

# **HARRISBURG CITY BUDGET 2013**

**Section No. 1**  
**Exhibit No. 8**

# CITY OF HARRISBURG

## 2013 APPROVED BUDGET



### **MAYOR**

Linda D. Thompson

Approved by City Council  
December 18, 2012

### **CITY COUNCIL**

Wanda R. D. Williams, President

Eugenia Smith, Vice-President

Susan C. Brown-Wilson, Member

Brad Koplinski, Member

Sandra Reid, Member

Patty Kim, Member

Kelly Summerford, Member

### **CITY CONTROLLER**

Daniel C. Miller, CPA

### **CITY TREASURER**

John R. Campbell

# CITY OF HARRISBURG

## 2013 APPROVED BUDGET

Ricardo J. Mendez-Saldivia PE  
**COO/Chief of Staff/Business Administrator**

### PREPARED BY:

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**Director of Financial Management**

Joseph M. Bream  
**Budget Manager**

### SPECIAL ACKNOWLEDGEMENTS:

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**Confidential Secretary to the  
Chief of Staff/Business Administrator**

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**Budget Intern**

Tonia Baum  
**Director of Operations and Revenue**

Robin J. Grannison-Horne  
**Central Support Assistant II**

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2013 APPROVED BUDGET

| Account Name                             | 2009<br>Actual    | 2010<br>Actual    | 2011<br>Actual    | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|--|-------------------|-------------------|-------------------|----------------------------|-------------------|----------------------------|
| <b>TAXES</b>                             |                   |                   |                   |                            |                   |                            |
| <b>REAL ESTATE TAXES</b>                 |                   |                   |                   |                            |                   |                            |
| <b>CURRENT YEAR LEVY</b>                 |                   |                   |                   |                            |                   |                            |
| Discount Period                          | 10,701,682        | 11,179,194        | 11,447,947        | 12,371,188                 | 12,883,636        | 12,883,636                 |
| Flat Period                              | 1,783,118         | 1,323,629         | 1,336,708         | 1,366,615                  | 1,271,399         | 1,252,550                  |
| Penalty Period                           | 1,750,546         | 1,541,555         | 1,282,923         | 1,720,932                  | 1,385,557         | 1,385,557                  |
| Refund of Prior Year Taxes               | 0                 | 0                 | (65,878)          | 0                          | 0                 | 0                          |
| <b>TOTAL CURRENT YEAR LEVY</b>           | <b>14,235,346</b> | <b>14,044,379</b> | <b>14,001,701</b> | <b>15,458,734</b>          | <b>15,540,592</b> | <b>15,521,743</b>          |
| <b>CURRENT YEAR DISCOUNT AND PENALTY</b> |                   |                   |                   |                            |                   |                            |
| Discount (2%)                            | (226,941)         | (235,277)         | (233,165)         | (247,424)                  | (261,494)         | (261,494)                  |
| Penalty (10%)                            | 126,629           | 112,086           | 125,485           | 172,093                    | 171,273           | 171,273                    |
| <b>TOTAL DISCOUNT &amp; PENALTY</b>      | <b>(100,312)</b>  | <b>(123,191)</b>  | <b>(107,680)</b>  | <b>(75,331)</b>            | <b>(90,221)</b>   | <b>(90,221)</b>            |
| <b>TOTAL CURRENT YEAR TAXES</b>          | <b>14,135,034</b> | <b>13,921,188</b> | <b>13,894,020</b> | <b>15,383,404</b>          | <b>15,450,371</b> | <b>15,431,522</b>          |
| <b>PRIOR YEARS' TAXES</b>                |                   |                   |                   |                            |                   |                            |
| Tax Liens - Principal                    | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Tax Liens - Interest                     | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Tax Amount - 1st Year Prior              | 526,621           | 637,927           | 581,456           | 642,300                    | 557,039           | 557,039                    |
| Tax Amount - 2nd Year Prior              | 705,273           | 760,667           | 767,979           | 800,000                    | 810,444           | 810,444                    |
| Tax Amount - 3rd & More Prior Years      | 43,513            | 92,164            | 69,454            | 95,000                     | 97,003            | 91,237                     |
| Penalty & Int - 1st Year Prior           | 69,785            | 82,995            | 76,828            | 82,995                     | 81,310            | 81,310                     |
| Penalty & Int - 2nd Year Prior           | 164,003           | 177,470           | 179,789           | 165,000                    | 189,510           | 189,510                    |
| Penalty & Int - 3rd & More Years         | 13,488            | 43,323            | 27,449            | 40,000                     | 36,326            | 36,326                     |
| Tax Amount - Tax Sales                   | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL PRIOR YEARS' TAXES</b>          | <b>1,522,683</b>  | <b>1,794,546</b>  | <b>1,702,955</b>  | <b>1,825,295</b>           | <b>1,771,632</b>  | <b>1,765,866</b>           |
| <b>TOTAL REAL ESTATE TAXES</b>           | <b>15,657,717</b> | <b>15,715,733</b> | <b>15,596,976</b> | <b>17,208,699</b>          | <b>17,222,003</b> | <b>17,197,388</b>          |
| <b>OTHER TAXES</b>                       |                   |                   |                   |                            |                   |                            |
| Transfer Taxes                           | 400,913           | 367,160           | 329,181           | 390,000                    | 391,909           | 391,909                    |
| Hotel Taxes                              | 515,000           | 714,000           | 753,104           | 714,000                    | 650,000           | 650,000                    |
| <b>OCCUPATIONAL PRIVILEGE TAXES</b>      |                   |                   |                   |                            |                   |                            |
| Tax Amount - Current Year                | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Penalty - Current Year                   | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Interest - Current Year                  | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Tax Amount - Prior Years                 | 467               | 0                 | 0                 | 0                          | 0                 | 0                          |
| Penalty - Prior Years                    | 2                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Interest - Prior Years                   | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| O.P.T. Commissions                       | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| O.P.T. Commissions Prior Year            | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL O.P.T.</b>                      | <b>469</b>        | <b>0</b>          | <b>0</b>          | <b>0</b>                   | <b>0</b>          | <b>0</b>                   |

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2013 APPROVED BUDGET

| Account Name                                  | 2009<br>Actual    | 2010<br>Actual    | 2011<br>Actual    | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|---|-------------------|-------------------|-------------------|----------------------------|-------------------|----------------------------|
| <b>LOCAL SERVICE TAXES</b>                    |                   |                   |                   |                            |                   |                            |
| Tax Amount - Current Year                     | 1,782,217         | 1,648,223         | 1,667,668         | 1,648,223                  | 1,000,000         | 1,612,364                  |
| Penalty - Current Tax                         | 1,023             | 2,707             | 689               | 2,288                      | 755               | 755                        |
| Tax Amount - Prior Year                       | 598,256           | 569,993           | 564,702           | 569,993                    | 541,398           | 541,398                    |
| Penalty - Prior Year                          | 1,461             | (1,175)           | 1,374             | 1,183                      | 558               | 558                        |
| L.S.T. Tax Commissions                        | (28,671)          | (1,697)           | (1,825)           | (1,619)                    | (1,661)           | (1,661)                    |
| Prior Year L.S.T. Commissions                 | (1,057)           | (958)             | (569)             | (570)                      | (275)             | (265)                      |
| <b>TOTAL L.S.T.</b>                           | <b>2,353,229</b>  | <b>2,217,093</b>  | <b>2,232,038</b>  | <b>2,219,499</b>           | <b>1,540,775</b>  | <b>2,153,149</b>           |
| <b>EARNED INCOME TAXES</b>                    |                   |                   |                   |                            |                   |                            |
| Tax Amount - Current Year                     | 3,521,425         | 3,218,224         | 3,562,109         | 3,238,185                  | 3,600,000         | 8,700,000                  |
| Tax Amount - Prior Year                       | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| E.I.T. Commissions                            | (76,593)          | (69,055)          | (76,328)          | (63,586)                   | (109,646)         | (109,646)                  |
| E.I.T. DCTCC Fees                             | 0                 | 0                 | 0                 | 0                          | 3,500             | (3,500)                    |
| <b>TOTAL E.I.T.</b>                           | <b>3,444,832</b>  | <b>3,149,169</b>  | <b>3,485,781</b>  | <b>3,174,599</b>           | <b>3,493,854</b>  | <b>8,586,854</b>           |
| <b>MERCANTILE/BUSINESS PRIVILEGE LICENSES</b> |                   |                   |                   |                            |                   |                            |
| Business Privilege - Current Year             | 164,880           | 173,960           | 167,520           | 170,000                    | 167,520           | 179,520                    |
| Business Privilege - Prior Year               | 7,480             | 11,800            | 7,440             | 8,000                      | 7,440             | 7,440                      |
| Landlord - Current Year                       | 74,740            | 74,730            | 66,720            | 75,000                     | 72,440            | 72,440                     |
| Landlord - Prior Year                         | 9,080             | 8,040             | 4,480             | 7,000                      | 10,500            | 10,500                     |
| License Commission                            | 0                 | 0                 | 0                 | 0                          | 0                 | (15,000)                   |
| <b>TOTAL BUSINESS LICENSES</b>                | <b>256,180</b>    | <b>268,530</b>    | <b>246,160</b>    | <b>260,000</b>             | <b>257,900</b>    | <b>254,900</b>             |
| <b>MERCANTILE/BUSINESS TAXES</b>              |                   |                   |                   |                            |                   |                            |
| Current Year Tax                              | 2,655,618         | 2,317,106         | 2,359,659         | 2,400,000                  | 2,400,000         | 2,415,000                  |
| Prior Year Tax                                | 168,791           | 93,851            | 70,061            | 100,000                    | 75,550            | 75,550                     |
| Penalty                                       | 52,303            | 36,800            | 30,921            | 30,000                     | 20,000            | 20,000                     |
| Interest                                      | 16,307            | 12,005            | 8,735             | 8,500                      | 7,000             | 7,000                      |
| Tax Commission                                | 0                 | 0                 | 0                 | 0                          | 0                 | (15,000)                   |
| Amusement Tax                                 | 253,990           | 276,697           | 298,844           | 300,383                    | 285,000           | 285,000                    |
| Amusement Tax Penalty                         | 3,470             | 753               | 541               | 700                        | 540               | 540                        |
| Parking Tax                                   | 731,672           | 728,362           | 637,748           | 1,528,632                  | 1,800,000         | 1,984,000                  |
| Parking License Fee                           | 12,906            | 12,973            | 13,474            | 12,900                     | 13,474            | 13,474                     |
| Parking License Fee - Prior Year              | 200               | 0                 | 475               | 475                        | 800               | 800                        |
| Parking License Fee - Interest                | 3,475             | 1,759             | 1,037             | 1,500                      | 2,300             | 2,300                      |
| General License Tax                           | 35,550            | 35,095            | 33,610            | 33,000                     | 33,000            | 33,000                     |
| <b>TOTAL BUSINESS TAXES</b>                   | <b>3,934,282</b>  | <b>3,515,402</b>  | <b>3,455,105</b>  | <b>4,416,090</b>           | <b>4,637,664</b>  | <b>4,821,664</b>           |
| <b>TOTAL MERC./BUS. PRIV.</b>                 | <b>4,190,462</b>  | <b>3,783,932</b>  | <b>3,701,265</b>  | <b>4,676,090</b>           | <b>4,895,564</b>  | <b>5,076,564</b>           |
| <b>TOTAL OTHER TAXES</b>                      | <b>10,904,905</b> | <b>10,231,353</b> | <b>10,501,369</b> | <b>11,174,188</b>          | <b>10,972,102</b> | <b>16,858,476</b>          |
| <b>TOTAL TAXES</b>                            | <b>26,562,622</b> | <b>25,947,087</b> | <b>26,098,345</b> | <b>28,382,886</b>          | <b>28,194,105</b> | <b>34,055,864</b>          |

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2013 APPROVED BUDGET

| Account Name                              | 2009<br>Actual    | 2010<br>Actual    | 2011<br>Actual    | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|---|-------------------|-------------------|-------------------|----------------------------|-------------------|----------------------------|
| <b>DEPARTMENTAL REVENUES</b>              |                   |                   |                   |                            |                   |                            |
| <b>ADMINISTRATION</b>                     |                   |                   |                   |                            |                   |                            |
| Water Utility Fund                        | 4,430,807         | 5,698,358         | 1,529,000         | 1,501,097                  | 730,078           | 833,960                    |
| Grants Fund                               | 92,621            | 91,050            | 90,000            | 87,866                     | 87,886            | 87,866                     |
| Sanitation Utility Fund                   | 957,745           | 957,745           | 1,105,000         | 957,745                    | 957,745           | 957,745                    |
| Sewerage Utility Fund                     | 10,127,351        | 7,275,386         | 7,843,865         | 6,776,451                  | 277,652           | 846,131                    |
| Satisfaction Fees                         | 908               | 1,499             | 1,552             | 1,859                      | 1,000             | 1,000                      |
| Filing Fee Returns                        | 1,393             | 2,211             | 2,856             | 2,465                      | 1,500             | 1,500                      |
| Return of Advanced Costs                  | 0                 | 10                | 10                | 10                         | 0                 | 0                          |
| Metro                                     | 176,575           | 163,875           | 163,375           | 174,475                    | 150,287           | 145,000                    |
| Life Partnership Registry                 | 425               | 125               | 0                 | 25                         | 25                | 25                         |
| Liens - Court Costs                       | 30                | 52                | 18                | 18                         | 0                 | 0                          |
| Collection Revenue (School)               | 154,088           | 247,218           | 142,400           | 155,881                    | 155,881           | 155,881                    |
| Collection Fees (School Merc.)            | 88,255            | 95,288            | 81,190            | 88,875                     | 94,084            | 88,875                     |
| Returned Check Fee                        | 12,808            | 8,071             | 5,115             | 8,365                      | 14,000            | 14,000                     |
| Other Administration Revenue              | 82,108            | 85,665            | 66,480            | 78,324                     | 65,874            | 65,874                     |
| Documents/Publications - Mercantile       | 235               | 260               | 35                | 85                         | 45                | 45                         |
| I.T. Chargebacks                          | 230               | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL ADMINISTRATION</b>               | <b>16,125,579</b> | <b>14,626,812</b> | <b>11,030,896</b> | <b>9,833,541</b>           | <b>2,536,057</b>  | <b>3,197,902</b>           |
| <b>BUILDING &amp; HOUSING DEVELOPMENT</b> |                   |                   |                   |                            |                   |                            |
| Rooming House                             | (3,001)           | (2,245)           | 1,785             | 1,000                      | 1,000             | 1,000                      |
| Appeal Hearing Fees                       | (1,848)           | (1,656)           | (6,504)           | 458                        | 400               | 400                        |
| License Renewal Fees                      | 212,120           | 182,875           | 201,475           | 84,654                     | 200,000           | 200,000                    |
| Permit Fees - Electrical                  | 80,556            | 74,011            | 82,301            | 68,638                     | 78,000            | 70,000                     |
| Permit Fees - Plumbing                    | 52,588            | 37,400            | 41,056            | 51,479                     | 50,000            | 50,000                     |
| Permit Fees - Building                    | 361,310           | 402,753           | 419,943           | 400,389                    | 325,000           | 325,000                    |
| Permit Fees - Low Voltage Electric        | 5,667             | 2,422             | 1,772             | 2,288                      | 3,200             | 2,100                      |
| Permit Fees - Dumpster                    | 3,975             | 2,775             | 2,150             | 2,288                      | 2,000             | 2,000                      |
| Permit Fees - Demolition                  | 13,159            | 18,518            | 8,508             | 6,864                      | 10,000            | 10,000                     |
| Fire Prevention Code                      | 23,489            | 24,050            | 26,412            | 17,160                     | 20,000            | 20,000                     |
| Permit Fees - Special                     | 1,772             | 2,621             | 2,961             | 2,517                      | 2,400             | 2,400                      |
| Fees - Flood Plain Certification          | 1,567             | 1,808             | 1,615             | 1,100                      | 1,100             | 1,100                      |
| Fees - Buyer Notification                 | 69,075            | 62,745            | 41,845            | 80,078                     | 16,000            | 15,000                     |
| Inspection Services                       | (690)             | (1,290)           | 0                 | 0                          | 0                 | 0                          |
| Emergency Order Liens - Principal         | 600               | 5,675             | 856               | 1,000                      | 850               | 850                        |
| Emergency Order Liens - Interest          | 0                 | 3,002             | 528               | 600                        | 530               | 530                        |
| Fees - Planning                           | 6,660             | 8,124             | 2,650             | 9,152                      | 8,000             | 8,000                      |
| Fees - City Health Inspection             | 62,265            | 64,410            | 58,385            | 68,638                     | 55,000            | 55,000                     |
| Fees - Zoning Hearing Board               | 12,285            | 11,980            | 10,020            | 10,000                     | 10,000            | 10,000                     |
| Permit Fees - Zoning                      | 53,990            | 61,334            | 62,414            | 48,000                     | 48,000            | 48,000                     |
| Demolition Liens - Principal              | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Demolition Liens - Interest               | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Rental Inspection                         | 28,160            | 27,990            | 42,125            | 20,000                     | 70,000            | 70,000                     |
| Publications and Maps                     | 0                 | 425               | 0                 | 0                          | 0                 | 0                          |
| HHA Reimbursement                         | 25,000            | 25,000            | 0                 | 25,000                     | 0                 | 0                          |
| Other Community Dev. Revenue              | 76                | 72                | 42                | 100                        | 0                 | 0                          |
| Certified Local Government Grant          | 0                 | 3,854             | 0                 | 0                          | 0                 | 10,000                     |
| <b>TOTAL BUILDING &amp; HOUSING DEV.</b>  | <b>1,008,775</b>  | <b>1,018,651</b>  | <b>1,002,339</b>  | <b>901,400</b>             | <b>901,480</b>    | <b>901,380</b>             |

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
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| Account Name                        | 2009<br>Actual   | 2010<br>Actual   | 2011<br>Actual   | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|-------------------------------------|------------------|------------------|------------------|----------------------------|-------------------|----------------------------|
| <b>PUBLIC SAFETY</b>                |                  |                  |                  |                            |                   |                            |
| Temp "No Parking" Signs             | 332              | 432              | 0                | 432                        | 20                | 0                          |
| Fire and Burglar Alarm              | 25,700           | 42,005           | 42,045           | 35,536                     | 28,000            | 28,000                     |
| Vehicular Extraction Fees           | 35               | 35               | 100              | 100                        | 243               | 100                        |
| Towing Fees                         | 32,770           | 27,116           | 22,315           | 25,500                     | 25,460            | 25,460                     |
| Police Investigation Reports        | 44,964           | 56,490           | 55,210           | 64,000                     | 64,000            | 64,000                     |
| Booking Processing Fee              | 0                | 0                | 1,520            | 0                          | 30,000            | 25,000                     |
| Fire Investigation Reports          | 1,325            | 1,225            | 990              | 1,090                      | 1,000             | 1,000                      |
| Fees - Police Officer Application   | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Fees - Firefighter Application      | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Meter Bag Rental                    | 258,489          | 161,526          | 156,975          | 165,789                    | 155,000           | 155,000                    |
| Fire Grants (SAFER)                 | 0                | 0                | 0                | 630,573                    | 315,000           | 315,000                    |
| ARRA COPS 2009 Grant                | 0                | 282,593          | 400,404          | 351,905                    | 202,663           | 202,663                    |
| ARRA Energy Block Grant             | 0                | 25,620           | 0                | 0                          | 0                 | 0                          |
| ARRA Justice Assistance Grant       | 0                | 30,000           | 0                | 0                          | 0                 | 0                          |
| Police On Patrol                    | 0                | 0                | 250,000          | 0                          | 0                 | 0                          |
| Training Grant                      | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Auto Theft Grant                    | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Academy Grant                       | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Weed and Seed Grant                 | 0                | 20,000           | 40,000           | 0                          | 0                 | 0                          |
| Universal Hiring Grant              | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Cops 2004 Grant                     | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| FEMA/USAR Contract                  | 232,105          | 438,443          | 173,253          | 315,000                    | 86,540            | 0                          |
| Probation/Parole Grant              | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Counter-Terrorism Grant             | 0                | 0                | 0                | 0                          | 40                | 0                          |
| State Police Reimbursement          | 113,815          | 0                | 0                | 0                          | 0                 | 0                          |
| HHA Reimbursement                   | 179,827          | 0                | 377,334          | 277,545                    | 277,545           | 277,545                    |
| Other Public Safety Revenue         | 135,647          | 64,898           | 71,226           | 65,000                     | 54,601            | 54,601                     |
| Fees - Permit Parking               | 28,884           | 28,973           | 20,852           | 50,000                     | 40,000            | 40,000                     |
| Fines and Costs                     | 88,709           | 72,567           | 67,631           | 59,878                     | 74,000            | 74,000                     |
| Drug Task Force Reimbursement       | 97,305           | 96,119           | 98,111           | 96,134                     | 90,000            | 90,000                     |
| Highway Safety Program Reimburse.   | 53,444           | 25,633           | 8,072            | 16,144                     | 9,000             | 9,000                      |
| Vice Reinbersment                   | 13,838           | 0                | 0                | 0                          | 0                 | 0                          |
| E911 Surcharge                      | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| HSD Reimbursement                   | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Dog Licenses                        | 5,501            | 5,191            | 7,998            | 7,154                      | 8,000             | 8,000                      |
| Fees - Booting                      | 14,047           | 9,030            | 9,150            | 9,255                      | 11,000            | 9,000                      |
| Police Extra Duty Revenue           | 0                | 310,297          | 421,062          | 420,000                    | 472,500           | 472,500                    |
| <b>TOTAL PUBLIC SAFETY</b>          | <b>1,326,737</b> | <b>1,698,193</b> | <b>2,224,248</b> | <b>2,591,035</b>           | <b>1,944,612</b>  | <b>1,850,869</b>           |
| <b>PUBLIC WORKS</b>                 |                  |                  |                  |                            |                   |                            |
| Street Cut Inspect                  | 0                | 29,060           | 79,400           | 35,000                     | 100,000           | 35,000                     |
| Street Cut Degradation Fees         | 0                | 5,330            | 40,450           | 11,000                     | 11,000            | 11,000                     |
| Permit Fees - Sewer Tappage         | 3,223            | 26,055           | 22,558           | 55,000                     | 20,582            | 17,055                     |
| VMC Charges - Dauphin County        | 21,558           | 28,538           | 44,171           | 40,000                     | 59,586            | 59,586                     |
| VMC Charges - THA Covanta           | 45,895           | 56,419           | 77,868           | 80,000                     | 89,700            | 89,700                     |
| VMC Charges - Water                 | 63,850           | 55,121           | 34,333           | 63,000                     | 50,000            | 50,000                     |
| VMC Charges- Fed Grant              | 0                | 202              | 5,603            | 5,000                      | 5,000             | 5,000                      |
| VMC Charges - Steelton Borough      | 33,567           | 57,924           | 72,946           | 82,000                     | 78,464            | 78,464                     |
| VMC Charges - Sanitation            | 180,993          | 217,764          | 239,654          | 227,000                    | 260,992           | 260,992                    |
| VMC Charges - Sewer/A.W.T.F.        | 30,289           | 26,295           | 42,019           | 41,283                     | 64,215            | 64,215                     |
| VMC Charges - State Liquid Fuels    | 144,215          | 119,090          | 106,695          | 101,938                    | 112,000           | 112,000                    |
| VMC Charges - Hbg Parking Authority | 13,275           | 19,680           | 27,518           | 30,000                     | 28,000            | 28,000                     |
| VMC Charges - Hbg Redev. Authority  | 433              | 522              | 852              | 1,000                      | 994               | 994                        |
| VMC Charges - Hbg School District   | 191,354          | 235,741          | 272,745          | 330,000                    | 353,000           | 353,000                    |
| VMC Charges - Hbg Housing Authority | 3,504            | 4,114            | 6,595            | 6,000                      | 6,694             | 6,694                      |
| Sewer Maintenance Charges           | 925,519          | 925,997          | 843,666          | 925,000                    | 827,100           | 827,100                    |
| Sewer Maintenance Liens - Principal | 4,074            | 3,702            | 3,935            | 7,500                      | 1,500             | 1,011                      |
| Sewer Maintenance Liens - Interest  | 875              | 1,041            | 831              | 2,000                      | 200               | 87                         |
| Publications and Maps               | 48               | 10               | 22               | 0                          | 3                 | 0                          |
| CDBG Reimbursement - Demolition     | 294,314          | 95,725           | 78,012           | 200,000                    | 80,000            | 80,000                     |
| Other Public Works Revenue          | 3,064            | 4,103            | 2,743            | 5,000                      | 5,000             | 4,500                      |
| <b>TOTAL PUBLIC WORKS</b>           | <b>1,960,050</b> | <b>1,912,433</b> | <b>2,002,616</b> | <b>2,247,721</b>           | <b>2,154,030</b>  | <b>2,084,398</b>           |

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2013 APPROVED BUDGET

| Account Name                         | 2009<br>Actual    | 2010<br>Actual    | 2011<br>Actual    | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|--------------------------------------|-------------------|-------------------|-------------------|----------------------------|-------------------|----------------------------|
| <b>PARKS AND RECREATION</b>          |                   |                   |                   |                            |                   |                            |
| Revenue - Pool #1                    | 13,066            | 13,520            | 11,507            | 13,000                     | 10,374            | 13,500                     |
| Revenue - Pool #2                    | 5,842             | 14,285            | 8,060             | 13,000                     | 73                | 0                          |
| Fees - Shade Trees                   | 380               | 345               | 130               | 200                        | 105               | 75                         |
| Fees - Special Parking - City Island | 46,960            | 0                 | 0                 | 0                          | 0                 | 0                          |
| Contribution/Donations               | 22,752            | 0                 | 0                 | 10,000                     | 0                 | 0                          |
| Explore Prog. Reimb. from HSD        | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Publication Advertising              | 4,908             | 270               | 0                 | 5,000                      | 0                 | 0                          |
| Recreation Publications              | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Other Parks and Recreation Rev.      | 767               | 4,952             | 24,420            | 25,000                     | 0                 | 0                          |
| <b>TOTAL PARKS AND RECREATION</b>    | <b>94,675</b>     | <b>33,372</b>     | <b>44,116</b>     | <b>66,200</b>              | <b>10,552</b>     | <b>13,575</b>              |
| <b>TOTAL DEPARTMENT REVENUE</b>      | <b>20,515,816</b> | <b>19,289,462</b> | <b>16,304,214</b> | <b>15,639,897</b>          | <b>7,546,731</b>  | <b>8,048,124</b>           |
| <b>OTHER REVENUES</b>                |                   |                   |                   |                            |                   |                            |
| <b>FINES AND FORFEITS</b>            |                   |                   |                   |                            |                   |                            |
| DJ - Traffic Violations              | 423,387           | 481,014           | 319,607           | 422,202                    | 267,600           | 267,600                    |
| DJ - Summary Criminal Offenses       | 137,496           | 156,562           | 112,594           | 150,000                    | 351,296           | 351,296                    |
| DJ - Codes Violations                | 47,988            | 106,721           | 69,185            | 105,000                    | 84,249            | 84,249                     |
| City Parking Violations              | 1,131,991         | 1,228,749         | 1,138,239         | 1,400,000                  | 1,058,992         | 1,058,992                  |
| Witness Fees                         | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Other Fines and Forfeits             | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL FINES AND FORFEITS</b>      | <b>1,740,862</b>  | <b>1,973,046</b>  | <b>1,639,625</b>  | <b>2,077,202</b>           | <b>1,762,137</b>  | <b>1,762,137</b>           |
| <b>LICENSES AND PERMITS</b>          |                   |                   |                   |                            |                   |                            |
| Alcoholic Beverage Licenses          | 32,100            | 28,800            | 31,800            | 31,800                     | 40,713            | 40,713                     |
| Cable TV Franchise License           | 545,745           | 545,148           | 538,307           | 544,040                    | 537,703           | 537,703                    |
| <b>TOTAL LICENSES AND PERMITS</b>    | <b>577,845</b>    | <b>573,948</b>    | <b>570,107</b>    | <b>575,840</b>             | <b>578,416</b>    | <b>578,416</b>             |
| <b>INTEREST INCOME</b>               |                   |                   |                   |                            |                   |                            |
| Savings                              | 4,860             | 4,623             | 3,017             | 3,000                      | 534               | 534                        |
| Tax Appeal                           | 432               | 245               | 138               | 200                        | 80                | 72                         |
| Collection System                    | 6                 | 7                 | 7                 | 0                          | 6                 | 6                          |
| Education                            | 472               | 468               | 775               | 700                        | 300               | 235                        |
| Transfer Interest                    | 223               | 40                | 41                | 0                          | 27                | 27                         |
| E.M.S.Tax Rebate Account Interest    | 198               | 180               | 70                | 160                        | 27                | 10                         |
| Interest on CDs                      | 79,332            | 64,518            | 57,760            | 55,000                     | 52,410            | 52,410                     |
| PNI Loan Interest                    | 14,807            | 17,508            | 12,783            | 16,000                     | 13,000            | 11,075                     |
| Other Investments                    | 26,391            | 828               | 157               | 500                        | 950               | 655                        |
| Interest Earnings                    | 0                 | 0                 | 0                 | 1,000                      | 29                | 29                         |
| Insurance Service                    | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Insurance Interest - W.C.            | 929               | 784               | 618               | 0                          | 0                 | 0                          |
| Water System Sale Proceeds           | 46                | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL INTEREST INCOME</b>         | <b>127,696</b>    | <b>89,200</b>     | <b>75,366</b>     | <b>76,560</b>              | <b>67,363</b>     | <b>65,053</b>              |

GENERAL FUND  
REVENUE ANALYSIS DETAIL  
2013 APPROVED BUDGET

| Account Name                         | 2009<br>Actual    | 2010<br>Actual    | 2011<br>Actual    | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|--------------------------------------|-------------------|-------------------|-------------------|----------------------------|-------------------|----------------------------|
| <b>PROPERTY INCOME</b>               |                   |                   |                   |                            |                   |                            |
| Rental Income                        | 1,788             | 1,950             | 4,258             | 5,000                      | 3,280             | 3,280                      |
| HPA Rental Income                    | 13,867            | 8,667             | 7,417,334         | 20,800                     | 20,800            | 20,800                     |
| Easement Fees                        | 4,220             | 25,822            | 34,663            | 30,000                     | 38,643            | 38,643                     |
| Gain on Sale of Fixed Assets         | 0                 | 81,165            | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL PROPERTY INCOME</b>         | <b>19,875</b>     | <b>117,604</b>    | <b>7,456,254</b>  | <b>55,800</b>              | <b>62,723</b>     | <b>62,723</b>              |
| <b>MISCELLANEOUS</b>                 |                   |                   |                   |                            |                   |                            |
| Reimbursement for Loss/Damage        | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Stop Loss Recoveries                 | 27,866            | 0                 | 216,128           | 0                          | 175               | 175                        |
| Insurance Reimbursement for Loss     | 100,415           | 73,365            | 167,054           | 80,000                     | 112,780           | 112,780                    |
| Contributions and Donations          | 0                 | 1,067             | 100               | 0                          | (3,598)           | 0                          |
| Miscellaneous                        | 0                 | 0                 | 573               | 0                          | 170               | 170                        |
| Payments In Lieu of Taxes (PILOTS)   | 420,839           | 410,244           | 420,286           | 501,522                    | 425,415           | 425,415                    |
| Naming Rights                        | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Harrisburg Broadcasting Network      | 13,675            | 23,845            | 7,925             | 24,300                     | 1,376             | 1,376                      |
| Refund of Expenditures               | 117,588           | 135,936           | 148,238           | 142,411                    | 83,918            | 108,967                    |
| Express Script Rebate                | 137,190           | 167,304           | 129,866           | 170,000                    | 125,000           | 125,000                    |
| Medicare Part D Program              | 68,065            | 92,826            | 64,876            | 85,000                     | 85,000            | 85,000                     |
| Miscellaneous Lien - Principal       | 20,491            | 6,885             | 1,954             | 5,000                      | 5,910             | 5,910                      |
| <b>TOTAL MISCELLANEOUS</b>           | <b>906,129</b>    | <b>911,472</b>    | <b>1,157,000</b>  | <b>1,008,233</b>           | <b>836,146</b>    | <b>864,793</b>             |
| <b>OTHER FINANCING SOURCES</b>       |                   |                   |                   |                            |                   |                            |
| S.W.A.P. Revenue                     | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| City Guarantee Fees                  | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Mortgage Refinancing Proceeds        | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| T.R.A.N./Loan Proceeds               | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Settlement Recoveries                | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL OTHER FINANCING SOURCES</b> | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>                   | <b>0</b>          | <b>0</b>                   |
| <b>INTERGOVERNMENTAL</b>             |                   |                   |                   |                            |                   |                            |
| Pension System State Aid             | 2,511,795         | 2,651,339         | 4,530,373         | 1,517,751                  | 1,517,751         | 2,146,827                  |
| Gaming Funds                         | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Public Utility Realty Taxes          | 37,641            | 38,093            | 36,328            | 38,000                     | 36,327            | 36,327                     |
| Capital Fire Protection              | 1,000,000         | 987,000           | 496,000           | 2,500,000                  | 2,500,000         | 2,500,000                  |
| Grant Proceeds                       | 0                 | 0                 | 5,705             | 0                          | 0                 | 0                          |
| HPA Coordinated Parking Agreement    | 4,050,000         | 2,664,000         | 1,250,000         | 1,400,000                  | 1,400,000         | 1,400,000                  |
| <b>TOTAL INTERGOVERNMENTAL</b>       | <b>7,599,436</b>  | <b>6,340,432</b>  | <b>6,318,406</b>  | <b>5,455,751</b>           | <b>5,454,078</b>  | <b>6,083,154</b>           |
| <b>INTERFUND TRANSFERS</b>           |                   |                   |                   |                            |                   |                            |
| Capital Projects Fund                | 400,000           | 0                 | 0                 | 0                          | 0                 | 0                          |
| Trust and Agency Fund                | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Hydroelectric Dam Fund               | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| State & Fed Grants                   | 0                 | 0                 | 0                 | 0                          | 1,750,000         | 0                          |
| Sanitation Utility Fund              | 1,744,476         | 1,295,703         | 1,853,098         | 1,688,939                  | 1,688,938         | 1,700,000                  |
| Sewer Utility Fund                   | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL INTERFUND TRANSFERS</b>     | <b>2,144,476</b>  | <b>1,295,703</b>  | <b>1,853,098</b>  | <b>1,688,939</b>           | <b>3,438,938</b>  | <b>1,700,000</b>           |
| <b>TOTAL OTHER REVENUES</b>          | <b>13,116,319</b> | <b>11,301,405</b> | <b>19,069,857</b> | <b>10,938,325</b>          | <b>12,199,801</b> | <b>11,116,276</b>          |
| <b>GENERAL FUND REVENUE</b>          | <b>60,194,757</b> | <b>56,537,953</b> | <b>61,472,416</b> | <b>54,961,108</b>          | <b>47,940,637</b> | <b>53,220,264</b>          |
| Fund Balance Appropriation           | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>GENERAL FUND RESOURCES</b>        | <b>60,194,757</b> | <b>56,537,953</b> | <b>61,472,416</b> | <b>54,961,108</b>          | <b>47,940,637</b> | <b>53,220,264</b>          |

