Penalty - Prior Year	(24,890)	1,461	(1,175)	1,500	1,183	1,183
L.S.T. Tax Commissions	(23,004)	(28,671)	(1,697)	(3,100)	(1,619)	(1,619)
Prior Year L.S.T. Commissions	(233)	(1,057)	(958)	(958)	(570)	(570)
<b>TOTAL L.S.T.</b>	<b>1,950,541</b>	<b>2,353,229</b>	<b>2,217,093</b>	<b>2,295,642</b>	<b>2,211,263</b>	<b>2,219,499</b>
<b>EARNED INCOME TAXES</b>						
Tax Amount - Current Year	3,591,832	3,521,425	3,218,224	3,187,000	3,238,185	3,238,185
Tax Amount - Prior Year	0	0	0	0	0	0
E.I.T. Commissions	(77,551)	(76,593)	(69,055)	(63,740)	(63,586)	(63,586)
Equity Distribution	57,042	0	0	0	0	0
<b>TOTAL E.I.T.</b>	<b>3,571,323</b>	<b>3,444,832</b>	<b>3,149,169</b>	<b>3,123,260</b>	<b>3,174,599</b>	<b>3,174,599</b>
<b>MERCANTILE/BUSINESS PRIVILEGE LICENSES</b>						
Business Privilege - Current Year	155,480	164,880	173,960	165,500	170,000	170,000
Business Privilege - Prior Year	14,440	7,480	11,800	7,800	8,000	8,000
Landlord - Current Year	65,200	74,740	74,730	75,000	75,000	75,000
Landlord - Prior Year	6,480	9,080	8,040	7,700	7,000	7,000
<b>TOTAL BUSINESS LICENSES</b>	<b>241,600</b>	<b>256,180</b>	<b>268,530</b>	<b>256,000</b>	<b>260,000</b>	<b>260,000</b>
<b>MERCANTILE/BUSINESS TAXES</b>						
Current Year Tax	2,623,031	2,655,618	2,317,106	2,665,000	2,400,000	2,400,000
Prior Year Tax	300,286	168,791	93,851	126,000	100,000	100,000
Penalty	52,244	52,303	36,800	30,000	30,000	30,000
Interest	27,748	16,307	12,005	8,000	8,500	8,500
Amusement Tax	246,431	253,990	276,697	260,000	300,383	300,383
Amusement Tax Penalty	2,684	3,470	753	1,000	700	700
Parking Tax	694,378	731,672	728,362	887,750	728,632	1,528,632
Parking License Fee	13,486	12,906	12,973	12,900	12,900	12,900
Parking License Fee - Prior Year	887	200	0	0	475	475
Parking License Fee - Interest	3,876	3,475	1,759	1,500	1,500	1,500
General License Tax	30,665	35,550	35,095	33,000	33,000	33,000
<b>TOTAL BUSINESS TAXES</b>	<b>3,995,716</b>	<b>3,934,282</b>	<b>3,515,402</b>	<b>4,025,150</b>	<b>3,616,090</b>	<b>4,416,090</b>
<b>TOTAL MERC./BUS. PRIV.</b>	<b>4,237,316</b>	<b>4,190,462</b>	<b>3,783,932</b>	<b>4,281,150</b>	<b>3,876,090</b>	<b>4,676,090</b>
<b>TOTAL OTHER TAXES</b>	<b>11,421,453</b>	<b>10,904,905</b>	<b>10,231,353</b>	<b>10,854,052</b>	<b>10,209,885</b>	<b>11,174,188</b>
<b>TOTAL TAXES</b>	<b>27,350,828</b>	<b>26,562,622</b>	<b>25,947,087</b>	<b>28,487,572</b>	<b>27,967,110</b>	<b>28,382,886</b>

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>DEPARTMENTAL REVENUES</b>						
<b>ADMINISTRATION</b>						
Water Utility Fund	5,190,790	4,430,807	5,698,358	1,398,118	1,398,118	1,501,097
Grants Fund	77,632	92,621	91,050	90,000	90,000	87,866
Sanitation Utility Fund	1,495,046	957,745	957,745	957,745	957,745	957,745
Sewerage Utility Fund	6,319,520	10,127,351	7,275,386	7,275,386	7,275,386	6,776,451
Satisfaction Fees	1,534	908	1,499	1,500	1,859	1,859
Filing Fee Returns	2,310	1,393	2,211	2,000	2,465	2,465
Return of Advanced Costs	10	0	10	0	10	10
Metro	162,650	176,575	163,875	170,250	174,475	174,475
Life Partnership Registry	0	425	125	202	25	25
Liens - Court Costs	119	30	52	0	18	18
Collection Revenue (School)	193,720	154,088	247,218	214,000	138,867	155,881
Collection Fees (School Merc.)	99,333	88,255	95,288	116,000	107,682	88,875
Returned Check Fee	10,304	12,808	8,071	9,000	8,365	8,365
Other Administration Revenue	109,096	82,108	85,665	83,000	78,324	78,324
Documents/Publications - Mercantile	314	235	260	300	85	85
I.T. Chargebacks	445	230	0	300	0	0
<b>TOTAL ADMINISTRATION</b>	<b>13,662,823</b>	<b>16,125,579</b>	<b>14,626,812</b>	<b>10,317,801</b>	<b>10,233,424</b>	<b>9,833,541</b>
<b>BUILDING &amp; HOUSING DEVELOPMENT</b>						
Rooming House	(3,673)	(3,001)	(2,245)	0	295	1,000
Appeal Hearing Fees	(8,164)	(1,848)	(1,656)	0	(4,036)	458
License Renewal Fees	200,255	212,120	182,875	71,000	71,000	84,654
Permit Fees - Electrical	113,766	80,556	74,011	60,000	60,000	68,638
Permit Fees - Plumbing	65,040	52,588	37,400	50,000	40,000	51,479
Permit Fees - Building	640,293	361,310	402,753	300,000	305,187	400,389
Permit Fees - Low Voltage Electric	4,497	5,667	2,422	5,000	2,000	2,288
Permit Fees - Dumpster	3,850	3,975	2,775	3,000	2,000	2,288
Permit Fees - Demolition	13,416	13,159	18,518	10,000	8,000	6,864
Fire Prevention Code	22,839	23,489	24,050	15,000	15,000	17,160
Permit Fees - Special	481	1,772	2,621	2,400	2,400	2,517
Fees - Flood Plain Certification	2,879	1,567	1,808	1,600	1,000	1,100
Fees - Buyer Notification	97,056	69,075	62,745	80,000	58,110	80,078
Inspection Services	(2,060)	(690)	(1,290)	0	0	0
Emergency Order Liens - Principal	25	600	5,675	6,000	162	1,000
Emergency Order Liens - Interest	0	0	3,002	3,000	171	600
Fees - Planning	11,784	6,660	8,124	8,000	7,245	9,152
Fees - City Health Inspection	53,110	62,265	64,410	45,000	50,000	68,638
Fees - Zoning Hearing Board	15,755	12,285	11,980	10,000	10,000	10,000
Permit Fees - Zoning	93,423	53,990	61,334	45,000	45,000	48,000
Demolition Liens - Principal	0	0	0	0	0	0
Demolition Liens - Interest	0	0	0	0	0	0
Rental Inspection	19,875	28,160	27,990	26,000	35,000	20,000
Publications and Maps	25	0	425	400	400	0
HHA Reimbursement	25,000	25,000	25,000	25,000	25,000	25,000
Other Community Dev. Revenue	477	76	72	100	84	100
Certified Local Government Grant	0	0	3,854	11,146	11,146	0
<b>TOTAL BUILDING &amp; HOUSING DEV.</b>	<b>1,369,949</b>	<b>1,008,775</b>	<b>1,018,651</b>	<b>777,646</b>	<b>745,164</b>	<b>901,400</b>

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>PUBLIC SAFETY</b>						
Temp "No Parking" Signs	356	332	432	500	432	432
Fire and Burglar Alarm	26,904	25,700	42,005	36,000	35,536	35,536
Vehicular Extraction Fees	105	35	35	35	100	100
Towing Fees	36,675	32,770	27,116	31,000	25,505	25,500
Police Investigation Reports	43,962	44,964	56,490	40,000	64,000	64,000
Fire Investigation Reports	2,000	1,325	1,225	1,200	1,090	1,090
Fees - Police Officer Application	0	0	0	0	0	0
Fees - Firefighter Application	0	0	0	0	0	0
Meter Bag Rental	131,615	258,489	161,526	164,000	165,789	165,789
Fire Grants (SAFER)	0	0	0	0	0	630,573
ARRA COPS 2009 Grant	0	0	282,593	432,000	331,437	351,905
ARRA Energy Block Grant	0	0	25,620	0	0	0
ARRA Justice Assistance Grant	0	0	30,000	30,000	30,000	0
Police On Patrol	0	0	0	0	250,000	0
Training Grant	0	0	0	0	0	0
Auto Theft Grant	0	0	0	0	0	0
Academy Grant	0	0	0	0	0	0
Weed and Seed Grant	0	0	20,000	20,000	20,000	0
Universal Hiring Grant	0	0	0	0	0	0
Cops 2004 Grant	0	0	0	0	0	0
FEMA/USAR Contract	361,735	232,105	438,443	250,000	219,822	315,000
Probation/Parole Grant	0	0	0	0	0	0
Counter-Terrorism Grant	0	0	0	0	0	0
State Police Reimbursement	67,595	113,815	0	0	0	0
HHA Reimbursement	0	179,827	0	268,697	277,545	277,545
Other Public Safety Revenue	716,281	135,647	64,898	60,000	65,000	65,000
Fees - Permit Parking	28,310	28,884	28,973	29,000	20,956	50,000
Fines and Costs	80,943	88,709	72,567	75,000	59,878	59,878
Drug Task Force Reimbursement	77,760	97,305	96,119	105,000	96,134	96,134
Highway Safety Program Reimburse.	60,966	53,444	25,633	30,000	16,144	16,144
Vice Reinbersment	0	13,838	0	0	0	0
E911 Surcharge	0	0	0	0	0	0
HSD Reimbursement	0	0	0	0	0	0
Dog Licenses	5,890	5,501	5,191	6,000	7,154	7,154
Fees - Booting	11,105	14,047	9,030	15,000	9,255	9,255
Police Extra Duty Revenue	0	0	310,297	294,000	421,999	420,000
<b>TOTAL PUBLIC SAFETY</b>	<b>1,652,202</b>	<b>1,326,737</b>	<b>1,698,193</b>	<b>1,887,432</b>	<b>2,117,776</b>	<b>2,591,035</b>
<b>PUBLIC WORKS</b>						
Street Cut Inspect	0	0	29,060	0	35,000	35,000
Street Cut Degradation Fees	0	0	5,330	0	75,000	11,000
Permit Fees - Sewer Tappage	2,401	3,223	26,055	3,500	52,111	55,000
VMC Charges - Dauphin County	33,283	21,558	28,538	28,300	39,953	40,000
VMC Charges - THA Covanta	142,878	45,895	56,419	51,200	78,986	80,000
VMC Charges - Water	85,788	63,850	55,121	63,000	63,000	63,000
VMC Charges- Fed Grant	0	0	202	0	5,000	5,000
VMC Charges - Steelton Borough	78,159	33,567	57,924	62,000	81,093	82,000
VMC Charges - Sanitation	248,457	180,993	217,764	227,000	227,000	227,000
VMC Charges - Sewer/A.W.T.F.	54,755	30,289	26,295	27,300	41,283	41,283
VMC Charges - State Liquid Fuels	183,791	144,215	119,090	101,938	101,938	101,938
VMC Charges - Hbg Parking Authority	24,687	13,275	19,680	20,000	27,552	30,000
VMC Charges - Hbg Redev. Authority	645	433	522	600	730	1,000
VMC Charges - Hbg School District	302,319	191,354	235,741	250,000	330,038	330,000
VMC Charges - Hbg Housing Authority	4,652	3,504	4,114	5,000	5,759	6,000
Sewer Maintenance Charges	956,894	925,519	925,997	901,500	823,000	925,000
Sewer Maintenance Liens - Principal	13,470	4,074	3,702	4,000	7,403	7,500
Sewer Maintenance Liens - Interest	3,429	875	1,041	1,000	2,082	2,000
Publications and Maps	129	48	10	100	50	0
CDBG Reimbursement - Demolition	162,399	294,314	95,725	160,000	191,450	200,000
Other Public Works Revenue	3,296	3,064	4,103	2,000	5,000	5,000
<b>TOTAL PUBLIC WORKS</b>	<b>2,301,432</b>	<b>1,960,050</b>	<b>1,912,433</b>	<b>1,908,438</b>	<b>2,193,428</b>	<b>2,247,721</b>

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>PARKS AND RECREATION</b>						
Revenue - Pool #1	11,766	13,066	13,520	13,500	12,199	13,000
Revenue - Pool #2	7,270	5,842	14,285	11,200	13,222	13,000
Fees - Shade Trees	300	380	345	400	165	200
Fees - Special Parking - City Island	43,490	46,960	0	0	0	0
Contribution/Donations	18,343	22,752	0	40,000	0	10,000
Explore Prog. Reimb. from HSD	0	0	0	0	0	0
Publication Advertising	18,137	4,908	270	8,000	0	5,000
Recreation Publications	0	0	0	0	0	0
Other Parks and Recreation Rev.	203	767	4,952	5,000	27,722	25,000
<b>TOTAL PARKS AND RECREATION</b>	<b>99,509</b>	<b>94,675</b>	<b>33,372</b>	<b>78,100</b>	<b>53,308</b>	<b>66,200</b>
<b>TOTAL DEPARTMENT REVENUE</b>	<b>19,085,915</b>	<b>20,515,816</b>	<b>19,289,462</b>	<b>14,969,417</b>	<b>15,343,100</b>	<b>15,639,897</b>
<b>OTHER REVENUES</b>						
<b>FINES AND FORFEITS</b>						
DJ - Traffic Violations	560,517	423,387	481,014	485,000	442,083	422,202
DJ - Summary Criminal Offenses	174,779	137,496	156,562	149,000	145,774	150,000
DJ - Codes Violations	86,212	47,988	106,721	95,400	104,151	105,000
City Parking Violations	1,280,050	1,131,991	1,228,749	1,701,000	1,232,377	1,400,000
Witness Fees	0	0	0	0	0	0
Other Fines and Forfeits	0	0	0	0	0	0
<b>TOTAL FINES AND FORFEITS</b>	<b>2,101,558</b>	<b>1,740,862</b>	<b>1,973,046</b>	<b>2,430,400</b>	<b>1,924,385</b>	<b>2,077,202</b>
<b>LICENSES AND PERMITS</b>						
Alcoholic Beverage Licenses	30,300	32,100	28,800	32,000	25,400	31,800
Cable TV Franchise License	500,742	545,745	545,148	545,000	544,040	544,040
<b>TOTAL LICENSES AND PERMITS</b>	<b>531,042</b>	<b>577,845</b>	<b>573,948</b>	<b>577,000</b>	<b>569,440</b>	<b>575,840</b>
<b>INTEREST INCOME</b>						
Savings	28,233	4,860	4,623	5,000	3,474	3,000
Tax Appeal	893	432	245	300	181	200
Collection System	9	6	7	0	6	0
Education	1,199	472	468	400	655	700
Transfer Interest	377	223	40	100	40	0
E.M.S.Tax Rebate Account Interest	909	198	180	200	160	160
Interest on CDs	86,523	79,332	64,518	70,000	55,439	55,000
PNI Loan Interest	18,169	14,807	17,508	18,000	16,344	16,000
Other Investments	49,982	26,391	828	1,000	453	500
Interest Earnings	0	0	0	800	832	1,000
Insurance Service	4,950	0	784	0	0	0
Insurance Interest - W.C.	0	929	0	0	0	0
Water System Sale Proceeds	261	46	0	0	0	0
<b>TOTAL INTEREST INCOME</b>	<b>191,505</b>	<b>127,696</b>	<b>89,200</b>	<b>95,800</b>	<b>77,584</b>	<b>76,560</b>

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>PROPERTY INCOME</b>						
Rental Income	1,788	1,788	1,950	1,788	4,258	5,000
HPA Rental Income	19,067	13,867	8,667	20,800	20,800	20,800
Easement Fees	16,583	4,220	25,822	15,000	28,427	30,000
Gain on Sale of Fixed Assets	213,980	0	81,165	50,000	12,000	0
<b>TOTAL PROPERTY INCOME</b>	<u>251,418</u>	<u>19,875</u>	<u>117,604</u>	<u>87,588</u>	<u>65,485</u>	<u>55,800</u>
<b>MISCELLANEOUS</b>						
Reimbursement for Loss/Damage	0	0	0	0	0	0
Stop Loss Recoveries	264,473	27,866	0	0	0	0
Insurance Reimbursement for Loss	108,191	100,415	73,365	80,000	80,000	80,000
Contributions and Donations	(19)	0	1,067	0	1,015	0
Miscellaneous	0	0	0	0	351	0
Payments In Lieu of Taxes (PILOTS)	429,151	420,839	410,244	430,003	401,522	501,522
Naming Rights	27,525	0	0	0	0	0
Harrisburg Broadcasting Network	0	13,675	23,845	20,700	24,300	24,300
Refund of Expenditures	97,703	117,588	135,936	149,000	142,411	142,411
Express Script Rebate	107,663	137,190	167,304	134,000	170,000	170,000
Medicare Part D Program	136,488	68,065	92,826	95,000	82,486	85,000
Miscellaneous Lien - Principal	57,164	20,491	6,885	7,000	4,595	5,000
<b>TOTAL MISCELLANEOUS</b>	<u>1,228,339</u>	<u>906,129</u>	<u>911,472</u>	<u>915,703</u>	<u>906,680</u>	<u>1,008,233</u>
<b>OTHER FINANCING SOURCES</b>						
S.W.A.P. Revenue	0	0	0	0	0	0
City Guarantee Fees	0	0	0	0	0	0
Mortgage Refinancing Proceeds	0	0	0	0	0	0
T.R.A.N./Loan Proceeds	0	0	0	0	0	0
Settlement Recoveries	0	0	0	0	0	0
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>INTERGOVERNMENTAL</b>						
Pension System State Aid	2,590,486	2,511,795	2,651,339	1,551,579	1,551,579	1,517,751
Gaming Funds	0	0	0	0	0	0
Public Utility Realty Taxes	36,288	37,641	38,093	38,000	38,000	38,000
Capital Fire Protection	1,253,000	1,000,000	987,000	987,000	487,000	2,500,000
Grant Proceeds	0	0	0	0	0	0
HPA Coordinated Parking Agreement	4,750,000	4,050,000	2,664,000	4,000,000	4,000,000	1,400,000
<b>TOTAL INTERGOVERNMENTAL</b>	<u>8,629,774</u>	<u>7,599,436</u>	<u>6,340,432</u>	<u>6,576,579</u>	<u>6,076,579</u>	<u>5,455,751</u>
<b>INTERFUND TRANSFERS</b>						
Capital Projects Fund	0	400,000	0	0	0	0
Trust and Agency Fund	0	0	0	0	0	0
Hydroelectric Dam Fund	0	0	0	0	0	0
Sanitation Utility Fund	821,245	1,744,476	1,295,703	1,853,098	1,853,098	1,688,939
Sewer Utility Fund	0	0	0	0	0	0
<b>TOTAL INTERFUND TRANSFERS</b>	<u>821,245</u>	<u>2,144,476</u>	<u>1,295,703</u>	<u>1,853,098</u>	<u>1,853,098</u>	<u>1,688,939</u>
<b>TOTAL OTHER REVENUES</b>	<u>13,754,881</u>	<u>13,116,319</u>	<u>11,301,405</u>	<u>12,536,168</u>	<u>11,473,251</u>	<u>10,938,325</u>
<b>GENERAL FUND REVENUE</b>	<u>60,191,624</u>	<u>60,194,757</u>	<u>56,537,954</u>	<u>55,993,157</u>	<u>54,783,461</u>	<u>54,961,108</u>
Fund Balance Appropriation	0	0	0	0	0	0
<b>GENERAL FUND RESOURCES</b>	<u>60,191,624</u>	<u>60,194,757</u>	<u>56,537,954</u>	<u>55,993,157</u>	<u>54,783,461</u>	<u>54,961,108</u>

## GENERAL FUND APPROPRIATIONS

GENERAL GOVERNMENT

DEPARTMENT OF ADMINISTRATION

DEPARTMENT OF BUILDING AND HOUSING  
DEVELOPMENT

DEPARTMENT OF PUBLIC SAFETY

DEPARTMENT OF PUBLIC WORKS

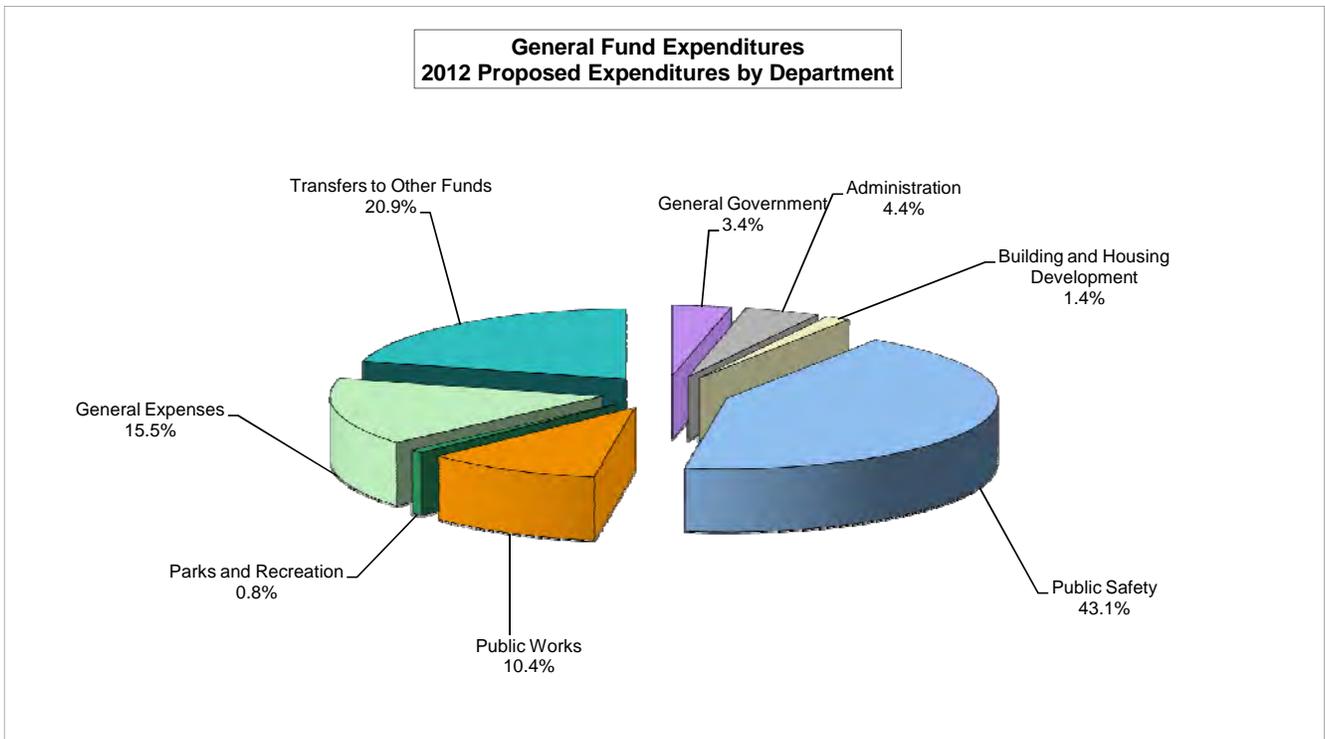
DEPARTMENT OF PARKS AND RECREATION

GENERAL EXPENSES AND  
TRANSFERS TO OTHER FUNDS

GENERAL FUND  
EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
General Government	4,023,410	3,476,724	2,944,145	1,802,567	1,870,587	1,895,812
Administration	3,065,510	2,475,845	3,475,124	2,372,474	2,351,570	2,439,362
Building and Housing Development	1,062,359	875,133	1,027,764	929,957	745,017	776,849
Public Safety	28,222,526	23,227,857	23,773,028	23,175,907	25,035,478	23,694,732
Public Works	5,527,586	4,524,946	3,120,330	4,698,689	5,424,646	5,718,607
Parks and Recreation	2,781,023	2,390,016	1,780,107	1,583,403	1,529,673	423,017
General Expenses	2,795,236	11,585,571	11,375,506	10,222,030	11,039,016	8,527,717
Transfers to Other Funds	10,004,928	11,338,871	11,275,518	11,208,129	11,461,376	11,485,014
<b>TOTAL GENERAL FUND</b>	<b>57,482,577</b>	<b>59,894,963</b>	<b>58,771,523</b>	<b>55,993,156</b>	<b>59,457,363</b>	<b>54,961,110</b>

Personnel Services	35,481,056	38,456,190	37,752,232	37,703,059	38,319,773	34,905,725
Operating Expenses	9,849,456	8,282,760	7,255,941	5,675,377	7,571,072	6,992,008
Capital Outlay	1,240,092	1,254,072	1,650,906	336,481	1,268,982	1,114,164
Grants	896,556	557,254	360,885	290,110	328,160	354,198
Miscellaneous	1,136	5,816	476,042	780,000	508,000	110,000
Transfers	10,004,928	11,338,871	11,275,518	11,208,129	11,461,376	11,485,014
Non-Expenditure Items	9,354	0	0	0	0	0
<b>TOTAL GENERAL FUND</b>	<b>57,482,578</b>	<b>59,894,963</b>	<b>58,771,523</b>	<b>55,993,156</b>	<b>59,457,363</b>	<b>54,961,110</b>



EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>GENERAL GOVERNMENT</b>						
<u><b>0101 OFFICE OF CITY COUNCIL</b></u>						
Personnel Services	325,650	307,085	306,985	279,352	264,713	272,500
Operating Expenses	56,462	61,221	27,755	49,005	51,006	96,086
Capital Outlay	0	0	0	0	0	0
Grants	0	0	0	0	0	0
<b>TOTALS</b>	<b>382,111</b>	<b>368,305</b>	<b>334,739</b>	<b>328,357</b>	<b>315,719</b>	<b>368,586</b>
<u><b>0102 OFFICE OF THE MAYOR</b></u>						
Personnel Services	397,109	305,515	249,550	335,869	286,275	193,770
Operating Expenses	11,934	23,761	15,589	21,755	21,705	9,080
Capital Outlay	0	3,273	4,467	5,000	4,800	5,000
<b>TOTALS</b>	<b>409,043</b>	<b>332,549</b>	<b>269,606</b>	<b>362,624</b>	<b>312,780</b>	<b>207,850</b>
<u><b>0103 OFFICE OF THE CITY CONTROLLER</b></u>						
Personnel Services	231,446	183,202	142,295	147,652	140,224	146,129
Operating Expenses	3,709	2,613	19,047	8,767	16,196	61,500
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>235,155</b>	<b>185,815</b>	<b>161,342</b>	<b>156,419</b>	<b>156,420</b>	<b>207,629</b>
<u><b>0104 OFFICE OF THE CITY TREASURER</b></u>						
Personnel Services	509,260	473,255	442,919	406,797	404,482	430,418
Operating Expenses	71,195	67,354	76,707	91,192	107,478	143,873
Capital Outlay	0	41,818	41,018	41,020	41,018	41,020
<b>TOTALS</b>	<b>580,455</b>	<b>582,428</b>	<b>560,644</b>	<b>539,009</b>	<b>552,978</b>	<b>615,311</b>
<u><b>0105 OFFICE OF THE CITY SOLICITOR</b></u>						
Personnel Services	311,397	221,326	207,512	199,003	162,435	213,546
Operating Expenses	55,756	48,126	156,006	217,155	370,255	282,890
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>367,153</b>	<b>269,453</b>	<b>363,518</b>	<b>416,158</b>	<b>532,690</b>	<b>496,436</b>
<u><b>0106 HARRISBURG HUMAN RELATIONS COMMISSION</b></u>						
Personnel Services	126,206	130,936	133,990	0	0	0
Operating Expenses	14,786	17,431	14,499	0	0	0
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>140,992</b>	<b>148,367</b>	<b>148,489</b>	<b>0</b>	<b>0</b>	<b>0</b>

EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<u>0107 OFFICE OF THE CITY ENGINEER</u>						
Personnel Services	218,089	166,419	99,041	0	0	0
Operating Expenses	437,277	424,868	735,007	0	0	0
Capital Outlay	508,097	559,257	271,759	0	0	0
Grants	345,725	0	0	0	0	0
TOTALS	<u>1,509,188</u>	<u>1,150,544</u>	<u>1,105,807</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>0109 MAYOR'S OFFICE FOR ECONOMIC DEVELOPMENT AND SPECIAL PROJECTS</u>						
Personnel Services	353,792	358,208	0	0	0	0
Operating Expenses	44,406	80,463	0	0	0	0
Capital Outlay	1,114	594	0	0	0	0
Grants/Non-Expenditure Items	0	0	0	0	0	0
TOTALS	<u>399,311</u>	<u>439,264</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL GENERAL GOVERNMENT						
Personnel Services	2,472,949	2,145,944	1,582,291	1,368,673	1,258,129	1,256,363
Operating Expenses	695,525	725,838	1,044,609	387,874	566,640	593,429
Capital Outlay	509,211	604,942	317,244	46,020	45,818	46,020
Grants	345,725	0	0	0	0	0
TOTAL EXPENDITURES	<u><u>4,023,410</u></u>	<u><u>3,476,724</u></u>	<u><u>2,944,145</u></u>	<u><u>1,802,567</u></u>	<u><u>1,870,587</u></u>	<u><u>1,895,812</u></u>

POSITION ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
GENERAL GOVERNMENT						
Office of City Council	9.00	10.00	9.00	9.00	8.00	9.00
Office of the Mayor	5.00	3.00	4.00	5.00	5.00	3.00
Office of the City Controller	4.00	2.00	3.00	3.00	3.00	3.00
Office of City Treasurer	8.00	9.00	7.00	8.40	7.00	8.40
Office of City Solicitor	5.00	6.00	4.00	3.00	3.00	4.00
Human Relations Commission	3.00	3.00	3.00	0.00	0.00	0.00
Office of City Engineer	4.00	3.00	3.00	0.00	0.00	0.00
Mayor's Office for Economic Development	5.00	6.00	0.00	0.00	0.00	0.00
TOTAL POSITIONS	43.00	42.00	33.00	28.40	26.00	27.40

There were no personnel changes in General Government in the 2008 budget. In 2009 there was an addition of a Civil Engineer/GIS Manager to the City Engineers Office and a elimination of the Civil Engineer in that office. Also the Office of Economic Development eliminated the Secretary position. In the Office of the City Solicitor a Legal Assistant was transferred from the Sewer Fund and an Assistant City Solicitor was eliminated. In the Office of the City Treasurer an Administrative Assistant position was eliminated. In the 2010 Budget the Mayor's Office for Economic Development was moved to the Department of Building and Housing and renamed the Office of Economic Development. Also, in Office of City Solicitor, the Deputy City Solicitor was moved from the Water Fund and Sewer Fund, funded half by both, to the Office of City Solicitor which will be funded fully by the Office of the City Solicitor. Also, the Office of the City Engineer, the GIS Engineer/GIS Manager which was vacant has been eliminated. In the 2011 Budget the Human Relations commission was eliminated, which in turn eliminated 3 positions; Executive Director, Human Relations Specialist, and Secretary II. Also the office of the City Engineer was moved to Public Works. In the Office of City Council the Administrative Assistant was eliminated. In the Office of the Mayor the Senior Assistant to the Mayor was reinstated to the budget. The Office of the City Controller decreased one position with the elimination of the Audit Manager. In the Office of City Treasurer two positions were eliminated, the Auditor and Administrative Assistant. Also the Office of the City Solicitor, the Deputy City Solicitor and the Legal Assistant were both eliminated. In the 2012 Budget, the Department of General Government decreased a net of one position. In the Office of the Mayor there is a decrease of two positions. Both the Ombudsman and the Director of Communications were both eliminated from the 2012 Budget. In the Office of the City Solicitor, the position of Deputy City Solicitor was reinstated.

OFFICE OF CITY COUNCIL

Harrisburg's City Council is the Legislative Branch of City government. The City Council consists of seven members who are elected at large. The City Council President is elected by the Council members and presides over the Council meetings. In the event of illness or absence, the Vice-President presides over the meetings. City Council considers and evaluates legislative concerns through a study committee structure consisting of committees on Administration, Budget & Finance, Building & Housing, Community & Economic Development, Parks, Recreation & Enrichment, Public Safety, and Public Works. City Council also confirms all department directors and certain other Mayoral appointees. Council is also required, by the Third Class Optional City Code of Pennsylvania, to pass an annual budget by December 31 of each fiscal year.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0101 City Council

Allocation Plan

Position Control

	2011 BUDGET		2012 BUDGET		JOB CLASSIFICATION	2011 BUDGET		2012 BUDGET	
PERSONNEL SERVICES									
Salaries-Mgmt	259,500	253,500	Council Members	7	7	141,500	141,500		
Fringe Benefits	19,852	19,000	City Clerk	1	1	70,000	70,000		
			Assistant City Clerk	1	1	48,000	42,000		
TOTAL	279,352	272,500	Total Management	9	9	259,500	253,500		
OPERATING EXPENSES			FICA			19,852	19,000		
Communications	9,725	5,800	Total Fringe Benefits			19,852	19,000		
Professional Services	20,000	63,000	TOTAL	9	9	279,352	272,500		
Utilities	0	0							
Insurance	0	0							
Rentals	0	0							
Maintenance & Repairs	5,400	5,000							
Contracted Services	13,005	8,961							
Supplies	875	13,325							
Minor Capital Equipment	0	0							
TOTAL	49,005	96,086							
CAPITAL OUTLAY	0	0							
GRANTS	0	0							
TOTAL APPROPRIATION	328,357	368,586							

OFFICE OF THE MAYOR

The Mayor is the Chief Executive Officer of Harrisburg's government. The Mayor is an elected official, is full-time, and is the sole appointing authority of all department and office directors and Mayor's Office staff. Department heads must be confirmed by a majority of City Council before appointment is permanent. Senior City government officials, including department and office heads, comprise the Mayor's Cabinet. The Mayor has broad discretionary, executive, and administrative authority under the provisions of the Third Class Optional City Code of Pennsylvania, the City's Charter, and the Codified Ordinances of the City of Harrisburg. The Mayor also heads the Executive/Administrative Branch of City government. The Mayor is automatically a member of several public or quasi-public boards of directors, including the Tri-County Planning Commission and the Harrisburg Area Transportation Study Group (HATS). The Mayor is the sole appointing authority of members of most boards, commissions and task forces, with City Council confirmation required for many of these appointees.

The Mayor has broad policy-making authority, and by Executive Order or other action, can direct the use of municipal resources, including the setting of priorities for the use of resources. The Office can assume an initiative role in matters, projects, and policies of a Citywide or regional nature. In the event of a civil emergency or natural disaster, the Mayor, under State and City laws, has the sole authority to declare a state of emergency and to direct or redirect governmental and other response to such events. Administratively, the Mayor has contracting authority and no valid or binding contract involving the municipal government exists without the Mayor's and City Controller's signatures.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0102 Mayor's Office

Allocation Plan

Position Control

	2011		2012		JOB CLASSIFICATION	2011		2012	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET		
PERSONNEL SERVICES									
Salaries-Mgmt	312,000	180,000	Mayor		1	1	80,000	80,000	
Fringe Benefits	23,869	13,770	Assistant to Mayor/ Director of Communications		1	0	77,000	0	
TOTAL	335,869	193,770	Ombudsman/Assistant to Mayor		1	0	55,000	0	
OPERATING EXPENSES			Senior Assistant to the Mayor		1	1	60,000	60,000	
Communications	5,760	4,200	Assistant to Mayor		1	1	40,000	40,000	
Professional Services	0	0	Total Management		5	3	312,000	180,000	
Utilities	0	0	FICA				23,869	13,770	
Insurance	0	0	Total Fringe Benefits				23,869	13,770	
Rentals	0	0	TOTAL		5	3	335,869	193,770	
Maintenance & Repairs	1,780	500							
Contracted Services	12,915	3,880							
Supplies	1,300	500							
Minor Capital Equipment	0	0							
TOTAL	21,755	9,080							
CAPITAL OUTLAY	5,000	5,000							
TOTAL APPROPRIATION	362,624	207,850							

OFFICE OF THE CITY CONTROLLER

The Office of City Controller is an autonomous office of City government headed by the City Controller, an independently elected official. This office is responsible for the review and approval of all expenditures and obligations of the City. Performing the internal audit function requires that all purchase orders, warrants, contracts, and agreements be reviewed for compliance with the Third Class City Code, other State laws, City of Harrisburg administrative policies, and City ordinances. The signature of the City Controller is a legal requirement on all of the aforementioned documents. This office also issues monthly financial reports to the Mayor and City Council, which analyze revenues and expenditures for all budgeted funds.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0103 City Controller's Office

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control			
	2011 BUDGET	2012 BUDGET		2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
<b>PERSONNEL SERVICES</b>							
Salaries-Mgmt	86,950	86,950	City Controller	1	1	20,000	20,000
Salaries-BU	43,660	45,869	Chief Deputy Controller	1	1	66,950	66,950
Fringe Benefits	17,042	13,310					
			Total Management	2	2	86,950	86,950
<b>TOTAL</b>	<b>147,652</b>	<b>146,129</b>					
<b>OPERATING EXPENSES</b>			Auditor	1	1	43,660	45,869
Communications	107	0	Total Bargaining Unit	1	1	43,660	45,869
Professional Services	7,100	60,000					
Utilities	0	0	Payroll Related Expenses			6,549	2,925
Insurance	0	0	FICA			10,493	10,385
Rentals	0	0					
Maintenance & Repairs	200	1,500	Total Fringe Benefits			17,042	13,310
Contracted Services	45	0					
Supplies	1,315	0					
Minor Capital Equipment	0	0	<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>147,652</b>	<b>146,129</b>
<b>TOTAL</b>	<b>8,767</b>	<b>61,500</b>					
<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>					
<b>TOTAL APPROPRIATION</b>	<b>156,419</b>	<b>207,629</b>					

OFFICE OF THE CITY TREASURER

The Office of City Treasurer is headed by the City Treasurer, an independently elected official. The City Treasurer is responsible for the collection, safekeeping, and investment of City revenues; including all fees, fines, and taxes. The City Treasurer also serves as collector for Harrisburg School District taxes. Computer technology advancements have improved the collection of payments and the reporting of such receipts. Examples include: direct debit; processing scannable tax, and utility bills; various banking software; acceptance of credit and debit cards for all payments; automatic payment plan options; electronic funds transfer acceptance; computerized processing of multiple payments; computerized returned check procedures; and the use of computer generated lists to process payments. Additional improvements still in the testing phase include: internet payments, on-line bill payment, on-line electronic check acceptance.

All monies collected are invested utilizing several money management techniques to optimize interest earnings while ensuring the safety of funds. Economic trends and monitoring of the financial markets allow for maximized yield investment strategies.

The City Treasurer must sign all checks disbursed for payroll and the receipt of goods or services, in addition to coordinating all electronic fund transfers and receipts. This office is responsible for obtaining all information necessary for issuing Municipal Fire Certificates in accordance with the City and State fire insurance escrow laws. Treasury prepares and distributes to departments monthly reports for City investments, paid invoices, credit card activity, and the cumulative history of insufficient funds checks. On a daily basis, Treasury monitors the City's bank accounts electronically. The Treasurer also executes funding transfers for debt service payments on all outstanding City bond and note issues. This office has the authority to manage all bank accounts of the City, including the transfer of funds between different bank accounts and the reconciliation to the City's general ledger.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0104 City Treasurer's Office

Allocation Plan		Position Control					
	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
<b>PERSONNEL SERVICES</b>							
Salaries-Mgmt	229,197	237,197	City Treasurer	1	1	20,000	20,000
Salaries-BU	148,692	162,633	Deputy Treasurer	1	1	68,000	68,000
Overtime	0	0	Assistant Deputy Treasurer	1	1	48,000	56,000
Fringe Benefits	28,908	30,588	Computer Programmer	1	1	65,994	65,994
			System Programmer	0.40	0.40	27,203	27,203
<b>TOTAL</b>	<b>406,797</b>	<b>430,418</b>	<b>Total Management</b>	<b>4</b>	<b>4</b>	<b>229,197</b>	<b>237,197</b>
<b>OPERATING EXPENSES</b>							
Communications	7,556	6,800	Lead Cashier	1	0	37,951	0
Professional Services	5,000	60,000	Cashier II	2	0	72,940	0
Utilities	0	0	Accounting Clerk III	1	0	40,301	0
Insurance	1,800	1,500	Cashier III	0	2	0	80,253
Rentals	0	0	Accounting Clerk IV	0	1	0	40,986
Maintenance & Repairs	48,510	47,500	Imaging Specialist	0	1	0	41,394
Contracted Services	11,201	10,600	<b>Total Bargaining Unit</b>	<b>4</b>	<b>4</b>	<b>151,192</b>	<b>162,633</b>
Supplies	17,125	17,473	<b>Additional Council Changes</b>			<b>(2,500)</b>	<b>0</b>
Minor Capital Equipment	0	0	Overtime			0	0
<b>TOTAL</b>	<b>91,192</b>	<b>143,873</b>	FICA			28,908	30,588
<b>CAPITAL OUTLAY</b>							
	41,020	41,020	Total Fringe Benefits			28,908	30,588
<b>TOTAL APPROPRIATION</b>	<b>539,009</b>	<b>615,311</b>	<b>TOTAL</b>	<b>8.40</b>	<b>8.40</b>	<b>406,797</b>	<b>430,418</b>

OFFICE OF THE CITY SOLICITOR

The City Solicitor's Office is responsible for handling all legal matters affecting the City. This entails providing legal counsel to the Mayor, the City Controller, the City Treasurer, and City Council.

This office manages all legal action taken by the City and defends or supervises the defense of actions filed against the City, including all labor law matters. It reviews and provides administrative legal support for all bond issuances, prepares and files all proofs of claim on behalf of the City in bankruptcy proceedings and represents the City in all such proceedings. It also plays a significant role in major projects undertaken by the City and handles real estate transfers and loan closings for the Departments of Building and Housing.

Law Bureau Office staff prosecute codes violations, violations of City ordinances, bad check cases, and other criminal offenses in the name of the Commonwealth, and participate in all tax assessment appeals filed by property owners. The Office drafts or reviews, for form and legality, all legislation considered by Council and all City contracts. The City Solicitor provides legal opinions to department directors, bureau chiefs, and their staff to assure legal compliance in matters affecting their departments and assists the Department of Administration's efforts to recover delinquent taxes and utilities. The City Solicitor's opinion on legal matters is final within City government.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

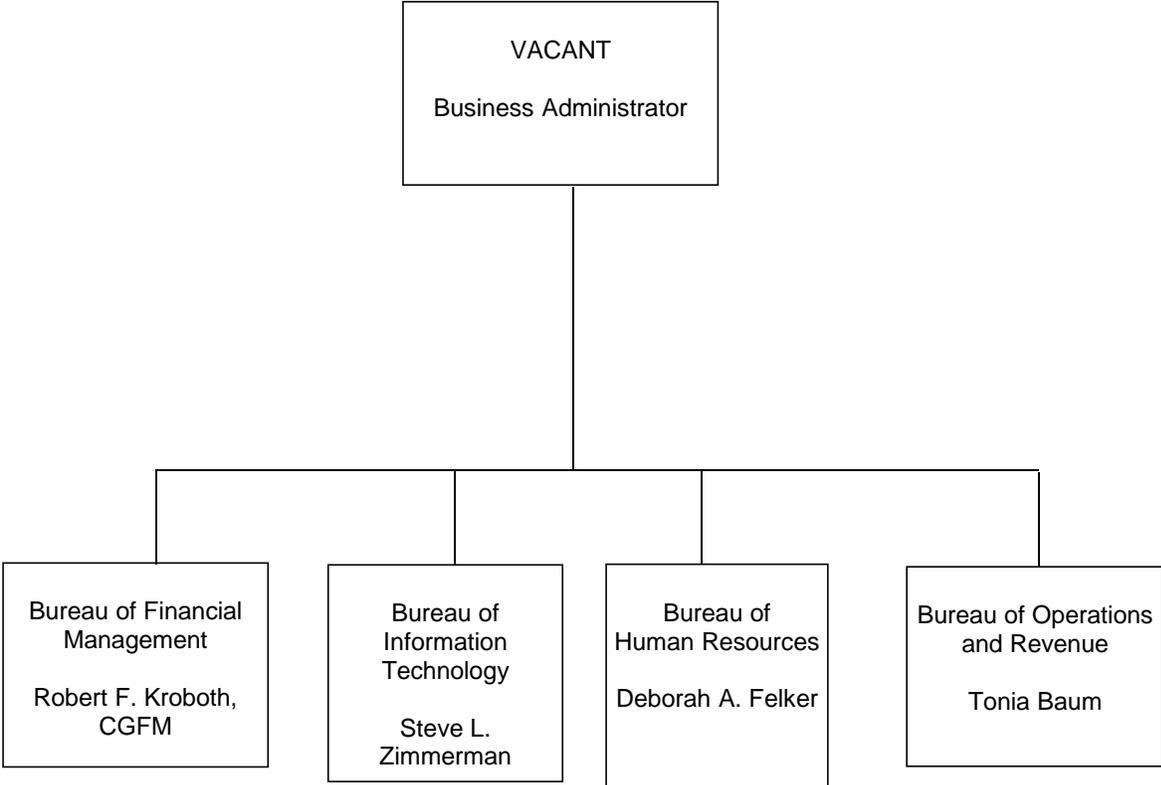
0105 City Solicitor's Office

Allocation Plan

Position Control

	2011		2012		JOB CLASSIFICATION	2011		2012	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET		
PERSONNEL SERVICES									
Salaries-Mgmt	184,860	198,370	City Solicitor	1	1	85,490	85,000		
Overtime	0	0	Deputy City Solicitor	0	1	0	69,000		
Fringe Benefits	14,143	15,176	Assistant City Solicitor	1	1	55,000	0		
			Confidential Legal Secretary II	1	1	44,370	44,370		
TOTAL	199,003	213,546	Total Management	3	4	184,860	198,370		
OPERATING EXPENSES			Overtime			0	0		
Communications	1,670	2,050	FICA			14,143	15,176		
Professional Services	181,560	250,350	Healthcare Benefits - Active			0	0		
Utilities	0	0	Healthcare Benefits - Retirees			0	0		
Insurance	0	0	Total Fringe Benefits			14,143	15,176		
Rentals	0	0	TOTAL	3	4	199,003	213,546		
Maintenance & Repairs	0	0							
Contracted Services	0	490							
Supplies	33,925	30,000							
Minor Capital Equipment	0	0							
TOTAL	217,155	282,890							
CAPITAL OUTLAY	0	0							
TOTAL APPROPRIATION	416,158	496,436							

**DEPARTMENT OF ADMINISTRATION**



EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>DEPARTMENT OF ADMINISTRATION</b>						
<b><u>0110 OFFICE OF THE BUSINESS ADMINISTRATOR</u></b>						
Personnel Services	270,854	187,593	152,283	124,875	85,374	162,744
Operating Expenses	40,558	13,731	18,785	3,350	18,168	9,100
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>311,412</b>	<b>201,324</b>	<b>171,068</b>	<b>128,225</b>	<b>103,542</b>	<b>171,844</b>
<b><u>0112 BUREAU OF FINANCIAL MANAGEMENT</u></b>						
Personnel Services	394,962	319,806	307,592	334,049	308,885	395,674
Operating Expenses	194,953	182,336	87,956	101,185	137,573	144,850
Capital Outlay	0	0	0	0	0	0
Grants	0	0	0	0	0	0
<b>TOTALS</b>	<b>589,916</b>	<b>502,142</b>	<b>395,549</b>	<b>435,234</b>	<b>446,458</b>	<b>540,524</b>
<b><u>0116 BUREAU OF INFORMATION TECHNOLOGY</u></b>						
Personnel Services	682,754	563,866	563,016	445,294	444,521	446,717
Operating Expenses	187,296	164,411	149,835	181,728	180,828	146,700
Capital Outlay	146,876	125,019	61,878	36,300	36,300	81,188
<b>TOTALS</b>	<b>1,016,926</b>	<b>853,296</b>	<b>774,729</b>	<b>663,322</b>	<b>661,649</b>	<b>674,605</b>
<b><u>0117 BUREAU OF HUMAN RESOURCES</u></b>						
Personnel Services	363,758	259,703	272,500	326,057	293,614	326,056
Operating Expenses	68,751	68,110	36,983	44,655	65,980	45,329
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>432,509</b>	<b>327,813</b>	<b>309,483</b>	<b>370,712</b>	<b>359,594</b>	<b>371,385</b>

EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<u>0124-0128 BUREAU OF OPERATIONS AND REVENUE</u>						
Personnel Services	673,389	553,912	763,146	557,781	494,675	436,378
Operating Expenses	41,359	37,358	851,964	217,200	285,652	244,125
Capital Outlay	0	0	56,902	0	0	500
Miscellaneous	0	0	4,110	0	3,077	
<b>TOTALS</b>	<u>714,748</u>	<u>591,270</u>	<u>1,676,122</u>	<u>774,981</u>	<u>783,404</u>	<u>681,003</u>
 <b>TOTAL DEPARTMENT OF ADMINISTRATION</b>						
Personnel Services	2,385,717	1,884,880	2,058,537	1,788,056	1,627,069	1,767,569
Operating Expenses	532,917	465,946	1,279,022	548,118	688,201	590,104
Capital Outlay	146,876	125,019	137,565	36,300	36,300	81,688
Grants	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<u><u>3,065,510</u></u>	<u><u>2,475,845</u></u>	<u><u>3,475,124</u></u>	<u><u>2,372,474</u></u>	<u><u>2,351,570</u></u>	<u><u>2,439,362</u></u>

POSITION ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
ADMINISTRATION						
Office of the Business Administrator	3.00	2.00	2.00	2.00	1.00	2.00
Financial Management	5.00	6.00	5.00	6.00	6.00	7.00
Information Technology	10.40	10.40	8.60	6.60	6.60	6.60
Human Resources	7.00	5.00	5.00	6.00	6.00	6.00
Operations & Revenue	14.00	13.00	17.00	12.00	10.00	9.00
TOTAL POSITIONS	39.40	36.40	37.60	32.60	29.60	30.60

In 2008 the Deputy Business Administrator moved to the Office of the Business Administrator from Financial Management. The position was later changed to become the Deputy Chief of Staff/ Business Administrator. The Business Administrator position was also changed to Chief of Staff/Business Administrator. In Financial Management the Accounting Manager position was upgraded to the Finance Director. Also a Fiscal Technician was upgraded to an Auditor I in Financial Management. In 2009 a Grants Manager was moved from the Police Bureau. A Fiscal Officer has been eliminated from Financial Management. In Information Technology a LAN Services Assistant was reclassified as Help Desk / PC Specialist. A Human Resource Generalist has been added to Human Resources. In Credit Collection two Customer Service Representative/ Account Specialist were eliminated and a Paralegal was added. In 2010 the Bureau of Operation and Revenue merged the three offices that made up Operations and Revenue in previous years. Also, the bureau of building maintenance, previously in Department of Public works has been merged into Operation and Revenue. The Office of the Business Administrator has eliminated the two vacant positions of Deputy Business Administrator and Confidential Secretary to the B.A.. In the Bureau of Financial Management the Accounting Manager which was a vacant position was eliminated. In the 2011 Budget the Bureau of Financial Management was decreased by one position with the elimination of two positions of the accounting Manager. In the Bureau of Informational Technology both the computer Programmer II and Assistant Network Administrator both were eliminated. In Human Resources the Payroll Tech was deleted and the Affirmative action Officer was added. The Bureau of Operations and Revenue had a reduction in eight labor, they were moved to the Office of the Director of Public Works. In the 2012 Budget the Department of Administrations had a net decrease of two positions. In the Bureau of Financial Management there was a Senior Accountant added to the budget. In the Bureau of Operations and Revenue there was a decrease of three positions. The Administrative/Communications Assistant, one Customer Service Representative/Account Specialist, and the Reproductive Technician II were all eliminated from the 2012 Budget.

OFFICE OF THE BUSINESS ADMINISTRATOR

The Department of Administration is headed by the Chief of Staff/Business Administrator who is appointed by the Mayor and confirmed by City Council. The Department of Administration performs the fiscal, labor relations, and central administrative functions of the City. The Chief of Staff/Business Administrator has the authority to oversee the direct management of all City departments which are under the administrative jurisdiction of the Mayor, as well as inter-action with agencies which are outside of the Executive Branch and directly manages four bureaus: Financial Management, Information Technology, Human Resources and Operations and Revenue. The Chief of Staff/Business Administrator serves as the Mayor's designee on various Boards and Commissions.

The Chief of Staff/Business Administrator conducts scheduled labor management meetings with each of the union groups throughout the year and resolves issues which could result in grievances whenever possible, acts as the Third-Step Hearing Officer for Union grievances in the Mayor's stead. Also, the Chief of Staff/Business Administrator has the responsibility for contract negotiations with all three union groups.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0110 Office of the Chief of Staff / Business Administrator

Allocation Plan

Position Control

PERSONNEL SERVICES	2011	2012	JOB CLASSIFICATION	2011	2012	2011	2012
	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
Salaries-Mgmt	116,000	151,000	Chief Of Staff/Business Administrator	1	1	83,000	110,000
Fringe Benefits	8,875	11,744	Special Assistant to the BA/DBA (Salary Adjustment)	1	1	41,000 (8,000)	41,000 0
<b>TOTAL</b>	<b>124,875</b>	<b>162,744</b>	<b>Total Management</b>	<b>2</b>	<b>2</b>	<b>116,000</b>	<b>151,000</b>
<b>OPERATING EXPENSES</b>			<b>FICA</b>			<b>8,875</b>	<b>11,744</b>
Communications	2,440	3,200	Total Fringe Benefits			<b>8,875</b>	<b>11,744</b>
Professional Services	0	4,000	<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>124,875</b>	<b>162,744</b>
Utilities	0	0					
Insurance	0	0					
Rentals	0	0					
Maintenance & Repairs	0	0					
Contracted Services	0	0					
Supplies	910	900					
Minor Capital Equipment	0	1,000					
<b>TOTAL</b>	<b>3,350</b>	<b>9,100</b>					
<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>					
<b>TOTAL APPROPRIATION</b>	<b>128,225</b>	<b>171,844</b>					

BUREAU OF FINANCIAL MANAGEMENT

The Bureau of Financial Management is responsible for the overall fiscal management of the City. Fiscal management includes the management of all funds, the accounting for all assets, the production of all financial documents, and the administration of Debt Services, General Expenses, and Budget Transfers to Other Funds. This bureau also aids in the administration of the City's three pension plans. For the Bureau to complete these tasks, it is organized into four offices. They are Accounting, Budget and Analysis, Purchasing, and Insurance and Risk Management.

The Accounting Office manages the cash flow and accounts payable functions for the City. This office also oversees the City's computerized accounting and financial reporting systems.

The Office of Budget and Analysis is responsible for the preparation, development, and distribution of the City's annual budget document which is submitted to Council at the last Legislative Session in November. The offices also prepares the Mid-Year Fiscal Report, which highlights the financial status of all budgeted funds as of June 30th of the current year compared to June 30th of the previous year. The mid-year also projects the financial performance for the current year-end.

The Purchasing Office is responsible for overseeing the procurement of most City materials, supplies, and services. All procurement documentation is compiled and stored within the Purchasing Office. Furthermore, this office must assure fair and equitable distribution of City contracts and agreements for capital and non-capital products and services, including the preparation and advertising of public bids and the awarding of those contracts.

The Office of Insurance and Risk Management is responsible for the management of risk, evaluation of risk transfer alternatives, and the acquisition of insurance coverage for City government. This office also manages the worker's compensation self-insured program, and in conjunction with the City Solicitor's Office, manages all litigation cases, processes all insurance claims, and submits those claims to the appropriate insurance companies.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0112 Financial Management

Allocation Plan

Position Control

	2011		2012		JOB CLASSIFICATION	2011		2012	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES									
Salaries-Mgmt	273,135	325,235	Director of Financial Mgmt.	1	1	66,950	66,950		
Salaries-BU	41,291	42,320	Budget Manager	1	1	49,000	47,800		
Fringe Benefits	19,623	28,119	Purchasing Manager	1	1	53,185	53,185		
			Grants Manager	1	1	55,000	55,000		
TOTAL	334,049	395,674	Accounting Manager	1	1	49,000	47,300		
			Senior Accountant	0	1	0	55,000		
			Total Management	5	6	273,135	325,235		
OPERATING EXPENSES									
Communications	1,920	3,700							
Professional Services	80,100	120,000	Auditor I	1	1	41,291	42,320		
Utilities	0	0							
Insurance	0	0	Total Bargaining Unit	1	1	41,291	42,320		
Rentals	0	0							
Maintenance & Repairs	17,415	20,000							
Contracted Services	750	50	FICA			19,623	28,119		
Supplies	1,000	1,100							
Minor Capital Equipment	0	0	Total Fringe Benefits			19,623	28,119		
TOTAL	101,185	144,850	TOTAL	6	7	334,049	395,674		
CAPITAL OUTLAY	0	0							
GRANTS (MATCHING SHARE)	0	0							
TOTAL APPROPRIATION	435,234	540,524							

**DEPARTMENT OF ADMINISTRATION**

**PROGRAM:** Bureau of Financial Management

**OBJECTIVE:** To provide comprehensive financial services to the City and its residents in an accurate and timely manner, and to procure goods and services at the lowest competitive price, while delivering efficient quality service.

2011 ACCOMPLISHMENTS:

MEASURES/INDICATORS:

	<u>FY2008</u>	<u>ACTUALS</u> <u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>	<u>PROJ.</u> <u>FY2012</u>
Years GFOA Budget Award received	18	19	19	19	20
Years GFOA Financial Reporting Award received	20	21	21	21	22
Accuracy rate of City revenue estimates (budget to actual %)	101.4%	100.9%	97.0%	105.9%	101.3%
Accuracy rate of City expenditure estimates (budget to actual %)	96.1%	97.1%	95.9%	104.2%	98.3%
City budget funds monitored (millions)	\$ 114.35	\$ 118.22	\$ 109.17	\$ 96.32	\$ 92.93
Bid reports created	31	6	12	21	20
Bids issued	30	24	19	18	23
Contracts Received and Filed	36	32	24	23	27
Purchase Orders Issued	1,228	1,152	1,004	830	800
Checks Issued	6,125	6,055	4,231	3,702	3,950

BUREAU OF INFORMATION TECHNOLOGY

The Bureau of Information Technology is responsible for the administration of the City's blend of mainframe and network computer systems.

The bureau programs, controls, troubleshoots, and monitors a wide array of mainframe-based systems used throughout the City's operations. Examples of these systems include the computerized billing system for property and mercantile taxes; billing water, sewer, and refuse charges; human resource management; Treasury accounts receivable system, insurance claims management; computer aided dispatch; and field reports for all service calls for police.

This bureau provides the METRO police information system, established and owned by the City, which allows numerous suburban, municipal and county agencies to tie into a common police database. The METRO system is one of the few regional police systems in the nation.

This bureau also provides technical support and maintenance for the City's network of personal computers; and is responsible for the installation, maintenance, and troubleshooting of servers, routers, switches, and firewalls for the City's wired and wireless Local Area Network (LAN) and Wide Area Network (WAN). Responsibilities extend to troubleshooting of computer software, hardware, peripherals, and related equipment.

Daily responsibilities include: monitoring, configuring, and troubleshooting server backups and restoring systems; monitoring virus activity through a central management console; implementing LAN and local printer services; moving, adding, deleting and upgrading software.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0116 Information Technology

Allocation Plan

Position Control

	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	369,592	369,592	Director/System Prog.	1	1	77,653	77,653
Salaries-BU	44,057	45,379	Network Administrator	1	1	67,787	67,787
Fringe Benefits	31,645	31,746	IBM/Mainframe Data Administrator	1	1	67,475	67,475
			Lead Programmer	1	1	71,068	71,068
TOTAL	445,294	446,717	System Programmer	0.60	0.60	40,804	40,804
			Data Processing Assistant II	1	1	44,805	44,805
OPERATING EXPENSES			Total Management	6	5.60	369,592	369,592
Communications	6,050	6,050	Computer Operator III	1	1	44,057	45,379
Professional Services	23,952	20,000	Total Bargaining Unit	1	1	44,057	45,379
Utilities	0	0	FICA			31,645	31,746
Insurance	0	0	Total Fringe Benefits			31,645	31,746
Rentals	0	0	TOTAL	6.60	6.60	445,294	446,717
Maintenance & Repairs	87,626	79,000					
Contracted Services	0	1,000					
Supplies	59,100	40,150					
Minor Capital Equipment	5,000	500					
TOTAL	181,728	146,700					
CAPITAL OUTLAY	36,300	81,188					
TOTAL APPROPRIATION	663,322	674,605					

BUREAU OF HUMAN RESOURCES

The Bureau of Human Resources is comprised of two primary functions: Human Resources Administration and Payroll. Human Resources oversees and administers a wide range of centralized personnel services for City Government including, but not limited to, recruitment, testing, screening, hiring and processing individuals to fill vacant positions, enforces civil service rules and regulations and administers the promotional processes, where applicable, for the Harrisburg Police, Fire and Non-Uniform Civil Service Commission, unemployment compensation matters, exit interview process, management of health care and leave benefits for employees of the City, worker's compensation program, administration of Family and Medical Leave Act, the Americans with Disabilities Act, and drug and alcohol testing. The Bureau assists the Chief of Staff/Business Administrator and the department directors in developing job descriptions for management and bargaining unit positions.

Payroll is responsible for processing the City's biweekly payroll, maintaining payroll records and managing federal, state and local tax deductions as well as other mandatory payroll deductions and voluntary contributions. Staff is also responsible for ensuring all withholding reporting requirements are met. Staff works closely with all timekeepers to ensure smooth and accurate payroll processing. Staff also effectuates scheduled salary increases for bargaining unit employees and merit pay increases based on performance evaluations for management personnel.

The Affirmative Action Officer (AAO) is charged with the monitoring of City Government services and business practices to ensure that the City of Harrisburg is in compliance with federal and state anti-discrimination laws and regulations relating to equal opportunity and affirmative action programs. This office executes and assesses the City of Harrisburg's affirmative action/equal opportunity program to increase the participation of minorities, women, people with disabilities and other protected classes; monitors recruitment and employment practices; investigates and resolves complaints of workplace violence, discrimination and/or harassment and recommends corrective actions; develops, organizes and administers a plan to recruit public safety personnel to more effectively reflect the demographics of the City of Harrisburg; and provides administrative leadership for programs which advance the understanding of the important of workforce diversity throughout the agency through citywide training initiatives.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0117 Human Resources

Allocation Plan

Position Control

PERSONNEL SERVICES	2011	2012	JOB CLASSIFICATION	2011	2012	2011	2012
	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
Salaries-Mgmt	302,885	302,885	Director	1	1	65,383	65,383
Fringe Benefits	23,172	23,171	Personnel Officer II	1	1	54,842	54,842
			Affirmative Action Officer	1	1	50,000	50,000
TOTAL	326,057	326,056	Benefit Coordinator	1	1	49,500	49,500
			Human Resources Generalist	1	1	47,895	47,895
OPERATING EXPENSES			Confidential Secretary	1	1	35,265	35,265
Communications	1,800	1,900	Total Management	6	6	302,885	302,885
Professional Services	7,120	5,310					
Utilities	0	0	FICA			23,172	23,171
Insurance	0	0	Total Fringe Benefits			23,172	23,171
Rentals	0	0					
Maintenance & Repairs	0	0	TOTAL	6	6	326,057	326,056
Contracted Services	35,000	37,244					
Supplies	735	875					
Minor Capital Equipment	0	0					
TOTAL	44,655	45,329					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	370,712	371,385					

BUREAU OF OPERATIONS AND REVENUE

The Bureau of Operations and Revenue provides billing and collection services for water, sewer and trash services on behalf of the Harrisburg Authority. Within the Bureau, the Credit and Collection unit is responsible for collection activity of all delinquent utility accounts up to, and including, water termination. Should those actions fail, this unit also initiates legal action

Also within this bureau, the Tax and Enforcement unit bills and collects mercantile, business privilege, parking, and amusement taxes as well as various license fees for the City and the Harrisburg School District. This unit also administers the dog licensing program and manages all activities associated with the City's burglar and fire alarm program. A civil collection program is in place to collect all delinquent taxes.

The Bureau also includes the Duplication Center which is responsible for the daily handling of incoming and outgoing mail, processing printing jobs for all City Departments and the distribution of office supplies.

In addition, the Bureau of Operations and Revenue was also responsible for administering the City's telephone system, which was subsequently transferred to the Bureau of Information Technology in mid-2011.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

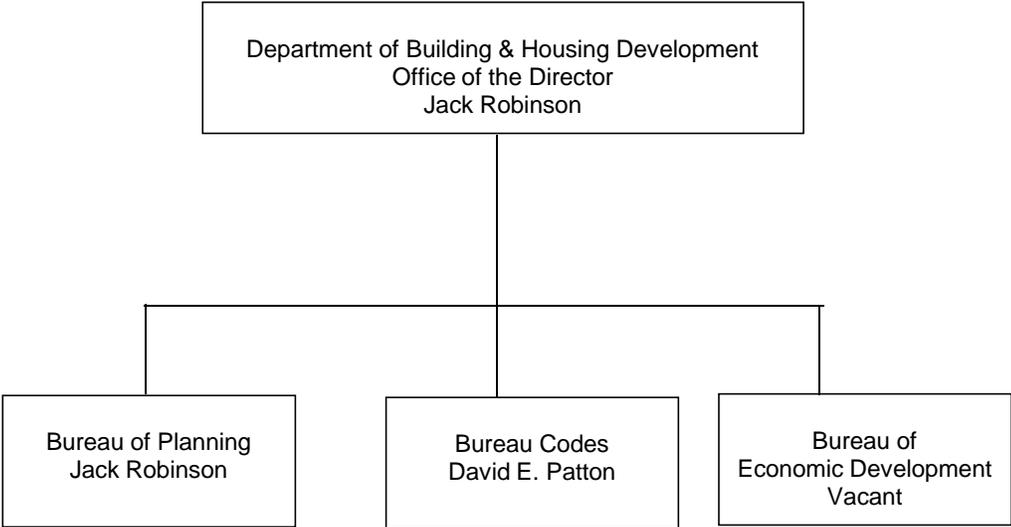
0124 Operations and Revenue

Allocation Plan

Position Control

	2011		2012		JOB CLASSIFICATION	2011		2012	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES									
Salaries-Mgmt	123,000	123,000	Director	1	1	65,000	65,000		
Salaries-BU	395,144	282,366	Tax & Enforcement Administrator	1	1	58,000	58,000		
Overtime	0	0							
Fringe Benefits	39,637	31,012	Total Management	2	2	123,000	123,000		
TOTAL	557,781	436,378	Administrative/Communications Asst.	1	0	42,032	0		
OPERATING EXPENSES			Cust. Serv. Rep./Account Spec.	3	2	122,585	85,481		
Communications	117,450	118,900	Posting Specialist	1	1	39,149	40,324		
Professional Services	9,000	6,400	Paralegal	1	1	41,496	42,741		
Utilities	0	0	Secretary II	1	1	36,108	37,936		
Insurance	0	0	Clerk Typist/ Data Entry Operator	1	1	35,573	36,821		
Rentals	0	0	Central Support Assistant II	1	1	37,926	39,063		
Maintenance & Repairs	53,750	85,000	Reproduction Technician II	1	0	40,275	0		
Contracted Services	2,700	4,625	Total Bargaining Unit	10	7	395,144	282,366		
Supplies	34,300	29,200	Overtime			0	0		
Minor Capital Equipment	0	0	FICA			39,637	31,012		
TOTAL	217,200	244,125	Healthcare Benefits - Active			0	0		
CAPITAL OUTLAY	0	500	Healthcare Benefits - Retirees			0	0		
TOTAL APPROPRIATION	774,981	681,003	Total Fringe Benefits			39,637	31,012		
			TOTAL	12	9	557,781	436,378		

**DEPARTMENT OF BUILDING AND  
HOUSING DEVELOPMENT**



EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>DEPARTMENT OF BUILDING &amp; HOUSING DEVELOPMENT</b>						
<u>0134 OFFICE OF THE DIRECTOR</u>						
Personnel Services	97,588	81,985	81,561	83,967	83,967	83,967
Operating Expenses	0	1,128	605	21	21	0
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>97,588</b>	<b>83,112</b>	<b>82,166</b>	<b>83,988</b>	<b>83,988</b>	<b>83,967</b>
<u>0135 BUREAU OF PLANNING</u>						
Personnel Services	197,591	186,250	141,099	69,314	64,878	68,583
Operating Expenses	15,826	18,520	15,286	9,030	9,030	28,825
Capital Outlay	0	0	0	0	0	0
Grants	0	0	0	0	0	0
<b>TOTALS</b>	<b>213,417</b>	<b>204,770</b>	<b>156,385</b>	<b>78,344</b>	<b>73,908</b>	<b>97,408</b>
<u>0137 BUREAU OF CODES</u>						
Personnel Services	704,991	539,901	534,290	535,947	516,561	544,183
Operating Expenses	46,363	47,349	33,884	11,742	50,001	17,110
Capital Outlay	0	0	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>751,354</b>	<b>587,250</b>	<b>568,174</b>	<b>547,689</b>	<b>566,562</b>	<b>561,293</b>
<u>0139 BUREAU OF ECONOMIC DEVELOPMENT</u>						
Personnel Services	0	0	204,505	217,801	18,424	33,587
Operating Expenses	0	0	15,940	1,835	1,835	0
Capital Outlay	0	0	594	300	300	594
Grants/Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>221,039</b>	<b>219,936</b>	<b>20,559</b>	<b>34,181</b>
<b>TOTAL DEPARTMENT OF BUILDING &amp; HOUSING DEVELOPMENT</b>						
Personnel Services	1,000,170	808,136	961,455	907,029	683,830	730,320
Operating Expenses	62,190	66,996	65,715	22,628	60,887	45,935
Capital Outlay	0	0	594	300	300	594
Grants	0	0	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>1,062,359</b>	<b>875,133</b>	<b>1,027,764</b>	<b>929,957</b>	<b>745,017</b>	<b>776,849</b>

POSITION ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>BUILDING AND HOUSING DEVELOPMENT</b>						
Office of the Director	1.00	1.00	1.00	1.00	1.00	1.00
Planning	3.34	3.34	2.34	1.34	1.34	1.34
Codes	13.00	13.00	12.00	11.00	11.00	11.00
Bureau for Economic Development	<u>0.00</u>	<u>0.00</u>	<u>4.00</u>	<u>4.00</u>	<u>2.00</u>	<u>1.00</u>
<b>TOTAL POSITIONS</b>	<b>17.34</b>	<b>17.34</b>	<b>19.34</b>	<b>17.34</b>	<b>15.34</b>	<b>14.34</b>

In 2008 a Codes Enforcement Officer was added. No other personnel changes were made in 2008. In 2009 there was an addition of an Urban Planner in Planning. No other changes were made in 2009. In 2010 the Bureau for Economic Development was moved from General Government to the Department of Building and Housing. Also, in the Bureau of Codes Enforcement two vacant Code Enforcement Officers was eliminated. In the 2011 a total of five positions were eliminated from Department of Building and Housing Development. In the Planning bureau a Urban Planner and the Deputy of Planning were eliminated. A Secretary was deleted from the budget in Bureau of Codes. In the Office of Economic Development the Director and Special assistant to the Director was eliminated. The 2009 budget included a decrease in 3 positions all of which were in the Bureau of Economic Development and included, Deputy Director /Compliance Officer, Executive Director - HBN, and MBE/WBE Development Specialist II.

OFFICE OF THE DIRECTOR

The Department of Building and Housing Development works to improve neighborhoods, promote business and residential development, maintain and upgrade the physical environment through code enforcement, and expand resources available for local projects.

The Director oversees the Bureaus of Planning, Codes, Housing (Grant Funded) and Economic Development. The Director supervises the activities of the Bureaus to facilitate timely approval and implementation of all new construction and major renovation projects. The supervision ensures that the projects are designed according to the City's long-term development goals and that they incorporate elements of historic preservation, floodplain management, handicap accessibility, energy efficiency, safety and architectural integrity.

The Office of the Director represents the City on numerous boards for planning, transportation, housing, health, and employment. The Office conducts feasibility studies; develops specifications; conducts public bids or requests for proposals; and provides management oversight on such projects as the Market Place Townhomes, Broad Street Market, Police Athletic League (PAL) building, and Maclay Street Apartments.

The Office of the Director also coordinates the implementation of the City's Enterprise Community Strategic Plan, which involves the efforts of the Mayor's Office for Economic Development and Special Projects; the Bureau of Police; and dozens of community agencies, including the Harrisburg Housing Authority, the Community Action Commission, the Harrisburg School District, and many more participants.

The Department of Building and Housing Development has played an active role in the "Seeding" efforts of the Harrisburg Weed and Seed Program. Department staff have worked with the Assistance of Impact Delegation (AID) Team in the formulation of a plan for the revitalization efforts in South Allison Hill. Bureau of Housing staff currently acts as Chair of the Housing and Neighborhood Development (HAND) subcommittee and works with other committee members to facilitate implementation of the HAND portion of the revitalization plan. The Weed and Seed plan, prepared by the community, works in concert with the South Allison Hill Neighborhood Action Strategy with the assistance of the Bureau of Planning.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0134 Director

Allocation Plan

Position Control

PERSONNEL SERVICES	2011	2012	JOB CLASSIFICATION	2011	2012	2011	2012
	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
Salaries-Mgmt	78,000	78,000	Director	1	1	78,000	78,000
Overtime	0	0					
Fringe Benefits	5,967	5,967	Total Management	1	1	78,000	78,000
TOTAL	83,967	83,967	Overtime			0	0
OPERATING EXPENSES			FICA			5,967	5,967
Communications	21	0	Healthcare Benefits - Active			0	0
Professional Services	0	0	Healthcare Benefits - Retirees			0	0
Utilities	0	0	Total Fringe Benefits			5,967	5,967
Insurance	0	0					
Rentals	0	0	TOTAL	1	1	83,967	83,967
Maintenance & Repairs	0	0					
Contracted Services	0	0					
Supplies	0	0					
Minor Capital Equipment	0	0					
TOTAL	21	0					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	83,988	83,967					

## DEPARTMENT OF BUILDING AND HOUSING DEVELOPMENT

PROGRAM: Office of the Director/Bureau of Housing

OBJECTIVE: Develop strong neighborhoods through the preservation of the existing housing stock; the creation of homeownership opportunities; construction of new housing; and the promotion of the physical, economic, and social welfare of the residents.

2010 ACCOMPLISHMENTS:

Undertook numerous projects and programs initiated through a variety of funds to increase homeownership, achieve comprehensive case management and consolidated reporting, and maximize the use of limited resources. The performance indicators include the accomplishments of the Bureau of Housing Development. The Bureau awarded millions of dollars in contracts for residential property rehabilitation and management and supported the activities of private non-profit and for-profit developers. The Department of Building and Housing Development (DBHD) secured \$2.1 million in funding to conduct lead hazard clearance activities at 180 housing units through 2010.

MEASURES/INDICATORS:

	<u>ACTUALS</u>				<u>PROJ.</u>
	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>	<u>FY2012</u>
<u>Number of:</u>					
Acquisition of vacant properties	4	7	0	0	4
Rehabilitation of vacant single family dwellings	10	5	6	7	10
Rehabilitation of low income owner-occupied homes	50	56	42	40	45
Rehabilitation of vacant rental units	4	8	5	6	12
Construction of new rental units	0	0	0	0	0
Construction of new owner-occupied homes	4	5	0	0	2
Sales of single family owner-occupied homes	21	8	2 <sup>a</sup>	1 <sup>a</sup>	5 <sup>a</sup>
Lead Hazard Reduction	33	40	42	40	45
Homeownership Impact Loans	0	0	0	0	0
Facade Improvement Grants	0	0	0	0	6 <sup>b</sup>
Disposition of vacant lots	32	26	0 <sup>c</sup>	0 <sup>c</sup>	0 <sup>c</sup>
Adopt-A-Blocks adopted	239	239	20 <sup>d</sup>	19 <sup>d</sup>	22 <sup>d</sup>
Public improvement projects	0	0	1	1	1
Community facility projects	4	4	6	6	7
Grants to agencies providing homeless shelters/services	3	11	3	3	3

Notes:

- a) includes DBHD assistance to Tri County Housing Develop. Corp rehabilitated homes
- b) based on the assumption that the City will be awarded U.S. Dept. of Commerce EDA Grant in 2012
- c) result of minimal demand for non contiguous lots and the recession
- d) Represents correct data, due to change in administration previous years data can not be found

BUREAU OF PLANNING

The Bureau of Planning promotes sensible development and reinvestment in the City of Harrisburg in order to preserve neighborhoods while fostering economic development. The Planning Bureau reviews development proposals to insure that new development is consistent with the City's Comprehensive Plan as well as the Zoning Code and the Subdivision and Land Development Code. The Planning Bureau provides staff support to three citizen land use boards: the Harrisburg Planning Commission, the Zoning Hearing Board, and the Harrisburg Architectural Review Board (HARB).

In addition to its core responsibilities of current and long range planning, the Bureau is also the primary contact for Census 2010 preparation efforts as well as preparation of GIS maps to support planning efforts.

The Planning Bureau's most significant projects for the near term are the completion of the new Zoning Code for the City of Harrisburg, completion of the Historic District Design and Preservation Guide, and completion of the Neighborhood Plan for the North Third Street Corridor.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0135 Planning

Allocation Plan

Position Control

	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	64,390	63,710	Zoning Officer	0.34	0.34	15,980	15,300
Overtime	0	0	Urban Planner II	1	1	48,410	48,410
Fringe Benefits	4,924	4,873					
			Total Management	1.34	1.34	64,390	63,710
TOTAL	69,314	68,583					
OPERATING EXPENSES			Overtime			0	0
			FICA			4,924	4,873
Communications	6,100	6,350	Healthcare Benefits - Active			0	0
Professional Services	1,980	22,100	Healthcare Benefits - Retirees			0	0
Utilities	0	0					
Insurance	0	0	Total Fringe Benefits			4,924	4,873
Rentals	0	0					
Maintenance & Repairs	0	0	TOTAL	1.34	1.34	69,314	68,583
Contracted Services	0	0					
Supplies	950	375					
Minor Capital Equipment	0	0					
TOTAL	9,030	28,825					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	78,344	97,408					

## DEPARTMENT OF BUILDING AND HOUSING DEVELOPMENT

PROGRAM: Bureau of Planning

OBJECTIVE: To promote orderly future growth and development of the City through long-range comprehensive planning; to promote and facilitate physical development plans; to preserve and enhance districts of historic and architectural significance; to collect, analyze, and distribute timely information on planning and community development issues; and to update the City's Geographic Information System (GIS).

2011 ACCOMPLISHMENTS:

Completed Census 2010. Held 17 outreach meetings with neighborhood groups and other stakeholders, three general public meetings, and four regular meetings and one special meeting with the Harrisburg Planning Commission culminating in the completion of the Draft Zoning Code and introduction as Bill 19-2010 to the Harrisburg City Council. Held second annual retreat for the Harrisburg Architectural Review Board. Received a \$15,000 Certified Local Government Grant from the Pennsylvania Historical and Museum Commission (PHMC). Supported National Register Listing for Camp Curtain AME. Secured \$230,000 Community Development Block Grant and a \$50,000 Dauphin County Local Share Gaming Grant for the Broad Street Market.

MEASURES/INDICATORS:

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
<b>DEVELOPMENT REVIEW</b>					
Harrisburg Planning Commission (HPC) meetings	11	11	11	10	10
<u>Applications reviewed and processed at these meetings:</u>					
Blight Certificates	36	11	3	0	0
Conditional Use	1	4	1	0	0
Planned Residential Development	0	0	0	1	2
Special Exceptions/Variances	31	24	29	35	36
Floodplain Special Exceptions	4	11	5	2	8
Street Vacations/Easements	3	2	1	1	1
Subdivisions	0	0	0	3	2
Land Development Plans	9	2	6	3	7
Zoning Ordinance/Map Changes	4	1	2	0	0
New Zoning Code	0	0	0	0	0
New Neighborhood Plans	0	2	0	0	0
Zoning Hearing Board Appeals	0	0	0	0	0
<b>HISTORIC PRESERVATION</b>					
Harrisburg Architectural Review Board (HARB) Meetings	10	12	11	10	10
<u>Applications reviewed and processed at HARB meetings:</u>					
Repair or renovation	25	36	21	18	15
New construction/addition(s)	8	8	8	3	4
Demolition	3	2	5	4	2
Signs	6	7	15	7	10
Fences	2	3	6	6	8
Monuments/Historic Markers	0	0	1	0	1
Parking Lots/Structures	1	2	4	4	2
Administrative Historic District	96	121	141	72	80
Summit Terrace ACOD Reviews	5	3	7	2	2
<b>ENVIRONMENTAL REVIEWS</b>					
Environmental reviews - Programs	10	10	0	0	0
Environmental reviews - Projects/Total # Structures	5/51	5/51	0	5	0

Notes:

BUREAU OF CODES

The Bureau of Codes is responsible for the enforcement of building construction, electrical standards, plumbing, health and sanitation, and property maintenance codes for residential and commercial structures.

The Bureau processes all permits relating to building construction, electrical and plumbing work, as well as assisting with zoning compliance. The bureau also issues licenses for electricians, plumbers, and rooming houses. The building, electrical and plumbing inspectors perform progressive inspections on new construction, rehabilitation, and alteration projects.

The Building Inspector, through the Deputy Director for Codes, enforces the building codes on all construction activity for new construction and rehabilitation work on all commercial and residential structures. The Codes Enforcement Officers inspect for code violations in existing structures and vacant lots, including but not limited to, high grass and weeds, sanitation, plumbing, heating, electrical, vector problems and structural violations.

The Bureau inspects properties for sale under the buyer notification ordinance to make buyers aware of any deficiencies and inspects rental properties to enforce the quality of life standards for City residents who rent. The Bureau enforces all state and local health code provisions relating to food establishments and also lead-based paint hazards in residential structures. Health licenses are issued for all food establishments.

The Bureau ensures compliance with federal guidelines by regulation development in floodplains. Promotion of safe flood measures and preventative actions to decrease damage are sent to property owners, lenders and insurance agents. Through the Community Rating System these steps have rewarded property owners in the Special Flood Hazard Areas a 20% savings on flood insurance premiums, and 10% savings on flood insurance premiums for all other properties.

The Bureau also promotes community interaction programs, which provide citizen involvement in codes-related procedures.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0137 Codes

Allocation Plan		Position Control					
	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	163,252	163,252	Deputy Director for Codes	1	1	65,357	65,357
Salaries-BU	334,608	342,260	Asst. Codes Administrator	1	1	55,055	55,055
Overtime	0	0	Health Officer	1	1	42,840	42,840
Fringe Benefits	38,087	38,671	Total Management	3	3	163,252	163,252
TOTAL	535,947	544,183					
OPERATING EXPENSES							
Communications	8,370	8,850	Codes Enforcement Off. IV	3	3	133,231	137,227
Professional Services	0	5,400	Codes Enforcement Off. III	1	1	42,669	43,949
Utilities	0	0	Plumbing Inspector I	1	1	42,927	42,320
Insurance	0	0	Codes Enforcement Off. II	1	1	40,883	42,109
Rentals	0	0	Administrative Assistant II	1	1	39,149	39,463
Maintenance & Repairs	0	0	Secretary I	0	1	0	37,192
Contracted Services	2,872	2,550	Clerk Typist/Data Entry Operator	1	0	35,749	0
Supplies	500	310	Total Bargaining Unit	8	8	334,608	342,260
Minor Capital Equipment	0	0	Overtime			0	0
TOTAL	11,742	17,110	FICA			38,087	38,671
CAPITAL OUTLAY	0	0	Healthcare Benefits - Active			0	0
			Healthcare Benefits - Retirees			0	0
TOTAL APPROPRIATION	547,689	561,293	Total Fringe Benefits			38,087	38,671
			TOTAL	11	11	535,947	544,183

## DEPARTMENT OF BUILDING AND HOUSING DEVELOPMENT

**PROGRAM:** Bureau of Inspections and Codes Enforcement

**OBJECTIVE:** To create safer neighborhoods through aggressive codes enforcement on irresponsible and nonresponsive property owners and to foster programs that allow citizen participation in creating change and improvements in their neighborhoods and community.

**2011 ACCOMPLISHMENTS:**

A continuation of the In-House Demolition Program has resulted in creating more positive aesthetics in many of our City's neighborhoods. It has also served as a catalyst for development and overall neighborhood improvement. The creation of a City Nuisance Abatement Program including private contractors, work release personnel and extensive volunteerism has served to provide not only stability in some neighborhoods, but has also enabled the City to respond to public safety nuisances with greater alacrity.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
<u>Number of:</u>					
Housing inspections performed <sup>a</sup>	1,364	1,102	1,311	1,174	1,850
Abatements of lead based paint hazards <sup>b</sup>	12	6	14	7	10
Vacant or abandoned buildings cleaned and sealed	19	40	39	14	20
Exterior area lot clean-up projects	18	18	24	26	30
Citations filed	444	508	1,053	516	1,000
Buyer Notification Inspections (units)	2,510	2,067	1,961	1,567	50
Plan reviews of architectural/engineering drawings to ensure	122	138	104	81	80
Field inspections conducted to ensure work is in compliance with	1,148	1,318	1,082	1,134	1,145
Building condemnation orders issued	106	204	143	120	200
Floodplain construction sites inspected	5	3	4	3	4
New commercial buildings completed or under construction	4	5	1	6	3
New residential units completed or under construction	4	9	1	1	1
Alterations/additions valued at over \$500,000	14	12	13	13	10
Residential rental units inspected	576	1,018	776	2,784	750
<u>Number of permits issued for improvements of buildings or structures:</u>					
<u>Building Permits:</u>					
New construction	8	14	65	15	10
Alterations/additions	1,564	1,433	1,336	1,039	1,045
Electrical	902	733	618	473	475
Plumbing	500	389	333	256	275
Fire Prevention Code	290	187	181	238	245
Zoning	1,893	1,716	1,694	1,267	1,265
Rooming House	21	19	19	21	21
Demolition	38	49	40	23	30
 Total permits issued	 5,216	 4,540	 4,286	 3,332	 3,366

BUREAU OF ECONOMIC DEVELOPMENT

This Bureau is responsible for the promotion and advancement of commercial and industrial development in the City, coordinating special projects, advancing the City of Harrisburg as a tourist destination, generally marketing the City and redesigning/ managing the City's web site (<http://www.HarrisburgPA.gov>). They also provides oversight or support of WHBG20 government access television station and various economic development projects. The Director of Economic Development also serves as a Contract Compliance Officer to ensure compliance with Davis-Bacon regulations as well as the Coty's Affirmative Action Policies.

The Bureau also assists the Office of the Mayor as a liaison to the Capital Region Economic Development Corporation (CREDC), Harrisburg Downtown Improvement District, South Central Assembly for Effective Governance (SCA) and Penn State University- Harrisburg.

In serving the City's diverse population, the Bureau provides a confidential, "one-stop shop" for information about business start-ups, business planning, site selection and development and financing programs. Core services delivered include: low-interest loans via the Revolving Loan Fund Program to all City-based businesses; business counseling and business development assistance. The Bureau also partners with other financial and service agencies, such as the Commonwealth of Pennsylvania, Dauphin County, Community First Fund and the Capital Region Economic Development Corporation, as well as numerous local lending institutions.

The Bureau utilizes all information available to provide business start-up and growth assistance to local Minority and Women Business Enterprises (MBEs/WBEs) and other disadvantaged constituencies.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

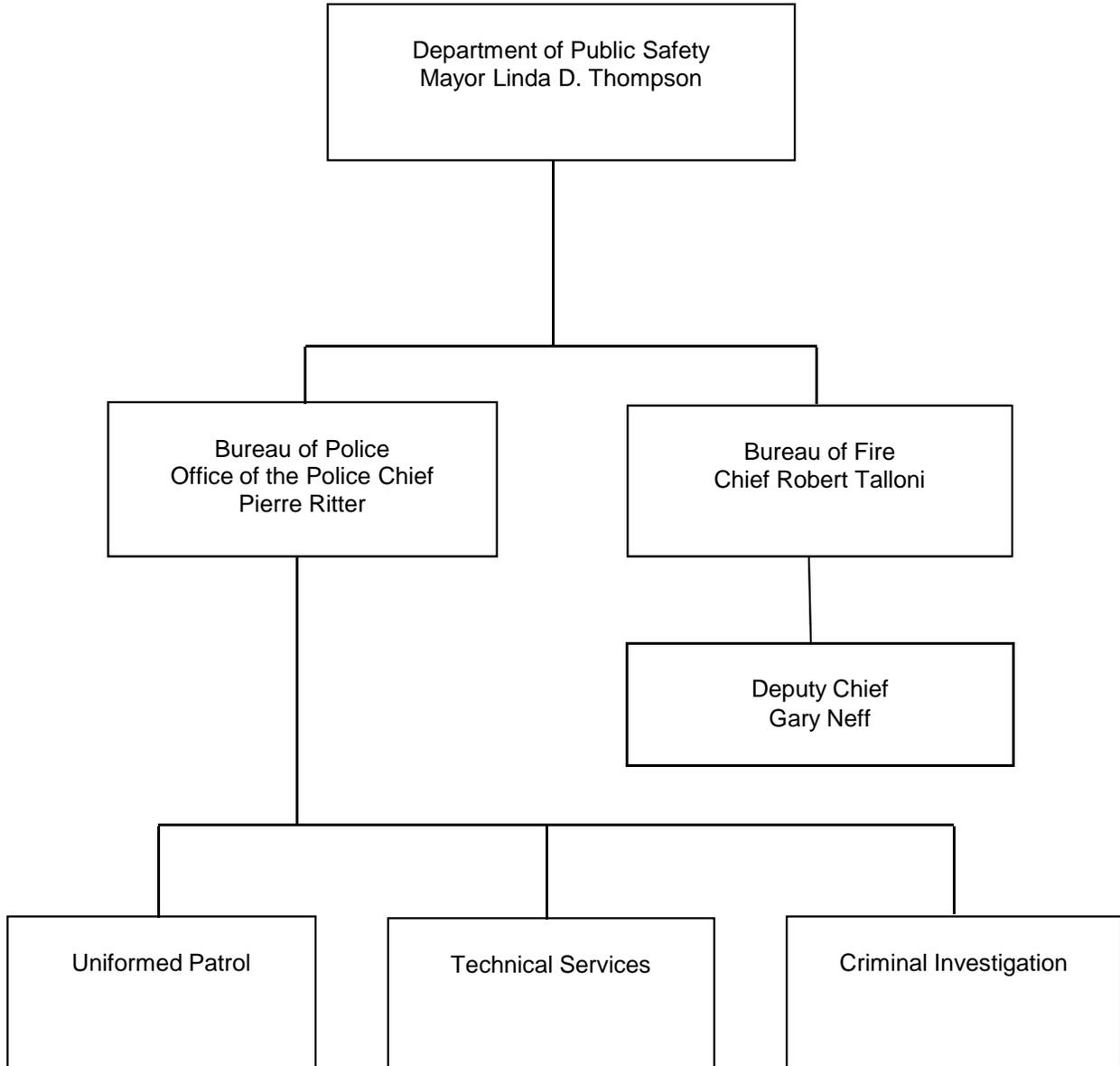
0139 O.E.D.

Allocation Plan

Position Control

	2011 BUDGET		2012 BUDGET		JOB CLASSIFICATION	2011 BUDGET		2012 BUDGET	
PERSONNEL SERVICES									
Salaries-Mgmt	150,793	31,200			Deputy Director/Contract Compliance Officer.	1	0	63,000	0
Salaries-BU	51,529	0			Executive Director - HBN	1	0	56,593	0
Salaries - Part-Time	0	0			HBN Production Technician	1	1	31,200	31,200
Overtime	0	0							
Fringe Benefits	15,479	2,387			Total Management	3	1	150,793	31,200
TOTAL	217,801	33,587			MBE/WBE Dev. Specialist II	1	0	51,529	0
OPERATING EXPENSES					Total Bargaining Unit	1	0	51,529	0
Communications	750	0			Overtime			0	0
Professional Services	485	0			FICA			15,479	2,387
Utilities	0	0			Healthcare Benefits - Active			0	0
Insurance	0	0			Healthcare Benefits - Retirees			0	0
Rentals	0	0			Total Fringe Benefits			15,479	2,387
Maintenance & Repairs	0	0			TOTAL	4	1	217,801	33,587
Contracted Services	100	0							
Supplies	500	0							
Minor Capital Equipment	0	0							
TOTAL	1,835	0							
CAPITAL OUTLAY	300	594							
TOTAL APPROPRIATION	219,936	34,181							

# DEPARTMENT OF PUBLIC SAFETY



EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>PUBLIC SAFETY</b>						
<b><u>0141-0146 BUREAU OF POLICE</u></b>						
Personnel Services	17,804,689	14,150,826	14,867,030	15,671,712	15,974,166	15,283,027
Operating Expenses	709,399	843,985	664,384	636,039	822,264	613,300
Capital Outlay	0	0	67	0	0	0
Grants	0	0	0	0	0	0
Miscellaneous	0	5,816	0	0	0	0
<b>TOTALS</b>	<b>18,514,088</b>	<b>15,000,627</b>	<b>15,531,481</b>	<b>16,307,751</b>	<b>16,796,430</b>	<b>15,896,327</b>
<b><u>0151 BUREAU OF FIRE</u></b>						
Personnel Services	9,205,758	7,703,671	7,923,979	6,611,046	7,922,493	7,671,855
Operating Expenses	436,798	458,251	285,832	216,305	275,750	126,550
Capital Outlay	65,882	65,308	31,737	40,805	40,805	0
Miscellaneous	0	0	0	0	0	0
<b>TOTALS</b>	<b>9,708,438</b>	<b>8,227,230</b>	<b>8,241,547</b>	<b>6,868,156</b>	<b>8,239,048</b>	<b>7,798,405</b>
<b>TOTAL PUBLIC SAFETY</b>						
Personnel Services	27,010,447	21,854,497	22,791,008	22,282,758	23,896,659	22,954,882
Operating Expenses	1,146,197	1,302,235	950,216	852,344	1,098,014	739,850
Capital Outlay	65,882	65,308	31,804	40,805	40,805	0
Grants	0	0	0	0	0	0
Miscellaneous	0	5,816	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>28,222,526</b>	<b>23,227,857</b>	<b>23,773,028</b>	<b>23,175,907</b>	<b>25,035,478</b>	<b>23,694,732</b>

POSITION ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
PUBLIC SAFETY						
Parking Enforcement	11.00	14.00	12.00	0.00	0.00	0.00
Office of Police Chief	4.00	4.00	5.00	4.00	3.00	185.00
Uniformed Patrol	112.00	115.00	123.00	126.00	122.00	0.00
Technical Services	42.00	44.00	30.00	45.00	20.00	0.00
Criminal Investigations	36.00	38.00	35.00	34.00	31.00	0.00
Fire	93.00	89.00	84.00	85.00	72.00	85.00
<b>TOTAL POSITIONS</b>	<b>298.00</b>	<b>304.00</b>	<b>289.00</b>	<b>294.00</b>	<b>248.00</b>	<b>270.00</b>

The 2008 Budget adds three Police Officer positions to the Uniformed Patrol Division while transferring one Corporal to the Technical Services Division and one to the Criminal Investigation Division; adds six Police Officers in the Technical Services Division; and eliminates five Detective positions from the Criminal Investigation Division. The Bureau of Fire will eliminate one Firefighter Driver/Operator position. In 2009 Parking Enforcement added a Parking Enforcement Officer. One Detective and the Financial Development Officer were eliminated from the Office of the Police Chief. There was an addition of ten police officers to Uniformed Patrol. In Technical Services there was an increase of a Records Center I position and an increase of a Communications Supervisor. There was also a decrease of Police Officers as a result of cadets graduating and transferring to the Uniform Patrol Division. One Corporal was eliminated from Criminal Investigations. Also there was an addition of two Detective/Investigators and two Forensic Investigators. In Fire there was an addition of four Firefighter Driver/Operators and an elimination of three Firefighters. In 2010 there was an elimination of a vacant police officer due to retirement in the Office of the Police Chief. Also the Uniformed Patrol Division will add eight additional Police Officers. In Technical Services Division the following vacant positions were eliminated; Full time Communication Supervisor, two Police Officers, one Record Center Operator and a Telecommunication. In the Bureau of Fire one Firefighter has been added to the budget. In the 2011 Budget Parking Enforcement was moved to Technical Services, and the Office of Police Chief decreased by one net position. Both the Community Policing Coordinator and Confidential Assistant to the Chief have been deleted from the budget and the Dog Law Enforcement Officer was transferred into Office of the Police Chief from Uniformed Patrol. Three Sergeants were eliminated and a Corporal was moved from Uniformed Patrol to Technical Services. Seven Police Officers were eliminated from the budget. A Secretary moved from Criminal Investigation to Technical Services. There was an elimination of two Detective/Investigations. Five Telecommunications were Eliminated from the budget. Also a Communications Supervisor and the Technical Services Administrator were also eliminated. In the Fire Bureau there was a reduction in personnel by nine positions. One of which was the Senior Deputy Chief. The other eight were firefighter positions: six driver operators and two Firefighter I. In the 2012 Budget the Police Bureau was consolidated into the Office of the Police Chief. Also, there is a reduction of 24 positions. This is mostly attributed to the transfer of the Communication Center to Dauphin County in May 2011, along with a reduction of two vacant Detective positions, a vacant Forensic Investigator position, and a vacant Police Corporal position.

## BUREAU OF POLICE

### Office of the Police Chief

The Commanding Officer of the Bureau is the Chief of Police. This office is responsible for the management of available resources to ensure that the Bureau's goals and objectives are achieved. The Chief's Office is responsible for the direct supervision of the Internal Affairs Unit, Street Crimes Unit, Traffic Safety Unit, FBI Task Force, Weed & Seed/Pal, and Animal Control.

The Harrisburg Bureau of Police is State accredited agency. The Bureau attained this prestigious status in 2003 from the Commonwealth after intense on-site assessments conducted by the State Commission on Accreditation for Law Enforcement Agencies.

### Uniformed Patrol Division

The largest Division of the Bureau is the Uniformed Patrol Division, which is commanded by the Bureau's Uniformed Patrol Commander. The Division consists of three (3) Platoons. Also, under the Division are the specialty units which include the K9 Unit, HUD & Special Services Unit. These Uniformed Officers respond directly to the public's calls for service and are on the "**Front Line**" of Law enforcement every day.

### Technical Services Division

The Technical Services Division is comprised of Units which support the Patrol and Criminal Investigative Divisions and service the community in a variety of functions. The Bureau's Training, Property Management, Court Liaison/Special Events Officer, Abandoned Vehicle Officer, Accreditation Officer, and Police Data Technicians are assigned to the Division.

The Parking Enforcement Unit is also part of the Technical Services Division. Parking Enforcement personnel are responsible for enforcing the parking ordinances of the City of Harrisburg and the parking statutes of the Commonwealth of Pennsylvania. The Unit consists of twelve (12) Parking Enforcement Officers and two (2) Administrative support staff.

### Criminal Investigation Division

The Criminal Investigation Division investigates adult and juvenile crimes referred by the Uniformed Patrol Division. The Division is broken down into the Adult Offender, Juvenile Offender, Organized Crime and Vice Control, Special Operations, Forensic, and Arson Unit. The primary goal of this Division is to resolve crime through investigation.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0142 Office of the Police Chief

Allocation Plan

Position Control

	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
<b>PERSONNEL SERVICES</b>							
Salaries-Mgmt	92,652	341,492	Police Chief	1	1	92,652	94,721
Salaries-BU	179,662	11,551,203	Police Captain	0	3	0	246,771
Salaries- Police Extra Duty	280,000	350,000					
Overtime	0	250,000	Total Management	1	4	92,652	341,492
Fringe Benefits	57,316	300,099					
Miscellaneous	2,147,574	2,490,233	Detective	2	23	140,110	1,652,521
<b>TOTAL</b>	<b>2,757,204</b>	<b>15,283,027</b>	Forensic Investigator	0	3	0	210,028
			Police Officer	0	112	0	7,307,489
<b>OPERATING EXPENSES</b>			Police Corporal	0	9	0	634,575
Communications	71,575	78,400	Police Lieutenant	0	4	0	321,052
Professional Services	35,250	35,350	Police Sergeant	0	7	0	531,447
Utilities	10,000	13,000	Record Center Operator I	0	2	0	76,977
Insurance	347,674	330,000	Record Center Operator IV	0	1	0	42,800
Rentals	10,000	500	Secretary I	0	1	0	38,680
Maintenance & Repairs	32,515	28,000	Secretary II	0	1	0	40,055
Contracted Services	90,530	83,450	Police Data Technician I	0	2	0	84,970
Supplies	38,495	44,600	Police Data Technician II	0	1	0	42,800
Minor Capital Equipment	0	0	Parking Enforcement Office I	0	5	0	180,870
<b>TOTAL</b>	<b>636,039</b>	<b>613,300</b>	Parking Enforcement Office II	0	7	0	264,597
			Dog Law Enforcement Officer II	1	1	39,552	42,800
<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	Administrative Assistant I	0	1	0	40,670
			Clerk Typist/Data Entry Operator	0	1	0	38,872
<b>GRANTS (MATCHING SHARE)</b>	<b>0</b>	<b>0</b>	Total Bargaining Unit	3	181	179,662	11,551,203
			Police Extra Duty			280,000	350,000
<b>MISCELLANEOUS</b>	<b>0</b>	<b>0</b>	Overtime			0	250,000
			FICA			57,316	300,099
<b>TOTAL APPROPRIATION</b>	<b>3,393,243</b>	<b>15,896,327</b>	Total Fringe Benefits			57,316	300,099
			Sick Leave Buy-Back			6,000	2,000
			Severance Pay			197,145	300,000
			Uniform Allowance			142,750	148,200
			College Credits			6,100	9,000
			Workers' Compensation			244,000	511,282
			Police Pension Plan			1,551,579	1,517,751
			Medicare Part D			0	2,000
			Total Miscellaneous			2,147,574	2,490,233
			<b>TOTAL</b>	<b>4</b>	<b>185</b>	<b>2,757,204</b>	<b>15,283,027</b>

**DEPARTMENT OF PUBLIC SAFETY**

PROGRAM: Office of the Police Chief

OBJECTIVE: To oversee the overall operations of the Bureau of Police, prevent crime, and maintain order.

MEASURES/INDICATORS:

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
Homicides	9	19 #	15	8	7
Rapes	46	48	56	61	50
Robberies	483	495	431	375	360
Assaults	242	1,529	1,491	1,394	1,350
Burglaries	743	476	659	660	645
Thefts	1,637	1,532 #	1,372	1,616	1,640
Auto thefts	235	169	184	249	210
Arsons	31	20	25	11	12
Clearance rate	25.10%	30.00%	N/A	N/A	N/A

PROGRAM: Office of the Police Chief - Internal Affairs Unit

OBJECTIVE: To investigate complaints against police officers and other alleged misconduct involving police officers and other

MEASURES/INDICATORS:

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
Complaints investigated	15	17	8	12	16
Complaints sustains	5	3	2	3	3
Cases unfounded/not sustained/ exonerated	10	14	6	8	13
Open Cases	0	0	0	1	0

PROGRAM: Uniformed Patrol - (Platoons, K-9, and Special Services and HUD)

OBJECTIVE: To respond to calls for service, perform initial investigations, enforce traffic laws, assist citizens, and maintain a

2011 ACCOMPLISHMENTS:

The number of Part II Arrest increased dramatically and the uncommitted patrol hours dropped.

MEASURES/INDICATORS:

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
Uniformed response to calls for service	49,000	53,134	52,048	105,113	105,500
Part I arrests	2,800	1,839	1,588	1,958	1,800
Part II arrests	4,300	3,439	2,525	3,712	3,800
Traffic citations issued	9,500	3,174	2,966	3,767	3,900
Non-traffic citations issued	3,600	2,702	3,047	3,121	3,200
Warrants issued	1,100	1,275	1,310	1,415	1,500
Uncommitted patrol time (hours)	4,500	4,827	5,410	3,635	3,500

## DEPARTMENT OF PUBLIC SAFETY

**PROGRAM:** Uniformed Patrol - Traffic Safety Unit

**OBJECTIVE:** To promote traffic safety through education and enforcement, increase use of seat belts throughout the city, strict

**2011 ACCOMPLISHMENTS:**

Participated in the "Buckle-up PA" seatbelt enforcement and education program which concentrated on seatbelt compliance to reduce injuries.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Injury accidents	300	198	230	392	250
Accident investigations	846	664	888	1,824	850
Citations issued	6,500	4,091	3,378	3,767	4,500
Police vehicular accidents	35	41	15	33	20
Preventable accidents	10	12	6	8	10

**PROGRAM:** Uniformed Patrol - Street Crimes Unit

**OBJECTIVE:** To reduce crime by working with Dauphin County Probation and Parole in a proactive unit. To include the return of State Parole Officers to regular duties with the Power Shift Unit and concentrate on wanted state parole offenders and clients of the Dauphin County Intensive Drug Supervision Unit.

**2011 ACCOMPLISHMENTS:**

The Unit successfully integrated working with Dauphin County Probation and Parole in the Community Policing Unit.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Bar check operations	220	11	69	76	80
House visits to check on individuals on	2,550	1,248	2,549	2,645	2,800
Multi-agency operations	12	7	18	20	25

**PROGRAM:** Technical Services Division - Training Unit

**OBJECTIVE:** To coordinate necessary training, qualifications and certifications for Bureau members.

**2011 ACCOMPLISHMENTS:**

No officers hired in 2011; 8 new hires are projected for 2012

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Duty hours spent in mandatory training	5,270	6,928	6,896	6,808	6,704
Field Training Officers (man-hours)	7,200	8,840	2,250	0	7,200

**DEPARTMENT OF PUBLIC SAFETY**

**PROGRAM:** Technical Service Division - Abandoned Vehicle Unit

**OBJECTIVE:** To locate and remove abandoned vehicles from City streets and private areas.

**2011 ACCOMPLISHMENTS:**

The number of vehicles requiring towing has decreased dramatically as the value of scrap has risen. There has been more private vendors recovering vehicles

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Vehicle tags issued	1,207	869	1,259	1,174	1,200
Vehicles removed from street	1,051	138	106	77	100
Vehicles removed from private property	150	505	56	31	40
Citations issued	425	574	393	258	320

**PROGRAM:** Technical Services Division - Resource Management Unit

**OBJECTIVE:** To plan and revise General Orders, prepare Special Orders and various operations manuals, and monitor all

**2011 ACCOMPLISHMENTS:**

The Bureau was successfully reaccredited by PLEAC. The CALEA program was discontinued due to cost

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Reports compiled and disseminated to Unit	54	52	52	52	52
General Orders, Special Orders, and manuals	25	3	9	11	25
Discernible program deficiencies in the various	0	0	0	0	0

**PROGRAM:** Technical Services Division - Warrant Service/Court Liason Unit

**OBJECTIVE:** To coordinate prisoner transport and review officer subpoenas to maximize efficiency and reduce overtime.

**2011 ACCOMPLISHMENTS:**

The unit saved \$121,000 in overtime costs for preliminary hearings

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Arrest warrants served	45	35	47	61	75
Subpoenas served	10,212	11,560	10,165	9,849	8,500
Prisoner transports	95	105	74	87	75
Overtime dollars saved	\$119,025	\$113,105	\$117,216	\$121,050	\$125,000
Officers subpoenas	7,478	8,324	8,750	7,870	6,750
Officers cleared from court	6,268	6,617	6,150	5,820	5,275

**DEPARTMENT OF PUBLIC SAFETY**

**PROGRAM:** Technical Services - Parking Enforcement Unit

**OBJECTIVE:** To efficiently enforce the parking ordinances of the City of Harrisburg and the parking statutes of the

**2011 ACCOMPLISHMENTS:**

The Parking Enforcement Unit is fully staffed for the first time in a number of years. Ticket counts and the number of booted vehicles are expected to increase in 2012

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Parking tickets issued	104,380	92,589	77,734	73,820	80,000
Vehicles booted	462	309	351	258	400
Total parking ticket revenue <sup>d</sup>	\$ 1,306,260	\$ 1,132,035	\$ 1,274,897	\$ 1,105,067	\$ 1,250,000
Boot fees <sup>d</sup>	\$ 10,555	\$ 7,700	\$ 8,755	\$ 8,650	\$ 9,000
Bagged meters <sup>d</sup>	\$ 142,076	\$ 258,174	\$ 112,419	\$ 147,075	\$ 150,000
Residential permits <sup>d</sup>	\$ 27,046	\$ 28,874	\$ 27,561	\$ 20,917	\$ 40,000

Note:

<sup>d</sup> Revenues differ from General Fund Revenue due to a timing difference between the time of deposit by Treasury and the entering of data into the City's

**PROGRAM:** Criminal Investigations - Forensic Technology Section

**OBJECTIVE:** To preserve crime scenes and collect evidence.

**2011 ACCOMPLISHMENTS:**

The Unit has 3 Investigators and all are now certified in Latent Print Examination. We have also previously trained 7 forensic officers on the platoons, to be able to complete minor crime scenes.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Crime scenes processed	691	680	830	583	800
Print comparisons (manual)	38	34	45	45	100
Latent prints logged	777	548	788	996	1,236
Latent Prints su Laten prints logged	245	186	200	291	370
Comparisons via AFIS	7,353	5,500	6,744	9,710	10,000
Comparison Confirmed Hits by AFIS	22	29	33	45	100

**DEPARTMENT OF PUBLIC SAFETY**

**PROGRAM:** Criminal Investigations - Adult Offenders Section

**OBJECTIVE:** To investigate serious adult criminal offenses and clear these through arrest and prosecution.

**2011 ACCOMPLISHMENTS:**

Requested that City Council pass a city ordinance that would hold all recycles centers responsible for maintaining records of goods bought and identification of individuals selling goods to them. We hope to decrease the number of Thefts that occur by eliminating the opportunity to dispose of stolen property for profit, by selling it to the centers.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
Cases assigned	1,504	1,545	1,269	1,249	1,300
Adult arrests (persons)	377	241	658	456	500

**PROGRAM:** Criminal Investigations - Juvenile Offenders Section

**OBJECTIVE:** To investigate juvenile criminal offenses and clear these offenses through arrest and prosecution.

**2011 ACCOMPLISHMENTS:**

Unit has taken the opportunity to attend specified training in areas such as Missing and Exploited Children, Cart

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
Cases assigned	691	757	486	384	350
Juvenile charges processed	N/A	71	163	71	90
Arrests (persons)	102	104	152	65	105

**PROGRAM:** Criminal Investigations - Organized Crime and Vice Unit

**OBJECTIVE:** To investigate drug related and organized criminal offenses and clear these offenses through arrest and

**2011 ACCOMPLISHMENTS:**

The Unit continued concentrating on all levels of drug activity. We work heavily with outside agencies at a Federal and State level. The Unit was instrumental in assisting us with problem bars in the city and working with PLCB to help begin the problem solving process.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
Cases investigated	1,350	1,680	852	530	700
Drug arrests (persons)	548	469	380	245	400
Prostitution arrests (persons)	85	84	70	61	50
Other arrests (persons)	200	489	324	156	100

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0144 Uniformed Patrol

	Allocation Plan			Position Control			
PERSONNEL SERVICES	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
Salaries-Mgmt	81,652	0	Captain	1	0	81,652	0
Salaries-BU	8,030,342	0					
Overtime	300,000	0	Total Management	1	0	81,652	0
Fringe Benefits	591,542	0					
<b>TOTAL</b>	<b>9,003,536</b>	<b>0</b>	Lieutenant	3	0	233,778	0
			Sergeant	5	0	371,075	0
OPERATING EXPENSES			Corporal	7	0	492,890	0
Communications			Police Officer	110	0	6,932,599	0
Professional Services			Total Bargaining Unit	125	0	8,030,342	0
Utilities			Overtime			300,000	0
Insurance			FICA			591,542	0
Rentals			Total Fringe Benefits			591,542	0
Maintenance & Repairs			TOTAL	126	0	9,003,536	0
Contracted Services							
Supplies							
Minor Capital Equipment							
<b>TOTAL</b>	<b>0</b>	<b>0</b>					
CAPITAL OUTLAY	0	0					
<b>TOTAL APPROPRIATION</b>	<b>9,003,536</b>	<b>0</b>					

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0145 Technical Services

	Allocation Plan		Position Control				
	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
<b>PERSONNEL SERVICES</b>							
Salaries-Mgmt	201,160	0	Captain	1	0	79,456	0
Salaries-BU	1,321,831	0	Communications Supervisor	2	0	77,414	0
Salaries-Part Time	194,000	0	Training/Quality Assurance Super.	1	0	44,290	0
Council Changes	(419,000)	0	Total Management	4	0	201,160	0
Overtime	50,000	0					
Fringe Benefits	105,793	0	Corporal	1	0	70,055	0
<b>TOTAL</b>	<b>1,453,784</b>	<b>0</b>	Police Officer	2	0	127,481	0
<b>OPERATING EXPENSES</b>			Record Center Operator IV	1	0	40,889	0
Communications			Record Center Operator II	2	0	75,496	0
Professional Services			Telecommunicator II	8	0	303,166	0
Utilities			Telecommunicator III	1	0	39,586	0
Insurance			Telecommunicator IV	3	0	123,860	0
Rentals			Secretary II	1	0	38,888	0
Maintenance & Repairs			Administrative Assistant I	1	0	39,636	0
Contracted Services			Clerk Typist/Data Entry Operator	1	0	37,282	0
Supplies			Parking Enforcement Officer II	7	0	253,717	0
Minor Capital Equipment			Parking Enforcement Officer I	5	0	171,775	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	Total Bargaining Unit	33	0	1,321,831	0
<b>CAPITAL OUTLAY</b>			Communications Supervisor	6	0	174,000	0
			Telecommunicator	2	0	20,000	0
	<b>0</b>	<b>0</b>	Council Changes				
<b>TOTAL APPROPRIATION</b>	<b>1,453,784</b>	<b>0</b>	Total Part-Time	8	0	194,000	0
			Council Changes			(419,000)	0
			Overtime			50,000	0
			FICA			105,793	0
			Total Fringe Benefits			105,793	0
			<b>TOTAL</b>	<b>45</b>	<b>0</b>	<b>1,453,784</b>	<b>0</b>

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0146 Criminal Investigations

Allocation Plan

Position Control

	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	87,450	0	Captain	1	0	87,450	0
Salaries-BU	2,283,367	0					
Overtime	50,000	0	Total Management	1	0	87,450	0
Fringe Benefits	36,371	0					
<b>TOTAL</b>	<b>2,457,188</b>	<b>0</b>	Lieutenant	1	0	77,926	0
			Sergeant	2	0	167,726	0
OPERATING EXPENSES			Corporal	2	0	140,763	0
Communications			Detective/Investigator	23	0	1,590,005	0
Professional Services			Secretary I	1	0	36,109	0
Utilities			Forensic Investigator	4	0	270,838	0
Insurance			Total Bargaining Unit	33	0	2,283,367	0
Rentals			Overtime			50,000	0
Maintenance & Repairs			FICA			36,371	0
Contracted Services			Total Fringe Benefits			36,371	0
Supplies							
Minor Capital Equipment							
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>TOTAL</b>	<b>34</b>	<b>0</b>	<b>2,457,188</b>	<b>0</b>
CAPITAL OUTLAY							
<b>TOTAL APPROPRIATION</b>	<b>2,457,188</b>	<b>0</b>					

## BUREAU OF FIRE

The primary responsibility of the Fire Bureau is the protection of life and property from fire, man made and natural disasters. The suppression of fire involves arriving at the scene as quickly as possible so as to attack the fire at the point of origin and prevent its spread. Fire apparatus responds from four fire stations.

The Fire Inspection Unit, created in 1989, acts to reduce fire loss through inspections and code enforcement, using a city fire code that is considered a national model in fire reviews, approves and verifies the following for private and public structures: building plans, fire alarm plans, smoke detector plans, standpipe system plans, fire pump system plans and sprinkler system plans. New construction sites are also reviewed to assure that life safety components are installed properly. This unit performs all fire code inspections of properties including, but not limited to, electrical, structural, smoke detectors, and general housekeeping to determine housing code violations. In commercial units, inspections are performed to verify the safety of fire extinguishers, sprinkler systems and smoke detectors.

Re-inspections are performed to assure that fire safety regulations are being upheld once a violation of the Fire Prevention Code is reported or to follow up after an actual fire incident. This unit also participates in numerous seminars and demonstrations related to fire safety techniques such as the installation of sprinkler systems and smoke detectors. Fire safety education is another responsibility of the Fire Bureau. Through well-planned, year round fire programs, the Fire Bureau educates the public about fire and burn hazards, how to prevent fire and burn injuries due to individual carelessness, how to survive a fire once it starts, and how to treat a burn injury properly. The fire prevention program covers the homes, the schools, the workplace and the community.

By Mayoral designation, the Fire Bureau also operates as the Emergency Management Agency for the City of Harrisburg, and the Fire Chief has been designated by the Mayor as the Emergency Management Coordinator. This agency maintains the Emergency Operations Plan (EOP), which sets forth a procedure to alert the public and provide information and appropriate protective action instructions, as needed. The Pennsylvania Emergency Management Agency has cited the Harrisburg plan as a model for municipalities in the State.

This plan also provides for the coordination and use of available municipal resources during a natural or human-caused emergency or disaster. It defines the roles and responsibilities of municipal officials and the Emergency Management Coordinator. The plan also assures coordination and cooperation with county efforts in accordance with the Dauphin County EOP. Bi-annually, representatives from the Federal and Pennsylvania Emergency Management Agencies evaluate a drill of the City's EOP.

The Fire Bureau has a comprehensive training apprenticeship program designed to incrementally certify firefighters through certification so they may advance to the next rank. This program includes practical hands-on training and classroom instruction leading to appropriate testing for certification. Harrisburg is the first municipality in Pennsylvania to establish such a comprehensive program.

The RESCUE 1 program, begun in 1992, increases the Fire Bureau's ability to respond to incidents requiring heavy, special, or technical rescue such as structural collapse, trench rescue, confined space rescue, high/low angle rescue, or heavy vehicle extrication. This is accomplished by intensive training of personnel and the purchase of specialized equipment.

The Rescue One Unit is the product of a series of major innovations and advances, making the Harrisburg Fire Bureau one of the premier firefighting and rescue operations in the Commonwealth and Nation. The Rescue One Unit is a part of Pennsylvania Task Force One, a designated Urban Search and Rescue Team of the Federal Emergency Management Agency. Only 28 such teams exist nationwide and each is available for mobilization in response to any national emergency. The 30 plus member unit has received more than 1000 hours of advanced technical training which is supplemented by the unit's continuing education program and periodic drills.

BUREAU OF FIRE

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0151 Fire

Allocation Plan

Position Control

	2011		2012		JOB CLASSIFICATION	2011	2012	2011	2012
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES									
Salaries-Mgmt	144,500	144,500	Fire Chief		1	1	78,000	78,000	
Salaries-BU	4,673,558	5,230,511	Deputy Chief		1	1	66,500	66,500	
Overtime	596,000	1,350,000	Total Management		2	2	144,500	144,500	
Fringe Benefits	601,188	591,844	Battalion Chief		4	4	275,772	298,276	
Miscellaneous	595,800	355,000	Captain		4	4	265,804	284,952	
TOTAL	6,611,046	7,671,855	Lieutenant		8	8	503,715	545,435	
OPERATING EXPENSES			Firefighter Driver/Operator		54	58	3,587,414	3,619,669	
Communications	13,025	9,500	Firefighter II		5	1	237,785	54,051	
Professional Services	13,325	3,500	Firefighter I		8	8	0	428,128	
Utilities	78,705	65,600	COUNCIL CHANGES				(196,932)	0	
Insurance	0	0	Total Bargaining Unit		83	83	4,673,558	5,230,511	
Rentals	0	0	Overtime				596,000	1,350,000	
Maintenance & Repairs	36,600	17,250	FICA				70,188	85,844	
Contracted Services	15,500	11,700	Severance Pay				500,000	450,000	
Supplies	59,150	19,000	College Credits				5,000	5,000	
Minor Capital Equipment	0	0	Medicare - Part B				20,000	45,000	
TOTAL	216,305	126,550	J.T.S.B. & Mask Service Division				6,000	6,000	
CAPITAL OUTLAY	40,805	0	Total Fringe Benefits				601,188	591,844	
TOTAL APPROPRIATION	6,868,156	7,798,405	Sick Leave Buy-Back				165,000	125,000	
			Hearing Aids				800	0	
			Fire Pension Plan				0	0	
			Clothing Allowance				70,000	55,000	
			Workers' Compensation				360,000	175,000	
			Total Miscellaneous				595,800	355,000	
			TOTAL		85	85	6,611,046	7,671,855	

**DEPARTMENT OF PUBLIC SAFETY**

**PROGRAM:** Bureau of Fire - Emergency Response

**OBJECTIVE:** To protect life and property from fire and natural or man-made hazards.

**2011 ACCOMPLISHMENTS:**

Updated Emergency Operations Command Center, fire station computers, and fire reporting system. Utilized grant funding to up-date technology for incident reporting in fire stations.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ. FY2012</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	
Fire alarms reported	2,933	2,879	2,891	not available	2,500
Actual fires	228	434	463	not available	350
False alarms	758	752	699	not available	650
Injuries among fire personnel	95	60	127	not available	0
Civilian injuries	2	-	16	not available	0
Hours of training for fire personnel	20,168	17,558	8,999	not available	10,000
Civilian deaths	1	1	6	not available	0

**PROGRAM:** Bureau of Fire - Training and Safety Unit

**OBJECTIVE:** To reduce the likelihood of fires starting, preventing the spread of fire, and to ensure the safe evacuation of buildings

**2010 ACCOMPLISHMENTS:**

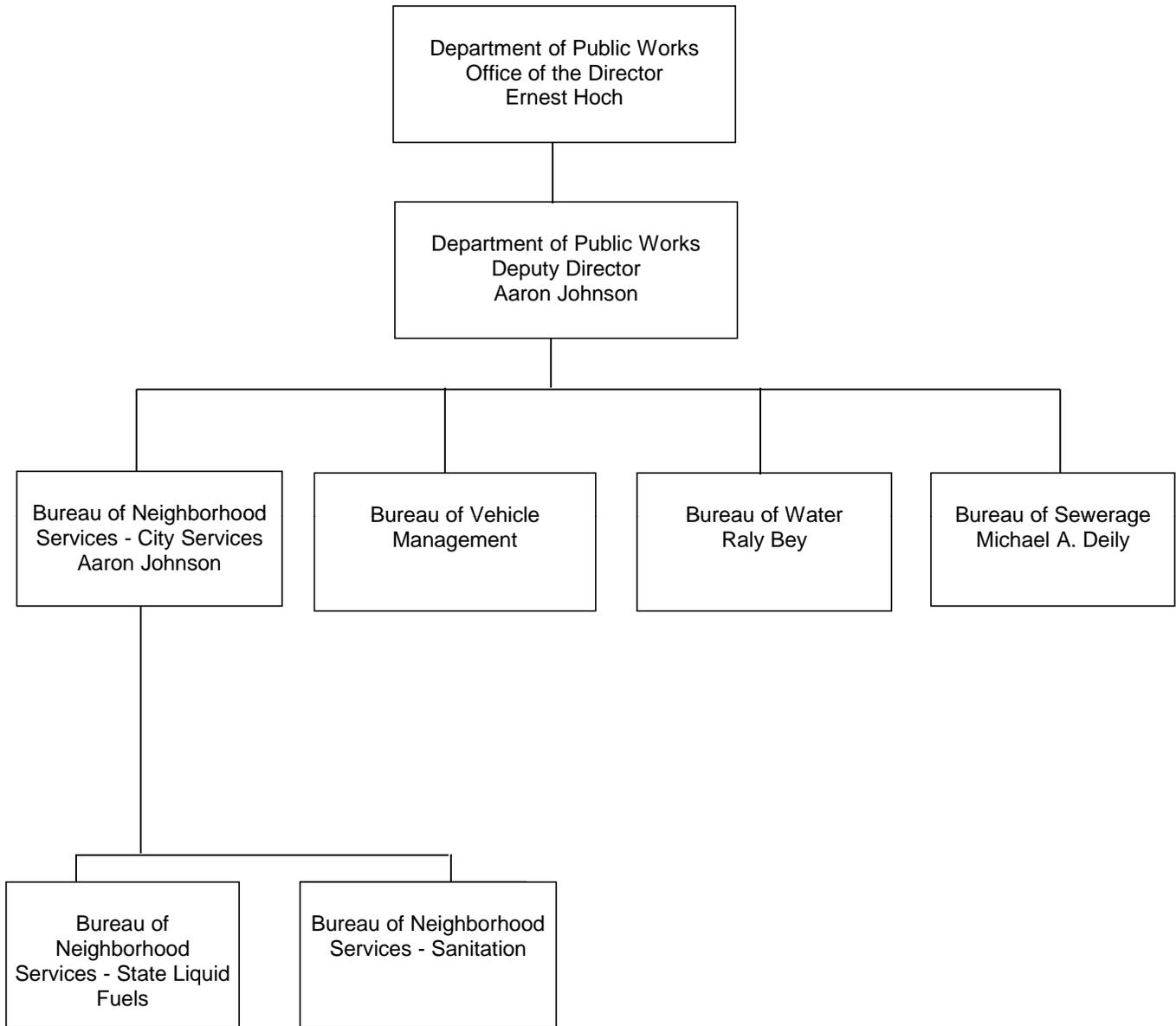
Teamed with Kidde and ABC27 News for Public Service Announcements of the need of smoke detectors, and how and where the City residents can get free smoke detectors.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ. FY2012</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	
Company Based Training (man-hours)	10,515	6,183	2,151	not available	2,400
Specialized Training (man-hours)	5,904	6,491	2,401	not available	2,300
Rescue Training (man-hours)	2,480	3,841	3,817	not available	3,500
Volunteer Training (man-hours)	290	480	268	not available	305
Officer Training (man-hours)	978	1,033	629	not available	900
<b>Total Man-hours</b>	<b>20,167</b>	<b>18,028</b>	<b>9,266</b>	not available	<b>9,405</b>

NOTE: 2011 data is marked not available because this information was not yet compiled by the bureau when this information was requested.

# DEPARTMENT OF PUBLIC WORKS



EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>DEPARTMENT OF PUBLIC WORKS</b>						
<u><b>0160 OFFICE OF THE DIRECTOR</b></u>						
Personnel Services	95,927	105,583	0	420,672	474,185	475,969
Operating Expenses	177	190	0	798,910	969,108	568,957
Capital Outlay	0	0	0	141,198	422,000	413,012
<b>TOTALS</b>	<u>96,104</u>	<u>105,773</u>	<u>0</u>	<u>1,360,780</u>	<u>1,865,293</u>	<u>1,457,938</u>
<u><b>0162 NEIGHBORHOOD SERVICES - CITY SERVICES</b></u>						
Personnel Services	1,158,909	1,093,153	1,091,636	1,165,092	1,035,773	1,565,795
Operating Expenses	337,191	168,503	141,255	314,990	224,919	483,765
Capital Outlay	29,250	20,890	21,825	16,600	16,600	9,434
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<u>1,525,351</u>	<u>1,282,546</u>	<u>1,254,716</u>	<u>1,496,682</u>	<u>1,277,292</u>	<u>2,058,994</u>
<u><b>0172 VEHICLE MANAGEMENT</b></u>						
Personnel Services	660,235	507,746	556,879	505,976	503,313	473,893
Operating Expenses	1,812,846	1,288,197	1,308,576	1,280,251	1,723,748	1,672,782
Capital Outlay	0	0	160	55,000	55,000	55,000
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<u>2,473,081</u>	<u>1,795,943</u>	<u>1,865,614</u>	<u>1,841,227</u>	<u>2,282,061</u>	<u>2,201,675</u>
<u><b>0175 BUILDING MAINTENANCE</b></u>						
Personnel Services	456,841	308,912	0	0	0	0
Operating Expenses	874,079	935,254	0	0	0	0
Capital Outlay	102,130	96,518	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<u>1,433,049</u>	<u>1,340,684</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL DEPARTMENT OF PUBLIC WORKS</b>						
Personnel Services	2,371,912	2,015,395	1,648,515	2,091,740	2,013,271	2,515,657
Operating Expenses	3,024,294	2,392,143	1,449,830	2,394,151	2,917,775	2,725,504
Capital Outlay	131,380	117,408	21,985	212,798	493,600	477,446
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<u><u>5,527,586</u></u>	<u><u>4,524,946</u></u>	<u><u>3,120,330</u></u>	<u><u>4,698,689</u></u>	<u><u>5,424,646</u></u>	<u><u>5,718,607</u></u>

POSITION ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
PUBLIC WORKS						
Office of the Director	1.00	2.00	0.00	9.00	10.00	9.00
Neighborhood Services -City Svc	21.00	24.00	23.00	23.50	22.00	31.50
Vehicle Management	12.00	11.00	11.00	10.00	11.00	9.00
Building Maintenance	<u>8.00</u>	<u>7.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL POSITIONS	42.00	44.00	34.00	42.50	43.00	49.50

In 2008 a Heavy Equipment Operator II was added to Neighborhood Services. There were no other personnel changes. In 2009 in the Office of the Director, a Secretary I was added. In Neighborhood Services a Demolition Specialist I, two Street Maintenance Workers I, a Motor Equipment Operator, a Heavy Equipment Operator and half of a Laborer III were added. There was also an elimination of a Laborer II in Building Maintenance. In the 2010 Budget Building Maintenance was moved to Department of Administration and merged with Operation and revenue. Also, the Office of the Director merged into the Neighborhood Services- City Services with the Director and the Secretary being paid 50% out of the remaining bureaus. Also in Neighborhood Services- City Services the Deputy Director of Neighborhood Services, Electrician III, and a Heavy Equipment Operator which all are vacant have been eliminated. The Office of the Director was reinstated in the 2011 Budget. Public Works was also redesigned to include Building Maintenance and City Engineering, which are both included in the Office of Director. Also the Director and Secretary I went from being split 50/70 between City Services and Vehicle Maintenance Center to fully funded out of Office of the Director. There was an elimination of Heavy Equipment Operation in city services, also with an addition of a Maintenance worker. Also there was a decrease in the Motor Equipment Operators.

OFFICE OF THE DIRECTOR

The Department of Public Works is administered through the Office of the Director, which is responsible for the overall management of the department's resources. The department consists of six bureaus which provide major public works services: Neighborhood Services - City Services and Sanitation, Vehicle Management, Building Maintenance, Water, and Sewer. With nearly 150 employees and a combined annual budget of approximately \$44.7 million, the Department of Public Works performs a vast array of functions.

Immediately following are the General Fund Public Works bureaus. The Public Works related Special Revenue Fund (State Liquid Fuels Tax Fund) and Utility Funds activities are addressed in the respective Funds' section of the document.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0160 Office of the Director

Allocation Plan

Position Control

	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	152,000	197,760	Director	1	1	77,000	77,000
Salaries-Bargaining Unit	269,413	242,382	City Engineer	1	1	75,000	75,000
Adjustment to Salaries	(37,061)	0	Streets Light Foreman	0	1	0	45,760
Overtime	6,000	2,000					
Fringe Benefits	30,320	33,827	Total Management	2	3	152,000	197,760
TOTAL	420,672	475,969	Secretary I	1	1	37,061	36,099
			Laborer II	4	3	143,117	110,694
OPERATING EXPENSES			Engineer's Representative III	1	1	48,214	51,647
Communications	1,470	4,100	Registrar of Real Estate III	1	1	41,021	43,942
Professional Services	180	180	Total Bargaining Unit	7	6	269,413	242,382
Utilities	472,815	440,300					
Insurance	0	0	Adjustment to Salaries			(37,061)	0
Rentals	4,050	5,000					
Maintenance & Repairs	283,000	108,827	Overtime			6,000	2,000
Contracted Services	0	50					
Supplies	37,395	10,500	FICA			30,320	33,827
Minor Capital Equipment	0	0	Total Fringe Benefits			30,320	33,827
TOTAL	798,910	568,957	TOTAL	9	9	420,672	475,969
CAPITAL OUTLAY	141,198	413,012					
TOTAL APPROPRIATION	1,360,780	1,457,938					

## DEPARTMENT OF PUBLIC WORKS

**PROGRAM:** Office of the Director of Public Works

**OBJECTIVE:** To clean and maintain the interior and exterior of the Rev. Dr. Martin Luther King, Jr. City

**2010 ACCOMPLISHMENTS:**

A complicated and extensive project to upgrade the hydraulic elevators in the Vance McCormick Public Services Center, also known as the Public Safety Building (PSB), was completed. In order to comply with new regulations, both cylinders and pistons for the two hydraulic elevators in this building were removed and replaced. The cylinders and pistons extended into the ground about fifty feet. This project lasted about two months.

The Bureau completed other projects that included: sealing the skylight in the Atrium to prevent leakage during the wintertime months; installed angle iron on the corners of the PSB near the garage area; replaced moldy ceiling tile in the PSB; repainted the handicapped parking area behind Treasury; installed a new commode in the men's room in one bathroom of the City Government Center; removed some junk trees from the Lower Level moat around the Rev. Dr. Martin Luther King, Jr., City Government Center; installed two CAT 5 cables in the Bureau of Police's Forensics Division; cleaned storage areas for the Bureau of Building Maintenance; rebuilt sinks in the men's and women's rooms on the second floor of the PSB; and repaired a steam leak in the PSB garage.

The Bureau also retrofitted select schools in the Harrisburg School District with energy saving lighting. This was coordinated by the Director of the Bureau of Building Maintenance.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>			<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>
Offices cleaned per week (square feet)	110,256	110,256	110,256	110,256
General maintenance activities and repairs performed	800	N/A	N/A	N/A
Lavatories cleaned each day	25	25	25	25
Activities and special events set-up	35	N/A	N/A	N/A
Non-routine activities performed	575	N/A	N/A	N/A

Note : Data is marked N/A because when the new administration came in, the Department did not track this data.

BUREAU OF NEIGHBORHOOD SERVICES - CITY SERVICES

The Bureau of Neighborhood Services was created in January 2003, through the consolidation of the previous Bureaus of City Services and Sanitation. The Bureau of Neighborhood Services - City Services provides a variety of services to the residents and businesses of the City, contingent upon weather conditions. These services include general repairs to the roadway, resurfacing of worn and deteriorating roadways and alleys, and preparing and maintaining safe roadway conditions in time of snow and ice. This bureau also repairs and maintains all City sewer and storm inlets. Additional responsibilities include leaf collection in the fall and Christmas tree pick-up after Christmas, street cleaning year-round by crews that operate motorized street sweepers and flusher trucks that keep down the dust, and demolition of blighted and deteriorating properties.

In 2004, by way of Mayoral Directive, the Bureau of Traffic Engineering was consolidated into the Bureau of Neighborhood Services - City Services. Because of this consolidation, the Bureau of Neighborhood Services - City Services acquired additional responsibilities such as the operation and maintenance of ninety-one signalized intersections; eight flashing/warning signal locations; the burglar and fire alarm systems and the Public Works Radio system, as well as the fabrication, installation, and maintenance of all traffic control signage; street name signs; and the pavement marking for vehicular and pedestrian control. In addition, the Bureau maintains the electrical and sound systems in the City Park complexes and the special events hosted by the Department of Parks and Recreation, as well as all outline lighting on City Island, uplighting in Riverfront Park, and the Walnut Street Bridge; Christmas decorations and all decorative banners in the City.

In 2006, all personnel related costs were transferred from the State Liquid Fuels Tax Fund to the General Fund. A corresponding amount of utility costs were transferred to the State Liquid Fuels Fund from the General Fund. These transfers were performed to ease compliance and reporting regarding the use of State Liquid Fuels Tax monies. This bureau received the former State Liquid Fuels Tax Fund positions.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0162 Neighborhood Services - City Services

Allocation Plan		Position Control					
	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	30,000	30,000	Deputy Director	0.50	0.50	30,000	30,000
Salaries-BU	996,948	1,374,528					
Overtime	50,000	50,000	Total Management	0.50	0.50	30,000	30,000
Fringe Benefits	88,144	111,267					
TOTAL	1,165,092	1,565,795	Demolition Crew Leader	1	1	46,929	47,860
OPERATING EXPENSES			Traffic Engineering Tech. I	1	0	38,314	0
Communications	5,000	5,695	Traffic Engineering Tech. III	3	4	137,145	188,122
Professional Services	0	0	Construction Tradesman	1	1	45,717	47,088
Utilities	45,880	160,170	Heavy Equipment Operator III	4	4	184,213	187,660
Insurance	0	0	Heavy Equipment Operator II	1	1	44,274	45,602
Rentals	1,000	1,800	Street Maintenance Worker II	0	2	0	87,885
Maintenance & Repairs	17,030	37,500	Street Maintenance Worker I	6	4	239,876	164,104
Contracted Services	157,250	50,000	Demolition Specialist I	0	1	0	34,570
Supplies	88,830	228,600	Demolition Specialist II	1	1	44,057	45,379
Minor Capital Equipment	0	0	Demolition Specialist III	2	0	88,799	0
TOTAL	314,990	483,765	Motor Equipment Operator	2	1	80,458	39,858
CAPITAL OUTLAY	16,600	9,434	Maintenance Worker IV	1	1	47,166	48,575
TOTAL APPROPRIATION	1,496,682	2,058,994	Stadium Groundskeeper	0	1	0	48,098
			Construction Tradesman II	0	1	0	48,575
			Crew Leader IV	0	2	0	96,911
			Landscape Specialist II	0	1	0	45,155
			Botanical Specialist I	0	1	0	45,155
			Tradesman I	0	1	0	40,252
			Gardener I	0	1	0	39,063
			Laborer III	0	2	0	74,616
			Total Bargaining Unit	23.00	31	996,948	1,374,528
			Overtime			50,000	50,000
			FICA			88,144	111,267
			Total Fringe Benefits			88,144	111,267
			TOTAL	23.50	31.50	1,165,092	1,565,795

## DEPARTMENT OF PUBLIC WORKS

**PROGRAM:** Bureau of Neighborhood Services - City Services/State Liquid Fuels

**OBJECTIVE:** To maintain the physical condition of public roadways for vehicular travel, the Sanitary Sewer Collection System, and the Storm Water Collection System. This bureau is responsible for the maintenance of over 3,500 storm inlets, 135 miles of sewers, and the cleanliness of all public roadway surfaces in the City. Other duties include leaf collection; illegally deposited bulk item removal; alley resurfacing; pothole filling; crack sealing; street sweeping; Christmas tree collection; demolishing unsafe and deteriorating properties; operating and maintaining ninety-five signalized intersections and eight flashing/warning signals; fabricating and maintaining all traffic control signage within the City; providing sound and electrical support to the Department of Parks and Recreation for maintenance purposes, as well as special events.