## 2013 Approved Budget

### Revenue Line Items

**Budget Unit: 01000100 GENERAL REVENUE**

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget   | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget   | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|------------------------|--|
| 301100        | 301001               | DISCOUNT PERIOD                 | \$11,179,194.13        | \$11,447,947.49        | \$12,371,187.56        | \$12,884,505.93        | \$12,883,636.00          | \$12,883,636.00        | \$512,448.44                               |
|               | 301002               | FLAT PERIOD                     | \$1,323,629.33         | \$1,336,708.01         | \$1,366,614.84         | \$1,268,402.41         | \$1,271,399.00           | \$1,252,550.00         | (\$114,064.84)                             |
|               | 301003               | PENALTY PERIOD                  | \$1,541,555.42         | \$1,282,923.10         | \$1,720,932.02         | \$1,026,554.18         | \$1,385,557.00           | \$1,385,557.00         | (\$335,375.02)                             |
|               | 301004               | REFUND PRIOR YR RE TAX          | \$0.00                 | (\$65,877.63)          | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 302001               | DISCOUNT AMOUNT                 | (\$235,276.78)         | (\$233,164.86)         | (\$247,423.75)         | (\$261,512.15)         | (\$261,494.00)           | (\$261,494.00)         | (\$14,070.25)                              |
|               | 302003               | PENALTY AMOUNT                  | \$112,085.75           | \$125,484.52           | \$172,093.02           | \$103,163.46           | \$171,273.00             | \$171,273.00           | (\$820.02)                                 |
|               | 304001               | TAX LIENS - PRINCIPAL           | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 305001               | TAX AMOUNT-1ST PRIOR YEAR       | \$637,926.50           | \$581,455.98           | \$642,300.00           | \$539,347.98           | \$557,039.00             | \$557,039.00           | (\$85,261.00)                              |
|               | 305002               | TAX AMOUNT-2ND PRIOR YEAR       | \$760,666.60           | \$767,978.93           | \$800,000.00           | \$842,137.49           | \$810,444.00             | \$810,444.00           | \$10,444.00                                |
|               | 305003               | TAX AMOUNT-3RD PRIOR YEAR       | \$92,164.09            | \$69,454.19            | \$95,000.00            | \$105,972.80           | \$97,003.00              | \$91,237.00            | (\$3,763.00)                               |
|               | 306001               | PENALTY/INT 1ST YR PRIOR        | \$82,994.91            | \$76,828.38            | \$82,994.91            | \$73,109.39            | \$81,310.00              | \$81,310.00            | (\$1,684.91)                               |
|               | 306002               | PENALTY/INT 2ND YR PRIOR        | \$177,470.09           | \$179,788.90           | \$165,000.00           | \$196,032.29           | \$189,510.00             | \$189,510.00           | \$24,510.00                                |
|               | 306003               | PENALTY/INT 3RD YR PRIOR        | \$43,323.45            | \$27,448.98            | \$40,000.00            | \$39,715.65            | \$36,326.00              | \$36,326.00            | (\$3,674.00)                               |
|               | 307000               | TAX AMOUNT/TAX SALES            | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 308000               | PENALTY/ INTEREST TAX SALE      | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
| <b>301100</b> |                      |                                 | <b>\$15,715,733.49</b> | <b>\$15,596,975.99</b> | <b>\$17,208,698.60</b> | <b>\$16,817,429.43</b> | <b>\$17,222,003.00</b>   | <b>\$17,197,388.00</b> | <b>(\$11,310.60)</b>                       |
| 309100        | 309000               | TRANSFER TAX REVENUE            | \$367,159.82           | \$329,180.75           | \$390,000.00           | \$436,537.14           | \$391,909.00             | \$391,909.00           | \$1,909.00                                 |
| <b>309100</b> |                      |                                 | <b>\$367,159.82</b>    | <b>\$329,180.75</b>    | <b>\$390,000.00</b>    | <b>\$436,537.14</b>    | <b>\$391,909.00</b>      | <b>\$391,909.00</b>    | <b>\$1,909.00</b>                          |
| 310100        | 310000               | HOTEL TAX REVENUE               | \$714,000.00           | \$753,104.41           | \$714,000.00           | \$586,890.24           | \$650,000.00             | \$650,000.00           | (\$64,000.00)                              |
| <b>310100</b> |                      |                                 | <b>\$714,000.00</b>    | <b>\$753,104.41</b>    | <b>\$714,000.00</b>    | <b>\$586,890.24</b>    | <b>\$650,000.00</b>      | <b>\$650,000.00</b>    | <b>(\$64,000.00)</b>                       |
| 311100        | 311000               | OPT CURRENT YR REVENUE          | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 312003               | OPT CURRENT YR PENALTY          | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 313000               | OPT PRIOR YR TAX                | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 314050               | OPT PRIOR YR PENALTY            | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 315001               | OPT CUR YR COMMISSION           | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 315002               | OPT PRIOR YR COMMISSION         | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
| <b>311100</b> |                      |                                 | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>          | <b>\$0.00</b>                              |
| 316100        | 316000               | EMERGENCY/MUN SERVICES          | \$1,648,223.34         | \$1,667,667.82         | \$1,648,223.34         | \$1,340,516.22         | \$1,000,000.00           | \$1,612,364.00         | (\$35,859.34)                              |
|               | 316003               | CURR YR PENALTY                 | \$2,706.55             | \$688.60               | \$2,288.00             | \$352.75               | \$755.00                 | \$755.00               | (\$1,533.00)                               |
|               | 316005               | E.M.S. TAX REBATE               | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 316006               | EMS TAX PRIOR YEAR              | \$569,993.45           | \$564,701.52           | \$569,993.45           | \$536,035.40           | \$541,398.00             | \$541,398.00           | (\$28,595.45)                              |
|               | 316007               | PEN PRIOR YEAR                  | (\$1,175.45)           | \$1,374.45             | \$1,183.00             | \$304.79               | \$558.00                 | \$558.00               | (\$625.00)                                 |
|               | 318000               | EMS TAX COMMISSIONS             | (\$1,697.25)           | (\$1,825.44)           | (\$1,619.00)           | (\$1,056.84)           | (\$1,661.00)             | (\$1,661.00)           | (\$42.00)                                  |
|               | 318006               | PRIOR YR EMS COMMISSION         | (\$958.01)             | (\$569.18)             | (\$570.00)             | (\$264.57)             | (\$275.00)               | (\$265.00)             | \$305.00                                   |
| <b>316100</b> |                      |                                 | <b>\$2,217,092.63</b>  | <b>\$2,232,037.77</b>  | <b>\$2,219,498.79</b>  | <b>\$1,875,887.75</b>  | <b>\$1,540,775.00</b>    | <b>\$2,153,149.00</b>  | <b>(\$66,349.79)</b>                       |
| 321100        | 321000               | EIT - CURR YR                   | \$3,218,224.20         | \$3,562,108.96         | \$3,267,788.75         | \$4,275,482.56         | \$3,600,000.00           | \$8,700,000.00         | \$5,432,211.25                             |

## 2013 Approved Budget

### Revenue Line Items

#### Budget Unit: 01000100 GENERAL REVENUE

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget  | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget  | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|-----------------------|-----------------------|-----------------------|------------------------|--------------------------|-----------------------|--|
| 321100        | 323000               | EIT - PRIOR YR                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 323001               | EIT COMMISSIONS                 | (\$69,055.48)         | (\$76,327.90)         | (\$63,586.00)         | (\$79,539.64)          | (\$109,646.00)           | (\$109,646.00)        | (\$46,060.00)                              |
|               | 323002               | EIT EQUITY DISTRIBUTION         | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 323003               | EIT-DCTCC FEES                  | \$0.00                | \$0.00                | \$0.00                | (\$3,581.76)           | \$3,500.00               | (\$3,500.00)          | (\$3,500.00)                               |
| <b>321100</b> |                      |                                 | <b>\$3,149,168.72</b> | <b>\$3,485,781.06</b> | <b>\$3,204,202.75</b> | <b>\$4,192,361.16</b>  | <b>\$3,493,854.00</b>    | <b>\$8,586,854.00</b> | <b>\$5,382,651.25</b>                      |
| 324100        | 324001               | MERCANTILE/BUS LIC CUR YR       | \$173,960.00          | \$167,520.00          | \$170,000.00          | \$151,160.00           | \$167,520.00             | \$179,520.00          | \$9,520.00                                 |
|               | 324002               | MERCANTILE/BUS LIC PR YR        | \$11,800.00           | \$7,440.00            | \$8,000.00            | \$7,600.00             | \$7,440.00               | \$7,440.00            | (\$560.00)                                 |
|               | 324004               | MERC/LANDLORD LIC CURR YR       | \$74,730.00           | \$66,720.00           | \$75,000.00           | \$79,720.00            | \$72,440.00              | \$72,440.00           | (\$2,560.00)                               |
|               | 324005               | MERC/LANDLORD LIC PRIORYR       | \$8,040.00            | \$4,480.00            | \$7,000.00            | \$15,200.00            | \$10,500.00              | \$10,500.00           | \$3,500.00                                 |
|               | 324009               | MERC LIC COMMISSION             | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | (\$15,000.00)         | (\$15,000.00)                              |
| <b>324100</b> |                      |                                 | <b>\$268,530.00</b>   | <b>\$246,160.00</b>   | <b>\$260,000.00</b>   | <b>\$253,680.00</b>    | <b>\$257,900.00</b>      | <b>\$254,900.00</b>   | <b>(\$5,100.00)</b>                        |
| 325100        | 325001               | MBP TAX - CURRENT YR            | \$2,317,106.30        | \$2,359,659.47        | \$2,400,000.00        | \$2,373,434.41         | \$2,400,000.00           | \$2,415,000.00        | \$15,000.00                                |
|               | 325002               | MBP TAX - PRIOR YR              | \$93,851.01           | \$70,061.28           | \$100,000.00          | \$90,450.92            | \$75,550.00              | \$75,550.00           | (\$24,450.00)                              |
|               | 325003               | MBP TAX - PENALTY               | \$36,800.39           | \$30,920.86           | \$30,000.00           | \$27,243.64            | \$20,000.00              | \$20,000.00           | (\$10,000.00)                              |
|               | 325004               | MBP TAX - INTEREST              | \$12,005.29           | \$8,735.11            | \$8,500.00            | \$10,197.44            | \$7,000.00               | \$7,000.00            | (\$1,500.00)                               |
|               | 325009               | MBP TAX COMMISSION              | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | (\$15,000.00)         | (\$15,000.00)                              |
|               | 326001               | MBP AMUSEMENT TAX               | \$276,697.44          | \$298,843.78          | \$300,383.00          | \$283,464.69           | \$285,000.00             | \$285,000.00          | (\$15,383.00)                              |
|               | 326011               | AMUSEMENT TAX PENALTY           | \$752.99              | \$540.83              | \$700.00              | \$503.64               | \$540.00                 | \$540.00              | (\$160.00)                                 |
|               | 327000               | MBP PARKING TAXES CURRENT       | \$728,361.55          | \$637,747.95          | \$1,528,632.00        | \$1,507,726.85         | \$1,800,000.00           | \$1,984,000.00        | \$455,368.00                               |
|               | 327001               | MBP PARKING FEE                 | \$12,973.00           | \$13,474.00           | \$12,900.00           | \$13,013.00            | \$13,474.00              | \$13,474.00           | \$574.00                                   |
|               | 327002               | PARKING LICENSE FEE-PRIOR       | \$0.00                | \$474.75              | \$475.00              | \$784.06               | \$800.00                 | \$800.00              | \$325.00                                   |
|               | 327003               | PARKING LICENSE FEE-PENAL       | \$1,759.00            | \$1,037.42            | \$1,500.00            | \$2,298.44             | \$2,300.00               | \$2,300.00            | \$800.00                                   |
|               | 329000               | MBP GENERAL LICENSE TAX         | \$35,095.00           | \$33,610.00           | \$33,000.00           | \$32,495.00            | \$33,000.00              | \$33,000.00           | \$0.00                                     |
| <b>325100</b> |                      |                                 | <b>\$3,515,401.97</b> | <b>\$3,455,105.45</b> | <b>\$4,416,090.00</b> | <b>\$4,341,612.09</b>  | <b>\$4,637,664.00</b>    | <b>\$4,821,664.00</b> | <b>\$405,574.00</b>                        |
| 340100        | 340002               | HGB WATER UTILITY FUND          | \$5,698,357.66        | \$1,529,000.00        | \$1,501,096.89        | \$703,078.00           | \$730,078.00             | \$833,959.70          | (\$667,137.19)                             |
|               | 340008               | GRANTS FUND                     | \$91,050.00           | \$90,000.00           | \$87,866.00           | \$0.00                 | \$87,886.00              | \$87,866.00           | \$0.00                                     |
|               | 340027               | SANITATION UTILITY FUND         | \$957,745.00          | \$1,105,000.00        | \$957,745.00          | \$810,490.00           | \$957,745.00             | \$957,745.00          | \$0.00                                     |
|               | 340029               | SEWERAGE UTILITY FUND           | \$7,275,386.00        | \$7,843,865.39        | \$6,776,450.88        | \$277,651.61           | \$277,652.00             | \$846,131.00          | (\$5,930,319.88)                           |
|               | 340040               | SATISFACTION FEES               | \$1,498.79            | \$1,551.70            | \$1,859.00            | \$854.99               | \$1,000.00               | \$1,000.00            | (\$859.00)                                 |
|               | 340050               | FILING FEE RETURNS              | \$2,211.39            | \$2,856.37            | \$2,465.00            | \$1,369.05             | \$1,500.00               | \$1,500.00            | (\$965.00)                                 |
|               | 340055               | ADVANCED COSTS RETURN           | \$10.00               | \$10.00               | \$10.00               | \$0.00                 | \$0.00                   | \$0.00                | (\$10.00)                                  |
|               | 340060               | METRO                           | \$163,875.00          | \$163,375.00          | \$174,475.00          | \$152,437.00           | \$150,287.00             | \$145,000.00          | (\$29,475.00)                              |
|               | 340061               | LIFE PARTNERSHIP REGISTRY       | \$125.00              | \$0.00                | \$25.00               | \$50.00                | \$25.00                  | \$25.00               | \$0.00                                     |
|               | 340065               | LIENS - COURT COSTS             | \$52.00               | \$18.00               | \$18.00               | \$19.00                | \$0.00                   | \$0.00                | (\$18.00)                                  |
|               | 340080               | COLLECTION REV (SCHOOL)         | \$247,217.64          | \$142,400.07          | \$155,881.00          | \$171,811.28           | \$155,881.00             | \$155,881.00          | \$0.00                                     |

## 2013 Approved Budget

### Revenue Line Items

#### Budget Unit: 01000100 GENERAL REVENUE

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget  | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget  | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|------------------------|------------------------|-----------------------|------------------------|--------------------------|-----------------------|--|
| 340100        | 340081               | COLLECTION FEES(SCHOOL)         | \$95,287.86            | \$81,189.68            | \$88,875.00           | \$94,084.32            | \$94,084.00              | \$88,875.00           | \$0.00                                     |
|               | 340085               | NSF CHECK FEE                   | \$8,070.93             | \$5,114.70             | \$8,365.00            | \$9,738.21             | \$14,000.00              | \$14,000.00           | \$5,635.00                                 |
|               | 340090               | OTHER ADMINISTRATIVE            | \$85,665.14            | \$66,479.59            | \$78,324.00           | \$64,741.67            | \$65,874.00              | \$65,874.00           | (\$12,450.00)                              |
|               | 340091               | MERCANTILE DOCS/PUBLICATE       | \$260.00               | \$35.00                | \$85.00               | \$30.00                | \$45.00                  | \$45.00               | (\$40.00)                                  |
|               | 340092               | D.P. CHARGEBACKS                | \$0.00                 | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
| <b>340100</b> |                      |                                 | <b>\$14,626,812.41</b> | <b>\$11,030,895.50</b> | <b>\$9,833,540.77</b> | <b>\$2,286,355.13</b>  | <b>\$2,536,057.00</b>    | <b>\$3,197,901.70</b> | <b>(\$6,635,639.07)</b>                    |
| 341100        | 341001               | ROOMING HOUSE                   | (\$2,245.00)           | \$1,785.00             | \$1,000.00            | \$795.00               | \$1,000.00               | \$1,000.00            | \$0.00                                     |
|               | 341002               | APPEAL HEARING FEES             | (\$1,656.00)           | (\$6,504.00)           | \$457.59              | \$400.00               | \$400.00                 | \$400.00              | (\$57.59)                                  |
|               | 341011               | LICENSE RENEWAL FEES            | \$182,875.00           | \$201,475.00           | \$84,653.61           | \$139,210.00           | \$200,000.00             | \$200,000.00          | \$115,346.39                               |
|               | 341020               | ELECTRICAL PERMIT FEE           | \$74,011.00            | \$82,300.70            | \$68,638.07           | \$79,519.50            | \$78,000.00              | \$70,000.00           | \$1,361.93                                 |
|               | 341021               | PLUMBING PERMIT FEE             | \$37,400.00            | \$41,056.00            | \$51,478.55           | \$46,178.00            | \$50,000.00              | \$50,000.00           | (\$1,478.55)                               |
|               | 341022               | BUILDING PERMIT FEE             | \$402,752.50           | \$419,942.50           | \$400,388.71          | \$357,202.30           | \$325,000.00             | \$325,000.00          | (\$75,388.71)                              |
|               | 341023               | LOW VOLTAGE ELEC. PERMITS       | \$2,422.00             | \$1,772.00             | \$2,287.94            | \$2,972.00             | \$3,200.00               | \$2,100.00            | (\$187.94)                                 |
|               | 341024               | DUMPSTER PERMIT FEES            | \$2,775.00             | \$2,150.00             | \$2,287.94            | \$2,225.00             | \$2,000.00               | \$2,000.00            | (\$287.94)                                 |
|               | 341025               | DEMOLITION PERMIT FEES          | \$18,518.00            | \$8,508.00             | \$6,863.81            | \$9,788.00             | \$10,000.00              | \$10,000.00           | \$3,136.19                                 |
|               | 341026               | FIRE PREVENTION CODE            | \$24,050.00            | \$26,412.00            | \$17,159.52           | \$22,447.00            | \$20,000.00              | \$20,000.00           | \$2,840.48                                 |
|               | 341027               | SPECIAL PERMIT FEES             | \$2,620.99             | \$2,961.38             | \$2,516.73            | \$3,688.74             | \$2,400.00               | \$2,400.00            | (\$116.73)                                 |
|               | 341028               | FLOOD PLAIN CERTIFICATION       | \$1,808.00             | \$1,615.00             | \$1,100.00            | \$830.00               | \$1,100.00               | \$1,100.00            | \$0.00                                     |
|               | 341030               | BUYER NOTIFY FEES               | \$62,745.00            | \$41,845.00            | \$80,077.74           | \$20,015.00            | \$16,000.00              | \$15,000.00           | (\$65,077.74)                              |
|               | 341033               | CODES INSPECT SERVICE           | (\$1,290.00)           | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 341040               | EMG ORD LIENS /PRINCIPAL        | \$5,674.79             | \$855.96               | \$1,000.00            | \$0.00                 | \$850.00                 | \$850.00              | (\$150.00)                                 |
|               | 341041               | EMG ORD LIEN/INTEREST           | \$3,001.65             | \$528.20               | \$600.00              | \$0.00                 | \$530.00                 | \$530.00              | (\$70.00)                                  |
|               | 341050               | PLANNING FEES                   | \$8,124.46             | \$2,650.00             | \$9,151.74            | \$4,780.00             | \$8,000.00               | \$8,000.00            | (\$1,151.74)                               |
|               | 341051               | HEALTH INSPECT FEES             | \$64,410.00            | \$58,385.00            | \$68,638.07           | \$52,345.00            | \$55,000.00              | \$55,000.00           | (\$13,638.07)                              |
|               | 341060               | ZONING HEARING BOARD FEES       | \$11,980.00            | \$10,020.00            | \$10,000.00           | \$9,975.00             | \$10,000.00              | \$10,000.00           | \$0.00                                     |
|               | 341061               | PERMIT FEES-ZONING SIGN         | \$61,333.50            | \$62,414.00            | \$48,000.00           | \$54,885.00            | \$48,000.00              | \$48,000.00           | \$0.00                                     |
|               | 341070               | DEMO LIENS-PRINCIPAL            | \$0.00                 | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 341071               | DEMO LIENS-PENALTY              | \$0.00                 | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 341072               | RENTAL INSPECTION INCOME        | \$27,990.00            | \$42,125.00            | \$20,000.00           | \$31,720.00            | \$70,000.00              | \$70,000.00           | \$50,000.00                                |
|               | 341080               | SALE OF PUB/MAPS/GIS DATA       | \$425.00               | \$0.00                 | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 341089               | HHA REIMBURSEMENT               | \$25,000.00            | \$0.00                 | \$25,000.00           | \$0.00                 | \$0.00                   | \$0.00                | (\$25,000.00)                              |

## 2013 Approved Budget

### Revenue Line Items

#### Budget Unit: 01000100 GENERAL REVENUE

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|-----------------------|-----------------------|----------------------|------------------------|--------------------------|----------------------|--|
| 341100        | 341090               | OTHER DBHD                      | \$72.00               | \$42.00               | \$100.00             | \$0.00                 | \$0.00                   | \$0.00               | (\$100.00)                                 |
|               | 341091               | GOVERNMENT GRANTS               | \$3,853.51            | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$10,000.00          | \$10,000.00                                |
| <b>341100</b> |                      |                                 | <b>\$1,018,651.40</b> | <b>\$1,002,338.74</b> | <b>\$901,400.02</b>  | <b>\$838,975.54</b>    | <b>\$901,480.00</b>      | <b>\$901,380.00</b>  | <b>(\$20.02)</b>                           |
| 342100        | 342007               | TEMP. "NO PARKING" SIGNS        | \$432.00              | \$0.00                | \$432.00             | \$0.00                 | \$0.00                   | \$0.00               | (\$432.00)                                 |
|               | 342008               | BURG/FIRE ALARMS                | \$42,005.00           | \$42,045.00           | \$35,536.00          | \$29,920.00            | \$28,000.00              | \$28,000.00          | (\$7,536.00)                               |
|               | 342009               | VEHICLE EXTRACTION FEES         | \$35.00               | \$100.00              | \$100.00             | \$335.00               | \$243.00                 | \$100.00             | \$0.00                                     |
|               | 342015               | TOWING FEES                     | \$27,116.00           | \$22,315.00           | \$25,500.00          | \$27,775.00            | \$25,460.00              | \$25,460.00          | (\$40.00)                                  |
|               | 342020               | POLICE INV REPORTS              | \$56,490.00           | \$55,210.00           | \$64,000.00          | \$68,806.50            | \$64,000.00              | \$64,000.00          | \$0.00                                     |
|               | 342021               | BOOKING PROCESSING FEE          | \$0.00                | \$1,520.00            | \$0.00               | \$38,648.61            | \$30,000.00              | \$25,000.00          | \$25,000.00                                |
|               | 342030               | FIRE INV REPORTS                | \$1,225.00            | \$990.00              | \$1,090.00           | \$675.00               | \$1,000.00               | \$1,000.00           | (\$90.00)                                  |
|               | 342042               | POLICE APP PROCESS FEE          | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342043               | FIREFIGHTER APP FEES            | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342050               | METER BAG RENTAL                | \$161,525.50          | \$156,974.50          | \$165,789.00         | \$171,388.00           | \$155,000.00             | \$155,000.00         | (\$10,789.00)                              |
|               | 342051               | FIRE GRANTS (SAFER)             | \$0.00                | \$0.00                | \$630,573.00         | \$0.00                 | \$315,000.00             | \$315,000.00         | (\$315,573.00)                             |
|               | 342061               | POLICE PERSONNEL REIMB          | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342070               | ARRA COPS 2009                  | \$282,593.31          | \$400,404.28          | \$351,905.00         | \$150,789.08           | \$202,663.00             | \$202,663.00         | (\$149,242.00)                             |
|               | 342071               | ARRA ENERGY BLOCK GRANT         | \$25,620.00           | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342072               | ARRA JAG                        | \$30,000.00           | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342073               | GREAT GRANT                     | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342074               | POLICE ON PATROL                | \$0.00                | \$250,000.00          | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342075               | TRAINING GRANT                  | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342079               | DOMESTIC VIOLENCE GRANT         | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342080               | AUTO THEFT GRANT                | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342081               | ACADEMY GRANT                   | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342082               | WEED 'N SEED GRANT              | \$20,000.00           | \$40,000.32           | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342083               | UNIVERSAL HIRING GRANT          | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342084               | PROBATION/ PAROLE GRANT         | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342085               | COUNTER-TERRORISM GRANT         | \$0.00                | \$0.00                | \$0.00               | \$40.00                | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342086               | FEMA/USAR CONTRACT              | \$438,442.93          | \$173,253.11          | \$315,000.00         | \$86,540.30            | \$86,540.00              | \$0.00               | (\$315,000.00)                             |
|               | 342088               | PSP REIMBURSEMENT               | \$0.00                | \$0.00                | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
|               | 342089               | HHA REIMBURSEMENT               | \$0.00                | \$377,333.91          | \$277,545.00         | \$364,209.27           | \$277,545.00             | \$277,545.00         | \$0.00                                     |
|               | 342090               | OTHER PUBLIC SAFETY             | \$64,898.18           | \$71,225.89           | \$65,000.00          | \$41,151.41            | \$54,601.00              | \$54,601.00          | (\$10,399.00)                              |
|               | 342091               | PERMIT PARKING FEES             | \$28,972.67           | \$20,851.50           | \$50,000.00          | \$33,929.50            | \$40,000.00              | \$40,000.00          | (\$10,000.00)                              |
|               | 342092               | FINE AND COSTS                  | \$72,567.27           | \$67,631.45           | \$59,878.00          | \$86,592.90            | \$74,000.00              | \$74,000.00          | \$14,122.00                                |
|               | 342093               | DRUG TASK FORCE REIMBURS        | \$96,118.82           | \$98,110.69           | \$96,134.00          | \$102,548.75           | \$90,000.00              | \$90,000.00          | (\$6,134.00)                               |

## 2013 Approved Budget

### Revenue Line Items

#### Budget Unit: 01000100 GENERAL REVENUE

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget  | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget  | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|-----------------------|-----------------------|-----------------------|------------------------|--------------------------|-----------------------|--|
| 342100        | 342094               | HIGHWAY SAFETY GRANT            | \$25,633.05           | \$8,072.07            | \$16,144.00           | \$3,343.33             | \$9,000.00               | \$9,000.00            | (\$7,144.00)                               |
|               | 342095               | VICE REIMBURSEMENTS             | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 342096               | E911 SURCHARGE                  | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 342097               | SCHOOL DIST REIMBURSEMENT       | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 342098               | DOG AND CAT LICENSES            | \$5,191.00            | \$7,998.00            | \$7,154.00            | \$8,266.00             | \$8,000.00               | \$8,000.00            | \$846.00                                   |
|               | 342099               | BOOTING FEES                    | \$9,030.00            | \$9,150.00            | \$9,255.00            | \$16,200.00            | \$11,000.00              | \$9,000.00            | (\$255.00)                                 |
|               | 342901               | POLICE EXTRA DUTY               | \$310,297.04          | \$421,062.06          | \$420,000.00          | \$492,834.17           | \$472,500.00             | \$472,500.00          | \$52,500.00                                |
| <b>342100</b> |                      |                                 | <b>\$1,698,192.77</b> | <b>\$2,224,247.78</b> | <b>\$2,591,035.00</b> | <b>\$1,723,992.82</b>  | <b>\$1,944,552.00</b>    | <b>\$1,850,869.00</b> | <b>(\$740,166.00)</b>                      |
| 343100        | 343002               | STREET CUT INSPECT              | \$29,060.00           | \$79,400.00           | \$35,000.00           | \$89,150.00            | \$100,000.00             | \$35,000.00           | \$0.00                                     |
|               | 343003               | ST CUT DEGRADATION FEES         | \$5,330.00            | \$40,450.00           | \$11,000.00           | \$1,990.00             | \$11,000.00              | \$11,000.00           | \$0.00                                     |
|               | 343010               | SEWER TAPPAGE PERMIT            | \$26,055.38           | \$22,557.77           | \$55,000.00           | \$25,782.68            | \$20,582.00              | \$17,055.00           | (\$37,945.00)                              |
|               | 343029               | VMC CHARGES - DAUPHIN CTY       | \$28,537.64           | \$44,171.14           | \$40,000.00           | \$45,688.58            | \$59,586.00              | \$59,586.00           | \$19,586.00                                |
|               | 343030               | VMC CHARGES THA-COVANTA         | \$56,418.76           | \$77,868.26           | \$80,000.00           | \$66,236.65            | \$89,700.00              | \$89,700.00           | \$9,700.00                                 |
|               | 343032               | VMC CHRGS - WATER UTILITY       | \$55,120.92           | \$34,332.76           | \$63,000.00           | \$65,596.38            | \$50,000.00              | \$50,000.00           | (\$13,000.00)                              |
|               | 343035               | VMC CHRGS - FED GRANT           | \$201.56              | \$5,602.58            | \$5,000.00            | \$4,177.86             | \$5,000.00               | \$5,000.00            | \$0.00                                     |
|               | 343036               | VMC CHARGES-STEELTON BOR        | \$57,924.13           | \$72,946.23           | \$82,000.00           | \$68,446.95            | \$78,464.00              | \$78,464.00           | (\$3,536.00)                               |
|               | 343037               | VMC CHRGS/ SANITATION FUND      | \$217,763.80          | \$239,654.13          | \$227,000.00          | \$225,549.55           | \$260,992.00             | \$260,992.00          | \$33,992.00                                |
|               | 343039               | VMC CHRGS/ SEWERAGE UTY         | \$26,294.97           | \$42,019.01           | \$41,283.00           | \$49,761.24            | \$64,215.00              | \$64,215.00           | \$22,932.00                                |
|               | 343040               | VMC CHRGS/STATE LIQ FUEL        | \$119,090.00          | \$106,694.75          | \$101,938.00          | \$111,999.68           | \$112,000.00             | \$112,000.00          | \$10,062.00                                |
|               | 343043               | VMC CHARGES-HBG PARK AUTH       | \$19,680.19           | \$27,517.96           | \$30,000.00           | \$28,688.45            | \$28,000.00              | \$28,000.00           | (\$2,000.00)                               |
|               | 343044               | VMC CHARGES-HBG REDEVLOP.       | \$521.75              | \$851.95              | \$1,000.00            | \$994.18               | \$994.00                 | \$994.00              | (\$6.00)                                   |
|               | 343045               | VMC CHARGES-HBG SCHOOL          | \$235,741.46          | \$272,745.45          | \$330,000.00          | \$247,170.71           | \$353,000.00             | \$353,000.00          | \$23,000.00                                |
|               | 343046               | VMC CHARGES-HBG HOUS AUTH       | \$4,114.18            | \$6,594.58            | \$6,000.00            | \$5,944.02             | \$6,694.00               | \$6,694.00            | \$694.00                                   |
|               | 343050               | SEWER MAINT CHARGE              | \$925,996.92          | \$843,665.94          | \$925,000.00          | \$807,829.16           | \$827,100.00             | \$827,100.00          | (\$97,900.00)                              |
|               | 343051               | SEWER MAINT LIENS-PRINCIP       | \$3,701.98            | \$3,934.92            | \$7,500.00            | \$1,470.30             | \$1,500.00               | \$1,011.00            | (\$6,489.00)                               |
|               | 343052               | SEWER MAINT LIENS-PENALTY       | \$1,041.17            | \$830.84              | \$2,000.00            | \$703.83               | \$200.00                 | \$87.00               | (\$1,913.00)                               |
|               | 343080               | PUBLICATIONS/ MAPS REVENUE      | \$10.00               | \$22.00               | \$0.00                | \$7.00                 | \$3.00                   | \$0.00                | \$0.00                                     |
|               | 343084               | CDBG REIMB. - DEMOLITION        | \$95,725.02           | \$78,012.34           | \$200,000.00          | \$131,667.21           | \$80,000.00              | \$80,000.00           | (\$120,000.00)                             |
| 343090        | OTHER PUB WORKS      | \$4,103.33                      | \$2,743.00            | \$5,000.00            | \$8,787.24            | \$5,000.00             | \$4,500.00               | (\$500.00)            |  |
| <b>343100</b> |                      |                                 | <b>\$1,912,433.16</b> | <b>\$2,002,615.61</b> | <b>\$2,247,721.00</b> | <b>\$1,987,641.67</b>  | <b>\$2,154,030.00</b>    | <b>\$2,084,398.00</b> | <b>(\$163,323.00)</b>                      |
| 345100        | 345001               | POOL #1                         | \$13,520.09           | \$11,506.52           | \$13,000.00           | \$10,374.04            | \$10,374.00              | \$13,500.00           | \$500.00                                   |
|               | 345002               | POOL #2                         | \$14,285.07           | \$8,059.73            | \$13,000.00           | \$73.48                | \$73.00                  | \$0.00                | (\$13,000.00)                              |
|               | 345011               | SHADE TREE FEES                 | \$345.00              | \$130.00              | \$200.00              | \$145.00               | \$105.00                 | \$75.00               | (\$125.00)                                 |

## 2013 Approved Budget

### Revenue Line Items

#### Budget Unit: 01000100 GENERAL REVENUE

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget  | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget  | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|-----------------------|-----------------------|-----------------------|------------------------|--------------------------|-----------------------|--|
| 345100        | 345081               | SPEC PARK FEES-CITY ISLAN       | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 345082               | CONTRIBUTIONS/DONATIONS         | \$0.00                | \$0.00                | \$10,000.00           | \$0.00                 | \$0.00                   | \$0.00                | (\$10,000.00)                              |
|               | 345084               | PUBLICATION ADVERTISING         | \$270.00              | \$0.00                | \$5,000.00            | \$0.00                 | \$0.00                   | \$0.00                | (\$5,000.00)                               |
|               | 345090               | OTHER PARKS & REC               | \$4,952.00            | \$24,420.00           | \$25,000.00           | \$0.00                 | \$0.00                   | \$0.00                | (\$25,000.00)                              |
| <b>345100</b> |                      |                                 | <b>\$33,372.16</b>    | <b>\$44,116.25</b>    | <b>\$66,200.00</b>    | <b>\$10,592.52</b>     | <b>\$10,552.00</b>       | <b>\$13,575.00</b>    | <b>(\$52,625.00)</b>                       |
| 346100        | 346012               | DJ-TRAFF VIOLATINS              | \$481,013.96          | \$319,607.01          | \$422,202.49          | \$184,066.63           | \$267,600.00             | \$267,600.00          | (\$154,602.49)                             |
|               | 346013               | DJ-SUMMARY CRIMINAL OFF         | \$156,562.15          | \$112,594.40          | \$150,000.00          | \$357,127.19           | \$351,296.00             | \$351,296.00          | \$201,296.00                               |
|               | 346015               | DJ-CODES VIOLATIONS             | \$106,721.02          | \$69,184.93           | \$105,000.00          | \$77,139.45            | \$84,249.00              | \$84,249.00           | (\$20,751.00)                              |
|               | 346020               | PARK TICKETS-VIO FINE           | \$1,228,749.00        | \$1,138,239.00        | \$1,400,000.00        | \$1,077,873.00         | \$1,058,992.00           | \$1,058,992.00        | (\$341,008.00)                             |
| <b>346100</b> |                      |                                 | <b>\$1,973,046.13</b> | <b>\$1,639,625.34</b> | <b>\$2,077,202.49</b> | <b>\$1,696,206.27</b>  | <b>\$1,762,137.00</b>    | <b>\$1,762,137.00</b> | <b>(\$315,065.49)</b>                      |
| 347100        | 347010               | ALCOHOLIC BEVERAGE LICENS       | \$28,800.00           | \$31,800.00           | \$31,800.00           | \$28,740.00            | \$40,713.00              | \$40,713.00           | \$8,913.00                                 |
|               | 347020               | TV FRANCHISE LICENSE            | \$545,147.58          | \$538,307.28          | \$544,040.00          | \$544,559.18           | \$537,703.00             | \$537,703.00          | (\$6,337.00)                               |
| <b>347100</b> |                      |                                 | <b>\$573,947.58</b>   | <b>\$570,107.28</b>   | <b>\$575,840.00</b>   | <b>\$573,299.18</b>    | <b>\$578,416.00</b>      | <b>\$578,416.00</b>   | <b>\$2,576.00</b>                          |
| 350100        | 350000               | SAVINGS ACCT INTEREST           | \$4,622.63            | \$3,016.65            | \$3,000.00            | \$313.24               | \$534.00                 | \$534.00              | (\$2,466.00)                               |
|               | 350001               | TAX APPEAL INT EARNINGS         | \$244.94              | \$138.35              | \$200.00              | \$99.80                | \$80.00                  | \$72.00               | (\$128.00)                                 |
|               | 350003               | INT SAVINGS-COLL SYSTEM         | \$6.68                | \$6.88                | \$0.00                | \$6.38                 | \$6.00                   | \$6.00                | \$6.00                                     |
|               | 350009               | INTEREST EARNINGS EDCL          | \$467.86              | \$775.36              | \$700.00              | \$460.00               | \$300.00                 | \$235.00              | (\$465.00)                                 |
|               | 350024               | TRAN INTEREST                   | \$39.84               | \$41.05               | \$0.00                | \$13.90                | \$27.00                  | \$27.00               | \$27.00                                    |
|               | 350070               | EMS TAX INTEREST                | \$180.41              | \$69.82               | \$160.00              | \$29.23                | \$27.00                  | \$10.00               | (\$150.00)                                 |
|               | 351000               | INT ON CDS                      | \$64,518.13           | \$57,760.43           | \$55,000.00           | \$42,812.60            | \$52,410.00              | \$52,410.00           | (\$2,590.00)                               |
|               | 351091               | PNI LOAN INTEREST               | \$17,507.62           | \$12,783.08           | \$16,000.00           | \$16,054.08            | \$13,000.00              | \$11,075.00           | (\$4,925.00)                               |
|               | 352000               | INT ON INVSTMTS/GRANT           | \$827.53              | \$156.82              | \$500.00              | \$1,164.26             | \$950.00                 | \$655.00              | \$155.00                                   |
|               | 352053               | INT INSURANCE                   | \$784.42              | \$617.07              | \$1,000.00            | \$22.35                | \$29.00                  | \$29.00               | (\$971.00)                                 |
|               | 352055               | LIABILITY INSURANCE CLAIM       | \$0.00                | \$0.45                | \$0.00                | \$0.02                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 352099               | INT WATER SALE PCDS             | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
| <b>350100</b> |                      |                                 | <b>\$89,200.06</b>    | <b>\$75,365.96</b>    | <b>\$76,560.00</b>    | <b>\$60,975.86</b>     | <b>\$67,363.00</b>       | <b>\$65,053.00</b>    | <b>(\$11,507.00)</b>                       |
| 355100        | 355000               | RENTAL INCOME                   | \$1,950.12            | \$4,257.62            | \$5,000.00            | \$2,615.12             | \$3,280.00               | \$3,280.00            | (\$1,720.00)                               |
|               | 355001               | HPA RENTAL INCOME               | \$8,666.85            | \$7,417,333.70        | \$20,800.00           | \$24,266.74            | \$20,800.00              | \$20,800.00           | \$0.00                                     |
|               | 356000               | EASEMENT FEES                   | \$25,822.00           | \$34,663.00           | \$30,000.00           | \$34,812.00            | \$8,643.00               | \$38,643.00           | \$8,643.00                                 |
|               | 358090               | SALE OF ASSETS                  | \$81,165.00           | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
| <b>355100</b> |                      |                                 | <b>\$117,603.97</b>   | <b>\$7,456,254.32</b> | <b>\$55,800.00</b>    | <b>\$61,693.86</b>     | <b>\$32,723.00</b>       | <b>\$62,723.00</b>    | <b>\$6,923.00</b>                          |
| 380100        | 380000               | REIMB FOR LOSS /DAMAGE          | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 380002               | STOP LOSS RECOVERIES            | \$0.00                | \$216,128.14          | \$0.00                | \$175.33               | \$175.00                 | \$175.00              | \$175.00                                   |
|               | 380010               | RECEIPT OF PRIOR YEAR REV       | \$0.00                | \$0.00                | \$0.00                | \$47,298.00            | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 380033               | INSURANCE REIMB FOR LOSS        | \$73,364.91           | \$167,053.88          | \$80,000.00           | \$57,362.45            | \$112,780.00             | \$112,780.00          | \$32,780.00                                |
|               | 382000               | CONTRIBUTIONS AND DONAT         | \$1,067.48            | \$100.00              | \$0.00                | \$0.00                 | (\$3,598.00)             | \$0.00                | \$0.00                                     |