### 2010 ACCOMPLISHMENTS

Street sweeping was conducted year-round. Crews continued with leaf collection, of leaves in October and November. The crews also picked up Christmas trees in January. The Bureau removed illegal bulk items from streets, alleys, and vacant lots. The construction portion of the Bureau repaired storm inlets and sinkholes. The demolition crew demolished properties throughout the City. The Bureau responded to snow and ice events. The Bureau also distributed sets of barricades to 130 different events to help close down the streets.

In addition, certification with the International Municipal Signal Association continued. The annual PennDOT mandate of inspecting and maintaining the entire traffic signal system including ninety-five intersections, and eight flashing/warning signals was completed. The bureau is responsible for the maintenance of the "WAYFINDER" signs within the City and several townships. Other responsibilities included: the continued expansion of the accent lighting on City Island; provided electrical assistance at the Greater Fire Museum of Harrisburg; installed banners for the Department of Building and Housing Development; maintained the decorative banners downtown and on City Island, and installed and maintained the decorative banners for the United Way.

### MEASURES/INDICATORS:

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Patching material applied by City crews (tons)	138	143	119	50	48
Leaves collected during the fall months (cubic yards)	574	598	602	640	612
Streets cleaned (linear miles)	3,200	3,200	3,200	3,200	3,200
Salt mixture used during snow storms (tons)	N/A	N/A	N/A	N/A	N/A
Hours to operate salt & plow trucks	N/A	N/A	N/A	N/A	N/A
Bulk trash collected (tons)	30,400	26,186	27,472	28,921	26,753
Blocked sewer lines cleaned	39	44	39	43	47
Sewer lines maintained (linear miles)	135	135	135	135	135
Storm sewer inlets cleaned	22	19	16	21	24
City properties demolished	12	26	23	17	30
Signalized intersections in the City	95	95	95	95	95
Traffic signal repairs	401	386	399	408	412
Street directional signs prepared and installed	307	323	297	315	328
Hours spent on electrical service/recreational events	1,697	1,745	1,659	1,802	1,786

**Notes: N/A - Not Available at time of submittal**

## DEPARTMENT OF PUBLIC WORKS

**PROGRAM:** Bureau of Parks Maintenance

**OBJECTIVE:** To maintain all City parks, playgrounds, and open space areas.

**2012 ACCOMPLISHMENTS:**

The Bureau of Parks Maintenance maintains 27 parks and playgrounds, two pools and tennis courts, including City Island. In partnership with CAGA, the Bureau is also responsible for 69% of the Greenbelt, equivalent to 1,400 acres. This Bureau also maintains 50,000 park and street trees; 450 acres are in parks; 20 acres of gardens and a 10-14 day cycle for mowing.

With decreased staffing, the 10 full-time employees continued to provide maintenance and labor for all of the City's special events, respond to all tree calls that occur through storms and flood damage. When this occurs, it limits the routine maintenance activities to handle priorities. Routine tree requests and responses have decreased due to adhering to the Shade Tree Ordinance and City policy.

The Bureau assisted volunteer groups who provided clean-up projects, repainted several offices within the City Government Center, as well as assisted with snow removal, when needed. The remainder of the 30 trees to total 100 trees were planted on Arbor Day, Earth Day and during Greenbelt Projects. Their duties were essential to the City's recertification as "Tree City USA".

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Miscellaneous maintenance tasks perform	178	178	185	125	125
Acres maintained	450	450	450	450	450
Trash and debris disposed of during summer months and festivals (tons)	310	320	320	400	480
Tree requests received (routine)	202	450	450	104	100
Tree requests answered	139	400	400	74	70

BUREAU OF VEHICLE MANAGEMENT CENTER

The Bureau of Vehicle Management is responsible for the administration, maintenance, and repair of the City's vehicular equipment fleet. The fleet consists of over 425 vehicles and pieces of equipment ranging from tractor and trailers, articulated wheel loaders, fire apparatus, motor cycles and police vehicles, to small equipment such as tractors and lawnmowers.

The administration of the Bureau includes: preparation of the annual budget submission, equipment specifying, titling, licensing, maintaining of state inspection records, surplus disposal, and the scheduled maintenance and repair of all City-owned vehicles. Other associated activities include, but are not limited to, the maintaining of automated reports/records; a parts and supply inventory valued in excess of \$150,000; a fuels/lubricants management program; and the testing and evaluation of programs, such as alternate fuels, to determine the feasibility of adoption for City operations. The Bureau has also adopted a new program to keep computerized records to help maintain efficiency in the fleet.

The Bureau operates on a budget in excess of \$2 million in an effort to provide a highly serviceable fleet while operating in the most efficient and effective method.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0172 Vehicle Management

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control			
	2011 BUDGET	2012 BUDGET		2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-BU	466,475	432,115					
Overtime	3,100	8,100					
Fringe Benefits	36,401	33,678	Automotive Mechanic IV	6	6	288,413	297,069
			Automotive Body Mechanic IV	2	1	95,322	49,607
TOTAL	505,976	473,893	Automotive Mechanic III	0	0	0	0
OPERATING EXPENSES			Automotive Mechanic I	1	1	40,078	41,280
			Parts Person II	1	1	42,662	44,159
Communications	800	600	Total Bargaining Unit	10.00	9.00	466,475	432,115
Professional Services	0	0	Overtime			3,100	8,100
Utilities	27,720	27,730	FICA			36,401	33,678
Insurance	0	0	Total Fringe Benefits			36,401	33,678
Rentals	1,700	0	TOTAL	10.00	9.00	505,976	473,893
Maintenance & Repairs	140,410	124,850					
Contracted Services	4,680	4,500					
Supplies	1,104,941	1,515,102					
Minor Capital Equipment	0	0					
TOTAL	1,280,251	1,672,782					
CAPITAL OUTLAY	55,000	55,000					
TOTAL APPROPRIATION	1,841,227	2,201,675					

## DEPARTMENT OF PUBLIC WORKS

**PROGRAM:** Bureau of Vehicle Management

**OBJECTIVE:** To aggressively continue to be an asset to City operations by properly maintaining the fleet in the highest state of readiness at the lowest cost, and to provide a cost savings city-wide through the Fleet Administrative Program.

**2011 ACCOMPLISHMENTS:**

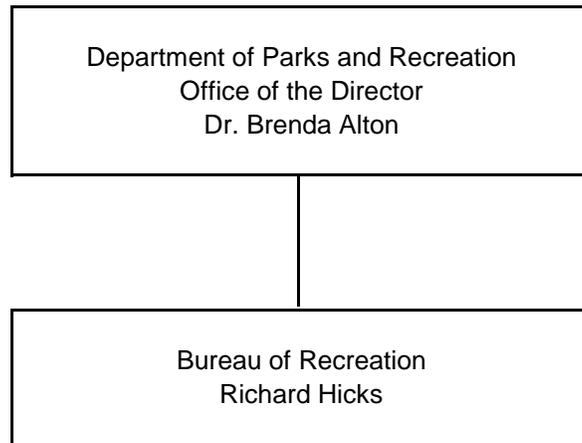
The Bureau continues to pursue cost saving measures. Having State Emission Inspections completed in-house is constant annual savings. The Bureau also has a preventive maintenance program where every 3,000 miles vehicles are brought in for an oil and filter change. These savings and the continuation of supporting the fleet with a reduced workforce and major reduction in overtime continues. Aggressive cost savings apply to not only oil changes and inspections, but it is also applied to parts supplies and inventory, fuel purchasing, and outside vendor repairs.

In 2011, a program was purchased to automate the operations of the Bureau. This will help reduce the fleet, keep better track of maintenance, and reduce overall costs. It will improve inventory control. Analysis of the fleet will become easier as all records will become paperless. Along with reducing the fleet, it will help to implement a rotating fleet to keep vehicles in service.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Equipment Repairs					
Trucks	<u>623</u>	<u>834</u>	<u>723</u>	<u>641</u>	<u>705</u>
Passenger	<u>766</u>	<u>816</u>	<u>889</u>	<u>830</u>	<u>825</u>
Heavy Equipment	<u>154</u>	<u>206</u>	<u>152</u>	<u>85</u>	<u>149</u>
Miscellaneous Equipment	<u>50</u>	<u>72</u>	<u>43</u>	<u>36</u>	<u>50</u>
Total Units	<u><u>1,593</u></u>	<u><u>1,928</u></u>	<u><u>1,807</u></u>	<u><u>1,592</u></u>	<u><u>1,729</u></u>
Equipment (Preventive Maintenance)	<u>675</u>	<u>848</u>	<u>818</u>	<u>727</u>	<u>767</u>
Fuels Dispensed (Gallons)					
Gasoline	<u>211,005</u>	<u>190,670</u>	<u>210,220</u>	<u>188,988</u>	<u>200,221</u>
Diesel	<u>192,473</u>	<u>236,785</u>	<u>220,762</u>	<u>214,120</u>	<u>216,035</u>

**DEPARTMENT OF PARKS AND RECREATION**



EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>PARKS &amp; RECREATION</b>						
<u>0180 OFFICE OF THE DIRECTOR</u>						
Personnel Services	565,767	523,213	381,365	297,564	292,925	395,267
Operating Expenses	261,281	195,682	80,289	41,300	41,300	27,750
Capital Outlay	0	0	0	0	19,350	0
Grants	9,354	14,330	0	19,350		0
<b>TOTALS</b>	<b>836,401</b>	<b>733,225</b>	<b>461,654</b>	<b>358,214</b>	<b>353,575</b>	<b>423,017</b>
<u>0183 BUREAU OF RECREATION</u>						
Personnel Services	593,909	567,483	462,296	376,848	337,743	0
Operating Expenses	192,297	181,477	85,981	93,240	92,641	0
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>786,206</b>	<b>748,960</b>	<b>548,277</b>	<b>470,088</b>	<b>430,384</b>	<b>0</b>
<u>0184 BUREAU OF PARKS MAINTENANCE</u>						
Personnel Services	778,688	582,893	572,647	501,896	486,879	0
Operating Expenses	379,728	324,938	197,529	253,205	258,835	0
Capital Outlay	0	0	0	0	0	0
Grants/Non Exp. Item/InterFund Transfer	0	0	0	0	0	0
<b>TOTALS</b>	<b>1,158,416</b>	<b>907,831</b>	<b>770,176</b>	<b>755,101</b>	<b>745,714</b>	<b>0</b>
<b>TOTAL DEPARTMENT OF PARKS &amp; RECREATION</b>						
Personnel Services	1,938,364	1,673,590	1,416,308	1,176,308	1,117,547	395,267
Operating Expenses	833,305	702,097	363,799	387,745	392,776	27,750
Capital Outlay	0	0	0	0	0	0
Grants	9,354	14,330	0	19,350	19,350	0
<b>TOTAL EXPENDITURES</b>	<b>2,781,023</b>	<b>2,390,016</b>	<b>1,780,107</b>	<b>1,583,403</b>	<b>1,529,673</b>	<b>423,017</b>

POSITION ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>PARKS &amp; RECREATION</b>						
Office of the Director	11.00	9.00	6.00	6.00	3.00	4.00
Recreation	5.00	3.00	3.00	3.00	2.00	0.00
Parks Maintenance	<u>14.00</u>	<u>14.00</u>	<u>12.00</u>	<u>11.00</u>	<u>10.00</u>	<u>0.00</u>
<b>TOTAL POSITIONS</b>	<b>30.00</b>	<b>26.00</b>	<b>21.00</b>	<b>20.00</b>	<b>15.00</b>	<b>4.00</b>

In the 2007 approved budget, the Department of Parks and Recreation has a net loss of four positions. In the Office of the Director, a Park Ranger Supervisor was eliminated and a vacant Park Ranger position was abolished. In the Bureau of Recreation, a Deputy Recreation Director was eliminated and a vacant Clerk position was abolished. In 2008, six part-time Park Ranger positions were eliminated from the Office of the Director while two were added as full-time. In the Bureau of Recreation, three part-time positions were eliminated: a Fitness Instructor, a Dance Instructor, and a Music Instructor. In 2010 the Office of the Director there was two vacant positions cut, Special Events Coordinator and the part-time Special Events Marketing Assistant. In Bureau of Recreation the vacant Golf Instructor was eliminated. Also in the Bureau of Parks Maintenance a vacant laborer III has been eliminated. In the 2011 Budget the Office of the Director decreased by two positions. The eliminations occurred in the special Events Director, and Chief Park Ranger positions. With the bureau of recreation all positions remained the same. The Bureau of Parks Maintenance eliminated the Director position and the Motor Equipment Operator. As part of the 2012 Budget, Parks Maintenance was moved to Public Work- City Services-Neighborhood Services. In addition to that, the Bureau of Recreation was collapsed into the Office of the Director of Parks and Rec. Additionally, the Recreation Program Assistant position, previously in the Bureau of Recreation, was eliminated. In the Office of the Director, there was a net decrease of two positions. The entire Park Ranger Corp was eliminated, which consisted of a Park Ranger Supervisor and two Park Rangers. Additionally, there was the elimination of an Administrative Assistant.

## **THE DEPARTMENT OF PARKS, RECREATION AND ENRICHMENT**

The Office of the Director is responsible for planning and conducting all City special events, park planning and development and the overall direction and management of the department. This office plans, schedules, promotes, implements, manages, and solicits sponsorships for all City special events. Two major events that highlight the calendar are the Harrisburg Jazz and Multicultural Festival (held over the Independence Day Weekend) and the Kipona Celebration (held over the Labor Day Weekend). In addition to these events, numerous other activities take place during the year including, but not limited to, summer concerts in various City parks, the Holiday Parade, and the Harrisburg New Year's Eve Celebration.

In January 2010, the Department name was changed to Department of Parks, Recreation & Enrichment to embrace the Mayor's vision of expanding beyond recreational activities to providing and collaborating enrichment learning opportunities improving the quality of life wealth for youth and their families.

As of January 1, 2012, the Bureau of Recreation was consolidated with the Office of the Director. DPRE's Recreation component offers the most extensive year-round recreational programming in the City's history. The fall, winter, and spring programs provide general recreational activities based largely at public school gymnasiums. These programs include, but are not limited to, sports events, athletic programs, crafts (including an art contest for elementary students), puppet shows, live children's theater productions, aerobic and exercise classes, gymnastics, roller skating, and miscellaneous games.

Summer programming occurs on seven to ten staffed playgrounds, with assistance provided by hired recreation leaders and site coordinators, and consists of sports programs for golf, volleyball, basketball, soccer, football, T-ball, and tennis, as well as sports clinics for baseball, T-ball, soccer, and golf. In addition, this DPRE's Recreation provides arts and crafts, 4-H activities, computer classes, nutrition classes, debate teams, peer mediation, cooking classes, and reading programs on seven to ten playgrounds during the summer months, along with swimming instruction, environmental/educational programs, ecology programs, and dance, drama, photography and music appreciation classes.

In 2009, a money camp was added to teach youth about household budgeting. In 2011, the Junior Achievement program was added along with the Mayor's Great Debaters, the IRONKID Challenge, and the Mayor's Health, Wellness & Recreation Initiative were added. Swimming programs are offered at our two inner-city swimming pools and at the City Island Beach from Memorial Day to Labor Day. Pool #1 and Pool #2 are open from mid-June to early September.

Park planning and development is performed by this office and oversight of all construction projects in the parks system is a primary responsibility of the Director. Since 1985, more than \$70 million has been spent in Harrisburg's parks system under the Mayor's Parks Improvement Program. Additionally, technical assistance from this office is provided to the Harrisburg School District, Harrisburg Housing Authority, various PTA organizations, and neighborhood organizations regarding playground improvements, fund-raising activities, community-based programs, grantsmanship techniques, and recreational programs. In 2011, more than \$100,000 was donated through community-based partnerships to rehabilitate and renew three park playgrounds

Effective December 19, 2011, The Park Ranger Program, created by the Mayor in 1990, was dissolved. The Police Bureau is responsible for ongoing security in all City parks, playgrounds, and open space areas, along with providing information to the general public regarding Harrisburg and its park system. Patrolling of the parks on a daily basis is necessary in order to maintain order and enforce park rules and regulations.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0180 Office of the Director

Allocation Plan

Position Control

	2011		2012		JOB CLASSIFICATION	2011		2012	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET		
PERSONNEL SERVICES									
Salaries-Mgmt	119,410	118,000	Director		1	1	78,000	70,000	
Salaries-BU	150,042	78,177	Park Ranger Supervisor		1	0	41,410	0	
Temporary Employees	0	165,000	Recreation Director		0	1	0	48,000	
Overtime	0	6,000							
Fringe Benefits	28,112	28,090	Total Management		2	2	119,410	118,000	
TOTAL	297,564	395,267	Park Ranger		2	0	71,028	0	
OPERATING EXPENSES			Administrative Assistant I		1	0	41,460	0	
Communications	8,000	5,000	Secretary I		1	1	37,554	38,680	
Professional Services	0	0	Parks and Recreation Assistant		0	1	0	39,497	
Utilities	0	0	Total Bargaining Unit		4	2	150,042	78,177	
Insurance	0	0	Temporary Employees				0	165,000	
Rentals	5,200	2,500	Overtime				0	6,000	
Maintenance & Repairs	200	0	FICA				21,112	28,090	
Contracted Services	20,200	20,000	Healthcare Benefits - Active				0	0	
Supplies	7,700	250	Healthcare Benefits - Retirees				0	0	
Minor Capital Equipment	0	0	Unemployment Comp				7,000	0	
TOTAL	41,300	27,750	Total Fringe Benefits				28,112	28,090	
CAPITAL OUTLAY	0	0	TOTAL		6	4	297,564	395,267	
GRANTS	19,350	0							
TOTAL APPROPRIATION	358,214	423,017							

**DEPARTMENT OF PARKS, RECREATION & ENRICHMENT**

**PROGRAM:** Office of the Director

**OBJECTIVE:** To administer the overall operations of the Department of Parks, Recreation & Enrichment. This office is responsible for planning and conducting special events; raising necessary funds for special events; overseeing park improvements; preparing federal, state, and other non-profit applications for City Parks and Recreation-related grants.

**2011 ACCOMPLISHMENTS:**

The Department of Parks and Recreation has spent approximately \$69 million on capital improvements for Harrisburg's park system since 1985 under the Mayor's Parks Improvement Program. In addition, the Department wrote two grants for additional work in the Capital Area Greenbelt and one for tree planting activities throughout Harrisburg. As a result of these capital improvements, the number of park permits issued and events held in Harrisburg's park system has expanded, thus providing more family-oriented entertainment for visitors, residents, and tourists. Increases in the amount of sponsorship revenue generated and the number of park permits issued are a direct result of the improvements undertaken and completed.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Neighborhood meetings attended by Director	12	12	12	20	20
Grants received	2	2	2	5	6
Park Rangers	4	7	4	3	0
Attendance at City special events	2,210,550	2,300,000	2,300,000	2,300,000	2,300,000
City-organized special events	50	50	60	80	80
Park permits issued	1,325	1,400	1,400	1,400	1,400
Sponsorship revenue for special events (includes in-kind contributions)	\$ 630,000	\$ 600,000	\$ 600,500	\$ 600,500	\$ 748,500

**PROGRAM:** Office of the Director - Quarterly Recreation Guide

**OBJECTIVE:** To provide a quarterly publication listing of all forthcoming events of the Department of Parks and Recreation for the public.

**2011 ACCOMPLISHMENTS:**

The new DPRE website, innovative advertisement, and the use of social media provided expanded information for public use. This quarterly publication is printed on recycled newsprint, making it cost-effective, yet environmentally sound. The use of the website, advertising and social media reached over 2,000,000 families. Counting the advertisements for the Health Fairs, the Mayor's Health, Wellness & Recreation Initiative, the After-School Programs, the Summer Enrichment Programs, the Harrisburg Jazz & Multicultural and Kipona Festival, the Summer Concerts, the Holiday Parade, and the New Year's Eve Celebration.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Recreation publications distributed *	200,750	209,750	200,750	180,000	180,000

**Notes:**

a Figures include the monthly City Calendar, HJMF Kipona Program, Summer City Calendar, and City Island inserts (16 separate publications). Also for 2011 and 2012 the use of social media.

\* Calendar became bi-monthly, reducing number of publications printed. In 2011 bi-monthly calendar format reduced significantly and altered to a quarterly publication.

**DEPARTMENT OF PARKS, RECREATION & ENRICHMENT**

PROGRAM: Bureau of Recreation

OBJECTIVE: To plan, conduct, and manage year-round adult/children recreational programming.

2011 ACCOMPLISHMENTS:

Year-round, culturally diverse, recreational programming in 2007 contributed to the positive image, consistency, and credibility of the City's recreational activities. Greater participation resulted from

MEASURES/INDICATORS:

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Swimming pool attendance <sup>a</sup>	<u>25,520</u>	<u>55,000</u>	<u>55,000</u>	<u>55,000</u>	<u>43,000</u>
Participants during summer programming	<u>327,320</u>	<u>450,000</u>	<u>450,000</u>	<u>697,500</u>	<u>697,500</u>
Participants during fall programming	<u>86,050</u>	<u>60,000</u>	<u>60,000</u>	<u>68,400</u>	<u>92,340</u>
Participants during winter/spring programming	<u>93,250</u>	<u>110,000</u>	<u>110,000</u>	<u>125,000</u>	<u>168,750</u>
Participants attending programs at Brownstone	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>2,500</u>

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0183 Recreation

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control		Position Control	
	2011 BUDGET	2012 BUDGET		2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	41,500	0	Sports/Special Programs	1	0	41,500	0
Salaries-BU	82,333	0	Coordinator				
Salaries-Temp. Emp.	207,136	0					
Overtime	0	0	Total Management	1	0	41,500	0
Fringe Benefits	45,879	0					
TOTAL	376,848	0	Recreation Program Asst.	1	0	42,452	0
			Parks & Recreation Asst.	1	0	39,881	0
			Total Bargaining Unit	2	0	82,333	0
OPERATING EXPENSES			Temporary Employees			207,136	0
Communications	2,650	0	Total Temporary Employees			207,136	0
Professional Services	0	0					
Utilities	0	0	Overtime			0	0
Insurance	0	0					
Rentals	4,000	0	FICA			44,379	0
Maintenance & Repairs	27,580	0	Unemployment Comp			1,500	0
Contracted Services	19,000	0					
Supplies	40,010	0	Total Fringe Benefits			45,879	0
Minor Capital Equipment	0	0					
TOTAL	93,240	0	TOTAL	3	0	376,848	0
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	470,088	0					

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0184 Parks Maintenance

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control		Position Control	
	2011 BUDGET	2012 BUDGET		2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	0	0	Director	0	0	0	0
Salaries-BU	465,271	0					
Overtime	0	0	Total Management	0	0	0	0
Fringe Benefits	36,625	0					
TOTAL	501,896	0	Stadium Groundskeeper	1	0	46,697	0
			Construction Tradesman II	1	0	47,160	0
			Crew Leader IV	2	0	93,858	0
OPERATING EXPENSES			Landscape Specialist II	1	0	43,840	0
Communications	9,450	0	Botanical Specialist I	1	0	43,840	0
Professional Fees	0	0	Tradesman I	2	0	77,776	0
Utilities	139,390	0	Gardener I	1	0	39,041	0
Insurance	0	0	Laborer III	2	0	73,059	0
Rentals	1,000	0	Total Bargaining Unit	11	0	465,271	0
Maintenance & Repairs	47,250	0	Overtime			0	0
Contracted Services	3,700	0	FICA			36,625	0
Supplies	52,415	0	Total Fringe Benefits			36,625	0
Minor Capital Equipment	0	0	TOTAL	11	0	501,896	0
TOTAL	253,205	0					
CAPITAL OUTLAY	0	0					
TOTAL APPROPRIATION	755,101	0					

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## GENERAL EXPENSES

This group of accounts is used to reflect all expenses in the General Fund which are not directly related to any one particular departmental operation. Examples include specific personnel costs, such as pension plan contributions, employee severance pay, workers' compensation, loss/time medical payments, and other miscellaneous expenses, including telephone services, insurance(s), and various subsidies and grants to local units.

## TRANSFERS TO OTHER FUNDS

This group of accounts is used to reflect transfers to other City funds and related entities, either to fund for payment of general obligation debt or to supplement operations.

### EXPENDITURE ANALYSIS SUMMARY 2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b><u>0188 GENERAL EXPENSES</u></b>						
Personnel Services	687,215	9,958,628	9,352,654	8,088,495	9,350,337	7,053,236
Operating Expenses						
Communications	106,068	101,710	121,987	102,500	114,660	95,500
Professional Fees	539,113	146,891	191,335	0	35,279	60,600
Insurance	967,061	910,856	958,011	926,917	717,193	894,091
Contracted Services	89,987	49,113	51,900	53,100	40,779	41,780
Supplies	0	0	0	0	0	0
Minor Capital Equipment	0	0	0	0	0	0
<b>Total Operating Expenses</b>	<b>1,702,228</b>	<b>1,208,570</b>	<b>1,323,233</b>	<b>1,082,517</b>	<b>907,911</b>	<b>1,091,971</b>
Capital Outlay	702	468	258	258	258	0
Subsidies and Grants	403,955	417,905	223,320	270,760	272,510	272,510
Cash Over/Under	0	0	0	0	0	0
Uncollectible Accounts	0	0	0	0	0	0
Refund of Prior Year Revenue	1,136	0	25,123	0	0	0
Fines and Settlements	0	0	440,782	780,000	508,000	110,000
Payment of Prior Year Expenditures	0	0	0	0	0	0
E.M.S. Tax Eligible Expenses	0	0	0	0	0	0
Hotel Tax Proceeds	0	0	10,137	0	0	0
TRAN Costs	0	0	0	0	0	0
Repayment of Federal Grants Fund	0	0	0	0	0	0
Repayment of Workers' Comp. Fund	0	0	0	0	0	0
Audit Exceptions	0	0	0	0	0	0
<b>Total General Expenses</b>	<b><u>2,795,236</u></b>	<b><u>11,585,570</u></b>	<b><u>11,375,506</u></b>	<b><u>10,222,030</u></b>	<b><u>11,039,016</u></b>	<b><u>8,527,717</u></b>
<b><u>0189 TRANSFERS TO OTHER FUNDS</u></b>						
Debt Service Fund	10,004,928	11,338,871	11,275,518	11,208,129	11,461,376	11,485,014
<b>Total Transfers</b>	<b><u>10,004,928</u></b>	<b><u>11,338,871</u></b>	<b><u>11,275,518</u></b>	<b><u>11,208,129</u></b>	<b><u>11,461,376</u></b>	<b><u>11,485,014</u></b>

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0188 General Expenses

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>WAGES/BENEFITS</b>						
Salaries/Social Security	23,608	76,175	51,137	10,251	61,429	31,824
Medical Benefits	34,195	8,501,138	7,980,598	7,250,306	7,929,800	5,900,000
Early Retirement	0	0	0	0	0	0
Sick Leave Buy-Back	5,656	6,937	8,456	9,000	13,898	16,000
Severance Pay	386,369	1,096,061	660,754	125,000	600,000	400,000
Medicare	0	0	2,771	5,000	0	5,000
Unemployment Compensation	73,438	87,330	90,130	98,822	230,296	230,296
<b>TOTAL WAGES/BENEFITS</b>	<b>523,265</b>	<b>9,767,642</b>	<b>8,793,847</b>	<b>7,498,379</b>	<b>8,835,423</b>	<b>6,583,120</b>
<b>WORKERS' COMPENSATION</b>						
Workers' Compensation Adj. Fees	59,799	46,825	46,979	50,000	50,000	50,000
Loss Time & Medical	(6,750)	39,556	395,794	420,000	346,562	300,000
State Fees/Assessments	38,202	33,923	38,305	38,500	38,500	38,500
Excess Policy & Bond	72,698	70,682	77,729	81,616	79,852	81,616
Excess Policy/Other Recoveries	0	0	0	0	0	0
<b>TOTAL WORKERS COMP.</b>	<b>163,950</b>	<b>190,986</b>	<b>558,807</b>	<b>590,116</b>	<b>514,914</b>	<b>470,116</b>
<b>PENSION CONTRIBUTIONS</b>						
Police Pension	0	0	0	0	0	0
Fire Pension	0	0	0	0	0	0
Non-Unif. Pension	0	0	0	0	0	0
<b>TOTAL PENSION CONTRIB.</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL PERSONNEL SERVICES</b>	<b>687,215</b>	<b>9,958,628</b>	<b>9,352,654</b>	<b>8,088,495</b>	<b>9,350,337</b>	<b>7,053,236</b>
<b>COMMUNICATIONS</b>						
Advertising	375	135	297	0	0	0
Printing & Report Binding	0	0	0	0	0	0
Telephone/Pagers	104,813	101,575	101,989	90,000	93,910	85,000
Email	0	0	19,700	12,500	20,750	10,500
Postage	880	0	0	0	0	0
<b>TOTAL COMMUNICATIONS</b>	<b>106,068</b>	<b>101,710</b>	<b>121,987</b>	<b>102,500</b>	<b>114,660</b>	<b>95,500</b>
<b>PROFESSIONAL FEES</b>						
Legal Fees	347,999	106,190	191,335	0	25,000	50,000
Consulting	16,500	22,952	0	0	9,750	10,000
Other	174,614	17,749	0	0	529	600
<b>TOTAL PROFESSIONAL FEES</b>	<b>539,113</b>	<b>146,891</b>	<b>191,335</b>	<b>0</b>	<b>35,279</b>	<b>60,600</b>

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0188 General Expenses

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>INSURANCE</b>						
Stop Loss - Premium	374,249	409,979	338,610	349,200	246,057	310,000
Automobile - Premium	158,700	135,354	131,854	171,000	142,222	171,000
Automobile - Deductible	13,349	26,098	31,240	36,000	25,000	16,000
General Liability - Premium	169,773	131,000	172,306	112,500	95,618	120,000
General Liability - Deductible	75,023	56,273	107,058	54,000	37,088	50,000
Boiler & Machinery - Premium	0	0	0	0	0	12,010
Property & Crime - Premium	41,436	44,100	49,103	66,240	55,139	85,781
Property & Crime - Deductible	0	195	0	450	0	0
Inland Marine - Premium	42,436	15,200	23,502	13,063	6,079	11,000
Flood - Premium	17,997	18,212	18,907	22,500	23,285	24,000
Police Professional Liability - Premium	0	0	10,550	0	0	0
Police Professional Liability - Deductible	0	0	0	0	0	0
Public Official Liability - Premium	26,867	27,300	15,686	35,364	37,878	42,300
Public Official Liability - Deductible	1,714	10,446	10,353	10,800	7,252	10,000
Excess Liability - Premium	40,488	31,300	42,556	42,300	36,575	40,000
Terrorism - Premium	5,030	5,400	6,287	13,500	5,000	2,000
<b>TOTAL INSURANCE</b>	<b>967,061</b>	<b>910,856</b>	<b>958,011</b>	<b>926,917</b>	<b>717,193</b>	<b>894,091</b>
<b>CONTRACTED SERVICES</b>						
Maintenance Service Contract	32,312	7,491	9,704	13,500	6,942	7,500
Freight-Shipping	0	0	0	0	0	0
Bank Administration/Trustee Fees	4,178	4,178	4,178	2,880	6,000	4,700
Travel	86	0	0	0	400	0
Conference	0	0	480	0	0	0
Membership Dues	19,920	19,885	19,885	18,000	9,790	19,580
Catastrophic Event Disaster Recovery	8,214	8,214	8,214	9,720	8,214	0
Miscellaneous	17,192	450	0	0	0	0
Bank Service Charges	8,084	8,895	9,438	9,000	9,433	10,000
<b>TOTAL CONTRACTED SERVICES</b>	<b>89,987</b>	<b>49,113</b>	<b>51,900</b>	<b>53,100</b>	<b>40,779</b>	<b>41,780</b>
<b>SUPPLIES &amp; EXPENSES</b>						
Subscriptions	0	0	0	0	0	0
Photography	0	0	0	0	0	0
Data Processing	0	0	0	0	0	0
Miscellaneous	0	0	0	0	0	0
<b>TOTAL SUPPLIES &amp; EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>MINOR CAPITAL EQUIPMENT</b>						
Office Equipment	0	0	0	0	0	0
<b>TOTAL MINOR CAPITAL EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING</b>	<b>1,702,228</b>	<b>1,208,570</b>	<b>1,323,233</b>	<b>1,082,517</b>	<b>907,911</b>	<b>1,091,971</b>
<b>CAPITAL OUTLAY</b>						
Lease/Purchase Capital Equipment	702	468	258	258	258	0
Miscellaneous	0	0	0	0	0	0
<b>TOTAL CAPITAL OUTLAY</b>	<b>702</b>	<b>468</b>	<b>258</b>	<b>258</b>	<b>258</b>	<b>0</b>

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

General Fund

0188 General Expenses

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>SUBSIDIES &amp; GRANTS</b>						
Grants to Local Units	15,000	15,000	15,000	0	0	0
Dauphin County Library	50,000	50,000	0	0	0	0
Capital Area Transit	259,413	268,363	208,320	270,760	272,510	272,510
Downtown Improvement District (DID)	19,542	19,542	0	0	0	0
Harrisburg Regional Chamber	60,000	65,000	0	0	0	0
<b>TOTAL SUBSIDIES &amp; GRANTS</b>	<u>403,955</u>	<u>417,905</u>	<u>223,320</u>	<u>270,760</u>	<u>272,510</u>	<u>272,510</u>
Cash Under/Over	0	0	0	0	0	0
Uncollectible Accounts	0	0	0	0	0	0
Refund of Prior Year Revenue	1,136	0	25,123	0	0	0
Fines and Settlements	0	0	440,782	780,000	508,000	110,000
Payment of Prior Year Expenditures	0	0	0	0	0	0
E.M.S. Tax Eligible Expenses	0	0	0	0	0	0
Hotel Tax Proceeds	0	0	10,137	0	0	0
TRAN Costs	0	0	0	0	0	0
Repayment of Federal Grants Fund	0	0	0	0	0	0
Repayment of Workers' Compensation Fund	0	0	0	0	0	0
Audit Exceptions	0	0	0	0	0	0
<b>TOTAL GENERAL EXPENSES</b>	<u><u>2,795,236</u></u>	<u><u>11,585,570</u></u>	<u><u>11,375,506</u></u>	<u><u>10,222,030</u></u>	<u><u>11,039,016</u></u>	<u><u>8,527,717</u></u>

STATE LIQUID FUELS TAX FUND

The State Liquid Fuels Tax Fund is funded by an annual Commonwealth of Pennsylvania State Liquid Fuels Tax allocation and investment income. This fund is used to account for state aid revenue used primarily for building, improving, and maintaining city roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

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RESOURCE ALLOCATION  
2012 BUDGET

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RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	620	MAINTENANCE	945,279
LIQUID FUELS TAX RECEIPTS	944,659		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	945,279	TOTAL APPROPRIATION	945,279

STATE LIQUID FUELS TAX FUND  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>REVENUE ANALYSIS SUMMARY</b>						
Investment Income	11,236	11,236	964	930	620	620
Liquid Fuels Tax Receipts	963,451	963,451	892,243	889,896	912,637	944,659
<b>TOTAL REVENUE</b>	<u>974,687</u>	<u>974,687</u>	<u>893,207</u>	<u>890,826</u>	<u>913,257</u>	<u>945,279</u>
Fund Balance Appropriation	51,500	51,500	22,911	0	75,000	0
<b>TOTAL RESOURCES</b>	<u>1,026,187</u>	<u>1,026,187</u>	<u>916,118</u>	<u>890,826</u>	<u>988,257</u>	<u>945,279</u>

<b>REVENUE ANALYSIS DETAIL</b>						
Interest-Savings Account	11,009	11,009	201	30	359	359
Interest-Other	227	227	762	900	261	261
Liquid Fuels Tax Receipts	963,451	963,451	892,243	889,896	912,637	944,659
<b>TOTAL REVENUE</b>	<u>974,687</u>	<u>974,687</u>	<u>893,207</u>	<u>890,826</u>	<u>913,257</u>	<u>945,279</u>
Fund Balance Appropriation	51,500	51,500	22,911	0	75,000	0
<b>TOTAL RESOURCES</b>	<u>1,026,187</u>	<u>1,026,187</u>	<u>916,118</u>	<u>890,826</u>	<u>988,257</u>	<u>945,279</u>

<b>EXPENDITURE ANALYSIS SUMMARY</b>						
Personnel Services	0	0	0	0	0	0
Operating Expenses	901,118	841,240	739,246	890,826	965,000	945,279
Capital Outlay	0	0	8,782	0	0	0
Transfers	65,590	67,682	67,682	0	0	0
<b>TOTAL EXPENDITURES</b>	<u>966,707</u>	<u>908,922</u>	<u>815,710</u>	<u>890,826</u>	<u>965,000</u>	<u>945,279</u>

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

Special Revenue Fund

2020 State Liquid Fuels

Allocation Plan

OPERATING EXPENSES	2011 BUDGET	2012 BUDGET
Communications	0	0
Professional Services	0	0
Utilities	775,000	775,000
Insurance	0	0
Rentals	0	0
Maintenance & Repairs	25,000	45,000
Contracted Services	0	0
Supplies	90,826	125,279
Minor Capital Equipment	0	0
<b>TOTAL</b>	<b>890,826</b>	<b>945,279</b>
CAPITAL OUTLAY	0	0
TRANSFERS	0	0
<b>TOTAL APPROPRIATION</b>	<b>890,826</b>	<b>945,279</b>

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## DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources, principally transfers from the General Fund and State Liquid Fuels Tax Fund and proceeds from the sale or use of City assets, for the payment of general long-term obligation principal, interest, and related costs.

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### OVERVIEW

The City currently has eight debt issues outstanding of a general obligation nature. These issues are ultimately secured by the full faith, credit and taxing power of the City. They bear interest, payable semiannually or annually, at rates varying from 1.59% to 7.75%. The first three of these debt issues are insured and have an "Aaa" rating from Moody's and an "AAA" rating from Standard & Poor's. The following is a description of the debt issues currently outstanding and the projects they financed:

1. **1997 General Obligation Refunding Bonds, Series D.** This \$24,891,722 issue was approved by City Council on November 25, 1997, to advance refund the City's \$22,195,000 General Obligation Bonds, Series B-1 of 1997 in whole, to fund certain capital projects of the City, and to pay costs of issuance related to the Bonds. The B-1 Bonds were issued to retire the City's \$15,000,000 G.O. Note, Series A of 1995, issued to the Emmaus Bond Pool Program (EPIII); and to pay for the costs and expenses of a National Civil War Museum, certain street repaving and repairs, and certain parking facilities. The Series D Bonds have a term of 25 years and are being repaid from General Fund real estate taxes.
2. **1997 General Obligation Refunding Notes, Series F.** This \$26,632,303 issue was approved by City Council on November 25, 1997, to currently refund all of the City's \$25,000,000 General Obligation Bonds, Series 1995, which proceeds paid in full on March 1, 1995; the City's \$25,000,000 G.O. Note, Series A of 1992, issued to Emmaus General Authority Bond Pool Program (EPII); to pay for costs and expenses of a National Civil War Museum, certain street/alley repaving/reconstruction and other certain capital projects of the City and to pay costs of issuance related to the Notes. The Notes, dated December 1, 1997, have a term of 25 years and are being repaid from General Fund real estate taxes.
3. **2003 General Obligation Notes, Series A, B and C.** These notes, totaling \$627,800, were approved by City Council on June 10, 2003, for the purpose of providing funds to apply for and towards various transportation infrastructure improvement projects including the Hamilton Street Intersection Project at Sixth Street, the State Street Intersection Project at Reservoir Park, and the purchase and installation of energy-saving LED traffic signal lenses for approximately 24 intersections in the City. These Notes have a term of 10 years and are being repaid from General Fund real estate taxes.
4. **2006 Series A-2 Revenue Bonds.** These bonds, totaling \$9.0 million, were approved by City Council on November 29, 2004, for the purpose of renovating the City's Commerce Bank Park Stadium. Renovations to the stadium, which originally opened for the 1987 baseball season, were necessary for the Harrisburg Senators to have a baseball venue that meets professional baseball standards and the amenities now offered at almost all of the stadiums in the Class AA Eastern league of Professional baseball clubs, of which the Harrisburg Senators is a member. The project is expected to cost approximately \$42 million and the City has applied to the Commonwealth of Pennsylvania for a grant to offset the cost. The baseball team was sold to Senators Partners LLC during 2007. General Fund Real Estate Taxes, proceeds from the park permit revenue, and revenue from the new and improved stadium will be used to pay the debt service on the bonds.

5. **2006 Lease Revenue Bonds, Series of 2006.** On December 15, 2006, the Harrisburg Redevelopment Authority, on behalf of the City of Harrisburg, issued \$7.2 lease revenue bonds to finance the leasing of the McCormick Public Service Center from the City and then subleasing of the building back to the City. The proceeds from the issuance were turned over to the City and the City is responsible for the debt service. Harrisburg City Council has authorized the sale of certain artifacts to pay down the debt service on these bonds.
6. **2007 Capital Lease.** On October 19, 2007, the City entered into a capital lease agreement to purchase \$8,748,385 of equipment. Proceeds will be used to purchase: \$266,000 of vehicles for the Department of Building and Housing; \$1,050,000 of computer equipment for various departments; \$1,100,000 of vehicles for the Fire Bureau; \$2,135,000 of equipment for the Bureau of Neighborhood Services; \$470,000 of vehicles for Sanitation; \$40,000 of equipment for the Vehicle Management Center; \$500,000 of vehicles and equipment for the Water Bureau; \$1,277,685 of vehicles and equipment for the Department of Parks and Recreation; \$1,599,700 of vehicles for the Bureau of Police; and \$310,000 of miscellaneous city-wide equipment. The lease has a five-year term and is being repaid from real estate taxes.
7. **2008 General Obligation Note.** On March 26, 2008, the city received a \$2.4 million Pennsylvania infrastructure bank loan to finance the cost of resurfacing various streets throughout the City. The note is being repaid from General Revenues of the City.
8. The City also guarantees various debt issues of one of its component units, The Harrisburg Authority (THA). The Harrisburg Authority issued various bonds and notes to finance the renovation and upgrade of a Resource Recovery Facility that it has contracted with Covanta Energy to operate. During 2009, THA had to utilize certain debt service reserves in conjunction with the City's and Dauphin County's guarantee to make the required debt service payments. The City expects to have to exercise those obligations again during the 2011 fiscal year. The attached schedule on the following page details the specific debt issues and the monthly amounts needed to fund the payments and re-establish the reserves.

## DEBT MANAGEMENT

The City structures its debt service (principal, interest, and related costs) at a fixed level of expenditure by which to budget. Financing the debt somewhat evenly over the useful life of the project not only enables the cost to be spread equitably to all who benefit from the project, current and future, but also keeps expenditures relatively constant year after year.

Debt Service requirements, not otherwise provided for, are appropriated in the year in which they are due. As part of the annual tax levy ordinance, the City designates property tax millage sufficient to fund for the payment of debt service on general obligation indebtedness.

For revenue bond indebtedness, current operating revenues (primarily utility user fees) are budgeted to fund the debt service requirement. Since the City operates the water and sewer systems, related revenue bond debt service is budgeted in each respective utility fund.

Historically, the City has only issued bonds for capital improvements (or refundings/refinancing related thereto) and notes for bond anticipation purposes. Short-term borrowing, such as lease/purchase contracts, is considered and occasionally utilized for financing capital equipment and rolling stock purchases when it is determined to be in the City's financial interest.

In recognition of the City's policy and procedures to provide continuing and improved financial disclosure to investors of City debt issues, the National Federation of Municipal Analysts granted its Award of Recognition to the City in 1993.

DEBT SERVICE FUND  
RESOURCE ALLOCATION  
2012 BUDGET

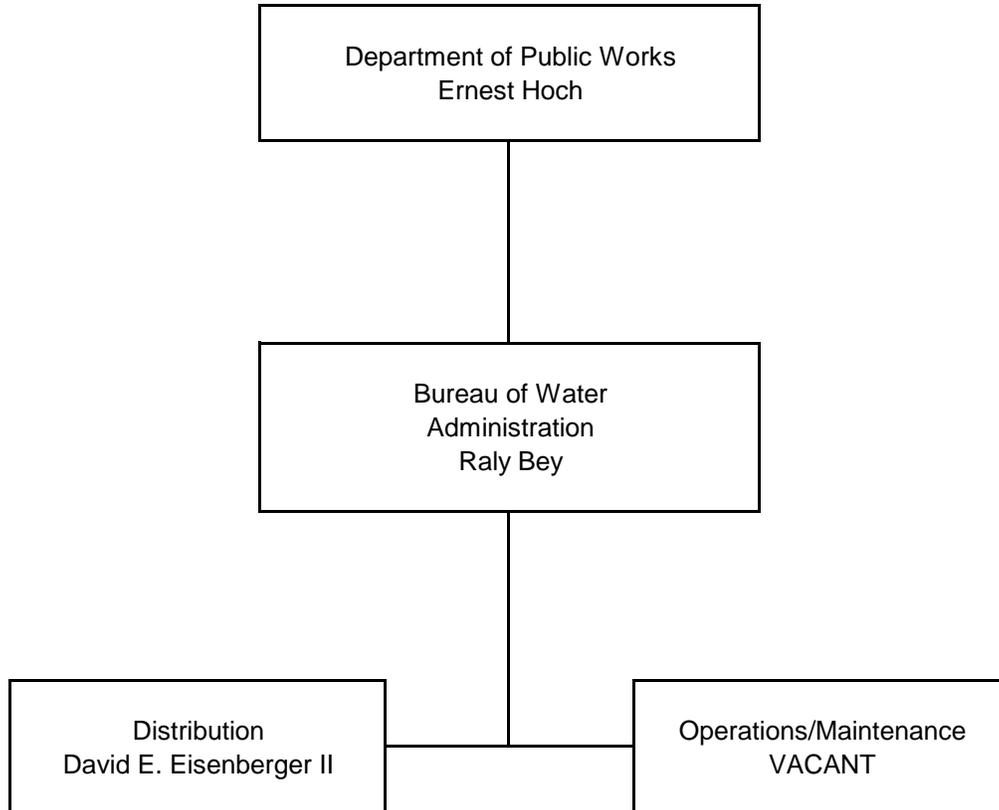
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	150	DEBT SERVICE	11,985,164
RENTAL INCOME-COMMERCE PARK	500,000	DIRECT CITY GUARANTEE PAYMENTS	0
PROCEEDS FROM SALE/ LEASE OF ASSETS	0		
CITY GUARANTEE FEES	0		
TRANSFERS	11,485,014		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>11,985,164</u>	TOTAL APPROPRIATION	<u>11,985,164</u>

DEBT SERVICE FUND  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Proposed Budget
REVENUE ANALYSIS DETAIL						
Special Parking Fees-City Island	0	0	58,506	60,000	58,506	60,000
Interest on Savings Account	3,208	853	154	100	268	150
Interest on Other Investments	8	2	1	0	0	0
Park Permit - Commerce Bank Park	465,113	372,000	449,886	450,000	449,886	440,000
Gain on Sale of Investments	0	0	0	0	0	0
Gain on Sale/Lease of Assets	611,725	0	463,008	500,000	0	0
Miscellaneous	0	0	0	0	0	0
City Guarantee Fees	0	0	0	0	0	0
Transfers-General Fund	10,004,928	11,286,883	11,275,518	11,208,129	11,208,129	11,485,014
Transfers-Capital Projects Fund	0	0	0	0	0	0
Transfers-State Liquid Fuels Tax Fund	65,590	67,682	67,682	0	0	0
Transfers-Sanitation Fund	0	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>11,150,571</b>	<b>11,727,420</b>	<b>12,314,754</b>	<b>12,218,229</b>	<b>11,716,789</b>	<b>11,985,164</b>
Fund Balance Appropriation	0	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>11,150,571</b>	<b>11,727,420</b>	<b>12,314,754</b>	<b>12,218,229</b>	<b>11,716,789</b>	<b>11,985,164</b>

EXPENDITURE ANALYSIS DETAIL						
PA INFRA BANK NOTES	69,999	367,742	367,742	367,743	367,743	367,742
CAPITAL LEASE	1,425,517	1,425,517	1,441,502	1,661,971	1,425,516	1,421,056
2006 COMMERCE BANK NOTE	2,306,113	895,677	774,235	841,710	841,710	849,542
REV BONDS SER A-2 OF 2005	553,459	653,940	653,933	653,330	653,330	656,825
THA/RRF GUARANTEED DEBT	0	0	0	0	0	0
DCED ALT LOAN	0	0	0	23,475	11,738	25,000
GO BONDS SER A-B OF 95	3,765,679	3,885,813	3,885,713	0	0	0
GO BONDS SER A1 OF 97	1,922,690	1,271,450	0	0	0	0
GO SER D-F OF 97	2,929,275	3,449,837	4,735,000	8,670,000	8,670,000	8,665,000
<b>TOTAL EXPENDITURES</b>	<b>12,972,732</b>	<b>11,949,975</b>	<b>11,858,124</b>	<b>12,218,229</b>	<b>11,970,037</b>	<b>11,985,164</b>

# BUREAU OF WATER



WATER UTILITY FUND

The Bureau of Water manages and operates the Harrisburg Water System for The Harrisburg Authority under a management agreement which delineates the Bureau's responsibilities as follows: control of operations and maintenance; supervision of employees; contracting and purchasing of supplies and services; making recommendations to the Authority as to rates and charges, extensions, alterations, and improvement to the water system; and preparation and filing of reports. The Harrisburg Water System includes two water supplies, treatment facilities and a distribution system which serves approximately 66,000 people in the City of Harrisburg, Borough of Penbrook, Susquehanna, Swatara and Lower Paxton Townships.

The major revenue sources for this fund are metered water sales and all corresponding utility liens. The Bureau of Water consists of three divisions: Administration, which includes Water Quality and Metering; Distribution; and Operations/Maintenance.

RESOURCE ALLOCATION 2012 BUDGET			
RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	0	ADMINISTRATION	1,231,028
WATER SALES	0	DISTRIBUTION	1,922,670
METER/VALVE SALES & REPAIRS	0	OPERATIONS/MAINTENANCE	2,779,118
FEES	0		
OTHER REVENUE	0		
TRANSFER IN -THA	0		
Operating Expenses Transfer In	5,932,816		
<b>TOTAL RESOURCES</b>	<b>5,932,816</b>	<b>TOTAL APPROPRIATIONS</b>	<b>5,932,816</b>

WATER UTILITY FUND  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Proposed Budget
<b>REVENUE ANALYSIS SUMMARY</b>						
Investment Income	7,014	1,764	6,160	0	0	0
Water Sales	17,876,870	16,553,960	16,057,658	0	0	0
Meter/Valve Sales & Repairs	57	1,973	1,755	0	0	0
Fees	100,063	103,539	109,090	0	0	0
Other Revenue	461,504	453,851	393,022	0	0	0
Transfers In - THA	0	0	0	0	978,191	0
Operating Expenses Transfer In	0	0	0	5,594,573	5,594,573	5,932,816
<b>TOTAL REVENUE</b>	<b>18,445,508</b>	<b>17,115,088</b>	<b>16,567,685</b>	<b>5,594,573</b>	<b>6,572,764</b>	<b>5,932,816</b>
Fund Balance Appropriation	0	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>18,445,508</b>	<b>17,115,088</b>	<b>16,567,685</b>	<b>5,594,573</b>	<b>6,572,764</b>	<b>5,932,816</b>

<b>REVENUE ANALYSIS DETAIL</b>						
Interest-Savings Account	7,008	1,763	769	0	0	0
Interest-Other	6	1	0	0	0	0
Gain on Sale of Fixed Assets	0	0	5,390	0	0	0
Unmetered Water Sales (Q)	270,580	186,609	211,405	0	0	0
Unmetered Ready-to-Serve (Q)	58,579	52,361	36,386	0	0	0
Metered Water Sales	11,152,929	10,148,719	10,824,419	0	0	0
Ready-to-Serve	4,270,463	4,224,442	4,332,910	0	0	0
Sale of Water Meters	0	0	1,755	0	0	0
Sale of Water Parts	57	1,973	0	0	0	0
Fireline Charges	280,609	286,755	278,369	0	0	0
Sale of Conservation Devices	0	0	0	0	0	0
Other Operational Revenue	146,738	144,872	98,301	0	0	0
Water Tapping Fee	11,875	8,600	4,450	0	0	0
Water Service Initiation Fee	480	550	250	0	0	0
Water Restoration	87,658	94,364	104,315	0	0	0
Water Termination Fee	50	25	75	0	0	0
Water Shut Off Deposits	0	0	0	0	0	0
Water Sales Liens-Principal	144,546	60,881	51,498	0	0	0
Water Sales Liens-Interest	34,345	11,232	9,263	0	0	0
Metered Susq. Water Sales	1,501,345	1,418,427	142,693	0	0	0
Susquehanna Ready-to-Serve	444,083	451,289	449,084	0	0	0
Insurance Reimb for Loss	32,007	17,623	15,406	0	0	0
Refund of Expenditures	2,150	4,601	946	0	0	0
Transfers In - THA	0	0	0	0	0	0
Operating Expenses Transfer In	0	0	0	5,594,573	5,594,573	5,932,816
<b>TOTAL REVENUE</b>	<b>18,445,508</b>	<b>17,115,088</b>	<b>16,567,685</b>	<b>5,594,573</b>	<b>5,594,573</b>	<b>5,932,816</b>
Fund Balance Appropriation	0	0	0	0	0	0
<b>TOTAL RESOURCES</b>	<b>18,445,508</b>	<b>17,115,088</b>	<b>16,567,685</b>	<b>5,594,573</b>	<b>5,594,573</b>	<b>5,932,816</b>

EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Budget
<b>WATER UTILITY FUND</b>						
<b><u>0210 ADMINISTRATION</u></b>						
Personnel Services	395,459	411,749	439,770	442,389	333,589	444,470
Operating Expenses	4,470,750	3,552,535	4,774,854	659,587	667,648	710,387
Capital Outlay	117,528	102,971	145,978	72,533	72,533	76,171
Debt Service	0	0	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>4,983,737</b>	<b>4,067,254</b>	<b>5,360,602</b>	<b>1,174,509</b>	<b>1,073,770</b>	<b>1,231,028</b>
<b><u>0220 DISTRIBUTION</u></b>						
Personnel Services	657,017	654,144	677,782	757,899	745,053	784,184
Operating Expenses	527,104	517,116	628,591	959,002	975,402	1,029,531
Capital Outlay	30,749	30,749	38,855	30,749	30,749	108,955
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>1,214,870</b>	<b>1,202,009</b>	<b>1,345,228</b>	<b>1,747,650</b>	<b>1,751,204</b>	<b>1,922,670</b>
<b><u>0230 OPERATIONS/MAINTENANCE</u></b>						
Personnel Services	1,018,259	1,039,761	1,061,774	1,197,166	1,109,860	1,183,046
Operating Expenses	1,954,641	1,919,844	1,920,037	1,403,406	1,447,784	1,544,230
Capital Outlay	62,779	51,842	70,673	71,842	99,842	51,842
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>3,035,679</b>	<b>3,011,448</b>	<b>3,052,484</b>	<b>2,672,414</b>	<b>2,657,486</b>	<b>2,779,118</b>
<b>TOTAL WATER UTILITY FUND</b>						
Personnel Services	2,070,735	2,105,653	2,179,326	2,397,454	2,188,502	2,411,700
Operating Expenses	6,952,495	5,989,495	7,323,482	3,021,995	3,090,834	3,284,148
Capital Outlay	211,056	185,563	255,506	175,124	203,124	236,968
Debt Service	0	0	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>9,234,286</b>	<b>8,280,711</b>	<b>9,758,314</b>	<b>5,594,573</b>	<b>5,482,460</b>	<b>5,932,816</b>

POSITION ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Approved Budget
<b>WATER UTILITY FUND</b>						
Administration Division	6.33	6.33	5.83	5.83	4.83	5.83
Distribution Division	13.00	12.00	13.00	12.00	13.00	12.00
Operations/Maintenance Division	15.00	15.00	14.00	15.00	14.00	15.00
<b>TOTAL POSITIONS</b>	<b>34.33</b>	<b>33.33</b>	<b>32.83</b>	<b>34.33</b>	<b>31.83</b>	<b>32.83</b>

In the 2008 Approved Budget, an Administrative Assistant was added to the Administration Division and two Water Operator positions were added to the Operations/Maintenance Division. In the 2009 Proposed Budget a Maintenance/Dehart Supervisor was added and a Watershead Superintendent and Administrative Assistant were deleted from the Administration Division. Two Water Operator I positions were deleted from Operations/Maintenance Division. In the 2010 Budget the Deputy City Solicitor was moved to the City Solicitor Office and fully funded out of that office. Also a vacant Operator I was eliminated. In the 2011 Approved Budget there were no changes to positions. In the 2012 Budget, there are no personnel changes.

BUREAU OF WATER  
ADMINISTRATION DIVISION

The Administration Division oversees the operation of the Bureau and makes recommendations to The Harrisburg Authority (THA) as required. This division also serves as the first line of response in satisfying the needs of the customer. It serves a major role as a support mechanism to the other divisions of the Bureau of Water. The Administration Division also performs public relations activities such as presentations made to civic and school groups.

Water Quality Administrator is responsible for all monitoring and analysis in accordance with federal, state, and local drinking water regulations. Other duties include submitting reports to state and federal agencies; public relations concerning water quality, distribution, and water conservation; performing bacterial testing; and education.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

Utility Fund

0210 Administration

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control		Position Control	
	2011 BUDGET	2012 BUDGET		2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
<b>PERSONNEL SERVICES</b>							
Salaries-Mgmt	198,252	197,594	Director	1	1	65,000	65,000
Salaries-BU	86,448	89,041	Maintenance/DeHart Super.	1	1	45,320	45,320
Overtime	0	0	Water Quality Administrator	1	1	47,380	47,380
Fringe Benefits	110,339	110,485	Current Planner	0.33	0.33	15,510	14,852
Miscellaneous	47,350	47,350	Computer Programmer III	0.50	0.50	25,042	25,042
<b>TOTAL</b>	<b>442,389</b>	<b>444,470</b>	<b>Total Management</b>	<b>3.83</b>	<b>3.83</b>	<b>198,252</b>	<b>197,594</b>
			Paralegal II	1	1	47,368	48,789
			Secretary II	1	1	39,080	40,252
<b>OPERATING EXPENSES</b>			<b>Total Bargaining Unit</b>	<b>2</b>	<b>2</b>	<b>86,448</b>	<b>89,041</b>
Communications	24,500	25,600	Overtime			0	0
Professional Services	52,500	54,000	FICA			24,299	24,445
Utilities	0	0	Healthcare Benefits - Active			81,410	86,040
Insurance	118,072	135,676	Healthcare Benefits - Retirees			4,630	0
Rentals	0	0	<b>Total Fringe Benefits</b>			<b>110,339</b>	<b>110,485</b>
Maintenance & Repairs	65,200	65,700	Sick Leave Buy-Back			2,900	2,900
Contracted Services	321,705	331,556	Severance Pay			30,000	30,000
Supplies	77,610	86,775	Unemployment Compensation			6,250	6,250
Minor Capital Equipment	0	11,080	Workers' Compensation			2,200	2,200
<b>TOTAL</b>	<b>659,587</b>	<b>710,387</b>	Loss/Time Medical			1,000	1,000
			State Fees			1,300	1,300
<b>CAPITAL OUTLAY</b>	<b>72,533</b>	<b>76,171</b>	Excess Policy & Bond			3,700	3,700
<b>DEBT SERVICE</b>	<b>0</b>	<b>0</b>	<b>Total Miscellaneous</b>			<b>47,350</b>	<b>47,350</b>
<b>NON-EXPENDITURE ITEMS</b>	<b>0</b>	<b>0</b>	<b>TOTAL APPROPRIATION</b>	<b>1,174,509</b>	<b>1,231,028</b>		
			<b>TOTAL</b>	<b>5.83</b>	<b>5.83</b>	<b>442,389</b>	<b>444,470</b>

## BUREAU OF WATER

**PROGRAM:** Administration Division - Water Quality Unit

**OBJECTIVE:** To obtain samples of potable water for monitoring and analysis of the quality and complying with state and federal Safe Drinking Water Act regulations.

**2011 ACCOMPLISHMENTS:**

Harrisburg's water supply met all of the primary and secondary water quality standards of the federal Safe Drinking Water Act.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
<u>Number of samples collected and analyzed per year:</u>					
Total Coliform Bacteria (Dist. System)	1,035	1,049	1,056	1,144	1,144
Fecal Coliform Bacteria					
(Clarks Creek & DeHart Reservoir)	60	60	60	60	60
Free Chlorine Residual (Distribution System)	1,047	1,049	1,056	1,144	1,144
Free Chlorine Residual (Finished Water)	8,760	8,749	8,760	8,760	8,760
Total Chlorine Residual (Finished Water)	681	719	730	730	730
Total Chlorine Residual (Distribution Water)	504	513	520	520	520
Volatile Organic Chemicals	1	1	1	1	1
Radionuclides (Finished Water)	0	0	0	0	0
pH (Finished Water)	8,760	8,749	8,760	8,760	8,760
pH (Raw Water)	1,460	4,369	4,380	4,380	4,380
pH (Distribution System)	504	519	518	520	520
Fluoride (Finished Water)	730	730	730	730	730
Total Trihalomethanes (Distribution System)	96	32	20	20	20
Inorganics and Sodium					
Iron (Raw Water) 2 x day	730	730	730	730	730
Iron (Finished Water) 2 x day	730	730	730	730	730
Iron (Distribution Water)	504	519	518	520	520
Total Dissolved Solids (Raw Water) 2 x day	730	730	730	730	730
Total Dissolved Solids (Finished Water) 2 x day	730	730	730	730	730
Total Dissolved Solids (Distribution System)	504	519	520	520	520
Lead (Distribution System) <sup>b</sup>	0	0	30	30	30
Copper (Distribution System) <sup>b</sup>	0	0	30	30	30
Turbidity (Finished Water)	8,760	8,749	8,760	8,760	8,760
Turbidity (Raw Water)	1,460	4,369	4,380	4,380	4,380
Water Quality Investigations (Dist. System)	9	14	15	15	15
Algae & Organics (Raw Water)	0	0	0	0	0
Synthetic Organic Chemicals (Finished Water)	0	12	0	0	0
Aluminum analysis (Finished Water)	730	730	730	730	730
Nitrate analysis (Finished Water)	1	1	1	1	1
Hardness (Raw Water)	730	730	730	730	730
Hardness (Finished Water)	730	730	730	730	730
Hardness (Distribution System)	504	519	520	520	520
Temperature (Raw Water)	730	730	730	730	730
Temperature (Finished Water)	730	730	730	730	730
Temperature (Distribution Water)	504	519	520	520	520
Orthophosphate (Finished Water)	730	730	730	730	730
Orthophosphate (Distribution System)	504	519	520	520	520
Zinc (Finished Water)	N/A	N/A			
Zinc (Distribution System)	N/A	N/A			
Alkalinity (Raw Water)	730	730	730	730	730
Alkalinity (Finished Water)	730	730	730	730	730
Bacteriological Suitability Test	1	1	1	1	1
Jar Tests	0	0	0	0	0

BUREAU OF WATER  
DISTRIBUTION DIVISION

The Distribution Division is responsible for monitoring and maintaining over 250 miles of water transmission and distribution piping, which involve the repair and replacement of water mains, valves, fire hydrants, water meters, and appurtenances. The division also completes all Pennsylvania One-Calls for water and sewer locations, and is responsible for reading all meters within the system. This division initiated the Enhanced Metering Program, which enables all meters within the system to be read on a monthly basis. This division is also responsible for maintaining records on meters and service lines within the system; performing all taps; leak detection; responding to and investigating customer billing disputes and enforcing applicable sections of the Codified Ordinances of the City of Harrisburg, and the rules and regulations of The Harrisburg Authority.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

Utility Fund

0220 Distribution

Allocation Plan

Position Control

	Allocation Plan		JOB CLASSIFICATION	Position Control		Position Control	
	2011 BUDGET	2012 BUDGET		2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
<b>PERSONNEL SERVICES</b>							
Salaries-Mgmt	58,000	58,000	Distribution Superintendent	1	1	58,000	58,000
Salaries-BU	472,236	486,796					
Overtime	18,144	28,000	Total Management	1	1	58,000	58,000
Fringe Benefits	209,519	211,388					
<b>TOTAL</b>	<b>757,899</b>	<b>784,184</b>	Service Person IV	4	4	188,178	193,822
			Service Person III	2	2	88,548	91,204
<b>OPERATING EXPENSES</b>			Water Meter Reader II	1	1	41,553	42,800
Communications	2,550	2,550	Secretary II	1	1	39,080	40,252
Professional Services	0	0	Laborer III	2	2	73,527	75,918
Utilities	0	0	Service Person II	1	1	41,350	42,800
Insurance	0	0	Total Bargaining Unit	11	11	472,236	486,796
Rentals	3,000	2,700	Overtime			18,144	28,000
Maintenance & Repairs	17,000	19,500	FICA			41,951	43,820
Contracted Services	746,802	802,381	Healthcare Benefits - Active			167,568	167,568
Supplies	189,650	202,400	Total Fringe Benefits			209,519	211,388
Minor Capital Equipment	0	0					
<b>TOTAL</b>	<b>959,002</b>	<b>1,029,531</b>	<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>757,899</b>	<b>784,184</b>
<b>CAPITAL OUTLAY</b>	<b>30,749</b>	<b>108,955</b>					
<b>NON-EXPENDITURE ITEMS</b>	<b>0</b>	<b>0</b>					
<b>TOTAL APPROPRIATION</b>	<b>1,747,650</b>	<b>1,922,670</b>					

**BUREAU OF WATER**

**PROGRAM:** Distribution/Metering Division - Maintenance

**OBJECTIVE:** To monitor water delivery to the Distribution System and to manage the Metering Program by which customers' water consumption is quantified. Clean tuberculated water mains to enhance water quality and fire flow.

**2011 ACCOMPLISHMENTS:**

Efforts continued to reconcile customer meter information and the Bureau of Water continued the data entry function necessary to keep current the meter data records. A major focus on gaining meter readings continued with the Enhanced Metering Program. As a result, undocumented meters were located and non-registering meters were identified. Revenue billings for water have reflected this effort.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
Locates - New Meters	13	10	5	30	75
Meters - Missing <sup>b</sup>	113	107	86	115	150
Leaking Meters - Replaced	78	164	91	73	75
Non-Registering Meters - Replaced	109	133	99	108	125
Remote Meters - Repaired	649	1,174	2,050	1,511	2,000
Calibrated Meters	1	3	7	5	10
New Services <sup>c</sup>	13	10	14	16	25
Water Shutoffs - Vacant Building Leaking	69	125	74	156	88
Water Shutoffs - Leaking Services	33	49	56	120	64
Water Shutoffs - Shutoff Program <sup>d</sup>	1,649	1,746	1,847	2,003	2,100
Water Shutoffs - Vacant Coded Program	49	66	75	64	50
Water Turn On	874	991	1,061	1,172	1,200
Water Tap - Inspected	29	44	19	22	35
Water Tap - Cleaned	24	12	20	13	15
Water Tap - Installed	34	24	14	16	20
Hydrant Flow Tests	35	20	18	43	45
Reported Leak Investigations	330	704	315	271	300
Leak Notices Served	32	25	28	25	30
Final Leak Notices Served	27	15	23	25	30
Meter Readings - Attempted	273,614	275,731	256,824	284,221	290,000
Meter Readings - Obtained	258,605	256,824	255,376	253,336	260,000
Main Breaks - Repaired	25	17	13	8	15
Hydrants - Replaced	7	10	7	8	10
Hydrants - Repaired	70	38	122	55	60
Valves - Replaced	0	0	1	0	1
Valves - Repaired	1	1	0	1	2
Locates - Completed	9,108	8,433	8,392	8,273	8,300
Valve Box - Repairs	15	8	50	11	15
Distribution Line Managed (miles) <sup>e</sup>	250	250	250	250	250
Hydrants Flushed	1,600	1,600	1,600	1,600	1,600
Hydrants Painted	30	30	35	30	35
Water Main Replaced/Installed (feet) <sup>e</sup>	10	10	12	8	10

**Notes:**

- a Now considered with PA - 1 calls and combined under Locates completed.
- b Meters found to be missing from residential and commercial properties.
- c Related to new construction.
- d Includes water shut off program, vacant properties, leaks, and demolitions.
- e The Bureau of Water and The Harrisburg Authority continue with construction projects.