## 2013 Approved Budget

### Revenue Line Items

#### Budget Unit: 01000100 GENERAL REVENUE

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget   | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget   | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|------------------------|--|
| 380100        | 384000               | MISCELLANEOUS CONT.             | \$0.00                 | \$572.70               | \$0.00                 | \$77.50                | \$170.00                 | \$170.00               | \$170.00                                   |
|               | 384001               | P.I.L.O.T.S.                    | \$410,244.25           | \$420,286.42           | \$501,522.00           | \$370,703.82           | \$425,415.00             | \$425,415.00           | (\$76,107.00)                              |
|               | 384007               | HBG BROADCASTING NTWK           | \$23,845.00            | \$7,925.00             | \$24,300.00            | \$1,350.00             | \$1,376.00               | \$1,376.00             | (\$22,924.00)                              |
|               | 385000               | REFUNDS OF EXPENDITURES         | \$135,935.57           | \$148,238.39           | \$142,411.00           | \$29,224.69            | \$83,918.00              | \$108,967.00           | (\$33,444.00)                              |
|               | 385003               | EXPRESS SCRIPT REBATE           | \$167,304.15           | \$129,866.18           | \$170,000.00           | \$13,542.59            | \$125,000.00             | \$125,000.00           | (\$45,000.00)                              |
|               | 385006               | MEDICARE PART D PROGRAM         | \$92,825.82            | \$64,876.15            | \$85,000.00            | \$81,347.94            | \$85,000.00              | \$85,000.00            | \$0.00                                     |
|               | 385090               | MISCELLANEOUS                   | \$6,885.01             | \$1,953.51             | \$5,000.00             | \$3,912.76             | \$5,910.00               | \$5,910.00             | \$910.00                                   |
| <b>380100</b> |                      |                                 | <b>\$911,472.19</b>    | <b>\$1,157,000.37</b>  | <b>\$1,008,233.00</b>  | <b>\$604,995.08</b>    | <b>\$836,146.00</b>      | <b>\$864,793.00</b>    | <b>(\$143,440.00)</b>                      |
| 390100        | 392000               | PENSION SYSTEM STATE AID        | \$2,651,339.37         | \$4,530,373.14         | \$1,517,751.00         | \$2,543,633.51         | \$2,146,827.00           | \$2,146,827.00         | \$629,076.00                               |
|               | 393000               | GAMING FUNDS                    | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 394000               | PUB UTILTY REALTY TAX           | \$38,092.90            | \$36,327.73            | \$38,000.00            | \$35,703.98            | \$36,327.00              | \$36,327.00            | (\$1,673.00)                               |
|               | 395000               | CAPITAL FIRE PROTECTION         | \$987,000.00           | \$496,000.00           | \$2,500,000.00         | \$2,500,000.00         | \$2,500,000.00           | \$2,500,000.00         | \$0.00                                     |
|               | 396000               | GRANT PROCEEDS                  | \$0.00                 | \$5,705.04             | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 396010               | FED/ STATE(FED)PASS THR GR      | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 397000               | HBG PRK AUTH COORD PKG          | \$2,664,000.00         | \$1,250,000.00         | \$1,400,000.00         | \$250,000.00           | \$1,400,000.00           | \$1,400,000.00         | \$0.00                                     |
| <b>390100</b> |                      |                                 | <b>\$6,340,432.27</b>  | <b>\$6,318,405.91</b>  | <b>\$5,455,751.00</b>  | <b>\$5,329,337.49</b>  | <b>\$6,083,154.00</b>    | <b>\$6,083,154.00</b>  | <b>\$627,403.00</b>                        |
| 398100        | 398002               | HBG WATER UTILITY FUND          | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 398006               | CAPITOL PROJECTS FUND           | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
|               | 398011               | STATE & FED GRANTS FUND         | \$0.00                 | \$0.00                 | \$0.00                 | \$1,750,000.00         | \$1,750,000.00           | \$0.00                 | \$0.00                                     |
|               | 398027               | SANITATION UTILITY FUND         | \$1,295,703.00         | \$1,853,097.98         | \$1,688,938.76         | \$1,688,938.76         | \$1,688,938.00           | \$1,700,000.00         | \$11,061.24                                |
| <b>398100</b> |                      |                                 | <b>\$1,295,703.00</b>  | <b>\$1,853,097.98</b>  | <b>\$1,688,938.76</b>  | <b>\$3,438,938.76</b>  | <b>\$3,438,938.00</b>    | <b>\$1,700,000.00</b>  | <b>\$11,061.24</b>                         |
| 399100        | 399099               | ESTIMATED CASH CARRYOVER        | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
| <b>399100</b> |                      |                                 | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>          | <b>\$0.00</b>                              |
| 01000100      | GENERAL REVENUE      |                                 | <b>\$56,537,953.73</b> | <b>\$61,472,416.47</b> | <b>\$54,990,712.18</b> | <b>\$47,117,401.99</b> | <b>\$48,539,653.00</b>   | <b>\$53,220,263.70</b> | <b>(\$1,770,448.48)</b>                    |

OFFICE OF CITY COUNCIL

Harrisburg's City Council is the Legislative Branch of City government. The City Council consists of seven members who are elected at large. The City Council President is elected by the Council members and presides over the Council meetings. In the event of illness or absence, the Vice-President presides over the meetings. City Council considers and evaluates legislative concerns through a study committee structure consisting of committees on Administration, Budget & Finance, Building & Housing, Community & Economic Development, Parks, Recreation & Enrichment, Public Safety, and Public Works. City Council also confirms all department directors and certain other Mayoral appointees. Council is also required, by the Third Class Optional City Code of Pennsylvania, to pass an annual budget by December 31 of each fiscal year.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0101 City Council

Allocation Plan

Position Control

| PERSONNEL SERVICES         | 2012 BUDGET    |                | 2013 BUDGET |             | JOB CLASSIFICATION      | 2012 BUDGET |             | 2013 BUDGET    |                |
|----------------------------|----------------|----------------|-------------|-------------|-------------------------|-------------|-------------|----------------|----------------|
|                            | 2012 BUDGET    | 2013 BUDGET    | 2012 BUDGET | 2013 BUDGET |                         | 2012 BUDGET | 2013 BUDGET | 2012 BUDGET    | 2013 BUDGET    |
| Salaries-Mgmt              | 253,500        | 259,500        |             |             | Council Members         | 7           | 7           | 141,500        | 141,500        |
| Fringe Benefits            | 19,000         | 19,852         |             |             | City Clerk              | 1           | 1           | 70,000         | 70,000         |
|                            |                |                |             |             | Assistant City Clerk    | 1           | 1           | 42,000         | 48,000         |
| <b>TOTAL</b>               | <b>272,500</b> | <b>279,352</b> |             |             | <b>Total Management</b> | <b>9</b>    | <b>9</b>    | <b>253,500</b> | <b>259,500</b> |
| OPERATING EXPENSES         |                |                |             |             |                         |             |             |                |                |
| Communications             | 5,800          | 8,850          |             |             | FICA                    |             |             | 19,000         | 19,852         |
| Professional Services      | 63,000         | 75,000         |             |             | Total Fringe Benefits   |             |             | 19,000         | 19,852         |
| Utilities                  | 0              | 0              |             |             | <b>TOTAL</b>            | <b>9</b>    | <b>9</b>    | <b>272,500</b> | <b>279,352</b> |
| Insurance                  | 0              | 0              |             |             |                         |             |             |                |                |
| Rentals                    | 0              | 0              |             |             |                         |             |             |                |                |
| Maintenance & Repairs      | 5,000          | 5,000          |             |             |                         |             |             |                |                |
| Contracted Services        | 8,961          | 18,818         |             |             |                         |             |             |                |                |
| Supplies                   | 13,325         | 13,250         |             |             |                         |             |             |                |                |
| Minor Capital Equipment    | 0              | 0              |             |             |                         |             |             |                |                |
| <b>TOTAL</b>               | <b>96,086</b>  | <b>120,918</b> |             |             |                         |             |             |                |                |
| CAPITAL OUTLAY             | 0              | 0              |             |             |                         |             |             |                |                |
| GRANTS                     | 0              | 0              |             |             |                         |             |             |                |                |
| <b>TOTAL APPROPRIATION</b> | <b>368,586</b> | <b>400,270</b> |             |             |                         |             |             |                |                |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01000101**

| First Sub Account | Account | Account Title             | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES          | \$274,316.30        | \$232,787.30        | \$244,500.00                | \$207,303.97           | \$207,258.00                     | \$259,500.00         | \$15,000.00                                |
| <b>414100</b>     |         |                           | <b>\$274,316.30</b> | <b>\$232,787.30</b> | <b>\$244,500.00</b>         | <b>\$207,303.97</b>    | <b>\$207,258.00</b>              | <b>\$259,500.00</b>  | <b>\$15,000.00</b>                         |
| 419100            | 419001  | SOCIAL SECURITY           | \$21,815.45         | \$17,807.86         | \$19,000.00                 | \$15,954.31            | \$17,143.00                      | \$19,852.00          | \$852.00                                   |
| <b>419100</b>     |         |                           | <b>\$21,815.45</b>  | <b>\$17,807.86</b>  | <b>\$19,000.00</b>          | <b>\$15,954.31</b>     | <b>\$17,143.00</b>               | <b>\$19,852.00</b>   | <b>\$852.00</b>                            |
| 420100            | 420010  | ADVERTISING               | \$5,376.37          | \$4,664.82          | \$5,000.00                  | \$3,559.34             | \$7,800.00                       | \$8,000.00           | \$3,000.00                                 |
|                   | 420020  | PRINTING                  | \$1,116.97          | \$303.00            | \$500.00                    | \$330.00               | \$500.00                         | \$500.00             | \$0.00                                     |
|                   | 420030  | PHOTOGRAPHY               | \$0.00              | \$0.00              | \$250.00                    | \$150.00               | \$250.00                         | \$250.00             | \$0.00                                     |
|                   | 420050  | POSTAGE                   | \$74.46             | \$11.31             | \$90.00                     | \$55.11                | \$90.00                          | \$100.00             | \$10.00                                    |
| <b>420100</b>     |         |                           | <b>\$6,567.80</b>   | <b>\$4,979.13</b>   | <b>\$5,840.00</b>           | <b>\$4,094.45</b>      | <b>\$8,640.00</b>                | <b>\$8,850.00</b>    | <b>\$3,010.00</b>                          |
| 421100            | 421010  | LEGAL                     | \$0.00              | \$32,919.20         | \$63,000.00                 | \$2,500.00             | \$63,000.00                      | \$75,000.00          | \$12,000.00                                |
| <b>421100</b>     |         |                           | <b>\$0.00</b>       | <b>\$32,919.20</b>  | <b>\$63,000.00</b>          | <b>\$2,500.00</b>      | <b>\$63,000.00</b>               | <b>\$75,000.00</b>   | <b>\$12,000.00</b>                         |
| 425100            | 425000  | OFFICE EQUIPMENT          | \$158.95            | \$175.00            | \$400.00                    | \$107.40               | \$200.00                         | \$200.00             | (\$200.00)                                 |
|                   | 425050  | COMMUNICATIONS EQUIPMENT  | \$0.00              | \$0.00              | \$500.00                    | \$0.00                 | \$500.00                         | \$500.00             | \$0.00                                     |
|                   | 425090  | MAINT SERV CONTRACT       | \$4,189.44          | \$4,454.96          | \$4,596.47                  | \$4,531.50             | \$4,300.00                       | \$4,300.00           | (\$296.47)                                 |
| <b>425100</b>     |         |                           | <b>\$4,348.39</b>   | <b>\$4,629.96</b>   | <b>\$5,496.47</b>           | <b>\$4,638.90</b>      | <b>\$5,000.00</b>                | <b>\$5,000.00</b>    | <b>(\$496.47)</b>                          |
| 429100            | 429001  | TUITION/TRAINING          | \$225.00            | \$0.00              | \$450.00                    | \$300.00               | \$450.00                         | \$200.00             | (\$250.00)                                 |
|                   | 429009  | ADMIN/TRUSTEE FEE         | \$38.17             | \$76.34             | \$40.00                     | \$28.70                | \$29.00                          | \$80.00              | \$40.00                                    |
|                   | 429014  | CONTRACTED PERSONNEL SVS. | \$0.00              | \$0.00              | \$9,000.00                  | \$6,750.00             | \$9,000.00                       | \$10,000.00          | \$1,000.00                                 |
|                   | 429015  | TRAVEL                    | \$6,594.70          | \$6,282.57          | \$3,643.00                  | \$2,266.34             | \$3,643.00                       | \$3,500.00           | (\$143.00)                                 |
|                   | 429016  | CONFERENCES               | \$1,006.00          | \$879.14            | \$1,000.00                  | \$125.00               | \$1,000.00                       | \$1,000.00           | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS               | \$3,813.00          | \$3,813.00          | \$3,813.00                  | \$3,813.00             | \$3,813.00                       | \$3,813.00           | \$0.00                                     |
|                   | 429090  | MISC CONTRACTED SRVCS     | \$356.00            | \$0.00              | \$225.00                    | \$0.00                 | \$225.00                         | \$225.00             | \$0.00                                     |
| <b>429100</b>     |         |                           | <b>\$12,032.87</b>  | <b>\$11,051.05</b>  | <b>\$18,171.00</b>          | <b>\$13,283.04</b>     | <b>\$18,160.00</b>               | <b>\$18,818.00</b>   | <b>\$647.00</b>                            |
| 430100            | 430003  | SUBSCRIPTIONS             | \$59.95             | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430004  | AUDIO-VISUAL              | \$129.16            | \$0.00              | \$75.00                     | \$0.00                 | \$75.00                          | \$0.00               | (\$75.00)                                  |
|                   | 430009  | OFFICE                    | \$0.00              | \$276.02            | \$0.00                      | \$0.00                 | \$0.00                           | \$250.00             | \$250.00                                   |
|                   | 430099  | MISC SUPPLIES AND EXP     | \$2,348.99          | \$0.00              | \$12,503.53                 | \$7,680.84             | \$13,000.00                      | \$13,000.00          | \$496.47                                   |
| <b>430100</b>     |         |                           | <b>\$2,538.10</b>   | <b>\$276.02</b>     | <b>\$12,578.53</b>          | <b>\$7,680.84</b>      | <b>\$13,075.00</b>               | <b>\$13,250.00</b>   | <b>\$671.47</b>                            |
| 01000101          |         |                           | <b>\$321,618.91</b> | <b>\$304,450.52</b> | <b>\$368,586.00</b>         | <b>\$255,455.51</b>    | <b>\$332,276.00</b>              | <b>\$400,270.00</b>  | <b>\$31,684.00</b>                         |

OFFICE OF THE MAYOR

The Mayor is the Chief Executive Officer of Harrisburg's government. The Mayor is an elected official, is full-time, and is the sole appointing authority of all department and office directors and Mayor's Office staff. Department heads must be confirmed by a majority of City Council before appointment is permanent. Senior City government officials, including department and office heads, comprise the Mayor's Cabinet. The Mayor has broad discretionary, executive, and administrative authority under the provisions of the Third Class Optional City Code of Pennsylvania, the City's Charter, and the Codified Ordinances of the City of Harrisburg. The Mayor also heads the Executive/Administrative Branch of City government. The Mayor is automatically a member of several public or quasi-public boards of directors, including the Tri-County Planning Commission and the Harrisburg Area Transportation Study Group (HATS). The Mayor is the sole appointing authority of members of most boards, commissions and task forces, with City Council confirmation required for many of these appointees.

The Mayor has broad policy-making authority, and by Executive Order or other action, can direct the use of municipal resources, including the setting of priorities for the use of resources. The Office can assume an initiative role in matters, projects, and policies of a Citywide or regional nature. In the event of a civil emergency or natural disaster, the Mayor, under State and City laws, has the sole authority to declare a state of emergency and to direct or redirect governmental and other response to such events. Administratively, the Mayor has contracting authority and no valid or binding contract involving the municipal government exists without the Mayor's and City Controller's signatures.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0102 Mayor's Office

Allocation Plan

Position Control

|                         | 2012    |         | 2013                           |        | JOB CLASSIFICATION | 2012   |         | 2013    |  |
|-------------------------|---------|---------|--------------------------------|--------|--------------------|--------|---------|---------|--|
|                         | BUDGET  | BUDGET  | BUDGET                         | BUDGET |                    | BUDGET | BUDGET  |         |  |
| PERSONNEL SERVICES      |         |         |                                |        |                    |        |         |         |  |
| Salaries-Mgmt           | 180,000 | 250,000 | Mayor                          |        | 1                  | 1      | 80,000  | 80,000  |  |
| Fringe Benefits         | 13,770  | 19,125  | Policy/Communications Director |        | 0                  | 1      | 0       | 70,000  |  |
|                         |         |         | Senior Assistant to the Mayor  |        | 1                  | 1      | 60,000  | 60,000  |  |
| TOTAL                   | 193,770 | 269,125 | Assistant to Mayor             |        | 1                  | 1      | 40,000  | 40,000  |  |
| OPERATING EXPENSES      |         |         | Total Management               |        | 3                  | 4      | 180,000 | 250,000 |  |
| Communications          | 4,200   | 6,300   |                                |        |                    |        |         |         |  |
| Professional Services   | 0       | 0       | FICA                           |        |                    |        | 13,770  | 19,125  |  |
| Utilities               | 0       | 0       |                                |        |                    |        |         |         |  |
| Insurance               | 0       | 0       | Total Fringe Benefits          |        |                    |        | 13,770  | 19,125  |  |
| Rentals                 | 0       | 0       |                                |        |                    |        |         |         |  |
| Maintenance & Repairs   | 500     | 500     |                                |        |                    |        |         |         |  |
| Contracted Services     | 3,880   | 7,414   | TOTAL                          |        | 3                  | 4      | 193,770 | 269,125 |  |
| Supplies                | 500     | 1,300   |                                |        |                    |        |         |         |  |
| Minor Capital Equipment | 0       | 0       |                                |        |                    |        |         |         |  |
| TOTAL                   | 9,080   | 15,514  |                                |        |                    |        |         |         |  |
| CAPITAL OUTLAY          | 5,000   | 5,000   |                                |        |                    |        |         |         |  |
| TOTAL APPROPRIATION     | 207,850 | 289,639 |                                |        |                    |        |         |         |  |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01000102**

| First Sub Account | Account | Account Title           | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|-------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES        | \$225,381.88        | \$267,774.36        | \$190,110.00                | \$190,109.10           | \$190,109.00                     | \$250,000.00         | \$59,890.00                                |
|                   | 415000  | TEMPORARY               | \$50.00             | \$13,100.00         | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>414100</b>     |         |                         | <b>\$225,431.88</b> | <b>\$280,874.36</b> | <b>\$190,110.00</b>         | <b>\$190,109.10</b>    | <b>\$190,109.00</b>              | <b>\$250,000.00</b>  | <b>\$59,890.00</b>                         |
| 419100            | 419001  | SOCIAL SECURITY         | \$17,733.89         | \$21,486.88         | \$14,656.00                 | \$14,655.37            | \$14,655.00                      | \$19,125.00          | \$4,469.00                                 |
| <b>419100</b>     |         |                         | <b>\$17,733.89</b>  | <b>\$21,486.88</b>  | <b>\$14,656.00</b>          | <b>\$14,655.37</b>     | <b>\$14,655.00</b>               | <b>\$19,125.00</b>   | <b>\$4,469.00</b>                          |
| 420100            | 420010  | ADVERTISING             | \$1,825.00          | \$280.00            | \$0.00                      | \$0.00                 | \$280.00                         | \$500.00             | \$500.00                                   |
|                   | 420020  | PRINTING                | \$123.00            | \$2,296.50          | \$635.92                    | \$479.84               | \$500.00                         | \$2,500.00           | \$1,864.08                                 |
|                   | 420030  | PHOTOGRAPHY             | \$0.00              | \$240.00            | \$0.00                      | \$0.00                 | \$0.00                           | \$300.00             | \$300.00                                   |
|                   | 420040  | TELEPHONE               | \$4,001.13          | \$1,718.28          | \$914.00                    | \$679.08               | \$800.00                         | \$1,500.00           | \$586.00                                   |
|                   | 420050  | POSTAGE                 | \$1,032.73          | \$1,117.91          | \$1,100.00                  | \$800.60               | \$1,100.00                       | \$1,500.00           | \$400.00                                   |
| <b>420100</b>     |         |                         | <b>\$6,981.86</b>   | <b>\$5,652.69</b>   | <b>\$2,649.92</b>           | <b>\$1,959.52</b>      | <b>\$2,680.00</b>                | <b>\$6,300.00</b>    | <b>\$3,650.08</b>                          |
| 421100            | 421050  | OTHER PROFESSIONAL FEES | \$125.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>421100</b>     |         |                         | <b>\$125.00</b>     | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 425100            | 425000  | OFFICE EQUIPMENT        | \$634.83            | \$0.00              | \$330.00                    | \$0.00                 | \$0.00                           | \$500.00             | \$170.00                                   |
|                   | 425090  | MAINT SERV CONTRACT     | (\$190.16)          | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>425100</b>     |         |                         | <b>\$444.67</b>     | <b>\$0.00</b>       | <b>\$330.00</b>             | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$500.00</b>      | <b>\$170.00</b>                            |
| 429100            | 429009  | ADMIN/TRUSTEE FEE       | \$194.84            | \$76.34             | \$80.00                     | \$76.90                | \$77.00                          | \$80.00              | \$0.00                                     |
|                   | 429015  | TRAVEL                  | \$126.00            | \$891.67            | \$834.71                    | \$834.71               | \$3,800.00                       | \$1,500.00           | \$665.29                                   |
|                   | 429016  | CONFERENCES             | \$2,886.74          | \$3,302.17          | \$140.37                    | \$140.37               | \$0.00                           | \$2,300.00           | \$2,159.63                                 |
|                   | 429017  | MEMBERSHIPS             | \$0.00              | \$1,568.93          | \$3,489.00                  | \$3,489.00             | \$0.00                           | \$3,534.00           | \$45.00                                    |
|                   | 429090  | MISC CONTRACTED SRVCS   | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>429100</b>     |         |                         | <b>\$3,207.58</b>   | <b>\$5,839.11</b>   | <b>\$4,544.08</b>           | <b>\$4,540.98</b>      | <b>\$3,877.00</b>                | <b>\$7,414.00</b>    | <b>\$2,869.92</b>                          |
| 430100            | 430006  | PHOTOGRAPHY             | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430009  | OFFICE                  | \$790.23            | \$826.74            | \$670.00                    | \$598.84               | \$200.00                         | \$1,000.00           | \$330.00                                   |
|                   | 430099  | MISC SUPPLIES AND EXP   | \$1,002.32          | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$300.00             | \$300.00                                   |
| <b>430100</b>     |         |                         | <b>\$1,792.55</b>   | <b>\$826.74</b>     | <b>\$670.00</b>             | <b>\$598.84</b>        | <b>\$200.00</b>                  | <b>\$1,300.00</b>    | <b>\$630.00</b>                            |
| 450100            | 453049  | LEASE PURCHASE          | \$4,008.59          | \$4,333.01          | \$5,000.00                  | \$4,920.28             | \$5,000.00                       | \$5,000.00           | \$0.00                                     |
| <b>450100</b>     |         |                         | <b>\$4,008.59</b>   | <b>\$4,333.01</b>   | <b>\$5,000.00</b>           | <b>\$4,920.28</b>      | <b>\$5,000.00</b>                | <b>\$5,000.00</b>    | <b>\$0.00</b>                              |
| 01000102          |         |                         | <b>\$259,726.02</b> | <b>\$319,012.79</b> | <b>\$217,960.00</b>         | <b>\$216,784.09</b>    | <b>\$216,521.00</b>              | <b>\$289,639.00</b>  | <b>\$71,679.00</b>                         |

OFFICE OF THE CITY CONTROLLER

The Office of City Controller is an autonomous office of City government headed by the City Controller, an independently elected official. This office is responsible for the review and approval of all expenditures and obligations of the City. Performing the internal audit function requires that all purchase orders, warrants, contracts, and agreements be reviewed for compliance with the Third Class City Code, other State laws, City of Harrisburg administrative policies, and City ordinances. The signature of the City Controller is a legal requirement on all of the aforementioned documents. This office also issues monthly financial reports to the Mayor and City Council, which analyze revenues and expenditures for all budgeted funds.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0103 City Controller's Office

Allocation Plan

Position Control

|                         | Allocation Plan |             | JOB CLASSIFICATION       | Position Control |             |
|-------------------------|-----------------|-------------|--------------------------|------------------|-------------|
|                         | 2012 BUDGET     | 2013 BUDGET |                          | 2012 BUDGET      | 2013 BUDGET |
| PERSONNEL SERVICES      |                 |             |                          |                  |             |
| Salaries-Mgmt           | 86,950          | 86,950      | City Controller          | 1                | 1           |
| Salaries-BU             | 45,869          | 44,240      | Chief Deputy Controller  | 1                | 1           |
| Fringe Benefits         | 13,310          | 13,185      |                          |                  |             |
| TOTAL                   | 146,129         | 144,375     | Total Management         | 2                | 2           |
| OPERATING EXPENSES      |                 |             | Auditor                  | 1                | 1           |
| Communications          | 0               | 20          | Total Bargaining Unit    | 1                | 1           |
| Professional Services   | 60,000          | 50,000      | Payroll Related Expenses |                  |             |
| Utilities               | 0               | 0           | FICA                     |                  |             |
| Insurance               | 0               | 0           |                          |                  |             |
| Rentals                 | 0               | 0           | Total Fringe Benefits    |                  |             |
| Maintenance & Repairs   | 1,500           | 550         |                          |                  |             |
| Contracted Services     | 0               | 0           |                          |                  |             |
| Supplies                | 0               | 225         | TOTAL                    | 3                | 3           |
| Minor Capital Equipment | 0               | 0           |                          |                  |             |
| TOTAL                   | 61,500          | 50,795      |                          |                  |             |
| CAPITAL OUTLAY          | 0               | 0           |                          |                  |             |
| TOTAL APPROPRIATION     | 207,629         | 195,170     |                          |                  |             |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 01**

**Budget Unit: 01000103**

| First Sub Account | Account | Account Title       | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES    | \$130,094.63        | \$130,788.68        | \$135,744.00                | \$131,982.26           | \$131,137.00                     | \$134,115.00         | (\$1,629.00)                               |
| <b>414100</b>     |         |                     | <b>\$130,094.63</b> | <b>\$130,788.68</b> | <b>\$135,744.00</b>         | <b>\$131,982.26</b>    | <b>\$131,137.00</b>              | <b>\$134,115.00</b>  | <b>(\$1,629.00)</b>                        |
| 419100            | 419001  | SOCIAL SECURITY     | \$10,112.00         | \$10,005.39         | \$10,385.00                 | \$10,096.55            | \$10,030.00                      | \$10,260.00          | (\$125.00)                                 |
| <b>419100</b>     |         |                     | <b>\$10,112.00</b>  | <b>\$10,005.39</b>  | <b>\$10,385.00</b>          | <b>\$10,096.55</b>     | <b>\$10,030.00</b>               | <b>\$10,260.00</b>   | <b>(\$125.00)</b>                          |
| 420100            | 420050  | POSTAGE             | \$26.10             | \$10.12             | \$20.00                     | \$0.00                 | \$20.00                          | \$20.00              | \$0.00                                     |
| <b>420100</b>     |         |                     | <b>\$26.10</b>      | <b>\$10.12</b>      | <b>\$20.00</b>              | <b>\$0.00</b>          | <b>\$20.00</b>                   | <b>\$20.00</b>       | <b>\$0.00</b>                              |
| 421100            | 421010  | LEGAL               | \$15,797.14         | \$28,692.06         | \$60,000.00                 | \$56,578.54            | \$60,000.00                      | \$50,000.00          | (\$10,000.00)                              |
| <b>421100</b>     |         |                     | <b>\$15,797.14</b>  | <b>\$28,692.06</b>  | <b>\$60,000.00</b>          | <b>\$56,578.54</b>     | <b>\$60,000.00</b>               | <b>\$50,000.00</b>   | <b>(\$10,000.00)</b>                       |
| 425100            | 425090  | MAINT SERV CONTRACT | \$0.00              | \$0.00              | \$1,169.18                  | \$39.95                | \$1,219.00                       | \$550.00             | (\$619.18)                                 |
| <b>425100</b>     |         |                     | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$1,169.18</b>           | <b>\$39.95</b>         | <b>\$1,219.00</b>                | <b>\$550.00</b>      | <b>(\$619.18)</b>                          |
| 430100            | 430009  | OFFICE              | \$1,392.29          | \$49.94             | \$310.82                    | \$291.96               | \$261.00                         | \$225.00             | (\$85.82)                                  |
| <b>430100</b>     |         |                     | <b>\$1,392.29</b>   | <b>\$49.94</b>      | <b>\$310.82</b>             | <b>\$291.96</b>        | <b>\$261.00</b>                  | <b>\$225.00</b>      | <b>(\$85.82)</b>                           |
| 01000103          |         |                     | <b>\$157,422.16</b> | <b>\$169,546.19</b> | <b>\$207,629.00</b>         | <b>\$198,989.26</b>    | <b>\$202,667.00</b>              | <b>\$195,170.00</b>  | <b>(\$12,459.00)</b>                       |

OFFICE OF THE CITY TREASURER

The Office of City Treasurer is headed by the City Treasurer, an independently elected official. The City Treasurer is responsible for the collection, safekeeping, and investment of City revenues; including all fees, fines, and taxes. The City Treasurer also serves as collector for Harrisburg School District taxes. Computer technology advancements have improved the collection of payments and the reporting of such receipts. Examples include: direct debit; processing scannable tax, and utility bills; various banking software; acceptance of credit and debit cards for all payments; automatic payment plan options; electronic funds transfer acceptance; computerized processing of multiple payments; computerized returned check procedures; and the use of computer generated lists to process payments. Additional improvements still in the testing phase include: internet payments, on-line bill payment, on-line electronic check acceptance.

All monies collected are invested utilizing several money management techniques to optimize interest earnings while ensuring the safety of funds. Economic trends and monitoring of the financial markets allow for maximized yield investment strategies.

The City Treasurer must sign all checks disbursed for payroll and the receipt of goods or services, in addition to coordinating all electronic fund transfers and receipts. This office is responsible for obtaining all information necessary for issuing Municipal Fire Certificates in accordance with the City and State fire insurance escrow laws. Treasury prepares and distributes to departments monthly reports for City investments, paid invoices, credit card activity, and the cumulative history of insufficient funds checks. On a daily basis, Treasury monitors the City's bank accounts electronically. The Treasurer also executes funding transfers for debt service payments on all outstanding City bond and note issues. This office has the authority to manage all bank accounts of the City, including the transfer of funds between different bank accounts and the reconciliation to the City's general ledger.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0104 City Treasurer's Office

| Allocation Plan         |             |             |                            | Position Control |             |             |             |
|-------------------------|-------------|-------------|----------------------------|------------------|-------------|-------------|-------------|
|                         | 2012 BUDGET | 2013 BUDGET | JOB CLASSIFICATION         | 2012 BUDGET      | 2013 BUDGET | 2012 BUDGET | 2013 BUDGET |
| PERSONNEL SERVICES      |             |             |                            |                  |             |             |             |
| Salaries-Mgmt           | 237,197     | 237,197     | City Treasurer             | 1                | 1           | 20,000      | 20,000      |
| Salaries-BU             | 162,633     | 167,722     | Deputy Treasurer           | 1                | 1           | 68,000      | 68,000      |
| Overtime                | 0           | 0           | Assistant Deputy Treasurer | 1                | 1           | 56,000      | 56,000      |
| Fringe Benefits         | 30,588      | 30,977      | Computer Programmer        | 1                | 1           | 65,994      | 65,994      |
|                         |             |             | System Programmer          | 0.40             | 0.40        | 27,203      | 27,203      |
| TOTAL                   | 430,418     | 435,896     | Total Management           | 4                | 4           | 237,197     | 237,197     |
| OPERATING EXPENSES      |             |             |                            |                  |             |             |             |
| Communications          | 6,800       | 11,600      | Cashier III                | 2                | 2           | 80,253      | 82,660      |
| Professional Services   | 60,000      | 30,000      | Accounting Clerk IV        | 1                | 1           | 40,986      | 42,426      |
| Utilities               | 0           | 0           | Imaging Specialist         | 1                | 1           | 41,394      | 42,636      |
| Insurance               | 1,500       | 1,800       | Total Bargaining Unit      | 4                | 4           | 162,633     | 167,722     |
| Rentals                 | 0           | 0           | Overtime                   |                  |             | 0           | 0           |
| Maintenance & Repairs   | 47,500      | 67,000      | FICA                       |                  |             | 30,588      | 30,977      |
| Contracted Services     | 10,600      | 500         | Total Fringe Benefits      |                  |             | 30,588      | 30,977      |
| Supplies                | 17,473      | 36,500      | TOTAL                      | 8.40             | 8.40        | 430,418     | 435,896     |
| Minor Capital Equipment | 0           | 0           |                            |                  |             |             |             |
| TOTAL                   | 143,873     | 147,400     |                            |                  |             |             |             |
| CAPITAL OUTLAY          | 41,020      | 0           |                            |                  |             |             |             |
| TOTAL APPROPRIATION     | 615,311     | 583,296     |                            |                  |             |             |             |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01000104**

| First Sub Account | Account | Account Title             | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES          | \$387,889.25        | \$365,241.10        | \$390,830.00                | \$350,160.85           | \$348,878.00                     | \$404,919.00         | \$14,089.00                                |
|                   | 415000  | TEMPORARY                 | \$0.00              | \$2,550.00          | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>414100</b>     |         |                           | <b>\$387,889.25</b> | <b>\$367,791.10</b> | <b>\$390,830.00</b>         | <b>\$350,160.85</b>    | <b>\$348,878.00</b>              | <b>\$404,919.00</b>  | <b>\$14,089.00</b>                         |
| 419100            | 419001  | SOCIAL SECURITY           | \$30,876.74         | \$28,136.09         | \$30,588.00                 | \$26,804.53            | \$27,678.00                      | \$30,977.00          | \$389.00                                   |
| <b>419100</b>     |         |                           | <b>\$30,876.74</b>  | <b>\$28,136.09</b>  | <b>\$30,588.00</b>          | <b>\$26,804.53</b>     | <b>\$27,678.00</b>               | <b>\$30,977.00</b>   | <b>\$389.00</b>                            |
| 420100            | 420010  | ADVERTISING               | \$0.00              | \$0.00              | \$250.00                    | \$150.00               | \$100.00                         | \$500.00             | \$250.00                                   |
|                   | 420020  | PRINTING                  | \$1,042.74          | \$2,291.89          | \$1,951.05                  | \$950.15               | \$1,800.00                       | \$3,000.00           | \$1,048.95                                 |
|                   | 420040  | TELEPHONE                 | \$644.34            | \$585.13            | \$550.00                    | \$495.11               | \$451.00                         | \$600.00             | \$50.00                                    |
|                   | 420050  | POSTAGE                   | \$2,407.86          | \$2,295.41          | \$4,462.44                  | \$4,462.44             | \$5,000.00                       | \$7,500.00           | \$3,037.56                                 |
| <b>420100</b>     |         |                           | <b>\$4,094.94</b>   | <b>\$5,172.43</b>   | <b>\$7,213.49</b>           | <b>\$6,057.70</b>      | <b>\$7,351.00</b>                | <b>\$11,600.00</b>   | <b>\$4,386.51</b>                          |
| 421100            | 421010  | LEGAL                     | \$3,294.50          | \$25,000.00         | \$60,000.00                 | \$13,578.54            | \$60,000.00                      | \$30,000.00          | (\$30,000.00)                              |
| <b>421100</b>     |         |                           | <b>\$3,294.50</b>   | <b>\$25,000.00</b>  | <b>\$60,000.00</b>          | <b>\$13,578.54</b>     | <b>\$60,000.00</b>               | <b>\$30,000.00</b>   | <b>(\$30,000.00)</b>                       |
| 423100            | 423090  | PUBLIC OFF PREM           | \$1,210.00          | \$1,210.00          | \$1,500.00                  | \$1,440.00             | \$1,440.00                       | \$1,800.00           | \$300.00                                   |
|                   | 423091  | PUBLIC OFF DEDUCT         | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>423100</b>     |         |                           | <b>\$1,210.00</b>   | <b>\$1,210.00</b>   | <b>\$1,500.00</b>           | <b>\$1,440.00</b>      | <b>\$1,440.00</b>                | <b>\$1,800.00</b>    | <b>\$300.00</b>                            |
| 425100            | 425000  | OFFICE EQUIPMENT          | \$1,929.66          | \$0.00              | \$1,500.00                  | \$1,220.31             | \$1,500.00                       | \$2,000.00           | \$500.00                                   |
|                   | 425030  | BUILDING MAINT            | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$5,000.00           | \$5,000.00                                 |
|                   | 425090  | MAINT SERV CONTRACT       | \$37,119.54         | \$43,999.88         | \$51,000.00                 | \$49,347.00            | \$51,000.00                      | \$60,000.00          | \$9,000.00                                 |
| <b>425100</b>     |         |                           | <b>\$39,049.20</b>  | <b>\$43,999.88</b>  | <b>\$52,500.00</b>          | <b>\$50,567.31</b>     | <b>\$52,500.00</b>               | <b>\$67,000.00</b>   | <b>\$14,500.00</b>                         |
| 429100            | 429009  | ADMIN/TRUSTEE FEE         | \$37.89             | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429014  | CONTRACTED PERSONNEL SVS. | \$0.00              | \$0.00              | \$8,586.51                  | \$505.00               | \$4,000.00                       | \$0.00               | (\$8,586.51)                               |
|                   | 429015  | TRAVEL                    | \$418.78            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429016  | CONFERENCES               | \$626.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS               | \$337.00            | \$292.00            | \$200.00                    | \$145.25               | \$300.00                         | \$500.00             | \$300.00                                   |
|                   | 429025  | DISASTER RECOVERY SYSTEM  | \$9,583.56          | \$9,583.56          | \$922.40                    | \$0.00                 | \$0.00                           | \$0.00               | (\$922.40)                                 |
| <b>429100</b>     |         |                           | <b>\$11,003.23</b>  | <b>\$9,875.56</b>   | <b>\$9,708.91</b>           | <b>\$650.25</b>        | <b>\$4,300.00</b>                | <b>\$500.00</b>      | <b>(\$9,208.91)</b>                        |
| 430100            | 430002  | SOFTWARE                  | \$15,692.97         | \$15,795.60         | \$16,073.00                 | \$15,795.60            | \$16,073.00                      | \$17,000.00          | \$927.00                                   |
|                   | 430003  | SUBSCRIPTIONS             | \$85.00             | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430008  | DATA PROCESSING           | \$0.00              | \$0.00              | \$850.00                    | \$0.00                 | \$0.00                           | \$2,000.00           | \$1,150.00                                 |
|                   | 430009  | OFFICE                    | \$975.71            | \$606.77            | \$500.00                    | \$371.91               | \$500.00                         | \$2,000.00           | \$1,500.00                                 |
|                   | 430042  | TOOLS & HARDWARE          | \$0.00              | \$0.00              | \$50.00                     | \$6.00                 | \$0.00                           | \$500.00             | \$450.00                                   |
|                   | 430099  | MISC SUPPLIES AND EXP     | \$350.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$15,000.00          | \$15,000.00                                |
| <b>430100</b>     |         |                           | <b>\$17,103.68</b>  | <b>\$16,402.37</b>  | <b>\$17,473.00</b>          | <b>\$16,173.51</b>     | <b>\$16,573.00</b>               | <b>\$36,500.00</b>   | <b>\$19,027.00</b>                         |
| 439100            | 439015  | OFFICE EQUIPMENT          | \$0.00              | \$0.00              | \$4,477.60                  | \$4,477.60             | \$4,478.00                       | \$0.00               | (\$4,477.60)                               |
| <b>439100</b>     |         |                           | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$4,477.60</b>           | <b>\$4,477.60</b>      | <b>\$4,478.00</b>                | <b>\$0.00</b>        | <b>(\$4,477.60)</b>                        |
| 450100            | 453049  | LEASE PURCHASE            | \$41,018.39         | \$41,018.39         | \$41,020.00                 | \$41,018.39            | \$41,018.00                      | \$0.00               | (\$41,020.00)                              |
| <b>450100</b>     |         |                           | <b>\$41,018.39</b>  | <b>\$41,018.39</b>  | <b>\$41,020.00</b>          | <b>\$41,018.39</b>     | <b>\$41,018.00</b>               | <b>\$0.00</b>        | <b>(\$41,020.00)</b>                       |
| 01000104          |         |                           | <b>\$535,539.93</b> | <b>\$538,605.82</b> | <b>\$615,311.00</b>         | <b>\$510,928.68</b>    | <b>\$564,216.00</b>              | <b>\$583,296.00</b>  | <b>(\$32,015.00)</b>                       |

OFFICE OF THE CITY SOLICITOR

The City Solicitor's Office is responsible for handling all legal matters affecting the City. This entails providing legal counsel to the Mayor, the City Controller, the City Treasurer, and City Council.