BUREAU OF WATER  
OPERATIONS/MAINTENANCE DIVISION

The Operations/Maintenance Division operates the DeHart Dam facilities, Susquehanna River Intake and Pump Station, Dr. Robert E. Young Water Services Center, Finished Water Storage Facilities, Pumping Station at Reservoir Park and Union Square Booster Station. This division patrols the DeHart watershed, monitors water quality in Clarks Creek and DeHart Reservoir, and is responsible for the maintenance and upkeep of all bureau facilities and appurtenances.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

Utility Fund

0230 Operations/Maintenance

Allocation Plan

Position Control

	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	49,802	49,802	Oper. /Maint. Superintendent	1	1	49,802	49,802
Salaries-BU	650,782	704,596					
Overtime	216,933	150,000	Total Management	1	1	49,802	49,802
Fringe Benefits	279,649	278,648					
TOTAL	1,197,166	1,183,046					
			Electrician III	1	0	46,235	0
			Electrician Technician	0	1	0	47,622
OPERATING EXPENSES			Maintenance Specialist IV	3	3	141,249	145,486
Communications	1,725	1,725	Operator III	8	7	374,967	338,353
Professional Services	4,000	4,000	Maintenance Specialist III	1	1	44,274	45,602
Utilities	672,000	728,000	Operator II	1	1	44,057	45,379
Insurance	0	0	Operator I	0	1	0	82,154
Rentals	350	350	Total Bargaining Unit	14	14	650,782	704,596
Maintenance & Repairs	51,350	77,300	Overtime			216,933	150,000
Contracted Services	367,631	404,555	FICA			70,189	69,188
Supplies	306,350	328,300	Healthcare Benefits - Active			209,460	209,460
Minor Capital Equipment	0	0	Healthcare Benefits - Retirees			0	0
TOTAL	1,403,406	1,544,230	Total Fringe Benefits			279,649	278,648
CAPITAL OUTLAY	71,842	51,842					
TOTAL APPROPRIATION	2,672,414	2,779,118	TOTAL	15	15	1,197,166	1,183,046

## BUREAU OF WATER

**PROGRAM:** Operations/Maintenance Division - Water Filtration

**OBJECTIVE:** To provide and treat an average quantity of nine million gallons of water daily and to ensure the water supplied is a high quality, low cost drinking water, meeting or exceeding all United States Environmental Protection Agency (EPA) requirements under the Safe Drinking Water Act.

**2011 ACCOMPLISHMENTS:**

Operated the water treatment facility to meet all system demands on a day-to-day basis in accordance with Pennsylvania Department of Environmental Protection (DEP) requirements.

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Hydrated Lime used for pH control (tons)	53.7	53.2	53.2	57.8	57.8
Caustic Soda used for pH control (tons)	5.7	5.0	5.0	3.8	3.8
Sodium Silicofluoride for control of dental disease (tons)	17.3	18.0	18.0	16.7	16.7
Alum used for coagulation (tons)	155	157	157	163	163
Polyphosphate used for corrosion control (tons)	51.7	52.4	52.4	44.1	44.1
Soda Ash used for pH control (tons)	112.4	102.0	102.0	98.7	98.7
Chlorine for Disinfection (tons)	32.2	32.5	32.5	33.3	33.3
Millions of gallons of water purified and processed for distribution	2,963	2,967	2,967	3,002	2,506
Water withdrawn from DeHart Reservoir (millions of gallons)	3,063	3,131	3,131	3,173	2,528

**PROGRAM:** Operations/Maintenance Division - DeHart

**OBJECTIVE:** To maintain the six billion gallon DeHart Dam Reservoir and Watershed area; providing an average of nine million gallons of water per day to the Treatment Plant. In addition, to monitor DeHart Reservoir and Clarks Creek in an effort to predict water quality.

**2011 ACCOMPLISHMENTS:**

The operation of DeHart Dam has been focused on the preparation of a Watershed and Reservoir Management Plan to provide source water protection. The preparation of this plan has been proceeding by the continuance of a stream and reservoir-monitoring prog

**MEASURES/INDICATORS:**

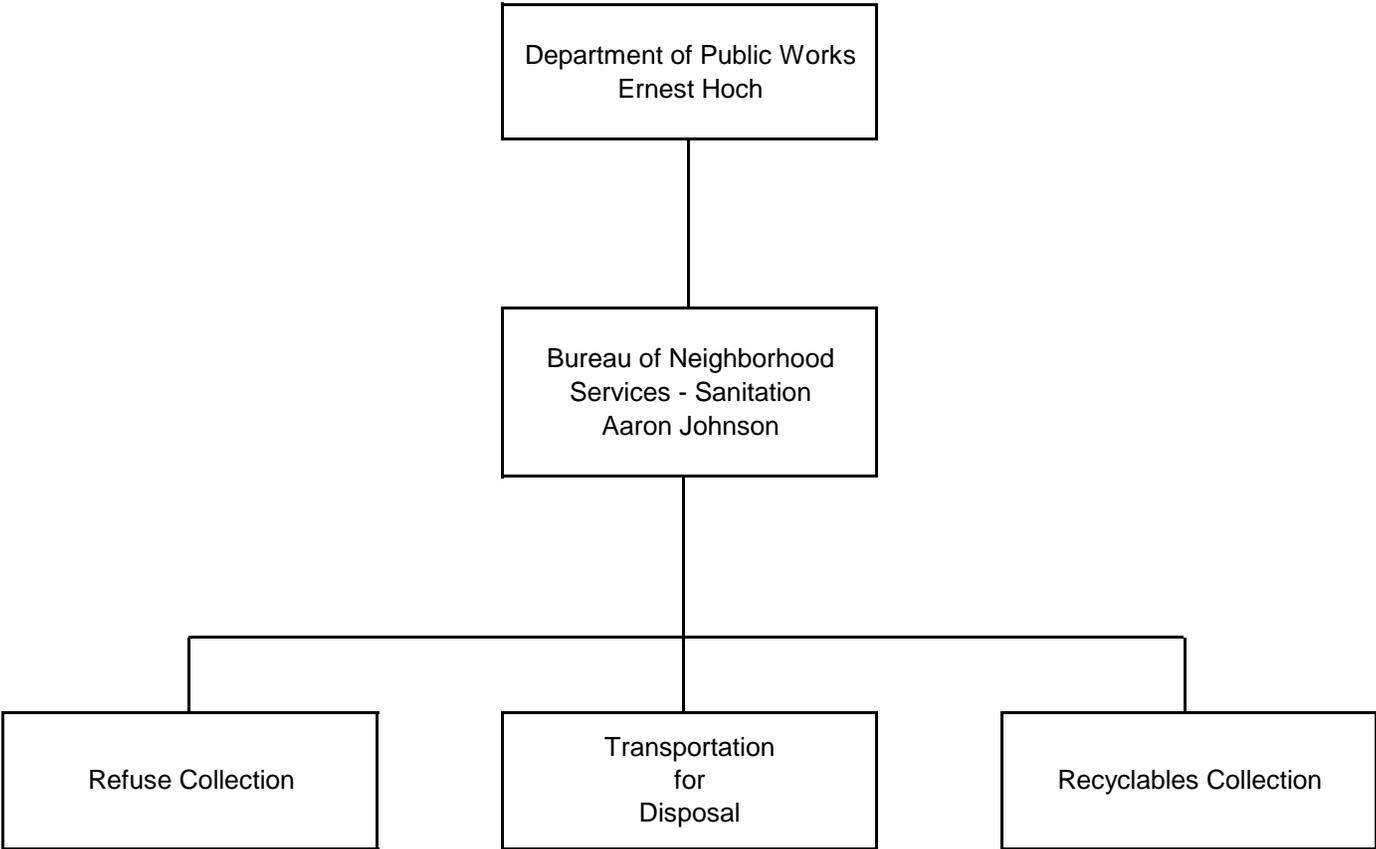
	<b>ACTUALS</b>				<b>PROJ.</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Samples of unfiltered surface water monitored (pH)	72	108	108	108	108
Reservoir shoreline managed (linear miles)	9	9	9	9	9
Feeder streams flowing into watershed	23	23	23	23	23
Weir Readings, U.S.G.S. in number of days	365	365	365	365	365
Reservoir Monitoring Stations	4	4	4	4	4
Stream Monitoring Stations	9	9	9	9	9
Toe drain weir measurements	44	52	52	52	52
Bypass weir measurements	365	365	365	365	365
Clarks Creek flow studies	0 <sup>a</sup>	0 <sup>a</sup>	0 <sup>a</sup>	0 <sup>a</sup>	0
Days DeHart Dam height is recorded	365	365	365	365	365

**Notes:**

<sup>a</sup> No flow studies were done in 2011 due to a lack of trained personnel in the procedure.



**BUREAU OF NEIGHBORHOOD SERVICES - SANITATION**



SANITATION UTILITY FUND

2012 BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	950	BUREAU OF NEIGHBORHOOD SERVICES - SANITATION	4,417,463
GARBAGE/REFUSE COLLECTION	4,332,401		
STATE GRANTS	72,674		
OTHER REVENUE	11,438		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>4,417,463</u>	TOTAL APPROPRIATION	<u>4,417,463</u>

SANITATION UTILITY FUND  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Proposed Budget
<b>REVENUE ANALYSIS SUMMARY</b>						
Investment Income	9,947	9,947	25,285	1,100	950	950
Garbage/Refuse Collection	4,188,834	4,188,834	4,390,739	4,340,000	4,261,979	4,332,401
State Grants	137,294	137,294	312,997	125,907	72,674	72,674
Other Revenue	33,261	33,261	1,165	4,000	11,438	11,438
<b>TOTAL REVENUE</b>	<u>4,369,336</u>	<u>4,369,336</u>	<u>4,730,187</u>	<u>4,471,007</u>	<u>4,347,041</u>	<u>4,417,463</u>
Fund Balance Appropriation	0	0	0	244,735	244,735	0
<b>TOTAL RESOURCES</b>	<u>4,369,336</u>	<u>4,369,336</u>	<u>4,730,187</u>	<u>4,715,742</u>	<u>4,591,776</u>	<u>4,417,463</u>

<b>REVENUE ANALYSIS DETAIL</b>						
Interest-Savings Account	5,397	5,397	993	800	947	947
Interest-Other	4,550	4,550	232	300	3	3
Gain on Sale of Assets	0	0	24,060	0	0	0
Garbage/Refuse Collection	4,141,516	4,141,516	4,372,673	4,322,000	4,239,457	4,315,048
Other Operational Revenue	33,261	33,261	1,165	4,000	11,438	11,438
Sanitation Liens-Principal	37,750	37,750	15,765	15,000	20,169	15,000
Sanitation Liens-Interest	9,568	9,568	2,300	3,000	2,353	2,353
Refund of Expenditures	0	0	0	0	0	0
State Grants	137,294	137,294	312,997	125,907	72,674	72,674
<b>TOTAL REVENUE</b>	<u>4,369,336</u>	<u>4,369,336</u>	<u>4,730,187</u>	<u>4,471,007</u>	<u>4,347,041</u>	<u>4,417,463</u>
Fund Balance Appropriation	0	0	0	244,735	244,735	0
<b>TOTAL RESOURCES</b>	<u>4,369,336</u>	<u>4,369,336</u>	<u>4,730,187</u>	<u>4,715,742</u>	<u>4,591,776</u>	<u>4,417,463</u>

<b>EXPENDITURE ANALYSIS SUMMARY</b>						
Personnel Services	\$ 1,318,184	\$ 1,359,241	\$ 1,368,077	\$ 1,324,621	\$ 1,395,617	\$ 1,302,117
Operating Expenses	1,288,584	1,293,619	1,303,841	1,391,602	1,364,288	1,382,498
Capital Outlay	226,004	187,065	162,979	146,421	170,793	43,909
Debt Service	0	0	0	0	0	0
Grants	0	21,292	0	0	22,500	0
Transfers	1,411,337	1,876,598	1,295,703	1,853,098	1,295,703	1,688,939
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<u>\$ 4,244,109</u>	<u>\$ 4,737,816</u>	<u>\$ 4,130,601</u>	<u>\$ 4,715,742</u>	<u>\$ 4,248,901</u>	<u>\$ 4,417,463</u>

POSITION ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Budget
SANITATION UTILITY FUND						
Neighborhood Services -Sanitation	25.00	25.00	23.00	23.50	20.00	22.50
TOTAL POSITIONS	<u>25.00</u>	<u>25.00</u>	<u>23.00</u>	<u>28.50</u>	<u>20.00</u>	<u>22.50</u>

In the 2007 Approved Budget the following four positions were eliminated: Assistant Director, two Labor III positions and a Part-time clerk typist. In 2008 four Motor Equipment Operator positions as well as a Secretary I position were added to the 2008 Approved Budget. In 2009 Two Laborer III were added. The Deputy Director of Public Works and the Secretary I position were eliminated. The 2010 Budget brings the elimination of two vacant positions, which are a Laborer III and a Motor Equipment Operator. In the 2011 Budget there was a net change of one position. Two Motor Equipment Operator positions eliminated and one Laborer III position was added. In the 2012 Approved Budget there was a decrease in one Motor Equipment Operator.

BUREAU OF NEIGHBORHOOD SERVICES - SANITATION

The Bureau of Neighborhood Services - Sanitation is responsible for weekly refuse collection, recyclables collection, and transportation of both to the Harrisburg Resources Recovery Facility. Residential customers are provided weekly service while commercial accounts are collected up to seven times weekly. In addition, the Bureau empties 250 sidewalk receptacles weekly. Special collections and neighborhood non-bulk collections are provided on a call-in basis in addition to regular weekly services.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

Utility Fund

2710 Neighborhood Services - Sanitation

Allocation Plan

Position Control

	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	30,000	30,000	Deputy Director	0.50	0.50	30,000	30,000
Salaries-BU	810,281	785,493					
Overtime	20,000	20,000	Total Management	0.50	0.50	30,000	30,000
Fringe Benefits	393,740	392,074					
Miscellaneous	70,600	74,550	Motor Equipment Operator Laborer III	12 11	11 11	432,370 377,911	402,847 382,646
TOTAL	1,324,621	1,302,117	Total Bargaining Unit	23	22	810,281	785,493
OPERATING EXPENSES			Overtime			20,000	20,000
Communications	2,900	3,300	FICA			66,278	64,612
Professional Services	5,550	5,425	Healthcare Benefits - Active			327,462	327,462
Utilities	1,700	1,700					
Insurance	66,907	66,907	Total Fringe Benefits			393,740	392,074
Rentals	2,000	2,000					
Maintenance & Repairs	132,800	126,572	Sick Leave Buy-Back			600	3,600
Contracted Services	986,545	983,045	Severance Pay			5,500	5,500
Supplies	193,200	191,549	Unemployment Compensation			5,000	5,000
Minor Capital Equipment	0	2,000	Workers' Compensation			4,000	4,950
TOTAL	1,391,602	1,382,498	Loss/Time Medical			50,000	50,000
			State Fees			2,500	2,500
CAPITAL OUTLAY	146,421	43,909	Excess Policy & Bond			3,000	3,000
DEBT SERVICE	0	0	Total Miscellaneous			70,600	74,550
			TOTAL	23.50	22.50	1,324,621	1,302,117
TRANSFERS	1,853,098	1,688,939					
NON-EXPENDITURE ITEMS	0	0					
TOTAL APPROPRIATION	4,715,742	4,417,463					

## BUREAU OF NEIGHBORHOOD SERVICES - SANITATION

**PROGRAM:** Bureau of Neighborhood Services - Sanitation

**OBJECTIVE:** To collect and dispose of trash for residential and commercial customers, including the collection and separation of recyclable goods.

**2008 ACCOMPLISHMENTS:**

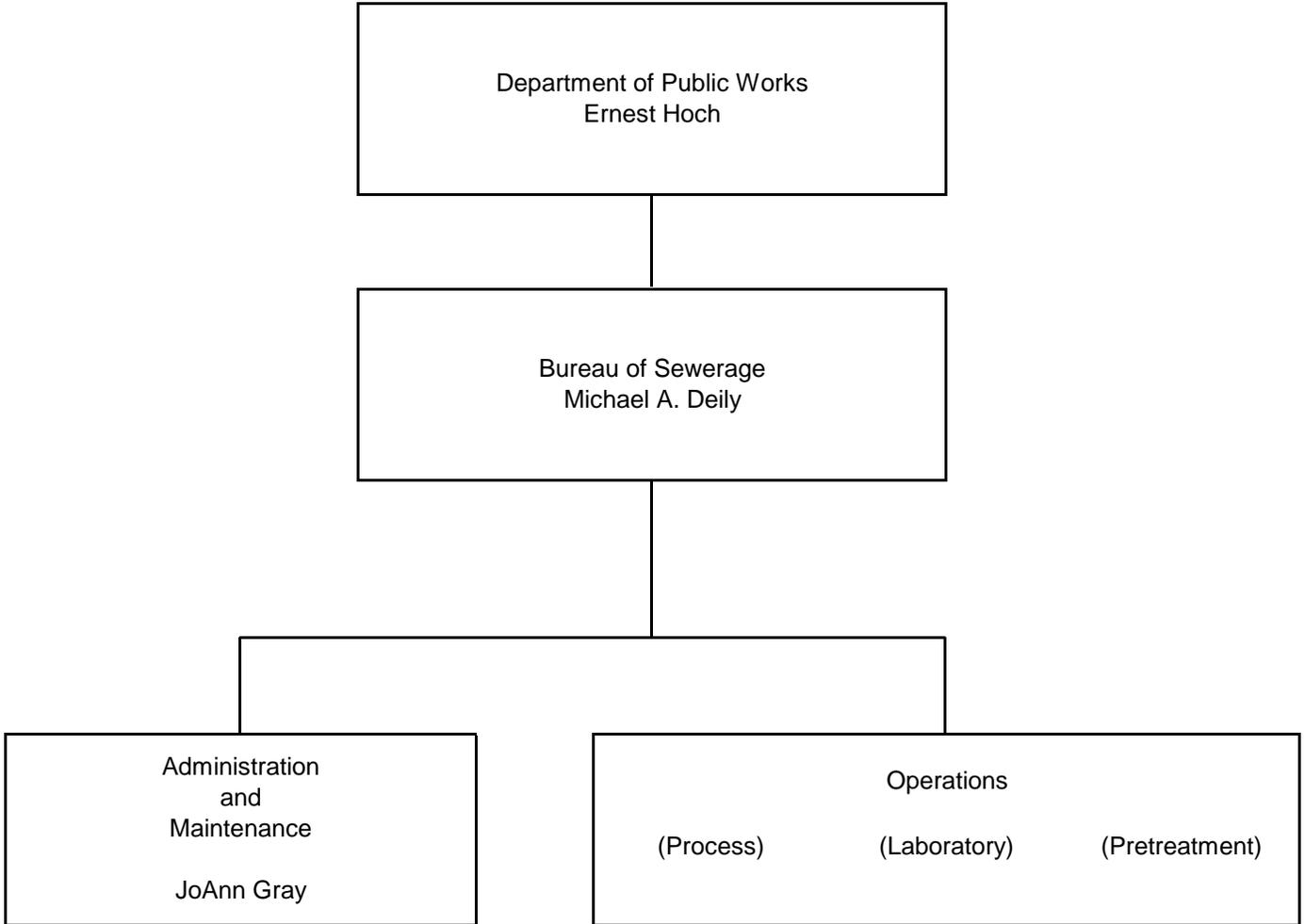
The Bureau operated 10 trash collection routes. Assistance was provided to various neighborhood watch groups for individual clean-ups

**MEASURES/INDICATORS:**

	<b>ACTUALS</b>				<b>PROJ.</b>
	<b>FY2008</b>	<b>FY2009</b>	<b>FY2010</b>	<b>FY2011</b>	<b>FY2012</b>
Trash collected (tons)	30,400	26,186	27,472	28,921	26,753
Recyclable items collected (tons)	1,700	1,436	1,533	1,224	966
Sidewalk Receptacles	N/A	64	65	66	68

**Notes:** N/A - Not Available at time of submittal

# BUREAU OF SEWERAGE



SEWERAGE UTILITY FUND  
 RESOURCE ALLOCATION  
 2012 BUDGET

RESOURCES		APPROPRIATIONS	
INVESTMENT INCOME	3,600	ADMINISTRATION	4,668,900
CONVEY./TREATMENT REVENUE	5,151,670	OPERATIONS	7,445,306
COLLECTION SYSTEM REVENUE	928,190	MAINTENANCE	1,524,957
SALES TO PUBLIC AUTHORITIES	7,945,148	FIELD MAINTENANCE	1,048,844
SLUDGE HANDLING CHARGES	425,000		
ELECTRICITY SALES	150,000		
STATE SUBSIDY	0		
OTHER REVENUE	84,400		
TRANSFERS IN - THA	0		
FUND BALANCE APPROPRIATION	0		
TOTAL RESOURCES	<u>14,688,008</u>	TOTAL APPROPRIATIONS	<u>14,688,008</u>

SEWERAGE UTILITY FUND  
2012 BUDGET

Account Name	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Proposed Budget
REVENUE ANALYSIS SUMMARY						
Investment Income	43,982	43,982	5,702	2,400	3,748	3,600
Conveyance/Treatment Revenue	5,404,723	5,404,723	5,322,606	5,143,000	5,100,663	5,151,670
Collection System Revenue	963,153	963,153	930,503	928,000	902,572	928,190
Sales to Public Authorities	8,215,086	8,215,086	7,431,652	7,943,746	7,866,500	7,945,148
Sludge Handling Charges	593,316	593,316	804,045	370,000	500,000	425,000
Electricity Sales	102,960	102,960	19,686	150,000	297,897	150,000
Reimb. Loss/Damage Assets	12,569	12,569	0	0	0	0
State Subsidy	0	0	0	0	0	0
Other Revenue	193,407	195,539	94,737	87,200	85,160	84,400
Transfers In-THA	0	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>15,529,196</b>	<b>15,531,328</b>	<b>14,608,932</b>	<b>14,624,346</b>	<b>14,756,540</b>	<b>14,688,008</b>
Fund Balance Appropriation	0	0	0	2,285,855	2,497,855	0
<b>TOTAL RESOURCES</b>	<b>15,529,196</b>	<b>15,531,328</b>	<b>14,608,932</b>	<b>16,910,201</b>	<b>17,254,395</b>	<b>14,688,008</b>

REVENUE ANALYSIS DETAIL

Interest-Savings Account	4	4	0	0	0	0
Interest-Savings-Convey./Trtmt.	13,937	13,937	3,548	1,450	3,125	3,000
Interest-Savings-Collect. System	2,770	2,770	707	250	622	600
Interest-Other-Convey./Trtmt.	22,744	22,744	1,207	600	1	0
Interest-Other-Collect. System	4,527	4,527	240	100	0	0
Sale of Assets	0	0	0	0	0	0
Meter/Tap Valves	0	0	0	0	0	0
Conveyance/Treatment Revenue	5,404,723	5,404,723	5,322,606	5,143,000	5,100,663	5,151,670
Collection System Revenue	963,153	963,153	930,503	928,000	902,572	928,190
Sale of Scrap	899	899	300	400	400	350
Sales to Public Authorities	8,215,086	8,215,086	7,431,652	7,943,746	7,866,500	7,945,148
Sludge Handling Charges	593,316	593,316	804,045	370,000	500,000	425,000
Sale of Electricity	102,960	102,960	19,686	150,000	297,897	150,000
Contr. Waste Haul Charges	1,850	1,950	1,600	2,000	2,100	1,950
Pretreatment Charges	7,700	8,100	7,700	8,100	8,100	8,100
Cont. Waste Haul Lab Fees	29,212	33,348	30,465	29,000	22,000	23,000
Pretreatment Lab Fees	20,372	17,867	12,800	18,000	18,000	16,000
Liens-Principal-Convey./Trtmt.	29,212	29,212	21,304	20,700	23,996	24,000
Liens-Interest-Convey./Trtmt.	20,372	20,372	4,423	4,000	4,828	5,000
Liens-Principal-Collect. System	62,381	62,381	4,240	4,100	4,776	5,000
Liens-Interest-Collect. System	17,850	17,850	880	900	960	1,000
Reimburse Loss/Damage Assets	12,569	12,569	0	0	0	0
Refund of Expenditures	3,560	3,560	10,494	0	0	0
State Subsidy	0	0	0	0	0	0
Miscellaneous	0	0	531	0	0	0
Transfers In-THA	0	0	0	0	0	0
<b>TOTAL REVENUE</b>	<b>15,529,196</b>	<b>15,531,328</b>	<b>14,608,932</b>	<b>14,624,346</b>	<b>14,756,540</b>	<b>14,688,008</b>
Fund Balance Appropriation	0	0	0	2,285,855	2,497,855	0
<b>TOTAL RESOURCES</b>	<b>15,529,196</b>	<b>15,531,328</b>	<b>14,608,932</b>	<b>16,910,201</b>	<b>17,254,395 #</b>	<b>14,688,008</b>

EXPENDITURE ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Proposed Budget
<b>SEWERAGE</b>						
<u>2910 Administration Division</u>						
Personnel Services	415,225	433,826	391,422	468,366	425,880	433,381
Operating Expenses	3,264,470	4,662,603	3,528,131	3,680,969	3,692,513	3,486,395
Capital Outlay	0	0	0	0	0	0
Debt Service	2,195,114	1,783,865	2,266,534	2,413,389	2,600,967	749,124
Non-Expenditure Items	0	0	0	0	0	0
Misc.	0	10,000	0	0	0	0
<b>TOTALS</b>	<b>5,874,809</b>	<b>6,890,294</b>	<b>6,186,087</b>	<b>6,562,724</b>	<b>6,719,360</b>	<b>4,668,900</b>
<u>2920 Operations Division</u>						
Personnel Services	1,195,378	1,192,638	1,290,776	1,436,395	1,436,395	1,464,843
Operating Expenses	4,690,964	6,415,259	5,600,200	6,361,897	6,310,775	5,980,463
Capital Outlay	6,480	5,499	0	0	0	0
Non-Expenditure Items	0	0	0	0	0	0
<b>TOTALS</b>	<b>5,892,821</b>	<b>7,613,396</b>	<b>6,890,976</b>	<b>7,798,292</b>	<b>7,747,170</b>	<b>7,445,306</b>
<u>2930 Maintenance Division</u>						
Personnel Services	536,241	491,238	530,453	592,541	592,541	588,706
Operating Expenses	800,982	1,177,432	799,735	892,647	892,447	849,851
Capital Outlay	91,236	0	0	75,100	75,100	86,400
<b>TOTALS</b>	<b>1,428,458</b>	<b>1,668,670</b>	<b>1,330,188</b>	<b>1,560,288</b>	<b>1,560,088</b>	<b>1,524,957</b>
<u>2940 Field Maintenance Division</u>						
Personnel Services	277,729	242,771	237,333	264,042	264,042	270,289
Operating Expenses	644,788	822,524	651,027	724,855	724,855	778,555
Capital Outlay	0	0	0	0	0	0
<b>TOTALS</b>	<b>922,517</b>	<b>1,065,295</b>	<b>888,361</b>	<b>988,897</b>	<b>988,897</b>	<b>1,048,844</b>
<b>TOTAL SEWERAGE UTILITY FUND</b>						
Personnel Services	2,424,573	2,360,473	2,449,985	2,761,345	2,718,858	2,757,219
Operating Expenses	9,401,204	13,077,818	10,579,093	11,660,368	11,620,590	11,095,265
Capital Outlay	97,716	5,499	0	75,100	75,100	86,400
Debt Service	2,195,114	1,783,865	2,266,534	2,413,389	2,600,967	749,124
Non-Expenditure Items	0	0	0	0	0	0
Misc.		10,000	10,000			
<b>TOTAL EXPENDITURES</b>	<b>14,118,606</b>	<b>17,237,655</b>	<b>15,305,612</b>	<b>16,910,200</b>	<b>17,015,515</b>	<b>14,688,008</b>

POSITION ANALYSIS SUMMARY  
2012 BUDGET

	2008 Actual	2009 Actual	2010 Actual	2011 Approved Budget	2011 Projected	2012 Budget
<b>SEWERAGE UTILITY FUND</b>						
Administration	6.33	5.33	4.83	4.83	4.83	4.83
Distribution	19.00	18.00	18.00	18.00	18.00	19.00
Maintenance	8.00	9.00	9.00	9.00	6.00	9.00
Field Maintenance	5.00	4.00	4.00	4.00	4.00	4.00
<b>TOTAL POSITIONS</b>	<b>38.33</b>	<b>36.33</b>	<b>35.83</b>	<b>37.83</b>	<b>32.83</b>	<b>36.83</b>

In 2008, a Engineer's Representative III position was abolished. There were no other changes in Bureau of Sewer. In 2009, the position of Paralegal in Administration was transferred to the Department of Administration in Operations and

BUREAU OF SEWERAGE  
ADMINISTRATION DIVISION

The Bureau of Sewerage, also identified as the Advanced Wastewater Treatment Facility (AWTF), through a lease agreement, operates the sewerage conveyance and treatment system for The Harrisburg Authority (THA). The management structure of this bureau consists of four divisions: Administration, Operations, Maintenance, and Field Maintenance. The Administration Division oversees the entire operation of the AWTF. The major revenue sources include metered and unmetered usage of the system, both for the City and six suburban municipalities served by the AWTF: Steelton; Paxtang and Penbrook Boroughs; and Lower Paxton, Swatara, and Susquehanna Townships; as well as corresponding utility liens. Other revenue sources are sludge handling charges, laboratory fees, industrial user charges, and net metering of electricity.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

Utility Fund

2910 Administration Division

Allocation Plan

Position Control

	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
PERSONNEL SERVICES							
Salaries-Mgmt	165,337	157,892	Plant Superintendent	1	1	68,000	68,000
Salaries-BU	83,360	83,044	Director Admin and Maint	1	1	56,629	50,000
Overtime	0	500	Computer Programmer III	0.50	0.50	25,042	25,042
Fringe Benefits	145,969	154,563	Current Planner	0.33	0.33	15,667	14,850
Miscellaneous	73,700	37,382	Total Management	2.83	2.83	165,337	157,892
TOTAL	468,366	433,381	Administrative Assistant I	2	1	83,360	40,874
			Administrative Assistant II	0	1	0	42,170
OPERATING EXPENSES			Total Bargaining Unit	2	2	83,360	83,044
Communications	23,239	24,500	Overtime			0	500
Professional Services	125,430	123,930	FICA			20,939	19,802
Utilities	0	0	Healthcare Benefits - Active			67,493	134,761
Insurance	437,270	436,270	Healthcare Benefits - Retirees			57,537	0
Rentals	0	0	Total Fringe Benefits			145,969	154,563
Maintenance & Repairs	30,769	28,888	Sick Leave Buy-Back			2,400	2,400
Contracted Services	3,044,761	2,851,151	Severance Pay			15,000	15,000
Supplies	19,500	21,656	Unemployment Compensation			8,000	8,000
Minor Capital Equipment	0	0	Workers' Compensation Fees			2,000	2,000
TOTAL	3,680,969	3,486,395	Loss Time/Medical			41,000	4,682
			State Fees			1,300	1,300
CAPITAL OUTLAY	0	0	Excess Policy and Bond			4,000	4,000
DEBT SERVICE	2,413,389	749,124	Total Miscellaneous			73,700	37,382
NON-EXPENDITURES	0	0					
TOTAL APPROPRIATION	6,562,724	4,668,900	TOTAL	4.83	4.83	468,366	433,381

## ADVANCED WASTEWATER TREATMENT FACILITY

PROGRAM: Administration Division

OBJECTIVE: To properly oversee the management of the Advanced Wastewater Treatment Facility (AWTF).

MEASURES/INDICATORS:

	<b>ACTUALS</b>				<b>PROJ.</b>
	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>	<u>FY2011</u>	<u>FY2012</u>
# of internal site inspections by the City's engineers	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u>Meetings required per year:</u>					
Facility staff meetings (weekly)	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>
Safety meetings (quarterly)	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Total number of meetings required per year	<u><u>56</u></u>	<u><u>56</u></u>	<u><u>56</u></u>	<u><u>56</u></u>	<u><u>56</u></u>

BUREAU OF SEWERAGE  
OPERATIONS DIVISION

The Operations Division, the largest division in the Bureau, is responsible for the physical, biological, and chemical treatment of wastewater in conformance with federal and state regulations. The wastewater must pass through several processes to reduce pollutants. The by-product of these processes is biosolids. Sludge is pumped into primary and secondary digesters causing the anaerobic bacteria in the digesters to consume organic matter in the sludge and thereby producing gas containing 60% methane. All the methane gas produced is utilized by the facility's cogeneration system to fuel two engine driven 400 kilowatt generators, which produce electricity and area heat. The area heat is an energy source used for heating the AWTF buildings and sludge digesters. The electricity is net metered with PPL Corporation at the approximate rate of \$.08 per kilowatt hour. The plant also produces pure oxygen, which is used in the activated sludge system for aeration purposes. The treated wastewater is disinfected with chlorine prior to discharge into the Susquehanna River.

Two major projects undertaken since 1985 at the AWTF include the burning of methane gas to generate electricity, and treatment improvements which allow the AWTF to process sludge from outside wastewater plants and private customers not on the Harrisburg sewerage system. Methane gas, previously vented into the atmosphere, now serves as the fuel for electrical energy. The added sludge processing business is accomplished with no increase in staffing and minimal additional treatment costs, thus providing new revenue, while addressing energy and pollution-control needs of the region. Over 53,286,369 kilowatts hours of electricity have been generated since 1986.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

Utility Fund

2920 Operations Division

	Allocation Plan			Position Control			
	2011 BUDGET	2012 BUDGET	JOB CLASSIFICATION	2011 BUDGET	2012 BUDGET	2011 BUDGET	2012 BUDGET
<b>PERSONNEL SERVICES</b>							
Salaries-Mgmt	101,899	101,899	Pretreatment Coordinator	1	1	54,887	54,887
Salaries-BU	765,929	786,131	Shift Supervisor (AWFT)	1	1	47,012	47,012
Overtime	220,030	226,253					
Fringe Benefits	348,537	350,560	Total Management	2	2	101,899	101,899
<b>TOTAL</b>	<b>1,436,395</b>	<b>1,464,843</b>					
<b>OPERATING EXPENSES</b>			Lab Technician II	1	1	42,872	44,159
			Lab Technician IV	1	1	47,160	48,575
Communications	0	0	Operator I - AWTF	3	3	116,277	123,155
Professional Services	0	0	Operator II - AWTF	1	1	46,929	42,170
Utilities	2,033,533	1,975,500	Operator IV - AWTF	9	10	471,138	485,272
Insurance	0	0	Water Meter Reader II	1	1	41,553	42,800
Rentals	1,176	1,000	Total Bargaining Unit	16	17	765,929	786,131
Maintenance & Repairs	190,500	202,360					
Contracted Services	3,193,188	2,958,403	Overtime			220,030	226,253
Supplies	943,500	843,200					
Minor Capital Equipment	0	0	FICA			83,221	85,244
<b>TOTAL</b>	<b>6,361,897</b>	<b>5,980,463</b>	Healthcare Benefits - Active			265,316	265,316
			Total Fringe Benefits			348,537	350,560
<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>					
			<b>TOTAL</b>	<b>18</b>	<b>19</b>	<b>1,436,395</b>	<b>1,464,843</b>
<b>TOTAL APPROPRIATION</b>	<b>7,798,292</b>	<b>7,445,306</b>					

## ADVANCED WASTEWATER TREATMENT FACILITY

PROGRAM: Operations Division

OBJECTIVE: To manage the wastewater processing operation, which includes: preliminary, primary, and advanced secondary treatment; and cogeneration of electricity as a by-product of this operation.

2011 ACCOMPLISHMENTS:

Served an urban area of forty-three square miles, involving seven municipalities. Complied with revised effluent parameters issued with the new NPDES Permit. Accepted 16.9 million gallons of waste from other treatment plant processes.

MEASURES/INDICATORS:

	<b>ACTUALS</b>			<b>FY2011</b>	<b>PROJ. FY2012</b>
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>		
Average daily wastewater flow (millions of gallons)	<u>23.32</u>	<u>22.94</u>	<u>22.28</u>	<u>31.08</u>	<u>24.91</u>
Kilowatt production to yield electricity for sale (millions)	<u>2.40</u>	<u>2.95</u>	<u>1.66</u>	<u>1.94</u>	<u>2.24</u>
Categories of laboratory samples for lab studies	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>

BUREAU OF SEWERAGE  
MAINTENANCE DIVISION

The Maintenance Division is responsible for the maintenance and upkeep of all process equipment located at the facility and the five pump stations. To accomplish this task, mechanics monitor the equipment and instruments necessary to control, maintain, and analyze the wastewater treatment process.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

Utility Fund

2930 Maintenance Division

Allocation Plan

Position Control

	2011 BUDGET		2012 BUDGET		JOB CLASSIFICATION	2011 BUDGET		2012 BUDGET	
PERSONNEL SERVICES									
Salaries-Mgmt	57,251	57,251	Maintenance Supervisor	1	1	57,251	57,251		
Salaries-BU	360,225	356,835							
Overtime	6,025	5,855	Total Management	1	1	57,251	57,251		
Fringe Benefits	169,040	168,765							
TOTAL	592,541	588,706	Chief Electrician	1	0	53,269	0		
OPERATING EXPENSES			Electrician III	1	1	47,160	48,575		
Communications	0		Maintenance Worker IV	4	4	188,640	194,300		
Professional Services	0		Maintenance Worker I	0	1	0	40,670		
Utilities	0		Laborer I	1	1	34,663	35,703		
Insurance	0		Laborer III	1	1	36,493	37,587		
Rentals	0		Total Bargaining Unit	8	8	360,225	356,835		
Maintenance & Repairs	15,100	15,200	Overtime			6,025	5,855		
Contracted Services	609,747	567,301	FICA			32,400	32,125		
Supplies	267,800	267,350	Healthcare Benefits - Active			136,640	136,640		
Minor Capital Equipment	0	0	Healthcare Benefits - Retirees			0	0		
TOTAL	892,647	849,851	Total Fringe Benefits			169,040	168,765		
CAPITAL OUTLAY	75,100	86,400	TOTAL	9	9	592,541	588,706		
TOTAL APPROPRIATION	1,560,288	1,524,957							

## ADVANCED WASTEWATER TREATMENT FACILITY

PROGRAM: Maintenance Division

OBJECTIVE: To repair and replace mechanical equipment necessary for the operations involved in wastewater treatment both at the facility and at the facility's five pump stations.

2011 ACCOMPLISHMENTS:

Mechanical problems were corrected in an acceptable amount of time. Many probable breakdowns were avoided through a preventative maintenance program and a systematic replacement policy for inventory parts.

MEASURES/INDICATORS:

	<b>ACTUALS</b>			<b>PROJ.</b>	
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2012</u></b>	
Replacement and installation of integral parts of related AWTF equipment on an annual basis (7 day/24 hour operation) <sup>a</sup>	<u>445</u> <sup>a</sup>	<u>458</u> <sup>a</sup>	<u>389</u> <sup>a</sup>	<u>342</u> <sup>c</sup>	<u>409</u> <sup>c</sup>
Total maintenance costs per year, including costs for preventive maintenance on mechanical equipment	<u>\$446,497</u>	<u>\$493,505</u> <sup>b</sup>	<u>\$363,262</u>	<u>\$421,446</u> <sup>c</sup>	<u>\$431,178</u> <sup>c</sup>
Acres maintained at the Sewerage plant	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>	<u>8.50</u>
Preventive maintenance checks per year <sup>d</sup>	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>

Notes:

- a Number of incident reports requiring labor or parts
- b Annual Report
- c Average of four previous years.
- d Preventative maintenance performed once per week

BUREAU OF SEWERAGE  
FIELD MAINTENANCE DIVISION

The Field Maintenance Division is responsible for the underground conveyance system and Pump Stations which transport wastewater to the AWTF. The crew cleans numerous regulators and chambers. This process involves cleaning the equipment with forced water pressure to remove grit and residue. The Division also monitors the flow in six interceptors to determine if the sewer line is operating properly. Corrective action requires dislodging any impediments from the sewer line to allow for the proper flow of the sewerage through the pipeline.

The Operations, Maintenance, and Field Maintenance Divisions assist in landscaping and maintenance at the AWTF and five field pump stations.

EXPENDITURE ANALYSIS DETAIL  
2012 BUDGET

Utility Fund

2940 Field Maintenance Division

Allocation Plan

Position Control

	2011		2012		JOB CLASSIFICATION	2011		2012	
	BUDGET	BUDGET	BUDGET	BUDGET		BUDGET	BUDGET		
PERSONNEL SERVICES									
Salaries-BU	174,570	179,808	Field Maintenance Specialist II	2	2	94,320	97,150		
Overtime	18,821	19,387	Field Maintenance Worker I	1	1	41,553	39,858		
Fringe Benefits	70,651	71,094	Field Maintenance Worker II	1	1	38,697	42,800		
TOTAL	264,042	270,289	Total Bargaining Unit	4	4	174,570	179,808		
OPERATING EXPENSES			Overtime			18,821	19,387		
Communications	1,000	500	FICA			14,795	15,238		
Professional Services	0	0	Healthcare Benefits - Active			55,856	55,856		
Utilities	242,411	315,900	Healthcare Benefits - Retirees			0	0		
Insurance	0	0	Total Fringe Benefits			70,651	71,094		
Rentals	0	0	TOTAL	4	4	264,042	270,289		
Maintenance & Repairs	7,000	9,000							
Contracted Services	457,844	435,805							
Supplies	16,600	17,350							
Minor Capital Equipment									
TOTAL	724,855	778,555							
CAPITAL OUTLAY	0	0							
TOTAL APPROPRIATION	988,897	1,048,844							

## ADVANCED WASTEWATER TREATMENT FACILITY

PROGRAM: Field Maintenance Division

OBJECTIVE: To maintain the wastewater flow through monitoring various segments of the collection system.

2011 ACCOMPLISHMENTS:

Maintained the integrity of the conveyance system and minimized combined sewer overflows. Regularly attended to pump stations, routine maintenance, and debris clearance from waterways.

MEASURES/INDICATORS:

	<b>ACTUALS</b>			<b>PROJ.</b>	
	<b><u>FY2008</u></b>	<b><u>FY2009</u></b>	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>FY2012</u></b>
Flood chambers cleaned per week <sup>a</sup>	<u>92</u>	<u>92</u>	<u>92</u>	<u>92</u>	<u>92</u>
Times per week the outfalls (wastewater discharge point to a receiving stream) are monitored <sup>b</sup>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>
Flow meters maintained	<u>17</u>	<u>17</u>	<u>17</u>	<u>17</u>	<u>17</u>

Notes:

a (46 Flood Chambers) x (twice per week) = 92

b (Monitored once per day) x (two days - Saturday and Sunday) = 2  
 (Monitored twice per day ) x (five days - Monday through Friday) = 10



## CAPITAL IMPROVEMENT PLAN

### OVERVIEW

The Capital Improvement Plan (CIP) is vital to our City because it provides for equipment acquisition, enables new construction or upgrades of public facilities and infrastructure, and has a positive impact on the local economy. Recognition of this importance prompted the Administration to propose additions to, and finance the continuation of, the existing CIP. For the year 2012, there are no projects that are funded with budgeted funds monies. The City is currently in Act 47, and under receivership. All projects have been put on hold until such time the City can properly fund for them

### CAPITAL BUDGET PROCESS

The Capital Budget Process follows the same preparation schedule as the Operating Budget Process. This process begins as the department directors evaluate capital expenditure needs and identify priorities for mayoral review. The Mayor evaluates these requests and determines which capital expenditure projects should be undertaken. These capital projects are then presented to City Council along with a capital financing strategy for review and approval. The Budget and Finance Committee of City Council evaluates this request and recommends action to the full City Council. If Council approves the action presented, then it is legally enacted through the passage of an ordinance.

### RELATIONSHIP BETWEEN OPERATING AND CAPITAL BUDGETS

The operating budget includes expenditures that generally reoccur annually and are appropriated for a single year. These include personnel, utilities, contracted services, maintenance, and supplies costs. It provides for all city services, but does not result in major physical assets in the City. Major resources to fund the operating budget are generated from taxes, departmental revenues, user fees, fines, intergovernmental payments, interfund transfers, and appropriations of undesignated fund balance.

The capital budget, in contrast, usually includes one-time costs for projects that may last more than one year. The results of these projects are physical assets in the City. Wide fluctuations are expected in the capital budget from year to year depending on the phasing of projects and resources available to fund the projects. Resources for the capital budget generally come from the issuance of bonds or notes, grants, or other one-time sources such as proceeds from the sale of assets.

In spite of these differences, the operating and capital budgets are closely linked, with the capital budget having a direct impact on the operating budget. The operating budget assumes the cost of maintaining and operating new or renovated facilities that involved capital investment. In many instances, such as the construction of new roads, the operating costs (such as future surface maintenance, street cleaning, signage for traffic control and lighting) would have to be budgeted on an ongoing basis. Some capital improvements will actually decrease maintenance costs through the replacement or improvement of older, less efficient facilities or equipment. The impact of current capital projects on the City's operating budget are noted on the following page.

The operating budget also includes debt service appropriations for the payment of long-term debt principal, interest and related costs. The greatest part of the City's capital improvement costs has been funded through the issuance of tax supported general obligation bonds and notes, and user fee supported revenue bonds (for the enterprise programs such as water, sewer, and resource recovery), which generally are repaid over the useful life of the improvement being financed.

CAPITAL IMPROVEMENT PLAN SUMMARY

Project Description	First Yr. Approved/ Funded	Est. Yr. of Acquis./ Compl.	Total Est. Cost of Project	Est. Expend. to Date	Est. Expend. After 2012	2012 Planned Expend.	Funding Source
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OFFICE OF CITY ENGINEER/DEPARTMENT OF PUBLIC WORKS

7th Street Widening	2002	2012	5,765,555	1,902,223	0	3,863,332	Federal, County
Clean Energy Retrofit Project	2009	2012	390,295	51,525	0	338,770	Federal State
Assylum Run Stormwater Project	2010	2012	526 000	110,000	196,000	220,000	Federal State

City Engineer/Public Works Subtotal

	6,155,850	2,063,748	196,000	4,422,102
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**Impact on Operating Budget:**

Some of these projects will cause minor recurring costs for utilities, maintenance, and supplies in the General Fund for city streets, traffic, and pedestrian signals and other related operations.

# **COMMUNITY PROFILE**

## HISTORY OF HARRISBURG

Inhabited by Native Americans for at least eight thousand years before the arrival of European explorers, the site of present-day Harrisburg has had a long history of human settlement and service as a center of commerce and transportation.

In the 1600s, the Swedish and French first visited this site at the base of the Blue Ridge Mountains, but no colonial settlement was made. Perhaps as early as 1710, however, Englishman John Harris chose it as the place to establish his trading post and later, ferry service. It was where long-established paths of the Shawnee and Delaware tribes converged at a river crossing; a crossing where the mouth of the fertile Cumberland Valley intersected with the natural passage of the Susquehanna River gaps to the north. It was where the surge of westward moving pioneers would follow the ancient tribal paths to ford the Susquehanna that Harrisburg would be born.

John Harris immigrated first to Philadelphia from Yorkshire, England, and later to Lancaster County. As a pioneer, he wished to venture farther west to build a productive life in a new land. Through his Philadelphia contacts, Harris received a land grant of 800 acres, on what is now the site of downtown Harrisburg and part of Shipoke.

Over a half century would elapse before an actual town developed at "Harris Ferry". In 1785, John Harris, Jr., Harris's son, and William Maclay, Pennsylvania's first U.S. senator, planned a village just north of the ferry crossing. The town was similar to the plan of Philadelphia with such familiar street names as Market, Chestnut, Walnut and Pine. In doing so, four acres of land were set aside for the Commonwealth of Pennsylvania on which it was hoped the state capitol would ultimately be located. Also in 1785, Dauphin County was carved from Lancaster County and the county seat was established in the new settlement of today's Harrisburg. For a brief time after the new country was formed, the town was called Louisburg, but the name Harrisburg became official and final in 1791.

Harrisburg grew quickly after its incorporation as a borough by Act of the State legislature in 1791, mainly due to being a market center for surrounding rural areas and a stop-over for travelers who purchased goods and services. In 1794, Theophile Cazenove, a Frenchman traveling in Pennsylvania, wrote of Harrisburg: "This city is one of America's little phenomena, in the matter of rapidity of its rise. There are about a thousand lots and already 300 houses neatly built in brick or logs and mortar, two stories high...32 taverns and eighteen merchants keeping in their stores European merchandise".

By 1810, the State Legislature, recognizing Harrisburg's growth and strategic central location in the state, fulfilled John Harris Jr.'s dream by approving the move of the state capital, once in Philadelphia, from Lancaster to Harrisburg. The move was completed in 1812. The first capitol building, Federal in style, was completed in 1820 and sat on a hill just north of the original four-acre reservation that now comprises Capitol Park. Harrisburg's long and colorful political history was thus launched as the Mecca for the decision-making process that was key in shaping the future directions of the commonwealth and the nation.

The borough's base of commerce in the first half of the 19th century was also unfolding as evidenced by the establishment of the grist mills, saw mills and brick yards along Paxton Creek (now the Cameron Corridor industrial area and the city's portion of the New Baldwin Corridor Enterprise Zone), all necessary to meet the demands of an emerging economy. The Paxton Creek area became more industrialized after the establishment in 1826 of the Pennsylvania Canal and in 1837 of the first railroad line that later became the mighty Pennsylvania Railroad. As Paxton Creek represented a low-lying secondary waterway running parallel to and as a tributary of the Susquehanna River, transportation systems evolved along its course, spurring industrial growth there rather than on the main bank of the river.

This resulted in Harrisburg's ability to retain and develop a magnificent riverfront that by the turn of the 20th century would become the initial focus of Harrisburg's "City Beautiful Movement". Front Street, along the river bank, was Harrisburg's most prestigious street from the very beginning. The mansion house of John Harris Jr., with its earliest part dating from 1740, and now open to the public as a splendid museum, was on what became the south end of Front Street. This set the trend of early Pennsylvania governors and Harrisburg's "first families" living in elegant Front Street residences, many of which survive today. The present Governor's residence is at North Front and Maclay Streets.

As the borough continued to develop, ferry activity was replaced in 1817 by the first bridge to span the 3,000-foot-wide Susquehanna at Harrisburg. Known as the "Camelback" (site of the present-day Market Street Bridge) due to its arched appearance between piers, the bridge, which was also a covered bridge, made Harrisburg more accessible to the farmers of Cumberland County, across the river, resulting in increased commerce for the area. More bridges would follow and be replaced over time for rail, pedestrian and vehicle passage. Among the most famous, the eastern

span of which is preserved today, is the iron-trussed Walnut Street Bridge, constructed in 1888 to break the toll monopoly enjoyed by the Camelback. The Walnut Street Bridge, first known as the People's Bridge because of its low toll, survives the Camelback as the oldest bridge on the Susquehanna and the oldest steel-span bridge of its type in the nation.

By the mid-19th century, Harrisburg had its own water system, reservoir, pump house and gas company. Iron and steel-making plants were established along Paxton Creek providing materials to other Harrisburg factories for the manufacture of railroad cars and steam boilers. This industrial growth resulted in the boom of residential construction and population that led to Harrisburg's incorporation by an Act of the State Legislature as a city in 1860.

During the Civil War, Harrisburg, because it was the state capital and located only 40 miles north of the Mason-Dixon Line, served as a central location for the assembly and dispatch of many regiments of Union troops. Camp Curtin, named for Pennsylvania's wartime governor, was located in today's uptown Harrisburg. More Union troops were mustered into service at Camp Curtin than at any other facility in the Union or Confederacy. Confederate General Robert E. Lee twice made the taking of Harrisburg and Camp Curtin a primary objective. The first effort was in September, 1862, but ended with the Battle of Antietam, the bloodiest day in U.S. history, with Confederate troops returning to Virginia. The second campaign was in June of 1863. The Confederates came close to invading Harrisburg and ventured as far as Bridgeport (now called Lemoyne), located just across the river. The northern-most fight of the war occurred at Sporting Hill and Oyster Point, just 2.5 miles from the city. Instead of Harrisburg, however, the South met the bulk of the Union troops at nearby Gettysburg, and the pivotal battle of the Civil War ensued on July 1st, 2nd and 3rd. Although Harrisburg was not taken, its importance in the war is recognized to this day as a focus for Civil War enthusiasts and living history reinactors and is now honored by the establishment of the National Civil War Museum in the city, the largest museum in the world, focused on the Civil War and the only one to include both Union and Confederate artifacts and to comprehensively cover the periods before, during and after the conflict.

The city's population dramatically increased from 1860 to 1880, growing from 13,405 in 1860 to 23,104 in 1870; and to 30,762 in 1880. Much of this growth resulted not only from increases in manufacturing employment but also from the large number of railroad workers, as Harrisburg was now a major rail center. By 1891, streetcars were electrified, allowing easy passage to outer areas that were gradually annexed into the city. These annexations became more numerous and occurred well into the 20th century as subdivision plans were filed.

One of the most important events that occurred in Harrisburg's history was a fire that destroyed the original state capitol in 1897. With plans drawn for a new capitol, erected on the same site and completed and dedicated by President Theodore Roosevelt, in 1906, the community recognized the need for major public improvements throughout the city. Hence, what became known as the "City Beautiful Movement" was launched in Harrisburg in the first years of the new century, involving massive expansion of improvements to the city's park and public works systems. These included the construction of the famous river wall steps that line the waterfront, erection of a water filtration plant, extensive street paving projects, damming of the Susquehanna River for sanitary purposes and enhanced recreational opportunities, a long range master plan for design of the State Capitol Complex, and numerous water, sewer and other infrastructure improvements, nearly all of which exist today. Only since 1982 has Harrisburg experienced a similar period of extensive improvement efforts and development, which continues now.

Completion of the new state capitol also spirited a surge in commercial office, hotel and retail construction in the city's central business district giving initial shape to the skyline of today. During the first decades of the 20th century such early high-rises as the Telegraph, Union Trust and Kunkel buildings presented office space for lease showing the advent of service-oriented industries in a new era. Department stores such as Bowman and Co. and Dive, Pomeroy and Stewart grew from modest storefronts into classy downtown edifices and destination points from miles around.

During the early part of the 1900s through the 1930s, the palatial Penn Harris and Harrisburger Hotels rose to grace the edges of Capitol Park; the State Capitol Complex continued to expand northward; Bellevue Park, central Pennsylvania's first planned community, was developed; new high schools were completed; and important cultural institutions, such as the Harrisburg Symphony and Harrisburg Community Theater, were founded. Although Harrisburg suffered from many of the urban problems that started in the mid-1950s and have plagued most cities since, the city's achieved and projected development now continues to keep pace with its distinction as being the Commonwealth's seat of government.

Now in the 21st century, reflection upon the historic factors which have cumulatively shaped the Harrisburg of today gives additional insight to how the city will continue to grow and mature.

## REDISCOVER HARRISBURG – AN ALL-AMERICA CITY



**MARKET SQUARE** is Harrisburg's traditional retail and commercial center. This historical center of downtown has undergone an extensive transformation through the construction of four new plazas, one on each corner of the square. It is graced by a fourteen foot Victorian clock replica in the southeastern quadrant, new traffic signals, a kiosk, park benches, urban gardens, and antique-styled streetlights; making Market Square a symbol of the City's resurgence. Nearly all buildings on Market Square have been either newly built or completely historically rehabilitated during the past twenty-five years as part of the City's economic development efforts.

**RIVERFRONT PARK** stretches 4.5 miles along the eastern bank of the Susquehanna River in Harrisburg. Famous concrete steps define the river's edge, running the length of the park. Riverfront Park is known for its statuary, monuments, gardens, public art, and trails for jogging, bicycling, and walking. This greenbelt, along with City Island and other waterfront improvements, creates one of the most scenic inland waterfronts in the nation (See "Recreational Attractions" section).



**HISTORIC DISTRICTS** are included in the City's historic preservation program. Seven historic districts and numerous sites have been designated for inclusion on the National Register of Historic Places. The City's National and Municipal Historic Districts include Old Downtown Harrisburg Commercial, Shipoke, Historic Harrisburg, Old Midtown, Fox Ridge, Mount Pleasant, and Old Uptown. The preservation and restoration of the City's building art and architectural design reflective of every era of the nation's development are a part of the overall advancement and promotion of the arts and culture by the City of Harrisburg and a key element in the City's economic development initiative (See "Cultural Attractions" section).

## REDISCOVER OUR PARKS AND WATERFRONT



**RESERVOIR PARK's** 90 acres are situated on the highest point in the City. The primary focus of improvements at the site is on the arts and cultural life of the City. Recently completed improvements include the National Civil War Museum, the restored 1898 mansion and gardens, antique-styled streetlights, repaved roadways, the Village at Reservoir Park (5-building arts colony), walkways, an extensive lighting system, restored bandshell and pavilion, granite fountain with plaza, large sculptures, drift garden, three-tier French garden, new entrance, parking lot, landscaping, and an upgraded electrical system at the bandshell. Additional improvements included expanded parking, new entrance, landscaping and renovation of the Brownstone Building into an arts and education facility (See "Recreational Attractions" section). The 1933 bandshell was rehabilitated in 2003 by a private donor with weekly events conducted 3-4 nights per week from June through August.

**HARBORTOWN**, a miniature nautical village, is located on City Island. This playground setting is perfect for parents to enjoy the view of the waterfront while watching their children play. Currently, Harbortown is in need of rehabilitation, as many of its recreation apparatus' were destroyed or damaged by fire. Other amenities on City Island include a miniature train, horse-drawn carriage rides, Skyline Sports Complex, Beach House, Carousel Pavilion, John Harris Trading Post replica, RiverView Pavilion, Water Golf, Susquehanna Outfitters, marinas, RiverSide Village Park, Walnut Street Station, the Pride of the Susquehanna Riverboat, Metro Bank Park, batting cages, arcade, and the recently built South Pointe Marina which can accommodate more than 100 pleasure crafts (See "Recreational Attractions" section).



**KUNKEL MEMORIAL PLAZA**, located in Riverfront Park, features a grand overlook of the Susquehanna River, benches, gardens, antique-styled lighting and statuary. The plaza can hold more than 200 persons and provides an open-air classical setting for public relaxation and recreation. This location serves as a host site to live entertainment during the Patriot News ArtFest, the Fourth of July Celebration, and the Kipona (Labor Day) Celebration.

## RECREATIONAL ACTIVITIES



**ITALIAN LAKE**, located in the City's Uptown area, has been restored to include walkways, antique-styled streetlights, gardens, signage, and wild ducks and geese habitats. The restoration maintained the original shorelines and provided for the construction of retaining walls along the northern half of the lake. The southern half, split from the northern half by a picturesque Japanese Bridge, was maintained by preserving the originally constructed retaining walls. Italian Lake hosts a splendid summertime concert series.

The City of Harrisburg today has the most extensive special events schedule of any municipality in the Midstate's history, attracting over two million people per year to a range of events sponsored by or involving the City. Many of the events are conducted through the City's Department of Parks, Recreation & Enrichment, created in 1983 by Executive Order of the Mayor. A number of the special events are held at the Riverfront Park facilities, including the Independence Day Weekend (Fourth of July Celebration) and the summer's end Kipona Celebration. The City also sponsors or co-sponsors over 200 other special events each year, which include: Martin L. King Jr. Observance Contests; Arbor Day; Earth Day; Greater Harrisburg Arts Council Festival; MLK Pillars of the Community Awards, The New Year's Eve Celebration; Italian Lake, Reservoir Park, and Riverfront Park concerts; and the annual Harrisburg Holiday Parade.

Harrisburg today also has the most extensive municipal parks system in Central Pennsylvania with 27 facilities throughout the City and is the only municipal parks system in this region which plays a regional role, as evidenced by the extensive use of city parks, programs, and special events by non-city residents. In contrast, some nearby communities ban non-residents from physical presence within any of their municipal park space.

The center for some of the recreational activity is the City's beautiful waterfront. Situated along the Susquehanna River, the riverfront offers picturesque scenery accented by the Harrisburg skyline. Riverfront Park is a 4.5 mile greenbelt containing park benches, gardens, a telescopic outlook, Swenson Plaza, the Kunkel Memorial Plaza, monuments, and public art, which enhance its attractiveness while providing for an enjoyable walk, jog, or bicycle ride. Sunken Gardens is located in the Midtown area of Riverfront Park, offering gardens and walkways bordered by lighted monuments. The gardens have been renovated to include an irrigation system, antique-styled streetlights, brick walkways, new flowerbeds and new signage. In addition, the Riverfront Peoples Park Association, a separate citizen/community organization, added to the extensive renovations by donating a gazebo which serves as the centerpiece in the garden. Public art was added to the Peace Garden, located in Riverfront Park, which was created and dedicated in an effort to promote world peace and for the preservation of our earth by the Physicians for Social Responsibility. Swenson Plaza, located at Front and Walnut Streets, was dedicated in late 1999, and is named after the late Mayor Harold Swenson, who was instrumental in Harrisburg's recovery after the Agnes flood of 1972.

Reservoir Park is the oldest municipal park in South-Central Pennsylvania and the largest park, containing 90 acres, situated on the highest point in the City. Phase I of upgrading at Reservoir Park, completed in 1992, included the historic rehabilitation of the mansion and pavilion; the creation of The Village at Reservoir Park; the restoration of the bandshell; and placement of antique-styled streetlights, new walkways, gardens, plazas, and repaved roads. Reservoir Park has new and restored facilities built

with a particular emphasis on artistic, cultural, historic, environmental education and conservation themes. Phase I-A, the Garden Expansion project, was completed in June 1993 and includes formal French gardens, drift gardens, lighted walkways, a new boulevard entranceway, parking lot, public art, and outdoor seating. Phase II of Reservoir Park was completed in May of 1995 and includes additional gardens, walkways, outdoor lighting, expanded children's playground, restoration of the Brownstone Building as an arts and crafts center, complete reconstruction of the basketball and tennis court area, along with a new entranceway at 18th and Walnut Streets, and construction of a Park Ranger Station. Phase III was completed in February 2001, with the opening of the National Civil War Museum. In 2003, the Department of Parks and Recreation secured \$250,000 in funding from the Mortimer Levitt Foundation for the renovation and upgrade of the City's Historic Bandshell in Reservoir Park. Once completed, the facility was renamed and is now known as the Levitt Pavilion for the Performing Arts, offering three to four nights of free entertainment commencing in June and concluding in late August. In 2004, a brick walkway was constructed to link the lower parking lot to the seating area around the pavilion. Engraved bricks were sold to assist with the cost of this project and additional phases will occur as funding permits.

City Island is the hallmark of Harrisburg's aggressive waterfront development plan and is but one of 21 sites created or upgraded through the first major citywide parks improvement program in more than 60 years. City Island, a long unused and blighted 63-acre landmass until 1987, today hosts such activities as professional minor league baseball, historical displays, and numerous recreational activities. City Island facilities include, but are not limited to, the following: RiverSide Village Park, offering great food which can be enjoyed while dining alfresco at the RiverView Pavilion or at the River Terrace and Docks; John Harris Trading Post, a replica which depicts life from the early 18th Century; HarborTown, a miniature 1840's canal village serving as a playground for children; Harrisburg Riverboat (the Pride of the Susquehanna), a paddleboat which can accommodate 149 people on cruises, dinner charters, or scenic river excursions; Harrisburg Marina I and II, providing boat owners with docks, ramps, gazebo, picnic areas, and parking; Walnut Street Station, a Victorian-Styled railway station that hosts the City Island Railroad and offers a splendid vantage point from which to view the many activities along the waterfront; miniature golf opened in 1990, this 18-hole course offers scenic greenery with waterfalls, a bridge and a concession stand; Beach House, a restored historic structure which houses showers, a concession stand, lavatories, the lifeguard office, changing areas for the swimmers at City Island beach, and shuffle board courts built near the entranceway of the building; Island Breeze, offering lessons on the art of kiting; Susquehanna Outfitters offering canoe rentals and educational classes along the Susquehanna River; Metro Bank Park, formally known as RiverSide Stadium and Commerce Bank Park, home of championship Class AA minor league baseball; Skyline Sports Complex, a multi-purpose facility built to minor league professional football standards which hosts soccer, softball, volleyball, football, lacrosse, and a myriad of other events and activities; Harrisburg Carriage House, which offers the touring of historic Harrisburg and its beautiful Riverfront by horse-drawn carriage in addition to supplying pony rides for children; Bus Trolley Services, providing transportation to and from downtown; a full-size antique Mengels kiddie carousel; batting cage; arcade; and the latest attraction, RiverSide and SouthPointe Marinas are located on the south end of City Island. City Island accommodates a great variety of activities on the island in addition to boating, sculling, fishing, and swimming around the island.

The Harrisburg Senators, a Class AA professional baseball team, is based at Metro Bank Park which received \$41 MM in upgrades between 2009 and 2010. Work included a new public plaza, 8,600sf Administrative Building, new outfield wall with LED Boards, new scoreboard, outfield boardwalk with seating and drink rails, associated restrooms and concession area, new seating bowl configuration, with Grandstand seating, 20 elevated suites and 20 dugout suites, upgraded picnic areas, creation of a "Midway" with activities specialty areas for youth and early-teenage fans, new commissary kitchen, new press box, new sound system, roofing over seating area to address mayfly problem, and new VIP parking to name a few. Their 2005 season marked twelve out of the nineteen years that Class AA minor league baseball has been in Harrisburg for which the team has been in the post-season playoff competition. The team won the Championship in their first year, 1987, as well as in 1993, 1996, 1997, 1998, and 1999. The Central Pennsylvania Piranha, the 2005 national champion semi-professional football team, used the Skyline Sports Complex as their home field. In 2004, the City Islanders, professional Soccer team made Skyline Sports Complex their home, making City Island an athletic haven for many sports enthusiasts.

Other parks which have been considerably upgraded in the past fifteen years include Italian Lake, where new walkways, antique-styled streetlights, retaining walls, new gardens, signage, and park benches are among the amenities in place. Extensive renovations to Sunshine Park were completed in 1993 and the park was renamed in 2002 to the Clarence C. Morrison Park. This park has multi-purpose facilities to host competitions in football, soccer, softball, tennis, basketball, volleyball, and handball, in addition to picnics and other activities. The 7th and Radnor Streets Field was rehabilitated in 1993 with new field lighting, bleacher seating, and a walking track. The 14th and Shoop Streets Playground was reopened in 1993 after a seven-year closure, with new children's play apparatus, grassy areas (that replaced removed asphalt), lighting, fencing, outdoor seating, and landscaping. Other sites which have been improved since 1982, include the Mt. Pleasant Hispanic American Center, Pools 1 and 2, and the following playgrounds: Reservoir Park, Norwood, 4th and Dauphin Streets, Cloverly Heights, Braxton, Summit Terrace, South 17th Street, Pleasantview, Lottsville, 4th and Emerald, Wilson Park, and Gorgas. In 1996, the City rehabilitated the 4th and Dauphin Streets Playground, which now offers shuffleboard, bocce ball, horseshoe pits, a basketball court, a two-tier playground, seating areas, landscaping, signage, court lighting, and water fountains. Other projects were completed between 1999 and 2001. They include the complete rehabilitation of Norwood, Wilson, and Shipoke Playgrounds; construction of Swenson Plaza at Front and Walnut Streets; construction of the Reverend Clyde Roach Memorial Garden at the north end of Italian Lake; and the upgrade and rehabilitation of the Capital Area Greenbelt. In 2002, the Penn and Dauphin Playground were rehabilitated and are now referred to as the Benjamin and Gloria Olewine Playground. In 2003, the Braxton Playground located at 7th and Maclay Streets, and the Vernon Street Playground located at 15th and Vernon Streets were rehabilitated with financial assistance provided by Harrisburg Parks Partnership and the U.S. Department of Interior. In 2005, Penn National Insurance Company paid for the rehabilitation of Pool #2's playground and the site was renamed and is now known as the Penn National Insurance Company swimming pool and playground and it is located on South 18th Street at the dead end. Upgrades to additional sites will continue as funding becomes available.

More than twenty-four park areas have been extensively restored or created under the City's parks improvement efforts set by the Mayor's Parks Improvement Program, established in 1983. In excess of \$29 million has been spent in Harrisburg's park system, excluding the National Civil War Museum, since 1983. Harrisburg's parks system today plays host to more than 2 million residents, tourists, and visitors each year. City-wide programs at park sites (including playgrounds) include multicultural art, environmental education, arts and cultural programs, camping, reading, storytelling, and organized sports, such as basketball, soccer, tennis, volleyball, T-ball and golf. In addition, Harrisburg created a Park Ranger Corps in 1990. The Park Rangers (which were abolished in 2011) conducted year-round patrol, traffic control and public informational duties in the major City parks, especially City Island, Reservoir Park, Italian Lake, and Riverfront Park.

Harrisburg has been awarded the Tree City USA designation for the past twenty-three consecutive years and was recertified with its twenty-fourth year in 2012. This award, conferred by the National Arbor Day Foundation, is for Harrisburg's environmental policies, particularly those related to tree plantings and parks maintenance activities. In addition, the City of Harrisburg, through its Department of Parks, Recreation and Enrichment, won multiple awards from the International Festival & Events Association, as well as national, state, and four local awards. This award winning park system serves as the crowning jewel of Harrisburg's renaissance. In an effort to promote Harrisburg's parks, the City has clearly become the region's hub for public events which give life to the multi-county area and is yet another example of Harrisburg's role and contribution to the region.