This office manages all legal action taken by the City and defends or supervises the defense of actions filed against the City, including all labor law matters. It reviews and provides administrative legal support for all bond issuances, prepares and files all proofs of claim on behalf of the City in bankruptcy proceedings and represents the City in all such proceedings. It also plays a significant role in major projects undertaken by the City and handles real estate transfers and loan closings for the Departments of Building and Housing.

Law Bureau Office staff prosecute codes violations, violations of City ordinances, bad check cases, and other criminal offenses in the name of the Commonwealth, and participate in all tax assessment appeals filed by property owners. The Office drafts or reviews, for form and legality, all legislation considered by Council and all City contracts. The City Solicitor provides legal opinions to department directors, bureau chiefs, and their staff to assure legal compliance in matters affecting their departments and assists the Department of Administration's efforts to recover delinquent taxes and utilities. The City Solicitor's opinion on legal matters is final within City government.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0105 City Solicitor's Office

| Allocation Plan         |             | Position Control |                                 |             |             |             |             |
|-------------------------|-------------|------------------|---------------------------------|-------------|-------------|-------------|-------------|
|                         | 2012 BUDGET | 2013 BUDGET      | JOB CLASSIFICATION              | 2012 BUDGET | 2013 BUDGET | 2012 BUDGET | 2013 BUDGET |
| PERSONNEL SERVICES      |             |                  |                                 |             |             |             |             |
| Salaries-Mgmt           | 198,370     | 253,370          | City Solicitor                  | 1           | 1           | 85,000      | 85,000      |
| Overtime                | 0           | 0                | Deputy City Solicitor           | 1           | 1           | 69,000      | 69,000      |
| Fringe Benefits         | 15,176      | 19,384           | Assistant City Solicitor        | 0           | 1           | 0           | 55,000      |
|                         |             |                  | Confidential Legal Secretary II | 1           | 1           | 44,370      | 44,370      |
| TOTAL                   | 213,546     | 272,754          | Total Management                | 3           | 4           | 198,370     | 253,370     |
| OPERATING EXPENSES      |             |                  | Overtime                        |             |             | 0           | 0           |
| Communications          | 2,050       | 1,675            | FICA                            |             |             | 15,176      | 19,384      |
| Professional Services   | 250,350     | 400,600          | Healthcare Benefits - Active    |             |             | 0           | 0           |
| Utilities               | 0           | 0                | Healthcare Benefits - Retirees  |             |             | 0           | 0           |
| Insurance               | 0           | 0                | Total Fringe Benefits           |             |             | 15,176      | 19,384      |
| Rentals                 | 0           | 0                | TOTAL                           | 3           | 4           | 213,546     | 272,754     |
| Maintenance & Repairs   | 0           | 0                |                                 |             |             |             |             |
| Contracted Services     | 490         | 2,675            |                                 |             |             |             |             |
| Supplies                | 30,000      | 35,500           |                                 |             |             |             |             |
| Minor Capital Equipment | 0           | 0                |                                 |             |             |             |             |
| TOTAL                   | 282,890     | 440,450          |                                 |             |             |             |             |
| CAPITAL OUTLAY          | 0           | 0                |                                 |             |             |             |             |
| TOTAL APPROPRIATION     | 496,436     | 713,204          |                                 |             |             |             |             |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01000105**

| First Sub Account | Account | Account Title      | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES   | \$185,146.58        | \$124,341.14        | \$183,870.00                | \$129,865.13           | \$129,423.00                     | \$253,370.00         | \$69,500.00                                |
| <b>414100</b>     |         |                    | <b>\$185,146.58</b> | <b>\$124,341.14</b> | <b>\$183,870.00</b>         | <b>\$129,865.13</b>    | <b>\$129,423.00</b>              | <b>\$253,370.00</b>  | <b>\$69,500.00</b>                         |
| 419100            | 419001  | SOCIAL SECURITY    | \$14,746.59         | \$9,512.44          | \$17,279.75                 | \$9,934.83             | \$12,648.00                      | \$19,384.00          | \$2,104.25                                 |
| <b>419100</b>     |         |                    | <b>\$14,746.59</b>  | <b>\$9,512.44</b>   | <b>\$17,279.75</b>          | <b>\$9,934.83</b>      | <b>\$12,648.00</b>               | <b>\$19,384.00</b>   | <b>\$2,104.25</b>                          |
| 420100            | 420010  | ADVERTISING        | \$456.75            | \$2,303.71          | \$625.00                    | \$504.00               | \$1,008.00                       | \$500.00             | (\$125.00)                                 |
|                   | 420020  | PRINTING           | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 420040  | TELEPHONE          | \$251.05            | \$574.52            | \$766.00                    | \$635.07               | \$700.00                         | \$700.00             | (\$66.00)                                  |
|                   | 420050  | POSTAGE            | \$443.58            | \$280.41            | \$450.00                    | \$428.63               | \$520.00                         | \$475.00             | \$25.00                                    |
| <b>420100</b>     |         |                    | <b>\$1,151.38</b>   | <b>\$3,158.64</b>   | <b>\$1,841.00</b>           | <b>\$1,567.70</b>      | <b>\$2,228.00</b>                | <b>\$1,675.00</b>    | <b>(\$166.00)</b>                          |
| 421100            | 421010  | LEGAL              | \$130,710.65        | \$444,825.23        | \$417,000.00                | \$364,654.40           | \$487,000.00                     | \$400,000.00         | (\$17,000.00)                              |
|                   | 421030  | CONSULTING         | \$2,960.46          | \$1,723.00          | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421060  | STENOGRAPHER       | \$712.51            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$350.00             | \$350.00                                   |
|                   | 421080  | FILING FEES        | \$0.00              | \$0.00              | (\$26.00)                   | (\$26.00)              | \$0.00                           | \$250.00             | \$276.00                                   |
| <b>421100</b>     |         |                    | <b>\$134,383.62</b> | <b>\$446,548.23</b> | <b>\$416,974.00</b>         | <b>\$364,628.40</b>    | <b>\$487,000.00</b>              | <b>\$400,600.00</b>  | <b>(\$16,374.00)</b>                       |
| 429100            | 429001  | TUITION/ TRAINING  | \$0.00              | \$0.00              | \$375.00                    | \$375.00               | \$375.00                         | \$1,500.00           | \$1,125.00                                 |
|                   | 429009  | ADMIN/ TRUSTEE FEE | \$0.00              | \$38.17             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429015  | TRAVEL             | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429016  | CONFERENCES        | \$0.00              | \$239.00            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS        | \$400.00            | \$690.00            | \$700.00                    | \$660.00               | \$450.00                         | \$1,175.00           | \$475.00                                   |
| <b>429100</b>     |         |                    | <b>\$400.00</b>     | <b>\$967.17</b>     | <b>\$1,075.00</b>           | <b>\$1,035.00</b>      | <b>\$825.00</b>                  | <b>\$2,675.00</b>    | <b>\$1,600.00</b>                          |
| 430100            | 430002  | SOFTWARE           | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$350.00             | \$350.00                                   |
|                   | 430003  | SUBSCRIPTIONS      | \$19,516.28         | \$19,535.67         | \$30,000.00                 | \$17,737.72            | \$30,000.00                      | \$35,000.00          | \$5,000.00                                 |
|                   | 430009  | OFFICE             | \$189.46            | \$0.00              | \$0.00                      | \$0.00                 | \$100.00                         | \$150.00             | \$150.00                                   |
| <b>430100</b>     |         |                    | <b>\$19,705.74</b>  | <b>\$19,535.67</b>  | <b>\$30,000.00</b>          | <b>\$17,737.72</b>     | <b>\$30,100.00</b>               | <b>\$35,500.00</b>   | <b>\$5,500.00</b>                          |
| 01000105          |         |                    | <b>\$355,533.91</b> | <b>\$604,063.29</b> | <b>\$651,039.75</b>         | <b>\$524,768.78</b>    | <b>\$662,224.00</b>              | <b>\$713,204.00</b>  | <b>\$62,164.25</b>                         |

OFFICE OF THE BUSINESS ADMINISTRATOR

The Department of Administration is headed by the Chief of Staff/Business Administrator who is appointed by the Mayor and confirmed by City Council. The Department of Administration performs the fiscal, labor relations, and central administrative functions of the City. The Chief of Staff/Business Administrator has the authority to oversee the direct management of all City departments which are under the administrative jurisdiction of the Mayor, as well as inter-action with agencies which are outside of the Executive Branch and directly manages four bureaus: Financial Management, Information Technology, Human Resources and Operations and Revenue. The Chief of Staff/Business Administrator serves as the Mayor's designee on various Boards and Commissions.

The Chief of Staff/Business Administrator conducts scheduled labor management meetings with each of the union groups throughout the year and resolves issues which could result in grievances whenever possible, acts as the Third-Step Hearing Officer for Union grievances in the Mayor's stead. Also, the Chief of Staff/Business Administrator has the responsibility for contract negotiations with all three union groups.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0110 Office of the Chief of Staff / Business Administrator

Allocation Plan

Position Control

|                         | 2012<br>BUDGET | 2013<br>BUDGET | JOB<br>CLASSIFICATION                 | 2012<br>BUDGET | 2013<br>BUDGET | 2012<br>BUDGET | 2013<br>BUDGET |
|-------------------------|----------------|----------------|---------------------------------------|----------------|----------------|----------------|----------------|
| PERSONNEL SERVICES      |                |                |                                       |                |                |                |                |
| Salaries-Mgmt           | 151,000        | 151,000        | Chief Of Staff/Business Administrator | 1              | 1              | 110,000        | 110,000        |
| Fringe Benefits         | 11,744         | 11,552         | Special Assistant to the BA/DBA       | 1              | 1              | 41,000         | 41,000         |
| TOTAL                   | 162,744        | 162,552        |                                       |                |                |                |                |
|                         |                |                | Total Management                      | 2              | 2              | 151,000        | 151,000        |
| OPERATING EXPENSES      |                |                | FICA                                  |                |                | 11,744         | 11,552         |
| Communications          | 3,200          | 1,400          |                                       |                |                |                |                |
| Professional Services   | 4,000          | 4,000          | Total Fringe Benefits                 |                |                | 11,744         | 11,552         |
| Utilities               | 0              | 0              |                                       |                |                |                |                |
| Insurance               | 0              | 0              |                                       |                |                |                |                |
| Rentals                 | 0              | 0              | TOTAL                                 | 2              | 2              | 162,744        | 162,552        |
| Maintenance & Repairs   | 0              | 0              |                                       |                |                |                |                |
| Contracted Services     | 0              | 6,600          |                                       |                |                |                |                |
| Supplies                | 900            | 2,900          |                                       |                |                |                |                |
| Minor Capital Equipment | 1,000          | 2,200          |                                       |                |                |                |                |
| TOTAL                   | 9,100          | 17,100         |                                       |                |                |                |                |
| CAPITAL OUTLAY          | 0              | 0              |                                       |                |                |                |                |
| TOTAL APPROPRIATION     | 171,844        | 179,652        |                                       |                |                |                |                |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01010110**

| First Sub Account | Account | Account Title           | 2010 Actual         | 2011 Actual        | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|-------------------------|---------------------|--------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES        | \$119,052.79        | \$44,192.18        | \$132,676.42                | \$113,176.82           | \$113,346.00                     | \$151,000.00         | \$18,323.58                                |
|                   | 415000  | TEMPORARY               | \$0.00              | \$0.00             | \$13,080.00                 | \$7,018.95             | \$6,462.00                       | \$0.00               | (\$13,080.00)                              |
| <b>414100</b>     |         |                         | <b>\$119,052.79</b> | <b>\$44,192.18</b> | <b>\$145,756.42</b>         | <b>\$120,195.77</b>    | <b>\$119,808.00</b>              | <b>\$151,000.00</b>  | <b>\$5,243.58</b>                          |
| 419100            | 419001  | SOCIAL SECURITY         | \$8,652.25          | \$3,380.89         | \$12,745.00                 | \$9,272.91             | \$2,001.00                       | \$11,552.00          | (\$1,193.00)                               |
| <b>419100</b>     |         |                         | <b>\$8,652.25</b>   | <b>\$3,380.89</b>  | <b>\$12,745.00</b>          | <b>\$9,272.91</b>      | <b>\$2,001.00</b>                | <b>\$11,552.00</b>   | <b>(\$1,193.00)</b>                        |
| 420100            | 420010  | ADVERTISING             | \$2,991.77          | \$3,292.74         | \$700.00                    | \$700.00               | \$1,000.00                       | \$0.00               | (\$700.00)                                 |
|                   | 420020  | PRINTING                | \$0.00              | \$0.00             | \$251.00                    | \$251.00               | \$251.00                         | \$350.00             | \$99.00                                    |
|                   | 420040  | TELEPHONE               | \$700.11            | \$917.86           | \$700.00                    | \$651.47               | \$746.00                         | \$750.00             | \$50.00                                    |
|                   | 420050  | POSTAGE                 | \$771.12            | \$450.06           | \$500.00                    | \$206.54               | \$450.00                         | \$300.00             | (\$200.00)                                 |
| <b>420100</b>     |         |                         | <b>\$4,463.00</b>   | <b>\$4,660.66</b>  | <b>\$2,151.00</b>           | <b>\$1,809.01</b>      | <b>\$2,447.00</b>                | <b>\$1,400.00</b>    | <b>(\$751.00)</b>                          |
| 421100            | 421010  | LEGAL                   | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421030  | CONSULTING              | \$7,200.30          | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421050  | OTHER PROFESSIONAL FEES | \$1,501.40          | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421070  | ARBITRATION             | \$200.00            | \$3,959.50         | \$2,215.00                  | \$1,964.50             | \$3,120.00                       | \$4,000.00           | \$1,785.00                                 |
| <b>421100</b>     |         |                         | <b>\$8,901.70</b>   | <b>\$3,959.50</b>  | <b>\$2,215.00</b>           | <b>\$1,964.50</b>      | <b>\$3,120.00</b>                | <b>\$4,000.00</b>    | <b>\$1,785.00</b>                          |
| 425100            | 425090  | MAINT SERV CONTRACT     | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>425100</b>     |         |                         | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 429100            | 429001  | TUITION/ TRAINING       | \$199.00            | \$895.00           | \$1,980.00                  | \$1,942.08             | \$1,500.00                       | \$3,300.00           | \$1,320.00                                 |
|                   | 429009  | ADMIN/TRUSTEE FEE       | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429015  | TRAVEL                  | \$427.54            | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$500.00             | \$500.00                                   |
|                   | 429016  | CONFERENCES             | \$325.00            | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$1,000.00           | \$1,000.00                                 |
|                   | 429017  | MEMBERSHIPS             | \$0.00              | \$0.00             | \$980.00                    | \$980.00               | \$980.00                         | \$1,800.00           | \$820.00                                   |
|                   | 429090  | MISC CONTRACTED SRVCS   | \$100.00            | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>429100</b>     |         |                         | <b>\$1,051.54</b>   | <b>\$895.00</b>    | <b>\$2,960.00</b>           | <b>\$2,922.08</b>      | <b>\$2,480.00</b>                | <b>\$6,600.00</b>    | <b>\$3,640.00</b>                          |
| 430100            | 430002  | SOFTWARE                | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$550.00             | \$550.00                                   |
|                   | 430003  | SUBSCRIPTIONS           | \$1,310.40          | \$0.00             | \$0.00                      | \$0.00                 | \$500.00                         | \$550.00             | \$550.00                                   |
|                   | 430008  | DATA PROCESSING         | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430009  | OFFICE                  | \$2,585.24          | \$1,712.73         | \$1,774.00                  | \$911.36               | \$1,000.00                       | \$1,800.00           | \$26.00                                    |
|                   | 430099  | MISC SUPPLIES AND EXP   | \$473.02            | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>430100</b>     |         |                         | <b>\$4,368.66</b>   | <b>\$1,712.73</b>  | <b>\$1,774.00</b>           | <b>\$911.36</b>        | <b>\$1,500.00</b>                | <b>\$2,900.00</b>    | <b>\$1,126.00</b>                          |
| 439100            | 439015  | OFFICE EQUIPMENT        | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$2,200.00           | \$2,200.00                                 |
| <b>439100</b>     |         |                         | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$2,200.00</b>    | <b>\$2,200.00</b>                          |
| <b>01010110</b>   |         |                         | <b>\$146,489.94</b> | <b>\$58,800.96</b> | <b>\$167,601.42</b>         | <b>\$137,075.63</b>    | <b>\$131,356.00</b>              | <b>\$179,652.00</b>  | <b>\$12,050.58</b>                         |

BUREAU OF FINANCIAL MANAGEMENT

The Bureau of Financial Management is responsible for the overall fiscal management of the City. Fiscal management includes the management of all funds, the accounting for all assets, the production of all financial documents, and the administration of Debt Service, General Expenses, and Transfers to Other Funds. This bureau also aids in the administration of the City's three pension plans. For the Bureau to complete these tasks, it is organized into four offices. They are Accounting, Budget and Analysis, Purchasing, and Grants Management.

The Accounting Office manages the cash flow and accounts payable functions for the City. This office also oversees the City's computerized accounting and financial reporting systems, and is responsible for preparation of the annual audit and development of the Comprehensive Annual Financial Report.

The Office of Budget and Analysis is responsible for the preparation, development, distribution, and monitoring of the City's annual budget which is submitted to Council at the last Legislative Session in November. This office also prepares the Mid-Year Fiscal Report, which highlights the financial status of all budgeted funds as of June 30th of the current year compared to June 30th of the previous year. The Mid-Year report also projects the financial performance for the current year-end. Beginning in 2012, similar reports will be prepared on a quarterly basis.

The Purchasing Office is responsible for overseeing the procurement of most City materials, supplies, and services. All procurement documentation is compiled and stored within the Purchasing Office. Furthermore, this office must assure fair and equitable distribution of City contracts and agreements for capital and non-capital products and services, including the preparation and advertising of public bids and the awarding of those contracts. This office also administers insurance claims and collection activities.

The Grants Management Office assists with grants administration on a City-wide basis, including grants writing and periodic reporting.

The Bureau is also responsible for the management of risk, evaluation of risk transfer alternatives, and the acquisition of insurance coverage for City government. With the assistance of the Human Resource Generalist, this Bureau also manages the worker's compensation self-insured program, and in conjunction with the City Solicitor's Office, manages all litigation cases.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0112 Financial Management

Allocation Plan

Position Control

|                                | Allocation Plan |                | JOB CLASSIFICATION                 | Position Control |             |                |                |
|--------------------------------|-----------------|----------------|------------------------------------|------------------|-------------|----------------|----------------|
|                                | 2012 BUDGET     | 2013 BUDGET    |                                    | 2012 BUDGET      | 2013 BUDGET | 2012 BUDGET    | 2013 BUDGET    |
| <b>PERSONNEL SERVICES</b>      |                 |                |                                    |                  |             |                |                |
| Salaries-Mgmt                  | 325,235         | 325,235        | Director of Financial Mgmt.        | 1                | 1           | 66,950         | 66,950         |
| Salaries-BU                    | 42,320          | 43,589         | Budget Manager                     | 1                | 1           | 47,800         | 50,100         |
| Fringe Benefits                | 28,119          | 28,217         | Purchasing Manager                 | 1                | 1           | 53,185         | 53,185         |
|                                |                 |                | Grants Manager                     | 1                | 1           | 55,000         | 55,000         |
| <b>TOTAL</b>                   | <b>395,674</b>  | <b>397,041</b> | Senior Accountant                  | 1                | 0           | 55,000         | 0              |
|                                |                 |                | Staff Accountant/Financial Analyst | 0                | 1           | 0              | 45,000         |
|                                |                 |                | Accounting Manager                 | 1                | 1           | 47,300         | 55,000         |
| <b>OPERATING EXPENSES</b>      |                 |                | <b>Total Management</b>            | <b>6</b>         | <b>6</b>    | <b>325,235</b> | <b>325,235</b> |
| Communications                 | 3,700           | 4,836          |                                    |                  |             |                |                |
| Professional Services          | 120,000         | 159,266        | Auditor I                          | 1                | 1           | 42,320         | 43,589         |
| Utilities                      | 0               | 0              |                                    |                  |             |                |                |
| Insurance                      | 0               | 0              | <b>Total Bargaining Unit</b>       | <b>1</b>         | <b>1</b>    | <b>42,320</b>  | <b>43,589</b>  |
| Rentals                        | 0               | 0              |                                    |                  |             |                |                |
| Maintenance & Repairs          | 20,000          | 27,000         | FICA                               |                  |             | 28,119         | 28,217         |
| Contracted Services            | 50              | 3,850          |                                    |                  |             |                |                |
| Supplies                       | 1,100           | 2,300          | <b>Total Fringe Benefits</b>       |                  |             | <b>28,119</b>  | <b>28,217</b>  |
| Minor Capital Equipment        | 0               | 3,000          |                                    |                  |             |                |                |
| <b>TOTAL</b>                   | <b>144,850</b>  | <b>200,252</b> | <b>TOTAL</b>                       | <b>7</b>         | <b>7</b>    | <b>395,674</b> | <b>397,041</b> |
| <b>CAPITAL OUTLAY</b>          | <b>0</b>        | <b>0</b>       |                                    |                  |             |                |                |
| <b>GRANTS (MATCHING SHARE)</b> | <b>0</b>        | <b>0</b>       |                                    |                  |             |                |                |
| <b>TOTAL APPROPRIATION</b>     | <b>540,524</b>  | <b>597,293</b> |                                    |                  |             |                |                |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01010112**

| First Sub Account | Account | Account Title             | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES          | \$253,692.74        | \$283,665.12        | \$319,766.49                | \$270,620.24           | \$267,379.00                     | \$368,824.00         | \$49,057.51                                |
|                   | 415000  | TEMPORARY                 | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>414100</b>     |         |                           | <b>\$253,692.74</b> | <b>\$283,665.12</b> | <b>\$319,766.49</b>         | <b>\$270,620.24</b>    | <b>\$267,379.00</b>              | <b>\$368,824.00</b>  | <b>\$49,057.51</b>                         |
| 419100            | 419001  | SOCIAL SECURITY           | \$20,638.17         | \$21,221.36         | \$28,119.00                 | \$20,874.98            | \$24,123.00                      | \$28,217.00          | \$98.00                                    |
| <b>419100</b>     |         |                           | <b>\$20,638.17</b>  | <b>\$21,221.36</b>  | <b>\$28,119.00</b>          | <b>\$20,874.98</b>     | <b>\$24,123.00</b>               | <b>\$28,217.00</b>   | <b>\$98.00</b>                             |
| 420100            | 420010  | ADVERTISING               | \$297.34            | \$951.43            | \$1,680.15                  | \$1,680.15             | \$951.00                         | \$1,200.00           | (\$480.15)                                 |
|                   | 420020  | PRINTING                  | \$0.00              | \$947.55            | \$900.00                    | \$686.79               | \$900.00                         | \$1,000.00           | \$100.00                                   |
|                   | 420040  | TELEPHONE                 | \$428.72            | \$0.00              | \$500.00                    | \$365.08               | \$500.00                         | \$636.00             | \$136.00                                   |
|                   | 420050  | POSTAGE                   | \$2,768.58          | \$2,407.87          | \$2,700.00                  | \$2,038.34             | \$2,200.00                       | \$2,000.00           | (\$700.00)                                 |
| <b>420100</b>     |         |                           | <b>\$3,494.64</b>   | <b>\$4,306.85</b>   | <b>\$5,780.15</b>           | <b>\$4,770.36</b>      | <b>\$4,551.00</b>                | <b>\$4,836.00</b>    | <b>(\$944.15)</b>                          |
| 421100            | 421010  | LEGAL                     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421020  | AUDIT                     | \$3,293.01          | \$1,850.00          | \$76,605.00                 | \$76,605.00            | \$89,500.00                      | \$84,266.00          | \$7,661.00                                 |
|                   | 421030  | CONSULTING                | \$55,275.00         | \$27,450.00         | \$54,000.00                 | \$44,145.98            | \$60,000.00                      | \$75,000.00          | \$21,000.00                                |
|                   | 421050  | OTHER PROFESSIONAL FEES   | (\$1,596.00)        | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>421100</b>     |         |                           | <b>\$56,972.01</b>  | <b>\$29,300.00</b>  | <b>\$130,605.00</b>         | <b>\$120,750.98</b>    | <b>\$149,500.00</b>              | <b>\$159,266.00</b>  | <b>\$28,661.00</b>                         |
| 425100            | 425000  | OFFICE EQUIPMENT          | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 425090  | MAINT SERV CONTRACT       | \$18,620.74         | \$20,180.74         | \$24,430.00                 | \$20,757.35            | \$27,000.00                      | \$27,000.00          | \$2,570.00                                 |
| <b>425100</b>     |         |                           | <b>\$18,620.74</b>  | <b>\$20,180.74</b>  | <b>\$24,430.00</b>          | <b>\$20,757.35</b>     | <b>\$27,000.00</b>               | <b>\$27,000.00</b>   | <b>\$2,570.00</b>                          |
| 429100            | 429001  | TUITION/TRAINING          | \$0.00              | \$260.00            | \$130.00                    | \$130.00               | \$130.00                         | \$1,500.00           | \$1,370.00                                 |
|                   | 429009  | ADMIN/TRUSTEE FEE         | \$25.19             | \$76.34             | \$50.00                     | \$38.45                | \$50.00                          | \$50.00              | \$0.00                                     |
|                   | 429014  | CONTRACTED PERSONNEL SVS. | \$0.00              | \$0.00              | \$0.85                      | \$0.00                 | \$0.00                           | \$0.00               | (\$0.85)                                   |
|                   | 429017  | MEMBERSHIPS               | \$175.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$2,300.00           | \$2,300.00                                 |
|                   | 429090  | MISC CONTRACTED SRVCS     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>429100</b>     |         |                           | <b>\$200.19</b>     | <b>\$336.34</b>     | <b>\$180.85</b>             | <b>\$168.45</b>        | <b>\$180.00</b>                  | <b>\$3,850.00</b>    | <b>\$3,669.15</b>                          |
| 430100            | 430002  | SOFTWARE                  | \$0.00              | \$0.00              | \$700.00                    | \$601.91               | \$0.00                           | \$0.00               | (\$700.00)                                 |
|                   | 430003  | SUBSCRIPTIONS             | \$412.95            | \$246.95            | \$591.00                    | \$590.95               | \$422.00                         | \$300.00             | (\$291.00)                                 |
|                   | 430008  | DATA PROCESSING           | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430009  | OFFICE                    | (\$3,924.25)        | \$1,179.98          | \$3,580.00                  | \$2,726.59             | \$3,000.00                       | \$2,000.00           | (\$1,580.00)                               |
|                   | 430014  | WEARING APPAREL           | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430099  | MISC SUPPLIES AND EXP     | \$875.29            | \$0.00              | \$0.00                      | \$0.00                 | \$2,000.00                       | \$0.00               | \$0.00                                     |
| <b>430100</b>     |         |                           | <b>(\$2,636.01)</b> | <b>\$1,426.93</b>   | <b>\$4,871.00</b>           | <b>\$3,919.45</b>      | <b>\$5,422.00</b>                | <b>\$2,300.00</b>    | <b>(\$2,571.00)</b>                        |
| 439100            | 439015  | OFFICE EQUIPMENT          | \$0.00              | \$0.00              | \$1,200.00                  | \$1,110.00             | \$0.00                           | \$3,000.00           | \$1,800.00                                 |
| <b>439100</b>     |         |                           | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$1,200.00</b>           | <b>\$1,110.00</b>      | <b>\$0.00</b>                    | <b>\$3,000.00</b>    | <b>\$1,800.00</b>                          |
| 453100            | 453015  | OFFICE EQUIPMENT          | \$0.00              | \$0.00              | \$16,708.00                 | \$15,642.70            | \$0.00                           | \$0.00               | (\$16,708.00)                              |
| <b>453100</b>     |         |                           | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$16,708.00</b>          | <b>\$15,642.70</b>     | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>(\$16,708.00)</b>                       |
| 460100            | 463000  | MATCHING SHARE GRANTS     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>460100</b>     |         |                           | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 01010112          |         |                           | <b>\$350,982.48</b> | <b>\$360,437.34</b> | <b>\$531,660.49</b>         | <b>\$458,614.51</b>    | <b>\$478,155.00</b>              | <b>\$597,293.00</b>  | <b>\$65,632.51</b>                         |

BUREAU OF INFORMATION TECHNOLOGY

The Bureau of Information Technology is responsible for the administration of the City's blend of mainframe and network computer systems.

The bureau programs, controls, troubleshoots, and monitors a wide array of mainframe-based systems used throughout the City's operations. Examples of these systems include the computerized billing system for property and mercantile taxes; billing water, sewer, and refuse charges; human resource management; Treasury accounts receivable system, insurance claims management; computer aided dispatch; and field reports for all service calls for police.

This bureau provides the METRO police information system, established and owned by the City, which allows numerous suburban, municipal and county agencies to tie into a common police database. The METRO system is one of the few regional police systems in the nation.

This bureau also provides technical support and maintenance for the City's network of personal computers; and is responsible for the installation, maintenance, and troubleshooting of servers, routers, switches, and firewalls for the City's wired and wireless Local Area Network (LAN) and Wide Area Network (WAN). Responsibilities extend to troubleshooting of computer software, hardware, peripherals, and related equipment.

Daily responsibilities include: monitoring, configuring, and troubleshooting server backups and restoring systems; monitoring virus activity through a central management console; implementing LAN and local printer services; moving, adding, deleting and upgrading software.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0116 Information Technology

Allocation Plan

Position Control

|                         | 2012<br>BUDGET | 2013<br>BUDGET | JOB<br>CLASSIFICATION            | 2012<br>BUDGET | 2013<br>BUDGET | 2012<br>BUDGET | 2013<br>BUDGET |
|-------------------------|----------------|----------------|----------------------------------|----------------|----------------|----------------|----------------|
| PERSONNEL SERVICES      |                |                |                                  |                |                |                |                |
| Salaries-Mgmt           | 369,592        | 366,805        | Director/System Prog.            | 1              | 1              | 77,653         | 77,653         |
| Salaries-BU             | 45,379         | 46,970         | Network Administrator            | 1              | 1              | 67,787         | 65,000         |
| Fringe Benefits         | 31,746         | 31,655         | IBM/Mainframe Data Administrator | 1              | 1              | 67,475         | 67,475         |
|                         |                |                | Lead Programmer                  | 1              | 1              | 71,068         | 71,068         |
| TOTAL                   | 446,717        | 445,430        | System Programmer                | 0.60           | 0.60           | 40,804         | 40,804         |
|                         |                |                | Help Desk/PC Specialist          | 1              | 1              | 44,805         | 44,805         |
| OPERATING EXPENSES      |                |                | Total Management                 | 5.60           | 5.60           | 369,592        | 366,805        |
| Communications          | 6,050          | 6,950          | Computer Operator III            | 1              | 1              | 45,379         | 46,970         |
| Professional Services   | 20,000         | 26,000         | Total Bargaining Unit            | 1              | 1              | 45,379         | 46,970         |
| Utilities               | 0              | 0              | FICA                             |                |                | 31,746         | 31,655         |
| Insurance               | 0              | 0              | Total Fringe Benefits            |                |                | 31,746         | 31,655         |
| Rentals                 | 0              | 0              | TOTAL                            | 6.60           | 6.60           | 446,717        | 445,430        |
| Maintenance & Repairs   | 79,000         | 87,333         |                                  |                |                |                |                |
| Contracted Services     | 1,000          | 4,000          |                                  |                |                |                |                |
| Supplies                | 40,150         | 34,890         |                                  |                |                |                |                |
| Minor Capital Equipment | 500            | 0              |                                  |                |                |                |                |
| TOTAL                   | 146,700        | 159,173        |                                  |                |                |                |                |
| CAPITAL OUTLAY          | 81,188         | 70,000         |                                  |                |                |                |                |
| TOTAL APPROPRIATION     | 674,605        | 674,603        |                                  |                |                |                |                |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01010116**

| First Sub Account | Account | Account Title             | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES          | \$504,580.68        | \$404,459.53        | \$414,971.00                | \$351,913.08           | \$346,119.00                     | \$413,775.00         | (\$1,196.00)                               |
| <b>414100</b>     |         |                           | <b>\$504,580.68</b> | <b>\$404,459.53</b> | <b>\$414,971.00</b>         | <b>\$351,913.08</b>    | <b>\$346,119.00</b>              | <b>\$413,775.00</b>  | <b>(\$1,196.00)</b>                        |
| 419100            | 419001  | SOCIAL SECURITY           | \$40,010.00         | \$30,941.05         | \$31,746.00                 | \$26,955.13            | \$28,034.00                      | \$31,655.00          | (\$91.00)                                  |
| <b>419100</b>     |         |                           | <b>\$40,010.00</b>  | <b>\$30,941.05</b>  | <b>\$31,746.00</b>          | <b>\$26,955.13</b>     | <b>\$28,034.00</b>               | <b>\$31,655.00</b>   | <b>(\$91.00)</b>                           |
| 420100            | 420010  | ADVERTISING               | \$0.00              | \$0.00              | \$692.00                    | \$692.00               | \$701.00                         | \$0.00               | (\$692.00)                                 |
|                   | 420020  | PRINTING                  | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 420040  | TELEPHONE                 | \$1,384.78          | \$731.56            | \$1,000.00                  | \$833.08               | \$860.00                         | \$1,000.00           | \$0.00                                     |
|                   | 420041  | E-MAIL/INTERNET           | \$5,033.36          | \$4,275.00          | \$6,365.00                  | \$6,364.95             | \$5,700.00                       | \$5,900.00           | (\$465.00)                                 |
|                   | 420050  | POSTAGE                   | \$56.15             | \$38.90             | \$50.00                     | \$6.88                 | \$50.00                          | \$50.00              | \$0.00                                     |
| <b>420100</b>     |         |                           | <b>\$6,474.29</b>   | <b>\$5,045.46</b>   | <b>\$8,107.00</b>           | <b>\$7,896.91</b>      | <b>\$7,311.00</b>                | <b>\$6,950.00</b>    | <b>(\$1,157.00)</b>                        |
| 421100            | 421030  | CONSULTING                | \$25,790.16         | \$17,551.25         | \$20,000.00                 | \$13,490.00            | \$20,000.00                      | \$26,000.00          | \$6,000.00                                 |
| <b>421100</b>     |         |                           | <b>\$25,790.16</b>  | <b>\$17,551.25</b>  | <b>\$20,000.00</b>          | <b>\$13,490.00</b>     | <b>\$20,000.00</b>               | <b>\$26,000.00</b>   | <b>\$6,000.00</b>                          |
| 425100            | 425030  | BUILDING MAINT            | \$0.00              | \$0.00              | \$535.00                    | \$0.00                 | \$800.00                         | \$0.00               | (\$535.00)                                 |
|                   | 425080  | SERVICE CONTRACTS         | \$6,900.00          | \$3,450.00          | \$2,408.00                  | \$0.00                 | \$1,800.00                       | \$0.00               | (\$2,408.00)                               |
|                   | 425090  | MAINT SERV CONTRACT       | \$69,646.89         | \$67,378.11         | \$70,000.00                 | \$67,637.46            | \$70,000.00                      | \$87,333.00          | \$17,333.00                                |
|                   | 425099  | OTHER CONT MAINT          | \$3,714.90          | \$3,538.00          | \$462.00                    | \$0.00                 | \$0.00                           | \$0.00               | (\$462.00)                                 |
| <b>425100</b>     |         |                           | <b>\$80,261.79</b>  | <b>\$74,366.11</b>  | <b>\$73,405.00</b>          | <b>\$67,637.46</b>     | <b>\$72,600.00</b>               | <b>\$87,333.00</b>   | <b>\$13,928.00</b>                         |
| 429100            | 429001  | TUITION/ TRAINING         | \$0.00              | \$0.00              | \$1,000.00                  | \$0.00                 | \$0.00                           | \$0.00               | (\$1,000.00)                               |
|                   | 429009  | ADMIN/TRUSTEE FEE         | \$38.17             | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429015  | TRAVEL                    | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS               | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429070  | STORAGE                   | \$0.00              | \$0.00              | \$3,538.00                  | \$3,538.00             | \$3,538.00                       | \$4,000.00           | \$462.00                                   |
|                   | 429090  | MISC CONTRACTED SRVCS     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>429100</b>     |         |                           | <b>\$38.17</b>      | <b>\$0.00</b>       | <b>\$4,538.00</b>           | <b>\$3,538.00</b>      | <b>\$3,538.00</b>                | <b>\$4,000.00</b>    | <b>(\$538.00)</b>                          |
| 430100            | 430001  | EDUCATIONAL               | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430002  | SOFTWARE                  | \$23,577.43         | \$39,677.36         | \$17,000.00                 | \$15,077.36            | \$24,842.00                      | \$19,740.00          | \$2,740.00                                 |
|                   | 430003  | SUBSCRIPTIONS             | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430008  | DATA PROCESSING           | \$11,956.04         | \$11,468.49         | \$11,000.00                 | \$9,925.30             | \$15,000.00                      | \$15,000.00          | \$4,000.00                                 |
|                   | 430009  | OFFICE                    | \$67.50             | \$90.37             | \$150.00                    | \$0.00                 | \$0.00                           | \$150.00             | \$0.00                                     |
|                   | 430099  | MISC SUPPLIES AND EXP     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>430100</b>     |         |                           | <b>\$35,600.97</b>  | <b>\$51,236.22</b>  | <b>\$28,150.00</b>          | <b>\$25,002.66</b>     | <b>\$39,842.00</b>               | <b>\$34,890.00</b>   | <b>\$6,740.00</b>                          |
| 439100            | 439015  | OFFICE EQUIPMENT          | \$0.00              | \$0.00              | \$12,500.00                 | \$11,405.54            | \$0.00                           | \$0.00               | (\$12,500.00)                              |
| <b>439100</b>     |         |                           | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$12,500.00</b>          | <b>\$11,405.54</b>     | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>(\$12,500.00)</b>                       |
| 450100            | 453000  | OPERATIONS EQUIPMENT      | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 453049  | LEASE PURCHASE            | \$30,893.78         | \$36,299.44         | \$2,188.44                  | \$1,641.33             | \$2,188.00                       | \$0.00               | (\$2,188.44)                               |
| <b>450100</b>     |         |                           | <b>\$30,893.78</b>  | <b>\$36,299.44</b>  | <b>\$2,188.44</b>           | <b>\$1,641.33</b>      | <b>\$2,188.00</b>                | <b>\$0.00</b>        | <b>(\$2,188.44)</b>                        |
| 453100            | 453051  | EQUIPMENT-DATA PROCESSING | \$0.00              | \$0.00              | \$79,000.00                 | \$0.00                 | \$79,000.00                      | \$70,000.00          | (\$9,000.00)                               |
| <b>453100</b>     |         |                           | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$79,000.00</b>          | <b>\$0.00</b>          | <b>\$79,000.00</b>               | <b>\$70,000.00</b>   | <b>(\$9,000.00)</b>                        |
| <b>01010116</b>   |         |                           | <b>\$723,649.84</b> | <b>\$619,899.06</b> | <b>\$674,605.44</b>         | <b>\$509,480.11</b>    | <b>\$598,632.00</b>              | <b>\$674,603.00</b>  | <b>(\$2.44)</b>                            |

BUREAU OF HUMAN RESOURCES

The Bureau of Human Resources is comprised of two primary functions: Human Resources Administration and Payroll. Human Resources oversees and administers a wide range of centralized personnel services for City Government including, but not limited to, recruitment, testing, screening, hiring and processing individuals to fill vacant positions, enforces civil service rules and regulations and administers the promotional processes, where applicable, for the Harrisburg Police, Fire and Non-Uniform Civil Service Commission, unemployment compensation matters, exit interview process, management of health care and leave benefits for employees of the City, worker's compensation program, administration of Family and Medical Leave Act, the Americans with Disabilities Act, and drug and alcohol testing. The Bureau assists the Chief of Staff/Business Administrator and the department directors in developing job descriptions for management and bargaining unit positions.

Payroll is responsible for processing the City's biweekly payroll, maintaining payroll records and managing federal, state and local tax deductions as well as other mandatory payroll deductions and voluntary contributions. Staff is also responsible for ensuring all withholding reporting requirements are met. Staff works closely with all timekeepers to ensure smooth and accurate payroll processing. Staff also effectuates scheduled salary increases for bargaining unit employees and merit pay increases based on performance evaluations for management personnel.

The Affirmative Action Officer (AAO) is charged with the monitoring of City Government services and business practices to ensure that the City of Harrisburg is in compliance with federal and state anti-discrimination laws and regulations relating to equal opportunity and affirmative action programs. This office executes and assesses the City of Harrisburg's affirmative action/equal opportunity program to increase the participation of minorities, women, people with disabilities and other protected classes; monitors recruitment and employment practices; investigates and resolves complaints of workplace violence, discrimination and/or harassment and recommends corrective actions; develops, organizes and administers a plan to recruit public safety personnel to more effectively reflect the demographics of the City of Harrisburg; and provides administrative leadership for programs which advance the understanding of the important of workforce diversity throughout the agency through citywide training initiatives.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0117 Human Resources

Allocation Plan

Position Control

| PERSONNEL SERVICES      | 2012    | 2013    | JOB CLASSIFICATION              | 2012   | 2013   | 2012    | 2013    |
|-------------------------|---------|---------|---------------------------------|--------|--------|---------|---------|
|                         | BUDGET  | BUDGET  |                                 | BUDGET | BUDGET | BUDGET  | BUDGET  |
| Salaries-Mgmt           | 302,885 | 301,620 | Director                        | 1      | 1      | 65,383  | 65,383  |
| Fringe Benefits         | 23,171  | 23,074  | Personnel Officer II            | 1      | 1      | 54,842  | 54,842  |
|                         |         |         | Affirmative Action Officer      | 1      | 0      | 50,000  | 0       |
| TOTAL                   | 326,056 | 324,694 | Diversity and Inclusion Officer | 0      | 1      | 0       | 50,000  |
|                         |         |         | Benefit Coordinator             | 1      | 1      | 49,500  | 49,500  |
| OPERATING EXPENSES      |         |         | Human Resources Generalist      | 1      | 1      | 47,895  | 47,895  |
|                         |         |         | Confidential Secretary          | 1      | 1      | 35,265  | 34,000  |
| Communications          | 1,900   | 1,900   |                                 |        |        |         |         |
| Professional Services   | 5,310   | 6,701   | Total Management                | 6      | 6      | 302,885 | 301,620 |
| Utilities               | 0       | 0       |                                 |        |        |         |         |
| Insurance               | 0       | 0       |                                 |        |        |         |         |
| Rentals                 | 0       | 0       | FICA                            |        |        | 23,171  | 23,074  |
| Maintenance & Repairs   | 0       | 0       |                                 |        |        |         |         |
| Contracted Services     | 37,244  | 38,615  | Total Fringe Benefits           |        |        | 23,171  | 23,074  |
| Supplies                | 875     | 752     |                                 |        |        |         |         |
| Minor Capital Equipment | 0       | 0       | TOTAL                           | 6      | 6      | 326,056 | 324,694 |
| TOTAL                   | 45,329  | 47,968  |                                 |        |        |         |         |
| CAPITAL OUTLAY          | 0       | 0       |                                 |        |        |         |         |
| TOTAL APPROPRIATION     | 371,385 | 372,662 |                                 |        |        |         |         |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01010117**

| First Sub Account | Account | Account Title             | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES          | \$244,131.38        | \$259,487.92        | \$302,885.00                | \$298,916.72           | \$299,494.00                     | \$301,620.00         | (\$1,265.00)                               |
| <b>414100</b>     |         |                           | <b>\$244,131.38</b> | <b>\$259,487.92</b> | <b>\$302,885.00</b>         | <b>\$298,916.72</b>    | <b>\$299,494.00</b>              | <b>\$301,620.00</b>  | <b>(\$1,265.00)</b>                        |
| 419100            | 419001  | SOCIAL SECURITY           | \$19,614.97         | \$19,850.89         | \$23,171.00                 | \$23,029.57            | \$23,074.00                      | \$23,074.00          | (\$97.00)                                  |
| <b>419100</b>     |         |                           | <b>\$19,614.97</b>  | <b>\$19,850.89</b>  | <b>\$23,171.00</b>          | <b>\$23,029.57</b>     | <b>\$23,074.00</b>               | <b>\$23,074.00</b>   | <b>(\$97.00)</b>                           |
| 420100            | 420010  | ADVERTISING               | \$315.62            | \$0.00              | \$100.00                    | \$0.00                 | \$0.00                           | \$100.00             | \$0.00                                     |
|                   | 420020  | PRINTING                  | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 420050  | POSTAGE                   | \$1,900.76          | \$1,855.31          | \$1,800.00                  | \$1,374.58             | \$1,800.00                       | \$1,800.00           | \$0.00                                     |
| <b>420100</b>     |         |                           | <b>\$2,216.38</b>   | <b>\$1,855.31</b>   | <b>\$1,900.00</b>           | <b>\$1,374.58</b>      | <b>\$1,800.00</b>                | <b>\$1,900.00</b>    | <b>\$0.00</b>                              |
| 421100            | 421010  | LEGAL                     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421050  | OTHER PROFESSIONAL FEES   | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$930.00             | \$930.00                                   |
|                   | 421051  | NON-CDL DRUG/ALC/MED TEST | \$541.00            | \$1,349.94          | \$1,200.00                  | \$1,011.00             | \$1,180.00                       | \$1,180.00           | (\$20.00)                                  |
|                   | 421052  | CDL DRUG/ALC/MED TESTING  | \$2,939.00          | \$2,344.56          | \$2,500.00                  | \$2,500.00             | \$3,091.00                       | \$3,091.00           | \$591.00                                   |
|                   | 421053  | CREDIT REPORTS            | \$387.09            | \$430.32            | \$610.00                    | \$561.77               | \$676.00                         | \$1,500.00           | \$890.00                                   |
|                   | 421054  | CRIMINAL HIST RPTS        | \$2,043.11          | \$40.00             | \$1,000.00                  | \$102.90               | \$0.00                           | \$0.00               | (\$1,000.00)                               |
|                   | 421055  | CHILD ABUSE HIST CLEARANC | \$100.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>421100</b>     |         |                           | <b>\$6,010.20</b>   | <b>\$4,164.82</b>   | <b>\$5,310.00</b>           | <b>\$4,175.67</b>      | <b>\$4,947.00</b>                | <b>\$6,701.00</b>    | <b>\$1,391.00</b>                          |
| 425100            | 425090  | MAINT SERV CONTRACT       | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>425100</b>     |         |                           | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 429100            | 429001  | TUITION/TRAINING          | \$60.00             | \$0.00              | \$500.00                    | \$0.00                 | \$0.00                           | \$1,200.00           | \$700.00                                   |
|                   | 429009  | ADMIN/TRUSTEE FEE         | \$8.92              | \$38.17             | \$38.17                     | \$38.17                | \$0.00                           | \$39.00              | \$0.83                                     |
|                   | 429014  | CONTRACTED PERSONNEL SVS. | \$24,999.04         | \$39,907.10         | \$36,326.26                 | \$34,038.58            | \$36,326.00                      | \$37,176.00          | \$849.74                                   |
|                   | 429016  | CONFERENCES               | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS               | \$160.00            | \$400.00            | \$380.00                    | \$380.00               | \$200.00                         | \$200.00             | (\$180.00)                                 |
|                   | 429090  | MISC CONTRACTED SRVCS     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>429100</b>     |         |                           | <b>\$25,227.96</b>  | <b>\$40,345.27</b>  | <b>\$37,244.43</b>          | <b>\$34,456.75</b>     | <b>\$36,526.00</b>               | <b>\$38,615.00</b>   | <b>\$1,370.57</b>                          |
| 430100            | 430001  | EDUCATIONAL               | \$322.90            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430002  | SOFTWARE                  | \$0.00              | \$54.95             | \$75.00                     | \$0.00                 | \$0.00                           | \$0.00               | (\$75.00)                                  |
|                   | 430003  | SUBSCRIPTIONS             | \$512.08            | \$18.73             | \$200.00                    | \$151.85               | \$152.00                         | \$152.00             | (\$48.00)                                  |
|                   | 430006  | PHOTOGRAPHY               | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$200.00                         | \$300.00             | \$300.00                                   |
|                   | 430009  | OFFICE                    | \$478.65            | \$168.97            | \$600.00                    | \$523.28               | \$200.00                         | \$300.00             | (\$300.00)                                 |
| <b>430100</b>     |         |                           | <b>\$1,313.63</b>   | <b>\$242.65</b>     | <b>\$875.00</b>             | <b>\$675.13</b>        | <b>\$552.00</b>                  | <b>\$752.00</b>      | <b>(\$123.00)</b>                          |
| 01010117          |         |                           | <b>\$298,514.52</b> | <b>\$325,946.86</b> | <b>\$371,385.43</b>         | <b>\$362,628.42</b>    | <b>\$366,393.00</b>              | <b>\$372,662.00</b>  | <b>\$1,276.57</b>                          |

BUREAU OF OPERATIONS AND REVENUE

The Bureau of Operations and Revenue provides billing and collection services for water, sewer and trash services on behalf of the Harrisburg Authority. Within the Bureau, the Credit and Collection unit is responsible for collection activity of all delinquent utility accounts up to, and including, water termination. Should those actions fail, this unit also initiates legal action

Also within this bureau, the Tax and Enforcement unit bills and collects mercantile, business privilege, parking, and amusement taxes as well as various license fees for the City and the Harrisburg School District. This unit also administers the dog licensing program and manages all activities associated with the City's burglar and fire alarm program. A civil collection program is in place to collect all delinquent taxes.

The Bureau also includes the Duplication Center which is responsible for the daily handling of incoming and outgoing mail, processing printing jobs for all City Departments and the distribution of office supplies.

In addition, the Bureau of Operations and Revenue was also responsible for administering the City's telephone system, which was subsequently transferred to the Bureau of Information Technology in mid-2011.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0124 Operations and Revenue

Allocation Plan

Position Control

| PERSONNEL SERVICES         | 2012                  |                | 2013                                |                                   | JOB CLASSIFICATION | 2012           |                | 2013    |        |  |
|----------------------------|-----------------------|----------------|-------------------------------------|-----------------------------------|--------------------|----------------|----------------|---------|--------|--|
|                            | BUDGET                | BUDGET         | BUDGET                              | BUDGET                            |                    | BUDGET         | BUDGET         | BUDGET  | BUDGET |  |
| Salaries-Mgmt              | 123,000               | 117,000        | Director                            | 1                                 | 1                  | 65,000         | 59,000         |         |        |  |
| Salaries-BU                | 282,366               | 281,945        | Tax & Enforcement Administrator     | 1                                 | 1                  | 58,000         | 58,000         |         |        |  |
| Overtime                   | 0                     | 0              |                                     |                                   |                    |                |                |         |        |  |
| Fringe Benefits            | 31,012                | 30,520         | Total Management                    | 2                                 | 2                  | 123,000        | 117,000        |         |        |  |
| <b>TOTAL</b>               | <b>436,378</b>        | <b>429,465</b> | Administrative/Communications Asst. | 0                                 | 0                  | 0              | 0              |         |        |  |
| OPERATING EXPENSES         |                       |                | Cust. Serv. Rep./Account Spec.      | 2                                 | 2                  | 85,481         | 84,850         |         |        |  |
|                            |                       |                | Posting Specialist                  | 1                                 | 1                  | 40,324         | 40,324         |         |        |  |
|                            |                       |                | Paralegal                           | 1                                 | 1                  | 42,741         | 42,951         |         |        |  |
|                            | Communications        | 118,900        | 131,400                             | Secretary II                      | 1                  | 1              | 37,936         | 37,936  |        |  |
|                            | Professional Services | 6,400          | 6,400                               | Clerk Typist/ Data Entry Operator | 1                  | 1              | 36,821         | 36,821  |        |  |
|                            | Utilities             | 0              | 0                                   | Central Support Assistant II      | 1                  | 1              | 39,063         | 39,063  |        |  |
|                            | Insurance             | 0              | 0                                   | Reproduction Technician II        | 0                  | 0              | 0              | 0       |        |  |
|                            | Rentals               | 0              | 0                                   | Total Bargaining Unit             | 7                  | 7              | 282,366        | 281,945 |        |  |
|                            | Maintenance & Repairs | 85,000         | 88,100                              | Overtime                          |                    |                | 0              | 0       |        |  |
|                            | Contracted Services   | 4,625          | 5,288                               | FICA                              |                    |                | 31,012         | 30,520  |        |  |
| Supplies                   | 29,200                | 28,200         | Healthcare Benefits - Active        |                                   |                    | 0              | 0              |         |        |  |
| Minor Capital Equipment    | 0                     | 0              | Healthcare Benefits - Retirees      |                                   |                    | 0              | 0              |         |        |  |
| <b>TOTAL</b>               | <b>244,125</b>        | <b>259,388</b> | Total Fringe Benefits               |                                   |                    | 31,012         | 30,520         |         |        |  |
| CAPITAL OUTLAY             | 500                   | 0              | <b>TOTAL</b>                        | <b>9</b>                          | <b>9</b>           | <b>436,378</b> | <b>429,465</b> |         |        |  |
| <b>TOTAL APPROPRIATION</b> | <b>681,003</b>        | <b>688,853</b> |                                     |                                   |                    |                |                |         |        |  |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01010124**

| First Sub Account | Account | Account Title            | 2010 Actual           | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|-----------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES         | \$688,796.17          | \$444,392.08        | \$405,366.00                | \$364,114.42           | \$361,526.00                     | \$398,945.00         | (\$6,421.00)                               |
|                   | 416000  | OVERTIME                 | \$1,807.21            | \$224.81            | \$14.67                     | \$14.67                | \$0.00                           | \$0.00               | (\$14.67)                                  |
| <b>414100</b>     |         |                          | <b>\$690,603.38</b>   | <b>\$444,616.89</b> | <b>\$405,380.67</b>         | <b>\$364,129.09</b>    | <b>\$361,526.00</b>              | <b>\$398,945.00</b>  | <b>(\$6,435.67)</b>                        |
| 419100            | 419001  | SOCIAL SECURITY          | \$53,154.51           | \$34,013.25         | \$31,012.00                 | \$27,855.58            | \$28,931.00                      | \$30,520.00          | (\$492.00)                                 |
| <b>419100</b>     |         |                          | <b>\$53,154.51</b>    | <b>\$34,013.25</b>  | <b>\$31,012.00</b>          | <b>\$27,855.58</b>     | <b>\$28,931.00</b>               | <b>\$30,520.00</b>   | <b>(\$492.00)</b>                          |
| 420100            | 420010  | ADVERTISING              | \$407.02              | \$0.00              | \$686.08                    | \$686.08               | \$306.00                         | \$0.00               | (\$686.08)                                 |
|                   | 420020  | PRINTING                 | \$1,690.67            | \$2,355.68          | \$5,706.00                  | \$4,925.75             | \$3,800.00                       | \$3,700.00           | (\$2,006.00)                               |
|                   | 420040  | TELEPHONE                | \$1,572.17            | \$1,239.96          | \$1,400.00                  | \$493.02               | \$500.00                         | \$700.00             | (\$700.00)                                 |
|                   | 420050  | POSTAGE                  | \$116,890.58          | \$119,965.18        | \$117,759.45                | \$117,759.45           | \$130,000.00                     | \$127,000.00         | \$9,240.55                                 |
| <b>420100</b>     |         |                          | <b>\$120,560.44</b>   | <b>\$123,560.82</b> | <b>\$125,551.53</b>         | <b>\$123,864.30</b>    | <b>\$134,606.00</b>              | <b>\$131,400.00</b>  | <b>\$5,848.47</b>                          |
| 421100            | 421010  | LEGAL                    | \$90.00               | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421040  | COLLECTION(OPT & LIENS)  | \$9,405.00            | \$3,400.17          | \$5,000.00                  | \$4,489.00             | \$4,000.00                       | \$5,000.00           | \$0.00                                     |
|                   | 421080  | FILING FEES              | \$1,110.00            | \$683.00            | \$1,400.00                  | \$443.50               | \$1,400.00                       | \$1,400.00           | \$0.00                                     |
| <b>421100</b>     |         |                          | <b>\$10,605.00</b>    | <b>\$4,083.17</b>   | <b>\$6,400.00</b>           | <b>\$4,932.50</b>      | <b>\$5,400.00</b>                | <b>\$6,400.00</b>    | <b>\$0.00</b>                              |
| 425100            | 425090  | MAINT SERV CONTRACT      | \$158,710.26          | \$70,346.56         | \$77,466.88                 | \$63,851.48            | \$83,794.00                      | \$88,100.00          | \$10,633.12                                |
| <b>425100</b>     |         |                          | <b>\$158,710.26</b>   | <b>\$70,346.56</b>  | <b>\$77,466.88</b>          | <b>\$63,851.48</b>     | <b>\$83,794.00</b>               | <b>\$88,100.00</b>   | <b>\$10,633.12</b>                         |
| 429100            | 429009  | ADMIN/TRUSTEE FEE        | \$272.77              | \$69.64             | \$75.00                     | \$38.45                | \$76.00                          | \$38.45              | (\$36.55)                                  |
|                   | 429016  | CONFERENCES              | \$125.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$700.00             | \$700.00                                   |
|                   | 429017  | MEMBERSHIPS              | \$145.00              | \$50.00             | \$50.00                     | \$50.00                | \$50.00                          | \$50.00              | \$0.00                                     |
|                   | 429018  | PERMITS                  | \$0.00                | \$0.00              | \$380.00                    | \$380.00               | \$380.00                         | \$0.00               | (\$380.00)                                 |
|                   | 429090  | MISC CONTRACTED SRVCS    | \$3,056.44            | \$4,343.91          | \$3,813.92                  | \$3,304.41             | \$3,400.00                       | \$4,500.00           | \$686.08                                   |
| <b>429100</b>     |         |                          | <b>\$3,599.21</b>     | <b>\$4,463.55</b>   | <b>\$4,318.92</b>           | <b>\$3,772.86</b>      | <b>\$3,906.00</b>                | <b>\$5,288.45</b>    | <b>\$969.53</b>                            |
| 430100            | 430002  | SOFTWARE                 | \$50.00               | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430003  | SUBSCRIPTIONS            | \$119.90              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430005  | DUPLICATING              | \$28,281.39           | \$17,260.74         | \$24,000.00                 | \$24,000.00            | \$24,000.00                      | \$23,000.00          | (\$1,000.00)                               |
|                   | 430006  | PHOTOGRAPHY              | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430009  | OFFICE                   | \$18,289.44           | \$2,361.14          | \$6,173.00                  | \$6,029.23             | \$5,000.00                       | \$5,000.00           | (\$1,173.00)                               |
|                   | 430014  | WEARING APPAREL          | \$0.00                | \$0.00              | \$200.00                    | \$0.00                 | \$200.00                         | \$200.00             | \$0.00                                     |
|                   | 430099  | MISC SUPPLIES AND EXP    | \$10,661.65           | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>430100</b>     |         |                          | <b>\$57,402.38</b>    | <b>\$19,621.88</b>  | <b>\$30,373.00</b>          | <b>\$30,029.23</b>     | <b>\$29,200.00</b>               | <b>\$28,200.00</b>   | <b>(\$2,173.00)</b>                        |
| 450100            | 453000  | OPERATIONS EQUIPMENT     | \$3,698.56            | \$0.00              | \$500.00                    | \$23.93                | \$250.00                         | \$0.00               | (\$500.00)                                 |
| <b>450100</b>     |         |                          | <b>\$3,698.56</b>     | <b>\$0.00</b>       | <b>\$500.00</b>             | <b>\$23.93</b>         | <b>\$250.00</b>                  | <b>\$0.00</b>        | <b>(\$500.00)</b>                          |
| 480100            | 486000  | PYMT OF PRIOR YR EXPEND. | \$4,109.58            | \$2,912.24          | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>480100</b>     |         |                          | <b>\$4,109.58</b>     | <b>\$2,912.24</b>   | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 01010124          |         |                          | <b>\$1,102,443.32</b> | <b>\$703,618.36</b> | <b>\$681,003.00</b>         | <b>\$618,458.97</b>    | <b>\$647,613.00</b>              | <b>\$688,853.45</b>  | <b>\$7,850.45</b>                          |

OFFICE OF THE DIRECTOR

The Department of Building and Housing Development works to improve neighborhoods, promote business and residential development, maintain and upgrade the physical environment through code enforcement, and expand resources available for local projects.

The Director oversees the Bureaus of Planning, Codes, Housing (Grant Funded) and Economic Development. The Director supervises the activities of the Bureaus to facilitate timely approval and implementation of all new construction and major renovation projects. The supervision ensures that the projects are designed according to the City's long-term development goals and that they incorporate elements of historic preservation, floodplain management, handicap accessibility, energy efficiency, safety and architectural integrity.

The Office of the Director represents the City on numerous boards for planning, transportation, housing, health, and employment. The Office conducts feasibility studies; develops specifications; conducts public bids or requests for proposals; and provides management oversight on such projects as the Market Place Townhomes, Broad Street Market, Police Athletic League (PAL) building, and Maclay Street Apartments.

The Office of the Director also coordinates the implementation of the City's Enterprise Community Strategic Plan, which involves the efforts of the Mayor's Office for Economic Development and Special Projects; the Bureau of Police; and dozens of community agencies, including the Harrisburg Housing Authority, the Community Action Commission, the Harrisburg School District, and many more participants.

The Department of Building and Housing Development has played an active role in the "Seeding" efforts of the Harrisburg Weed and Seed Program. Department staff have worked with the Assistance of Impact Delegation (AID) Team in the formulation of a plan for the revitalization efforts in South Allison Hill. Bureau of Housing staff currently acts as Chair of the Housing and Neighborhood Development (HAND) subcommittee and works with other committee members to facilitate implementation of the HAND portion of the revitalization plan. The Weed and Seed plan, prepared by the community, works in concert with the South Allison Hill Neighborhood Action Strategy with the assistance of the Bureau of Planning.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0134 Director

Allocation Plan

Position Control

| PERSONNEL SERVICES      | 2012   | 2013   | JOB CLASSIFICATION             | 2012   | 2013   | 2012   | 2013   |
|-------------------------|--------|--------|--------------------------------|--------|--------|--------|--------|
|                         | BUDGET | BUDGET |                                | BUDGET | BUDGET | BUDGET | BUDGET |
| Salaries-Mgmt           | 78,000 | 78,000 | Director                       | 1      | 1      | 78,000 | 78,000 |
| Overtime                | 0      | 0      |                                |        |        |        |        |
| Fringe Benefits         | 5,967  | 5,967  | Total Management               | 1      | 1      | 78,000 | 78,000 |
|                         |        |        |                                |        |        |        |        |
| TOTAL                   | 83,967 | 83,967 | Overtime                       |        |        | 0      | 0      |
|                         |        |        |                                |        |        |        |        |
| OPERATING EXPENSES      |        |        | FICA                           |        |        | 5,967  | 5,967  |
| Communications          | 0      | 0      | Healthcare Benefits - Active   |        |        | 0      | 0      |
| Professional Services   | 0      | 0      | Healthcare Benefits - Retirees |        |        | 0      | 0      |
| Utilities               | 0      | 0      | Total Fringe Benefits          |        |        | 5,967  | 5,967  |
| Insurance               | 0      | 0      |                                |        |        |        |        |
| Rentals                 | 0      | 0      | TOTAL                          | 1      | 1      | 83,967 | 83,967 |
| Maintenance & Repairs   | 0      | 0      |                                |        |        |        |        |
| Contracted Services     | 0      | 0      |                                |        |        |        |        |
| Supplies                | 0      | 0      |                                |        |        |        |        |
| Minor Capital Equipment | 0      | 0      |                                |        |        |        |        |
| TOTAL                   | 0      | 0      |                                |        |        |        |        |
|                         |        |        |                                |        |        |        |        |
| CAPITAL OUTLAY          | 0      | 0      |                                |        |        |        |        |
|                         |        |        |                                |        |        |        |        |
| TOTAL APPROPRIATION     | 83,967 | 83,967 |                                |        |        |        |        |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 01**

**Budget Unit: 01030134**

| First Sub Account | Account | Account Title     | 2010 Actual        | 2011 Actual        | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|-------------------|--------------------|--------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES  | \$73,258.14        | \$78,000.00        | \$78,000.00                 | \$77,400.00            | \$83,554.00                      | \$78,000.00          | \$0.00                                     |
| <b>414100</b>     |         |                   | <b>\$73,258.14</b> | <b>\$78,000.00</b> | <b>\$78,000.00</b>          | <b>\$77,400.00</b>     | <b>\$83,554.00</b>               | <b>\$78,000.00</b>   | <b>\$0.00</b>                              |
| 419100            | 419001  | SOCIAL SECURITY   | \$5,796.04         | \$5,967.07         | \$5,967.00                  | \$5,967.00             | \$5,967.00                       | \$5,967.00           | \$0.00                                     |
| <b>419100</b>     |         |                   | <b>\$5,796.04</b>  | <b>\$5,967.07</b>  | <b>\$5,967.00</b>           | <b>\$5,967.00</b>      | <b>\$5,967.00</b>                | <b>\$5,967.00</b>    | <b>\$0.00</b>                              |
| 420100            | 420010  | ADVERTISING       | \$234.95           | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 420050  | POSTAGE           | \$0.00             | \$9.90             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>420100</b>     |         |                   | <b>\$234.95</b>    | <b>\$9.90</b>      | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 429100            | 429009  | ADMIN/TRUSTEE FEE | \$297.19           | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429016  | CONFERENCES       | \$0.00             | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS       | \$0.00             | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>429100</b>     |         |                   | <b>\$297.19</b>    | <b>\$0.00</b>      | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 01030134          |         |                   | <b>\$79,586.32</b> | <b>\$83,976.97</b> | <b>\$83,967.00</b>          | <b>\$83,367.00</b>     | <b>\$89,521.00</b>               | <b>\$83,967.00</b>   | <b>\$0.00</b>                              |

BUREAU OF PLANNING

The Bureau of Planning promotes sensible development and reinvestment in the City of Harrisburg in order to preserve neighborhoods while fostering economic development. The Planning Bureau reviews development proposals to insure that new development is consistent with the City's Comprehensive Plan as well as the Zoning Code and the Subdivision and Land Development Code. The Planning Bureau provides staff support to three citizen land use boards: the Harrisburg Planning Commission, the Zoning Hearing Board, and the Harrisburg Architectural Review Board (HARB).

In addition to its core responsibilities of current and long range planning, the Bureau is also the primary contact for Census 2010 preparation efforts as well as preparation of GIS maps to support planning efforts.

The Planning Bureau's most significant projects for the near term are the completion of the new Zoning Code for the City of Harrisburg, completion of the Historic District Design and Preservation Guide, and completion of the Neighborhood Plan for the North Third Street Corridor.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0135 Planning

Allocation Plan

Position Control

|                         | 2012 BUDGET |        | 2013 BUDGET                    |  | JOB CLASSIFICATION | 2012 BUDGET |        | 2013 BUDGET |  |
|-------------------------|-------------|--------|--------------------------------|--|--------------------|-------------|--------|-------------|--|
|                         |             |        |                                |  |                    |             |        |             |  |
| PERSONNEL SERVICES      |             |        |                                |  |                    |             |        |             |  |
| Salaries-Mgmt           | 63,710      | 15,300 | Zoning Officer                 |  | 0.34               | 0.34        | 15,300 | 15,300      |  |
| Overtime                | 0           | 0      | Urban Planner II               |  | 1                  | 0           | 48,410 | 0           |  |
| Fringe Benefits         | 4,873       | 1,170  | Total Management               |  | 1.34               | 0.34        | 63,710 | 15,300      |  |
| TOTAL                   | 68,583      | 16,470 | Overtime                       |  |                    |             | 0      | 0           |  |
| OPERATING EXPENSES      |             |        | FICA                           |  |                    |             | 4,873  | 1,170       |  |
| Communications          | 6,350       | 14,600 | Healthcare Benefits - Active   |  |                    |             | 0      | 0           |  |
| Professional Services   | 22,100      | 26,850 | Healthcare Benefits - Retirees |  |                    |             | 0      | 0           |  |
| Utilities               | 0           | 0      | Total Fringe Benefits          |  |                    |             | 4,873  | 1,170       |  |
| Insurance               | 0           | 0      | TOTAL                          |  | 1.34               | 0.34        | 68,583 | 16,470      |  |
| Rentals                 | 0           | 0      |                                |  |                    |             |        |             |  |
| Maintenance & Repairs   | 0           | 0      |                                |  |                    |             |        |             |  |
| Contracted Services     | 0           | 0      |                                |  |                    |             |        |             |  |
| Supplies                | 375         | 2,439  |                                |  |                    |             |        |             |  |
| Minor Capital Equipment | 0           | 0      |                                |  |                    |             |        |             |  |
| TOTAL                   | 28,825      | 43,889 |                                |  |                    |             |        |             |  |
| CAPITAL OUTLAY          | 0           | 0      |                                |  |                    |             |        |             |  |
| TOTAL APPROPRIATION     | 97,408      | 60,359 |                                |  |                    |             |        |             |  |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01030135**

| First Sub Account | Account | Account Title           | 2010 Actual         | 2011 Actual        | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|-------------------------|---------------------|--------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES        | \$124,970.55        | \$60,267.97        | \$43,646.00                 | \$9,158.83             | \$9,159.00                       | \$15,300.00          | (\$28,346.00)                              |
| <b>414100</b>     |         |                         | <b>\$124,970.55</b> | <b>\$60,267.97</b> | <b>\$43,646.00</b>          | <b>\$9,158.83</b>      | <b>\$9,159.00</b>                | <b>\$15,300.00</b>   | <b>(\$28,346.00)</b>                       |
| 419100            | 419001  | SOCIAL SECURITY         | \$10,027.04         | \$4,610.57         | \$4,873.00                  | \$700.80               | \$2,200.00                       | \$1,170.00           | (\$3,703.00)                               |
| <b>419100</b>     |         |                         | <b>\$10,027.04</b>  | <b>\$4,610.57</b>  | <b>\$4,873.00</b>           | <b>\$700.80</b>        | <b>\$2,200.00</b>                | <b>\$1,170.00</b>    | <b>(\$3,703.00)</b>                        |
| 420100            | 420010  | ADVERTISING             | \$8,300.00          | \$5,929.41         | \$14,000.00                 | \$10,048.22            | \$24,000.00                      | \$14,000.00          | \$0.00                                     |
|                   | 420020  | PRINTING                | \$1,211.82          | \$89.68            | \$100.00                    | \$0.00                 | \$90.00                          | \$100.00             | \$0.00                                     |
|                   | 420030  | PHOTOGRAPHY             | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 420050  | POSTAGE                 | \$376.47            | \$208.12           | \$500.00                    | \$53.47                | \$210.00                         | \$500.00             | \$0.00                                     |
| <b>420100</b>     |         |                         | <b>\$9,888.29</b>   | <b>\$6,227.21</b>  | <b>\$14,600.00</b>          | <b>\$10,101.69</b>     | <b>\$24,300.00</b>               | <b>\$14,600.00</b>   | <b>\$0.00</b>                              |
| 421100            | 421010  | LEGAL                   | \$0.00              | \$0.00             | \$9,000.00                  | \$3,939.05             | \$9,000.00                       | \$24,000.00          | \$15,000.00                                |
|                   | 421020  | AUDIT                   | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421030  | CONSULTING              | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421050  | OTHER PROFESSIONAL FEES | \$0.00              | \$0.00             | \$20,000.00                 | \$19,671.97            | \$20,000.00                      | \$0.00               | (\$20,000.00)                              |
|                   | 421060  | STENOGRAPHER            | \$2,116.40          | \$962.50           | \$2,850.00                  | \$2,105.00             | \$2,850.00                       | \$2,850.00           | \$0.00                                     |
| <b>421100</b>     |         |                         | <b>\$2,116.40</b>   | <b>\$962.50</b>    | <b>\$31,850.00</b>          | <b>\$25,716.02</b>     | <b>\$31,850.00</b>               | <b>\$26,850.00</b>   | <b>(\$5,000.00)</b>                        |
| 425100            | 425090  | MAINT SERV CONTRACT     | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>425100</b>     |         |                         | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 429100            | 429009  | ADMIN/TRUSTEE FEE       | \$0.00              | \$18.94            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429015  | TRAVEL                  | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429016  | CONFERENCES             | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS             | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>429100</b>     |         |                         | <b>\$0.00</b>       | <b>\$18.94</b>     | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 430100            | 430001  | EDUCATIONAL             | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430002  | SOFTWARE                | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430003  | SUBSCRIPTIONS           | \$120.00            | \$0.00             | \$75.00                     | \$0.00                 | \$0.00                           | \$75.00              | \$0.00                                     |
|                   | 430004  | AUDIO-VISUAL            | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430006  | PHOTOGRAPHY             | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430008  | DATA PROCESSING         | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430009  | OFFICE                  | \$964.43            | \$196.90           | \$2,364.00                  | \$0.00                 | \$2,364.00                       | \$2,364.00           | \$0.00                                     |
|                   | 430030  | SNOW CONTROL            | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>430100</b>     |         |                         | <b>\$1,084.43</b>   | <b>\$196.90</b>    | <b>\$2,439.00</b>           | <b>\$0.00</b>          | <b>\$2,364.00</b>                | <b>\$2,439.00</b>    | <b>\$0.00</b>                              |
| 439100            | 439015  | OFFICE EQUIPMENT        | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 439030  | VEHICULAR EQUIPMENT     | \$0.00              | \$0.00             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>439100</b>     |         |                         | <b>\$0.00</b>       | <b>\$0.00</b>      | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 01030135          |         |                         | <b>\$148,086.71</b> | <b>\$72,284.09</b> | <b>\$97,408.00</b>          | <b>\$45,677.34</b>     | <b>\$69,873.00</b>               | <b>\$60,359.00</b>   | <b>(\$37,049.00)</b>                       |

BUREAU OF CODES

The Bureau of Codes is responsible for the enforcement of building construction, electrical standards, plumbing, health and sanitation, and property maintenance codes for residential and commercial structures.