## TAX INCENTIVE PROGRAMS

Since the early 1980s, the City has enacted various tax abatement and tax credit programs designed to promote economic development and to encourage the rehabilitation and reuse of older City properties. These programs include: tax abatement on improvements to residential and business properties outside the Central Business District at 20% per year for five years and tax abatement on new residential construction at 100% for three years; a split valuation of land and improvements for tax levy purposes, with the tax rate on buildings/improvements being one-sixth the rate charged to land; and the issuance of mortgage and investment tax credits.

Approximately 90% of all projects valued at \$200,000 or more, undertaken since 1982, have relied upon tax abatement as an incentive to undertake building construction and improvements within Harrisburg City limits. As these properties near the end of their abatement period, the City's real estate taxes increase accordingly. The tax abatement program has appeared to be successful as illustrated by the nearly tenfold increase in new construction since 1980. Tax abatement is one of numerous incentives for encouraging economic development in the City. This program has produced a resurgence in the City's business district and neighborhoods through job creation, retail sales growth, and growth in the number of occupied homes and apartments.

The City utilizes a two-tier property tax rate, which promotes economic development and rehabilitation by charging a tax millage on buildings one-sixth the rate on land. New construction and the improvement of existing buildings are less expensive and hence more profitable for investors and homeowners. In addition, a higher tax on land helps deter land speculation and promotes the highest and best use of land. Out of over 2,500 municipalities, 14 other municipalities in Pennsylvania now utilize this taxing methodology to produce many of the same desired economic development results. The two-tier property tax rate system has meant lower taxes to most property owners over the single rate system used in most places.

Tax credit programs also encourage economic growth. During 1985, Harrisburg became the first community in the Nation to establish a Mortgage Tax Credit Certificate Program. Tax credits can be issued to first-time homebuyers and, in certain circumstances, previous homeowners who buy and/or rehabilitate a home as their principal residence within the corporate limits of the City and meet certain other requirements. A tax credit works simply: the home buyer receives a Mortgage Tax Credit Certificate that allows 40% or 45% of all interest paid on a new mortgage to be taken as a credit against federal income taxes. The tax credit lasts the life of the new mortgage. The rest of the interest remains tax deductible.

A tax credit is not a tax deduction - it has a direct cash value. Dollar for dollar, it reduces the amount of federal income tax the homebuyer would normally pay the U.S. Government. After subtracting the tax credit, the homebuyer still gets to use the rest of the interest paid as the usual itemized tax deduction. The Administration is continuing its efforts in promoting tax credit programs such as Mortgage Tax Credit Certificates and Investment Tax Credits.

Investment Tax Credits have been integral to stimulating the rehabilitation of the City's older building stock. Following the 1980 Census, Harrisburg was determined to have the highest rate of vacant property of any city in the state, with more than one of every seven structures vacant, including over half of the downtown. Many of these vacancies had existed for long periods of time. By 1982, the number of vacant buildings was over 4,000, which has since been reduced to less than 1,900. Designating seven areas of the City as National Historic Districts and numerous sites to the National Register of Historic Places has allowed 20% Investment Tax Credits to investors/developers for funds expended on certified rehabilitation of income-providing structures.

Other City economic development incentives include: several less-than-market-interest-rate financing programs, site improvement programs, infrastructure programs, donation of partial or full value of publicly-owned real estate, job training/retraining funds, marketing assistance, business training seminars, sites inventory, export assistance and technical assistance.

# HARRISBURG – A METROPOLITAN CENTER



Harrisburg has been the capital of the Commonwealth of Pennsylvania since 1812, as well as the County Seat of Dauphin County since the County's creation in 1785. It is the geographic and urban center of the Harrisburg - Lebanon - Carlisle Metropolitan Statistical Area (MSA), which comprises the four counties of Dauphin, Cumberland, Lebanon, and Perry in central Pennsylvania. From 1990 to 2000, this MSA grew at rate twice that of the Commonwealth, as a whole. The MSA containing Harrisburg has consistently had the lowest unemployment rate in Pennsylvania.

The City of Harrisburg has a vast network of highway, air, and rail transportation arteries that link to the markets of the East, Midwest, and the South, in addition to being the major distribution center for the Northeast because of its close proximity to other major cities. Harrisburg has become the region's center for commerce, transportation, finance, special events, public recreation, the arts, and government. The progress of the City's resurgence has produced a renaissance that has reversed nearly three decades of previous decline. Harrisburg has a vitality that can be seen in the spirit, amenity, and growth spreading throughout this metropolitan center in central Pennsylvania.

<b>City of Harrisburg Facts:</b>		<b>Location:</b>	East bank of Susquehanna River Dauphin County South Central Pennsylvania
Settled: By Native Americans – by 6,000 B.C. Europeans approx. 1710			
Incorporated: As a Borough – 1791; As a City – 1860			
Population: 49,528 (2010 Census)		<b>Climate:</b>	Average High: 61.0° F
Total Number of Housing Units: 24,269 (2000 Census)			Average Low: 42.6° F
2007 Assessed Taxable Property Value: \$1,615,044,300			Annual High Extreme: 93.0° F
2007 Assessed Non-Taxable Property Value: \$1,524,166,200			Annual Low Extreme: 2.0° F
Total New Economic Development Investment: \$4,650,000,000			

<b>Metropolitan Statistical Area (MSA) Facts:</b>	
Population: 643,820 (2005 US Census)	Number of Households: 255,000 (2003 Survey)
Total Retail Sales: \$9,325,631,000 (2003 Survey)	Average Number of Persons Per Household: 2.32 (2000 Census)
Retail Sales Per Household: \$36,571 (2003 Survey)	Median Household Effective Buying Income: \$38,522 (2003 Survey)
Median Household Income: \$41,990 (2003 Survey)	Total Effective Buying Income: \$11,895,408,000 (2003 Survey)

Source: Bureau of Information Technology, "2003 Survey of Buying Power", *Sales and Marketing Management Magazine*, and US Census.

## CULTURAL ATTRACTIONS

The cultural arts in Harrisburg have a long tradition of enhancing the quality of life. The City is the only municipality in the region to directly support the arts and today has a variety of cultural activities that include all aspects of the arts.

### **MUSICAL GROUPS**

The Harrisburg Symphony Orchestra, founded in 1931, has grown in national stature and reputation as a metropolitan musical organization, offering a variety of music composed by legendary classical artists and also featuring a pops repertoire. The Forum, in downtown Harrisburg, a classic 1,763-seat amphitheater-styled hall, is home to The Harrisburg Symphony. Other musical performing arts organizations include the Central Pennsylvania Friends of Jazz, Harrisburg Civic Opera, Harrisburg Choral Society, Opera Outreach, Harrisburg Singers, Chamber Singers of Harrisburg, Market Square Concert Series, Susquehanna Folk Music, and other groups, showing that music combined with song produces a great array of melodies in Harrisburg.

### **ARTS SUPPORTERS**

Jump Street is a private, nonprofit, community based arts incubator, with expertise in providing arts based program development, consulting to artists and arts organizations, and community arts development. Jump Street, by supporting community and economic development through art, has successfully employed art in a way that makes it tangible and while providing a safe and encouraging atmosphere for young artists. The Allied Arts Fund raises both dollars and awareness for local arts and culture. The Fund conducts an annual campaign on behalf of the region's most established cultural providers, and raises dollars for new and emerging, culturally diverse arts organizations through the Allied Arts Venture Fund. In its 20-year history, the Allied Arts Fund has invested over \$13 million in the arts of Central Pennsylvania. Historic Harrisburg Association annually conducts a Candlelight House Tour of the interior and exterior of finely restored historic homes and buildings in the City. The Susquehanna Art Museum preserves and stimulates the creation of the fine arts for public exhibition. The Harrisburg Downtown Improvement District (DID) promotes the economic and cultural vitality of the central business district. The Mayor's Public Arts Advisory Board, created by Executive Order in 1984, encourages developers and property owners to create public arts, reviews responses and the actual placement of public art for any requesting entity, and preserves existing public art and monuments in the City.

### **PERFORMING ARTS**

The Whitaker Center for Science and the Arts is the region's first ever science and arts center after receiving a \$21 million state grant funding commitment, \$23.2 million in private endowments, pledges and donations, and more than \$1 million worth of contributed services; in addition to the \$6 million that the City had previously dedicated. This center consists of a versatile multipurpose set of buildings designed to provide and integrate cultural facilities, such as a 660-seat Sunoco Performance Theater, 200-seat Select Medical IMAX Theater, HARSCO Science Center, and a variety of educational and support operations. In addition to contributing to its financing, the City directly assisted in the planning for this downtown center. Property acquisition was completed in early 1996. Demolition and site clearing was completed in 1997. The grand opening was September 1999.

The City also takes pride in The Harrisburg Community Theatre, now Theatre of Harrisburg, which was founded in 1925, and is one of the oldest continuously operated community theatre organizations in the country. Its production schedule offers a variety of entertainment including comedy, tragedy, and the classics. In September 1999, the Theatre Harrisburg moved its performance to the 660-seat performing arts theatre of the Whitaker Center for Science and the Arts. Other performing arts groups include the Central Pennsylvania Youth Ballet and the Metropolitan Repertory Company. In addition, Open Stage of Harrisburg was moved downtown to its own theatre, representing the first permanent center city performing arts facility in over 25 years. The Open Stage theatre includes set design, construction and storage areas, a ticket booth, offices, dressing rooms, and a lobby and concession area. The Capital Dinner Theater of Mishar Productions opened a new state-of-the-art facility in November 2000 featuring a "main stage" lineup and an "Encore Series". The long awaited Midtown Cinema opened in November 2001. The cinema features three separate theatres seating 152, 78, and 68 respectively, and it runs both first-run independent and foreign films.



**THE JOHN HARRIS MANSION**, an example of a permanent City cultural facility, exhibits historical archives, art, and antiques reflective of the past 275 years' history. Its earliest part was built before 1740 by John Harris, Sr., whose son, John Harris, Jr., became the founder of Harrisburg. It was later renovated and "Victorianized" in the late 19th century by Simon Cameron, President Lincoln's Secretary of War during part of the Civil War and later a U.S. Senator.

### **VISUAL AND DESIGN ARTS**

The City has dozens of locations where public art exhibits and performances are routinely held. In addition, the Gallery Walk is held yearly as a promotional event for the community's fine arts centers attesting to the fact that original art of all styles and media is available in the City, year-round. The permanent facilities and galleries in the City include: The Art Association of Harrisburg, which is the oldest arts organization in the region; and the Susquehanna Art Museum, located downtown in the historic Kunkel Building which includes the Doshi Center for Contemporary Art, a privately-owned art gallery. HARSCO Science Center, a hands-on physical science museum with many interactive learning exhibits, is located in Whitaker Center for Science and the Arts. In addition to a variety of smaller galleries, Harrisburg is home to the Pennsylvania State Museum and Archives, the flagship of the state museum system. This six-story circular depository of Pennsylvania's most valued historic documents and artifacts features a fine art gallery; planetarium; natural history exhibition; and the grand Memorial Hall, containing a statue of the Commonwealth's founder William Penn.

### **CHURCHES AND SYNAGOGUES**

The City's cultural activities are complemented with an array of choir concerts and lectures offered by area churches and synagogues. In addition to these facilities hosting artistic and cultural events, the sanctuaries of some of these historic downtown Harrisburg Churches are architectural edifices of interest. Market Square Presbyterian Church, erected in 1860, contains a fine Romanesque-styled sanctuary, all in white. The Salem Reformed Church, built in 1822, is the oldest church standing in the City. Saint Lawrence Catholic Church's sanctuary is French Gothic, culminated by a lavishly-executed stained-glass rose window. The First Church of God was erected in 1854 for this denomination which was founded in Harrisburg in 1827. Other churches and synagogues of interest within the City are the Zion Lutheran Church, Pine Street Presbyterian Church, Grace Methodist Church, Saint Patrick Cathedral, Saint Stephen's Cathedral, Saint Michael's Lutheran Church and the Temple Ohev Shalom.

### **HISTORIC PRESERVATION**

The history of Harrisburg's physical environment spans a 200-year period and represents a fine cross-section in the evolution of architecture. Harrisburg has seven National Historic Districts, six of which were designated through City efforts since 1983, under the Mayor's historic preservation program. Prior to then, only one area of the City had achieved such designation. The City's National and Municipal Historic Districts include building art and architectural design reflective of every era of the nation's development, from the 18th Century to present day. These districts include: Old Downtown Harrisburg Commercial National Register Historic District and the Fox Ridge Nationally Certified Municipal Historic District, as well as Shipoke, Historic Harrisburg, Old Midtown, Mount Pleasant, and Old Uptown National Register and Municipal Historic District. Additionally, numerous individual buildings have been named to the National Register of Historic Sites. Harrisburg, now in the top percentile of cities in the nation successfully engaged in local historic preservation, has achieved national recognition for its overall economic development resurgence. Historic preservation and rehabilitation have proven to be integral to this success and long-term growth, while preserving the City's priceless architectural heritage and promoting the arts and culture. The City's Historic Architectural Review Board, appointed by the Mayor and confirmed by City Council, reviews exterior building renovations and new construction in the Municipal Historic Districts to assure design and material integrity are consistent with historic design standards. Harrisburg is one of only several municipalities in Pennsylvania to be a Certified Local Government in its historic preservation work, by the state Historic and Museum Commission. Harrisburg is second only to Philadelphia in the dollar amount of certified historic rehabilitation in Pennsylvania.

## EDUCATION

**The Pennsylvania State System of Higher Education (PASSHE)'S Dixon University Center**, located in uptown Harrisburg, is the home of the Office of the Chancellor, the central headquarters for the PASSHE. This campus of six buildings not only houses the System's central headquarter administrative offices, but offers five undergraduate and thirteen graduate degree programs on-site by a consortium of System universities and affiliate members for adult students in the evenings and on weekends. In addition, the center sponsors public policy seminars and is the site of numerous conferences.



**Harrisburg University of Science and Technology (HU)** is a non-traditional independent university in downtown Harrisburg fulfilling a "niche mission" of addressing region-specific needs not currently served by existing colleges and universities. HU provides certificate programs, and associate, undergraduate, and graduate degree programs. This new institution works cooperatively with business, government, and other colleges and universities to foster regional workforce development and continuing professional development. It also offers an environment for applied research and development. This substantially enhances the area's ability to attract and retain national-class employers, and for the City, provides a new aspect to economic development, job creation, and neighborhood stabilization. HU admitted its first class of students in the fall of 2005. The University will be moving into their new home once the 16 story tower is completed. Dedication for the tower is set to occur in 2009.

**Temple University Harrisburg (TUH)'s** downtown center also marks the permanent presence of facilities for higher education in the Central Business District. TUH enrolls 378 students and offers 60 classes per semester. In July 2000, TUH relocated downtown to an area that doubled the university's presence in the area. This allows the University to provide graduate and certificate programs, as well as professional development courses in educational administration, elementary and special education, community and regional planning, business administration, and social administration.

**Harrisburg Area Community College (HACC)** offers two-year and certificate programs in the City's uptown area. HACC was the first community college created in Pennsylvania. Its splendid campus is built on land donated by the City of Harrisburg at no cost to more than twenty suburban school districts whose students use the facilities. Current enrollment at HACC is 18,152 students with 9,168 enrolled at the Harrisburg campus. In January 2002, HACC opened its Community Center for Technology and Arts. This center offers classes for several academic programs; adult basic education and developmental studies; and non-credit courses.

**The Penn State Harrisburg Eastgate Center** is located within blocks of the Central Business District. The Eastgate Center offers traditional and continuing education course throughout the year. Management development and leadership programs are conducted on a contract basis in the facility's two classrooms and computer lab.

**Messiah College** recently established an Institute for Community Research and Collaborative Partnerships, known as the Harrisburg Institute, to offer students a significant urban experimental learning opportunity. The Institute houses offices, conference and lecture space, and residential facilities for 45 students.

In addition to the institutions for higher education located within the city limits, the Harrisburg/Lebanon/Carlisle Metropolitan Statistical Area (MSA) has numerous institutions of higher learning. Penn State Harrisburg offers 27 baccalaureate and 22 graduate degree programs. Enrollment at the campus, located in Middletown, is 3,736. Dickinson College, located in Carlisle, is the third oldest college in Pennsylvania and one of the original 15 Colonial colleges in America. The enrollment at this coeducational liberal arts college is 2,292. The Dickinson School of Law, also located in Carlisle, founded in 1834 as an independent law school, is now part of Pennsylvania State University. Present enrollment is 592. The Widener University School of Law-Harrisburg Campus' current enrollment is approximately 500 students on a campus three miles outside the city limits. Additional institutions within the MSA include: Pennsylvania State University's Hershey Medical Center and College of Medicine, Shippensburg University, Lebanon Valley College, Kaplan Career Institute–Harrisburg, and Central Pennsylvania College.

## TRANSPORTATION



**Harrisburg Transportation Center**, formerly the Old Pennsylvania Railroad Station, has undergone major restoration which has won the nation's top historic preservation award. Major interstate bus service is based at the Center, providing bus passenger and freight service throughout the nation. The Center is anticipating, in the near future, undergoing additional renovations to increase its use for AMTRAK and the planned regional rail transit system.

Harrisburg is serviced by four interstate highways including: Interstate 81 - the major eastern U.S. interstate running from New York State to Alabama; Interstate 78 - splitting from I-81 northeast of Harrisburg and linking the City to Allentown, Bethlehem, northern New Jersey, and New York City; Interstate 83 - linking

Harrisburg to York and Baltimore to the south. Additionally, the Pennsylvania Turnpike serves as the principal connector to Philadelphia and Pittsburgh. Harrisburg is also serviced by two Susquehanna River routes: US 22/322 and US 11/15. US 11 and 15 merge briefly in the Harrisburg area. US 15 links Harrisburg to Gettysburg, Frederick, MD and later, via I-270, to Washington, DC in the south; the same highway runs north through the center of the state to ultimately Rochester, NY. US 11 runs from the border with Canada in northern New York to New Orleans, LA. US 22/322 links Harrisburg to Lewistown and then splits into two separate highways. US 22 continues west into Pittsburgh and ultimately into Ohio. US 322 follows a northwestern pattern and runs through State College eventually running into Ohio.

**Harrisburg International Airport (HIA)** is located eleven miles south of center city. The airport was acquired by the Susquehanna Area Regional Airport Authority (SARAA) in 1998. The Authority has made dramatic facility improvements, property acquisitions and instituted a land use plan. All to better serve the community and promote regional economic development. Prior to the change in ownership, this international port had been expanded with a terminal building, air traffic control center, and parking facilities. The airport has a 10,000 ft. runway and can handle the nation's largest military and commercial aircrafts.

**Capital Area Transit Authority (CAT)** operates public bus service throughout Dauphin and Cumberland counties and has its headquarters and main bus transfer center in Harrisburg. Harrisburg is the only municipality to subsidize the mass transit system in the region. Trolley buses, motorized replicas of yesteryear's trolley transportation, are operated by CAT throughout downtown and City Island to supplement the City's bus routes.

The City remains in full support of the regional rail program, also known as Corridor One. The regional rail system is anticipating having the first segment operational by 2006. Corridor One will not only link Harrisburg to Lancaster, but also to Mechanicsburg, Carlisle, Hershey, and other major destinations. This system will encourage new developments in proximity to its routes, and will provide a much-needed alternative to single car occupancy.

Harrisburg is situated geographically central to major urban hubs of the Mid-Atlantic Seaboard. These cities, as listed below, are within hours of Harrisburg whether traveling by car, bus or train via any of the transportation infrastructures.

### DISTANCE FROM HARRISBURG TO THESE CITIES:

CITY	MILES	CITY	MILES
Philadelphia	107	Baltimore	79
New York	166	Washington, DC	121
Atlantic City	168	Pittsburgh	204

Source: Google Maps (<http://maps.google.com>)

## NATIONAL AND STATE RECOGNITIONS OF CITY ACHIEVEMENTS

### **THE CITY OF HARRISBURG IS:**

- The only local government in Pennsylvania municipal, county, or school district to ever win all of the top national awards for community progress, with all awards having been achieved or re-achieved in the 1989-2004 period as a direct result of the City's success in economic development, parks improvement, and city government reform.
- The only local government in Central Pennsylvania to ever win both top national financial management awards.

### **NATIONAL MUNICIPAL AWARDS AND RECOGNITIONS**

In 2005, the Harrisburg's WHBG Cable Channel 20 was awarded the Award of Distinction by the International Communicator Awards - 2004 Video Competition. The Harrisburg Broadcast Network received this honor for a telemarketing fraud episode of the City produced, "The Smart Consumer".

In 2005, the City of Harrisburg was named one of 100 Best Communities for Young People, from the America's Promise - the Alliance for Youth. The City received this honor in part because its service system that offers support for each of its children as they develop. The City provides health centers onsite at elementary schools, low-income dental services for children, and free inoculation programs as well as full-day kindergarten, after-school programs, summer camps, youth councils, peer education programs, and leadership programs.

The City of Harrisburg was awarded the Distinguished Budget Presentation Award from Government Finance Officers Association for the United States and Canada (GFOA) for nineteen consecutive years, including 2009, for its annual Budget document. This is the highest form of recognition in the nation for governmental budgeting.

In 2005, The Harrisburg Police Bureau achieved national accreditation as well as designated as a Flagship Agency. This recognition has been conferred by the Commission on Accreditation on Law Enforcement. The City first won this prestigious award in 1989, 2002, and 2003. Of over 21,000 law enforcement agencies in the United States, less than 650 achieved and retained accreditation and only 12 have been designated in the elite category of Flagship Agency.

For the twenty-one consecutive years, including 2008, the City was awarded the Certificate of Achievement for Excellence in Financial Reporting by GFOA for its Comprehensive Annual Financial Report. This is the highest form of recognition for governmental accounting and financial reporting in the nation.

In 2005, The City of Harrisburg's Vehicle Purchasing Program was recognized as a best practice by the American Public Works Association. Since its implementation, this program has saved its participants over \$10 million.

In 2005, the Bureau of Water received the Director's Award from the Partnership for Safe Water for providing quality water to its community and the continued effort to achieve less than .01 NTU year round.

In 2004, Sperling's Best Places named the Harrisburg-Lebanon-Carlisle metropolitan statistical area as the second least stressful city (area) in the nation, based upon low unemployment rates, shorter commute times, and low crime rates.

In 2002, George L. Schwarz, Director of Harrisburg's Vehicle Management Center, was awarded the National Association of Fleet Administrator's 2002 Larry Goill Award for an innovative idea that eliminated the need for the public sector to separately bid for vehicles and other equipment each time new vehicles were needed. This new process has saved the City, the Commonwealth, and other participating municipalities' time and money.

### **STATE AWARDS AND RECOGNITIONS**

In 2003, the Skyline Sports Complex field earned the coveted Field of Distinction Award from the Keystone Athletic Field Managers Organization.

In July 2003, the Harrisburg Police Bureau achieved state accreditation. The Bureau is one of three law enforcement agencies in the state of Pennsylvania to hold dual-accredited status.

In 2003, the City of Harrisburg was awarded the Cecil C. Furer, Friend of Rural Water Award by the Pennsylvania Rural Water Association. This was presented to the City for its ability to help smaller water systems in their times of difficulty.

For 2002, the Harrisburg Department of Parks and Recreation won one state award from Pennsylvania Recreation & Park Society (PRPS) for Excellence in programming for the City Fishing Derby held at Pool #1.

In 2002, the Pennsylvania Section - American Water Works Association and the nationally based Partnership for Safe Water presented the Harrisburg Bureau of Water with the prestigious 2002 Partnership for Safe Water Achievement Award, the highest honor for water system operations in the state and nation.

### **ADDITIONAL AWARDS AND RECOGNITIONS**

In 2008, the City's Department of Building and Housing Development was recognized as Outstanding Governmental Agency by Habitat for Humanity of the Greater Harrisburg Area and for outstanding contributions by Rebuilding Together of Greater Harrisburg

For the twenty-first consecutive year, the National Arbor Day Foundation designated Harrisburg as a Tree City USA in 2008.

In 2004, the Pennsylvania League of Cities and Municipalities awarded the City of Harrisburg with the Inter-governmental Cooperation award.

In 2004, Mayor Stephen R. Reed was presented with the Paul Harris fellow award, an award given to exceptional leaders. Reed was cited for "giving back and making things happen for kids".

In 2003, the International Festival and Events Association honored Harrisburg with seven awards for its special events programs and promotions.

In 2003, Mayor Stephen R. Reed was presented the Community Builder of the Year by the Tri-County United Way of Pennsylvania.

In 2003, the American Cancer Society presented Mayor Stephen R. Reed the 2003 John H. Baum Humanitarian Award for his personal commitment to the community. This award was presented in memory of the late Patriot-News publisher and community leader.

In 2003, the City of Harrisburg was awarded the Good Neighbor award by Mission of Mercy, a non-profit organization that offers free medical and dental services to the uninsured, working poor, and homeless individuals. The City of Harrisburg was presented this award due to its continued efforts to promote the program's free medical services.

In 2002, the International Festival and Events Association honored Harrisburg with four awards for its special events programs and promotions.

### **PERIODICAL REVIEWS AND RANKINGS**

In 2003, the City of Harrisburg was declared by *Inc. Magazine* as one of the best 20 medium-sized cities in America in which to do business and the second least stressful city in the Nation.

In 2003, the *Harrisburg Magazine's* reader poll listed the Kipona Festival as the best event in the region.

In 2003, ExpansionManagement.com rated Harrisburg at #8 on the "Top Logistics Metros in the Northeast".

According to a national study of residential building permits by *Cahners Economics*, of Newton, MA, the Harrisburg area was the second fastest growing metropolitan area in the United States from 1996-1997.

A 2005 study conducted by KPMG designated Harrisburg as the 10<sup>th</sup> "Most Competitive Mid-Sized City for Locating Your Business".

Employee Relocation Council and Primary Relocation rated Harrisburg as the 29<sup>th</sup> “Best City for Relocating Families” in 2005.

In 2004, Harrisburg was listed as the “Least Stressful Place to Live in the Nation” by Sperling’s BestPlaces.net, as well as having the 7<sup>th</sup> least crime for a large city.

*ThomasNet Inc.* magazine ranked Harrisburg 18<sup>th</sup> out of the “Top 35 Medium Cities for Business” for 2004.

*Country Home* listed Harrisburg in its “Top 25 of the Best Green Places” in 2007.

Harrisburg was named in the “Top 5 Best Cities for Retirees” by *Kiplinger’s Magazine* in 2007.

The Harrisburg-Carlisle area ranked 200th on the list of “Top Overall Cities” by “Boomtowns 2007” by *Inc. Magazine*. This was an improvement of 2006’s rating of 237<sup>th</sup>. “Boomtowns 2006” also ranked Harrisburg at 15<sup>th</sup> for “Most Balanced Economy and Growth”.

According to *America’s Promise Alliance*, the greater Harrisburg area is among “The 100 Best Communities for Young People” for 2007 based on mentoring and educational programs created by the Camp Curtain YMCA Black Achievers Program.

The June 2006 issue of *Kiplinger’s Personal Finance Magazine* ranked Harrisburg 12<sup>th</sup> on the “Top 50 Smart Places to Live”.

Harrisburg was placed at 6<sup>th</sup> in the “Top 10 Salary Value Index” by Salary.com. This index considers building personal net worth, local salaries, cost of living, and unemployment.

Entrepreneur.com rated Harrisburg the 15<sup>th</sup> “Best Midsize City in the East for Entrepreneurs”.

Forbes.com ranked Harrisburg at 21<sup>st</sup> in large cities with the lowest Crime Rate.

In April 2005, Salary.com named Harrisburg at 4<sup>th</sup> out of 180 of the most “Profitable City for Employees”

The 2004 *Mayor’s Challenge* placed the Harrisburg area at #10 for “Best Cities”.

The Harrisburg area was rated at #18 for affordability by ApartmentRatings.com’s 2005 “Renter’s Livability and Satisfaction Survey”.

Harrisburg was named among *Relocate-America’s* 2007 “100 Top Places to Live”

In 2005, *Inc. Magazine* rated the Harrisburg area in the “Top 100 Best Places to do Business Overall”.

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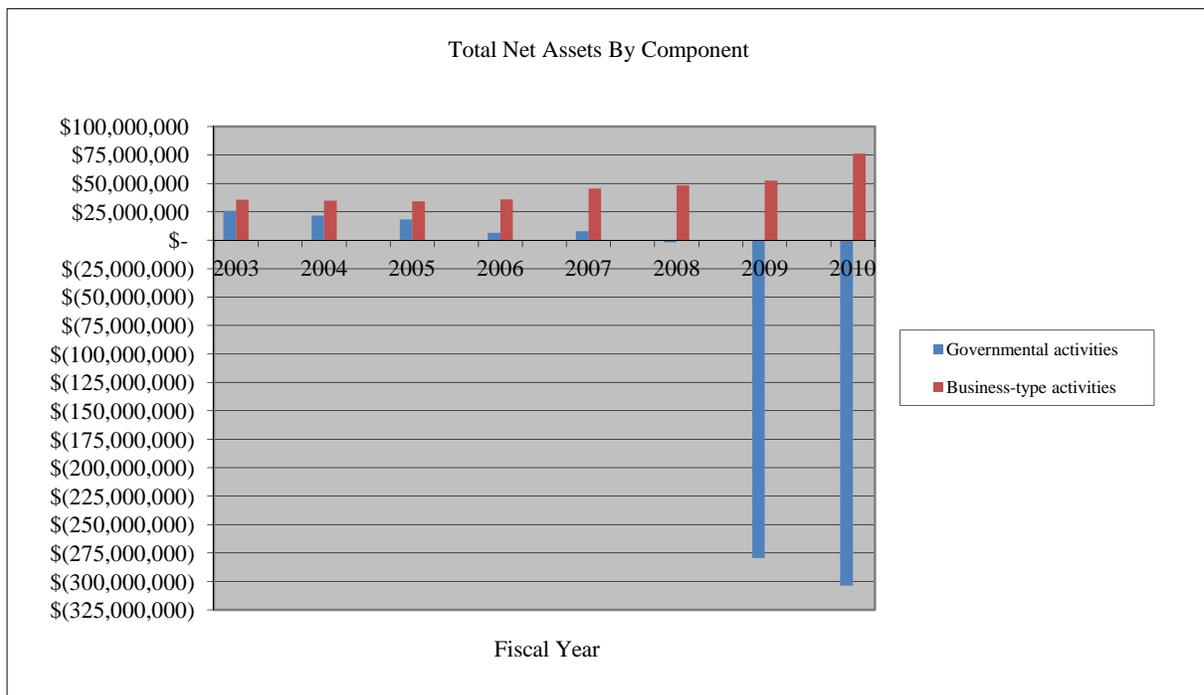


## **STATISTICAL SECTION**

**City of Harrisburg, Pennsylvania**  
**Net Assets by Component, Last Eight Fiscal Years**  
*(accrual basis of accounting)*

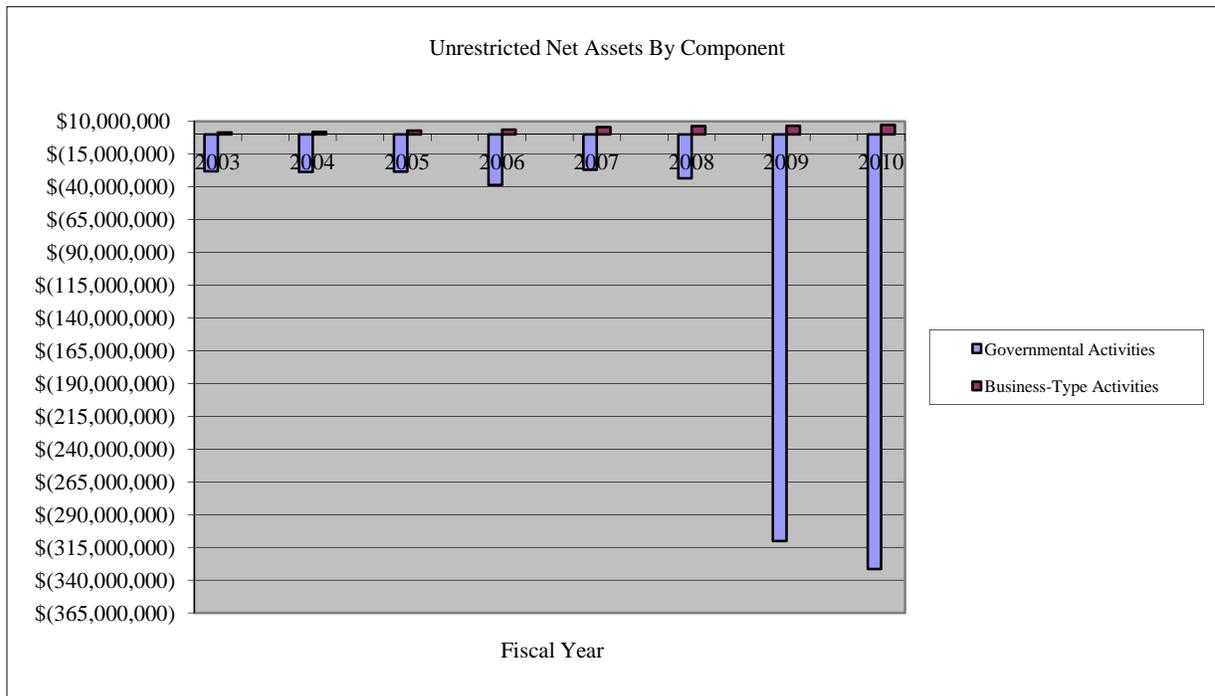
	Fiscal Year <sup>(1)</sup>			
	2003	2004	2005	2006
<b>Governmental activities</b>				
Invested in capital assets, net of related debt	\$ 52,642,998	\$ 49,149,879	\$ 46,519,502	\$ 44,681,389
Restricted	1,285,912	1,046,429	298,844	464,077
Unrestricted	(28,143,689)	(28,512,094)	(28,462,588)	(38,673,374)
<b>Total governmental activities net assets</b>	<b>\$ 25,785,221</b>	<b>\$ 21,684,214</b>	<b>\$ 18,355,758</b>	<b>\$ 6,472,092</b>
<b>Business-type activities</b>				
Invested in capital assets, net of related debt	\$ 33,299,154	\$ 32,108,971	\$ 29,337,050	\$ 30,474,403
Restricted	712,076	721,131	1,958,134	1,674,844
Unrestricted	1,528,654	1,964,593	2,891,358	3,654,178
<b>Total business-type activities net assets</b>	<b>\$ 35,539,884</b>	<b>\$ 34,794,695</b>	<b>\$ 34,186,542</b>	<b>\$ 35,803,425</b>
<b>Primary government</b>				
Invested in capital assets, net of related debt	\$ 85,942,152	\$ 81,258,850	\$ 75,856,552	\$ 75,155,792
Restricted	1,997,988	1,767,560	2,256,978	2,138,921
Unrestricted	(26,615,035)	(26,547,501)	(25,571,230)	(35,019,196)
<b>Total primary government net assets</b>	<b>\$ 61,325,105</b>	<b>\$ 56,478,909</b>	<b>\$ 52,542,300</b>	<b>\$ 42,275,517</b>

- (1) The City began to report accrual information when it implemented GASB Statement 34 in fiscal year 2003.
- (2) Invested in capital assets, net of related debt was reduced by the cost of certain artifacts held for sale by the City, in the amount of \$7.4 million. In addition, invested in capital assets, net of related debt was reduced by \$5.9 million in depreciation expense, net of \$3.6 million in capital asset additions.
- (3) Implemented Governmental Accounting Standards Board Statement Number 45, which required the City to record approximately \$12.7 million of post-employment benefits annually.
- (4) Increased due to the City having to honor its Guarantee Obligations on the Harrisburg Authority Resource Recovery debt.



Source: City's audited basic financial statements

Fiscal Year <sup>(1)</sup>			
2007	2008	2009	2010
\$ 34,134,373 <sup>(2)</sup>	\$ 30,518,850	\$ 29,652,340	\$ 26,965,615
545,748	1,130,021	1,069,700	640,116
(26,863,204) <sup>(2)</sup>	(33,523,545) <sup>(3)</sup>	(310,123,203) <sup>(4)</sup>	(331,339,207)
<u>\$ 7,816,917</u>	<u>\$ (1,874,674)</u>	<u>\$ (279,401,163)</u>	<u>\$ (303,733,476)</u>
\$ 34,656,628	\$ 34,753,854	\$ 45,126,740	\$ 68,133,744
5,140,351	7,044,942	658,387	658,243
5,705,108	6,254,761	6,523,061	7,292,382
<u>\$ 45,502,087</u>	<u>\$ 48,053,557</u>	<u>\$ 52,308,188</u>	<u>\$ 76,084,369</u>
\$ 68,791,001	\$ 65,272,704	\$ 74,779,080	\$ 95,099,359
5,686,099	8,174,963	1,728,087	1,298,359
(21,158,096)	(27,268,784)	(303,600,142)	(324,046,825)
<u>\$ 53,319,004</u>	<u>\$ 46,178,883</u>	<u>\$ (227,092,975)</u>	<u>\$ (227,649,107)</u>



# City of Harrisburg, Pennsylvania

## Changes in Net Assets, Last Eight Fiscal Years

(accrual basis of accounting)

	Fiscal Year <sup>(1)</sup>				
	2003	2004	2005	2006	2007
<b>Expenses</b>					
Governmental activities:					
General government	\$ 11,590,561	\$ 12,534,250	\$ 14,140,790	\$ 13,031,646	\$ 12,673,605
Building and housing development	8,194,518	6,916,005	6,889,200	6,882,911	8,549,637
Public safety	28,410,183	29,450,765	33,096,267	32,619,877	29,181,612
Public works	8,902,217	8,458,043	8,409,045	8,909,731	8,952,746
Parks and recreation	4,470,303	4,153,782	4,269,849	4,324,052	5,797,490
Incinerator	-	-	-	6,119,838 <sup>(2)</sup>	714,171
Tourism	-	-	-	-	4,835,059
Interest on long-term debt	5,868,613	5,949,891	5,352,500	5,333,204	5,682,610
Total governmental activities expenses	<u>67,436,395</u>	<u>67,462,736</u>	<u>72,157,651</u>	<u>77,221,259</u>	<u>76,386,930</u>
Business-type activities:					
Sewer	14,106,106	12,925,132	14,400,217	13,835,359	13,532,864
Sanitation	3,062,737	2,660,599	3,068,741	2,917,043	3,085,391
Harrisburg Senators	1,003,847	1,004,283	1,636,709	1,914,398	1,571,502
Incinerator	-	-	-	-	-
Total business-type activities expenses	<u>18,172,690</u>	<u>16,590,014</u>	<u>19,105,667</u>	<u>18,666,800</u>	<u>18,189,757</u>
Total primary government expenses	<u>\$ 85,609,085</u>	<u>\$ 84,052,750</u>	<u>\$ 91,263,318</u>	<u>\$ 95,888,059</u>	<u>\$ 94,576,687</u>
<b>Program Revenues</b>					
Governmental activities:					
Charges for services:					
General government	\$ 16,692,904	\$ 11,883,953	\$ 15,282,154	\$ 14,612,126	\$ 14,153,412
Building and housing development	2,149,472	3,716,510	1,402,181	1,796,060	2,191,924
Public safety	3,997,442	4,401,341	4,466,370	4,786,780	4,635,158
Public works	1,885,880	1,799,188	2,214,138	1,996,113	2,295,614
Parks and recreation	247,300	218,669	291,885	181,071	181,970
Incinerator	-	-	-	-	2,042,696
Operating grants and contributions	14,237,111	10,888,006	11,990,054	7,199,902	11,837,574
Capital grants and contributions	1,691,550	-	2,165,159	3,329,257	2,368,927
Total governmental activities program revenue	<u>40,901,659</u>	<u>32,907,667</u>	<u>37,811,941</u>	<u>33,901,309</u>	<u>39,707,275</u>
Business-type activities:					
Charges for services:					
Sewer	12,028,851	12,200,820	12,995,888	13,151,051	14,359,821
Sanitation	3,791,582	3,829,365	3,798,436	4,007,812	4,103,601
Harrisburg Senators	287,281	224,973	236,912	424,279	8,703,664
Incinerator	-	-	-	-	-
Operating grants and contributions	-	101,955	111,640	86,856	104,607
Capital grants and contributions	-	-	-	657,537	1,665,268
Total business-type activities program revenue	<u>16,107,714</u>	<u>16,357,113</u>	<u>17,142,876</u>	<u>18,327,535</u>	<u>28,936,961</u>
Total primary government program revenues	<u>\$ 57,009,373</u>	<u>\$ 49,264,780</u>	<u>\$ 54,954,817</u>	<u>\$ 52,228,844</u>	<u>\$ 68,644,236</u>

(1) The City began to report accrual information when it implemented GASB Statement 34 in fiscal year 2003.

(2) Includes amounts due from the City's Resource Recovery Facility that do not meet the available criteria.

(3) Valuation adjustments related to certain City artifacts.

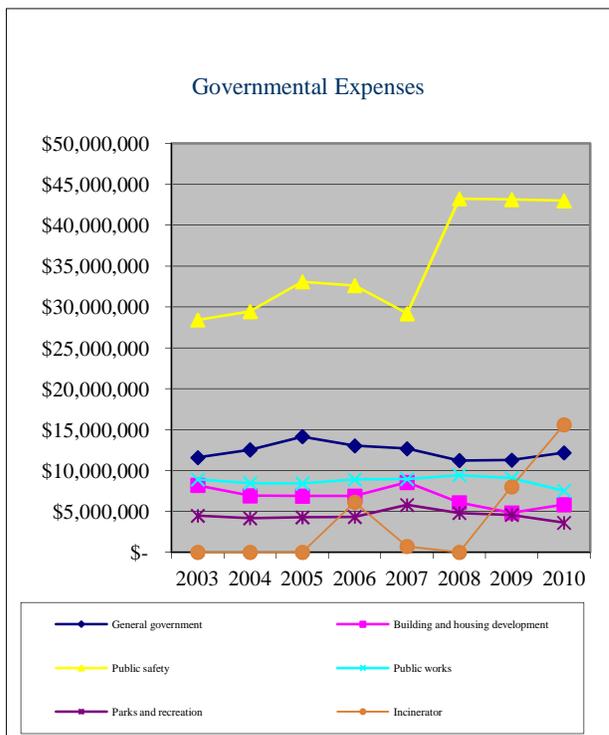
(4) The City sold the Harrisburg Senators minor league baseball franchise.

(5) Current year implementation of Governmental Accounting Standards Board Statement Number 45.

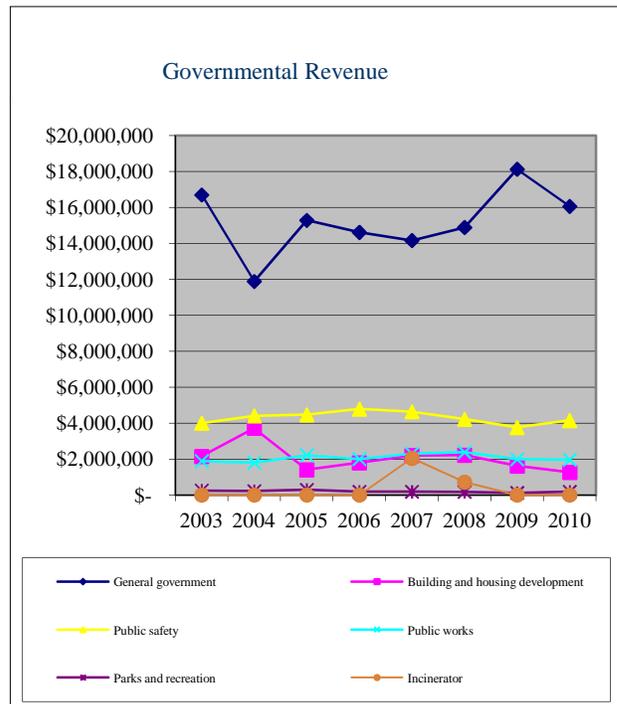
(6) Increased administrative service charges of \$831,370 and current year implementation of Governmental Accounting Standards Board Statement Number 45.

Source: City audited basic financial statements

Fiscal Year <sup>(1)</sup>		
2008	2009	2010
\$ 11,227,267	\$ 11,284,960	\$ 12,176,174
6,074,003	4,830,380	5,828,521
43,249,161 <sup>(5)</sup>	43,145,655	42,992,219
9,439,071	9,053,138	7,530,749
4,797,981	4,569,158	3,605,131
(2) -	8,006,987 <sup>(7)</sup>	15,597,533 <sup>(7)</sup>
(3) 280,072	139,027	14,055
5,859,272	5,413,550	4,977,654
<u>80,926,827</u>	<u>86,442,855</u>	<u>92,722,036</u>
15,093,480 <sup>(6)</sup>	18,523,561	15,774,669
3,380,182	3,026,609	3,271,570
677,038	623,263	1,172,073
-	6,306,580 <sup>(8)</sup>	6,100,599
<u>19,150,700</u>	<u>28,480,013</u>	<u>26,318,911</u>
<u>\$ 100,077,527</u>	<u>\$ 114,922,868</u>	<u>\$ 119,040,947</u>



\$ 14,879,393	\$ 18,120,575 <sup>(9)</sup>	\$ 16,059,751
2,214,519	1,616,505	1,259,402
4,215,536	3,758,960	4,149,302
2,375,503	1,991,260	1,961,451
175,629	118,749	180,879
714,171	-	-
9,387,069	8,540,464	9,531,510
2,163,278	3,903,498	436,474
<u>36,125,098</u>	<u>38,050,011</u>	<u>33,578,769</u>
15,054,421	14,272,553	14,945,166
4,204,769	4,205,746	5,033,905
(4) 715,113	450,386	449,886
-	7,115,890 <sup>(8)</sup>	6,476,927 <sup>(8)</sup>
137,294	3,214,952 <sup>(9)</sup>	312,997 <sup>(9)</sup>
1,025,582	3,633,962 <sup>(10)</sup>	23,962,564 <sup>(10)</sup>
<u>21,137,179</u>	<u>32,893,489</u>	<u>51,181,445</u>
<u>\$ 57,262,277</u>	<u>\$ 70,943,500</u>	<u>\$ 84,760,214</u>



- <sup>(7)</sup> This amount shows the City's portion of The Harrisburg Authority Resource Recovery Facility debt guarantees paid in the year; the City, as first guarantor of this debt, has agreed to pay any principal and interest the Authority fails to pay.
- <sup>(8)</sup> Accounts for the collection and remittance of incinerator/resource recovery disposal fees billed by the City and remitted to The Harrisburg Authority for their provisions of solid waste incineration services.
- <sup>(9)</sup> This amounts represents \$3,200,000 of Operating Transfers In from The Harrisburg Authority into the Sewer Fund and subsequent remittance to the General Fund as Administrative Service Charge.
- <sup>(10)</sup> Represents \$2,000,000 from State Grants in the Senators Fund.
- <sup>(11)</sup> Represents \$17.5 million in state grants for the improvements and upgrades to the Harrisburg Senators baseball stadium.

**City of Harrisburg, Pennsylvania**

**Changes in Net Assets, Last Eight Fiscal Years (Continued)**

*(accrual basis of accounting)*

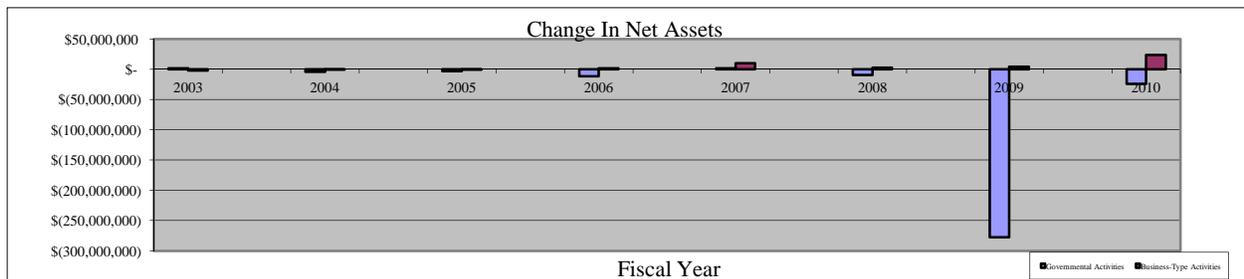
	Fiscal Year <sup>(1)</sup>			
	2003	2004	2005	2006
<b>Net (Expense)/Revenue</b>				
Governmental activities	\$ (26,534,736)	\$ (34,555,069)	\$ (34,345,710)	\$ (43,319,950)
Business-type activities	(2,064,976)	(232,901)	(1,962,791)	(339,265)
Total primary government net expense	<u>\$ (28,599,712)</u>	<u>\$ (34,787,970)</u>	<u>\$ (36,308,501)</u>	<u>\$ (43,659,215)</u>
<b>General Revenues and Other Changes in Net Assets</b>				
Governmental activities:				
Taxes				
Property taxes	\$ 13,638,868	\$ 13,703,997	\$ 13,103,137	\$ 13,981,639
Real estate transfer taxes	850,269	885,956	1,101,829	818,858
Local services taxes	-	-	2,755,773	3,016,240
Occupational privilege taxes	332,578	336,509	26,623	6,311
Earned income taxes	3,235,092	3,111,689	3,346,735	3,390,099
Business privilege taxes	3,214,854	3,543,414	3,478,057	3,497,175
Franchise taxes	393,646	460,819	451,881	474,849
Public utility realty taxes	37,343	28,848	38,868	39,536
Payments in lieu of taxes	99,442	353,793	403,920	422,799
Grants and contributions	6,142,461	6,993,887	6,616,045	6,354,219
Litigation settlement	-	-	-	-
Other income	-	-	-	-
Unrestricted investment earnings	78,620	486,598	634,910	584,035
Gain (loss) on sale of capital assets	(25,239)	-	-	-
Transfers - internal activities	192,236	548,552	(940,524)	(1,149,476)
Extraordinary Item:				
Contingent liability for component unit debt	-	-	-	-
Total governmental activities	<u>28,190,170</u>	<u>30,454,062</u>	<u>31,017,254</u>	<u>31,436,284</u>
Business-type activities				
Investment earnings	39,986	36,264	414,114	806,672
Gain (loss) on sale of capital assets	14,706	-	-	-
Transfers - internal activities	(192,236)	(548,552)	940,524	1,149,476
Total business-type activities	<u>(137,544)</u>	<u>(512,288)</u>	<u>1,354,638</u>	<u>1,956,148</u>
Total primary government general revenues	<u>\$ 28,052,626</u>	<u>\$ 29,941,774</u>	<u>\$ 32,371,892</u>	<u>\$ 33,392,432</u>
<b>Change in Net Assets</b>				
Governmental activities	\$ 1,655,434	\$ (4,101,007)	\$ (3,328,456)	\$ (11,883,666)
Business-type activities	(2,202,520)	(745,189)	(608,153)	1,616,883
Total primary government change in net assets	<u>\$ (547,086)</u>	<u>\$ (4,846,196)</u>	<u>\$ (3,936,609)</u>	<u>\$ (10,266,783)</u>

<sup>(10)</sup> Includes a 1.5 mill real estate tax increase.

<sup>(11)</sup> Declined to poor economy and decline in housing market.

<sup>(12)</sup> Litigation settlement.

<sup>(13)</sup> Due to the City having to honor its Guarantee Obligations on The Harrisburg Authority Resource Recovery debt.

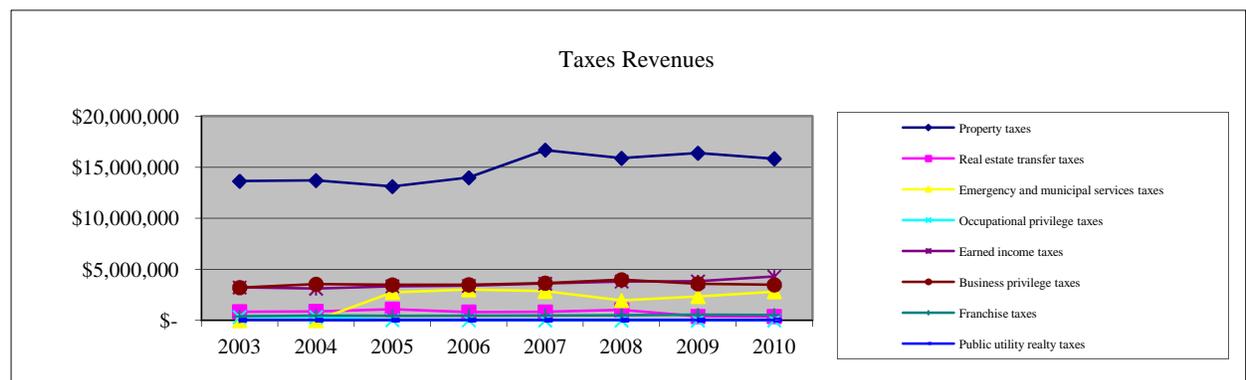


Source: City audited basic financial statements

(Continued)

Fiscal Year <sup>(1)</sup>			
2007	2008	2009	2010
\$ (36,679,655)	\$ (44,801,729)	\$ (48,392,844)	\$ (59,143,267)
10,747,204	1,986,479	4,413,476	24,862,534
<u>\$ (25,932,451)</u>	<u>\$ (42,815,250)</u>	<u>\$ (43,979,368)</u>	<u>\$ (34,280,733)</u>

\$ 16,684,189 <sup>(10)</sup>	\$ 15,879,973	\$ 16,378,324	\$ 15,828,894
843,295	1,044,116	404,348 <sup>(11)</sup>	382,718
2,865,835	1,950,258	2,353,229	2,821,776
1,557	85	469	-
3,605,141	3,810,889	3,831,531	4,297,332
3,653,993	3,980,739	3,594,777	3,486,359
476,585	510,448	551,253	546,911
35,585	36,288	37,641	38,093
484,975	429,151	420,839	410,244
6,886,276	7,340,486	6,561,795	5,315,339
-	-	450,000 <sup>(12)</sup>	-
-	-	-	87,173
750,284	477,404	363,094	504,459
-	-	-	-
1,736,765	(349,699)	191,086	1,091,656
-	-	(264,272,031) <sup>(13)</sup>	-
<u>38,024,480</u>	<u>35,110,138</u>	<u>(229,133,645)</u>	<u>34,810,954</u>
688,223	215,292	32,241	5,303
-	-	-	-
(1,736,765)	349,699	(191,086)	(1,091,656)
(1,048,542)	564,991	(158,845)	(1,086,353)
<u>\$ 36,975,938</u>	<u>\$ 35,675,129</u>	<u>\$ (229,292,490)</u>	<u>\$ 33,724,601</u>
\$ 1,344,825	\$ (9,691,591)	\$ (277,526,489)	\$ (24,332,313)
9,698,662	2,551,470	4,254,631	23,776,181
<u>\$ 11,043,487</u>	<u>\$ (7,140,121)</u>	<u>\$ (273,271,858)</u>	<u>\$ (556,132)</u>



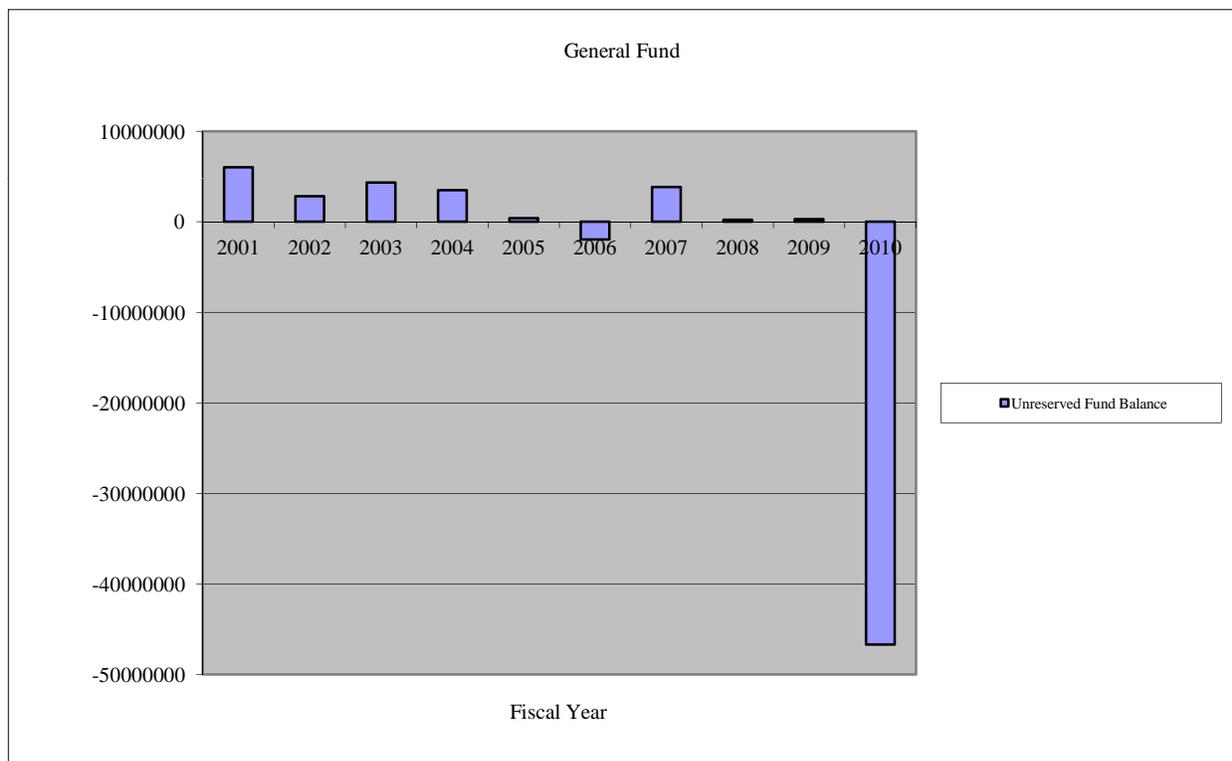
**City of Harrisburg, Pennsylvania**  
**Fund Balances, Governmental Funds, Last Ten Fiscal Years**  
*(modified accrual basis of accounting)*

	Fiscal Year			
	2001	2002 <sup>(1)</sup>	2003 <sup>(2)</sup>	2004
General Fund				
Reserved	\$ 3,982,022	\$ 3,679,449	\$ 4,229,266	\$ 3,341,089
Unreserved	6,031,758	2,833,123	4,345,727	3,511,674
Total General Fund	<u>\$ 10,013,780</u>	<u>\$ 6,512,572</u>	<u>\$ 8,574,993</u>	<u>\$ 6,852,763</u>
Other Governmental Funds				
Reserved, reported in:				
Debt Service Fund	\$ 457,068	\$ 223,925	\$ 98,229	\$ 65,469
Capital Projects Fund	5,776,812	4,176,915	4,693,722	3,803,250
Special Revenue	-	-	-	-
Unreserved, reported in:				
Debt Service Fund	-	-	-	-
Capital Projects Fund	-	-	-	-
Special Revenue	368,829	375,815	372,927	358,148
Total Other Governmental Funds	<u>\$ 6,602,709</u>	<u>\$ 4,776,655</u>	<u>\$ 5,164,878</u>	<u>\$ 4,226,867</u>
Total Governmental Funds	<u><u>\$ 16,616,489</u></u>	<u><u>\$ 11,289,227</u></u>	<u><u>\$ 13,739,871</u></u>	<u><u>\$ 11,079,630</u></u>

- (1) There was a residual equity transfer from the Hydroelectric Dam Fund, an enterprise fund, in the amount of (\$344,047).
- (2) There was a restatement of fund balance to record receivables in accordance with GASB 33 in the amount of \$1,125,838 and change the presentation of the expendable trust fund to a governmental fund in accordance with GASB 34 in the amount of \$128,807.
- (3) Proceeds from \$8.3 million capital lease.
- (4) Proceeds from \$1.3 million sale of City artifacts and 1.5 mill real estate tax increase.
- (5) \$500,000 in guarantee fees on behalf of the Harrisburg Parking Authority bond issue and a portion of the sale of the Harrisburg Senators minor league baseball franchise to be used for 2008 debt service.
- (6) Represents proceeds from sale of assets received in 2007 and used to make a \$1.9 million principal payment on the Revenue Bonds Series of 2006 in January of 2008.
- (7) This is due to the use of the majority of the Capital Lease proceeds (see note 3) and due to \$4.8 million dollars the City paid honoring its Guarantee Obligations on The Harrisburg Authority Resource Recovery debt.
- (8) The significant decrease in unreserved fund balance from 2009 is attributed to the accrual of approximately \$44.6 million in reimbursements due to The Harrisburg Authority bond insurer and Dauphin County, pursuant to the City's guaranteed obligations under The Harrisburg Authority Resource Recovery Facility debt.

Source: City's audited basic financial statements

Fiscal Year					
2005	2006	2007	2008	2009	2010
\$ 3,333,097	\$ 2,645,620	\$ 10,409,125 <sup>(3)</sup>	\$ 13,373,865	\$ 3,708,367 <sup>(7)</sup>	\$ 2,845,181
406,178	(1,939,764)	3,862,932 <sup>(4)</sup>	220,122	305,450	(46,685,755) <sup>(8)</sup>
<u>\$ 3,739,275</u>	<u>\$ 705,856</u>	<u>\$ 14,272,057</u>	<u>\$ 13,593,987</u>	<u>\$ 4,013,817</u>	<u>\$ (43,840,574)</u>
\$ 68,898	\$ 57,526	\$ 1,976,214 <sup>(5)</sup>	\$ 154,071 <sup>(6)</sup>	\$ -	\$ -
3,653,716	3,572,793	2,119,178	61,493	165,825	15,000
-	26,142	-	-	-	-
-	-	-	-	(16,496)	433,134
-	-	(628,011)	2,106,350	1,193,122	1,207,624
296,551	328,372	320,790	318,280	359,475	444,263
<u>\$ 4,019,165</u>	<u>\$ 3,984,833</u>	<u>\$ 3,788,171</u>	<u>\$ 2,640,194</u>	<u>\$ 1,701,926</u>	<u>\$ 2,100,021</u>
<u>\$ 7,758,440</u>	<u>\$ 4,690,689</u>	<u>\$ 18,060,228</u>	<u>\$ 16,234,181</u>	<u>\$ 5,715,743</u>	<u>\$ (41,740,553)</u>



**City of Harrisburg, Pennsylvania**  
**Changes in Fund Balances, Governmental Funds, Last Ten Fiscal Years**  
*(modified accrual basis of accounting)*

	Fiscal Year			
	2001	2002	2003	2004
<b>Revenues</b>				
Taxes	\$ 18,984,666	\$ 20,712,704	\$ 21,363,287	\$ 23,370,790
Licenses and permits	467,488	497,777	423,696	490,719
Intergovernmental revenues	16,706,490	15,299,379	20,170,175	16,703,296
Department earnings and program revenue	16,518,832	17,823,989	21,933,561	18,445,931
Fines and forfeits	1,330,175	1,448,632	1,697,651	1,811,458
Investment income	977,590	197,297	68,877	340,138
Miscellaneous	3,993,829	2,046,823	3,833,537	2,345,679
<b>Total revenues</b>	<b>\$ 58,979,070</b>	<b>\$ 58,026,601</b>	<b>\$ 69,490,784</b>	<b>\$ 63,508,011</b>
<b>Expenditures</b>				
Current				
General government	\$ 12,668,074	\$ 12,496,619	\$ 11,548,582	\$ 12,343,903
Building & housing development	10,734,508	7,527,264	8,057,397	6,740,051
Public safety	20,354,570	25,611,221	29,474,614	29,115,507
Public works	4,643,158	4,535,518	5,176,582	5,404,400
Parks and recreation	3,410,527	3,709,992	4,141,567	3,651,103
Incinerator	-	-	-	-
Tourism	-	-	-	-
Capital outlay				
Infrastructure	3,548,782	799,693	78,956	(19,931)
Other	8,422,298	4,638,181	304,522	685,053
Debt service				
Principal retirements	7,407,674	7,866,445	9,322,572	15,290,392
Interest and fiscal charges	1,035,646	860,632	1,010,029	1,079,473
<b>Total expenditures</b>	<b>\$ 72,225,237</b>	<b>\$ 68,045,565</b>	<b>\$ 69,114,821</b>	<b>\$ 74,289,951</b>
Excess of revenues over (under) expenditures	\$ (13,246,167)	\$ (10,018,964)	\$ 375,963	\$ (10,781,940)
Other financing sources (uses)				
Proceeds from debt	\$ 9,559,175	\$ 749,327	\$ 627,800	\$ 6,540,147
Proceeds from sale of assets	-	-	-	1,033,000
Transfers in-component unit	2,526,764	3,878,282	-	-
Transfers in	9,014,849	9,556,698	8,852,997	10,437,623
Transfers out	(8,472,025)	(9,148,558)	(8,660,761)	(9,889,071)
<b>Total other financing sources (uses)</b>	<b>\$ 12,628,763</b>	<b>\$ 5,035,749</b>	<b>\$ 820,036</b>	<b>\$ 8,121,699</b>
Net change in fund balances	\$ (617,404)	\$ (4,983,215)	\$ 1,195,999	\$ (2,660,241)
Debt service as a percentage of noncapital expenditures	13.6%	13.9%	16.6%	23.0%

(1) Pennsylvania Infrastructure Bank Note issued to re-surface various streets City-wide.

(2) Proceeds from the issuance of an \$8.3 million capital lease to finance the purchase of City-wide equipment and vehicles.

(3) Includes approximately \$4.2 million of transfers from the General Fund to the Capital Projects Fund for the purchase of capital equipment related to the \$8.3 million capital lease.

(4) This amount shows the City's portion of The Harrisburg Authority Resource Recovery guarantees that were paid in the year.

Source: City's audited basic financial statements

							Fiscal Year					
							2005	2006	2007	2008	2009	2010
\$	24,246,730	\$	23,825,971	\$	27,297,475	\$	26,836,116	\$	26,230,929	\$	25,425,340	
	483,281		508,799		510,735		540,748		583,353		575,711	
	20,023,430		16,193,248		19,836,881		16,829,300		18,091,064		14,820,544	
	20,045,806		18,569,091		19,308,242		20,187,491		22,323,176		20,287,979	
	1,752,381		1,690,845		1,974,002		2,109,236		1,743,629		1,957,649	
	482,026		441,384		724,020		507,785		379,309		538,857	
	1,668,796		3,306,786		5,189,161		3,798,167		1,961,084		1,321,676	
\$	68,702,450	\$	64,536,124	\$	74,840,516	\$	70,808,843	\$	71,312,544	\$	64,927,756	
\$	15,436,778	\$	14,166,029	\$	14,271,691	\$	9,503,511	\$	13,768,258	\$	11,202,467	
	6,068,648		6,760,858		8,591,941		5,673,155		4,410,411		5,457,781	
	32,493,418		31,413,352		28,309,666		30,801,966		31,478,085		31,875,517	
	5,338,939		5,913,597		6,176,533		6,287,360		6,016,600		4,521,472	
	3,871,001		4,279,564		5,232,885		3,931,704		3,458,682		2,590,809	
	-		6,119,838		714,171		-		8,006,987 <sup>(4)</sup>		45,592,518 <sup>(4)</sup>	
	-		-		571,251		97,564		139,027		2,555	
	17,140		35,713		-		2,245,948 <sup>(1)</sup>		232,383		-	
	11,947		-		1,425		4,503,504 <sup>(2)</sup>		2,687,884		-	
	8,282,138		8,385,421		7,994,171		11,063,705		10,961,653		12,001,986	
	440,827		541,827		927,500		1,150,297		1,013,183		767,776	
\$	71,960,836	\$	77,616,199	\$	72,791,234	\$	75,258,714	\$	82,173,153	\$	114,012,881	
\$	(3,258,386)	\$	(13,080,075)	\$	2,049,282	\$	(4,449,871)	\$	(10,860,609)	\$	(49,085,125)	
\$	251,687	\$	11,159,450	\$	8,275,085	# \$	2,400,000	\$	151,085	\$	-	
	626,033		2,350		1,308,407		573,523		-		537,173	
	-		-		-		-		-		-	
	8,707,948		7,744,517		9,926,213		15,425,398 <sup>(3)</sup>		16,812,279		13,841,525	
	(9,648,472)		(8,893,993)		(8,189,448)		(15,775,097) <sup>(3)</sup>		(16,621,193)		(12,749,869)	
\$	(62,804)	\$	10,012,324	\$	11,320,257	\$	2,623,824	\$	342,171	\$	1,628,829	
\$	(3,321,190)	\$	(3,067,751)	\$	13,369,539	\$	(1,826,047)	\$	(10,518,438)	\$	(47,456,296)	
	12.8%		12.1%		12.9%		18.0%		15.9%		11.3%	

**City of Harrisburg, Pennsylvania**  
**Tax Revenues by Source, Governmental Funds, Last Ten Fiscal Years**  
*(modified accrual basis of accounting)*

<b>Fiscal Year</b>	<b>Property (Real Estate) <sup>(1)</sup></b>	<b>Real Estate Transfer <sup>(2)</sup></b>	<b>Local Services/ Occupational Privilege <sup>(3)</sup></b>	<b>Earned Income <sup>(4)</sup></b>	<b>Business Privilege/ Mercantile <sup>(5)</sup></b>	<b>Total</b>
2001	\$ 12,179,214	\$ 331,675	\$ 326,507	\$ 3,190,322	\$ 2,956,948	\$ 18,984,666
2002	13,594,940 <sup>(6)</sup>	448,787	324,743	3,358,138	2,986,096	20,712,704
2003	13,618,418	850,269 <sup>(7)</sup>	332,578	3,235,092	3,326,930 <sup>(8)</sup>	21,363,287
2004	15,194,054 <sup>(9)</sup>	885,956	336,509	3,111,689	3,842,582	23,370,790
2005	13,321,183	1,101,829	2,782,396	3,346,735	3,694,587	24,246,730
2006	12,806,048	818,858	3,022,551	3,390,099	3,788,415	23,825,971
2007	16,077,025 <sup>(10)</sup>	843,295	2,867,389	3,605,142	3,904,624	27,297,475
2008	16,346,529	1,044,116	1,950,343 <sup>(11)</sup>	3,810,890	3,684,238	26,836,116
2009	15,263,068	404,348 <sup>(12)</sup>	2,353,697	3,831,531	4,378,285	26,230,929
2010	15,484,982	382,718	2,596,232	3,231,178 <sup>(13)</sup>	3,730,230	25,425,340
Change						
2001-2010	27.1%	15.4%	695.2%	1.3%	26.2%	33.9%

<sup>(1)</sup> The Dauphin County Board of Assessments performs property assessments. The City levies the tax on 100% of the value assigned by the County. The tax within the City is levied as two rates (termed "Two-Rate Property Tax").