The Bureau processes all permits relating to building construction, electrical and plumbing work, as well as assisting with zoning compliance. The bureau also issues licenses for electricians, plumbers, and rooming houses. The building, electrical and plumbing inspectors perform progressive inspections on new construction, rehabilitation, and alteration projects.

The Building Inspector, through the Deputy Director for Codes, enforces the building codes on all construction activity for new construction and rehabilitation work on all commercial and residential structures. The Codes Enforcement Officers inspect for code violations in existing structures and vacant lots, including but not limited to, high grass and weeds, sanitation, plumbing, heating, electrical, vector problems and structural violations.

The Bureau inspects properties for sale under the buyer notification ordinance to make buyers aware of any deficiencies and inspects rental properties to enforce the quality of life standards for City residents who rent. The Bureau enforces all state and local health code provisions relating to food establishments and also lead-based paint hazards in residential structures. Health licenses are issued for all food establishments.

The Bureau ensures compliance with federal guidelines by regulation development in floodplains. Promotion of safe flood measures and preventative actions to decrease damage are sent to property owners, lenders and insurance agents. Through the Community Rating System these steps have rewarded property owners in the Special Flood Hazard Areas a 20% savings on flood insurance premiums, and 10% savings on flood insurance premiums for all other properties.

The Bureau also promotes community interaction programs, which provide citizen involvement in codes-related procedures.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0137 Codes

| Allocation Plan         |             | Position Control |                                |             |             |             |             |
|-------------------------|-------------|------------------|--------------------------------|-------------|-------------|-------------|-------------|
|                         | 2012 BUDGET | 2013 BUDGET      | JOB CLASSIFICATION             | 2012 BUDGET | 2013 BUDGET | 2012 BUDGET | 2013 BUDGET |
| PERSONNEL SERVICES      |             |                  |                                |             |             |             |             |
| Salaries-Mgmt           | 163,252     | 160,412          | Deputy Director for Codes      | 1           | 1           | 65,357      | 65,357      |
| Salaries-BU             | 342,260     | 434,037          | Asst. Codes Administrator      | 1           | 1           | 55,055      | 55,055      |
| Overtime                | 0           | 0                | Health Officer                 | 1           | 1           | 42,840      | 40,000      |
| Fringe Benefits         | 38,671      | 45,474           | Total Management               | 3           | 3           | 163,252     | 160,412     |
| TOTAL                   | 544,183     | 639,923          |                                |             |             |             |             |
| OPERATING EXPENSES      |             |                  |                                |             |             |             |             |
|                         |             |                  | Codes Enforcement Off. IV      | 3           | 3           | 137,227     | 141,344     |
|                         |             |                  | Codes Enforcement Off. III     | 1           | 1           | 43,949      | 45,268      |
| Communications          | 8,850       | 8,850            | Plumbing Inspector I           | 1           | 1           | 42,320      | 43,806      |
| Professional Services   | 5,400       | 6,700            | Codes Enforcement Off. II      | 1           | 1           | 42,109      | 43,589      |
| Utilities               | 0           | 0                | Administrative Assistant II    | 1           | 1           | 39,463      | 41,534      |
| Insurance               | 0           | 0                | Secretary I                    | 1           | 1           | 37,192      | 37,182      |
| Rentals                 | 0           | 0                | Codes Enforcement Off. I       | 0           | 2           | 0           | 81,314      |
| Maintenance & Repairs   | 0           | 0                | Total Bargaining Unit          | 8           | 10          | 342,260     | 434,037     |
| Contracted Services     | 2,550       | 7,670            | Overtime                       |             |             | 0           | 0           |
| Supplies                | 310         | 310              | FICA                           |             |             | 38,671      | 45,474      |
| Minor Capital Equipment | 0           | 0                | Healthcare Benefits - Active   |             |             | 0           | 0           |
| TOTAL                   | 17,110      | 23,530           | Healthcare Benefits - Retirees |             |             | 0           | 0           |
| CAPITAL OUTLAY          | 0           | 0                | Total Fringe Benefits          |             |             | 38,671      | 45,474      |
| TOTAL APPROPRIATION     | 561,293     | 663,453          | TOTAL                          | 11          | 13          | 544,183     | 639,923     |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01030137**

| First Sub Account | Account | Account Title              | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|----------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES           | \$478,738.07        | \$457,466.72        | \$500,892.00                | \$490,948.29           | \$486,620.00                     | \$594,449.00         | \$93,557.00                                |
|                   | 416000  | OVERTIME                   | \$0.00              | \$2,134.33          | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>414100</b>     |         |                            | <b>\$478,738.07</b> | <b>\$459,601.05</b> | <b>\$500,892.00</b>         | <b>\$490,948.29</b>    | <b>\$486,620.00</b>              | <b>\$594,449.00</b>  | <b>\$93,557.00</b>                         |
| 419100            | 419001  | SOCIAL SECURITY            | \$37,968.61         | \$35,159.34         | \$38,671.00                 | \$37,644.03            | \$38,318.00                      | \$45,474.00          | \$6,803.00                                 |
| <b>419100</b>     |         |                            | <b>\$37,968.61</b>  | <b>\$35,159.34</b>  | <b>\$38,671.00</b>          | <b>\$37,644.03</b>     | <b>\$38,318.00</b>               | <b>\$45,474.00</b>   | <b>\$6,803.00</b>                          |
| 420100            | 420010  | ADVERTISING                | \$2,155.24          | \$0.00              | \$751.00                    | \$407.02               | \$0.00                           | \$751.00             | \$0.00                                     |
|                   | 420020  | PRINTING                   | \$690.35            | \$0.00              | \$499.00                    | \$431.77               | \$700.00                         | \$499.00             | \$0.00                                     |
|                   | 420040  | TELEPHONE                  | \$527.94            | \$510.34            | \$600.00                    | \$0.00                 | \$600.00                         | \$600.00             | \$0.00                                     |
|                   | 420050  | POSTAGE                    | \$8,504.34          | \$8,344.00          | \$11,658.41                 | \$11,658.41            | \$10,000.00                      | \$7,000.00           | (\$4,658.41)                               |
| <b>420100</b>     |         |                            | <b>\$11,877.87</b>  | <b>\$8,854.34</b>   | <b>\$13,508.41</b>          | <b>\$12,497.20</b>     | <b>\$11,300.00</b>               | <b>\$8,850.00</b>    | <b>(\$4,658.41)</b>                        |
| 421100            | 421010  | LEGAL                      | \$16,375.98         | \$37,276.97         | \$1,541.59                  | (\$4,708.96)           | \$0.00                           | \$4,900.00           | \$3,358.41                                 |
|                   | 421015  | MEDICAL LAB SERV           | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$200.00                         | \$500.00             | \$500.00                                   |
|                   | 421016  | MEDICAL/ PSYCHOLOGICAL EXA | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$1,300.00           | \$1,300.00                                 |
|                   | 421060  | STENOGRAPHER               | \$600.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>421100</b>     |         |                            | <b>\$16,975.98</b>  | <b>\$37,276.97</b>  | <b>\$1,541.59</b>           | <b>(\$4,708.96)</b>    | <b>\$200.00</b>                  | <b>\$6,700.00</b>    | <b>\$5,158.41</b>                          |
| 425100            | 425090  | MAINT SERV CONTRACT        | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>425100</b>     |         |                            | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 429100            | 429001  | TUITION/ TRAINING          | \$2,770.00          | \$2,140.00          | \$900.00                    | \$875.00               | \$2,500.00                       | \$2,500.00           | \$1,600.00                                 |
|                   | 429009  | ADMIN/TRUSTEE FEE          | \$0.00              | \$47.92             | \$50.00                     | \$48.20                | \$48.00                          | \$50.00              | \$0.00                                     |
|                   | 429015  | TRAVEL                     | \$22.00             | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS                | \$100.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429018  | PERMITS                    | \$0.00              | \$0.00              | \$5,120.00                  | \$4,620.00             | \$5,500.00                       | \$5,120.00           | \$0.00                                     |
| <b>429100</b>     |         |                            | <b>\$2,892.00</b>   | <b>\$2,187.92</b>   | <b>\$6,070.00</b>           | <b>\$5,543.20</b>      | <b>\$8,048.00</b>                | <b>\$7,670.00</b>    | <b>\$1,600.00</b>                          |
| 430100            | 430001  | EDUCATIONAL                | \$0.00              | \$0.00              | \$300.00                    | \$292.00               | \$0.00                           | \$0.00               | (\$300.00)                                 |
|                   | 430002  | SOFTWARE                   | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430003  | SUBSCRIPTIONS              | \$56.47             | \$57.47             | \$60.00                     | \$0.00                 | \$0.00                           | \$60.00              | \$0.00                                     |
|                   | 430006  | PHOTOGRAPHY                | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430009  | OFFICE                     | \$0.00              | \$19.47             | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430033  | STREET SIGN                | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430035  | VECTOR CONTROL             | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430042  | TOOLS & HARDWARE           | \$767.58            | \$213.04            | \$250.00                    | \$45.90                | \$250.00                         | \$250.00             | \$0.00                                     |
| <b>430100</b>     |         |                            | <b>\$824.05</b>     | <b>\$289.98</b>     | <b>\$610.00</b>             | <b>\$337.90</b>        | <b>\$250.00</b>                  | <b>\$310.00</b>      | <b>(\$300.00)</b>                          |
| 439100            | 439015  | OFFICE EQUIPMENT           | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>439100</b>     |         |                            | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 01030137          |         |                            | <b>\$549,276.58</b> | <b>\$543,369.60</b> | <b>\$561,293.00</b>         | <b>\$542,261.66</b>    | <b>\$544,736.00</b>              | <b>\$663,453.00</b>  | <b>\$102,160.00</b>                        |

BUREAU OF ECONOMIC DEVELOPMENT

This Bureau is responsible for the promotion and advancement of commercial and industrial development in the City, coordinating special projects, advancing the City of Harrisburg as a tourist destination, generally marketing the City and redesigning/ managing the City's web site (<http://www.HarrisburgPA.gov>). They also provides oversight or support of WHBG20 government access television station and various economic development projects. The Director of Economic Development also serves as a Contract Compliance Officer to ensure compliance with Davis-Bacon regulations as well as the Coty's Affirmative Action Policies.

The Bureau also assists the Office of the Mayor as a liaison to the Capital Region Economic Development Corporation (CREDC), Harrisburg Downtown Improvement District, South Central Assembly for Effective Governance (SCA) and Penn State University- Harrisburg.

In serving the City's diverse population, the Bureau provides a confidential, "one-stop shop" for information about business start-ups, business planning, site selection and development and financing programs. Core services delivered include: low-interest loans via the Revolving Loan Fund Program to all City-based businesses; business counseling and business development assistance. The Bureau also partners with other financial and service agencies, such as the Commonwealth of Pennsylvania, Dauphin County, Community First Fund and the Capital Region Economic Development Corporation, as well as numerous local lending institutions.

The Bureau utilizes all information available to provide business start-up and growth assistance to local Minority and Women Business Enterprises (MBEs/WBEs) and other disadvantaged constituencies.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0139 O.E.D.

Allocation Plan

Position Control

|                         | 2012 BUDGET |        | 2013 BUDGET |  | JOB CLASSIFICATION                          | 2012 BUDGET |   | 2013 BUDGET |        |
|-------------------------|-------------|--------|-------------|--|---|-------------|---|-------------|--------|
|                         |             |        |             |  |   |             |   |             |        |
| PERSONNEL SERVICES      |             |        |             |  |   |             |   |             |        |
| Salaries-Mgmt           | 31,200      | 40,000 |             |  | Deputy Director/Contract Compliance Officer | 0           | 0 | 0           | 0      |
| Salaries-BU             | 0           | 0      |             |  | Executive Director - HBN                    | 0           | 0 | 0           | 0      |
| Salaries - Part-Time    | 0           | 0      |             |  | HBN Production Technician                   | 1           | 1 | 31,200      | 40,000 |
| Overtime                | 0           | 0      |             |  |   |             |   |             |        |
| Fringe Benefits         | 2,387       | 3,060  |             |  | Total Management                            | 1           | 1 | 31,200      | 40,000 |
| TOTAL                   | 33,587      | 43,060 |             |  | MBE/WBE Dev. Specialist II                  | 0           | 0 | 0           | 0      |
| OPERATING EXPENSES      |             |        |             |  | Total Bargaining Unit                       | 0           | 0 | 0           | 0      |
| Communications          | 0           | 0      |             |  | Overtime                                    |             |   | 0           | 0      |
| Professional Services   | 0           | 100    |             |  | FICA  |             |   | 2387        | 3060   |
| Utilities               | 0           | 0      |             |  | Healthcare Benefits - Active                |             |   | 0           | 0      |
| Insurance               | 0           | 0      |             |  | Healthcare Benefits - Retirees              |             |   | 0           | 0      |
| Rentals                 | 0           | 0      |             |  | Total Fringe Benefits                       |             |   | 2,387       | 3,060  |
| Maintenance & Repairs   | 0           | 0      |             |  | TOTAL                                       | 1           | 1 | 33,587      | 43,060 |
| Contracted Services     | 0           | 5,000  |             |  |   |             |   |             |        |
| Supplies                | 0           | 7,258  |             |  |   |             |   |             |        |
| Minor Capital Equipment | 0           | 0      |             |  |   |             |   |             |        |
| TOTAL                   | 0           | 12,358 |             |  |   |             |   |             |        |
| CAPITAL OUTLAY          | 594         | 0      |             |  |   |             |   |             |        |
| TOTAL APPROPRIATION     | 34,181      | 55,418 |             |  |   |             |   |             |        |



## 2013 Approved Budget

Expenditure Line Item

**Fund: 01**

**Budget Unit: 01030139**

| First Sub Account | Account | Account Title  | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|----------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 450100            |         | EQUIPMENT      |                     |                     |                             |                        |                                  |                      |  |
|                   | 453049  | LEASE PURCHASE | \$593.84            | \$593.84            | \$593.84                    | \$445.38               | \$594.00                         | \$0.00               | (\$593.84)                                 |
| <b>450100</b>     |         |                | <b>\$593.84</b>     | <b>\$593.84</b>     | <b>\$593.84</b>             | <b>\$445.38</b>        | <b>\$594.00</b>                  | <b>\$0.00</b>        | <b>(\$593.84)</b>                          |
| 01030139          |         |                | <b>\$200,953.29</b> | <b>\$135,771.70</b> | <b>\$43,654.84</b>          | <b>\$32,829.95</b>     | <b>\$18,542.00</b>               | <b>\$55,418.00</b>   | <b>\$11,763.16</b>                         |

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0142 Office of the Police Chief

Allocation Plan

Position Control

|                             | 2012<br>BUDGET | 2013<br>BUDGET | JOB<br>CLASSIFICATION            | 2012<br>BUDGET | 2013<br>BUDGET | 2012<br>BUDGET | 2013<br>BUDGET |
|-----------------------------|----------------|----------------|----------------------------------|----------------|----------------|----------------|----------------|
| PERSONNEL SERVICES          |                |                |                                  |                |                |                |                |
| Salaries-Mgmt               | 341,492        | 347,572        | Police Chief                     | 1              | 1              | 94,721         | 96,790         |
| Salaries-BU                 | 11,551,203     | 11,952,588     | Police Captain                   | 3              | 3              | 246,771        | 250,782        |
| Salaries- Police Extra Duty | 350,000        | 450,000        |                                  |                |                |                |                |
| Overtime                    | 250,000        | 325,000        | Total Management                 | 4              | 4              | 341,492        | 347,572        |
| Fringe Benefits             | 300,099        | 319,837        |                                  |                |                |                |                |
| Miscellaneous               | 2,490,233      | 3,136,375      | Detective                        | 23             | 23             | 1,652,521      | 1,697,348      |
| TOTAL                       | 15,283,027     | 16,531,372     | Forensic Investigator            | 3              | 3              | 210,028        | 217,710        |
| OPERATING EXPENSES          |                |                | Police Officer                   | 112            | 111            | 7,307,489      | 7,444,613      |
| Communications              | 78,400         | 66,300         | Police Corporal                  | 9              | 10             | 634,575        | 740,480        |
| Professional Services       | 35,350         | 9,000          | Police Lieutenant                | 4              | 4              | 321,052        | 330,684        |
| Utilities                   | 13,000         | 16,000         | Police Sergeant                  | 7              | 7              | 531,447        | 551,145        |
| Insurance                   | 330,000        | 290,000        | Record Center Operator I         | 2              | 2              | 76,977         | 79,287         |
| Rentals                     | 500            | 0              | Record Center Operator IV        | 1              | 1              | 42,800         | 44,084         |
| Maintenance & Repairs       | 28,000         | 15,500         | Secretary I                      | 1              | 1              | 38,680         | 39,841         |
| Contracted Services         | 83,450         | 105,786        | Secretary II                     | 1              | 1              | 40,055         | 41,257         |
| Supplies                    | 44,600         | 54,200         | Police Data Technician I         | 2              | 0              | 84,970         | 0              |
| Minor Capital Equipment     | 0              | 0              | Police Data Technician II        | 1              | 3              | 42,800         | 131,820        |
| TOTAL                       | 613,300        | 556,786        | Parking Enforcement Office I     | 5              | 6              | 180,870        | 225,951        |
| CAPITAL OUTLAY              | 0              | 0              | Parking Enforcement Office II    | 7              | 6              | 264,597        | 232,356        |
| GRANTS (MATCHING SHARE)     | 0              | 0              | Dog Law Enforcement Officer II   | 1              | 1              | 42,800         | 44,084         |
| MISCELLANEOUS               | 0              | 0              | Administrative Assistant I       | 1              | 1              | 40,670         | 41,890         |
| TOTAL APPROPRIATION         | 15,896,327     | 17,088,158     | Clerk Typist/Data Entry Operator | 1              | 1              | 38,872         | 40,038         |
|                             |                |                | Community Policing Coordinator   | 0              | 1              | 0              | 50,000         |
|                             |                |                | Total Bargaining Unit            | 181            | 182            | 11,551,203     | 11,952,588     |
|                             |                |                | Police Extra Duty                |                |                | 350,000        | 450,000        |
|                             |                |                | Overtime                         |                |                | 250,000        | 325,000        |
|                             |                |                | FICA                             |                |                | 300,099        | 319,837        |
|                             |                |                | Total Fringe Benefits            |                |                | 300,099        | 319,837        |
|                             |                |                | Sick Leave Buy-Back              |                |                | 2,000          | 2,000          |
|                             |                |                | Severance Pay                    |                |                | 300,000        | 350,623        |
|                             |                |                | Uniform Allowance                |                |                | 148,200        | 151,125        |
|                             |                |                | College Credits                  |                |                | 9,000          | 8,800          |
|                             |                |                | Workers' Compensation            |                |                | 511,282        | 475,000        |
|                             |                |                | Police Pension Plan              |                |                | 1,517,751      | 2,146,827      |
|                             |                |                | Medicare Part D                  |                |                | 2,000          | 2,000          |
|                             |                |                | Total Miscellaneous              |                |                | 2,490,233      | 3,136,375      |
|                             |                |                | TOTAL                            | 185            | 186            | 15,283,027     | 16,531,372     |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01040142**

| First Sub Account | Account       | Account Title              | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget   | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------------|----------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|------------------------|--|
| 414100            | 414000        | SALARIES & WAGES           | \$320,485.11          | \$216,172.09          | \$11,732,695.00             | \$11,073,729.79        | \$11,074,112.00                  | \$12,300,160.00        | \$567,465.00                               |
|                   | 414900        | SALARIES/ WAGES-EXTRA DUTY | \$303,798.60          | \$431,257.83          | \$550,000.00                | \$483,620.01           | \$450,000.00                     | \$450,000.00           | (\$100,000.00)                             |
|                   | 416000        | OVERTIME                   | \$15,059.12           | \$2,453.58            | \$410,000.00                | \$376,875.06           | \$368,842.00                     | \$325,000.00           | (\$85,000.00)                              |
|                   | 417000        | SICK LEAVE BUY-BACK        | \$10,252.46           | \$2,744.63            | \$2,000.00                  | \$0.00                 | \$0.00                           | \$2,000.00             | \$0.00                                     |
|                   | 419006        | MANDATORY MEDICARE         | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
| <b>414100</b>     |               |                            | <b>\$649,595.29</b>   | <b>\$652,628.13</b>   | <b>\$12,694,695.00</b>      | <b>\$11,934,224.86</b> | <b>\$11,892,954.00</b>           | <b>\$13,077,160.00</b> | <b>\$382,465.00</b>                        |
| 419100            | 419001        | SOCIAL SECURITY            | \$18,960.35           | \$14,081.35           | \$300,099.00                | \$216,978.34           | \$181,277.00                     | \$319,837.00           | \$19,738.00                                |
|                   | 419005        | SEVERANCE PAY              | \$348,206.65          | \$354,217.08          | \$300,000.00                | \$38,910.07            | \$250,000.00                     | \$350,623.00           | \$50,623.00                                |
|                   | 419007        | MEDICARE - PART B          | \$1,156.80            | \$1,158.00            | \$2,000.00                  | \$1,938.00             | \$1,938.00                       | \$2,000.00             | \$0.00                                     |
|                   | 419012        | LOSS TIME & MED            | \$324,879.59          | \$436,000.00          | \$604,282.00                | \$626,473.89           | \$475,000.00                     | \$475,000.00           | (\$129,282.00)                             |
|                   | 419020        | POLICE PENSION PLAN A      | \$314,094.00          | \$4,510,723.14        | \$1,517,751.00              | \$2,524,733.51         | \$1,517,751.00                   | \$2,146,827.00         | \$629,076.00                               |
|                   | 419028        | CLOTHING ALLOWANCE         | \$73,187.83           | \$68,433.99           | \$97,850.00                 | \$43,984.63            | \$97,500.00                      | \$97,500.00            | (\$350.00)                                 |
|                   | 419029        | CLOTHING MAINT ALLOWANCE   | \$64,850.00           | \$52,320.57           | \$50,700.00                 | \$47,775.00            | \$47,775.00                      | \$53,625.00            | \$2,925.00                                 |
|                   | 419049        | COLLEGE CREDITS            | \$0.00                | \$9,000.00            | \$9,000.00                  | \$8,800.00             | \$8,800.00                       | \$8,800.00             | (\$200.00)                                 |
|                   | 419900        | MEDICARE - EXTRA DUTY      | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
| <b>419100</b>     |               |                            | <b>\$1,145,335.22</b> | <b>\$5,445,934.13</b> | <b>\$2,881,682.00</b>       | <b>\$3,509,593.44</b>  | <b>\$2,580,041.00</b>            | <b>\$3,454,212.00</b>  | <b>\$572,530.00</b>                        |
| 420100            | 420010        | ADVERTISING                | \$689.57              | \$339.04              | \$400.00                    | \$362.13               | \$400.00                         | \$300.00               | (\$100.00)                                 |
|                   | 420020        | PRINTING                   | \$10,391.98           | \$8,248.22            | \$10,003.00                 | \$10,002.67            | \$9,882.00                       | \$7,000.00             | (\$3,003.00)                               |
|                   | 420030        | PHOTOGRAPHY                | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | 420040        | TELEPHONE                  | \$56,082.58           | \$69,476.74           | \$47,980.87                 | \$47,980.87            | \$48,000.00                      | \$50,000.00            | \$2,019.13                                 |
|                   | 420050        | POSTAGE                    | \$10,186.47           | \$10,612.98           | \$11,782.72                 | \$11,782.72            | \$11,000.00                      | \$9,000.00             | (\$2,782.72)                               |
|                   | <b>420100</b> |                            |                       | <b>\$77,350.60</b>    | <b>\$88,676.98</b>          | <b>\$70,166.59</b>     | <b>\$70,128.39</b>               | <b>\$69,282.00</b>     | <b>\$66,300.00</b>                         |
| 421100            | 421016        | MEDICAL/ PSYCHOLOGICAL EXA | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$5,000.00             | \$5,000.00                                 |
|                   | 421030        | CONSULTING                 | \$3,496.40            | \$724.95              | \$1,000.00                  | \$780.20               | \$780.00                         | \$0.00                 | (\$1,000.00)                               |
|                   | 421040        | COLLECTION(OPT & LIENS)    | \$0.00                | (\$193.66)            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | 421050        | OTHER PROFESSIONAL FEES    | \$20,037.32           | \$14,487.33           | \$3,000.00                  | \$2,975.98             | \$2,400.00                       | \$0.00                 | (\$3,000.00)                               |
|                   | 421060        | STENOGRAPHER               | \$943.85              | \$50.60               | \$300.00                    | \$0.00                 | \$100.00                         | \$0.00                 | (\$300.00)                                 |
|                   | 421070        | ARBITRATION                | \$13,630.59           | \$11,632.50           | \$4,624.31                  | \$0.00                 | \$3,000.00                       | \$4,000.00             | (\$624.31)                                 |
|                   | 421080        | FILING FEES                | \$76.50               | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | <b>421100</b> |                            |                       | <b>\$38,184.66</b>    | <b>\$26,701.72</b>          | <b>\$8,924.31</b>      | <b>\$3,756.18</b>                | <b>\$6,280.00</b>      | <b>\$9,000.00</b>                          |
| 422100            | 422000        | SEWERAGE                   | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | 422010        | WATER                      | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | 422020        | ELECTRICITY                | \$8,365.48            | \$11,716.87           | \$13,000.00                 | \$12,468.20            | \$18,000.00                      | \$16,000.00            | \$3,000.00                                 |
|                   | 422030        | HEAT                       | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | 422080        | SEWERAGE MAINT CHARGES     | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | <b>422100</b> |                            |                       | <b>\$8,365.48</b>     | <b>\$11,716.87</b>          | <b>\$13,000.00</b>     | <b>\$12,468.20</b>               | <b>\$18,000.00</b>     | <b>\$16,000.00</b>                         |
| 423100            | 423011        | AUTO DEDUCT                | \$24,463.89           | \$6,697.37            | \$6,784.17                  | \$6,784.17             | \$10,000.00                      | \$10,000.00            | \$3,215.83                                 |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01040142**

| First Sub Account | Account               | Account Title             | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|-----------------------|---------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 423100            | 423020                | GENERAL LIABILITY PREM    | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 423021                | GEN LIAB DEDUCT           | (\$555.39)          | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 423080                | POLICE PROF PREM          | \$183,973.50        | \$272,750.52        | \$258,558.83                | \$211,314.65           | \$225,000.00                     | \$250,000.00         | (\$8,558.83)                               |
|                   | 423081                | POLICE PROF DEDUCT        | \$15,519.37         | \$83,288.23         | \$50,000.00                 | \$49,885.82            | \$50,000.00                      | \$30,000.00          | (\$20,000.00)                              |
| <b>423100</b>     |                       |                           | <b>\$223,401.37</b> | <b>\$362,736.12</b> | <b>\$315,343.00</b>         | <b>\$267,984.64</b>    | <b>\$285,000.00</b>              | <b>\$290,000.00</b>  | <b>(\$25,343.00)</b>                       |
| 424100            | 424060                | OTHER RENTALS             | \$13,547.87         | \$187.90            | \$500.00                    | \$0.00                 | \$150.00                         | \$0.00               | (\$500.00)                                 |
| <b>424100</b>     |                       |                           | <b>\$13,547.87</b>  | <b>\$187.90</b>     | <b>\$500.00</b>             | <b>\$0.00</b>          | <b>\$150.00</b>                  | <b>\$0.00</b>        | <b>(\$500.00)</b>                          |
| 425100            | 425000                | OFFICE EQUIPMENT          | \$2,868.40          | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 425010                | VEHICULAR EQUIPMENT       | \$2,021.35          | \$939.75            | \$4,100.00                  | \$4,081.66             | \$6,400.00                       | \$5,000.00           | \$900.00                                   |
|                   | 425090                | MAINT SERV CONTRACT       | \$26,978.95         | \$24,484.36         | \$29,600.00                 | \$26,571.27            | \$29,076.00                      | \$10,000.00          | (\$19,600.00)                              |
|                   | 425099                | OTHER CONT MAINT          | \$6,963.15          | \$4,484.64          | \$1,800.00                  | \$523.62               | \$1,200.00                       | \$500.00             | (\$1,300.00)                               |
| <b>425100</b>     |                       |                           | <b>\$38,831.85</b>  | <b>\$29,908.75</b>  | <b>\$35,500.00</b>          | <b>\$31,176.55</b>     | <b>\$36,676.00</b>               | <b>\$15,500.00</b>   | <b>(\$20,000.00)</b>                       |
| 429100            | 429001                | TUITION/TRAINING          | \$32,281.45         | \$12,801.50         | \$13,280.00                 | \$13,236.50            | \$13,500.00                      | \$12,466.00          | (\$814.00)                                 |
|                   | 429005                | NUISANCE                  | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429008                | POLICE & FIRE MEAL ALLOW. | \$112.04            | \$0.00              | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00             | \$0.00                                     |
|                   | 429009                | ADMIN/TRUSTEE FEE         | \$1,018.90          | \$615.04            | \$730.00                    | \$539.74               | \$500.00                         | \$500.00             | (\$230.00)                                 |
|                   | 429010                | PRISONER CARE             | \$108.65            | \$0.00              | \$100.00                    | \$0.00                 | \$100.00                         | \$120.00             | \$20.00                                    |
|                   | 429014                | CONTRACTED PERSONNEL SVS. | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429016                | CONFERENCES               | \$50.00             | \$0.00              | \$312.83                    | \$312.83               | \$0.00                           | \$1,600.00           | \$1,287.17                                 |
|                   | 429017                | MEMBERSHIPS               | \$725.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$2,500.00           | \$2,500.00                                 |
|                   | 429060                | TOWING                    | \$0.00              | \$0.00              | \$3,000.00                  | \$3,000.00             | \$4,000.00                       | \$4,000.00           | \$1,000.00                                 |
| 429090            | MISC CONTRACTED SRVCS | \$134,002.58              | \$65,282.40         | \$89,930.00         | \$89,884.61                 | \$90,000.00            | \$84,500.00                      | (\$5,430.00)         |  |
| <b>429100</b>     |                       |                           | <b>\$168,298.62</b> | <b>\$78,698.94</b>  | <b>\$107,452.83</b>         | <b>\$106,973.68</b>    | <b>\$108,200.00</b>              | <b>\$105,786.00</b>  | <b>(\$1,666.83)</b>                        |
| 430100            | 430001                | EDUCATIONAL               | \$350.00            | \$368.40            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430002                | SOFTWARE                  | (\$8,999.91)        | \$1,670.00          | \$1,487.00                  | \$196.99               | \$850.00                         | \$1,000.00           | (\$487.00)                                 |
|                   | 430003                | SUBSCRIPTIONS             | \$2,232.00          | (\$102.85)          | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430004                | AUDIO-VISUAL              | \$419.51            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430005                | DUPLICATING               | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430006                | PHOTOGRAPHY               | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$600.00             | \$600.00                                   |
|                   | 430008                | DATA PROCESSING           | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430009                | OFFICE                    | \$2,115.06          | \$907.16            | \$1,010.00                  | \$1,007.08             | \$500.00                         | \$2,500.00           | \$1,490.00                                 |
|                   | 430011                | CUSTODIAL                 | \$333.75            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430012                | PERSONAL SAFETY           | \$18,952.81         | \$25,379.59         | \$38,376.27                 | \$37,017.95            | \$40,000.00                      | \$45,000.00          | \$6,623.73                                 |
|                   | 430014                | WEARING APPAREL           | \$3,536.75          | \$1,514.08          | \$1,600.00                  | \$1,295.35             | \$1,750.00                       | \$1,600.00           | \$0.00                                     |
|                   | 430016                | MEDICAL/LAB               | \$3,426.16          | \$2,107.36          | \$2,500.00                  | \$1,950.57             | \$1,700.00                       | \$3,500.00           | \$1,000.00                                 |
|                   | 430034                | TRAFFIC CONTROL           | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| 430036            | BLDG CONSTRUCTION     | \$1,052.85                | \$92.19             | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               |  |
| 430037            | CHEMICALS             | \$556.96                  | \$407.90            | \$500.00            | \$0.00                      | \$500.00               | \$0.00                           | (\$500.00)           |  |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 01**

**Budget Unit: 01040142**

| First Sub Account | Account | Account Title             | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget   | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|------------------------|--|
| 430100            | 430052  | VEHICLE PARTS & SUPPLIES  | \$396.27              | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | 430099  | MISC SUPPLIES AND EXP     | \$836.79              | \$2,244.02            | \$1,290.00                  | \$1,281.50             | \$2,500.00                       | \$0.00                 | (\$1,290.00)                               |
| <b>430100</b>     |         |                           | <b>\$25,209.00</b>    | <b>\$34,587.85</b>    | <b>\$46,763.27</b>          | <b>\$42,749.44</b>     | <b>\$47,800.00</b>               | <b>\$54,200.00</b>     | <b>\$7,436.73</b>                          |
| 439100            | 439015  | OFFICE EQUIPMENT          | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
| <b>439100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>          | <b>\$0.00</b>                              |
| 453100            | 453015  | OFFICE EQUIPMENT          | \$67.20               | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
| <b>453100</b>     |         |                           | <b>\$67.20</b>        | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>          | <b>\$0.00</b>                              |
| 460100            | 463000  | MATCHING SHARE GRANTS     | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
| <b>460100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>          | <b>\$0.00</b>                              |
| 480000            | 481055  | LIABILITY INSURANCE CLAIM | \$0.00                | \$0.00                | \$5,000.00                  | \$5,000.00             | \$5,000.00                       | \$0.00                 | (\$5,000.00)                               |
| <b>480000</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$5,000.00</b>           | <b>\$5,000.00</b>      | <b>\$5,000.00</b>                | <b>\$0.00</b>          | <b>(\$5,000.00)</b>                        |
| 480100            | 485000  | REFUND PRIOR YEAR REVENUE | \$0.00                | \$0.00                | \$300.00                    | \$300.00               | \$300.00                         | \$0.00                 | (\$300.00)                                 |
|                   | 485002  | FINES AND SETTLEMENTS     | \$0.00                | \$0.00                | \$10,000.00                 | \$10,000.00            | \$0.00                           | \$0.00                 | (\$10,000.00)                              |
|                   | 486000  | PYMT OF PRIOR YR EXPEND.  | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | 490000  | AUDIT EXCEPTIONS          | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
| <b>480100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$10,300.00</b>          | <b>\$10,300.00</b>     | <b>\$300.00</b>                  | <b>\$0.00</b>          | <b>(\$10,300.00)</b>                       |
| 01040142          |         |                           | <b>\$2,388,187.16</b> | <b>\$6,731,777.39</b> | <b>\$16,189,327.00</b>      | <b>\$15,994,355.38</b> | <b>\$15,049,683.00</b>           | <b>\$17,088,158.00</b> | <b>\$898,831.00</b>                        |