<sup>(2)</sup> The City imposes a Real Estate Transfer Tax of 1% of the selling price or market value of real estate transferred within the City. This tax is collected by the County for which the County is paid a 2% commission on transfer taxes collected. The City shares this tax equally with the School District.

<sup>(3)</sup> For the years 1999 through 2004, the City levied an Occupational Privilege Tax of \$10.00 per person for anyone working within the City. This tax was withheld by the employer and allocated equally between the City and School District. Beginning in 2005, the City started receiving the new Emergency and Municipal Service Tax (EMS). This tax was created by the Pennsylvania Legislature in November 2004 and replaced the Occupational Privilege Tax. This tax enables Pennsylvania municipalities to increase their previous levy of the tax from \$10.00 to \$52.00 per year on a similar tax base. The School District continues to receive \$5.00 of the levy.

<sup>(4)</sup> City residents pay an Earned Income Tax (EIT) of 1%, which is shared equally with the School District. Non-residents who work within the City and who do not pay an Earned Income Tax to the municipality of their residence also pay the 1% EIT. This tax is administered by the Capital Tax Collection bureau (CTCB) for which the CTCB is paid a 2.5% commission on the EIT collected. Since the EIT is withheld by the employer, a high level of compliance exists.

<sup>(5)</sup> The City levies a Business Privilege and Mercantile Tax on gross receipts. The City shares equally the Mercantile portion of this tax with the School District. Additionally, there are taxes and fees levied on mechanical devices (pinball, billiard tables, video games, etc.). Also, a 10% Amusement Tax is levied on admission prices to places of amusement, entertainment or recreation within the City. The City shares this tax equally with the School District. A Parking Tax of 15% is also levied on the consideration paid by patrons of the City parking garages and lots.

<sup>(6)</sup> Real Estate Tax billing increased over \$1.3 million due to a court ordered county-wide reassessment, the first such reassessment since 1972. This action increased taxable property assessments by nearly 100%, effective January 1, 2002.

<sup>(7)</sup> Many properties were transferred within the City in 2003 due to favorable mortgage rates.

<sup>(8)</sup> The Parking Tax was increased from 10% to 15% in 2003, producing approximately \$400,000 in new revenue.

<sup>(9)</sup> In 2004, the City of Harrisburg sold the 2003 and prior years delinquent real estate tax liens to the Harrisburg Redevelopment Authority.

<sup>(10)</sup> Includes a 1.5 mill real estate tax increase.

<sup>(11)</sup> Local Services Tax decreased by approximately \$900,000 due to changes in state collection laws and income limits.

<sup>(12)</sup> Declined to poor economy and decline in housing market.

<sup>(13)</sup> Decrease from the prior year is attributed to distributions from the City's earned income tax collector changing from estimated payments to actual collections.

Source: City's audited basic financial statements

## City of Harrisburg, Pennsylvania

### Assessed Value and Estimated Actual Value of Taxable Property, Last Ten Fiscal Years

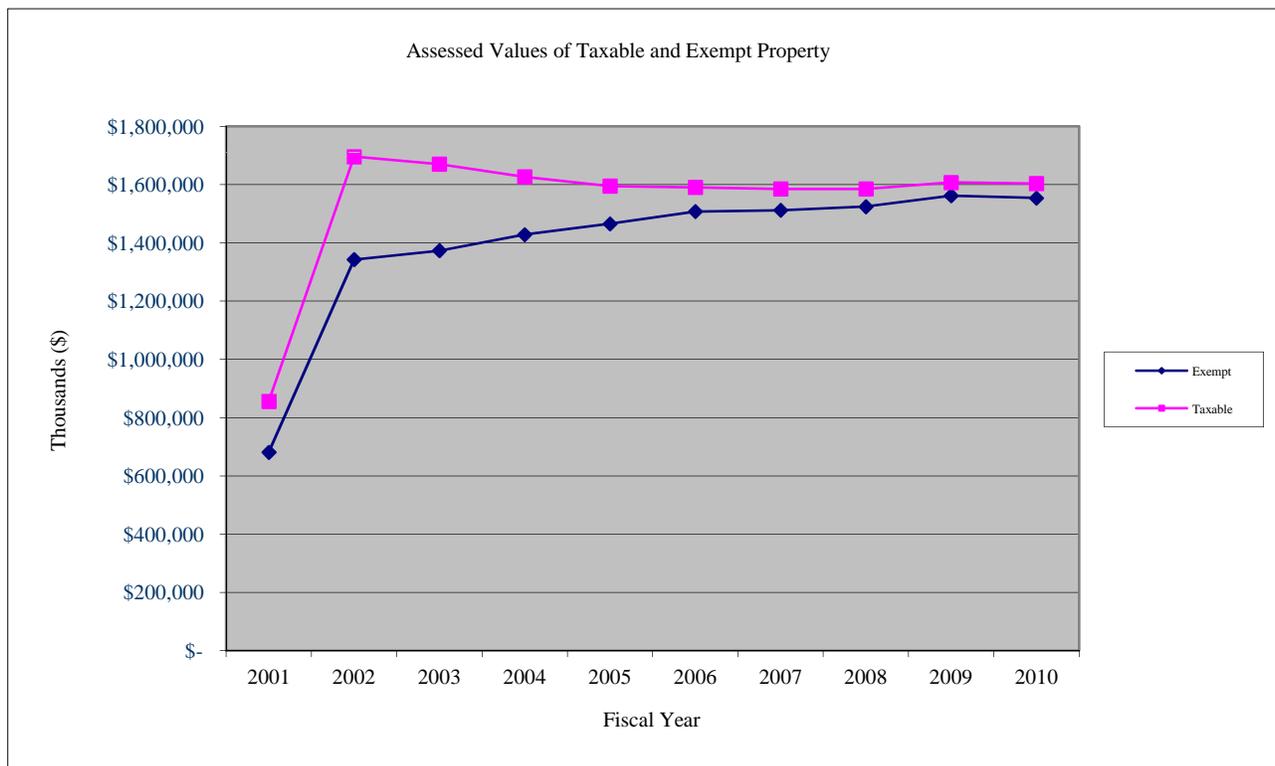
(in thousands of dollars)

Fiscal Year	Residential Property	Commercial Property	Industrial Property	Agriculture/ Land/ Lots	Less: Tax Exempt Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value
2001 <sup>(1)</sup>	\$ -	\$ -	\$ -	\$ -	\$ 681,498	\$ 856,205	\$ 15.59	\$ 1,126,750
2002 <sup>(2)</sup>	649,169	891,656	125,800	29,212	1,342,512	1,695,837	8.53	1,189,620
2003	646,254	868,543	125,800	29,221	1,373,032	1,669,818	8.60	1,168,606
2004	646,228	825,326	125,800	29,206	1,428,326	1,626,560	8.66	1,316,425
2005	618,009	856,381	113,874	6,394	1,465,007	1,594,658	8.63	1,288,189
2006	621,096	848,692	112,824	7,761	1,507,443	1,590,373	8.64	1,450,906
2007	621,796	843,480	111,655	7,903	1,511,890	1,584,834	10.15 <sup>(3)</sup>	1,444,979
2008	622,984	843,324	110,496	8,135	1,524,166	1,584,939	10.08	1,651,877
2009	625,341	865,269	108,157	8,290	1,561,769	1,607,057	10.07	1,682,241
2010	648,161	837,782	108,643	8,591	1,553,494	1,603,178	10.01	1,884,423

<sup>(1)</sup> Allocation of assessed values data was not available from the State Tax Equalization Board for years prior to 2002.

<sup>(2)</sup> Reflects the result of a court-ordered County-wide reassessment effective January 1, 2002. This was the first such reassessment since 1972, increasing the City's taxable assessed property value base by nearly 100%.

<sup>(3)</sup> Includes a 1.5 mill real estate tax increase.



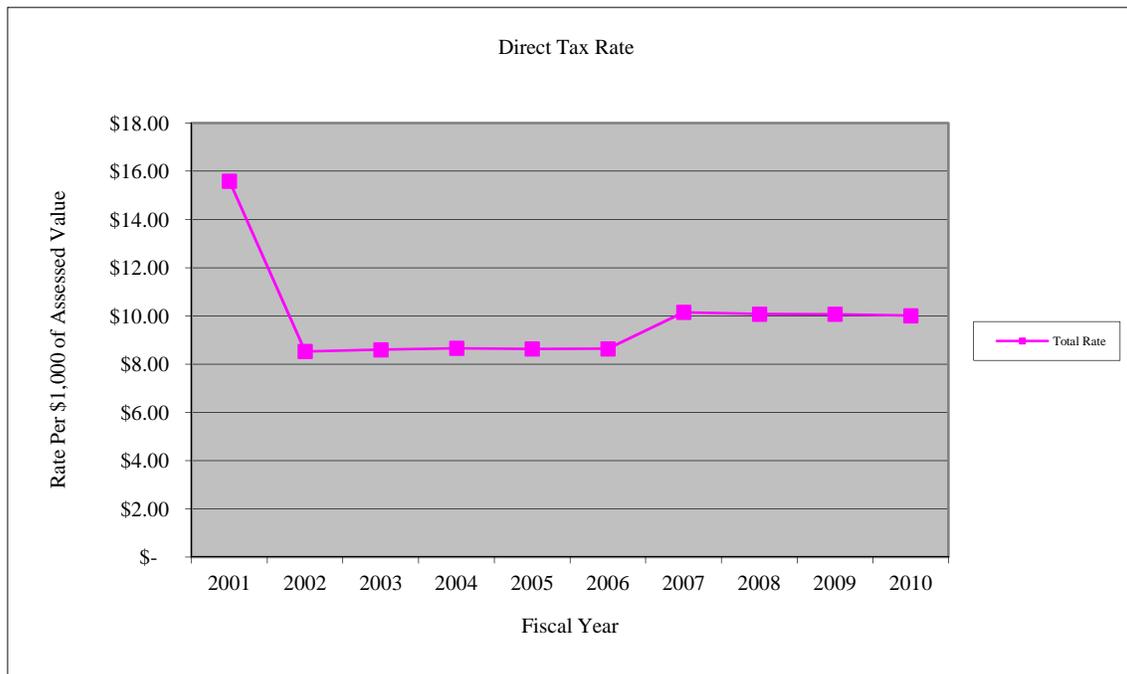
Source: State Tax Equalization Board ([www.steb.state.pa.us](http://www.steb.state.pa.us))

**City of Harrisburg, Pennsylvania**  
**Direct and Overlapping Property Tax Rates, Last Ten Fiscal Years**

(rate per \$1,000 of assessed value)

Fiscal Year	City Direct Rates <sup>(1)</sup>					Overlapping Rates <sup>(1)</sup>	
	Basic Rate	General Obligation Debt Service	Dauphin County Library	Recreation Purposes	Total Direct Rate <sup>(2)(3)</sup>	Harrisburg School District	Dauphin County
2001	\$ 2.06	\$ 10.00	\$ 0.06	\$ 3.47	\$ 15.59	\$ 40.62	\$ 9.80
2002	1.42 <sup>(4)</sup>	5.30 <sup>(4)</sup>	0.03 <sup>(4)</sup>	1.78 <sup>(4)</sup>	8.53 <sup>(4)</sup>	21.23	5.07
2003	1.58	5.00	0.03	1.99	8.60	21.23	6.13
2004	1.55	4.99	0.03	2.09	8.66	21.23	7.23
2005	0.86	5.60	0.03	2.14	8.63	21.23	7.23
2006	1.05	5.58	0.03	1.98	8.64	21.23	7.23
2007	4.56	3.62	0.03	1.94	10.15 <sup>(5)</sup>	22.35	7.23
2008	1.80	6.45	0.03	1.80	10.08	23.75	7.23
2009	0.80	7.44	0.03	1.81	10.07	25.20	7.23
2010	2.26	6.34	0.01	1.40	10.01	26.31	7.23

- (1) The City's direct property tax rate may be increased only by a majority vote of City Council. Overlapping rates are those of other tax levying entities that apply to property owners within the City of Harrisburg.
- (2) This amount represents an equivalent single tax rate. The City actually utilizes a split-rate, or two-rate, tax system whereby land is currently taxed at a rate six times greater than the tax rate on buildings and improvements.
- (3) The City is permitted by the Third Class City Code to levy real estate taxes up to 25 mills on every dollar of assessed valuation for general City purposes. However, under an order of court dated December 20, 1982, the City was authorized to exceed the statutory general millage rate, up to a maximum of 30 mills.
- (4) Via a court order, the county of Dauphin reassessed all real property county-wide effective January 1, 2002, the first such reassessment since 1972, increasing taxable and non-taxable property values nearly 100%. By law, property tax rates within the City, School District, and County were decreased proportionately so as not to exceed a 10% maximum increase in property tax levy.
- (5) Includes a 1.5 mill real estate tax increase.



Source: City's Approved Budget Document

**City of Harrisburg, Pennsylvania**  
**Principal Property Taxpayers, Current Year and Nine Years Ago**  
*(in thousands of dollars)*

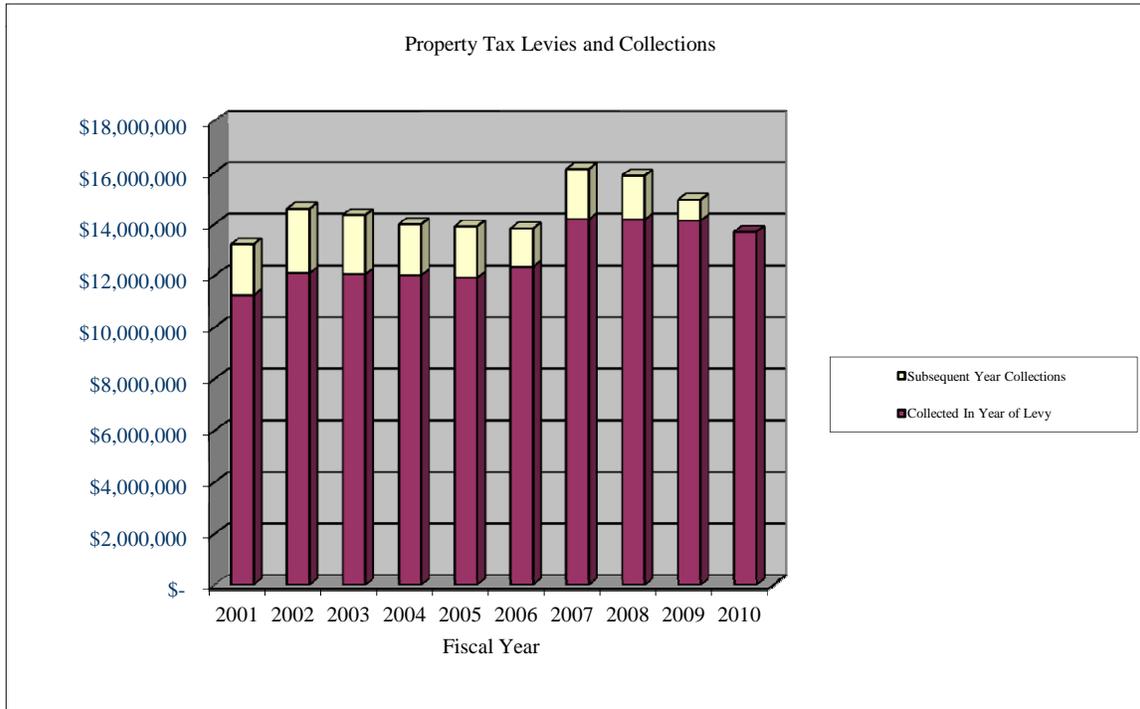
<u>Taxpayer</u>	<u>2010</u>			<u>2001</u>		
	<u>Taxable Assessed Value<sup>(1)</sup></u>	<u>Rank</u>	<u>Percentage of Total City Taxable Assessed Value</u>	<u>Taxable Assessed Value<sup>(1)</sup></u>	<u>Rank</u>	<u>Percentage of Total City Taxable Assessed Value</u>
Harrisburg Redevelopment Authority	\$ 98,475	1	6.05	\$ -	-	-
ESL, Inc./Pa Natl Realty Trust	29,685	2	1.82	20,914	4	2.45
M&T Bank (formerly Allfirst Bank)	21,163	3	1.30	17,252	5	2.02
Harrisburg Hotel Assoc. (Hilton Hotel)	17,670	4	1.09	9,437	7	1.11
KTR Harrisburg LLC	19,900	5	1.22	-	-	-
Keystone Central Storage	14,335	6	0.88	-	-	-
365-369 Ocean Avenue LLC	8,984	7	0.55	-	-	-
Strawberry Square Associates	9,870	8	0.61	-	-	-
Pinnacle Health System	8,070	9	0.50	-	-	-
Walnut & Third Inc.	17,625	10	1.08	-	-	-
Capitol Commercial Corp	-	-	-	21,823	3	2.56
PA State Employees Credit Union	-	-	-	7,817	8	0.92
Harristown Development Corp.	-	-	-	79,897	1	9.36
Central Storage & Transfer Co.	-	-	-	7,309	10	0.86
Dauphin County Gen. Authority	-	-	-	23,974	2	2.81
Super Rite Food Inc.	-	-	-	13,181	6	1.54
George McElroy & Associates	-	-	-	7,551	9	0.88
<b>Total</b>	<u>\$ 245,777</u>		<u>15.10</u>	<u>\$ 209,155</u>		<u>24.51</u>

<sup>(1)</sup> This table reflects the City's ten highest taxpayers based on the flat tax amount. This may not positively correlate to the assessed value because the City utilizes a split-rate, or two-rate, tax system whereby land is currently taxed at a rate six times greater than the tax rate on buildings and improvements.

**City of Harrisburg, Pennsylvania**  
**Property Tax Levies and Collections, Last Ten Fiscal Years**

Year	Adjusted Levy	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	% of Levy		Amount	% of Levy
2001	\$ 13,255,169	\$ 11,246,161	84.84%	\$ 1,965,989	\$ 13,212,150	99.68%
2002	14,673,651 <sup>(1)</sup>	12,099,685 <sup>(1)</sup>	82.46%	2,492,552 <sup>(1)</sup>	14,592,237 <sup>(1)</sup>	99.45%
2003	14,422,121	12,061,330	83.63%	2,281,289	14,342,619	99.45%
2004	14,067,468	12,019,060	85.44%	1,968,990	13,988,050 <sup>(2)</sup>	99.44%
2005	13,993,086	11,919,276	85.18%	1,985,682	13,904,958 <sup>(2)</sup>	99.37%
2006	13,953,657	12,348,277	88.49%	1,473,776	13,822,053	99.06%
2007	16,365,833 <sup>(3)</sup>	14,185,140 <sup>(3)</sup>	86.68%	1,936,117	16,121,257	98.51%
2008	16,246,021	14,172,465	87.24%	1,701,024	15,873,489	97.71%
2009	16,357,583	14,135,034	86.41%	803,071	14,938,105	91.32%
2010	16,403,464	13,690,437	83.46%	-	13,690,437	83.46%

- (1) Real Estate Tax billing increased over \$1.3 million due to a court ordered county-wide reassessment, the first such reassessment since 1972. This action increased taxable property assessments by nearly 100%, effective January 1, 2002.
- (2) Includes \$1.5 million and \$1.2 million in proceeds from the sale of the City's tax liens for the years 2004 and prior, and 2005, respectively.
- (3) Real Estate Tax billing increased over \$2.4 million due to a 1.5 mill tax rate increase.



Source: City's Bureau of Information Technology and Dauphin County Tax Claims Bureau

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**City of Harrisburg, Pennsylvania**  
**Ratios of Outstanding Debt by Type, Last Ten Fiscal Years**

Fiscal Year	Governmental Activities					Business-type Activities
	General Obligation Bonds	Lease Revenue Bonds	Lease Revenue Notes	General Obligation Notes	Capital Leases	Lease Rental
2001	\$ 66,034,063	\$ 102,250	\$ 300,000	\$ 36,130,133	\$ 9,388,064	\$ 12,740,705
2002	61,661,400	-	205,000	38,249,637	8,320,631	11,838,014
2003	57,009,537	-	105,000	40,482,006	7,063,689	10,870,514
2004	52,071,077	-	-	42,112,528	6,684,473	9,827,270
2005	49,886,425	-	-	42,405,157	5,482,349	8,708,596
2006	47,480,766	7,200,000	-	46,638,776	4,084,633	7,508,856
2007	44,881,318	7,200,000	-	47,109,546	11,244,437 <sup>(3)</sup>	6,219,694
2008	42,050,335	5,281,310	-	50,013,240 <sup>(5)</sup>	9,043,850	4,830,416
2009	38,632,381	4,621,147	-	49,892,925	6,896,367	3,335,910
2010	34,327,832	3,946,148	-	49,172,908	4,876,773	3,045,269

<sup>(1)</sup> Personal Income information estimated based on the Harrisburg-Carlisle, Pennsylvania Metropolitan Statistical Area (See Page 187).

<sup>(2)</sup> Population information based on U.S. Census Bureau Data for the City of Harrisburg (See Page 180).

<sup>(3)</sup> New \$8.7 million capital lease to purchase vehicles and equipment.

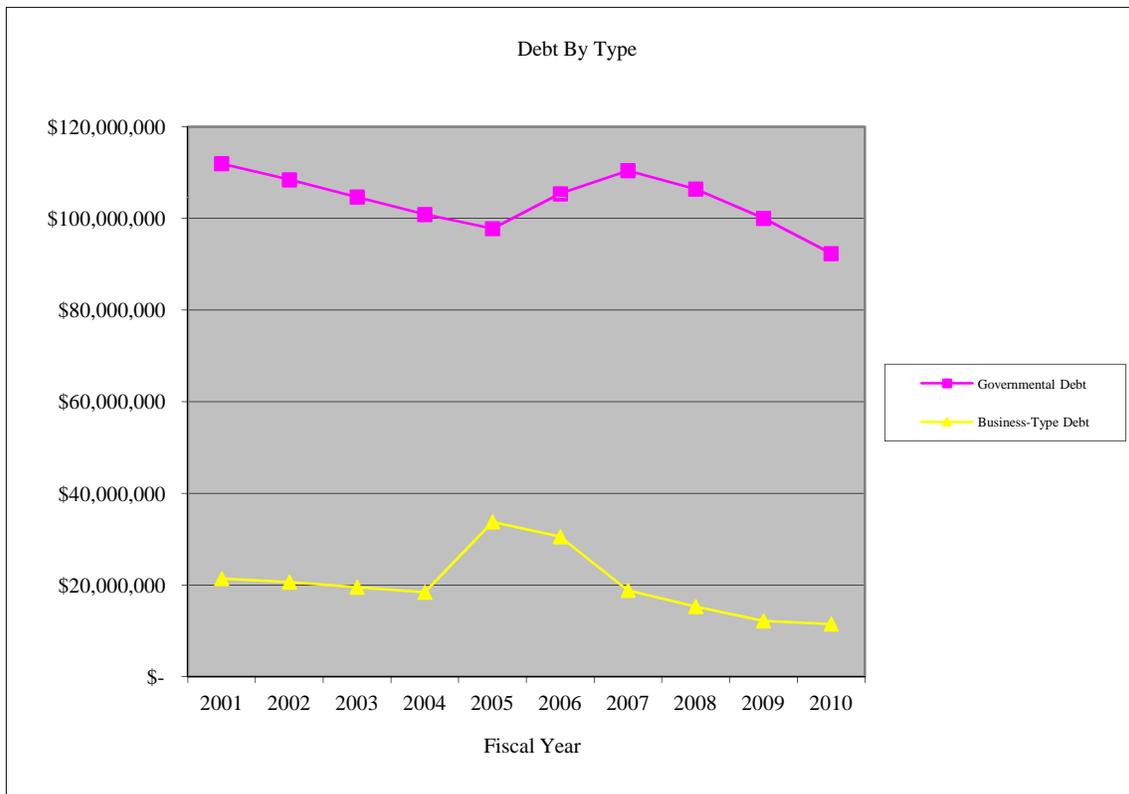
<sup>(4)</sup> Proceeds from sale of Harrisburg Senators minor league baseball franchise were used to retire \$9 million Senators Revenue Bonds, Series A-1 of 2005.

<sup>(5)</sup> Includes \$2.4 million Pennsylvania Infrastructure Bank Note to resurface various streets City-wide.

Source: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

**Business-type Activities**

<b>General Obligation Bonds</b>	<b>Lease Revenue Bonds</b>	<b>Revenue Bonds</b>	<b>Unamortized Discount</b>	<b>Capital Leases</b>	<b>Total Primary Government</b>	<b>% of Personal Income <sup>(1)</sup></b>	<b>Per Capita <sup>(2)</sup></b>
\$ 8,429,001	\$ 12,750	\$ -	\$ -	\$ 224,630	\$ 133,361,596	8.88%	\$ 2,724
8,351,702	-	-	-	434,524	129,060,908	8.34%	2,637
8,269,505	-	-	-	391,816	124,192,067	7.79%	2,537
8,204,472	-	-	-	376,512	119,276,332	7.20%	2,437
6,533,360	-	18,000,000	(141,607)	667,120	131,541,400	7.68%	2,687
4,824,157	-	17,815,000	(134,169)	516,766	135,934,785	7.63%	2,777
3,012,207	-	8,790,000 <sup>(4)</sup>	(62,940)	861,055 <sup>(3)</sup>	129,255,317	7.02%	2,641
1,272,038	-	8,570,000	(58,490)	666,900	121,669,599	6.31%	2,486
47,559	-	8,345,000	(54,135)	504,316	112,221,470	5.90%	2,293
-	-	8,110,000	(49,879)	356,516	103,785,567	5.28%	2,095



## City of Harrisburg, Pennsylvania

### Ratio of Net General Bonded Debt To Assessed Value, Last Ten Fiscal Years

(in thousands of dollars, except Net General Bonded Debt Per Capita)

Year	Population <sup>(1)</sup>	Taxable Assessed Value	General Bonded Debt <sup>(2)</sup>	Less Debt Service Funds	Net General Bonded Debt	Ratio of Net General Bonded Debt to Assessed Value	Net General Bonded Debt Per Capita
2001	48,950	\$ 856,205 <sup>(3)</sup>	\$ 102,073 <sup>(4)</sup>	\$ 457	\$ 101,616	11.87	\$ 2,075.91
2002	48,950	1,695,837 <sup>(5)</sup>	120,505 <sup>(6)</sup>	224	120,281	7.09	2,457.22
2003	48,950	1,669,818	97,605 <sup>(7)</sup>	98	97,507	5.84	1,991.97
2004	48,950	1,626,560	97,593	65	97,528	6.00	1,992.40
2005	48,950	1,594,658	96,504	69	96,435	6.05	1,970.07
2006	48,950	1,590,373	95,423	58	95,365	6.00	1,948.21
2007	48,950	1,584,834	93,944	1,976	91,968	5.80	1,878.82
2008	48,950	1,584,939	94,965	154	94,811	5.98	1,936.89
2009	48,950	1,607,057	351,129 <sup>(8)</sup>	(16)	351,145	21.85	7,173.54
2010	49,528	1,603,178	314,604	433	314,171	19.60	6,343.30

<sup>(1)</sup> 2001 through 2009 per 2000 U.S. Census Bureau Data.; 2010 per QuickFacts from the U.S. Census Bureau.

<sup>(2)</sup> General Bonded Debt includes general obligation bonds, lease revenue bonds, and notes payable of the primary government, as well as debt of other entities guaranteed by the primary government. Amounts do not include Section 108 promissory notes and debt which is credited or excluded pursuant to the PA Local Government Unit Debt Act or is to be repaid with enterprise funds.

<sup>(3)</sup> The County assessed two City hospitals as taxable entities for the first time in 1993 at values totaling \$82,830,800. Both hospitals appealed their assessments as taxable entities to the Court of Common Pleas and were granted an exemption for 1993 only. Both hospitals merged in 1996 as part of Pinnacle Health System (Pinnacle) and appealed to the Commonwealth Court with respect to 1994 through 1998. The decision was upheld in January of 1998. Pinnacle appealed this decision to the Pennsylvania State Supreme Court. Both parties reached an agreement prior to the Pennsylvania Supreme Court ruling as follows: Pinnacle would be listed as tax exempt; They would pay the City \$1,869,700 in lump sum for the years 1994 - 1998; and pay \$267,100 annually for years 1999 - 2001. the City received \$2,136,800 in 1999 for the period 1994 - 1999 and \$267,100 in 2000 and 2001. Pinnacle has also agreed to make five annual payments in lieu of taxes (PILOTs) to the City, the School District and the County for the period 2003 - 2007, thereafter, the agreement automatically renews for one-year terms, unless a party objects to any such extension. PILOTs of \$94,442, \$103,499, \$92,832, \$92,832 and \$92,832 were paid for tax years 2003 through 2007. Also Pinnacle has made extended PILOT payments of \$110,421, \$114,536, and \$114,536.

<sup>(4)</sup> Includes issuance of \$25,195,000 The Harrisburg Authority Guaranteed Resource Recovery Notes, Series A&B of 2000.

<sup>(5)</sup> The \$848 million increase is primarily attributed to a court ordered county-wide reassessment which took effect January 1, 2002.

<sup>(6)</sup> Includes issuance of \$17,000,000 Guaranteed Resource Recovery Revenue Notes, Series A of 2002.

<sup>(7)</sup> The Guaranteed Resource Recovery Notes, Series A&B of 2000, in the amount of \$25,190,000 at December 31, 2002, were refunded with the excludable Guaranteed Resource Recovery Bonds and Notes, Series A - F of 2003.

<sup>(8)</sup> City's obligation for Resource Recovery Facility debt has been added due to the City having to honor its guarantee.

Sources: City's Bureau of Information Technology and audited basic financial statements

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**City of Harrisburg, Pennsylvania**  
**Direct and Overlapping Bonded Debt**  
As of December 31, 2010

<u>Direct Bonded Debt</u>	Gross Bonded Debt Outstanding <sup>(1)</sup>	Credits/ Exclusions <sup>(2)</sup>	Net Bonded Debt Outstanding
<u>Primary Government:</u>			
General Obligation Refunding Bonds, Series D of 1997	\$ 34,327,832	\$ -	\$ 34,327,832
General Obligation Refunding Notes, Series F of 1997	41,151,774	-	41,151,774
Pennsylvania Infrastructure Bank Notes, 2003 and 2008	2,196,134	-	2,196,134
Senators Revenue Bonds, Series A2 of 2005	8,110,000	8,110,000	-
Revenue Bonds, Series of 2006	3,946,148	3,946,148	-
Less: Unamortized Discount	(49,879)	(49,879)	-
<b>Total Primary Government</b>	<b>\$ 89,682,009</b>	<b>\$ 12,006,269</b>	<b>\$ 77,675,740</b>
<u>Component Units:</u>			
The Harrisburg Authority:			
Sewer Revenue Refunding Bonds, Series of 1992	\$ 3,460,000	\$ 3,460,000	\$ -
Guaranteed Sewer Revenue Notes Series A and B of 1998	1,614,696	1,614,696	-
Guaranteed Sewer Revenue Note of 2009	1,319,653	1,319,653	-
Water Revenue Bonds, Series A of 2001	3,785,000	3,785,000	-
Water Revenue Bonds, Series A, B, C, and D of 2002	46,585,000	46,585,000	-
Water Revenue Bonds, Series A of 2004	36,795,000	36,795,000	-
Water Revenue Bonds, Series of 2008	69,420,000	69,420,000	-
Guaranteed Resource Recovery Bonds, Series A of 1998	11,165,000	-	11,165,000
Guaranteed Resource Recovery Bonds, Series A, D, E, F 2003	141,970,000	-	141,970,000
Guaranteed Resource Recovery Notes, Series A of 2002	14,080,000	-	14,080,000
Guaranteed Resource Recovery Notes, Series B & C of 2003	53,370,000	-	53,370,000
2008 Covanta Construction Loan	19,823,500	-	19,823,500
Less: Deferred Loss on Refunding/Unamortized Premium	(20,430,907)	(16,950,333)	(3,480,574)
<b>Total The Harrisburg Authority</b>	<b>\$ 382,956,942</b>	<b>\$ 146,029,016</b>	<b>\$ 236,927,926</b>
Harrisburg Parking Authority:			
Guaranteed Parking Revenue Bonds, Series K of 2000	\$ 11,800,000	\$ 11,800,000	\$ -
Guaranteed Parking Revenue Bonds, Series J of 2001	27,350,000	27,350,000	-
Guaranteed Parking Revenue Bonds, Series N of 2003	4,090,000	4,090,000	-
Guaranteed Parking Revenue Bonds, Series O of 2003	9,010,000	9,010,000	-
Guaranteed Parking Revenue Bonds, Series P of 2005	16,565,000	16,565,000	-
Guaranteed Parking Revenue Bonds, Series R of 2007	16,625,000	16,625,000	-
Guaranteed Parking Revenue Bonds, Series T of 2007	18,640,000	18,640,000	-
Less: Deferred Loss on Refunding/Unamortized Premium	(2,914,851)	(2,914,851)	-
<b>Total Harrisburg Parking Authority</b>	<b>\$ 101,165,149</b>	<b>\$ 101,165,149</b>	<b>\$ -</b>
Harrisburg Redevelopment Authority:			
Guaranteed Revenue Bonds, Series A and B of 1998	\$ 93,590,000	\$ 93,590,000	\$ -
Infrastructure Bank Loan, 2000	271,427	271,427	-
2008 Loan: Susquehanna Harbor Safe Haven	623,874	623,874	-
Less: Unamortized Discount	(47,209,340)	(47,209,340)	-
<b>Total Harrisburg Redevelopment Authority</b>	<b>\$ 47,275,961</b>	<b>\$ 47,275,961</b>	<b>\$ -</b>
<b>Total Component Units</b>	<b>\$ 531,398,052</b>	<b>\$ 294,470,126</b>	<b>\$ 236,927,926</b>
<u>Potential Component Units Excluded:</u>			
Harristown Development Corporation:			
Lease Revenue Bonds, Series of 1992	\$ 5,342,855	\$ 5,342,855	\$ -
Guaranteed Revenue Bonds, Series of 2001	16,865,000	16,865,000	-
Guaranteed Revenue Bonds, Series of 2004	1,745,000	1,745,000	-
<b>Total Potential Component Units Excluded</b>	<b>\$ 23,952,855</b>	<b>\$ 23,952,855</b>	<b>\$ -</b>
<b>Total Direct Bonded Debt</b>	<b>\$ 645,032,916</b>	<b>\$ 330,429,250</b>	<b>\$ 314,603,666</b>

(Continued)

**City of Harrisburg, Pennsylvania**  
**Direct and Overlapping Bonded Debt (Continued)**  
**As of December 31, 2010**

<u>Overlapping Bonded Debt</u>	<u>Gross Bonded Debt Outstanding <sup>(1)</sup></u>	<u>Credits/ Exclusions <sup>(2)</sup></u>	<u>Net Bonded Debt Outstanding</u>
Dauphin County Bonds and Notes <sup>(3)</sup>	\$ 35,534,318	\$ 2,878,464	\$ 32,655,854
Harrisburg School District General Obligation Bonds and Notes <sup>(4)</sup>	258,795,290	39,223,149	219,572,141
	<u>\$ 294,329,608</u>	<u>\$ 42,101,613</u>	<u>\$ 252,227,995</u>
Total Direct and Overlapping Bonded Debt	<u>\$ 939,362,524</u>	<u>\$ 372,530,863</u>	<u>\$ 566,831,661</u>

Source Calculations for the above:

	<u>Gross Bonded Debt</u>	<u>Exclusion</u>	<u>Net Bonded Debt</u>
	\$ 318,436,361 *	\$ 25,795,000 *	\$ 292,641,361
	11.16%	11.16%	11.16%
	<u>\$ 35,534,318</u>	<u>\$ 2,878,464</u>	<u>\$ 32,655,854</u>
Assessed Value City of Harrisburg	<u>\$ 1,603,177,900</u>		
Assessed Value Dauphin County	<u>\$ 14,366,678,850</u>		
Pro-Rata Share Hbg/County	<u>11.16%</u>		

<sup>(1)</sup> Gross Bonded Debt Outstanding does not include \$5,825,000 Section 108 promissory notes.

<sup>(2)</sup> Credits/Exclusions represent all bonds which are not general obligation bonds of the City and are self-liquidating under the PA Local Government Unit Debt Act, portions of general obligation and lease revenue bonds which are payable from enterprise funds of the City, and bonds issued to fund unfunded actuarial accrued pension liability.

<sup>(3)</sup> Pro Rata 11.16% based on assessed value of share of: Nonelectoral Debt in the amount of \$138,210,000; Lease Rental Debt in the amount of \$180,226,361; and exclusions from Lease Rental Debt in the amount of \$25,795,000.

<sup>(4)</sup> 100% based on repayment by City residents through school tax.

\* Obtained information from a Debt Statement included in an Official Statement dated April 12, 2010.

Sources: City's audited basic financial statements and applicable debt statement filings with the Commonwealth, Dauphin County, and School District.

**City of Harrisburg, Pennsylvania**  
**Legal Debt Margin, Last Ten Fiscal Years**  
*(dollars in thousands)*

	Fiscal Year			
	2001	2002	2003	2004
Total Revenues-Past Three Years <sup>(1)</sup>	\$ 137,439	\$ 144,407	\$ 150,258	\$ 165,253
Exclusions-Past Three Years <sup>(2)</sup>	(14,726)	(14,846)	(11,418)	(16,375)
Net Revenue-Past Three Years	122,713	129,561	138,840	148,878
Annual Arithmetic Average (Borrowing Base)	40,904	43,187	46,280	49,626
Net Nonelectoral Debt Limit (250% of Borrowing Base)	102,261	107,968	115,700	124,065
Net Nonelectoral and Lease Rental Debt Limit (350% of Borrowing Base)	143,166	151,155	161,980	173,691
Net Bonded Debt Outstanding-Nonelectoral <sup>(3)</sup>	76,476	78,110	80,500	80,593
Net Bonded Debt Outstanding-Nonelectoral and Lease Rental <sup>(3)</sup>	102,073	120,505	97,605	97,593
Remaining Borrowing Capacity (Debt Margin):				
Nonelectoral <sup>(4)</sup>	\$ 25,785	\$ 29,858	\$ 35,200	\$ 43,472
As A Percentage of Debt Limit	25.2%	27.7%	30.4%	35.0%
Nonelectoral & Lease Rental <sup>(5)</sup>	\$ 41,093	\$ 30,650	\$ 64,375	\$ 76,098
As A Percentage of Debt Limit	28.7%	20.3%	39.7%	43.8%

Note: The statutory borrowing limit of the City under the Commonwealth's Local Government Unit Debt Act is computed as a percentage of the City's "Borrowing Base", calculated as the annual arithmetic average of total "Revenues" (as defined by the Debt Act) for the three full fiscal years ended next preceding the date of incurring debt.

(1) General Fund total revenues, plus other financing sources.

(2) Exclusions represent non-recurring or subsidized receipts.

(3) See page 181.

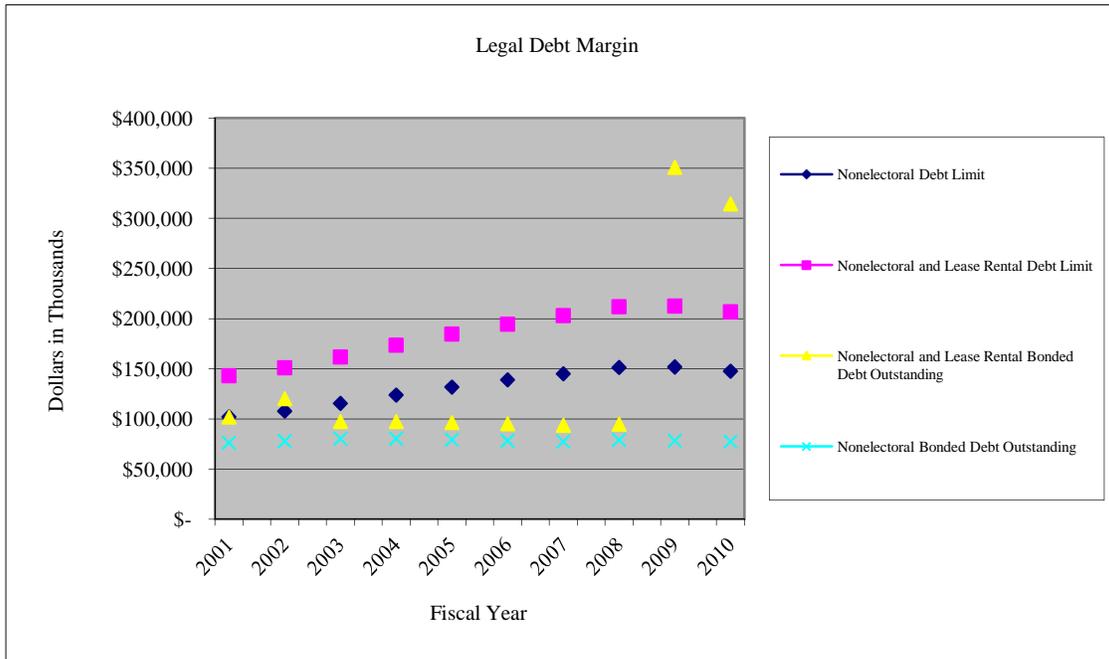
(4) Under the Debt Act, new nonelectoral debt may not be incurred if the net amount of such new nonelectoral debt plus all outstanding net nonelectoral debt would cause total net nonelectoral debt to exceed 250 % of the Borrowing Base.

(5) Under the Debt Act, new lease rental debt or new nonelectoral debt may not be incurred if the net amount of such new debt plus all outstanding net nonelectoral debt and net lease rental debt would cause the total net nonelectoral plus net lease rental debt to exceed 350 % of the Borrowing Base.

(6) City's obligation for Resource Recovery Facility debt has been added due to the City having to honor its guarantee. Therefore, they are no longer self-liquidating.

Source: City's audited basic financial statements and annual debt statement filings with the Commonwealth; exclusions per City's Bureau of Financial Management

Fiscal Year						
2005	2006	2007	2008	2009	2010	
\$ 174,330	\$ 181,878	\$ 191,542	\$ 196,980	\$ 196,313	\$ 182,527	
(15,964)	(14,901)	(17,327)	(15,287)	(13,899)	(5,077)	
158,366	166,978	174,215	181,692	182,415	177,450	
52,789	55,659	58,072	60,564	60,805	59,150	
131,972	139,148	145,179	151,410	152,012	147,875	
184,761	194,807	203,251	211,975	212,817	207,025	
79,504	78,423	77,614	79,345	78,545	77,676	
96,504	95,423	93,944	94,965	351,129 <sup>(6)</sup>	314,604	
\$ 52,468	\$ 60,725	\$ 67,565	\$ 72,065	\$ 73,467	\$ 70,199	
39.8%	43.6%	46.5%	47.6%	48.3%	47.5%	
\$ 88,257	\$ 99,384	\$ 109,307	\$ 117,010	\$ (138,312) <sup>(6)</sup>	\$ (107,579)	
47.8%	51.0%	53.8%	55.2%	-65.0%	-52.0%	



**City of Harrisburg, Pennsylvania**  
**Schedule of Revenue Bond Coverage-Component Unit-The Harrisburg Authority**  
**Last Ten Fiscal Years**  
*(accrual basis of accounting, in thousands of dollars)*

Year	Revenue Available <sup>(1)</sup>	Expenses <sup>(2)</sup>	Net Revenue Available for Debt Service <sup>(3)</sup>	Debt Service Requirements <sup>(4)</sup>			Coverage
				Principal	Interest	Total	
2001	\$ 48,793	\$ 23,402	\$ 25,392	\$ 6,439	\$ 16,493	\$ 22,932	1.11
2002	44,140 <sup>(5)</sup>	24,992 <sup>(6)</sup>	19,148	8,155	16,053	24,208	0.79
2003	44,303 <sup>(7)</sup>	23,274 <sup>(7)</sup>	21,029	4,166	14,276	18,442 <sup>(8)</sup>	1.14
2004	40,306 <sup>(9)</sup>	21,183 <sup>(7)</sup>	19,123	4,194	19,308	23,502 <sup>(8)</sup>	0.81
2005	41,195 <sup>(9)</sup>	23,511	17,685	4,441	21,442	25,883	0.68
2006	40,050	28,594	11,456	5,135	21,816	26,951	0.43
2007	45,620	32,650	12,970	5,255	23,307	28,562	0.45
2008	55,027	37,301	17,726	6,550	25,794	32,344	0.55
2009	56,620	41,966	14,654	9,030	25,576	34,606	0.42
2010	58,612	39,147	19,465	48,468 <sup>(10)</sup>	20,565	69,033	0.28

Note: The Harrisburg Authority has pledged the operating revenue of the Water Fund, Sewer Fund, and Resource Recovery Fund, which consists primarily of user charges, as the funding source for payment of all corresponding debt service.

- (1) For years 1999 through 2005, the coverage ratio is based on the bond indentures and includes total operating and nonoperating revenues. It also includes surplus carryover from prior year(s), representing beginning of year unrestricted cash and cash equivalents as revenue available for debt service, as well as current year deposits to certain debt service funds restricted for subsequent year's debt service. The City implemented Governmental Accounting Standards Board Statement 44 (GASB 44) during 2006, and as such, the revenue calculation for 2006 and all subsequent years includes operating revenue only.
- (2) For years 1999 through 2005, the coverage ratio includes total operating expenses excluding depreciation and total nonoperating expenses excluding interest expense and amortization. The City implemented GASB 44 during 2006, and as such, the expenses included in the debt service coverage ratio includes operating expenses excluding depreciation.
- (3) Nonrecurring or extraordinary items of revenue or expense have not been included in determining net revenue available for debt
- (4) Includes debt service requirements on bonds and notes outstanding. Excludes lump sum payoffs or defeasances.
- (5) Decline in revenue is primarily due to a temporary shutdown of the Resource Recovery Facility and a decline in Water and Sewer Fund revenues due to water conservation measures imposed due to drought.
- (6) Expenses increased during 2002 due to unanticipated maintenance and waste hauling expenses incurred because of the required shutdown of the Resource Recovery Facility.
- (7) Decline in revenues continued and expenses decreased in 2003 and 2004 due to the planned shutdown of the Resource Recovery Facility on June 18, 2003, to undertake a complete retrofit of the facility.
- (8) In July 2002, the Authority issued \$48,825,000 Water Revenue Refunding Bonds, Series A, B, C and D of 2002. A portion of this series was used to prepay the 2003 principal payments due on the Water Revenue Bonds, Series of 1994.
- (9) 2004 and 2005 debt service on the Guaranteed Resource Recovery Bonds and Notes, Series A of 1998, A of 2002 and A, B, C, D, E & F of 2003 paid with capitalized interest which is not includable in the definition of revenue available.
- (10) Increase in principal debt service payments by the Authority involves the full redemption and maturity in 2010 of approximately \$40 million in Sewer Revenue Refunding Bonds, 2nd and 3rd Series of 1989 and Guaranteed Resource Recovery Notes, C and D Series of 2007.

Source: City's and component unit's audited basic financial statements

## City of Harrisburg, Pennsylvania

### Schedule of Revenue Bond Coverage-Component Unit-Harrisburg Parking Authority and Coordinated Parking Fu Last Ten Fiscal Years

(accrual basis of accounting, in thousands of dollars)

Year	Revenue Available <sup>(1)</sup>	Expenses <sup>(2)</sup>	Net Revenue Available for Debt Service <sup>(3)</sup>	Debt Service Requirements			Coverage
				Principal	Interest	Total	
2001	\$ 10,004	\$ 5,108	\$ 4,896	\$ 1,400	\$ 2,923	\$ 4,323	1.13
2002	13,381 <sup>(4)</sup>	6,642 <sup>(5)</sup>	6,740	1,475	4,293	5,768 <sup>(6)</sup>	1.17
2003	12,958	7,013	5,945	2,195	4,293	6,488	0.92
2004	14,517	9,421	5,096	1,800	3,887	5,687	0.90
2005	13,758	8,078	5,680	2,510	4,019	6,529	0.87
2006	13,584	7,538	6,047	2,570	4,717	7,287	0.83
2007	13,995	8,335	5,660	2,640	5,074	7,714	0.73
2008	14,364	9,489	4,875	2,175	5,568	7,743	0.63
2009	15,440	8,849	6,591	2,865	5,308	8,173	0.81
2010	15,315	7,988	7,327	3,710	4,481	8,191	0.89

Note: The Parking Authority has pledged operating revenue consisting primarily of parking tax and parking meter collections as the funding source for the payment of all corresponding debt service.

<sup>(1)</sup> For years 1999 through 2005, includes total operating and nonoperating revenues. The City implemented Governmental Accounting Standards Board Statement 44 (GASB 44) during 2006, and as such, the revenue portion of the coverage ratio includes operating revenue only.

<sup>(2)</sup> For years 1999 through 2005, the coverage ratio includes total operating expenses excluding depreciation and total nonoperating expenses excluding interest expense and amortization. The City implemented GASB 44 during 2006, and as such, the expenses included in the debt service coverage ratio includes operating expenses excluding depreciation.

<sup>(3)</sup> Nonrecurring or extraordinary items of revenue or expense have not been included in determining net revenue available for debt

<sup>(4)</sup> Includes approximately \$2.5 million in additional public parking revenue from the addition of two new garages completed in 2001 (River Street) and 2002 (City Island) and approximately \$820,000 in additional office rental revenue.

<sup>(5)</sup> Includes approximately \$338,000 in new office expense, \$452,687 in losses on the abandonment of a planned third parking garage and \$347,000 in additional distributions to the City from the Coordinated Parking Fund.

<sup>(6)</sup> Includes approximately \$1.0 million in additional interest expense from the Guaranteed Parking Revenue Bonds Series of 2001 dated December 15, 2001.

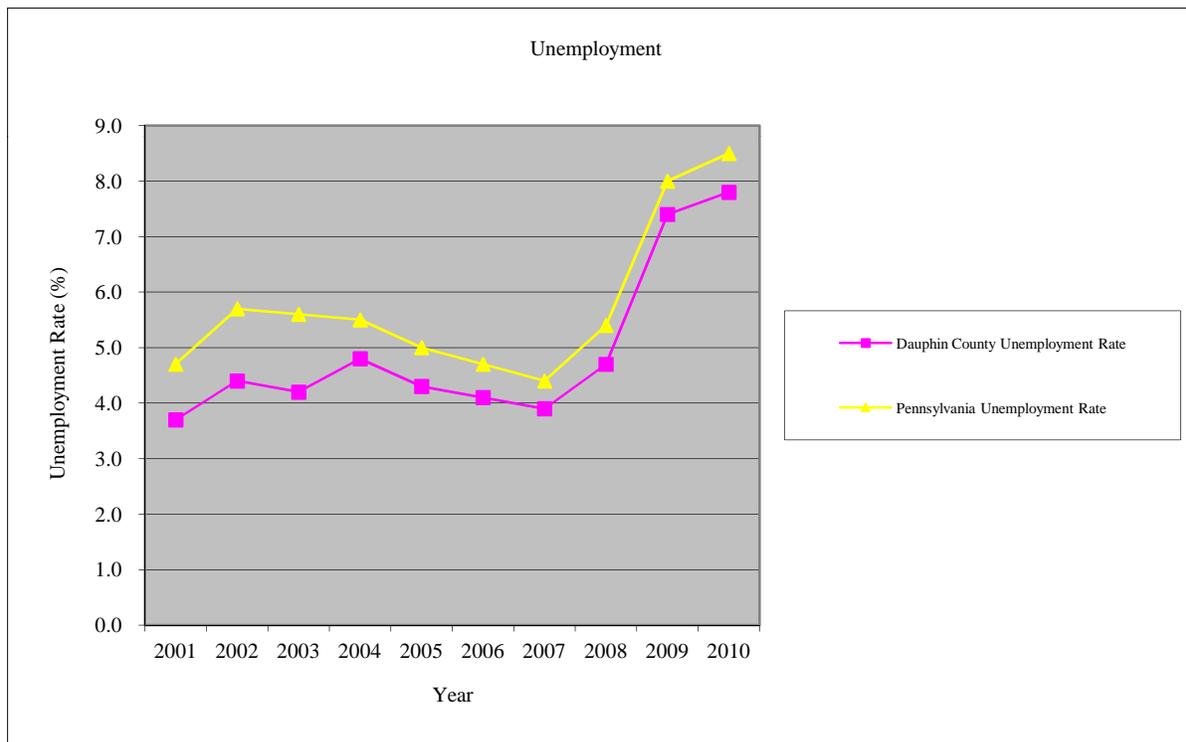
Source: City's and component unit's audited basic financial statements

**City of Harrisburg**  
**Demographic and Economic Statistics, Last Ten Calendar Years**

*(all figures in thousands except population and per capita personal income)*

<b>Fiscal Year</b>	<b>Population</b>	<b>Personal Income<sup>(1)</sup></b>	<b>Per Capita Personal Income</b>	<b>Dauphin County Civilian Labor Force</b>	<b>Dauphin County Unemployment Rate %</b>	<b>Pennsylvania Civilian Labor Force</b>	<b>Pennsylvania Unemployment Rate %</b>
2001	48,950	\$ 1,501,884	\$ 30,682	139.8	3.7	6,073.0	4.7
2002	48,950	1,548,191	31,628	145.5	4.4	6,290.0	5.7
2003	48,950	1,594,399	32,572	143.7	4.2	6,170.0	5.6
2004	48,950	1,657,006	33,851	136.1	4.8	6,275.0	5.5
2005	48,950	1,712,858	34,992	135.0	4.3	6,292.0	5.0
2006	48,950	1,781,535	36,395	136.3	4.1	6,306.0	4.7
2007	48,950	1,841,450	37,619	134.9	3.9	6,287.0	4.4
2008	48,950	1,927,063	39,368	136.8	4.7	6,395.0	5.4
2009	48,950	1,901,413	38,844	137.2	7.4	6,404.0	8.0
2010	49,528	1,966,410	39,703	133.3	7.8	6,358.0	8.5

(1) Personal income estimated based on personal income figures for the Harrisburg-Carlisle, Pennsylvania Metropolitan Statistical Area, which includes the combined counties of Cumberland, Dauphin, and Perry.



Source: Personal income from the Bureau of Economic Analysis web site ([www.bea.gov](http://www.bea.gov)). Civilian labor force and unemployment rates from the PA Department of Labor and Industry, Bureau of Research and Statistics web site ([www.dli.state.pa.us](http://www.dli.state.pa.us)).

**City of Harrisburg, Pennsylvania**  
**Principal Employers, Current Year and Nine Years Ago**

<u>Employer</u>	<u>2010</u>			<u>2001</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Dauphin-Carlisle MSA Labor Force</u>	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Dauphin-Carlisle MSA Labor Force</u>
Commonwealth of Pennsylvania	21,885	1	7.67	22,031	1	8.09
U.S. Government	18,000	2	6.31	11,471	2	4.21
Giant Food Stores	8,902	3	3.12	-	-	-
Penn State Milton S. Hershey Med. Ctr.	8,849	4	3.10	-	-	-
Wellspring Health	7,853	5	2.75	-	-	-
Hershey Entertainment & Resorts Co.	7,500	6	2.63	-	-	-
Lancaster General Health	7,077	7	2.48	-	-	-
Wal-Mart Stores Inc.	6,500	8	2.28	-	-	-
Highmark Blue Shield	5,200	9	1.82	5,193	5	1.91
Pinnacle Health System	4,862	10	1.70	3,307	7	1.22
Hershey Foods Corporation	-	-	-	5,473	3	2.01
Naval Support Station	-	-	-	5,352	4	1.97
Hershey Medical System	-	-	-	4,175	6	1.53
Defense Distribution Center	-	-	-	2,976	8	1.09
Electronic Data Systems	-	-	-	2,400	9	0.88
Dauphin County	-	-	-	1,738	10	0.64
<b>Total</b>	<b>96,628</b>		<b>33.87</b>	<b>64,116</b>		<b>23.56</b>

Note: The Dauphin-Carlisle, Pennsylvania Metropolitan Statistical Area is comprised of Cumberland, Dauphin, and Perry County.

# City of Harrisburg, Pennsylvania

## Full-time-Equivalent City Government Employees by Function/Program, Last Ten Fiscal Years

Department - Office/Bureau	Full-time-Equivalent Employees as of December 31,									
	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
General government										
City Council	10	10	9	10	10	8	10	9	10	9
Office of Mayor	9	9	10	10	10	5	6	5	3	4
Office of City Controller	4	4	4	4	4	4	4	4	2	3
Office of City Treasurer	10	10	9	10	10	10	8	8	9	7
Office of City Solicitor	7	7	7	7	6	6	7	5	6	4
Human Relations Commission	3	3	3	3	2	2	2	3	3	3
Office of City Engineer	7	6	6	6	6	5	4	4	3	3
Mayor's Office of Economic Development/Sepcial Proj.	4	5	9	8	8	5	5	5	6	-
Administration										
Office of the Director	3	3	4	3	3	4	2	3	2	2
Insurance and Risk Mgmt.	3	3	3	2	-	-	-	-	-	-
Financial Management	11	10	10	9	10	7	7	7	6	5
Information Technology	17	19	18	15	14	12	11	11	11	9
Human Resources	6	6	7	7	8	6	7	7	5	5
Mayor's Office Labor Relations	-	-	3	3	2	-	-	-	-	-
Operations & Revenue	34	32	28	19	17	13	12	14	13	17
Building & Housing Development										
Office of Director	2	1	1	1	1	1	1	1	1	1
Planning	6	6	5	5	3	3	2	4	4	3
Codes Enforcement	16	17	24	23	16	12	13	13	13	12
Economic Development	-	-	-	-	-	-	-	-	-	4
Neighborhood Development	14	16	16	16	14	13	13	11	11	9
Public Safety										
Parking Enforcement Unit	12	12	14	14	10	9	12	11	14	12
Office of Police Chief	34	13	10	8	9	5	5	4	4	5
Police Operations Division	126	125	122	124	121	118	110	112	115	123
Police Service Division	10	41	37	36	40	32	38	38	40	25
Criminal Investigation Div.	36	38	37	32	31	33	34	37	39	35
Fire	102	99	100	100	97	92	88	93	89	84
Public Works										
Office of Director	1	1	1	1	1	1	1	1	2	-
Dock Street Dam Project	2	2	-	-	-	-	-	-	-	-
City Services	20	22	19	13	16	23	21	21	24	23
Sanitation	32	32	30	25	25	23	25	25	25	23
State Liquid Fuels	-	-	-	8	9	-	-	-	-	-
Traffic Engineering	7	7	9	9	-	-	-	-	-	-
Vehicle Management	11	13	17	14	12	12	12	12	11	11
Building Maintenance	7	7	11	10	10	8	9	8	7	-
Water	39	36	40	37	34	29	31	31	31	29
Sewerage	42	41	42	38	34	33	35	34	34	34
Parks and Recreation										
Office of Director	21	8	8	7	10	8	10	11	9	7
Recreation	3	3	8	8	7	5	5	5	3	3
Parks Maintenance	19	20	25	14	14	14	15	15	14	12
Incineration and Steam Generation										
Operations	56	58	15	16	43	43	-	-	-	-
Total Employees	<u>746</u>	<u>745</u>	<u>721</u>	<u>675</u>	<u>667</u>	<u>604</u>	<u>565</u>	<u>572</u>	<u>569</u>	<u>526</u>

Source: City's Bureau of Human Resources

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**City of Harrisburg, Pennsylvania**  
**Operating Indicators by Function/Program, Last Ten Fiscal Years**

<b>Function/Program</b>	<b>Fiscal Year</b>			
	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
<b>Building &amp; Housing Development</b>				
Permits Issued				
Construction-Residential	18	26	40	49
Construction-Commercial	5	6	5	12
Repairs/Alterations/Additions-Residential	1,041	1,132	1,330	1,452
Repairs/Alterations/Additions-Commercial	373	391	373	333
Demolition Permits	76	46	79	83
Vacant Structure Rehabilitation Program (HOP)	7	5	9	8
HOP Units Sold	12	7	10	14
HOP Investor Rehabilitation	2	-	-	3
Downpayment/Closing Cost Assistance	10	2	5	6
Mortgage Tax Credit Certificate Program	-	-	7	7
Home Improvement Program	15	20	13	15
Lead Based Paint Clearances	35	35	30	41
New Construction-Single Family Residential	30	35	18	344
Rental Rehabilitation Program	12	26	7	57
Acquisition (Includes HOP Units Sold)	28	74	55	225
Disposition (Excludes Rehabbed Units Sold)	20	8	5	16
Neighborhood Facility/Community Center				
Improvements	5	5	4	5
Adopt-A-Block (Blocks Adopted)	229	190	227	237
Adopt-A-Lot (Lots Adopted)	16	14	21	73
<b>Public Safety</b>				
Police				
Homicide	9	12	9	12
Rape	39	47	24	52
Robbery	323	346	267	369
Assault	288	290	256	244
Burglary	572	586	481	483
Theft	1,687	1,535	1,635	1,431
Motor Vehicle Theft	182	116	137	110
Arson	12	37	26	25
Police Calls For Service	48,044	49,246	50,034	48,816
Fire				
Fire, Explosion	487	417	417	644
Over Pressure Rupture	15	11	11	29
Rescue Call	981	1,117	1,117	628
Hazardous Condition, Standby	240	251	251	306
Service Calls	260	221	221	257
Good Intent Calls	421	452	452	222
False Calls	757	809	809	849
Other	11	8	8	33
Vehicle Management				
Trucks Repaired	1,386	935	790	925
Passenger Vehicles Repaired	960	803	1,049	993
Heavy Equipment Repaired	251	579	600	461
Miscellaneous Equipment Repaired	151	82	162	72
Preventive Maintenance Performed	498	476	439	441
Gasoline Dispensed (Gallons)	157,601	189,615	188,626	261,500
Diesel Dispensed (Gallons)	186,131	289,688	204,388	198,357
Sewerage				
Kilowatt Hours Produced	1,473,320	1,789,040	1,226,440	1,658,720
Process & Septic Waste Gallons Received	8,257,957	12,878,744	12,256,640	7,988,900
Tons of Sludge Disposed	15,259	17,703	18,064	15,041

Fiscal Year							(a)
2005	2006	2007	2008	2009	2010		
10	43	50	5	9	64		
8	3	7	5	5	1		
1,507	1,621	1496	1,320	1,220	1,084		
335	237	230	245	213	252		
73	57	76	38	26	40		
5	6	8	11	27	3		
2	5	7	7	7	-		
-	-	0	-	-	-		
1	5	0	-	-	-		
4	10	0	-	-	-		
27	17	18	18	16	14		
47	72	38	33	48	48		
24	12	17	4	52	5		
-	-	0	4	25	92		
33	4	29	11	27	9		
25	13	61	32	17	7		
7	6	5	Not Available	2	6		
239	239	239	239	239	No 2010 Record		
13	-	6	6	6	No 2010 Record		
13	13	12	9	19	15		
43	41	46	46	48	56		
434	449	404	483	495	431		
260	271	260	242	1,529	1,491		
621	627	666	743	476	659		
1,375	1,477	1,728	1,637	1,532	1,372		
108	100	165	235	169	184		
17	33	29	31	20	25		
48,854	50,940	48,017	49,863	53,134	52,048		
548	535	548	493	434	464		
74	161	143	166	150	140		
594	615	684	708	737	796		
220	246	346	306	262	302		
220	259	297	243	254	212		
220	230	276	253	282	275		
768	871	883	758	752	699		
100	9	7	5	8	3		
748	625	886	623	834	723		
891	759	839	766	816	889		
353	311	201	154	206	152		
34	61	23	50	72	43		
377	347	566	675	848	818		
268,045	240,987	221,616	190,000	190,670	210,220		
238,036	215,424	221,506	225,000	236,785	220,762		
2,456,080	2,146,520	1,618,440	2,400,000	2,950,000	1,660,000		
10,780,473	8,892,197	13,985,450	13,985,450	18,864,150	19,544,150		
14,661	13,308	14,255	16,240	14,990	15,796		

**City of Harrisburg, Pennsylvania**  
**Operating Indicators by Function/Program, Last Ten Fiscal Years**

<b>Function/Program</b>	<b>Fiscal Year</b>			
	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
Incident Reports Requiring Parts & Labor	621	497	499	428
Volume in Millions of Gallons Received	241	263	338	324
Regulating Chambers Cleaned	58	58	58	58
Flood Chambers Cleaned	46	46	46	46
Sanitation				
Number of Trash Collection Routes	13	13	13	13
Tons of Refuse Collected	30,326	31,063	33,212	32,838
Tons of Recyclables Collected	990	1,370	1,656	1,736
Parks and Recreation				
Non Traffic Citations Issued	60	90	90	N/A
Parking Tickets Issued	122	316	499	N/A
People Attending Special Events	1,335,850	1,312,850	1,441,350	1,688,701
Parks Permits Issued	442	374	1,090	1,047
Sponsor Dollars Raised	237,700	245,507	235,153	361,336
Recreation Bureau Attendance (Year-Round)	546,860	571,668	585,760	539,800
Calls For Tree Work	250	339	211	220
Removal Notices Sent	107	100	77	64

Notes: No operating indicators are available for the general government.

(a) Most of this information was gathered by new members of departments, so the way the information was obtained could have an impact on the figures.

Fiscal Year							(a)
2005	2006	2007	2008	2009	2010		
454	410	406	445	458	389		
282	264	256	279	8,395	8,100		
58	58	58	58	58	58		
46	46	46	46	46	46		
Not Available	Not Available	12	12	12	12		
Not Available	Not Available	34,281	30,200	26,186	26,189		
Not Available	Not Available	1,788	1,700	1,436	1,257		
48	13	7	17	30	19		
387	322	167	229	160	126		
1,865,600	1,828,300	1,936,500	1,930,550	2,317,750	2,042,750		
949	587	684	980	747	233		
392,026	420,900	439,990	437,725	364,250	364,760		
606,800	503,175	582,975	554,770	2,800,515	15,468		
271	312	399	202	138	20		
64	72	92	40	39	59		

**City of Harrisburg, Pennsylvania**  
**Capital Asset Statistics by Function/Program, Last Ten Fiscal Years**

<u>Function/Program</u>	<u>Fiscal Year</u>									
	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Building and Housing										
Vehicles	1	1	1	1	1	1	1	1	16	18
Public Safety										
Police										
Vehicles	110	110	107	105	103	102	75	75	114	124
Motorcycles	3	3	3	3	3	3	3	3	3	3
Stations	1	1	1	1	1	1	1	1	1	1
Fire										
Fire Stations	4	4	4	4	4	4	4	4	4	4
Fire Engines	6	6	6	6	6	6	6	6	5	5
Ladder Trucks	4	4	4	4	4	4	4	4	4	4
Vehicles	9	9	9	9	9	9	9	9	4	6
PA Task Force One:										
Tractor Trailers	-	-	2	3	3	3	3	3	4	4
Box Trucks	-	-	2	4	5	5	5	5	5	5
Vehicles	-	-	3	6	11	11	11	11	12	12
Public Works										
Municipal Streets (Miles)	203.6	203.6	203.6	203.6	203.6	203.6	203.6	203.6	203.6	203.6
State Streets (Miles)	35.4	35.4	35.4	35.4	35.4	35.4	35.4	35.4	35.4	35.4
Traffic Signals	99	99	99	99	99	99	99	99	99	99
Street Lights	5,098	5,098	5,098	5,098	5,098	5,098	5,098	5,098	5,098	5,098
Bridges <sup>(1)</sup>	19	19	19	19	19	19	19	19	19	19
Dams and Flood Control	5	5	5	5	5	5	5	5	5	5
Sanitation										
Sanitation Packers	13	13	12	12	12	12	12	12	12	14
Sewer										
Sanitary Sewers (Feet)	250,756	250,756	250,756	250,756	250,756	250,756	250,756	250,756	250,756	250,756
Stormwater Sewers (Feet)	151,808	151,808	151,808	151,808	151,808	151,808	151,808	151,808	151,808	151,808
Sanitary & Stormwater (Feet)	457,320	457,320	457,320	457,320	457,320	457,320	457,320	457,320	457,320	457,320
Parks and recreation										
Vehicles	26	26	26	26	26	26	26	26	29	26
Number of Parks	7	7	7	7	7	7	7	7	7	7
Acreage of Park Land	450	450	450	450	450	450	450	450	450	450
Number of Playgrounds	16	16	16	16	16	16	16	16	16	16
Swimming Pools	2	2	2	2	2	2	2	2	2	2
Ball Fields	2	2	2	2	2	2	2	2	2	2

**Notes:** No capital asset indicators are available for the general government.

All 2009 "vehicle" figures were received from the Vehicle Maintenance Center, unlike in prior years.