BUREAU OF FIRE

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0151 Fire

Allocation Plan

Position Control

|                         | JOB CLASSIFICATION |             | 2012 BUDGET                      | 2013 BUDGET | 2012 BUDGET | 2013 BUDGET |           |
|-------------------------|--------------------|-------------|----------------------------------|-------------|-------------|-------------|-----------|
|                         | 2012 BUDGET        | 2013 BUDGET |                                  |             |             |             |           |
| PERSONNEL SERVICES      |                    |             |                                  |             |             |             |           |
| Salaries-Mgmt           | 144,500            | 144,500     | Fire Chief                       | 1           | 1           | 78,000      | 78,000    |
| Salaries-BU             | 5,230,511          | 5,141,454   | Deputy Chief                     | 1           | 1           | 66,500      | 66,500    |
| Overtime                | 1,350,000          | 2,000,000   | Total Management                 | 2           | 2           | 144,500     | 144,500   |
| Fringe Benefits         | 591,844            | 615,669     | Battalion Chief                  | 4           | 4           | 298,276     | 293,447   |
| Miscellaneous           | 355,000            | 496,500     | Captain                          | 4           | 4           | 284,952     | 282,842   |
| TOTAL                   | 7,671,855          | 8,398,123   | Lieutenant                       | 8           | 8           | 545,435     | 545,087   |
| OPERATING EXPENSES      |                    |             | Firefighter Driver/Operator      | 58          | 53          | 3,619,669   | 3,278,050 |
| Communications          | 9,500              | 11,000      | Firefighter II                   | 1           | 0           | 54,051      | 0         |
| Professional Services   | 3,500              | 5,000       | Firefighter I                    | 8           | 14          | 428,128     | 742,028   |
| Utilities               | 65,600             | 61,200      | COUNCIL CHANGES                  |             |             | 0           | 0         |
| Insurance               | 0                  | 0           | Total Bargaining Unit            | 83          | 83          | 5,230,511   | 5,141,454 |
| Rentals                 | 0                  | 0           | Overtime                         |             |             | 1,350,000   | 2,000,000 |
| Maintenance & Repairs   | 17,250             | 15,000      | FICA                             |             |             | 85,844      | 108,669   |
| Contracted Services     | 11,700             | 10,400      | Severance Pay                    |             |             | 450,000     | 450,000   |
| Supplies                | 19,000             | 51,150      | College Credits                  |             |             | 5,000       | 5,000     |
| Minor Capital Equipment | 0                  | 0           | Medicare - Part B                |             |             | 45,000      | 52,000    |
| TOTAL                   | 126,550            | 153,750     | J.T.S.B. & Mask Service Division |             |             | 6,000       | 0         |
| CAPITAL OUTLAY          | 0                  | 0           | Total Fringe Benefits            |             |             | 591,844     | 615,669   |
| TOTAL APPROPRIATION     | 7,798,405          | 8,551,873   | Sick Leave Buy-Back              |             |             | 125,000     | 110,000   |
|                         |                    |             | Hearing Aids                     |             |             | 0           | 500       |
|                         |                    |             | Fire Pension Plan                |             |             | 0           | 0         |
|                         |                    |             | Clothing Allowance               |             |             | 55,000      | 61,000    |
|                         |                    |             | Workers' Compensation            |             |             | 175,000     | 325,000   |
|                         |                    |             | Total Miscellaneous              |             |             | 355,000     | 496,500   |
|                         |                    |             | TOTAL                            | 85          | 85          | 7,671,855   | 8,398,123 |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01040151**

| First Sub Account | Account | Account Title              | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|----------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 414100            | 414000  | SALARIES & WAGES           | \$4,816,367.93        | \$4,504,379.91        | \$4,759,741.50              | \$4,242,454.51         | \$4,249,272.00                   | \$5,285,954.00        | \$526,212.50                               |
|                   | 416000  | OVERTIME                   | \$1,826,881.63        | \$2,288,900.98        | \$2,880,000.00              | \$2,719,248.69         | \$2,618,651.00                   | \$2,000,000.00        | (\$880,000.00)                             |
|                   | 417000  | SICK LEAVE BUY-BACK        | \$168,652.37          | \$121,280.34          | \$125,000.00                | \$114,936.84           | \$114,937.00                     | \$110,000.00          | (\$15,000.00)                              |
|                   | 419006  | MANDATORY MEDICARE         | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>414100</b>     |         |                            | <b>\$6,811,901.93</b> | <b>\$6,914,561.23</b> | <b>\$7,764,741.50</b>       | <b>\$7,076,640.04</b>  | <b>\$6,982,860.00</b>            | <b>\$7,395,954.00</b> | <b>(\$368,787.50)</b>                      |
| 419100            | 419001  | SOCIAL SECURITY            | \$83,218.31           | \$91,746.19           | \$105,844.00                | \$92,799.68            | \$119,018.00                     | \$108,669.00          | \$2,825.00                                 |
|                   | 419003  | GROUP LIFE                 | (\$1,301.44)          | (\$1,011.36)          | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 419005  | SEVERANCE PAY              | \$355,485.56          | \$603,217.14          | \$450,000.00                | \$315,308.41           | \$650,000.00                     | \$450,000.00          | \$0.00                                     |
|                   | 419007  | MEDICARE - PART B          | \$39,813.80           | \$43,295.70           | \$52,000.00                 | \$51,393.70            | \$51,394.00                      | \$52,000.00           | \$0.00                                     |
|                   | 419012  | LOSS TIME & MED            | \$344,570.71          | \$267,101.47          | \$277,000.00                | \$252,538.37           | \$280,000.00                     | \$325,000.00          | \$48,000.00                                |
|                   | 419027  | HEARING AID - FIRE         | \$700.00              | \$0.00                | \$263.00                    | \$263.00               | \$263.00                         | \$500.00              | \$237.00                                   |
|                   | 419028  | CLOTHING ALLOWANCE         | \$60,759.60           | \$45,074.01           | \$55,000.00                 | \$55,000.00            | \$55,000.00                      | \$55,000.00           | \$0.00                                     |
|                   | 419029  | CLOTHING MAINT ALLOWANCE   | \$4,699.50            | \$5,945.00            | \$6,000.00                  | \$1,499.00             | \$6,000.00                       | \$6,000.00            | \$0.00                                     |
|                   | 419049  | COLLEGE CREDITS            | \$0.00                | \$7,184.00            | \$5,000.00                  | \$4,992.00             | \$4,992.00                       | \$5,000.00            | \$0.00                                     |
| <b>419100</b>     |         |                            | <b>\$887,946.04</b>   | <b>\$1,062,552.15</b> | <b>\$951,107.00</b>         | <b>\$773,794.16</b>    | <b>\$1,166,667.00</b>            | <b>\$1,002,169.00</b> | <b>\$51,062.00</b>                         |
| 420100            | 420010  | ADVERTISING                | \$2,459.95            | \$103.47              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 420020  | PRINTING                   | \$292.50              | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 420040  | TELEPHONE                  | \$9,946.03            | \$5,784.65            | \$7,671.98                  | \$7,671.98             | \$6,800.00                       | \$7,000.00            | (\$671.98)                                 |
|                   | 420041  | E-MAIL/INTERNET            | \$2,706.91            | \$5,139.09            | \$6,228.02                  | \$6,023.63             | \$6,050.00                       | \$3,500.00            | (\$2,728.02)                               |
|                   | 420050  | POSTAGE                    | \$1,610.59            | \$844.13              | \$800.00                    | \$621.58               | \$1,200.00                       | \$500.00              | (\$300.00)                                 |
| <b>420100</b>     |         |                            | <b>\$17,015.98</b>    | <b>\$11,871.34</b>    | <b>\$14,700.00</b>          | <b>\$14,317.19</b>     | <b>\$14,050.00</b>               | <b>\$11,000.00</b>    | <b>(\$3,700.00)</b>                        |
| 421100            | 421010  | LEGAL                      | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 421016  | MEDICAL/ PSYCHOLOGICAL EXA | \$0.00                | \$0.00                | \$8,705.00                  | \$8,680.00             | \$12,000.00                      | \$4,000.00            | (\$4,705.00)                               |
|                   | 421050  | OTHER PROFESSIONAL FEES    | \$401.45              | \$236.35              | \$1,500.00                  | \$1,497.81             | \$1,498.00                       | \$0.00                | (\$1,500.00)                               |
|                   | 421070  | ARBITRATION                | (\$7,798.71)          | \$2,475.00            | \$27,000.00                 | \$17,079.75            | \$20,000.00                      | \$1,000.00            | (\$26,000.00)                              |
| <b>421100</b>     |         |                            | <b>(\$7,397.26)</b>   | <b>\$2,711.35</b>     | <b>\$37,205.00</b>          | <b>\$27,257.56</b>     | <b>\$33,498.00</b>               | <b>\$5,000.00</b>     | <b>(\$32,205.00)</b>                       |
| 422100            | 422000  | SEWERAGE                   | \$1,201.00            | \$1,343.69            | \$1,200.00                  | \$1,157.95             | \$1,628.00                       | \$1,200.00            | \$0.00                                     |
|                   | 422010  | WATER                      | \$4,676.72            | \$4,969.44            | \$4,407.84                  | \$4,407.84             | \$6,200.00                       | \$4,000.00            | (\$407.84)                                 |
|                   | 422020  | ELECTRICITY                | \$27,267.52           | \$33,347.76           | \$46,692.16                 | \$46,361.25            | \$55,000.00                      | \$30,000.00           | (\$16,692.16)                              |
|                   | 422030  | HEAT                       | \$40,527.52           | \$26,323.11           | \$26,400.00                 | \$9,167.05             | \$15,000.00                      | \$26,000.00           | (\$400.00)                                 |
|                   | 422080  | SEWERAGE MAINT CHARGES     | \$231.90              | \$196.34              | \$300.00                    | \$173.68               | \$200.00                         | \$0.00                | (\$300.00)                                 |
|                   | 422091  | DISPOSAL                   | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 422095  | UTILITIES & SERVICES       | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>422100</b>     |         |                            | <b>\$73,904.66</b>    | <b>\$66,180.34</b>    | <b>\$79,000.00</b>          | <b>\$61,267.77</b>     | <b>\$78,028.00</b>               | <b>\$61,200.00</b>    | <b>(\$17,800.00)</b>                       |
| 425100            | 425000  | OFFICE EQUIPMENT           | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 425010  | VEHICULAR EQUIPMENT        | \$41,144.49           | \$2,139.17            | \$1,600.00                  | \$130.43               | \$2,250.00                       | \$1,000.00            | (\$600.00)                                 |
|                   | 425030  | BUILDING MAINT             | \$3,227.66            | \$8,148.85            | \$13,500.00                 | \$10,043.24            | \$20,000.00                      | \$4,000.00            | (\$9,500.00)                               |
|                   | 425050  | COMMUNICATIONS EQUIPMENT   | (\$255.96)            | \$812.00              | \$1,000.00                  | \$281.96               | \$200.00                         | \$1,000.00            | \$0.00                                     |
|                   | 425060  | OPERATIONS EQUIPMENT       | \$16,810.00           | \$11,430.70           | \$0.00                      | \$0.00                 | \$5,000.00                       | \$5,000.00            | \$5,000.00                                 |



## 2013 Approved Budget

Expenditure Line Item

**Fund: 01**

**Budget Unit: 01040151**

| First Sub Account | Account | Account Title        | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|----------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 450100            | 453000  | OPERATIONS EQUIPMENT | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453049  | LEASE PURCHASE       | \$15,553.27           | \$18,136.52           | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>450100</b>     |         |                      | <b>\$15,553.27</b>    | <b>\$18,136.52</b>    | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 453100            | 453032  | AUTOMOTIVE           | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>453100</b>     |         |                      | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 01040151          |         |                      | <b>\$7,937,877.55</b> | <b>\$8,190,957.26</b> | <b>\$9,002,405.00</b>       | <b>\$8,096,937.22</b>  | <b>\$8,443,678.00</b>            | <b>\$8,551,873.00</b> | <b>(\$450,532.00)</b>                      |

OFFICE OF THE DIRECTOR

The Department of Public Works is administered through the Office of the Director, which is responsible for the overall management of the department's resources. The department consists of six bureaus which provide major public works services: Neighborhood Services - City Services and Sanitation, Vehicle Management, Building Maintenance, Water, and Sewer. With nearly 150 employees and a combined annual budget of approximately \$44.7 million, the Department of Public Works performs a vast array of functions.

Immediately following are the General Fund Public Works bureaus. The Public Works related Special Revenue Fund (State Liquid Fuels Tax Fund) and Utility Funds activities are addressed in the respective Funds' section of the document.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0160 Office of the Director

Allocation Plan

Position Control

|                          | 2012<br>BUDGET | 2013<br>BUDGET | JOB<br>CLASSIFICATION        | 2012<br>BUDGET | 2013<br>BUDGET | 2012<br>BUDGET | 2013<br>BUDGET |
|--------------------------|----------------|----------------|------------------------------|----------------|----------------|----------------|----------------|
| PERSONNEL SERVICES       |                |                |                              |                |                |                |                |
| Salaries-Mgmt            | 197,760        | 197,760        | Director                     | 1              | 1              | 77,000         | 77,000         |
| Salaries-Bargaining Unit | 242,382        | 286,551        | City Engineer                | 1              | 1              | 75,000         | 75,000         |
| Adjustment to Salaries   | 0              | 0              | Streets Light Foreman        | 1              | 1              | 45,760         | 45,760         |
| Overtime                 | 2,000          | 3,000          |                              |                |                |                |                |
| Fringe Benefits          | 33,827         | 37,281         | Total Management             | 3              | 3              | 197,760        | 197,760        |
| TOTAL                    | 475,969        | 524,592        | Secretary I                  | 1              | 1              | 36,099         | 37,182         |
| OPERATING EXPENSES       |                |                | Laborer II                   | 3              | 4              | 110,694        | 150,913        |
| Communications           | 4,100          | 3,630          | Engineer's Representative IV | 1              | 1              | 51,647         | 53,196         |
| Professional Services    | 180            | 48,000         | Registrar of Real Estate III | 1              | 1              | 43,942         | 45,260         |
| Utilities                | 440,300        | 440,100        | Total Bargaining Unit        | 6              | 7              | 242,382        | 286,551        |
| Insurance                | 0              | 0              | Adjustment to Salaries       |                |                | 0              | 0              |
| Rentals                  | 5,000          | 0              | Overtime                     |                |                | 2,000          | 3,000          |
| Maintenance & Repairs    | 108,827        | 198,700        | FICA                         |                |                | 33,827         | 37,281         |
| Contracted Services      | 50             | 2,828          | Total Fringe Benefits        |                |                | 33,827         | 37,281         |
| Supplies                 | 10,500         | 22,800         | TOTAL                        | 9              | 10             | 475,969        | 524,592        |
| Minor Capital Equipment  | 0              | 0              |                              |                |                |                |                |
| TOTAL                    | 568,957        | 716,058        |                              |                |                |                |                |
| CAPITAL OUTLAY           | 413,012        | 485,000        |                              |                |                |                |                |
| TOTAL APPROPRIATION      | 1,457,938      | 1,725,650      |                              |                |                |                |                |



## 2013 Approved Budget

Expenditure Line Item

**Fund: 01**

**Budget Unit: 01060160**

| First Sub Account | Account | Account Title             | 2010 Actual   | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|---------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 430100            | 430055  | MECH EQUIP PARTS          | \$0.00        | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430099  | MISC SUPPLIES AND EXP     | \$0.00        | \$154.60              | \$15.00                     | \$15.00                | \$15.00                          | \$100.00              | \$85.00                                    |
| <b>430100</b>     |         |                           | <b>\$0.00</b> | <b>\$9,556.88</b>     | <b>\$23,788.90</b>          | <b>\$21,524.05</b>     | <b>\$20,065.00</b>               | <b>\$22,800.00</b>    | <b>(\$988.90)</b>                          |
| 439100            | 439015  | OFFICE EQUIPMENT          | \$0.00        | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>439100</b>     |         |                           | <b>\$0.00</b> | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 450100            | 452000  | BUILDINGS AND STRUCTURES  | \$0.00        | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453000  | OPERATIONS EQUIPMENT      | \$0.00        | \$0.00                | \$48,000.00                 | \$48,000.00            | \$0.00                           | \$0.00                | (\$48,000.00)                              |
|                   | 453049  | LEASE PURCHASE            | \$0.00        | \$166,197.46          | \$54,580.36                 | \$1,553.13             | \$2,071.00                       | \$55,000.00           | \$419.64                                   |
|                   | 456000  | MAINS AND ACCESSORIES     | \$0.00        | \$547,198.55          | \$318,941.00                | \$235,558.98           | \$371,941.00                     | \$350,000.00          | \$31,059.00                                |
|                   | 458060  | STREETS AND ROADS         | \$0.00        | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>450100</b>     |         |                           | <b>\$0.00</b> | <b>\$713,396.01</b>   | <b>\$421,521.36</b>         | <b>\$285,112.11</b>    | <b>\$374,012.00</b>              | <b>\$405,000.00</b>   | <b>(\$16,521.36)</b>                       |
| 453100            | 453090  | OTHER CAPITAL EQUIPMENT   | \$0.00        | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$80,000.00           | \$80,000.00                                |
| <b>453100</b>     |         |                           | <b>\$0.00</b> | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$80,000.00</b>    | <b>\$80,000.00</b>                         |
| 456100            | 456014  | SEWER MAINS & ACCESSORIES | \$0.00        | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>456100</b>     |         |                           | <b>\$0.00</b> | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 480100            | 485000  | REFUND PRIOR YEAR REVENUE | \$0.00        | \$0.00                | \$10,620.00                 | \$10,620.00            | \$0.00                           | \$0.00                | (\$10,620.00)                              |
| <b>480100</b>     |         |                           | <b>\$0.00</b> | <b>\$0.00</b>         | <b>\$10,620.00</b>          | <b>\$10,620.00</b>     | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>(\$10,620.00)</b>                       |
| 01060160          |         |                           | <b>\$0.00</b> | <b>\$1,936,519.13</b> | <b>\$1,551,937.84</b>       | <b>\$1,216,641.77</b>  | <b>\$1,398,940.00</b>            | <b>\$1,725,650.00</b> | <b>\$173,712.16</b>                        |

BUREAU OF NEIGHBORHOOD SERVICES - CITY SERVICES

The Bureau of Neighborhood Services was created in January 2003, through the consolidation of the previous Bureaus of City Services and Sanitation. The Bureau of Neighborhood Services - City Services provides a variety of services to the residents and businesses of the City, contingent upon weather conditions. These services include general repairs to the roadway, resurfacing of worn and deteriorating roadways and alleys, and preparing and maintaining safe roadway conditions in time of snow and ice. This bureau also repairs and maintains all City sewer and storm inlets. Additional responsibilities include leaf collection in the fall and Christmas tree pick-up after Christmas, street cleaning year-round by crews that operate motorized street sweepers and flusher trucks that keep down the dust, and demolition of blighted and deteriorating properties.

In 2004, by way of Mayoral Directive, the Bureau of Traffic Engineering was consolidated into the Bureau of Neighborhood Services - City Services. Because of this consolidation, the Bureau of Neighborhood Services - City Services acquired additional responsibilities such as the operation and maintenance of ninety-one signalized intersections; eight flashing/warning signal locations; the burglar and fire alarm systems and the Public Works Radio system, as well as the fabrication, installation, and maintenance of all traffic control signage; street name signs; and the pavement marking for vehicular and pedestrian control. In addition, the Bureau maintains the electrical and sound systems in the City Park complexes and the special events hosted by the Department of Parks and Recreation, as well as all outline lighting on City Island, uplighting in Riverfront Park, and the Walnut Street Bridge; Christmas decorations and all decorative banners in the City.

In 2006, all personnel related costs were transferred from the State Liquid Fuels Tax Fund to the General Fund. A corresponding amount of utility costs were transferred to the State Liquid Fuels Fund from the General Fund. These transfers were performed to ease compliance and reporting regarding the use of State Liquid Fuels Tax monies. This bureau received the former State Liquid Fuels Tax Fund positions.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0162 Neighborhood Services - City Services

| Allocation Plan         |             | Position Control |                               |             |             |             |             |
|-------------------------|-------------|------------------|-------------------------------|-------------|-------------|-------------|-------------|
|                         | 2012 BUDGET | 2013 BUDGET      | JOB CLASSIFICATION            | 2012 BUDGET | 2013 BUDGET | 2012 BUDGET | 2013 BUDGET |
| PERSONNEL SERVICES      |             |                  |                               |             |             |             |             |
| Salaries-Mgmt           | 30,000      | 30,000           | Deputy Director               | 0.50        | 0.50        | 30,000      | 30,000      |
| Salaries-BU             | 1,374,528   | 1,501,024        |                               |             |             |             |             |
| Overtime                | 50,000      | 75,000           | Total Management              | 0.50        | 0.50        | 30,000      | 30,000      |
| Fringe Benefits         | 111,267     | 122,860          |                               |             |             |             |             |
| TOTAL                   | 1,565,795   | 1,728,884        | Demolition Crew Leader        | 1           | 1           | 47,860      | 49,541      |
| OPERATING EXPENSES      |             |                  | Traffic Engineering Tech. III | 4           | 4           | 188,122     | 193,766     |
| Communications          | 5,695       | 10,700           | Construction Tradesman        | 1           | 1           | 47,088      | 48,501      |
| Professional Services   | 0           | 200              | Heavy Equipment Operator III  | 4           | 5           | 187,660     | 241,792     |
| Utilities               | 160,170     | 172,500          | Heavy Equipment Operator II   | 1           | 0           | 45,602      | 0           |
| Insurance               | 0           | 0                | Street Maintenance Worker II  | 2           | 3           | 87,885      | 135,557     |
| Rentals                 | 1,800       | 10,000           | Street Maintenance Worker I   | 4           | 3           | 164,104     | 126,927     |
| Maintenance & Repairs   | 37,500      | 29,900           | Demolition Specialist I       | 1           | 2           | 34,570      | 76,460      |
| Contracted Services     | 50,000      | 50,175           | Demolition Specialist II      | 1           | 1           | 45,379      | 46,740      |
| Supplies                | 228,600     | 349,750          | Motor Equipment Operator      | 1           | 2           | 39,858      | 80,516      |
| Minor Capital Equipment | 0           | 0                | Maintenance WorkerIV          | 1           | 1           | 48,575      | 50,032      |
| TOTAL                   | 483,765     | 623,225          | Stadium Groundskeeper         | 1           | 1           | 48,098      | 49,541      |
| CAPITAL OUTLAY          | 9,434       | 230,000          | Construction Tradesman II     | 1           | 1           | 48,575      | 50,032      |
| TOTAL APPROPRIATION     | 2,058,994   | 2,582,109        | Crew Leader IV                | 2           | 2           | 96,911      | 99,819      |
|                         |             |                  | Landscape Specialist II       | 1           | 1           | 45,155      | 46,510      |
|                         |             |                  | Botanical Specialist I        | 1           | 1           | 45,155      | 46,740      |
|                         |             |                  | Tradesman I                   | 1           | 1           | 40,252      | 41,460      |
|                         |             |                  | Gardener I                    | 1           | 1           | 39,063      | 40,235      |
|                         |             |                  | Laborer III                   | 2           | 2           | 74,616      | 76,855      |
|                         |             |                  | Total Bargaining Unit         | 31.00       | 33          | 1,374,528   | 1,501,024   |
|                         |             |                  | Overtime                      |             |             | 50,000      | 75,000      |
|                         |             |                  | FICA                          |             |             | 111,267     | 122,860     |
|                         |             |                  | Total Fringe Benefits         |             |             | 111,267     | 122,860     |
|                         |             |                  | TOTAL                         | 31.50       | 33.50       | 1,565,795   | 1,728,884   |





## 2013 Approved Budget

Expenditure Line Item

**Fund: 01**

**Budget Unit: 01060162**

| First Sub Account | Account | Account Title            | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 430100            |         | CONNECTIONS              |                       |                       |                             |                        |                                  |                       |  |
|                   | 430099  | MISC SUPPLIES AND EXP    | \$0.00                | \$473.61              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>430100</b>     |         |                          | <b>\$65,309.37</b>    | <b>\$53,757.68</b>    | <b>\$220,525.00</b>         | <b>\$203,148.10</b>    | <b>\$227,812.00</b>              | <b>\$349,750.00</b>   | <b>\$129,225.00</b>                        |
| 450100            | 452000  | BUILDINGS AND STRUCTURES | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453000  | OPERATIONS EQUIPMENT     | \$6,824.00            | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453049  | LEASE PURCHASE           | \$9,803.68            | \$12,615.30           | \$9,433.96                  | \$7,075.47             | \$9,434.00                       | \$0.00                | (\$9,433.96)                               |
|                   | 454000  | MOTOR EQUIPMENT          | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$230,000.00          | \$230,000.00                               |
|                   | 456000  | MAINS AND ACCESSORIES    | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 458010  | TRAFFIC SIGNS            | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>450100</b>     |         |                          | <b>\$16,627.68</b>    | <b>\$12,615.30</b>    | <b>\$9,433.96</b>           | <b>\$7,075.47</b>      | <b>\$9,434.00</b>                | <b>\$230,000.00</b>   | <b>\$220,566.04</b>                        |
| 453100            | 453037  | EQUIPMENT-GARAGE         | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453039  | EQUIPMENT-COMMUNICATION  | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>453100</b>     |         |                          | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 01060162          |         |                          | <b>\$1,204,684.00</b> | <b>\$1,183,897.26</b> | <b>\$2,148,994.43</b>       | <b>\$2,006,794.12</b>  | <b>\$2,055,595.00</b>            | <b>\$2,582,109.00</b> | <b>\$433,114.57</b>                        |

BUREAU OF VEHICLE MANAGEMENT CENTER

The Bureau of Vehicle Management is responsible for the administration, maintenance, and repair of the City's vehicular equipment fleet. The fleet consists of over 425 vehicles and pieces of equipment ranging from tractor and trailers, articulated wheel loaders, fire apparatus, motor cycles and police vehicles, to small equipment such as tractors and lawnmowers.

The administration of the Bureau includes: preparation of the annual budget submission, equipment specifying, titling, licensing, maintaining of state inspection records, surplus disposal, and the scheduled maintenance and repair of all City-owned vehicles. Other associated activities include, but are not limited to, the maintaining of automated reports/records; a parts and supply inventory valued in excess of \$150,000; a fuels/lubricants management program; and the testing and evaluation of programs, such as alternate fuels, to determine the feasibility of adoption for City operations. The Bureau has also adopted a new program to keep computerized records to help maintain efficiency in the fleet.

The Bureau operates on a budget in excess of \$2 million in an effort to provide a highly serviceable fleet while operating in the most efficient and effective method.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0172 Vehicle Management

Allocation Plan

Position Control

|                         | Allocation Plan |             | JOB CLASSIFICATION          | Position Control |             |             |             |
|-------------------------|-----------------|-------------|-----------------------------|------------------|-------------|-------------|-------------|
|                         | 2012 BUDGET     | 2013 BUDGET |                             | 2012 BUDGET      | 2013 BUDGET | 2012 BUDGET | 2013 BUDGET |
| PERSONNEL SERVICES      |                 |             |                             |                  |             |             |             |
| Salaries-BU             | 432,115         | 444,466     |                             |                  |             |             |             |
| Overtime                | 8,100           | 8,100       |                             |                  |             |             |             |
| Fringe Benefits         | 33,678          | 34,619      | Automotive Mechanic IV      | 6                | 6           | 297,069     | 306,223     |
|                         |                 |             | Automotive Body Mechanic IV | 1                | 1           | 49,607      | 50,032      |
| TOTAL                   | 473,893         | 487,185     | Automotive Mechanic III     | 0                | 0           | 0           | 0           |
|                         |                 |             | Automotive Mechanic I       | 1                | 1           | 41,280      | 42,728      |
| OPERATING EXPENSES      |                 |             | Parts Person II             | 1                | 1           | 44,159      | 45,483      |
| Communications          | 600             | 1,280       | Total Bargaining Unit       | 9.00             | 9.00        | 432,115     | 444,466     |
| Professional Services   | 0               | 0           | Overtime                    |                  |             | 8,100       | 8,100       |
| Utilities               | 27,730          | 34,230      | FICA                        |                  |             | 33,678      | 34,619      |
| Insurance               | 0               | 0           | Total Fringe Benefits       |                  |             | 33,678      | 34,619      |
| Rentals                 | 0               | 5,800       | TOTAL                       | 9.00             | 9.00        | 473,893     | 487,185     |
| Maintenance & Repairs   | 124,850         | 131,300     |                             |                  |             |             |             |
| Contracted Services     | 4,500           | 6,860       |                             |                  |             |             |             |
| Supplies                | 1,515,102       | 1,712,850   |                             |                  |             |             |             |
| Minor Capital Equipment | 0               | 0           |                             |                  |             |             |             |
| TOTAL                   | 1,672,782       | 1,892,320   |                             |                  |             |             |             |
| CAPITAL OUTLAY          | 55,000          | 45,000      |                             |                  |             |             |             |
| TOTAL APPROPRIATION     | 2,201,675       | 2,424,505   |                             |                  |             |             |             |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01060172**

| First Sub Account | Account | Account Title             | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES          | \$484,827.23        | \$461,390.73        | \$432,115.00                | \$424,336.12           | \$416,382.00                     | \$444,466.00         | \$12,351.00                                |
|                   | 416000  | OVERTIME                  | \$9,576.07          | \$8,493.54          | \$8,100.00                  | \$2,634.01             | \$889.00                         | \$8,100.00           | \$0.00                                     |
| <b>414100</b>     |         |                           | <b>\$494,403.30</b> | <b>\$469,884.27</b> | <b>\$440,215.00</b>         | <b>\$426,970.13</b>    | <b>\$417,271.00</b>              | <b>\$452,566.00</b>  | <b>\$12,351.00</b>                         |
| 419100            | 419001  | SOCIAL SECURITY           | \$39,139.98         | \$35,924.57         | \$33,678.01                 | \$32,662.72            | \$33,051.00                      | \$34,619.00          | \$940.99                                   |
| <b>419100</b>     |         |                           | <b>\$39,139.98</b>  | <b>\$35,924.57</b>  | <b>\$33,678.01</b>          | <b>\$32,662.72</b>     | <b>\$33,051.00</b>               | <b>\$34,619.00</b>   | <b>\$940.99</b>                            |
| 420100            | 420010  | ADVERTISING               | \$764.34            | \$393.88            | \$200.00                    | \$0.00                 | \$782.00                         | \$1,200.00           | \$1,000.00                                 |
|                   | 420020  | PRINTING                  | \$994.13            | \$347.50            | \$675.00                    | \$637.57               | \$653.00                         | \$0.00               | (\$675.00)                                 |
|                   | 420040  | TELEPHONE                 | \$180.00            | \$0.00              | \$50.00                     | \$0.00                 | \$0.00                           | \$0.00               | (\$50.00)                                  |
|                   | 420050  | POSTAGE                   | \$104.66            | \$88.92             | \$175.00                    | \$85.35                | \$75.00                          | \$80.00              | (\$95.00)                                  |
| <b>420100</b>     |         |                           | <b>\$2,043.13</b>   | <b>\$830.30</b>     | <b>\$1,100.00</b>           | <b>\$722.92</b>        | <b>\$1,510.00</b>                | <b>\$1,280.00</b>    | <b>\$180.00</b>                            |
| 422100            | 422000  | SEWERAGE                  | \$697.18            | \$646.86            | \$630.00                    | \$588.10               | \$663.00                         | \$630.00             | \$0.00                                     |
|                   | 422010  | WATER                     | \$14,383.93         | \$11,894.97         | \$13,500.00                 | \$12,858.36            | \$15,530.00                      | \$13,500.00          | \$0.00                                     |
|                   | 422020  | ELECTRICITY               | \$9,983.69          | \$23,366.14         | \$23,500.00                 | \$21,863.22            | \$13,500.00                      | \$20,000.00          | (\$3,500.00)                               |
|                   | 422030  | HEAT                      | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 422080  | SEWERAGE MAINT CHARGES    | \$104.55            | \$97.04             | \$200.00                    | \$135.32               | \$100.00                         | \$100.00             | (\$100.00)                                 |
| <b>422100</b>     |         |                           | <b>\$25,169.35</b>  | <b>\$36,005.01</b>  | <b>\$37,830.00</b>          | <b>\$35,445.00</b>     | <b>\$29,793.00</b>               | <b>\$34,230.00</b>   | <b>(\$3,600.00)</b>                        |
| 424100            | 424050  | OFFICE EQUIPMENT          | \$3,575.73          | \$488.46            | \$0.00                      | \$0.00                 | \$0.00                           | \$3,660.48           | \$3,660.48                                 |
|                   | 424060  | OTHER RENTALS             | \$892.07            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 424061  | UNIFORM RENTALS           | \$0.00              | \$0.00              | \$2,404.20                  | \$2,398.96             | \$2,600.00                       | \$2,140.00           | (\$264.20)                                 |
| <b>424100</b>     |         |                           | <b>\$4,467.80</b>   | <b>\$488.46</b>     | <b>\$2,404.20</b>           | <b>\$2,398.96</b>      | <b>\$2,600.00</b>                | <b>\$5,800.48</b>    | <b>\$3,396.28</b>                          |
| 425100            | 425000  | OFFICE EQUIPMENT          | \$56.02             | \$0.00              | \$300.00                    | \$210.88               | \$260.00                         | \$0.00               | (\$300.00)                                 |
|                   | 425010  | VEHICULAR EQUIPMENT       | \$86,680.89         | \$72,597.42         | \$97,000.00                 | \$72,802.53            | \$95,000.00                      | \$110,000.00         | \$13,000.00                                |
|                   | 425021  | STREET LIGHTS             | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 425030  | BUILDING MAINT            | \$1,091.40          | \$8,639.84          | \$7,500.00                  | \$5,990.77             | \$7,500.00                       | \$5,000.00           | (\$2,500.00)                               |
|                   | 425050  | COMMUNICATIONS EQUIPMENT  | \$0.00              | \$414.90            | \$500.00                    | \$309.97               | \$295.00                         | \$7,500.00           | \$7,000.00                                 |
|                   | 425060  | OPERATIONS EQUIPMENT      | \$2,437.46          | \$11,143.21         | \$13,000.00                 | \$11,271.80            | \$13,000.00                      | \$6,000.00           | (\$7,000.00)                               |
|                   | 425080  | SERVICE CONTRACTS         | \$9,040.99          | \$540.80            | \$550.00                    | \$535.13               | \$550.00                         | \$0.00               | (\$550.00)                                 |
|                   | 425090  | MAINT SERV CONTRACT       | \$3,098.24          | \$3,137.04          | \$5,000.00                  | \$3,827.38             | \$5,000.00                       | \$2,800.00           | (\$2,200.00)                               |
|                   | 425099  | OTHER CONT MAINT          | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>425100</b>     |         |                           | <b>\$102,405.00</b> | <b>\$96,473.21</b>  | <b>\$123,850.00</b>         | <b>\$94,948.46</b>     | <b>\$121,605.00</b>              | <b>\$131,300.00</b>  | <b>\$7,450.00</b>                          |
| 429100            | 429001  | TUITION/ TRAINING         | \$399.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$3,000.00           | \$3,000.00                                 |
|                   | 429005  | NUISANCE                  | \$306.91            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$960.00             | \$960.00                                   |
|                   | 429009  | ADMIN/TRUSTEE FEE         | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429012  | LAUNDRY                   | \$4,200.73          | \$3,845.26          | \$2,095.80                  | \$1,311.92             | \$525.00                         | \$0.00               | (\$2,095.80)                               |
|                   | 429014  | CONTRACTED PERSONNEL SVS. | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429016  | CONFERENCES               | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS               | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429060  | TOWING                    | \$0.00              | \$0.00              | \$3,000.00                  | \$2,500.00             | \$2,500.00                       | \$2,500.00           | (\$500.00)                                 |
|                   | 429090  | MISC CONTRACTED SRVCS     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$400.00             | \$400.00                                   |
| <b>429100</b>     |         |                           | <b>\$4,906.64</b>   | <b>\$3,845.26</b>   | <b>\$5,095.80</b>           | <b>\$3,811.92</b>      | <b>\$3,025.00</b>                | <b>\$6,860.00</b>    | <b>\$1,764.20</b>                          |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01060172**

| First Sub Account | Account | Account Title            | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 430100            | 430001  | EDUCATIONAL              | \$0.00                | \$813.21              | \$200.00                    | \$185.00               | \$170.00                         | \$500.00              | \$300.00                                   |
|                   | 430002  | SOFTWARE                 | \$0.00                | \$0.00                | \$2,000.00                  | \$527.25               | \$1,500.00                       | \$1,000.00            | (\$1,000.00)                               |
|                   | 430003  | SUBSCRIPTIONS            | \$748.65              | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430005  | DUPLICATING              | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430006  | PHOTOGRAPHY              | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430008  | DATA PROCESSING          | \$310.32              | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430009  | OFFICE                   | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$100.00              | \$100.00                                   |
|                   | 430011  | CUSTODIAL                | \$2,828.19            | \$818.12              | \$600.00                    | \$427.90               | \$600.00                         | \$650.00              | \$50.00                                    |
|                   | 430012  | PERSONAL SAFETY          | \$760.04              | \$493.11              | \$500.00                    | \$441.04               | \$500.00                         | \$500.00              | \$0.00                                     |
|                   | 430013  | FIREFIGHTING             | \$168.00              | \$89.99               | \$0.00                      | \$0.00                 | \$1,500.00                       | \$500.00              | \$500.00                                   |
|                   | 430014  | WEARING APPAREL          | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$500.00              | \$500.00                                   |
|                   | 430016  | MEDICAL/LAB              | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430036  | BLDG CONSTRUCTION        | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430037  | CHEMICALS                | \$740.25              | \$632.07              | \$1,350.00                  | \$822.27               | \$1,350.00                       | \$1,750.00            | \$400.00                                   |
|                   | 430042  | TOOLS & HARDWARE         | \$1,493.98            | \$233.11              | \$0.00                      | \$0.00                 | \$0.00                           | \$2,350.00            | \$2,350.00                                 |
|                   | 430050  | MOTOR FUELS/ LUBRICANTS  | \$885,515.52          | \$1,313,490.55        | \$1,303,552.00              | \$1,253,050.30         | \$1,303,552.00                   | \$1,450,000.00        | \$146,448.00                               |
|                   | 430051  | TIRES & BATTERIES        | \$45,655.73           | \$44,885.19           | \$50,000.00                 | \$49,033.11            | \$50,000.00                      | \$50,000.00           | \$0.00                                     |
|                   | 430052  | VEHICLE PARTS & SUPPLIES | \$139,377.80          | \$122,408.59          | \$152,800.00                | \$137,459.98           | \$152,800.00                     | \$200,000.00          | \$47,200.00                                |
|                   | 430053  | VEHICLE REPAIR TOOLS     | (\$972.26)            | \$0.00                | \$1,500.00                  | \$1,480.09             | \$1,480.00                       | \$5,000.00            | \$3,500.00                                 |
|                   | 430054  | AUTO BODY PART/SUPPLIES  | \$0.00                | \$4,176.07            | \$35,000.00                 | \$22,579.26            | \$35,000.00                      | \$0.00                | (\$35,000.00)                              |
|                   | 430055  | MECH EQUIP PARTS         | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430099  | MISC SUPPLIES AND EXP    | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>430100</b>     |         |                          | <b>\$1,076,626.22</b> | <b>\$1,488,040.01</b> | <b>\$1,547,502.00</b>       | <b>\$1,466,006.20</b>  | <b>\$1,548,452.00</b>            | <b>\$1,712,850.00</b> | <b>\$165,348.00</b>                        |
| 453100            | 453099  | EQUIPMENT- OTHER         | \$159.52              | \$10,011.97           | \$20,000.00                 | \$17,414.92            | \$7,015.00                       | \$45,000.00           | \$25,000.00                                |
| <b>453100</b>     |         |                          | <b>\$159.52</b>       | <b>\$10,011.97</b>    | <b>\$20,000.00</b>          | <b>\$17,414.92</b>     | <b>\$7,015.00</b>                | <b>\$45,000.00</b>    | <b>\$25,000.00</b>                         |
| 01060172          |         |                          | <b>\$1,749,320.94</b> | <b>\$2,141,503.06</b> | <b>\$2,211,675.01</b>       | <b>\$2,080,381.23</b>  | <b>\$2,164,322.00</b>            | <b>\$2,424,505.48</b> | <b>\$212,830.47</b>                        |