<sup>(1)</sup> Includes three partially owned bridges, which due to shared ownership, the City is only responsible for sidewalks, parapet walls, and lighting.

**Sources:** Various city departments.

# **GLOSSARIES**

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## GLOSSARY OF TERMS

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### A -

**ACCRUAL BASIS** - The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods or services are received (whether or not cash disbursements are made at that time).

**ACTIVITIES** - Specific services performed to accomplish program objectives and goals.

**AGENCY FUND** - Permanently established endowments where the annual income is used at the discretion of the organization in pursuit of a particular mandate.

**ALLOCATION** - The assignment or distribution of available resources such as revenue, personnel, buildings, and equipment among various City departments, bureaus, divisions, or offices.

**APPROPRIATION** - An authorization made by City Council which permits the City to incur obligations and to make expenditures or resources.

**APPROVED (ADOPTED) BUDGET** - The revenue and expenditure plan for the City for the fiscal year as enacted by City Council.

**ARBITRAGE** - Excess investment profits earned on the investment of lower-cost, tax-exempt bond proceeds.

**ASSESSED VALUATION** - The value placed upon real and personal property by the County tax assessor/appraiser as the basis for levying taxes.

**ASSET** - Property owned by the City which has monetary value.

**AUDIT** - Prepared by an independent certified public accounting firm, the primary objective of an audit is to determine if the City's general purpose financial statements present fairly the City's financial position and results of operations in conformity with the generally accepted accounting principles.

### B -

**BALANCED BUDGET** - Proposed revenues and other resources equal proposed appropriations.

**BOND** - A long-term promise to repay a specified amount of money (the face value amount of the bond) on a particular date (maturity date). Bonds are primarily used to finance capital projects.

**BUDGET** - A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures to fund City services in accordance with adopted policy.

**BUDGET CALENDAR** - The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

**BUDGET DOCUMENT** - A compilation of the spending and funding plans for the various funds, along with supporting narrative, schedules, tables, and charts which, in total, comprises the annual resource allocation plan.

**BUDGET ORDINANCE** - An ordinance considered and adopted by City Council to formally enact the proposed budget as amended.

**BUDGET TRANSFER** - Adjustment made to the budget during the fiscal year to properly account for unanticipated changes that occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

**BUREAU** - The largest organizational component within a department which design is tied to service output or function.

### C -

**CAPITAL IMPROVEMENT PLAN (CIP)** - A multi-year plan to provide for equipment acquisition, improvement to public facilities, and construction of new facilities.

**CAPITAL OUTLAY** - Expenditures relating to the purchase of equipment, facility modifications, land, and other fixed assets.

**CAPITAL PROJECTS FUND** - A fund to account for the acquisition or construction of major capital facilities.

**CASH BASIS** - The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when actually paid.

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## GLOSSARY OF TERMS

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**CREDIT RATING** - The credit worthiness of an entity, as evaluated by independent agencies such as Moody's Investors Service, Inc. and Standard and Poor's Corp.

### D -

**DEBT SERVICE** - Payment of interest and principal on an obligation resulting from issuance of bonds and notes.

**DEBT SERVICE FUND** - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

**DEFICIT** - An excess of liabilities and reserves of a fund over its assets.

**DEPARTMENT** - The largest organizational component of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

**DESIGNATED FUND BALANCE** - A portion of unreserved fund balance assigned by City policy for a specific future use.

**DIVISION** - The largest organizational component within a bureau which design is tied to a specific service output or function.

### E -

**ENCUMBRANCE** - A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds are reserved or encumbered once a contract obligation has been signed for an item, but prior to the cash payment actually being dispersed.

**ENTERPRISE FUND** - A fund used to account for revenues received for goods and services provided to the general public on a continuous basis and primarily financed through user charges.

**EXPENDABLE TRUST FUND** - Funds whose principal and income may be expended in the course of their designated operations. These funds may also be used to account for endowments whose principal may be expended in the course of their designated operations.

**EXPENDITURE** - Actual outlay of money for goods or services.

**EXPENSE** - Expenditures and other obligations (e.g., encumbrances) to expend money for goods and services.

### F -

**FICA** - City's portion of mandatory Social Security contribution (6.20%) and mandatory Medicare contribution (1.45%) for its employees payable to the federal government.

**FISCAL YEAR (FY)** - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Harrisburg is January 1 - December 31.

**FIXED ASSET** - Asset of a long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined fixed assets as those with an expected useful life in excess of one year and an acquisition cost in excess of \$5,000.

**FRINGE BENEFITS** - Health and welfare related benefits for all full-time employees, such as medical, dental, vision, and life insurance coverage, and a prescription drug plan which are included in the employee's compensation package.

**FUND** - An accounting entity that records all financial transactions for specified activities or government functions. The six fund types used by the City are - General Fund, Capital Projects Fund, Debt Service Fund, Special Revenue Funds, Propriety (Utility) Funds, and Trust and Agency Funds.

**FUND BALANCE** - A cumulative excess of revenues over expenditures segregated by fund.

### G -

**GENERAL OBLIGATION BOND and NOTE** - Forms of borrowing (debt financing) which reflect written promises from the City to repay sums of money on specific dates at specified interest rates backed by the full faith, credit, and taxing power of the municipality.

**GOVERNMENTAL FUNDS** - Funds that account for the services provided to the general citizenry as opposed to a specific group. These funds focus on current financial resources, emphasizing budgetary control and available cash.

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## GLOSSARY OF TERMS

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**GRANT** - A sum of money allotted from a specific governmental or non-profit organization to be used under certain circumstances for a designated purpose(s).

### I -

**INFRASTRUCTURE** - The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system, and sewer system.

**INTERFUND TRANSFER** - A transfer of money from one fund of the City to another fund of the City.

### L -

**LIABILITY** - Debt or other legal obligations arising out of transactions in the past which must be paid, renewed, or refunded at some future date.

**LINE-ITEM BUDGET** - A budget that lists detailed expenditure categories such as salary, postage, and maintenance service contracts. The specific amount budgeted is also listed by category.

**LONG -TERM DEBT** - Debt with a maturity of more than one year after date of issuance.

### M -

**MILL** - A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

**MILLAGE** - The total tax obligation per \$1,000 of assessed valuation of property.

**MODIFIED ACCRUAL** - The method of accounting that is a mixture of both cash and accrual bases concepts. Revenues are recorded when they are both measurable and available to meet current liabilities. Expenditures are recorded when goods or services are received.

### N -

**NOTE** - A short-term promise to repay a specified amount of money (the face value of the note) on a particular date (maturity date). Notes are primarily used to supplement current cash flow in anticipation of taxes and other revenues to be received, or to provide interim financing for capital projects in anticipation of the issuance of bonds.

### O -

**OBJECTIVE** - A statement of purpose defined more specifically than a goal. (A goal may include several related objectives.) An objective normally indicates anticipated levels of achievement and is usually time limited and quantifiable.

**OPERATING EXPENSES** - Ongoing costs associated with sustaining City government operations such as: communications, professional fees, utilities, insurance, rentals, maintenance and repairs, contracted services, supplies, and minor capital.

**ORGANIZATIONAL CHART** - A chart representing the authority, responsibility, and relationships among departments, bureaus, and divisions within the City organization.

### P -

**PART I CRIME** - Crimes that are classified as felonies, which are punishable by imprisonment. These crimes are more severe than a misdemeanor. These crimes consist of murder, rape, homicides, burglary, etc.

**PART II CRIME** - Crimes that are classified as misdemeanors, which are less offensive than felonies. These crimes consist of terroristic threats, trespassing, misconduct, theft, etc.

**PART-TIME POSITION** - A position regularly scheduled for no more than 25 hours per week.

**PERFORMANCE-BASED BUDGETING** - A method of allocating resources to achieve specific objectives based on program goals and measured results.

**PERFORMANCE INDICATOR** - A variable measuring the degree of goal and objective fulfillment achieved by programs.

**PERSONNEL SERVICES** - Expenditures relating to compensating employees of the City including wages, salaries, and special pay such as longevity, holiday, vacation, sick, personal, and bereavement; overtime and shift differential; fringe benefits such as FICA,

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## GLOSSARY OF TERMS

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health, and life insurances; and miscellaneous expenditures such as pension plan contributions, workers' compensation, and unemployment compensation costs.

**PROGRAM** - An organized set of activities directed toward a common purpose or goal that an agency undertakes or proposes to carry out its responsibilities.

**PROPOSED BUDGET** - The City's resource allocation plan for the fiscal year as prepared and recommended by the Mayor for consideration by City Council.

**PROPRIETARY FUND** - A fund that accounts for businesslike operations that intend to recover their full cost through charges to customers and users.

### **R -**

**RESOURCE ALLOCATION PLAN** - The City's revenue and expenditure plan for the fiscal year.

**REVENUE** - Money received or collected by the City through taxation, licenses, grants, fees, fines, forfeitures, charges, investments, and interfund transfers.

**REVENUE BOND** - Long-term borrowing that is backed by the revenues from a specific project such as a water or sewer system improvement.

**RISK MANAGEMENT** - The coordinated and continuous effort to minimize potential financial and human resource losses arising from workers' compensation, liability, and property exposures.

### **S -**

**SPECIAL REVENUE FUND** - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

### **T -**

**TAX & REVENUE ANTICIPATION NOTE** – Short-term note issued on the premise that future tax collections and other revenues will be sufficient to meet repayment obligations, generally by the end of the calendar year.

**TAX BASE** - The total value of taxable property in the City.

### **U -**

**UNIT** - The smallest organizational component within a bureau which by design further delineates the distribution of workload to achieve a specific output or function.

### **Y -**

**YIELD** - The rate of return earned on an investment based on the cost of the investment.

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## GLOSSARY OF ABBREVIATED TERMS

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- ADA - Americans with Disabilities Act
- AFSCME - American Federation of State, County, and Municipal Employees
  - AID - Assistance for Impact Delegation Team
  - ARB - Architectural Review Board
- AWTF - Advanced Wastewater Treatment Facility
  - BTU - British Thermal Unit
  - BU - Bargaining Unit
- CAC - Community Action Commission
- CAD - Computer Aided Dispatch
- CAFR - Comprehensive Annual Financial Report
  - CAT - Capital Area Transit
- CBD - Central Business District
- CCU H.E.L.P. - Christian Churches United H.E.L.P.
  - C/D - Construction/Demolition Wastes
- CDBG - Community Development Block Grant
- CDC - Community Development Corporation
- CED - Community & Economic Development
- CFM - Cubic Feet Per Minute
- CIP - Capital Improvement Plan
- CLG - Certified Local Government
- CREDC - Capital Region Economic Development Corporation
- DARE - Drug Abuse Resistance and Education
- DBHD - Department of Building and Housing Development
  - DEP - Department of Environmental Protection
- DID - Downtown Improvement District
- DJ - District Justice
- DOA - Department of Administration
- DPW - Department of Public Works
  - EIT - Earned Income Tax
- EMS - Emergency and Municipal Services Tax
- EOP - Emergency Operation Plan
- EPA - Environmental Protection Agency
- EZ COMP - Enterprise Zone Competitive Grant
- FEMA - Federal Emergency Management Agency
- FERC - Federal Energy Regulatory Commission
- FICA - Federal Insurance Contributions Act
- FMV - Fair Market Value
- FOP - Fraternal Order of Police
- FTE - Full-time Equivalent
- FY - Fiscal Year
- GAAP - Generally Accepted Accounting Principles
- GFOA - Government Finance Officers Association of the United States and Canada
  - GIS - Geographic Information System
- G.O. - General Obligation
- HACC - Harrisburg Area Community College
- HAND - Housing and Neighborhood Development
- HARB - Harrisburg Architectural Review Board
- HATS - Harrisburg Area Transportation Study Group
  - HBN - Harrisburg Broadcasting Network
- HCEA - Harrisburg Community Economic Affairs
- HDC - Hometown Development Corporation
- HA - Harrisburg Housing Authority
- HoDAG - Housing Development Action Grant
  - HOP - Home Ownership Opportunity Program

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## GLOSSARY OF ABBREVIATED TERMS

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HPA - Harrisburg Parking Authority  
HPC - Harrisburg Planning Commission  
HRA - Harrisburg Redevelopment Authority  
HRRF - Harrisburg Resource Recovery Facility  
HU - Harrisburg University  
HUD - Housing and Urban Development  
IAFF - International Association of Firefighters  
LED - Light Emitting Diode  
LTAP - Local Transportation Assistance Program  
MBE/WBE - Minority Business Enterprise/Women's Business Enterprise  
MCI - Managing Criminal Investigation  
MCL - Maximum Contamination Level  
MGMT - Management  
MOED - Mayor's Office for Economic Development and Special Projects  
MSA - Metropolitan Statistical Area  
MSW - Municipal Solid Waste  
NMAAH - National Museum of African American History  
NPDES - National Pollution Discharge Elimination System  
NTU - Nephelometric Turbidity Unit  
OBID - Office of Business and Industrial Development  
OMBE - Office of Minority Business Enterprise  
OPT - Occupational Privilege Tax  
PAL - Police Athletic League  
PASSHE - Pennsylvania State System of Higher Education  
PA-TF1 - Pennsylvania Task Force 1  
PBB - Performance-Based Budgeting  
PennDOT - Pennsylvania Department of Transportation  
PIB - Pennsylvania Infrastructure Bank  
PIDA - Pennsylvania Industrial Development Authority  
pH - Percent Hydrogen  
PHEAA - Pennsylvania Higher Education Assistance Agency  
PPB - Performance Program Budget  
PRPS - Pennsylvania Recreation and Park Society  
PSB - Public Safety Building  
PSECU - Pennsylvania State Employees Credit Union  
PSU - Pennsylvania State University  
REDDI - Regional Economic Development District Initiatives  
RTS - Ready to Serve  
SARAA - Susquehanna Area Regional Airport Authority  
SBF - Small Business First  
SHARP - Special Hazards Advanced Rescue Personnel  
T & A - Trust and Agency  
TAP - Traffic Accident Prevention  
THA - The Harrisburg Authority  
TRAN - Tax & Revenue Anticipation Note  
TUH - Temple University Harrisburg  
UCR - Uniform Crime Reporting  
UDAG - Urban Development Action Grant  
USAR - Urban Search and Rescue  
USGS - United States Geological Service  
VMC - Vehicle Management Center  
WHBG - TV station run by Harrisburg Broadcasting Network  
WPCACP - Water Pollution Control Association of Central Pennsylvania  
ZHB - Zoning Hearing Board

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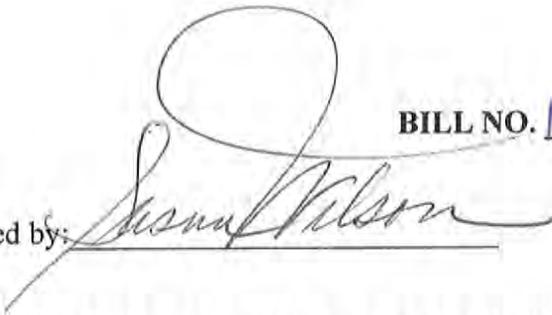


## **BUDGET ORDINANCES**

64

BILL NO. 11 of 2011

Moved by:



**An Ordinance** amending the Codified Ordinances of the City of Harrisburg, Title V, Licensing and Taxation, Part V, Real Estate Taxes, Chapter 5-501, Property Tax, by establishing for the year Two Thousand Twelve (2012) a tax levy on land and improvements and providing for the distribution of taxes levied and assessed and providing for a tax rebate for the difference between the tax due and attributable to the year Two Thousand Twelve (2012) tax levy over the tax due and attributable to the year Two Thousand Six (2006) tax levy for qualifying senior citizens.

**WHEREAS**, Ordinance 26 of 2006 established the current tax rate levied and assessed against all taxable land improvements thereon; and

**WHEREAS**, The City of Harrisburg recognizes the severe economic plight of certain senior citizens who are property owners with fixed incomes who are faced with rising costs of living and constantly increasing tax and inflation burdens which threaten their homesteads and self-sufficiency; and

**WHEREAS**, The City of Harrisburg considers it to be a matter of sound public policy to make special provision for property tax rebates to that class of senior citizens who are real property taxpayers and whose household income is within the poverty guidelines as determined by the United States Department of Health and Human Services; and

**WHEREAS**, The City of Harrisburg wishes to provide property tax rebates to that class of senior citizens who qualify for same.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME**, as follows:

Section 5-501 of the Codified Ordinance is deleted in its entirety and replaced as follows:

**SECTION 1. 5-501.1 TAX LEVY ON LAND**

There is hereby levied and assessed against all land within the City of Harrisburg, which is taxable for City purposes, exclusive of buildings and site improvements located thereon, if any, and upon all persons owning said land, a tax at the rate of Thirty and Ninety-Seven Hundredths Mills (.03097) per dollar for the fiscal year 2012. For purposes of computing said tax, the valuation of said land as taken from other books and records of the Dauphin County Assessor of Taxes shall be used. Said tax amounts to Three Dollars and Nine and Seven Tenths Cents (\$3.097) on each \$100.00 of assessed value.

47  
48 **SECTION 2. 5-501.2 TAX LEVY ON BUILDING AND IMPROVEMENTS**  
49

50 There is hereby levied and assessed against all buildings and site improvements, whether  
51 residential, commercial or otherwise, within the City of Harrisburg, which are taxable for the  
52 City purposes, exclusive of the land on which such buildings and site improvements are located  
53 and upon all persons owning such buildings and site improvements, a tax at the rate of Five and  
54 Sixteen Hundredths Mills (.00516) per dollar for fiscal year 2012. For purposes of computing  
55 said tax, the valuation of said buildings and site improvements as taken from the books and  
56 records of the Dauphin County Tax Assessment Office shall be used. Said tax amounts to Fifty-  
57 One and Six Tenths Cents (\$.516) on each \$100.00 of assessed value.  
58

59 **SECTION 3. 5-501.3 TAX DISTRIBUTION**  
60

61 The tax levied and assessed pursuant to Sections 5-501.1 and 5-501.2 is amended to read  
62 as follows:  
63

64 (a) For General Revenue, Two and Seven Hundred Thirty-Six Thousandths of one mill  
65 (.002736) or Twenty-Seven and Thirty-Six Hundredths Cents (\$.2736) on each \$100.00 of  
66 assessed value.  
67

68 (b) For payment of Debt Service, i.e., payment on bonded indebtedness, Six and Eight  
69 Hundred Forty-Seven Thousandths Mills (.006847) or Sixty Eight and Forty-Seven Hundredths  
70 Cents (\$.6847) on each \$100.00 of assessed value.  
71

72 (c) For a contribution to the Police Pension Plan, Nine Hundred Forty-Six Thousandths  
73 Mill (.000946) or Nine and Forty-Six Hundredths of One Cent (\$.0946) on each \$100.00 of  
74 assessed value.  
75

76 (d) For a contribution for recreation purposes, Three Hundred Fifty-Eight Thousandths  
77 Mills (.000358) or Three and Fifty-Eight Hundredths Cents (\$.0358) on each \$100.00 of assessed  
78 value.  
79

80 **SECTION 4. 5-501.6 SENIOR CITIZEN PROPERTY TAX REBATE**  
81

82 (a) Definitions:  
83

84 (1) Assessed Value: The taxable value of property as determined by the Dauphin  
85 County Board of Property Assessment, Appeals and Review.

86  
87 (2) Eligible Taxpayer: An owner and occupant of a principal residence in the City  
88 of Harrisburg who is:  
89

90 a. A single person sixty-five (65) years of age or older during a calendar year  
91 in which the City of Harrisburg real property taxes are due and assessed; or  
92

93 b. Married persons in either of the following situations:  
94

95 1. Both spouses are the deeded owners and either one or both are sixty-  
96 five (65) years of age or older during a calendar year in which the City of Harrisburg real  
97 property taxes are due and assessed; or  
98

99 2. One spouse is the deeded owner and that spouse is sixty-five (65) or  
100 older during a calendar year in which the City of Harrisburg real property taxes are due and  
101 assessed.  
102

103 (3) Household Income. All income received by an eligible taxpayer during a calendar  
104 year.  
105

106 (4) Income. All income from whatever source derived, including but not limited to,  
107 salaries, wages, bonuses, commissions, income from self-employment, alimony, support money,  
108 cash public assistance and relief, the gross amount of any pensions or annuities including  
109 railroad retirement benefits, all benefits received under the Federal Social Security Act (except  
110 Medicare benefits), all benefits received under state unemployment insurance laws and veterans'  
111 disability payments, all interest received from the federal or any state government, or any  
112 instrumentality or political subdivision thereof, realized capital gains, rentals, workers  
113 compensation and the gross amount of loss of time insurance benefits, life insurance benefits  
114 and proceeds (except the first five thousand dollars (\$5,000.00) of the total of death benefit  
115 payment), and gifts of cash or property (other than transfers by gift between members of a  
116 household) in excess of a total value of three hundred dollars (\$300.00), but shall not include  
117 surplus food or other relief in kind supplied by a government agency or property tax or rent  
118 rebate or inflation dividend.  
119

120 (5) Person. A natural person.  
121

122 (6) Poverty Guidelines. The gross amount of income based on size of household as  
123 determined by the United States Department of Health and Human Services to determine the  
124 amount of Americans living in poverty and to determine financial eligibility for certain  
125 programs.  
126

127 (7) Principal Residence. The dwelling house of the eligible taxpayer including the  
128 principal house and lots used in connection therewith, which contribute to enjoyment, comfort  
129 and convenience.  
130

131 (8) Property Tax Rebate. The amount equal to the difference between the property tax  
132 due and attributable to the year Two Thousand Twelve (2012) tax levy as indicated in Sections  
133 5-501.1 and 5-501.2 of this Chapter and the Two Thousand Six (2006) tax levy indicated in  
134 Ordinance 26 of 2006.  
135

136 (a) Participation in the Senior Citizen Property Tax Rebate Program  
137

138 (1) Any eligible taxpayer paying property taxes in the City of Harrisburg whose total  
139 household income does not exceed the poverty guidelines may apply to the Office of the City  
140 Treasurer for a property tax rebate. For purposes of calculating total household income, the  
141 applicant shall use only fifty percent (50%) of applicable Social Security Benefits, SSI Benefits,  
142 and Railroad Retirement Benefits.

143  
144 (2) In order to be eligible to participate in the Senior Citizen Property Tax Rebate  
145 Program, the applicant must meet the following conditions:

146  
147 a. The applicant must be a single person sixty-five (65) years of age or older  
148 during the calendar year; or be married persons with both spouses being the deeded owners of  
149 the property and either or both spouses being sixty-five (65) years of age or older during the  
150 calendar year; or be married persons with one spouse being the deeded owner of the property and  
151 that spouse being sixty-five (65) years of age or older during the calendar year.

152  
153 b. The property owned by the applicant must be the principal residence and  
154 domicile of the applicant.

155  
156 c. The applicant's total household income must not exceed the poverty  
157 guidelines as determined by the United States Department of Health and Human Services for the  
158 tax year for which the rebate is sought.

159  
160 d. The applicant must have remitted payment for the full amount of the year  
161 Two Thousand Twelve (2012) tax levy prior to making application for the Senior Citizen  
162 Property Tax Rebate Program or the applicant must remit payment for the full amount of the year  
163 Two Thousand Twelve (2012) tax levy at the time of making application for the Senior Citizen  
164 Property Tax Rebate Program. In either case, no rebate will be forthcoming until payment in full  
165 is received by the City and properly credited to the applicant's property tax account. Applicants  
166 paying the Two Thousand Twelve (2012) property tax by installments as indicated in Section 5-  
167 501.4(b) of this Chapter shall not be eligible for the Senior Citizen Property Tax Rebate  
168 Program.

169  
170 e. Any other criteria set by the City of Harrisburg or the Office of the City  
171 Treasurer reasonably necessary to effectuate this Ordinance.

172  
173 (3). Applications for the Senior Citizen Property Tax Rebate Program must be completed  
174 in their entirety and received in the Office of the City Treasurer no later than 4:00 o'clock p.m.  
175 on Friday, May 25, 2012. Failure to submit completed applications before the indicated deadline  
176 shall forfeit participation in the Senior Citizen Property Tax Rebate Program even if the taxpayer  
177 would have otherwise qualified as an eligible taxpayer.

178  
179 (c) City Treasurer Duties.

180  
181 (1) The City Treasurer shall independently certify those applicants who are eligible  
182 taxpayers and whose household income does not exceed the poverty guidelines for the tax year  
183 for which a rebate is sought.

184  
185 (2) The City Treasurer shall deny participation in the Senior Citizen Property Tax  
186 Rebate Program to any applicant as to whom it is determined that a delinquency exists for any  
187 City of Harrisburg tax, water charge, sewage charge, fees, or municipal claims.  
188

189 (3) The City Treasurer shall have the authority to issue rules and regulations with  
190 respect to the administration of the Senior Citizen Tax Rebate Program. Such rules and  
191 regulations shall include, but not limited to, reasonable proof of household income, proof of  
192 residence, proof of qualification for or receipt of a property rebate under the Property Tax and  
193 Rent Rebate Program or the Taxpayer Relief Act or any other reasonable requirements and  
194 conditions as may be necessary to operate the Senior Citizen Property Tax Rebate Program.  
195

196 **SECTION 5. DELEGATION**

197  
198 Appropriate City officials are authorized and directed to take such actions as are  
199 necessary to effectuate this Ordinance.  
200

201 **SECTION 6. SEVERABILITY**

202  
203 If any provision, sentence, clause, section, or part of this ordinance or the application  
204 thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or  
205 invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall  
206 not effect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this  
207 Ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this  
208 ordinance would have been adopted had such unconstitutional, illegal or invalid provision,  
209 sentence, clause, section, or part not been included herein.  
210

211 **SECTION 7. REPEALER**

212  
213 All ordinances or parts of ordinances in conflict herewith be and the same are hereby  
214 repealed.  
215

216 **SECTION 8. EFFECTIVE DATE**

217  
218 This ordinance shall take effect in accordance with the provisions of the law and shall  
219 expire on December 31, 2012 unless extended by approval of City Council.  
220

221  
222  
223 Seconded by: 

224  
225  
226 Passed by Council: \_\_\_\_\_

227  
228 Signed by the Mayor: \_\_\_\_\_

the City Council " December 29, 2011

[Signature]

President of City Council

Attest

[Signature]  
City Clerk

Approved

Returned to City Council with objections

[Signature]  
Mayor

1-5-12

Date

YEAS		NAYS
<input checked="" type="checkbox"/>	KIM	
<input checked="" type="checkbox"/>	KOPLINSKI	
<input checked="" type="checkbox"/>	SMITH	
<input checked="" type="checkbox"/>	SUMMERFOORD	
<input checked="" type="checkbox"/>	WILLIAMS	
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<input checked="" type="checkbox"/>	ROBERTS	
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**BILL NO. 1 of 2012**

Moved by: Brad Koplinski

An Ordinance establishing the amended budget for the Municipal Government of the City of Harrisburg for the year Two Thousand Twelve (2012).

**SECTION 1. GENERAL FUND**

**\$ 54,961,109**

Appropriations in the amount of **Fifty-Four Million Four Hundred Thirty Thousand Six Hundred Forty-Six Dollars** are hereby made to the General Fund as specified in Exhibit "A" and summarized as follows:

**FOR: GENERAL GOVERNMENT**

**\$ 1,895,812**

**To: City Council (0101):**

Personnel Services	\$ 272,500	
Operating Expenses	\$ 96,086	
Capital Outlay	\$ 0	
Grants	\$ 0	
<b>Total - City Council</b>		<b>\$ 368,586</b>

**To: Mayor's Office (0102):**

Personnel Services	\$ 193,770	
Operating Expenses	\$ 9,080	
Capital Outlay	\$ 5,000	
<b>Total - Mayor's Office</b>		<b>\$ 207,850</b>

**To: City Controller's Office (0103):**

Personnel Services	\$ 146,129	
Operating Expenses	\$ 61,500	
Capital Outlay	\$ 0	
<b>Total - City Controller's Office</b>		<b>\$ 207,629</b>

37	To: City Treasurer's Office (0104):		
38	Personnel Services	\$ 430,418	
39	Operating Expenses	\$ 143,873	
40	Capital Outlay	<u>\$ 41,020</u>	
41	Total - City Treasurer's Office		\$ 615,311
42			
43	To: City Solicitor's Office (0105):		
44	Personnel Services	\$ 213,546	
45	Operating Expenses	\$ 282,890	
46	Capital Outlay	<u>\$ 0</u>	
47	Total - City Solicitor's Office		\$ 496,436
48			
49	FOR: DEPARTMENT OF ADMINISTRATION		\$ 2,439,361
50			
51	To: Office of the Chief of Staff/Business Administrator (0110):		
52	Personnel Services	\$ 162,744	
53	Operating Expenses	\$ 9,100	
54	Capital Outlay	<u>\$ 0</u>	
55	Total - Chief of Staff/Business Admin.		\$ 171,844
56			
57	To: Bureau of Financial Management (0112):		
58	Personnel Services	\$ 395,674	
59	Operating Expenses	\$ 144,850	
60	Capital Outlay	\$ 0	
61	Grants	\$ 0	
62	Non-Expenditure Items	<u>\$ 0</u>	
63	Total - Financial Management		\$ 540,524
64			
65	To: Bureau of Information Technology (0116):		
66	Personnel Services	\$ 446,717	
67	Operating Expenses	\$ 146,700	
68	Capital Outlay	\$ 81,188	
69	Non-Expenditure Items	<u>\$ 0</u>	
70	Total - Information Technology		\$ 674,605
71			
72	To: Bureau of Human Resources (0117):		
73	Personnel Services	\$ 326,056	
74	Operating Expenses	\$ 45,329	
75	Capital Outlay	<u>\$ 0</u>	
76	Total - Human Resources		\$ 371,385
77			
78	To: Bureau of Operations and Revenue - (0124):		
79	Personnel Services	\$ 436,378	
80	Operating Expenses	\$ 244,125	
81	Capital Outlay	<u>\$ 500</u>	
82	Total - Director's Office		\$ 681,003

83			
84			
85	<b>FOR: DEPARTMENT OF BUILDING &amp;</b>		
86	<b>HOUSING DEVELOPMENT</b>		<b>\$ 776,849</b>
87	<b>To: Office of the Director (0134):</b>		
88	Personnel Services	\$ 83,967	
89	Operating Expenses	\$ 0	
90	Capital Outlay	\$ 0	
91	Total - Office of the Director		\$ 83,967
92			
93	<b>To: Bureau of Planning (0135):</b>		
94	Personnel Services	\$ 68,583	
95	Operating Expenses	\$ 28,825	
96	Capital Outlay	\$ 0	
97	Grants	\$ 0	
98	Total - Planning		\$ 97,408
99			
100	<b>To: Bureau of Codes Enforcement (0137):</b>		
101	Personnel Services	\$ 544,183	
102	Operating Expenses	\$ 17,110	
103	Capital Outlay	\$ 0	
104	Non-Expenditure Items	\$ 0	
105	Total - Codes Enforcement		\$ 561,293
106			
107	<b>To: Office of Economic Opportunity (0139):</b>		
108	Personnel Services	\$ 33,587	
109	Operating Expenses	\$ 0	
110	Capital Outlay	\$ 594	
111	Grants	\$ 0	
112	Total - Economic Opportunity		\$ 34,181
113			
114	<b>FOR: DEPARTMENT OF PUBLIC SAFETY</b>		<b>\$ 23,694,732</b>
115			
116	<b>To: Bureau of Police (0141):</b>		
117	Personnel Services	\$15,283,027	
118	Operating Expenses	\$ 613,300	
119	Capital Outlay	\$ 0	
120	Total - Bureau of Police		\$15,896,327
121			
122	<b>To: Bureau of Fire (0151):</b>		
123	Personnel Services	\$ 7,671,855	
124	Operating Expenses	\$ 126,550	
125	Capital Outlay	\$ 0	
126	Miscellaneous	\$ 0	
127	Total - Bureau of Fire		\$ 7,798,405
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**FOR: DEPARTMENT OF PUBLIC WORKS**

**\$ 5,718,607**

**To: Office of the Director (0160):**

Personnel Services	\$ <del>514,910</del> 475,969
Operating Expenses	\$ 568,957
Capital Outlay	\$ <del>374,071</del> 413,012
Non-Expenditure Items	\$ <u>0</u>
<b>Total - Office of the Director</b>	<b>\$ 1,457,938</b>

**To: Bureau of Neighborhood Services - City Services (0162):**

Personnel Services	\$ 1,565,795
Operating Expenses	\$ 483,765
Capital Outlay	\$ 9,434
Non-Expenditure Items	\$ <u>0</u>
<b>Total - Neighborhood Services</b>	<b>\$ 2,058,994</b>

**To: Bureau of Vehicle Management (0172):**

Personnel Services	\$ 473,893
Operating Expenses	\$ 1,672,782
Capital Outlay	\$ 55,000
Non-Expenditure Items	\$ <u>0</u>
<b>Total - Vehicle Management</b>	<b>\$ 2,201,675</b>

**FOR: DEPARTMENT OF PARKS, RECREATION & ENRICHMENT**

**\$ 423,017**

**To: Office of the Director (0180):**

Personnel Services	\$ 395,267
Operating Expenses	\$ 27,750
Capital Outlay	\$ 0
Grants	\$ <u>0</u>
<b>Total - Office of the Director</b>	<b>\$ 423,017</b>

**FOR: GENERAL EXPENSES (0188):**

**\$ 8,527,717**

<b>To: Personnel Services</b>	<b>\$ 7,103,236</b>
Operating Expenses	\$ 1,091,971
Capital Outlay	\$ 0
Subsidies and Grants	\$ 272,510
Fines & Settlements	\$ <u>110,000</u>
<b>Total - General Expenses</b>	<b>\$ 8,527,717</b>

**FOR: TRANSFERS TO OTHER FUNDS (0189):**

**\$11,485,014**

175 To: Debt Service Fund \$11,485,014

176

177 **SECTION 2. STATE LIQUID FUELS TAX FUND** \$ 945,279

178

179 Appropriations in the sum of **Nine Hundred Forty-Five Thousand Two Hundred**  
180 **Seventy-Nine Dollars** are hereby made to the State Liquid Fuels Tax Fund as specified in  
181 Exhibit "A" and summarized as follows:

182

183	To: Personnel Services	\$	0	
184	Operations:	\$	945,279	
185	Capital Outlay	\$	0	
186	Transfer to Debt Service Fund	\$	<u>0</u>	
187	Total - State Liquid Fuels Tax Fund:			\$ 945,279

188

189 **SECTION 3. DEBT SERVICE FUND** \$11,985,164

190

191 Appropriations in the sum of **One Hundred Five Million Fifty-Six Thousand Two**  
192 **Hundred Three Dollars** are hereby made to the Debt Service Fund as specified in Exhibit "A"  
193 and summarized as follows:

194

195 To: Debt Service \$ 11,985,164

196

197 **SECTION 4. WATER UTILITY FUND** \$ 5,932,816

198

199 Appropriations in the sum of **Five Million Nine Hundred Thirty-Two Thousand Eight**  
200 **Hundred Sixteen Dollars** are hereby made to the Water Utility Fund as specified in Exhibit "A"  
201 and summarized as follows:

202

203	To: Administration Division (0210):			
204	Personnel Services	\$	444,470	
205	Operating Expenses	\$	710,387	
206	Capital Outlay	\$	76,171	
207	Debt Service	\$	0	
208	Non-Expenditure Items	\$	<u>0</u>	
209	Total - Administration Division			\$ 1,231,028

210

211	To: Distribution Division (0220):			
212	Personnel Services	\$	784,184	
213	Operating Expenses	\$	1,029,531	
214	Capital Outlay	\$	108,955	
215	Non-Expenditure Items	\$	<u>0</u>	
216	Total - Distribution Division			\$ 1,922,670

217

218	To: Operations/Maintenance Division (0230):			
219	Personnel Services	\$	1,183,046	
220	Operating Expenses	\$	1,544,230	

221	Capital Outlay	\$ 51,842	
222	Non-Expenditure Items	<u>\$ 0</u>	
223	Total - Oper./Maint. Division		\$ 2,779,118

224

225 **SECTION 5. SANITATION UTILITY FUND** \$ 4,417,463

226

227 Appropriations in the sum of **Four Million Four Hundred Seventeen Thousand Four**

228 **Hundred Sixty-Three Dollars** are hereby made to the Sanitation Utility Fund as specified in

229 Exhibit "A" and summarized as follows:

230

231 **To: Bureau of Neighborhood Services - Sanitation (2710):**

232	Personnel Services	\$ 1,302,117	
233	Operating Expenses	\$ 1,382,498	
234	Capital Outlay	\$ 43,909	
235	Debt Service	\$ 0	
236	Grants	\$ 0	
237	Transfers	\$ 1,688,939	
238	Non-Expenditure Items	<u>\$ 0</u>	
239	Total - Sanitation		\$ 4,417,463

240

241 **SECTION 6. SEWERAGE UTILITY FUND** \$14,688,008

242

243 Appropriations in the sum of **Fourteen Million Six Hundred Eighty-Eight Thousand**

244 **Eight Dollars** are hereby made to the Sewerage Utility Fund as specified in Exhibit "A" and

245 summarized as follows:

246

247 **To: Administration Division (2910):**

248	Personnel Services	\$ 433,381	
249	Operating Expenses	\$ 3,486,395	
250	Capital Outlay	\$ 0	
251	Debt Service	\$ 749,124	
252	Non-Expenditure Items	<u>\$ 0</u>	
253	Total - Administration Division		\$ 4,668,900

254

255 **To: Operations Division (2920):**

256	Personnel Services	\$ 1,464,843	
257	Operating Expenses	\$ 5,980,463	
258	Capital Outlay	\$ 0	
259	Non-Expenditure Items	<u>\$ 0</u>	
260	Total - Operations Division		\$ 7,445,306

261

262 **To: Maintenance Division (2930):**

263	Personnel Services	\$ 588,706	
264	Operating Expenses	\$ 849,851	
265	Capital Outlay	<u>\$ 86,400</u>	
266	Total - Maintenance Division		\$ 1,524,957

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<b>To: Field Maintenance Division (2940):</b>		
Personnel Services	\$	270,289
Operating Expenses	\$	778,555
Capital Outlay	\$	<u>0</u>
Total - Field Maint. Division		\$ 1,048,844

**SECTION 7. ESTIMATED RESOURCES**

The estimated resources of the City of Harrisburg for the year 2012 are as follows:

<b>GENERAL FUND</b>	\$	<b>54,961,109</b>
<b>STATE LIQUID FUELS TAX FUND</b>	\$	<b>945,279</b>
<b>DEBT SERVICE FUND</b>		<b>11,985,164</b>
<b>WATER UTILITY FUND</b>	\$	<b>5,932,816</b>
<b>SANITATION UTILITY FUND</b>	\$	<b>4,417,463</b>
<b>SEWERAGE UTILITY FUND</b>	\$	<b>14,688,008</b>
<b><u>TOTAL 2012 PROPOSED BUDGET</u></b>		<b><u>\$92,929,839</u></b>

**SECTION 8. DELEGATION**

Appropriate City officials are authorized and directed to take such actions as are necessary to effectuate this ordinance.

**SECTION 9. SEVERABILITY**

If any provision, sentence, clause, section, or part of this ordinance or the application thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this ordinance would have been adopted had such unconstitutional, illegal or invalid provision, sentence, clause, section, or part not been included herein.

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**SECTION 10. REPEALER**

All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed.

**SECTION 11. EFFECTIVE DATE**

This ordinance shall take effect in accordance with the provisions of the law.

Seconded by: Susan Brown-Wilson

City Council: February 14, 2012  
Warrick R. Williams  
President of City Council

Ken Peterson  
City Clerk

~~Approved~~

Returned to City Council with objections

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

YEAS		NAYS
<input checked="" type="checkbox"/>	KIM	
<input checked="" type="checkbox"/>	KOPLINSKI	
<input checked="" type="checkbox"/>	REID	
<input checked="" type="checkbox"/>	SMITH	
<input checked="" type="checkbox"/>	SUMMERFORD	
<input checked="" type="checkbox"/>	WILSON	
<input checked="" type="checkbox"/>	WILLIAMS	
Yeas	<u>7</u>	
Nays	<u>0</u>	

Amendments

Public Works Department – Office of the Director (0160)

1. Reduction of Personnel -\$38, 941 and add \$38, 941 to Capital Outlay  
Debt Service Fund
2. Reduction of Debt Service Fund Revenue-\$60,150
3. City Council shall reinstate Health Care Benefits for all Part-Time Employees.



**Office of the Mayor  
The City of Harrisburg**

M.L.K. City Government Center  
10 North Second Street  
Harrisburg, PA 17101-1678

**Linda D. Thompson**  
Mayor

(717) 255-3040

February 24, 2012

To: Members of City Council

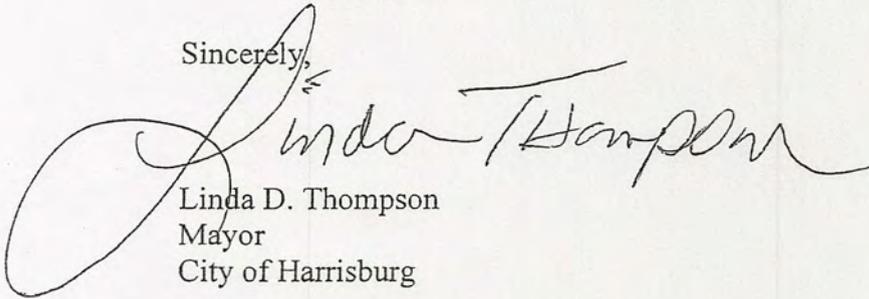
From: Mayor Linda D. Thompson

Please allow this correspondence to serve as notice that I am unable to sign the 2012 Budget Ordinance, as amended. As ten days will have expired since Council's adoption of the Budget as of today's date, it will become law without the Mayor's signature. Following are the reasons that I could not sign the Budget:

- (1) Pursuant to the Local Government Unit Debt Act, Act 177 of 1996, as amended, 53 Pa.C.S.A. § 8001, et seq. (Debt Act), the City is obligated to include the amount of debt service, including any amounts due in respect to its guarantees, for each fiscal year in which the sums are payable in its budget for that year. In accordance with section 8104 of the Debt Act, the City's ordinances do, in fact, provide that the City must budget and appropriate funds for payments on its guarantees for every budget year in which those payments come due. For this reason the Mayor's budget had accounted for debt service related to all of its General Obligation debt in addition to the debt service arising from the guarantees entered into by the City related to the retrofit of the Resource Recovery Facility (RRF). The final 2012 Budget, as adopted by City Council fails to include debt service for payment of the City's obligations related to the RRF debt, and thus constitutes a violation of the Debt Act.

- (2) City Council included an amendment to the 2012 Budget stating that "Council shall reinstate Health Care benefits for all part-time employees." Such an amendment violates § 1011 of the Third Class City Code, 53 P.S. § 36011, which states that "proposed ordinances ... shall not be so altered or amended on their passage through council as to change their original purpose." The purpose of the Budget Ordinance is to set forth the appropriations of the City for the year, not to dictate how the administration shall provide employee benefits, an area exclusively within the province of the executive branch. Furthermore, the amendment unlawfully seeks to overturn Mayoral Executive Order No. 5 of 2011 issued on December 30, 2011. City Council may not, by passage of legislation, usurp the power given to the executive under the City's charter.
- (3) The 2012 budget failed to include positions which are necessary in order to regain fiscal solvency, as recognized by the Receiver's Recovery Plan, date February 6, 2012 - the Director of Communications and the Assistant City Solicitor.

Sincerely,

A handwritten signature in black ink that reads "Linda D. Thompson". The signature is written in a cursive style with a large, looping initial "L".

Linda D. Thompson  
Mayor  
City of Harrisburg

# **EXHIBIT A**

## **Revenue and Expenditure Line-Item Appropriations**

# 2012 Approved Budget

## For Revenues

Fund Level: 01

Budget Unit: 01000100      GENERAL REVENUE

Account	Period 1 Budgeted Revenue Amt
301001 DISCOUNT PERIOD	\$12,371,187.56
301002 FLAT PERIOD	\$1,366,614.84
301003 PENALTY PERIOD	\$1,720,932.02
301004 REFUND PRIOR YR RE TAX	\$0.00
302001 DISCOUNT AMOUNT	(\$247,423.75)
302003 PENALTY AMOUNT	\$172,093.02
304001 TAX LIENS - PRINCIPAL	\$0.00
305001 TAX AMOUNT-1ST PRIOR YEAR	\$642,300.00
305002 TAX AMOUNT-2ND PRIOR YEAR	\$800,000.00
305003 TAX AMOUNT-3RD PRIOR YEAR	\$95,000.00
306001 PENALTY/INT 1ST YR PRIOR	\$82,994.91
306002 PENALTY/INT 2ND YR PRIOR	\$165,000.00
306003 PENALTY/INT 3RD YR PRIOR	\$40,000.00
307000 TAX AMOUNT/TAX SALES	\$0.00
308000 PENALTY/INTEREST TAX SALE	\$0.00
309000 TRANSFER TAX REVENUE	\$390,000.00
310000 HOTEL TAX REVENUE	\$714,000.00
311000 OPT CURRENT YR REVENUE	\$0.00
312003 OPT CURRENT YR PENALTY	\$0.00
313000 OPT PRIOR YR TAX	\$0.00
314050 OPT PRIOR YR PENALTY	\$0.00
315001 OPT CUR YR COMMISSION	\$0.00
315002 OPT PRIOR YR COMMISSION	\$0.00
316000 EMERGENCY/MUN SERVICES	\$1,648,223.34
316003 CURR YR PENALTY	\$2,288.00
316005 E.M.S. TAX REBATE	\$0.00
316006 EMS TAX PRIOR YEAR	\$569,993.45
316007 PEN PRIOR YEAR	\$1,183.00
318000 EMS TAX COMMISSIONS	(\$1,619.00)
318006 PRIOR YR EMS COMMISSION	(\$570.00)
321000 EIT - CURR YR	\$3,238,185.00
323000 EIT - PRIOR YR	\$0.00
323001 EIT COMMISSIONS	(\$63,586.00)
323002 EIT EQUITY DISTRIBUTION	\$0.00
324001 MERCANTILE/BUS LIC CUR YR	\$170,000.00
324002 MERCANTILE/BUS LIC PR YR	\$8,000.00
324004 MERC/LANDLORD LIC CURR YR	\$75,000.00
324005 MERC/LANDLORD LIC PRIORYR	\$7,000.00

# 2012 Approved Budget

## For Revenues

Fund Level: 01

Budget Unit: 01000100      GENERAL REVENUE

Account	Period 1 Budgeted Revenue Amt
325001 MBP TAX - CURRENT YR	\$2,400,000.00
325002 MBP TAX - PRIOR YR	\$100,000.00
325003 MBP TAX - PENALTY	\$30,000.00
325004 MBP TAX - INTEREST	\$8,500.00
326001 MBP AMUSEMENT TAX	\$300,383.00
326011 AMUSEMENT TAX PENALTY	\$700.00
327000 MBP PARKING TAXES CURRENT	\$1,528,632.00
327001 MBP PARKING FEE	\$12,900.00
327002 PARKING LICENSE FEE-PRIOR	\$475.00
327003 PARKING LICENSE FEE-PENAL	\$1,500.00
329000 MBP GENERAL LICENSE TAX	\$33,000.00
340002 HBG WATER UTILITY FUND	\$1,501,096.89
340008 GRANTS FUND	\$87,866.00
340027 SANITATION UTILITY FUND	\$957,745.00
340029 SEWERAGE UTILITY FUND	\$6,776,450.88
340040 SATISFACTION FEES	\$1,859.00
340050 FILING FEE RETURNS	\$2,465.00
340055 ADVANCED COSTS RETURN	\$10.00
340060 METRO	\$174,475.00
340061 LIFE PARTNERSHIP REGISTRY	\$25.00
340065 LIENS - COURT COSTS	\$18.00
340080 COLLECTION REV (SCHOOL)	\$155,881.00
340081 COLLECTION FEES(SCHOOL)	\$88,875.00
340085 NSF CHECK FEE	\$8,365.00
340090 OTHER ADMINISTRATIVE	\$78,324.00
340091 MERCANTILE DOCS/PUBLICATE	\$85.00
340092 D.P. CHARGEBACKS	\$0.00
341001 ROOMING HOUSE	\$1,000.00
341002 APPEAL HEARING FEES	\$457.59
341011 LICENSE RENEWAL FEES	\$84,653.61
341020 ELECTRICAL PERMIT FEE	\$68,638.07
341021 PLUMBING PERMIT FEE	\$51,478.55
341022 BUILDING PERMIT FEE	\$400,388.71
341023 LOW VOLTAGE ELEC. PERMITS	\$2,287.94
341024 DUMPSTER PERMIT FEES	\$2,287.94
341025 DEMOLITION PERMIT FEES	\$6,863.81
341026 FIRE PREVENTION CODE	\$17,159.52
341027 SPECIAL PERMIT FEES	\$2,516.73

# 2012 Approved Budget

## For Revenues

Fund Level: 01

Budget Unit: 01000100      GENERAL REVENUE

Account	Period 1 Budgeted Revenue Amt
341028 FLOOD PLAIN CERTIFICATION	\$1,100.00
341030 BUYER NOTIFY FEES	\$80,077.74
341033 CODES INSPECT SERVICE	\$0.00
341040 EMG ORD LIENS /PRINCIPAL	\$1,000.00
341041 EMG ORD LIEN/INTEREST	\$600.00
341050 PLANNING FEES	\$9,151.74
341051 HEALTH INSPECT FEES	\$68,638.07
341060 ZONING HEARING BOARD FEES	\$10,000.00
341061 PERMIT FEES-ZONING SIGN	\$48,000.00
341070 DEMO LIENS-PRINCIPAL	\$0.00
341071 DEMO LIENS-PENALTY	\$0.00
341072 RENTAL INSPECTION INCOME	\$20,000.00
341080 SALE OF PUB/MAPS/GIS DATA	\$0.00
341089 HHA REIMBURSEMENT	\$25,000.00
341090 OTHER DBHD	\$100.00
341091 GOVERNMENT GRANTS	\$0.00
342007 TEMP. "NO PARKING" SIGNS	\$432.00
342008 BURG/FIRE ALARMS	\$35,536.00
342009 VEHICLE EXTRACTION FEES	\$100.00
342015 TOWING FEES	\$25,500.00
342020 POLICE INV REPORTS	\$64,000.00
342021 BOOKING PROCESSING FEE	\$0.00
342030 FIRE INV REPORTS	\$1,090.00
342042 POLICE APP PROCESS FEE	\$0.00
342043 FIREFIGHTER APP FEES	\$0.00
342050 METER BAG RENTAL	\$165,789.00
342051 FIRE GRANTS (SAFER)	\$630,573.00
342070 ARRA COPS 2009	\$351,905.00
342071 ARRA ENERGY BLOCK GRANT	\$0.00
342072 ARRA JAG	\$0.00
342073 GREAT GRANT	\$0.00
342074 POLICE ON PATROL	\$0.00
342075 TRAINING GRANT	\$0.00
342079 DOMESTIC VIOLENCE GRANT	\$0.00
342080 AUTO THEFT GRANT	\$0.00
342081 ACADEMY GRANT	\$0.00
342082 WEED 'N SEED GRANT	\$0.00
342083 UNIVERSAL HIRING GRANT	\$0.00

# 2012 Approved Budget

## For Revenues

Fund Level: 01

Budget Unit: 01000100      GENERAL REVENUE

Account	Period 1 Budgeted Revenue Amt
342084 PROBATION/PAROLE GRANT	\$0.00
342085 COUNTER-TERRORISM GRANT	\$0.00
342086 FEMA/USAR CONTRACT	\$315,000.00
342088 PSP REIMBURSEMENT	\$0.00
342089 HHA REIMBURSEMENT	\$277,545.00
342090 OTHER PUBLIC SAFETY	\$65,000.00
342091 PERMIT PARKING FEES	\$50,000.00
342092 FINE AND COSTS	\$59,878.00
342093 DRUG TASK FORCE REIMBURS	\$96,134.00
342094 HIGHWAY SAFETY GRANT	\$16,144.00
342095 VICE REIMBURSEMENTS	\$0.00
342096 E911 SURCHARGE	\$0.00
342097 SCHOOL DIST REIMBURSEMENT	\$0.00
342098 DOG AND CAT LICENSES	\$7,154.00
342099 BOOTING FEES	\$9,255.00
342901 POLICE EXTRA DUTY	\$420,000.00
343002 STREET CUT INSPECT	\$35,000.00
343003 ST CUT DEGRADATION FEES	\$11,000.00
343010 SEWER TAPPAGE PERMIT	\$55,000.00
343029 VMC CHARGES - DAUPHIN CTY	\$40,000.00
343030 VMC CHARGES THA-COVANTA	\$80,000.00
343032 VMC CHRGS - WATER UTILITY	\$63,000.00
343035 VMC CHRGS - FED GRANT	\$5,000.00
343036 VMC CHARGES-STEELTON BOR	\$82,000.00
343037 VMC CHRGS/SANITATION FUND	\$227,000.00
343039 VMC CHRGS/SEWERAGE UTY	\$41,283.00
343040 VMC CHRGS/STATE LIQ FUEL	\$101,938.00
343043 VMC CHARGES-HBG PARK AUTH	\$30,000.00
343044 VMC CHARGES-HBG REDEVLOP.	\$1,000.00
343045 VMC CHARGES-HBG SCHOOL	\$330,000.00
343046 VMC CHARGES-HBG HOUS AUTH	\$6,000.00
343050 SEWER MAINT CHARGE	\$925,000.00
343051 SEWER MAINT LIENS-PRINCIP	\$7,500.00
343052 SEWER MAINT LIENS-PENALTY	\$2,000.00
343080 PUBLICATIONS/MAPS REVENUE	\$0.00
343084 CDBG REIMB. - DEMOLITION	\$200,000.00
343090 OTHER PUB WORKS	\$5,000.00
345001 POOL #1	\$13,000.00

# 2012 Approved Budget

## For Revenues

Fund Level: 01

Budget Unit: 01000100      GENERAL REVENUE

Account	Period 1 Budgeted Revenue Amt
345002 POOL #2	\$13,000.00
345011 SHADE TREE FEES	\$200.00
345081 SPEC PARK FEES-CITY ISLAN	\$0.00
345082 CONTRIBUTIONS/DONATIONS	\$10,000.00
345084 PUBLICATION ADVERTISING	\$5,000.00
345090 OTHER PARKS & REC	\$25,000.00
346012 DJ-TRAFF VIOLATINS	\$422,202.49
346013 DJ-SUMMARY CRIMINAL OFF	\$150,000.00
346015 DJ-CODES VIOLATIONS	\$105,000.00
346020 PARK TICKETS-VIO FINE	\$1,400,000.00
347010 ALCOHOLIC BEVERAGE LICENS	\$31,800.00
347020 TV FRANCHISE LICENSE	\$544,040.00
350000 SAVINGS ACCT INTEREST	\$3,000.00
350001 TAX APPEAL INT EARNINGS	\$200.00
350003 INT SAVINGS-COLL SYSTEM	\$0.00
350009 INTEREST EARNINGS EDCL	\$700.00
350024 TRAN INTEREST	\$0.00
350070 EMS TAX INTEREST	\$160.00
351000 INT ON CDS	\$55,000.00
351091 PNI LOAN INTEREST	\$16,000.00
352000 INT ON INVSTMTS/GRANT	\$500.00
352053 INT INSURANCE	\$1,000.00
352055 LIABILITY INSURANCE CLAIM	\$0.00
352099 INT WATER SALE PCDS	\$0.00
355000 RENTAL INCOME	\$5,000.00
355001 HPA RENTAL INCOME	\$20,800.00
356000 EASEMENT FEES	\$30,000.00
358090 SALE OF ASSETS	\$0.00
380000 REIMB FOR LOSS /DAMAGE	\$0.00
380002 STOP LOSS RECOVERIES	\$0.00
380033 INSURANCE REIMB FOR LOSS	\$80,000.00
382000 CONTRIBUTIONS AND DONAT	\$0.00
384000 MISCELLANEOUS CONT.	\$0.00
384001 P.I.L.O.T.S.	\$501,522.00
384007 HBG BROADCASTING NTWK	\$24,300.00
385000 REFUNDS OF EXPENDITURES	\$142,411.00
385003 EXPRESS SCRIPT REBATE	\$170,000.00
385006 MEDICARE PART D PROGRAM	\$85,000.00

# 2012 Approved Budget

## For Revenues

Fund Level: 01

Budget Unit: 01000100      GENERAL REVENUE

Account	Period 1 Budgeted Revenue Amt
385090 MISCELLANEOUS	\$5,000.00
392000 PENSION SYSTEM STATE AID	\$1,517,751.00
393000 GAMING FUNDS	\$0.00
394000 PUB UTILITY REALTY TAX	\$38,000.00
395000 CAPITAL FIRE PROTECTION	\$2,500,000.00
396000 GRANT PROCEEDS	\$0.00
396010 FED/STATE(FED)PASS THR GR	\$0.00
397000 HBG PRK AUTH COORD PKG	\$1,400,000.00
398002 HBG WATER UTILITY FUND	\$0.00
398006 CAPITOL PROJECTS FUND	\$0.00
398027 SANITATION UTILITY FUND	\$1,688,938.76
399099 ESTIMATED CASH CARRYOVER	\$0.00
01000100      GENERAL REVENUE	\$54,961,108.43
01	\$54,961,108.43

Fund Level: 02

Budget Unit: 02200200      WATER REVENUE

Account	Period 1 Budgeted Revenue Amt
350000 SAVINGS ACCT INTEREST	\$0.00
352000 INT ON INVSTMTS/GRANT	\$0.00
358090 SALE OF ASSETS	\$0.00
361001 UNMETERED WATER SALES	\$0.00
361002 UNMTRD WAT READY TO SERVE	\$0.00
362001 METERED WATER SALES	\$0.00
362002 MTRD WAT READY TO SERVE	\$0.00
362003 METER SALES	\$0.00
362005 METER PARTS	\$0.00
362006 WATER CONSV DEVICE SALES	\$0.00
362007 FIRELINE CHARGES	\$0.00
362009 OTHER HBG WATER OP	\$0.00
362010 METER/TAP VALVES	\$0.00
362014 WATER SERVICE INIT FEE	\$0.00
362048 WATER RESTORATION	\$0.00
362049 WATER TERMINATION FEE	\$0.00
362050 WATER SHUT OFF DEPOSITS	\$0.00
362051 HBG WATER LIENS-PRINC	\$0.00
362052 HBG WATER LIENS-INT	\$0.00
363001 SUSQ. WATER SALES	\$0.00

# 2012 Approved Budget

## For Revenues

Fund Level: 02

Budget Unit: 02200200 WATER REVENUE

Account	Period 1 Budgeted Revenue Amt
363002 SUSQ. READY-TO-SERVE	\$0.00
380033 INSURANCE REIMB FOR LOSS	\$0.00
385000 REFUNDS OF EXPENDITURES	\$0.00
385090 MISCELLANEOUS	\$0.00
390000 THE HBG AUTHORITY	\$0.00
398000 OPERATING TRANSFERS IN	\$5,836,517.48
02200200 WATER REVENUE	\$5,836,517.48
02	\$5,836,517.48

Fund Level: 07

Budget Unit: 07700700 DEBT SERVICE REVENUE

Account	Period 1 Budgeted Revenue Amt
345081 SPEC PARK FEES-CITY ISLAN	\$60,000.00
350000 SAVINGS ACCT INTEREST	\$150.00
352000 INT ON INVSTMTS/GRANT	\$0.00
355002 COMMERCE BANK PARK	\$440,000.00
358090 SALE OF ASSETS	\$0.00
389002 CITY GUARANTEE FEES	\$0.00
398001 GENERAL FUND	\$11,485,014.08
398020 STATE LIQ FUELS TAX FUND	\$0.00
07700700 DEBT SERVICE REVENUE	\$11,985,164.08
07	\$11,985,164.08

Fund Level: 20

Budget Unit: 20062000 STATE LIQUID FUEL REVENUE

Account	Period 1 Budgeted Revenue Amt
350000 SAVINGS ACCT INTEREST	\$359.00
352000 INT ON INVSTMTS/GRANT	\$261.00
396000 GRANT PROCEEDS	\$944,659.43
20062000 STATE LIQUID FUEL REVENUE	\$945,279.43
20	\$945,279.43

Fund Level: 27

Budget Unit: 27272700 SANITATION REVENUE

Account	Period 1 Budgeted Revenue Amt
350000 SAVINGS ACCT INTEREST	\$947.00
352000 INT ON INVSTMTS/GRANT	\$3.00
358090 SALE OF ASSETS	\$0.00

## 2012 Approved Budget

### For Revenues

Fund Level: 27

Budget Unit: 27272700      SANITATION REVENUE

Account	Period 1 Budgeted Revenue Amt
367007 GARBAGE AND REFUSE COLL	\$4,315,048.00
367009 OTHER SANITATION FUND REV	\$11,438.00
367051 SANITATION LIENS PRINC	\$15,000.00
367052 SANITATION LIENS INT	\$2,353.00
380033 INSURANCE REIMB FOR LOSS	\$0.00
385000 REFUNDS OF EXPENDITURES	\$0.00
396000 GRANT PROCEEDS	\$72,674.00
27272700      SANITATION REVENUE	\$4,417,463.00
27	\$4,417,463.00

Fund Level: 29

Budget Unit: 29292900      SEWER REVENUE

Account	Period 1 Budgeted Revenue Amt
350000 SAVINGS ACCT INTEREST	\$0.00
350002 INT SAVINGS-CONVEY/TRTMNT	\$3,000.00
350003 INT SAVINGS-COLL SYSTEM	\$600.00
352002 INT OTHER-CONVEY/TREATMNT	\$0.00
352003 INT OTHER-COLL SYSTEM	\$0.00
358090 SALE OF ASSETS	\$0.00
369002 CONVEY/TREATMENT	\$5,151,670.00
369003 COLLECTION SYSTEM	\$928,190.00
369005 SALE OF SCRAP	\$350.00
369008 SALES TO PUBLIC AUTH.	\$7,945,148.00
369010 SLUDGE HANDLING CHGS	\$425,000.00
369011 SALE OF ELECTRIC	\$150,000.00
369012 CONTR WASTE HAUL CHARGES	\$1,950.00
369013 PRETREATMENT CHARGES	\$8,100.00
369014 CONT WASTE HAUL LAB FEE	\$23,000.00
369015 PRETREATMENT LAB FEES	\$16,000.00
369053 LIENS PRINC-CONVEY/TRTMNT	\$24,000.00
369054 LIENS INT-CONVEY/TREATMNT	\$5,000.00
369055 LIENS PRINC-COLL SYSTEM	\$5,000.00
369056 LIENS INT-COLL SYSTEM	\$1,000.00
380000 REIMB FOR LOSS /DAMAGE	\$0.00
385000 REFUNDS OF EXPENDITURES	\$0.00
385090 MISCELLANEOUS	\$0.00

# 2012 Approved Budget

For Revenues

Fund Level: 29

Budget Unit: 29292900      SEWER REVENUE

Account	Period 1 Budgeted Revenue Amt
390000 THE HBG AUTHORITY	\$0.00
396000 GRANT PROCEEDS	\$0.00
29292900 SEWER REVENUE	\$14,688,008.00
29	\$14,688,008.00
Summary	\$92,833,540.42

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01000101 COUNCIL

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$253,500.00
12	419001 SOCIAL SECURITY	\$19,000.00
12	420010 ADVERTISING	\$5,000.00
12	420020 PRINTING	\$500.00
12	420030 PHOTOGRAPHY	\$250.00
12	420050 POSTAGE	\$50.00
12	421010 LEGAL	\$63,000.00
12	425000 OFFICE EQUIPMENT	\$200.00
12	425050 COMMUNICATIONS EQUIPMENT	\$500.00
12	425090 MAINT SERV CONTRACT	\$4,300.00
12	429001 TUITION/TRAINING	\$200.00
12	429009 ADMIN/TRUSTEE FEE	\$80.00
12	429015 TRAVEL	\$3,643.00
12	429016 CONFERENCES	\$1,000.00
12	429017 MEMBERSHIPS	\$3,813.00
12	429090 MISC CONTRACTED SRVCS	\$225.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430004 AUDIO-VISUAL	\$75.00
12	430009 OFFICE	\$250.00
12	430099 MISC SUPPLIES AND EXP	\$13,000.00

01000101 COUNCIL \$368,586.00

Budget Unit: 01000102 MAYOR

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$180,000.00
12	415000 TEMPORARY	\$0.00
12	419001 SOCIAL SECURITY	\$13,770.00
12	420010 ADVERTISING	\$300.00
12	420020 PRINTING	\$1,000.00
12	420030 PHOTOGRAPHY	\$300.00
12	420040 TELEPHONE	\$1,500.00
12	420050 POSTAGE	\$1,100.00
12	421050 OTHER PROFESSIONAL FEES	\$0.00
12	425000 OFFICE EQUIPMENT	\$500.00
12	425090 MAINT SERV CONTRACT	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$80.00
12	429015 TRAVEL	\$1,500.00
12	429016 CONFERENCES	\$2,300.00
12	429017 MEMBERSHIPS	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

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Budget Unit: 01000102      MAYOR

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Fiscal Year	Account	Period 1 Budgeted Amount
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430005 DUPLICATING	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$500.00
12	430010 FURNITURE	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439015 OFFICE EQUIPMENT	\$0.00
12	453015 OFFICE EQUIPMENT	\$0.00
12	453049 LEASE PURCHASE	\$5,000.00

01000102      MAYOR      \$207,850.00

Budget Unit: 01000103      CONTROLLER

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Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$135,744.00
12	419001 SOCIAL SECURITY	\$10,385.00
12	421010 LEGAL	\$60,000.00
12	425090 MAINT SERV CONTRACT	\$1,500.00

01000103      CONTROLLER      \$207,629.00

Budget Unit: 01000104      TREASURER

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Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$399,830.00
12	415000 TEMPORARY	\$0.00
12	419001 SOCIAL SECURITY	\$30,588.00
12	420010 ADVERTISING	\$250.00
12	420020 PRINTING	\$2,000.00
12	420040 TELEPHONE	\$550.00
12	420050 POSTAGE	\$4,000.00
12	421010 LEGAL	\$60,000.00
12	423090 PUBLIC OFF PREM	\$1,500.00
12	423091 PUBLIC OFF DEDUCT	\$0.00
12	425000 OFFICE EQUIPMENT	\$1,500.00
12	425030 BUILDING MAINT	\$0.00
12	425090 MAINT SERV CONTRACT	\$46,000.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$200.00

## 2012 Approved Budget

### For Expenditures

Fund Level: 01

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Budget Unit: 01000104      TREASURER

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Fiscal Year	Account	Period 1 Budgeted Amount
12	429025 DISASTER RECOVERY SYSTEM	\$10,400.00
12	430002 SOFTWARE	\$16,073.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430008 DATA PROCESSING	\$850.00
12	430009 OFFICE	\$500.00
12	430042 TOOLS & HARDWARE	\$50.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	453049 LEASE PURCHASE	\$41,020.00

01000104      TREASURER      \$615,311.00

Budget Unit: 01000105      SOLICITOR

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Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$198,370.00
12	419001 SOCIAL SECURITY	\$15,176.00
12	420010 ADVERTISING	\$1,000.00
12	420020 PRINTING	\$0.00
12	420040 TELEPHONE	\$600.00
12	420050 POSTAGE	\$450.00
12	421010 LEGAL	\$250,000.00
12	421030 CONSULTING	\$0.00
12	421060 STENOGRAPHER	\$250.00
12	421080 FILING FEES	\$100.00
12	429001 TUITION/TRAINING	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$40.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$450.00
12	430002 SOFTWARE	\$0.00
12	430003 SUBSCRIPTIONS	\$30,000.00
12	430009 OFFICE	\$0.00

01000105      SOLICITOR      \$496,436.00

Budget Unit: 01010110      BUSINESS ADMINISTRATOR

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Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$151,000.00
12	419001 SOCIAL SECURITY	\$11,744.00
12	420010 ADVERTISING	\$2,000.00
12	420020 PRINTING	\$0.00
12	420040 TELEPHONE	\$700.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01010110 BUSINESS ADMINISTRATOR

Fiscal Year	Account	Period 1 Budgeted Amount
12	420050 POSTAGE	\$500.00
12	421010 LEGAL	\$0.00
12	421030 CONSULTING	\$0.00
12	421050 OTHER PROFESSIONAL FEES	\$0.00
12	421070 ARBITRATION	\$4,000.00
12	425090 MAINT SERV CONTRACT	\$0.00
12	429001 TUITION/TRAINING	\$900.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430002 SOFTWARE	\$0.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$1,000.00
12	430099 MISC SUPPLIES AND EXP	\$0.00

01010110 BUSINESS ADMINISTRATOR \$171,844.00

Budget Unit: 01010112 FINANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$367,555.00
12	419001 SOCIAL SECURITY	\$28,119.00
12	420010 ADVERTISING	\$700.00
12	420020 PRINTING	\$900.00
12	420040 TELEPHONE	\$0.00
12	420050 POSTAGE	\$2,100.00
12	421010 LEGAL	\$0.00
12	421020 AUDIT	\$90,000.00
12	421030 CONSULTING	\$30,000.00
12	421050 OTHER PROFESSIONAL FEES	\$0.00
12	425000 OFFICE EQUIPMENT	\$0.00
12	425090 MAINT SERV CONTRACT	\$20,000.00
12	429001 TUITION/TRAINING	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$50.00
12	429017 MEMBERSHIPS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430002 SOFTWARE	\$0.00
12	430003 SUBSCRIPTIONS	\$100.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01010112 FINANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	430009 OFFICE	\$1,000.00
12	430014 WEARING APPAREL	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	463000 MATCHING SHARE GRANTS	\$0.00

01010112 FINANCE \$540,524.00

Budget Unit: 01010116 INFORMATION TECHNOLOGY

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$414,971.00
12	419001 SOCIAL SECURITY	\$31,746.00
12	420010 ADVERTISING	\$0.00
12	420020 PRINTING	\$0.00
12	420040 TELEPHONE	\$1,000.00
12	420041 E-MAIL/INTERNET	\$5,000.00
12	420050 POSTAGE	\$50.00
12	421030 CONSULTING	\$20,000.00
12	425030 BUILDING MAINT	\$1,000.00
12	425080 SERVICE CONTRACTS	\$4,000.00
12	425090 MAINT SERV CONTRACT	\$70,000.00
12	425099 OTHER CONT MAINT	\$4,000.00
12	429001 TUITION/TRAINING	\$1,000.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429015 TRAVEL	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429070 STORAGE	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430001 EDUCATIONAL	\$0.00
12	430002 SOFTWARE	\$25,000.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430008 DATA PROCESSING	\$15,000.00
12	430009 OFFICE	\$150.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439015 OFFICE EQUIPMENT	\$500.00
12	453000 OPERATIONS EQUIPMENT	\$0.00
12	453049 LEASE PURCHASE	\$2,188.44
12	453051 EQUIPMENT-DATA PROCESSING	\$79,000.00

01010116 INFORMATION TECHNOLOGY \$674,605.44

Budget Unit: 01010117 HUMAN RESOURCES

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01010117      HUMAN RESOURCES

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$302,885.00
12	419001 SOCIAL SECURITY	\$23,171.00
12	420010 ADVERTISING	\$100.00
12	420020 PRINTING	\$0.00
12	420050 POSTAGE	\$1,800.00
12	421010 LEGAL	\$0.00
12	421050 OTHER PROFESSIONAL FEES	\$0.00
12	421051 NON-CDL DRUG/ALC/MED TEST	\$1,500.00
12	421052 CDL DRUG/ALC/MED TESTING	\$2,500.00
12	421053 CREDIT REPORTS	\$310.00
12	421054 CRIMINAL HIST RPTS	\$1,000.00
12	421055 CHILD ABUSE HIST CLEARANC	\$0.00
12	425090 MAINT SERV CONTRACT	\$0.00
12	429001 TUITION/TRAINING	\$500.00
12	429009 ADMIN/TRUSTEE FEE	\$38.17
12	429014 CONTRACTED PERSONNEL SVS.	\$36,326.26
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$380.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430001 EDUCATIONAL	\$0.00
12	430002 SOFTWARE	\$75.00
12	430003 SUBSCRIPTIONS	\$100.00
12	430006 PHOTOGRAPHY	\$500.00
12	430009 OFFICE	\$200.00

01010117      HUMAN RESOURCES      \$371,385.43

Budget Unit: 01010124      O & R DIRECTOR

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$405,366.00
12	416000 OVERTIME	\$0.00
12	419001 SOCIAL SECURITY	\$31,012.00
12	420010 ADVERTISING	\$0.00
12	420020 PRINTING	\$2,500.00
12	420040 TELEPHONE	\$1,400.00
12	420050 POSTAGE	\$115,000.00
12	421010 LEGAL	\$0.00
12	421040 COLLECTION(OPT & LIENS)	\$5,000.00
12	421080 FILING FEES	\$1,400.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01010124      O & R DIRECTOR

Fiscal Year	Account	Period 1 Budgeted Amount
12	425090 MAINT SERV CONTRACT	\$85,000.00
12	429009 ADMIN/TRUSTEE FEE	\$75.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$50.00
12	429018 PERMITS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$4,500.00
12	430002 SOFTWARE	\$0.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430005 DUPLICATING	\$24,000.00
12	430006 PHOTOGRAPHY	\$0.00
12	430009 OFFICE	\$5,000.00
12	430014 WEARING APPAREL	\$200.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	453000 OPERATIONS EQUIPMENT	\$500.00
12	486000 PYMT OF PRIOR YR EXPEND.	\$0.00

01010124      O & R DIRECTOR      \$681,003.00

Budget Unit: 01010188      GENERAL EXPENSES

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$0.00
12	417000 SICK LEAVE BUY-BACK	\$16,000.00
12	419001 SOCIAL SECURITY	\$31,824.00
12	419002 MEDICAL	\$5,900,000.00
12	419005 SEVERANCE PAY	\$400,000.00
12	419006 MANDATORY MEDICARE	\$0.00
12	419007 MEDICARE - PART B	\$5,000.00
12	419010 UNEMPLOYMENT COMPENSAT	\$230,296.00
12	419011 WORKERS' COMP-ADJ FEES	\$50,000.00
12	419012 LOSS TIME & MED	\$300,000.00
12	419014 STATE FEES & ASSESSMENTS	\$38,500.00
12	419015 EXCESS POLICY & BOND	\$81,616.00
12	420010 ADVERTISING	\$0.00
12	420020 PRINTING	\$0.00
12	420040 TELEPHONE	\$85,000.00
12	420041 E-MAIL/INTERNET	\$10,500.00
12	420050 POSTAGE	\$0.00
12	421010 LEGAL	\$50,000.00
12	421030 CONSULTING	\$10,000.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01010188      GENERAL EXPENSES

Fiscal Year	Account	Period 1 Budgeted Amount
12	421050 OTHER PROFESSIONAL FEES	\$600.00
12	423002 STOP/LOSS PREMIUM	\$310,000.00
12	423010 AUTOMOBILE PREM	\$171,000.00
12	423011 AUTO DEDUCT	\$16,000.00
12	423020 GENERAL LIABILITY PREM	\$120,000.00
12	423021 GEN LIAB DEDUCT	\$50,000.00
12	423030 BOILER	\$12,010.00
12	423040 PROPERTY & CRIME PREM	\$85,780.81
12	423041 PROPERTY DEDUCT	\$0.00
12	423050 INLAND MARINE	\$11,000.00
12	423060 FLOOD PREM	\$24,000.00
12	423080 POLICE PROF PREM	\$0.00
12	423081 POLICE PROF DEDUCT	\$0.00
12	423090 PUBLIC OFF PREM	\$42,300.00
12	423091 PUBLIC OFF DEDUCT	\$10,000.00
12	423095 EXCESS LIABILITY	\$40,000.00
12	423097 TERRORISM	\$2,000.00
12	425090 MAINT SERV CONTRACT	\$7,500.00
12	429009 ADMIN/TRUSTEE FEE	\$4,700.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$19,580.00
12	429025 DISASTER RECOVERY SYSTEM	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	429095 BANK SERV CHARGES	\$10,000.00
12	429097 DCTCC FEE	\$0.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	453049 LEASE PURCHASE	\$0.00
12	462000 GRANTS TO LOCAL UNITS	\$0.00
12	462001 GRANTS TO DAU CO LIBRARY	\$0.00
12	462002 GRANTS TO CAT	\$272,510.00
12	462012 DOWNTOWN IMPROVMENT DISTR	\$0.00
12	462013 HBG REGIONAL CHAMBER	\$0.00
12	481055 LIABILITY INSURANCE CLAIM	\$0.00
12	485000 REFUND PRIOR YEAR REVENUE	\$0.00
12	485002 FINES AND SETTLEMENTS	\$110,000.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01010188 GENERAL EXPENSES

Fiscal Year	Account	Period 1 Budgeted Amount
12	486000 PYMT OF PRIOR YR EXPEND.	\$0.00
12	488002 WORKERS' COMP FUND REPYMT	\$0.00

01010188 GENERAL EXPENSES \$8,527,716.81

Budget Unit: 01010189 TRANSFERS

Fiscal Year	Account	Period 1 Budgeted Amount
12	481006 CAPITOL PROJECTS FUND	\$0.00
12	481007 DEBT SERVICE FUND TRANS	\$11,485,014.08

01010189 TRANSFERS \$11,485,014.08

Budget Unit: 01030134 DBHD DIRECTOR

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$78,000.00
12	419001 SOCIAL SECURITY	\$5,967.00
12	420010 ADVERTISING	\$0.00
12	420050 POSTAGE	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	430009 OFFICE	\$0.00

01030134 DBHD DIRECTOR \$83,967.00

Budget Unit: 01030135 PLANNING

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$63,710.00
12	419001 SOCIAL SECURITY	\$4,873.00
12	420010 ADVERTISING	\$6,000.00
12	420020 PRINTING	\$100.00
12	420030 PHOTOGRAPHY	\$0.00
12	420050 POSTAGE	\$250.00
12	421020 AUDIT	\$0.00
12	421030 CONSULTING	\$0.00
12	421050 OTHER PROFESSIONAL FEES	\$20,000.00
12	421060 STENOGRAPHER	\$2,100.00
12	425090 MAINT SERV CONTRACT	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01030135 PLANNING

Fiscal Year	Account	Period 1 Budgeted Amount
12	430001 EDUCATIONAL	\$0.00
12	430002 SOFTWARE	\$0.00
12	430003 SUBSCRIPTIONS	\$75.00
12	430004 AUDIO-VISUAL	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$300.00
12	430030 SNOW CONTROL	\$0.00
12	439015 OFFICE EQUIPMENT	\$0.00
12	439030 VEHICULAR EQUIPMENT	\$0.00

01030135 PLANNING \$97,408.00

Budget Unit: 01030137 CODES

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$505,512.00
12	416000 OVERTIME	\$0.00
12	419001 SOCIAL SECURITY	\$38,671.00
12	420010 ADVERTISING	\$1,000.00
12	420020 PRINTING	\$250.00
12	420040 TELEPHONE	\$600.00
12	420050 POSTAGE	\$7,000.00
12	421010 LEGAL	\$5,400.00
12	421015 MEDICAL LAB SERV	\$0.00
12	421060 STENOGRAPHER	\$0.00
12	425090 MAINT SERV CONTRACT	\$0.00
12	429001 TUITION/TRAINING	\$2,500.00
12	429009 ADMIN/TRUSTEE FEE	\$50.00
12	429015 TRAVEL	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429018 PERMITS	\$0.00
12	430001 EDUCATIONAL	\$0.00
12	430002 SOFTWARE	\$0.00
12	430003 SUBSCRIPTIONS	\$60.00
12	430006 PHOTOGRAPHY	\$0.00
12	430009 OFFICE	\$0.00
12	430033 STREET SIGN	\$0.00
12	430035 VECTOR CONTROL	\$0.00
12	430042 TOOLS & HARDWARE	\$250.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01030137 CODES

Fiscal Year	Account	Period 1 Budgeted Amount
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439015 OFFICE EQUIPMENT	\$0.00

01030137 CODES \$561,293.00

Budget Unit: 01030139 ECONOMIC DEVELOPMENT

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$31,200.00
12	419001 SOCIAL SECURITY	\$2,387.00
12	420010 ADVERTISING	\$0.00
12	420020 PRINTING	\$0.00
12	420040 TELEPHONE	\$0.00
12	420050 POSTAGE	\$0.00
12	421010 LEGAL	\$0.00
12	421020 AUDIT	\$0.00
12	421030 CONSULTING	\$0.00
12	421050 OTHER PROFESSIONAL FEES	\$0.00
12	421080 FILING FEES	\$0.00
12	424040 REAL ESTATE	\$0.00
12	424050 OFFICE EQUIPMENT	\$0.00
12	429001 TUITION/TRAINING	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	429092 MISC CONTRACTED SRVCS M-M	\$0.00
12	429095 BANK SERV CHARGES	\$0.00
12	430002 SOFTWARE	\$0.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430004 AUDIO-VISUAL	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$0.00
12	430036 BLDG CONSTRUCTION	\$0.00
12	430042 TOOLS & HARDWARE	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439015 OFFICE EQUIPMENT	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01030139 ECONOMIC DEVELOPMENT

Fiscal Year	Account	Period 1 Budgeted Amount
12	453000 OPERATIONS EQUIPMENT	\$0.00
12	453049 LEASE PURCHASE	\$593.84
01030139	ECONOMIC DEVELOPMENT	\$34,180.84

Budget Unit: 01040142 POLICE CHIEF

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$11,892,695.00
12	414900 SALARIES/WAGES-EXTRA DUTY	\$350,000.00
12	416000 OVERTIME	\$250,000.00
12	417000 SICK LEAVE BUY-BACK	\$2,000.00
12	419001 SOCIAL SECURITY	\$300,099.00
12	419005 SEVERANCE PAY	\$300,000.00
12	419006 MANDATORY MEDICARE	\$0.00
12	419007 MEDICARE - PART B	\$2,000.00
12	419012 LOSS TIME & MED	\$511,282.00
12	419020 POLICE PENSION PLAN A	\$1,517,751.00
12	419028 CLOTHING ALLOWANCE	\$97,500.00
12	419029 CLOTHING MAINT ALLOWANCE	\$50,700.00
12	419049 COLLEGE CREDITS	\$9,000.00
12	419900 MEDICARE - EXTRA DUTY	\$0.00
12	420010 ADVERTISING	\$400.00
12	420020 PRINTING	\$8,000.00
12	420030 PHOTOGRAPHY	\$0.00
12	420040 TELEPHONE	\$60,000.00
12	420050 POSTAGE	\$10,000.00
12	421030 CONSULTING	\$1,000.00
12	421040 COLLECTION(OPT & LIENS)	\$0.00
12	421050 OTHER PROFESSIONAL FEES	\$20,000.00
12	421060 STENOGRAPHER	\$350.00
12	421070 ARBITRATION	\$14,000.00
12	421080 FILING FEES	\$0.00
12	422000 SEWERAGE	\$0.00
12	422010 WATER	\$0.00
12	422020 ELECTRICITY	\$13,000.00
12	422030 HEAT	\$0.00
12	422080 SEWERAGE MAINT CHARGES	\$0.00
12	423011 AUTO DEDUCT	\$25,000.00
12	423020 GENERAL LIABILITY PREM	\$0.00
12	423021 GEN LIAB DEDUCT	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01040142 POLICE CHIEF

Fiscal Year	Account	Period 1 Budgeted Amount
12	423080 POLICE PROF PREM	\$275,000.00
12	423081 POLICE PROF DEDUCT	\$30,000.00
12	424060 OTHER RENTALS	\$500.00
12	425000 OFFICE EQUIPMENT	\$0.00
12	425010 VEHICULAR EQUIPMENT	\$1,000.00
12	425090 MAINT SERV CONTRACT	\$24,000.00
12	425099 OTHER CONT MAINT	\$3,000.00
12	429001 TUITION/TRAINING	\$13,000.00
12	429005 NUISANCE	\$0.00
12	429008 POLICE & FIRE MEAL ALLOW.	\$100.00
12	429009 ADMIN/TRUSTEE FEE	\$250.00
12	429010 PRISONER CARE	\$100.00
12	429014 CONTRACTED PERSONNEL SVS.	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429060 TOWING	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$70,000.00
12	430001 EDUCATIONAL	\$0.00
12	430002 SOFTWARE	\$2,000.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430004 AUDIO-VISUAL	\$0.00
12	430005 DUPLICATING	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$1,000.00
12	430011 CUSTODIAL	\$0.00
12	430012 PERSONAL SAFETY	\$35,000.00
12	430014 WEARING APPAREL	\$1,600.00
12	430016 MEDICAL/LAB	\$2,500.00
12	430034 TRAFFIC CONTROL	\$0.00
12	430036 BLDG CONSTRUCTION	\$0.00
12	430037 CHEMICALS	\$500.00
12	430052 VEHICLE PARTS & SUPPLIES	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$2,000.00
12	439015 OFFICE EQUIPMENT	\$0.00
12	453015 OFFICE EQUIPMENT	\$0.00
12	463000 MATCHING SHARE GRANTS	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01040142 POLICE CHIEF

Fiscal Year	Account	Period 1 Budgeted Amount
12	485000 REFUND PRIOR YEAR REVENUE	\$0.00
12	486000 PYMT OF PRIOR YR EXPEND.	\$0.00
12	490000 AUDIT EXCEPTIONS	\$0.00

01040142 POLICE CHIEF \$15,896,327.00

Budget Unit: 01040146 CRIMINAL INVESTIGATION

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$0.00
12	416000 OVERTIME	\$0.00
12	419001 SOCIAL SECURITY	\$0.00
12	419006 MANDATORY MEDICARE	\$0.00

01040146 CRIMINAL INVESTIGATION \$0.00

Budget Unit: 01040151 FIRE

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$5,375,011.00
12	416000 OVERTIME	\$1,350,000.00
12	417000 SICK LEAVE BUY-BACK	\$125,000.00
12	419001 SOCIAL SECURITY	\$85,844.00
12	419003 GROUP LIFE	\$0.00
12	419005 SEVERANCE PAY	\$450,000.00
12	419006 MANDATORY MEDICARE	\$0.00
12	419007 MEDICARE - PART B	\$45,000.00
12	419012 LOSS TIME & MED	\$175,000.00
12	419027 HEARING AID -FIRE	\$0.00
12	419028 CLOTHING ALLOWANCE	\$55,000.00
12	419029 CLOTHING MAINT ALLOWANCE	\$6,000.00
12	419049 COLLEGE CREDITS	\$5,000.00
12	420010 ADVERTISING	\$0.00
12	420020 PRINTING	\$0.00
12	420040 TELEPHONE	\$4,000.00
12	420041 E-MAIL/INTERNET	\$4,700.00
12	420050 POSTAGE	\$800.00
12	421010 LEGAL	\$0.00
12	421050 OTHER PROFESSIONAL FEES	\$1,500.00
12	421070 ARBITRATION	\$2,000.00
12	422000 SEWERAGE	\$1,200.00
12	422010 WATER	\$4,100.00
12	422020 ELECTRICITY	\$30,000.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01040151 FIRE

Fiscal Year	Account	Period 1 Budgeted Amount
12	422030 HEAT	\$30,000.00
12	422080 SEWERAGE MAINT CHARGES	\$300.00
12	422091 DISPOSAL	\$0.00
12	422095 UTILITIES & SERVICES	\$0.00
12	425000 OFFICE EQUIPMENT	\$0.00
12	425010 VEHICULAR EQUIPMENT	\$2,250.00
12	425030 BUILDING MAINT	\$10,000.00
12	425050 COMMUNICATIONS EQUIPMENT	\$1,000.00
12	425060 OPERATIONS EQUIPMENT	\$0.00
12	425090 MAINT SERV CONTRACT	\$4,000.00
12	425099 OTHER CONT MAINT	\$0.00
12	429001 TUITION/TRAINING	\$7,500.00
12	429004 OFFICER I CERT. (FIRE)	\$4,000.00
12	429005 NUISANCE	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$200.00
12	429014 CONTRACTED PERSONNEL SVS.	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429029 FIRE ACCREDITATION	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430001 EDUCATIONAL	\$375.00
12	430002 SOFTWARE	\$0.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430004 AUDIO-VISUAL	\$0.00
12	430005 DUPLICATING	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$125.00
12	430009 OFFICE	\$0.00
12	430011 CUSTODIAL	\$7,000.00
12	430012 PERSONAL SAFETY	\$1,000.00
12	430013 FIREFIGHTING	\$6,300.00
12	430014 WEARING APPAREL	\$0.00
12	430016 MEDICAL/LAB	\$250.00
12	430042 TOOLS & HARDWARE	\$1,300.00
12	430050 MOTOR FUELS/LUBRICANTS	\$0.00
12	430051 TIRES & BATTERIES	\$0.00
12	430052 VEHICLE PARTS & SUPPLIES	\$2,250.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01040151 FIRE

Fiscal Year	Account	Period 1 Budgeted Amount
12	430053 VEHICLE REPAIR TOOLS	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$400.00
12	439020 BUILDINGS & STRUCTURES	\$0.00
12	453000 OPERATIONS EQUIPMENT	\$0.00
12	453032 AUTOMOTIVE	\$0.00
12	453049 LEASE PURCHASE	\$0.00

01040151 FIRE \$7,798,405.00

Budget Unit: 01060160 PUBLIC WORKS DIRECTOR

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$440,142.00
12	416000 OVERTIME	\$2,000.00
12	419001 SOCIAL SECURITY	\$33,827.00
12	420010 ADVERTISING	\$2,000.00
12	420040 TELEPHONE	\$2,000.00
12	420050 POSTAGE	\$100.00
12	421050 OTHER PROFESSIONAL FEES	\$0.00
12	421080 FILING FEES	\$180.00
12	422000 SEWERAGE	\$3,600.00
12	422010 WATER	\$15,000.00
12	422020 ELECTRICITY	\$251,100.00
12	422030 HEAT	\$170,000.00
12	422070 POWER-TRAFFIC LIGHTS	\$0.00
12	422080 SEWERAGE MAINT CHARGES	\$600.00
12	422090 REFUSE	\$0.00
12	424100 RENTALS	\$5,000.00
12	425021 STREET LIGHTS	\$0.00
12	425030 BUILDING MAINT	\$1,850.00
12	425090 MAINT SERV CONTRACT	\$106,977.00
12	425099 OTHER CONT MAINT	\$0.00
12	429001 TUITION/TRAINING	\$0.00
12	429005 NUISANCE	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$50.00
12	430002 SOFTWARE	\$0.00
12	430009 OFFICE	\$500.00
12	430011 CUSTODIAL	\$10,000.00
12	430013 FIREFIGHTING	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01060160 PUBLIC WORKS DIRECTOR

Fiscal Year	Account	Period 1 Budgeted Amount
12	430014 WEARING APPAREL	\$0.00
12	430030 SNOW CONTROL	\$0.00
12	430036 BLDG CONSTRUCTION	\$0.00
12	430042 TOOLS & HARDWARE	\$0.00
12	430055 MECH EQUIP PARTS	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439015 OFFICE EQUIPMENT	\$0.00
12	452000 BUILDINGS AND STRUCTURES	\$0.00
12	453049 LEASE PURCHASE	\$74,070.84
12	456000 MAINS AND ACCESSORIES	\$338,941.00
12	456014 SEWER MAINS & ACCESSORIES	\$0.00
12	458060 STREETS AND ROADS	\$0.00

01060160 PUBLIC WORKS DIRECTOR \$1,457,937.84

Budget Unit: 01060162 CITY SERVICES

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$1,404,528.00
12	416000 OVERTIME	\$50,000.00
12	419001 SOCIAL SECURITY	\$111,267.47
12	420010 ADVERTISING	\$645.00
12	420020 PRINTING	\$0.00
12	420040 TELEPHONE	\$5,000.00
12	420050 POSTAGE	\$50.00
12	421050 OTHER PROFESSIONAL FEES	\$0.00
12	421070 ARBITRATION	\$0.00
12	422000 SEWERAGE	\$10,000.00
12	422010 WATER	\$40,840.00
12	422020 ELECTRICITY	\$3,500.00
12	422030 HEAT	\$55,000.00
12	422070 POWER-TRAFFIC LIGHTS	\$47,950.00
12	422080 SEWERAGE MAINT CHARGES	\$1,530.00
12	422090 REFUSE	\$1,350.00
12	422091 DISPOSAL	\$0.00
12	422095 UTILITIES & SERVICES	\$0.00
12	424000 VEHICULAR EQUIPMENT	\$0.00
12	424010 HEAVY EQUIPMENT	\$0.00
12	424060 OTHER RENTALS	\$1,800.00
12	424061 UNIFORM RENTALS	\$0.00
12	425000 OFFICE EQUIPMENT	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01060162 CITY SERVICES

Fiscal Year	Account	Period 1 Budgeted Amount
12	425010 VEHICULAR EQUIPMENT	\$1,000.00
12	425030 BUILDING MAINT	\$2,000.00
12	425031 POOLS/RECREATIONAL EQUIP	\$22,500.00
12	425050 COMMUNICATIONS EQUIPMENT	\$1,000.00
12	425060 OPERATIONS EQUIPMENT	\$1,000.00
12	425090 MAINT SERV CONTRACT	\$5,000.00
12	425099 OTHER CONT MAINT	\$5,000.00
12	429001 TUITION/TRAINING	\$0.00
12	429005 NUISANCE	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429011 DEMOLITION & CLEARING	\$50,000.00
12	429014 CONTRACTED PERSONNEL SVS.	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430001 EDUCATIONAL	\$0.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430004 AUDIO-VISUAL	\$0.00
12	430005 DUPLICATING	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$100.00
12	430011 CUSTODIAL	\$3,100.00
12	430012 PERSONAL SAFETY	\$1,000.00
12	430013 FIREFIGHTING	\$0.00
12	430014 WEARING APPAREL	\$8,000.00
12	430016 MEDICAL/LAB	\$300.00
12	430030 SNOW CONTROL	\$20,000.00
12	430031 ASPHALT	\$14,000.00
12	430032 CONCRETE	\$1,000.00
12	430033 STREET SIGN	\$1,000.00
12	430034 TRAFFIC CONTROL	\$11,000.00
12	430035 VECTOR CONTROL	\$0.00
12	430036 BLDG CONSTRUCTION	\$5,000.00
12	430037 CHEMICALS	\$10,000.00
12	430038 SEWER GRATES/MANHOLE CVR	\$20,000.00
12	430040 BOTANICAL	\$5,000.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01060162 CITY SERVICES

Fiscal Year	Account	Period 1 Budgeted Amount
12	430041 PLAYGROUND	\$1,000.00
12	430042 TOOLS & HARDWARE	\$3,000.00
12	430043 DECORATIONS	\$0.00
12	430050 MOTOR FUELS/LUBRICANTS	\$0.00
12	430051 TIRES & BATTERIES	\$0.00
12	430052 VEHICLE PARTS & SUPPLIES	\$0.00
12	430053 VEHICLE REPAIR TOOLS	\$0.00
12	430055 MECH EQUIP PARTS	\$100.00
12	430056 STREET LIGHTS	\$125,000.00
12	430057 PIPE CONNECTIONS	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	452000 BUILDINGS AND STRUCTURES	\$0.00
12	453000 OPERATIONS EQUIPMENT	\$0.00
12	453037 EQUIPMENT-GARAGE	\$0.00
12	453039 EQUIPMENT-COMMUNICATION	\$0.00
12	453049 LEASE PURCHASE	\$9,433.96
12	456000 MAINS AND ACCESSORIES	\$0.00
12	458010 TRAFFIC SIGNS	\$0.00

01060162 CITY SERVICES \$2,058,994.43

Budget Unit: 01060172 VEHICLE MANAGEMENT

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$432,115.00
12	416000 OVERTIME	\$8,100.00
12	419001 SOCIAL SECURITY	\$33,678.01
12	420010 ADVERTISING	\$300.00
12	420020 PRINTING	\$175.00
12	420040 TELEPHONE	\$50.00
12	420050 POSTAGE	\$75.00
12	422000 SEWERAGE	\$630.00
12	422010 WATER	\$13,500.00
12	422020 ELECTRICITY	\$13,500.00
12	422030 HEAT	\$0.00
12	422080 SEWERAGE MAINT CHARGES	\$100.00
12	424050 OFFICE EQUIPMENT	\$0.00
12	424060 OTHER RENTALS	\$0.00
12	424061 UNIFORM RENTALS	\$0.00
12	425000 OFFICE EQUIPMENT	\$300.00
12	425010 VEHICULAR EQUIPMENT	\$100,000.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01060172      VEHICLE MANAGEMENT

Fiscal Year	Account	Period 1 Budgeted Amount
12	425021 STREET LIGHTS	\$0.00
12	425030 BUILDING MAINT	\$8,500.00
12	425050 COMMUNICATIONS EQUIPMENT	\$500.00
12	425060 OPERATIONS EQUIPMENT	\$10,000.00
12	425080 SERVICE CONTRACTS	\$550.00
12	425090 MAINT SERV CONTRACT	\$5,000.00
12	425099 OTHER CONT MAINT	\$0.00
12	429001 TUITION/TRAINING	\$0.00
12	429005 NUISANCE	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429012 LAUNDRY	\$4,500.00
12	429014 CONTRACTED PERSONNEL SVS.	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429060 TOWING	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430001 EDUCATIONAL	\$1,000.00
12	430002 SOFTWARE	\$2,000.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430005 DUPLICATING	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$0.00
12	430011 CUSTODIAL	\$600.00
12	430012 PERSONAL SAFETY	\$500.00
12	430013 FIREFIGHTING	\$100.00
12	430014 WEARING APPAREL	\$0.00
12	430016 MEDICAL/LAB	\$0.00
12	430036 BLDG CONSTRUCTION	\$0.00
12	430037 CHEMICALS	\$1,350.00
12	430042 TOOLS & HARDWARE	\$0.00
12	430050 MOTOR FUELS/LUBRICANTS	\$1,304,052.00
12	430051 TIRES & BATTERIES	\$50,000.00
12	430052 VEHICLE PARTS & SUPPLIES	\$155,000.00
12	430053 VEHICLE REPAIR TOOLS	\$500.00
12	430054 AUTO BODY PART/SUPPLIES	\$0.00
12	430055 MECH EQUIP PARTS	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01060172      VEHICLE MANAGEMENT

Fiscal Year	Account	Period 1 Budgeted Amount
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	453099 EQUIPMENT-OTHER	\$55,000.00

01060172      VEHICLE MANAGEMENT      \$2,201,675.01

Budget Unit: 01080180      PARKS & REC DIRECTOR

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$196,177.00
12	415000 TEMPORARY	\$165,000.00
12	416000 OVERTIME	\$6,000.00
12	419001 SOCIAL SECURITY	\$28,090.00
12	419010 UNEMPLOYMENT COMPENSAT	\$0.00
12	420010 ADVERTISING	\$1,500.00
12	420020 PRINTING	\$0.00
12	420030 PHOTOGRAPHY	\$0.00
12	420040 TELEPHONE	\$3,000.00
12	420041 E-MAIL/INTERNET	\$0.00
12	420050 POSTAGE	\$500.00
12	421030 CONSULTING	\$0.00
12	421050 OTHER PROFESSIONAL FEES	\$0.00
12	421080 FILING FEES	\$0.00
12	424060 OTHER RENTALS	\$2,500.00
12	425000 OFFICE EQUIPMENT	\$0.00
12	425030 BUILDING MAINT	\$0.00
12	425031 POOLS/RECREATIONAL EQUIP	\$0.00
12	425080 SERVICE CONTRACTS	\$0.00
12	425090 MAINT SERV CONTRACT	\$0.00
12	425099 OTHER CONT MAINT	\$0.00
12	429001 TUITION/TRAINING	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429012 LAUNDRY	\$0.00
12	429014 CONTRACTED PERSONNEL SVS.	\$20,000.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	429095 BANK SERV CHARGES	\$0.00
12	429099 VACCINATION	\$0.00
12	430001 EDUCATIONAL	\$0.00
12	430002 SOFTWARE	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01080180      PARKS & REC DIRECTOR

Fiscal Year	Account	Period 1 Budgeted Amount
12	430003 SUBSCRIPTIONS	\$0.00
12	430004 AUDIO-VISUAL	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$250.00
12	430011 CUSTODIAL	\$0.00
12	430014 WEARING APPAREL	\$0.00
12	430016 MEDICAL/LAB	\$0.00
12	430034 TRAFFIC CONTROL	\$0.00
12	430036 BLDG CONSTRUCTION	\$0.00
12	430042 TOOLS & HARDWARE	\$0.00
12	430043 DECORATIONS	\$0.00
12	430098 SPECIAL EVENTS - MISC	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439015 OFFICE EQUIPMENT	\$0.00
12	462000 GRANTS TO LOCAL UNITS	\$0.00
12	463000 MATCHING SHARE GRANTS	\$0.00

01080180      PARKS & REC DIRECTOR      \$423,017.00

Budget Unit: 01080183      RECREATION

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$0.00
12	415000 TEMPORARY	\$0.00
12	416000 OVERTIME	\$0.00
12	419001 SOCIAL SECURITY	\$0.00
12	419010 UNEMPLOYMENT COMPENSAT	\$0.00
12	420010 ADVERTISING	\$0.00
12	420020 PRINTING	\$0.00
12	420030 PHOTOGRAPHY	\$0.00
12	420040 TELEPHONE	\$0.00
12	420041 E-MAIL/INTERNET	\$0.00
12	420050 POSTAGE	\$0.00
12	421050 OTHER PROFESSIONAL FEES	\$0.00
12	424000 VEHICULAR EQUIPMENT	\$0.00
12	424060 OTHER RENTALS	\$0.00
12	425000 OFFICE EQUIPMENT	\$0.00
12	425030 BUILDING MAINT	\$0.00
12	425031 POOLS/RECREATIONAL EQUIP	\$0.00
12	425050 COMMUNICATIONS EQUIPMENT	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01080183 RECREATION

Fiscal Year	Account	Period 1 Budgeted Amount
12	425060 OPERATIONS EQUIPMENT	\$0.00
12	425090 MAINT SERV CONTRACT	\$0.00
12	425099 OTHER CONT MAINT	\$0.00
12	429001 TUITION/TRAINING	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429014 CONTRACTED PERSONNEL SVS.	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	429095 BANK SERV CHARGES	\$0.00
12	430001 EDUCATIONAL	\$0.00
12	430002 SOFTWARE	\$0.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430004 AUDIO-VISUAL	\$0.00
12	430005 DUPLICATING	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$0.00
12	430011 CUSTODIAL	\$0.00
12	430014 WEARING APPAREL	\$0.00
12	430016 MEDICAL/LAB	\$0.00
12	430036 BLDG CONSTRUCTION	\$0.00
12	430041 PLAYGROUND	\$0.00
12	430042 TOOLS & HARDWARE	\$0.00
12	430043 DECORATIONS	\$0.00
12	430050 MOTOR FUELS/LUBRICANTS	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439015 OFFICE EQUIPMENT	\$0.00
12	453000 OPERATIONS EQUIPMENT	\$0.00
01080183	RECREATION	\$0.00

Budget Unit: 01080184 PARKS MAINTENANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$0.00
12	416000 OVERTIME	\$0.00
12	419001 SOCIAL SECURITY	\$0.00
12	420010 ADVERTISING	\$0.00
12	420020 PRINTING	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01080184      PARKS MAINTENANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	420030 PHOTOGRAPHY	\$0.00
12	420040 TELEPHONE	\$0.00
12	420050 POSTAGE	\$0.00
12	421030 CONSULTING	\$0.00
12	422000 SEWERAGE	\$0.00
12	422010 WATER	\$0.00
12	422020 ELECTRICITY	\$0.00
12	422030 HEAT	\$0.00
12	422060 POWER-STREET LIGHTS	\$0.00
12	422080 SEWERAGE MAINT CHARGES	\$0.00
12	422090 REFUSE	\$0.00
12	422091 DISPOSAL	\$0.00
12	422095 UTILITIES & SERVICES	\$0.00
12	423011 AUTO DEDUCT	\$0.00
12	424060 OTHER RENTALS	\$0.00
12	425010 VEHICULAR EQUIPMENT	\$0.00
12	425030 BUILDING MAINT	\$0.00
12	425031 POOLS/RECREATIONAL EQUIP	\$0.00
12	425040 ALARM & CALL BOX	\$0.00
12	425050 COMMUNICATIONS EQUIPMENT	\$0.00
12	425060 OPERATIONS EQUIPMENT	\$0.00
12	425090 MAINT SERV CONTRACT	\$0.00
12	425099 OTHER CONT MAINT	\$0.00
12	429001 TUITION/TRAINING	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429014 CONTRACTED PERSONNEL SVS.	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430001 EDUCATIONAL	\$0.00
12	430003 SUBSCRIPTIONS	\$0.00
12	430004 AUDIO-VISUAL	\$0.00
12	430009 OFFICE	\$0.00
12	430011 CUSTODIAL	\$0.00
12	430012 PERSONAL SAFETY	\$0.00
12	430014 WEARING APPAREL	\$0.00
12	430016 MEDICAL/LAB	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 01

Budget Unit: 01080184      PARKS MAINTENANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	430030 SNOW CONTROL	\$0.00
12	430032 CONCRETE	\$0.00
12	430034 TRAFFIC CONTROL	\$0.00
12	430035 VECTOR CONTROL	\$0.00
12	430036 BLDG CONSTRUCTION	\$0.00
12	430037 CHEMICALS	\$0.00
12	430040 BOTANICAL	\$0.00
12	430041 PLAYGROUND	\$0.00
12	430042 TOOLS & HARDWARE	\$0.00
12	430043 DECORATIONS	\$0.00
12	430050 MOTOR FUELS/LUBRICANTS	\$0.00
12	430051 TIRES & BATTERIES	\$0.00
12	430052 VEHICLE PARTS & SUPPLIES	\$0.00
12	430053 VEHICLE REPAIR TOOLS	\$0.00
12	430055 MECH EQUIP PARTS	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439010 LAND IMPROVEMENTS	\$0.00
12	439030 VEHICULAR EQUIPMENT	\$0.00
12	439060 OPERATIONS EQUIPMENT	\$0.00
01080184	PARKS MAINTENANCE	\$0.00
01		\$54,961,109.88

Fund Level: 02

Budget Unit: 02200210      ADMINISTRATION

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$293,315.00
12	415000 TEMPORARY	\$0.00
12	416000 OVERTIME	\$0.00
12	417000 SICK LEAVE BUY-BACK	\$2,900.00
12	419001 SOCIAL SECURITY	\$24,445.00
12	419002 MEDICAL	\$86,040.00
12	419005 SEVERANCE PAY	\$30,000.00
12	419010 UNEMPLOYMENT COMPENSAT	\$6,250.00
12	419011 WORKERS' COMP-ADJ FEES	\$2,200.00
12	419012 LOSS TIME & MED	\$1,000.00
12	419014 STATE FEES & ASSESSMENTS	\$1,300.00
12	419015 EXCESS POLICY & BOND	\$3,700.00
12	420010 ADVERTISING	\$600.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 02

Budget Unit: 02200210      ADMINISTRATION

Fiscal Year	Account	Period 1 Budgeted Amount
12	420020 PRINTING	\$11,500.00
12	420040 TELEPHONE	\$9,000.00
12	420050 POSTAGE	\$4,500.00
12	421020 AUDIT	\$21,000.00
12	421030 CONSULTING	\$22,500.00
12	421040 COLLECTION(OPT & LIENS)	\$4,000.00
12	421050 OTHER PROFESSIONAL FEES	\$6,500.00
12	422030 HEAT	\$0.00
12	423002 STOP/LOSS PREMIUM	\$21,500.00
12	423010 AUTOMOBILE PREM	\$12,000.00
12	423011 AUTO DEDUCT	\$5,000.00
12	423020 GENERAL LIABILITY PREM	\$25,053.00
12	423021 GEN LIAB DEDUCT	\$2,000.00
12	423030 BOILER	\$0.00
12	423040 PROPERTY & CRIME PREM	\$36,000.00
12	423041 PROPERTY DEDUCT	\$0.00
12	423050 INLAND MARINE	\$7,242.00
12	423090 PUBLIC OFF PREM	\$17,000.00
12	423091 PUBLIC OFF DEDUCT	\$1,300.00
12	423095 EXCESS LIABILITY	\$5,981.00
12	423097 TERRORISM	\$2,600.00
12	424061 UNIFORM RENTALS	\$0.00
12	425000 OFFICE EQUIPMENT	\$200.00
12	425010 VEHICULAR EQUIPMENT	\$25,000.00
12	425050 COMMUNICATIONS EQUIPMENT	\$0.00
12	425090 MAINT SERV CONTRACT	\$40,500.00
12	425099 OTHER CONT MAINT	\$0.00
12	429001 TUITION/TRAINING	\$0.00
12	429003 GENERAL ADMIN. CHARGES	\$293,604.60
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$300.00
12	429017 MEMBERSHIPS	\$1,800.00
12	429025 DISASTER RECOVERY SYSTEM	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$2,225.00
12	429095 BANK SERV CHARGES	\$12,000.00
12	430001 EDUCATIONAL	\$350.00
12	430002 SOFTWARE	\$17,680.08

# 2012 Approved Budget

## For Expenditures

Fund Level: 02

Budget Unit: 02200210      ADMINISTRATION

Fiscal Year	Account	Period 1 Budgeted Amount
12	430003 SUBSCRIPTIONS	\$95.00
12	430005 DUPLICATING	\$100.00
12	430006 PHOTOGRAPHY	\$100.00
12	430008 DATA PROCESSING	\$750.00
12	430009 OFFICE	\$700.00
12	430012 PERSONAL SAFETY	\$0.00
12	430014 WEARING APPAREL	\$3,600.00
12	430016 MEDICAL/LAB	\$15,000.00
12	430040 BOTANICAL	\$250.00
12	430042 TOOLS & HARDWARE	\$0.00
12	430043 DECORATIONS	\$50.00
12	430050 MOTOR FUELS/LUBRICANTS	\$35,000.00
12	430051 TIRES & BATTERIES	\$2,800.00
12	430052 VEHICLE PARTS & SUPPLIES	\$10,000.00
12	430099 MISC SUPPLIES AND EXP	\$300.00
12	439015 OFFICE EQUIPMENT	\$11,079.92
12	449090 PAYMNTS OTHER TRANSFERS	\$0.00
12	453007 EQUIPMENT-DATA PROCESSING	\$0.00
12	453049 LEASE PURCHASE	\$76,171.32
12	453051 EQUIPMENT-DATA PROCESSING	\$0.00
12	454000 MOTOR EQUIPMENT	\$0.00
12	481055 LIABILITY INSURANCE CLAIM	\$0.00
12	486000 PYMT OF PRIOR YR EXPEND.	\$0.00

02200210      ADMINISTRATION      \$1,216,081.92

Budget Unit: 02200220      DISTRIBUTION

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$544,796.00
12	415000 TEMPORARY	\$0.00
12	416000 OVERTIME	\$28,000.00
12	419001 SOCIAL SECURITY	\$43,820.00
12	419002 MEDICAL	\$167,568.00
12	419100 FRINGE BENEFITS	\$0.00
12	420020 PRINTING	\$300.00
12	420030 PHOTOGRAPHY	\$200.00
12	420040 TELEPHONE	\$1,950.00
12	420050 POSTAGE	\$100.00
12	424010 HEAVY EQUIPMENT	\$1,000.00
12	424060 OTHER RENTALS	\$1,700.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 02

Budget Unit: 02200220      DISTRIBUTION

Fiscal Year	Account	Period 1 Budgeted Amount
12	424061 UNIFORM RENTALS	\$0.00
12	425010 VEHICULAR EQUIPMENT	\$1,000.00
12	425050 COMMUNICATIONS EQUIPMENT	\$500.00
12	425090 MAINT SERV CONTRACT	\$3,000.00
12	425099 OTHER CONT MAINT	\$15,000.00
12	429001 TUITION/TRAINING	\$250.00
12	429003 GENERAL ADMIN. CHARGES	\$741,001.83
12	429015 TRAVEL	\$100.00
12	429016 CONFERENCES	\$250.00
12	429017 MEMBERSHIPS	\$200.00
12	429018 PERMITS	\$6,000.00
12	430001 EDUCATIONAL	\$100.00
12	430004 AUDIO-VISUAL	\$200.00
12	430006 PHOTOGRAPHY	\$100.00
12	430009 OFFICE	\$200.00
12	430011 CUSTODIAL	\$4,500.00
12	430012 PERSONAL SAFETY	\$2,000.00
12	430014 WEARING APPAREL	\$4,000.00
12	430016 MEDICAL/LAB	\$200.00
12	430030 SNOW CONTROL	\$500.00
12	430031 ASPHALT	\$20,000.00
12	430032 CONCRETE	\$8,500.00
12	430033 STREET SIGN	\$500.00
12	430034 TRAFFIC CONTROL	\$600.00
12	430036 BLDG CONSTRUCTION	\$7,000.00
12	430037 CHEMICALS	\$100.00
12	430040 BOTANICAL	\$500.00
12	430042 TOOLS & HARDWARE	\$7,500.00
12	430050 MOTOR FUELS/LUBRICANTS	\$700.00
12	430051 TIRES & BATTERIES	\$700.00
12	430052 VEHICLE PARTS & SUPPLIES	\$2,000.00
12	430055 MECH EQUIP PARTS	\$10,000.00
12	430057 PIPE CONNECTIONS	\$22,000.00
12	430058 WATER METERS	\$58,000.00
12	430059 WATER METER REPAIR PARTS	\$25,000.00
12	430060 FIRE HYDRANTS & VALVES	\$17,000.00
12	430061 HYDRANT/VALVE REPAIR PART	\$5,000.00
12	430062 GENERAL WATER SYSTEM	\$5,000.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 02

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Budget Unit: 02200220      DISTRIBUTION

Fiscal Year	Account	Period 1 Budgeted Amount
12	430099 MISC SUPPLIES AND EXP	\$500.00
12	453000 OPERATIONS EQUIPMENT	\$50,000.00
12	453030 MOTOR EQUIPMENT	\$0.00
12	453049 LEASE PURCHASE	\$58,955.16

02200220      DISTRIBUTION      \$1,868,090.99

Budget Unit: 02200230      MAINTENANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$754,398.00
12	415000 TEMPORARY	\$0.00
12	416000 OVERTIME	\$150,000.00
12	419001 SOCIAL SECURITY	\$69,188.00
12	419002 MEDICAL	\$209,460.00
12	419100 FRINGE BENEFITS	\$0.00
12	420010 ADVERTISING	\$500.00
12	420020 PRINTING	\$100.00
12	420030 PHOTOGRAPHY	\$250.00
12	420040 TELEPHONE	\$750.00
12	420050 POSTAGE	\$125.00
12	421030 CONSULTING	\$4,000.00
12	422000 SEWERAGE	\$276,000.00
12	422010 WATER	\$3,000.00
12	422020 ELECTRICITY	\$270,000.00
12	422030 HEAT	\$140,000.00
12	422080 SEWERAGE MAINT CHARGES	\$33,000.00
12	422090 REFUSE	\$6,000.00
12	424060 OTHER RENTALS	\$350.00
12	424061 UNIFORM RENTALS	\$0.00
12	425000 OFFICE EQUIPMENT	\$300.00
12	425010 VEHICULAR EQUIPMENT	\$2,500.00
12	425020 TRAFFIC SIGNALS	\$0.00
12	425030 BUILDING MAINT	\$14,000.00
12	425060 OPERATIONS EQUIPMENT	\$40,000.00
12	425090 MAINT SERV CONTRACT	\$3,000.00
12	425099 OTHER CONT MAINT	\$17,500.00
12	429001 TUITION/TRAINING	\$400.00
12	429003 GENERAL ADMIN. CHARGES	\$363,511.46
12	429005 NUISANCE	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$20.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 02

Budget Unit: 02200230 MAINTENANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	429015 TRAVEL	\$400.00
12	429016 CONFERENCES	\$500.00
12	429017 MEMBERSHIPS	\$950.00
12	429018 PERMITS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$12,000.00
12	430001 EDUCATIONAL	\$250.00
12	430003 SUBSCRIPTIONS	\$100.00
12	430004 AUDIO-VISUAL	\$200.00
12	430009 OFFICE	\$0.00
12	430012 PERSONAL SAFETY	\$2,000.00
12	430013 FIREFIGHTING	\$2,000.00
12	430014 WEARING APPAREL	\$5,200.00
12	430016 MEDICAL/LAB	\$9,000.00
12	430030 SNOW CONTROL	\$550.00
12	430032 CONCRETE	\$1,000.00
12	430036 BLDG CONSTRUCTION	\$10,000.00
12	430037 CHEMICALS	\$250,000.00
12	430040 BOTANICAL	\$500.00
12	430042 TOOLS & HARDWARE	\$8,000.00
12	430050 MOTOR FUELS/LUBRICANTS	\$4,000.00
12	430051 TIRES & BATTERIES	\$1,000.00
12	430052 VEHICLE PARTS & SUPPLIES	\$5,500.00
12	430055 MECH EQUIP PARTS	\$15,000.00
12	430057 PIPE CONNECTIONS	\$5,000.00
12	430062 GENERAL WATER SYSTEM	\$8,000.00
12	430099 MISC SUPPLIES AND EXP	\$1,000.00
12	453000 OPERATIONS EQUIPMENT	\$0.00
12	453030 MOTOR EQUIPMENT	\$0.00
12	453033 EQUIPMENT-ROAD CONSTRUCT	\$0.00
12	453049 LEASE PURCHASE	\$51,842.00
12	457000 PLANT EQUIPMENT	\$0.00
12	458050 DAMS AND FLOOD PROTECTION	\$0.00
02200230	MAINTENANCE	\$2,752,344.46
02		\$5,836,517.37

Fund Level: 07

Budget Unit: 07700703 PA INFRA BANK NOTES

# 2012 Approved Budget

## For Expenditures

Fund Level: 07

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**Budget Unit: 07700703      PA INFRA BANK NOTES**

Fiscal Year	Account	Period 1 Budgeted Amount
12	447030 GO INTEREST PMT	\$76,111.97
12	448030 GO PRINCIPAL PMT	\$291,629.62
07700703	PA INFRA BANK NOTES	\$367,741.59

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**Budget Unit: 07700704      CAPITAL LEASE**

Fiscal Year	Account	Period 1 Budgeted Amount
12	447030 GO INTEREST PMT	\$98,890.37
12	448030 GO PRINCIPAL PMT	\$1,322,165.27
07700704	CAPITAL LEASE	\$1,421,055.64

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**Budget Unit: 07700706      2006 COMMERCE BANK NOTE**

Fiscal Year	Account	Period 1 Budgeted Amount
12	447030 GO INTEREST PMT	\$64,541.85
12	448030 GO PRINCIPAL PMT	\$785,000.00
07700706	2006 COMMERCE BANK NOTE	\$849,541.85

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**Budget Unit: 07700709      REV BONDS SER A-2 OF 2005**

Fiscal Year	Account	Period 1 Budgeted Amount
12	447030 GO INTEREST PMT	\$396,825.00
12	448030 GO PRINCIPAL PMT	\$260,000.00
07700709	REV BONDS SER A-2 OF 2005	\$656,825.00

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**Budget Unit: 07700710      THA/RRF GUARANTEED DEBT**

Fiscal Year	Account	Period 1 Budgeted Amount
12	449090 PAYMNTS OTHER TRANSFERS	\$0.00
07700710	THA/RRF GUARANTEED DEBT	\$0.00

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**Budget Unit: 07700711      DCED ALT LOAN**

Fiscal Year	Account	Period 1 Budgeted Amount
12	447030 GO INTEREST PMT	\$3,000.00
12	448030 GO PRINCIPAL PMT	\$22,000.00
07700711	DCED ALT LOAN	\$25,000.00

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**Budget Unit: 07700712      2012 GO (STRANDED) DEBT**

Fiscal Year	Account	Period 1 Budgeted Amount
12	447030 GO INTEREST PMT	\$0.00
12	448030 GO PRINCIPAL PMT	\$0.00
07700712	2012 GO (STRANDED) DEBT	\$0.00

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**Budget Unit: 07700795      GO BONDS SER A-B OF 95**

## 2012 Approved Budget

### For Expenditures

Fund Level: 07

Budget Unit: 07700795      GO BONDS SER A-B OF 95

Fiscal Year	Account	Period 1 Budgeted Amount
12	447030 GO INTEREST PMT	\$0.00
12	448030 GO PRINCIPAL PMT	\$0.00
07700795      GO BONDS SER A-B OF 95		\$0.00

Budget Unit: 07700796      GO BONDS SER A1 OF 97

Fiscal Year	Account	Period 1 Budgeted Amount
12	447030 GO INTEREST PMT	\$0.00
12	448030 GO PRINCIPAL PMT	\$0.00
07700796      GO BONDS SER A1 OF 97		\$0.00

Budget Unit: 07700797      GO SER D-F OF 97

Fiscal Year	Account	Period 1 Budgeted Amount
12	448030 GO PRINCIPAL PMT	\$8,665,000.00
07700797      GO SER D-F OF 97		\$8,665,000.00
07		\$11,985,164.08

Fund Level: 20

Budget Unit: 20062020      OPERATIONS

Fiscal Year	Account	Period 1 Budgeted Amount
12	422060 POWER-STREET LIGHTS	\$730,000.00
12	422070 POWER-TRAFFIC LIGHTS	\$45,000.00
12	423002 STOP/LOSS PREMIUM	\$0.00
12	423021 GEN LIAB DEDUCT	\$0.00
12	425010 VEHICULAR EQUIPMENT	\$45,000.00
12	425099 OTHER CONT MAINT	\$0.00
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	430030 SNOW CONTROL	\$54,453.44
12	430031 ASPHALT	\$0.00
12	430032 CONCRETE	\$0.00
12	430033 STREET SIGN	\$825.99
12	430034 TRAFFIC CONTROL	\$0.00
12	430038 SEWER GRATES/MANHOLE CVR	\$3,000.00
12	430050 MOTOR FUELS/LUBRICANTS	\$30,000.00
12	430051 TIRES & BATTERIES	\$10,000.00
12	430052 VEHICLE PARTS & SUPPLIES	\$27,000.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	453099 EQUIPMENT-OTHER	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 20

Budget Unit: 20062020 OPERATIONS

Fiscal Year	Account	Period 1 Budgeted Amount
12	458030 STREETLIGHTS	\$0.00
12	481007 DEBT SERVICE FUND TRANS	\$0.00
20062020	OPERATIONS	\$945,279.43
20		\$945,279.43

Fund Level: 27

Budget Unit: 27272710 OPERATIONS

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$815,493.00
12	415000 TEMPORARY	\$0.00
12	416000 OVERTIME	\$20,000.00
12	417000 SICK LEAVE BUY-BACK	\$3,600.00
12	419001 SOCIAL SECURITY	\$64,612.00
12	419002 MEDICAL	\$327,462.00
12	419005 SEVERANCE PAY	\$5,500.00
12	419010 UNEMPLOYMENT COMPENSAT	\$5,000.00
12	419011 WORKERS' COMP-ADJ FEES	\$4,950.00
12	419012 LOSS TIME & MED	\$50,000.00
12	419014 STATE FEES & ASSESSMENTS	\$2,500.00
12	419015 EXCESS POLICY & BOND	\$3,000.00
12	420010 ADVERTISING	\$0.00
12	420020 PRINTING	\$2,000.00
12	420040 TELEPHONE	\$300.00
12	420050 POSTAGE	\$1,000.00
12	421010 LEGAL	\$0.00
12	421020 AUDIT	\$4,000.00
12	421040 COLLECTION(OPT & LIENS)	\$1,250.00
12	421050 OTHER PROFESSIONAL FEES	\$175.00
12	421070 ARBITRATION	\$0.00
12	422000 SEWERAGE	\$100.00
12	422010 WATER	\$500.00
12	422080 SEWERAGE MAINT CHARGES	\$100.00
12	422090 REFUSE	\$1,000.00
12	423002 STOP/LOSS PREMIUM	\$21,500.00
12	423010 AUTOMOBILE PREM	\$21,000.00
12	423011 AUTO DEDUCT	\$15,000.00
12	423020 GENERAL LIABILITY PREM	\$5,011.00
12	423021 GEN LIAB DEDUCT	\$3,200.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 27

Budget Unit: 27272710 OPERATIONS

Fiscal Year	Account	Period 1 Budgeted Amount
12	423095 EXCESS LIABILITY	\$1,196.00
12	424000 VEHICULAR EQUIPMENT	\$2,000.00
12	424061 UNIFORM RENTALS	\$0.00
12	425010 VEHICULAR EQUIPMENT	\$98,600.00
12	425030 BUILDING MAINT	\$1,000.00
12	425050 COMMUNICATIONS EQUIPMENT	\$1,200.00
12	425090 MAINT SERV CONTRACT	\$25,772.24
12	429003 GENERAL ADMIN. CHARGES	\$957,745.00
12	429005 NUISANCE	\$500.00
12	429009 ADMIN/TRUSTEE FEE	\$200.00
12	429012 LAUNDRY	\$10,000.00
12	429013 INCINERATOR TRUCK PERMIT	\$4,600.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429025 DISASTER RECOVERY SYSTEM	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$10,000.00
12	429095 BANK SERV CHARGES	\$0.00
12	430002 SOFTWARE	\$15,269.16
12	430003 SUBSCRIPTIONS	\$0.00
12	430005 DUPLICATING	\$280.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$1,000.00
12	430011 CUSTODIAL	\$2,000.00
12	430012 PERSONAL SAFETY	\$500.00
12	430013 FIREFIGHTING	\$0.00
12	430014 WEARING APPAREL	\$4,500.00
12	430037 CHEMICALS	\$0.00
12	430042 TOOLS & HARDWARE	\$500.00
12	430049 TRASH REMOVAL	\$1,500.00
12	430050 MOTOR FUELS/LUBRICANTS	\$90,000.00
12	430051 TIRES & BATTERIES	\$11,000.00
12	430052 VEHICLE PARTS & SUPPLIES	\$65,000.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439015 OFFICE EQUIPMENT	\$2,000.00
12	453004 EQUIPMENT-VEHICLE	\$0.00
12	453030 MOTOR EQUIPMENT	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 27

Budget Unit: 27272710 OPERATIONS

Fiscal Year	Account	Period 1 Budgeted Amount
12	453049 LEASE PURCHASE	\$43,908.84
12	453051 EQUIPMENT-DATA PROCESSING	\$0.00
12	453099 EQUIPMENT-OTHER	\$0.00
12	454032 AUTOMOTIVE EQUIPMENT	\$0.00
12	455003 EQUIPMENT	\$0.00
12	455004 MOTOR EQUIPMENT	\$0.00
12	463000 MATCHING SHARE GRANTS	\$0.00
12	481001 GENERAL FUND TRANSFERS	\$1,688,938.76
12	481028 LANDFILL/INCIN UTILITY FD	\$0.00
12	481055 LIABILITY INSURANCE CLAIM	\$0.00
12	486000 PYMT OF PRIOR YR EXPEND.	\$0.00
27272710	OPERATIONS	\$4,417,463.00
27		\$4,417,463.00

Fund Level: 29

Budget Unit: 29292910 ADMINISTRATION

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$240,936.00
12	416000 OVERTIME	\$500.00
12	417000 SICK LEAVE BUY-BACK	\$2,400.00
12	419001 SOCIAL SECURITY	\$19,802.14
12	419002 MEDICAL	\$134,761.00
12	419005 SEVERANCE PAY	\$15,000.00
12	419010 UNEMPLOYMENT COMPENSAT	\$8,000.00
12	419011 WORKERS' COMP-ADJ FEES	\$2,000.00
12	419012 LOSS TIME & MED	\$4,682.00
12	419014 STATE FEES & ASSESSMENTS	\$1,300.00
12	419015 EXCESS POLICY & BOND	\$4,000.00
12	420010 ADVERTISING	\$1,000.00
12	420020 PRINTING	\$6,400.00
12	420040 TELEPHONE	\$16,000.00
12	420050 POSTAGE	\$1,100.00
12	421010 LEGAL	\$0.00
12	421020 AUDIT	\$21,930.00
12	421030 CONSULTING	\$12,000.00
12	421040 COLLECTION(OPT & LIENS)	\$0.00
12	421050 OTHER PROFESSIONAL FEES	\$90,000.00
12	423002 STOP/LOSS PREMIUM	\$25,600.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 29

Budget Unit: 29292910      ADMINISTRATION

Fiscal Year	Account	Period 1 Budgeted Amount
12	423010 AUTOMOBILE PREM	\$19,000.00
12	423011 AUTO DEDUCT	\$10,000.00
12	423020 GENERAL LIABILITY PREM	\$50,000.00
12	423030 BOILER	\$0.00
12	423040 PROPERTY & CRIME PREM	\$128,376.00
12	423041 PROPERTY DEDUCT	\$8,000.00
12	423050 INLAND MARINE	\$30,000.00
12	423060 FLOOD PREM	\$100,000.00
12	423090 PUBLIC OFF PREM	\$41,294.26
12	423095 EXCESS LIABILITY	\$13,000.00
12	423097 TERRORISM	\$11,000.00
12	424061 UNIFORM RENTALS	\$0.00
12	425080 SERVICE CONTRACTS	\$0.00
12	425090 MAINT SERV CONTRACT	\$28,887.72
12	429001 TUITION/TRAINING	\$500.00
12	429003 GENERAL ADMIN. CHARGES	\$2,830,617.14
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429012 LAUNDRY	\$10,000.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$300.00
12	429017 MEMBERSHIPS	\$150.00
12	429025 DISASTER RECOVERY SYSTEM	\$9,583.56
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	429095 BANK SERV CHARGES	\$0.00
12	430002 SOFTWARE	\$16,876.44
12	430003 SUBSCRIPTIONS	\$330.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430009 OFFICE	\$4,450.00
12	430099 MISC SUPPLIES AND EXP	\$0.00
12	439015 OFFICE EQUIPMENT	\$0.00
12	447030 GO INTEREST PMT	\$0.00
12	448030 GO PRINCIPAL PMT	\$0.00
12	449030 LEASE/RENTL DEBT	\$390,000.00
12	449031 PENNVEST	\$359,124.00
12	452000 BUILDINGS AND STRUCTURES	\$0.00
12	452008 PLANT IMPROVEMENTS	\$0.00
12	453000 OPERATIONS EQUIPMENT	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 29

Budget Unit: 29292910      ADMINISTRATION

Fiscal Year	Account	Period 1 Budgeted Amount
12	453051 EQUIPMENT-DATA PROCESSING	\$0.00
12	455001 LAND IMPROVEMENTS	\$0.00
12	455002 BUILDINGS AND STRUCTURES	\$0.00
12	455003 EQUIPMENT	\$0.00
12	455004 MOTOR EQUIPMENT	\$0.00
12	455006 MAINS AND ACCESSORIES	\$0.00
12	455007 PLANT EQUIPMENT	\$0.00
12	455008 INFRASTRUCTURE	\$0.00
12	481055 LIABILITY INSURANCE CLAIM	\$0.00
12	485002 FINES AND SETTLEMENTS	\$0.00
12	486000 PYMT OF PRIOR YR EXPEND.	\$0.00

29292910      ADMINISTRATION      \$4,668,900.26

Budget Unit: 29292920      OPERATIONS

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$888,030.00
12	416000 OVERTIME	\$226,253.00
12	419001 SOCIAL SECURITY	\$85,244.00
12	419002 MEDICAL	\$265,316.00
12	422000 SEWERAGE	\$0.00
12	422010 WATER	\$110,000.00
12	422020 ELECTRICITY	\$995,000.00
12	422030 HEAT	\$125,500.00
12	422090 REFUSE	\$745,000.00
12	424010 HEAVY EQUIPMENT	\$0.00
12	424060 OTHER RENTALS	\$1,000.00
12	425080 SERVICE CONTRACTS	\$162,360.00
12	425090 MAINT SERV CONTRACT	\$0.00
12	425099 OTHER CONT MAINT	\$40,000.00
12	429001 TUITION/TRAINING	\$0.00
12	429003 GENERAL ADMIN. CHARGES	\$2,958,403.43
12	429009 ADMIN/TRUSTEE FEE	\$0.00
12	429012 LAUNDRY	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 29

Budget Unit: 29292920 OPERATIONS

Fiscal Year	Account	Period 1 Budgeted Amount
12	430011 CUSTODIAL	\$7,000.00
12	430012 PERSONAL SAFETY	\$1,000.00
12	430013 FIREFIGHTING	\$0.00
12	430016 MEDICAL/LAB	\$90,000.00
12	430037 CHEMICALS	\$332,700.00
12	430055 MECH EQUIP PARTS	\$0.00
12	430099 MISC SUPPLIES AND EXP	\$412,500.00
12	439015 OFFICE EQUIPMENT	\$0.00
12	439030 VEHICULAR EQUIPMENT	\$0.00
12	453000 OPERATIONS EQUIPMENT	\$0.00
12	453030 MOTOR EQUIPMENT	\$0.00
12	453090 OTHER CAPITAL EQUIPMENT	\$0.00

29292920 OPERATIONS \$7,445,306.43

Budget Unit: 29292930 MAINTENANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$414,086.00
12	416000 OVERTIME	\$5,855.00
12	419001 SOCIAL SECURITY	\$32,125.00
12	419002 MEDICAL	\$136,640.00
12	425010 VEHICULAR EQUIPMENT	\$10,000.00
12	425030 BUILDING MAINT	\$0.00
12	425060 OPERATIONS EQUIPMENT	\$5,200.00
12	429003 GENERAL ADMIN. CHARGES	\$561,301.07
12	429012 LAUNDRY	\$0.00
12	429015 TRAVEL	\$0.00
12	429016 CONFERENCES	\$0.00
12	429017 MEMBERSHIPS	\$0.00
12	429090 MISC CONTRACTED SRVCS	\$6,000.00
12	430002 SOFTWARE	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430008 DATA PROCESSING	\$0.00
12	430012 PERSONAL SAFETY	\$300.00
12	430016 MEDICAL/LAB	\$0.00
12	430030 SNOW CONTROL	\$0.00
12	430031 ASPHALT	\$0.00
12	430032 CONCRETE	\$0.00
12	430036 BLDG CONSTRUCTION	\$0.00
12	430037 CHEMICALS	\$0.00

# 2012 Approved Budget

## For Expenditures

Fund Level: 29

Budget Unit: 29292930 MAINTENANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	430040 BOTANICAL	\$0.00
12	430042 TOOLS & HARDWARE	\$5,000.00
12	430045 UTILITY PLANT FUELS/LUBE	\$10,000.00
12	430050 MOTOR FUELS/LUBRICANTS	\$15,250.00
12	430051 TIRES & BATTERIES	\$2,800.00
12	430052 VEHICLE PARTS & SUPPLIES	\$10,000.00
12	430055 MECH EQUIP PARTS	\$195,000.00
12	430057 PIPE CONNECTIONS	\$13,000.00
12	430099 MISC SUPPLIES AND EXP	\$16,000.00
12	439010 LAND IMPROVEMENTS	\$0.00
12	439015 OFFICE EQUIPMENT	\$0.00
12	439030 VEHICULAR EQUIPMENT	\$0.00
12	439070 PLANT EQUIPMENT	\$0.00
12	453030 MOTOR EQUIPMENT	\$0.00
12	453099 EQUIPMENT-OTHER	\$0.00
12	457000 PLANT EQUIPMENT	\$86,400.00

29292930 MAINTENANCE \$1,524,957.07

Budget Unit: 29292940 FIELD MAINTENANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	414000 SALARIES & WAGES	\$179,808.00
12	416000 OVERTIME	\$19,387.00
12	419001 SOCIAL SECURITY	\$15,238.00
12	419002 MEDICAL	\$55,856.00
12	420020 PRINTING	\$500.00
12	422000 SEWERAGE	\$0.00
12	422010 WATER	\$10,000.00
12	422020 ELECTRICITY	\$298,500.00
12	422030 HEAT	\$1,000.00
12	422090 REFUSE	\$6,400.00
12	425010 VEHICULAR EQUIPMENT	\$6,000.00
12	425099 OTHER CONT MAINT	\$3,000.00
12	429003 GENERAL ADMIN. CHARGES	\$435,805.24
12	429012 LAUNDRY	\$0.00
12	430006 PHOTOGRAPHY	\$0.00
12	430012 PERSONAL SAFETY	\$250.00
12	430037 CHEMICALS	\$200.00
12	430042 TOOLS & HARDWARE	\$200.00
12	430050 MOTOR FUELS/LUBRICANTS	\$3,500.00

# 2012 Approved Budget

For Expenditures

Fund Level: 29

Budget Unit: 29292940      FIELD MAINTENANCE

Fiscal Year	Account	Period 1 Budgeted Amount
12	430051 TIRES & BATTERIES	\$200.00
12	430052 VEHICLE PARTS & SUPPLIES	\$3,000.00
12	430055 MECH EQUIP PARTS	\$10,000.00
12	439010 LAND IMPROVEMENTS	\$0.00
12	453000 OPERATIONS EQUIPMENT	\$0.00
12	453030 MOTOR EQUIPMENT	\$0.00
12	453090 OTHER CAPITAL EQUIPMENT	\$0.00
29292940	FIELD MAINTENANCE	\$1,048,844.24
29		\$14,688,008.00
Summary		\$92,833,541.76