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0180 Office of the Director

Allocation Plan

Position Control

|                         | 2012    |         | 2013                           |        | JOB<br>CLASSIFICATION | 2012   |         | 2013    |  |
|-------------------------|---------|---------|--------------------------------|--------|-----------------------|--------|---------|---------|--|
|                         | BUDGET  | BUDGET  | BUDGET                         | BUDGET |                       | BUDGET | BUDGET  |         |  |
| PERSONNEL SERVICES      |         |         |                                |        |                       |        |         |         |  |
| Salaries-Mgmt           | 118,000 | 118,000 | Director                       |        | 1                     | 1      | 70,000  | 70,000  |  |
| Salaries-BU             | 78,177  | 82,150  | Park Ranger Supervisor         |        | 0                     | 0      | 0       | 0       |  |
| Temporary Employees     | 165,000 | 165,000 | Recreation Director            |        | 1                     | 1      | 48,000  | 48,000  |  |
| Overtime                | 6,000   | 4,200   |                                |        |                       |        |         |         |  |
| Fringe Benefits         | 28,090  | 28,256  | Total Management               |        | 2                     | 2      | 118,000 | 118,000 |  |
| TOTAL                   | 395,267 | 397,606 | Park Ranger                    |        | 0                     | 0      | 0       | 0       |  |
| OPERATING EXPENSES      |         |         | Administrative Assistant I     |        | 0                     | 0      | 0       | 0       |  |
| Communications          | 5,000   | 6,500   | Secretary I                    |        | 1                     | 1      | 38,680  | 39,841  |  |
| Professional Services   | 0       | 0       | Parks and Recreation Assistant |        | 1                     | 1      | 39,497  | 42,309  |  |
| Utilities               | 0       | 0       | Total Bargaining Unit          |        | 2                     | 2      | 78,177  | 82,150  |  |
| Insurance               | 0       | 0       | Temporary Employees            |        |                       |        | 165,000 | 165,000 |  |
| Rentals                 | 2,500   | 0       | Overtime                       |        |                       |        | 6,000   | 4,200   |  |
| Maintenance & Repairs   | 0       | 1,630   | FICA                           |        |                       |        | 28,090  | 28,256  |  |
| Contracted Services     | 20,000  | 3,040   | Healthcare Benefits - Active   |        |                       |        | 0       | 0       |  |
| Supplies                | 250     | 1,000   | Healthcare Benefits - Retirees |        |                       |        | 0       | 0       |  |
| Minor Capital Equipment | 0       | 0       | Unemployment Comp              |        |                       |        | 0       | 0       |  |
| TOTAL                   | 27,750  | 12,170  | Total Fringe Benefits          |        |                       |        | 28,090  | 28,256  |  |
| CAPITAL OUTLAY          | 0       | 0       | TOTAL                          |        | 4                     | 4      | 395,267 | 397,606 |  |
| GRANTS                  | 0       | 0       |                                |        |                       |        |         |         |  |
| TOTAL APPROPRIATION     | 423,017 | 409,776 |                                |        |                       |        |         |         |  |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01080180**

| First Sub Account | Account | Account Title             | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget   | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|------------------------|------------------------|-----------------------------|------------------------|----------------------------------|------------------------|--|
| 414100            | 414000  | SALARIES & WAGES          | \$323,052.51           | \$222,877.96           | \$198,154.00                | \$198,153.52           | \$197,240.00                     | \$200,150.00           | \$1,996.00                                 |
|                   | 415000  | TEMPORARY                 | \$0.00                 | \$0.00                 | \$165,000.00                | \$109,828.14           | \$150,000.00                     | \$165,000.00           | \$0.00                                     |
|                   | 416000  | OVERTIME                  | \$7,292.41             | \$7,373.33             | \$6,000.00                  | \$2,354.99             | \$2,355.00                       | \$4,200.00             | (\$1,800.00)                               |
| <b>414100</b>     |         |                           | <b>\$330,344.92</b>    | <b>\$230,251.29</b>    | <b>\$369,154.00</b>         | <b>\$310,336.65</b>    | <b>\$349,595.00</b>              | <b>\$369,350.00</b>    | <b>\$196.00</b>                            |
| 419100            | 419001  | SOCIAL SECURITY           | \$26,335.79            | \$17,614.29            | \$28,090.00                 | \$23,823.05            | \$26,982.00                      | \$28,256.00            | \$166.00                                   |
| <b>419100</b>     |         |                           | <b>\$26,335.79</b>     | <b>\$17,614.29</b>     | <b>\$28,090.00</b>          | <b>\$23,823.05</b>     | <b>\$26,982.00</b>               | <b>\$28,256.00</b>     | <b>\$166.00</b>                            |
| 420100            | 420010  | ADVERTISING               | \$3,532.83             | \$1,344.74             | \$2,352.26                  | \$740.92               | \$1,000.00                       | \$2,500.00             | \$147.74                                   |
|                   | 420040  | TELEPHONE                 | \$3,881.84             | \$3,653.19             | \$3,147.74                  | \$3,147.74             | \$3,350.00                       | \$3,000.00             | (\$147.74)                                 |
|                   | 420050  | POSTAGE                   | (\$3,545.31)           | \$449.43               | \$1,000.00                  | \$993.85               | \$800.00                         | \$1,000.00             | \$0.00                                     |
| <b>420100</b>     |         |                           | <b>\$3,869.36</b>      | <b>\$5,447.36</b>      | <b>\$6,500.00</b>           | <b>\$4,882.51</b>      | <b>\$5,150.00</b>                | <b>\$6,500.00</b>      | <b>\$0.00</b>                              |
| 424100            | 424060  | OTHER RENTALS             | \$32,026.05            | \$4,583.29             | \$2,500.00                  | \$416.96               | \$0.00                           | \$0.00                 | (\$2,500.00)                               |
| <b>424100</b>     |         |                           | <b>\$32,026.05</b>     | <b>\$4,583.29</b>      | <b>\$2,500.00</b>           | <b>\$416.96</b>        | <b>\$0.00</b>                    | <b>\$0.00</b>          | <b>(\$2,500.00)</b>                        |
| 425100            | 425080  | SERVICE CONTRACTS         | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$1,450.00                       | \$1,630.00             | \$1,630.00                                 |
| <b>425100</b>     |         |                           | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$1,450.00</b>                | <b>\$1,630.00</b>      | <b>\$1,630.00</b>                          |
| 429100            | 429009  | ADMIN/ TRUSTEE FEE        | \$0.00                 | \$86.37                | \$0.00                      | \$0.00                 | \$0.00                           | \$40.00                | \$40.00                                    |
|                   | 429014  | CONTRACTED PERSONNEL SVS. | \$29,822.09            | \$16,934.94            | \$12,023.00                 | \$859.00               | \$14,000.00                      | \$3,000.00             | (\$9,023.00)                               |
|                   | 429090  | MISC CONTRACTED SRVCS     | \$216.30               | \$190.85               | \$4,500.00                  | \$4,000.00             | \$0.00                           | \$0.00                 | (\$4,500.00)                               |
| <b>429100</b>     |         |                           | <b>\$30,038.39</b>     | <b>\$17,212.16</b>     | <b>\$16,523.00</b>          | <b>\$4,859.00</b>      | <b>\$14,000.00</b>               | <b>\$3,040.00</b>      | <b>(\$13,483.00)</b>                       |
| 430100            | 430009  | OFFICE                    | \$1,687.42             | \$539.98               | \$250.00                    | \$121.31               | \$250.00                         | \$1,000.00             | \$750.00                                   |
| <b>430100</b>     |         |                           | <b>\$1,687.42</b>      | <b>\$539.98</b>        | <b>\$250.00</b>             | <b>\$121.31</b>        | <b>\$250.00</b>                  | <b>\$1,000.00</b>      | <b>\$750.00</b>                            |
| 01080180          |         |                           | <b>\$424,301.93</b>    | <b>\$275,648.37</b>    | <b>\$423,017.00</b>         | <b>\$344,439.48</b>    | <b>\$397,427.00</b>              | <b>\$409,776.00</b>    | <b>(\$13,241.00)</b>                       |
| 01                |         |                           | <b>\$40,734,299.19</b> | <b>\$48,671,189.24</b> | <b>\$54,990,713.63</b>      | <b>\$48,630,388.39</b> | <b>\$49,070,526.00</b>           | <b>\$56,210,608.01</b> | <b>\$1,219,894.38</b>                      |

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0188 General Expenses

| Account Name                    | 2009<br>Actual   | 2010<br>Actual   | 2011<br>Actual    | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|---------------------------------|------------------|------------------|-------------------|----------------------------|-------------------|----------------------------|
| <b>WAGES/BENEFITS</b>           |                  |                  |                   |                            |                   |                            |
| Salaries/Social Security        | 76,175           | 51,137           | 45,409            | 31,824                     | 31,399            | 31,671                     |
| Medical Benefits                | 8,501,138        | 7,980,598        | 8,906,924         | 5,900,000                  | 9,358,277         | 8,200,000                  |
| Early Retirement                | 0                | 0                | 0                 | 0                          | 0                 | 0                          |
| Sick Leave Buy-Back             | 6,937            | 8,456            | 13,989            | 16,000                     | 12,978            | 14,000                     |
| Severance Pay                   | 1,096,061        | 660,754          | 591,077           | 400,000                    | 350,000           | 582,080                    |
| Medicare                        | 0                | 2,771            | 2,000             | 5,000                      | 3,895             | 4,000                      |
| Unemployment Compensation       | 87,330           | 90,130           | 266,395           | 230,296                    | 215,404           | 215,000                    |
| <b>TOTAL WAGES/BENEFITS</b>     | <b>9,767,642</b> | <b>8,793,847</b> | <b>9,825,794</b>  | <b>6,583,120</b>           | <b>9,971,953</b>  | <b>9,046,751</b>           |
| <b>WORKERS' COMPENSATION</b>    |                  |                  |                   |                            |                   |                            |
| Workers' Compensation Adj. Fees | 46,825           | 46,979           | 34,303            | 50,000                     | 46,750            | 47,000                     |
| Loss Time & Medical             | 39,556           | 395,794          | 360,434           | 300,000                    | 260,000           | 300,000                    |
| State Fees/Assessments          | 33,923           | 38,305           | 34,188            | 38,500                     | 38,500            | 38,500                     |
| Excess Policy & Bond            | 70,682           | 77,729           | 79,852            | 81,616                     | 80,043            | 81,616                     |
| Excess Policy/Other Recoveries  | 0                | 0                | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL WORKERS COMP.</b>      | <b>190,986</b>   | <b>558,807</b>   | <b>508,777</b>    | <b>470,116</b>             | <b>425,293</b>    | <b>467,116</b>             |
| <b>PENSION CONTRIBUTIONS</b>    |                  |                  |                   |                            |                   |                            |
| Police Pension                  | 0                | 0                | 0                 | 0                          | 0                 | 0                          |
| Fire Pension                    | 0                | 0                | 0                 | 0                          | 0                 | 0                          |
| Non-Unif. Pension               | 0                | 0                | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL PENSION CONTRIB.</b>   | <b>0</b>         | <b>0</b>         | <b>0</b>          | <b>0</b>                   | <b>0</b>          | <b>0</b>                   |
| <b>TOTAL PERSONNEL SERVICES</b> | <b>9,958,628</b> | <b>9,352,654</b> | <b>10,334,572</b> | <b>7,053,236</b>           | <b>10,397,246</b> | <b>9,513,867</b>           |
| <b>COMMUNICATIONS</b>           |                  |                  |                   |                            |                   |                            |
| Advertising                     | 135              | 297              | 306               | 0                          | 0                 | 0                          |
| Printing & Report Binding       | 0                | 0                | 0                 | 0                          | 0                 | 0                          |
| Telephone/Pagers                | 101,575          | 101,989          | 117,757           | 85,000                     | 82,000            | 85,000                     |
| Email                           | 0                | 19,700           | 10,375            | 10,500                     | 1,770             | 2,000                      |
| Postage                         | 0                | 0                | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL COMMUNICATIONS</b>     | <b>101,710</b>   | <b>121,987</b>   | <b>128,438</b>    | <b>95,500</b>              | <b>83,770</b>     | <b>87,000</b>              |
| <b>PROFESSIONAL FEES</b>        |                  |                  |                   |                            |                   |                            |
| Legal Fees                      | 106,190          | 191,335          | 10,262            | 50,000                     | 35,000            | 45,000                     |
| Consulting                      | 22,952           | 0                | 25,252            | 10,000                     | 30,000            | 30,000                     |
| Other                           | 17,749           | 0                | 11,800            | 600                        | 0                 | 0                          |
| <b>TOTAL PROFESSIONAL FEES</b>  | <b>146,891</b>   | <b>191,335</b>   | <b>47,314</b>     | <b>60,600</b>              | <b>65,000</b>     | <b>75,000</b>              |

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0188 General Expenses

| Account Name                               | 2009<br>Actual   | 2010<br>Actual   | 2011<br>Actual   | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|--|------------------|------------------|------------------|----------------------------|-------------------|----------------------------|
| <b>INSURANCE</b>                           |                  |                  |                  |                            |                   |                            |
| Stop Loss - Premium                        | 409,979          | 338,610          | 321,158          | 310,000                    | 316,400           | 316,400                    |
| Automobile - Premium                       | 135,354          | 131,854          | 167,474          | 171,000                    | 129,748           | 134,902                    |
| Automobile - Deductible                    | 26,098           | 31,240           | 122              | 16,000                     | 28,000            | 28,000                     |
| General Liability - Premium                | 131,000          | 172,306          | 113,323          | 120,000                    | 88,223            | 93,771                     |
| General Liability - Deductible             | 56,273           | 107,058          | 55,827           | 50,000                     | 15,000            | 30,000                     |
| Boiler & Machinery - Premium               | 0                | 0                | 311              | 12,010                     | 6,000             | 15,000                     |
| Property & Crime - Premium                 | 44,100           | 49,103           | 85,781           | 85,781                     | 88,288            | 105,000                    |
| Property & Crime - Deductible              | 195              | 0                | 0                | 0                          | 0                 | 0                          |
| Inland Marine - Premium                    | 15,200           | 23,502           | 10,254           | 11,000                     | 14,574            | 14,000                     |
| Flood - Premium                            | 18,212           | 18,907           | 22,176           | 24,000                     | 25,104            | 32,000                     |
| Police Professional Liability - Premium    | 0                | 10,550           | 0                | 0                          | 0                 | 0                          |
| Police Professional Liability - Deductible | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Public Official Liability - Premium        | 27,300           | 15,686           | 44,491           | 42,300                     | 33,885            | 43,000                     |
| Public Official Liability - Deductible     | 10,446           | 10,353           | 3,957            | 10,000                     | 10,000            | 5,000                      |
| Excess Liability - Premium                 | 31,300           | 42,556           | 34,833           | 40,000                     | 49,776            | 50,000                     |
| Terrorism - Premium                        | 5,400            | 6,287            | 0                | 2,000                      | 2,000             | 0                          |
| <b>TOTAL INSURANCE</b>                     | <b>910,856</b>   | <b>958,011</b>   | <b>859,708</b>   | <b>894,091</b>             | <b>806,998</b>    | <b>867,073</b>             |
| <b>CONTRACTED SERVICES</b>                 |                  |                  |                  |                            |                   |                            |
| Maintenance Service Contract               | 7,491            | 9,704            | 6,942            | 7,500                      | 7,510             | 7,700                      |
| Freight-Shipping                           | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Bank Administration/Trustee Fees           | 4,178            | 4,178            | 4,679            | 4,700                      | 5,000             | 5,000                      |
| Travel                                     | 0                | 0                | 261              | 0                          | 0                 | 0                          |
| Conference                                 | 0                | 480              | 0                | 0                          | 0                 | 0                          |
| Membership Dues                            | 19,885           | 19,885           | 19,580           | 19,580                     | 19,580            | 20,000                     |
| Catastrophic Event Disaster Recovery       | 8,214            | 8,214            | 8,214            | 0                          | 0                 | 0                          |
| Miscellaneous                              | 450              | 0                | 0                | 0                          | 0                 | 0                          |
| Bank Service Charges                       | 8,895            | 9,438            | 24,754           | 10,000                     | 18,500            | 20,000                     |
| <b>TOTAL CONTRACTED SERVICES</b>           | <b>49,113</b>    | <b>51,900</b>    | <b>64,431</b>    | <b>41,780</b>              | <b>50,590</b>     | <b>52,700</b>              |
| <b>SUPPLIES &amp; EXPENSES</b>             |                  |                  |                  |                            |                   |                            |
| Subscriptions                              | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Photography                                | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Data Processing                            | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| Miscellaneous                              | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| <b>TOTAL SUPPLIES &amp; EXPENSES</b>       | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>                   | <b>0</b>          | <b>0</b>                   |
| <b>MINOR CAPITAL EQUIPMENT</b>             |                  |                  |                  |                            |                   |                            |
| Office Equipment                           | 0                | 0                | 0                | 0                          | 0                 | 24,000                     |
| <b>TOTAL MINOR CAPITAL EQUIPMENT</b>       | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>                   | <b>0</b>          | <b>24,000</b>              |
| <b>TOTAL OPERATING</b>                     | <b>1,208,570</b> | <b>1,323,233</b> | <b>1,099,891</b> | <b>1,091,971</b>           | <b>1,006,358</b>  | <b>1,105,773</b>           |
| <b>CAPITAL OUTLAY</b>                      |                  |                  |                  |                            |                   |                            |
| Lease/Purchase Capital Equipment           | 468              | 258              | 258              | 0                          | 0                 | 0                          |
| Miscellaneous                              | 0                | 0                | 0                | 0                          | 0                 | 0                          |
| <b>TOTAL CAPITAL OUTLAY</b>                | <b>468</b>       | <b>258</b>       | <b>258</b>       | <b>0</b>                   | <b>0</b>          | <b>0</b>                   |

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

General Fund

0188 General Expenses

| Account Name                            | 2009<br>Actual    | 2010<br>Actual    | 2011<br>Actual    | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|---|-------------------|-------------------|-------------------|----------------------------|-------------------|----------------------------|
| <b>SUBSIDIES &amp; GRANTS</b>           |                   |                   |                   |                            |                   |                            |
| Grants to Local Units                   | 15,000            | 15,000            | 0                 | 0                          | 0                 | 0                          |
| Dauphin County Library                  | 50,000            | 0                 | 0                 | 0                          | 0                 | 0                          |
| Capital Area Transit                    | 268,363           | 208,320           | 340,200           | 272,510                    | 272,510           | 272,510                    |
| Downtown Improvement District (DID)     | 19,542            | 0                 | 0                 | 0                          | 0                 | 0                          |
| Harrisburg Regional Chamber             | 65,000            | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL SUBSIDIES &amp; GRANTS</b>     | <u>417,905</u>    | <u>223,320</u>    | <u>340,200</u>    | <u>272,510</u>             | <u>272,510</u>    | <u>272,510</u>             |
| Cash Under/Over                         | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Uncollectible Accounts                  | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Liability Insurance Claim               | 0                 | 0                 | 17,000            | 0                          | 0                 | 0                          |
| Refund of Prior Year Revenue            | 0                 | 25,123            | 0                 | 0                          | 15,000            | 0                          |
| Fines and Settlements                   | 0                 | 440,782           | 511,271           | 110,000                    | 110,000           | 10,000                     |
| Payment of Prior Year Expenditures      | 0                 | 0                 | 0                 | 0                          | 4,366             | 158,000                    |
| E.M.S. Tax Eligible Expenses            | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Hotel Tax Proceeds                      | 0                 | 10,137            | 0                 | 0                          | 0                 | 0                          |
| TRAN Costs                              | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Repayment of Federal Grants Fund        | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Repayment of Workers' Compensation Fund | 0                 | 0                 | 22,427            | 0                          | 0                 | 0                          |
| Audit Exceptions                        | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Anticipated Concessions                 | 0                 | 0                 | 0                 | 0                          | 0                 | (4,000,000)                |
| <b>TOTAL GENERAL EXPENSES</b>           | <u>11,585,570</u> | <u>11,375,506</u> | <u>12,325,618</u> | <u>8,527,717</u>           | <u>11,805,480</u> | <u>7,060,150</u>           |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01010188**

| First Sub Account | Account | Account Title            | 2010 Actual           | 2011 Actual            | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|-----------------------|------------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
|                   | 447100  | INTEREST EXPENSE         | \$0.00                | \$0.00                 | \$451.78                    | \$451.78               | \$0.00                           | \$0.00                | (\$451.78)                                 |
|                   |         |                          | <b>\$0.00</b>         | <b>\$0.00</b>          | <b>\$451.78</b>             | <b>\$451.78</b>        | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>(\$451.78)</b>                          |
| 414100            | 414000  | SALARIES & WAGES         | \$0.00                | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 415000  | TEMPORARY                | \$0.00                | \$0.00                 | \$3,373.09                  | \$3,373.09             | \$3,373.00                       | \$0.00                | (\$3,373.09)                               |
|                   | 417000  | SICK LEAVE BUY-BACK      | \$8,455.64            | \$13,989.27            | \$16,000.00                 | \$12,978.40            | \$12,978.00                      | \$14,000.00           | (\$2,000.00)                               |
|                   | 419006  | MANDATORY MEDICARE       | \$0.00                | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>414100</b>     |         |                          | <b>\$8,455.64</b>     | <b>\$13,989.27</b>     | <b>\$19,373.09</b>          | <b>\$16,351.49</b>     | <b>\$16,351.00</b>               | <b>\$14,000.00</b>    | <b>(\$5,373.09)</b>                        |
| 419100            | 419001  | SOCIAL SECURITY          | \$51,137.27           | \$45,409.44            | \$32,083.00                 | \$9,534.62             | \$28,026.00                      | \$31,671.00           | (\$412.00)                                 |
|                   | 419002  | MEDICAL                  | \$7,976,185.19        | \$8,906,923.79         | \$9,062,000.00              | \$9,507,694.59         | \$9,358,276.00                   | \$8,200,000.00        | (\$862,000.00)                             |
|                   | 419005  | SEVERANCE PAY            | \$660,753.86          | \$591,077.07           | \$400,000.00                | \$108,284.27           | \$350,000.00                     | \$582,080.00          | \$182,080.00                               |
|                   | 419007  | MEDICARE - PART B        | \$2,771.20            | \$2,000.00             | \$5,000.00                  | \$3,895.40             | \$3,895.00                       | \$4,000.00            | (\$1,000.00)                               |
|                   | 419010  | UNEMPLOYMENT COMPENSAT   | \$90,130.43           | \$266,394.71           | \$230,296.00                | \$184,198.34           | \$215,404.00                     | \$215,000.00          | (\$15,296.00)                              |
|                   | 419011  | WORKERS' COMP-ADJ FEES   | \$42,947.21           | \$34,303.38            | \$50,000.00                 | \$47,847.00            | \$46,750.00                      | \$47,000.00           | (\$3,000.00)                               |
|                   | 419012  | LOSS TIME & MED          | (\$309,640.20)        | \$360,434.00           | \$300,000.00                | \$215,865.46           | \$260,000.00                     | \$300,000.00          | \$0.00                                     |
|                   | 419014  | STATE FEES & ASSESSMENTS | \$38,305.00           | \$34,188.00            | \$38,500.00                 | \$35,798.00            | \$38,500.00                      | \$38,500.00           | \$0.00                                     |
|                   | 419015  | EXCESS POLICY & BOND     | \$77,729.00           | \$79,852.00            | \$81,616.00                 | \$80,043.00            | \$80,043.00                      | \$81,616.00           | \$0.00                                     |
| <b>419100</b>     |         |                          | <b>\$8,630,318.96</b> | <b>\$10,320,582.39</b> | <b>\$10,199,495.00</b>      | <b>\$10,193,160.68</b> | <b>\$10,380,894.00</b>           | <b>\$9,499,867.00</b> | <b>(\$699,628.00)</b>                      |
| 420100            | 420010  | ADVERTISING              | \$297.34              | \$306.48               | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 420020  | PRINTING                 | \$0.00                | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 420040  | TELEPHONE                | \$99,451.58           | \$117,756.65           | \$85,000.00                 | \$82,675.17            | \$82,000.00                      | \$85,000.00           | \$0.00                                     |
|                   | 420041  | E-MAIL/ INTERNET         | \$19,700.00           | \$10,375.00            | \$4,734.00                  | \$1,768.84             | \$1,769.00                       | \$2,000.00            | (\$2,734.00)                               |
|                   | 420050  | POSTAGE                  | \$0.00                | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>420100</b>     |         |                          | <b>\$119,448.92</b>   | <b>\$128,438.13</b>    | <b>\$89,734.00</b>          | <b>\$84,444.01</b>     | <b>\$83,769.00</b>               | <b>\$87,000.00</b>    | <b>(\$2,734.00)</b>                        |
| 421100            | 421010  | LEGAL                    | \$100,261.56          | \$10,262.43            | \$38,150.00                 | \$35,535.98            | \$35,000.00                      | \$45,000.00           | \$6,850.00                                 |
|                   | 421020  | AUDIT                    | \$0.00                | \$0.00                 | \$1,800.00                  | \$1,800.00             | \$0.00                           | \$0.00                | (\$1,800.00)                               |
|                   | 421030  | CONSULTING               | \$0.00                | \$25,252.00            | \$19,700.00                 | \$19,690.10            | \$30,000.00                      | \$30,000.00           | \$10,300.00                                |
|                   | 421050  | OTHER PROFESSIONAL FEES  | (\$16,769.30)         | \$11,800.05            | \$900.00                    | \$770.00               | \$0.00                           | \$0.00                | (\$900.00)                                 |
| <b>421100</b>     |         |                          | <b>\$83,492.26</b>    | <b>\$47,314.48</b>     | <b>\$60,550.00</b>          | <b>\$57,796.08</b>     | <b>\$65,000.00</b>               | <b>\$75,000.00</b>    | <b>\$14,450.00</b>                         |
| 423100            | 423002  | STOP/LOSS PREMIUM        | \$338,610.33          | \$321,157.50           | \$317,000.00                | \$343,441.57           | \$316,400.00                     | \$316,400.00          | (\$600.00)                                 |
|                   | 423010  | AUTOMOBILE PREM          | \$131,853.85          | \$167,474.03           | \$151,000.00                | \$129,748.41           | \$129,748.00                     | \$134,902.00          | (\$16,098.00)                              |
|                   | 423011  | AUTO DEDUCT              | \$21,725.52           | \$122.40               | \$19,130.00                 | \$19,125.67            | \$28,000.00                      | \$28,000.00           | \$8,870.00                                 |
|                   | 423020  | GENERAL LIABILITY PREM   | \$172,306.17          | \$113,323.48           | \$100,000.00                | \$88,223.00            | \$88,223.00                      | \$93,771.00           | (\$6,229.00)                               |
|                   | 423021  | GEN LIAB DEDUCT          | \$101,822.21          | \$55,827.18            | \$31,106.00                 | \$9,178.20             | \$15,000.00                      | \$30,000.00           | (\$1,106.00)                               |
|                   | 423030  | BOILER                   | \$0.00                | \$311.28               | \$5,952.00                  | \$5,903.58             | \$6,000.00                       | \$15,000.00           | \$9,048.00                                 |
|                   | 423040  | PROPERTY & CRIME PREM    | \$49,102.84           | \$85,780.81            | \$99,530.81                 | \$99,439.87            | \$88,288.00                      | \$105,000.00          | \$5,469.19                                 |
|                   | 423041  | PROPERTY DEDUCT          | \$0.00                | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 423050  | INLAND MARINE            | \$23,502.12           | \$10,254.20            | \$14,575.00                 | \$14,574.43            | \$14,574.00                      | \$14,000.00           | (\$575.00)                                 |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 01**

**Budget Unit: 01010188**

| First Sub Account | Account | Account Title             | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 423100            | 423060  | FLOOD PREM                | \$18,907.00         | \$22,176.00         | \$28,404.00                 | \$25,104.00            | \$25,104.00                      | \$32,000.00          | \$3,596.00                                 |
|                   | 423080  | POLICE PROF PREM          | \$10,550.00         | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 423081  | POLICE PROF DEDUCT        | \$0.00              | \$0.00              | \$10,000.00                 | \$34,176.65            | \$0.00                           | \$0.00               | (\$10,000.00)                              |
|                   | 423090  | PUBLIC OFF PREM           | \$15,685.83         | \$44,490.61         | \$34,260.00                 | \$33,884.98            | \$33,885.00                      | \$43,000.00          | \$8,740.00                                 |
|                   | 423091  | PUBLIC OFF DEDUCT         | \$8,579.04          | \$3,957.16          | \$3,016.00                  | \$1,738.60             | \$10,000.00                      | \$5,000.00           | \$1,984.00                                 |
|                   | 423095  | EXCESS LIABILITY          | \$42,556.09         | \$34,832.94         | \$49,777.00                 | \$49,776.06            | \$49,776.00                      | \$50,000.00          | \$223.00                                   |
|                   | 423097  | TERRORISM                 | \$6,286.71          | \$0.00              | \$48.22                     | \$0.00                 | \$2,000.00                       | \$0.00               | (\$48.22)                                  |
| <b>423100</b>     |         |                           | <b>\$941,487.71</b> | <b>\$859,707.59</b> | <b>\$863,799.03</b>         | <b>\$854,315.02</b>    | <b>\$806,998.00</b>              | <b>\$867,073.00</b>  | <b>\$3,273.97</b>                          |
| 425100            | 425090  | MAINT SERV CONTRACT       | \$9,704.09          | \$6,941.77          | \$7,500.00                  | \$7,439.93             | \$7,510.00                       | \$7,700.00           | \$200.00                                   |
| <b>425100</b>     |         |                           | <b>\$9,704.09</b>   | <b>\$6,941.77</b>   | <b>\$7,500.00</b>           | <b>\$7,439.93</b>      | <b>\$7,510.00</b>                | <b>\$7,700.00</b>    | <b>\$200.00</b>                            |
| 429100            | 429009  | ADMIN/ TRUSTEE FEE        | \$4,178.00          | \$4,679.39          | \$4,700.00                  | \$4,449.54             | \$5,000.00                       | \$5,000.00           | \$300.00                                   |
|                   | 429016  | CONFERENCES               | \$480.00            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS               | \$19,885.00         | \$19,580.00         | \$20,520.00                 | \$20,474.20            | \$19,580.00                      | \$20,000.00          | (\$520.00)                                 |
|                   | 429025  | DISASTER RECOVERY SYSTEM  | \$8,214.48          | \$8,214.48          | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429090  | MISC CONTRACTED SRVCS     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429095  | BANK SERV CHARGES         | \$9,438.25          | \$24,753.96         | \$12,350.00                 | \$12,292.29            | \$18,500.00                      | \$20,000.00          | \$7,650.00                                 |
|                   | 429097  | DCTCC FEE                 | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>429100</b>     |         |                           | <b>\$42,195.73</b>  | <b>\$57,227.83</b>  | <b>\$37,570.00</b>          | <b>\$37,216.03</b>     | <b>\$43,080.00</b>               | <b>\$45,000.00</b>   | <b>\$7,430.00</b>                          |
| 430100            | 430003  | SUBSCRIPTIONS             | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430006  | PHOTOGRAPHY               | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430099  | MISC SUPPLIES AND EXP     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>430100</b>     |         | <b>\$0.00</b>             | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        |  |
| 439100            | 439015  | OFFICE EQUIPMENT          | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$24,000.00          | \$24,000.00                                |
| <b>439100</b>     |         |                           | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$24,000.00</b>   | <b>\$24,000.00</b>                         |
| 450100            | 453049  | LEASE PURCHASE            | \$257.54            | \$257.54            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>450100</b>     |         |                           | <b>\$257.54</b>     | <b>\$257.54</b>     | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 460100            | 462000  | GRANTS TO LOCAL UNITS     | \$15,000.00         | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 462001  | GRANTS TO DAU CO LIBRARY  | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 462002  | GRANTS TO CAT             | \$208,320.00        | \$340,200.00        | \$272,510.00                | \$272,510.00           | \$272,510.00                     | \$272,510.00         | \$0.00                                     |
|                   | 462012  | DOWNTOWN IMPROVMENT DISTR | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 462013  | HBG REGIONAL CHAMBER      | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>460100</b>     |         |                           | <b>\$223,320.00</b> | <b>\$340,200.00</b> | <b>\$272,510.00</b>         | <b>\$272,510.00</b>    | <b>\$272,510.00</b>              | <b>\$272,510.00</b>  | <b>\$0.00</b>                              |
| 480000            | 481055  | LIABILITY INSURANCE CLAIM | \$0.00              | \$17,000.00         | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>480000</b>     |         |                           | <b>\$0.00</b>       | <b>\$17,000.00</b>  | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 480100            | 485000  | REFUND PRIOR YEAR REVENUE | \$25,122.74         | \$0.00              | \$15,000.00                 | \$15,000.00            | \$15,000.00                      | \$0.00               | (\$15,000.00)                              |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 01**

**Budget Unit: 01010188**

| First Sub Account | Account | Account Title             | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget    | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|------------------------|------------------------|-----------------------------|------------------------|----------------------------------|-------------------------|--|
| 480100            | 485002  | FINES AND SETTLEMENTS     | \$440,781.90           | \$511,271.31           | \$122,000.00                | \$120,310.68           | \$110,000.00                     | \$10,000.00             | (\$112,000.00)                             |
|                   | 486000  | PYMT OF PRIOR YR EXPEND.  | \$0.00                 | \$0.00                 | \$5,366.00                  | \$5,355.23             | \$4,366.00                       | \$158,000.00            | \$152,634.00                               |
|                   | 488002  | WORKERS' COMP FUND REPYMT | \$0.00                 | \$22,427.00            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                  | \$0.00                                     |
|                   | 499099  | ANTICIPATED CONCESSIONS   | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | (\$4,000,000.00)        | (\$4,000,000.00)                           |
| <b>480100</b>     |         |                           | <b>\$465,904.64</b>    | <b>\$533,698.31</b>    | <b>\$142,366.00</b>         | <b>\$140,665.91</b>    | <b>\$129,366.00</b>              | <b>(\$3,832,000.00)</b> | <b>(\$3,974,366.00)</b>                    |
| 01010188          |         |                           | <b>\$10,524,585.49</b> | <b>\$12,325,357.31</b> | <b>\$11,693,348.90</b>      | <b>\$11,664,350.93</b> | <b>\$11,805,478.00</b>           | <b>\$7,060,150.00</b>   | <b>(\$4,633,198.90)</b>                    |

## **2013 Approved Budget**

Expenditure Line Item

**Fund: 01**

**Budget Unit: 01010189**

| First Sub Account | Account | Account Title           | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget   | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|-------------------------|------------------------|------------------------|-----------------------------|------------------------|----------------------------------|------------------------|--|
| 480100            | 481006  | CAPITOL PROJECTS FUND   | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                 | \$0.00                                     |
|                   | 481007  | DEBT SERVICE FUND TRANS | \$11,275,518.19        | \$11,045,745.91        | \$6,496,904.08              | \$2,729,168.35         | \$2,832,678.00                   | \$10,810,547.08        | \$4,313,643.00                             |
| <b>480100</b>     |         |                         | <b>\$11,275,518.19</b> | <b>\$11,045,745.91</b> | <b>\$6,496,904.08</b>       | <b>\$2,729,168.35</b>  | <b>\$2,832,678.00</b>            | <b>\$10,810,547.08</b> | <b>\$4,313,643.00</b>                      |
| 01010189          |         |                         | <b>\$11,275,518.19</b> | <b>\$11,045,745.91</b> | <b>\$6,496,904.08</b>       | <b>\$2,729,168.35</b>  | <b>\$2,832,678.00</b>            | <b>\$10,810,547.08</b> | <b>\$4,313,643.00</b>                      |

STATE LIQUID FUELS TAX FUND  
2013 APPROVED BUDGET

| Account Name               | 2009<br>Actual   | 2010<br>Actual | 2011<br>Actual | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|----------------------------|------------------|----------------|----------------|----------------------------|-------------------|----------------------------|
| REVENUE ANALYSIS SUMMARY   |                  |                |                |                            |                   |                            |
| Investment Income          | 11,236           | 964            | 480            | 620                        | 215               | 75                         |
| Liquid Fuels Tax Receipts  | 963,451          | 892,243        | 912,637        | 944,659                    | 929,762           | 886,388                    |
| <b>TOTAL REVENUE</b>       | <u>974,687</u>   | <u>893,207</u> | <u>913,117</u> | <u>945,279</u>             | <u>929,977</u>    | <u>886,463</u>             |
| Fund Balance Appropriation | 51,500           | 22,911         | 0              | 0                          | 0                 | 0                          |
| <b>TOTAL RESOURCES</b>     | <u>1,026,187</u> | <u>916,118</u> | <u>913,117</u> | <u>945,279</u>             | <u>929,977</u>    | <u>886,463</u>             |

|                            |                  |                |                |                |                |                |
|----------------------------|------------------|----------------|----------------|----------------|----------------|----------------|
| REVENUE ANALYSIS DETAIL    |                  |                |                |                |                |                |
| Interest-Savings Account   | 11,009           | 201            | 391            | 359            | 15             | 35             |
| Interest-Other             | 227              | 762            | 89             | 261            | 200            | 40             |
| Liquid Fuels Tax Receipts  | 963,451          | 892,243        | 912,637        | 944,659        | 929,762        | 886,388        |
| <b>TOTAL REVENUE</b>       | <u>974,687</u>   | <u>893,207</u> | <u>913,117</u> | <u>945,279</u> | <u>929,977</u> | <u>886,463</u> |
| Fund Balance Appropriation | 51,500           | 22,911         | 0              | 0              | 0              | 0              |
| <b>TOTAL RESOURCES</b>     | <u>1,026,187</u> | <u>916,118</u> | <u>913,117</u> | <u>945,279</u> | <u>929,977</u> | <u>886,463</u> |

|                              |                |                |                |                |                  |                |
|------------------------------|----------------|----------------|----------------|----------------|------------------|----------------|
| EXPENDITURE ANALYSIS SUMMARY |                |                |                |                |                  |                |
| Personnel Services           | 0              | 0              | 0              | 0              | 0                | 0              |
| Operating Expenses           | 841,240        | 739,246        | 660,673        | 945,279        | 1,084,000        | 886,463        |
| Capital Outlay               | 0              | 8,782          | 0              | 0              | 0                | 0              |
| Transfers                    | 67,682         | 67,682         | 0              | 0              | 0                | 0              |
| <b>TOTAL EXPENDITURES</b>    | <u>908,922</u> | <u>815,710</u> | <u>660,673</u> | <u>945,279</u> | <u>1,084,000</u> | <u>886,463</u> |

## 2013 Approved Budget

### Revenue Line Items

**Budget Unit: 20062000      STATE LIQUID FUEL REVENUE**

| Sub Account   | Revenue Account Code      | Budget Rev Ledger Account Title | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget | Change From 2012 Adjusted to 2013 Approved |
|---------------|---------------------------|---------------------------------|---------------------|---------------------|----------------------|------------------------|--------------------------|----------------------|--|
| 350100        | 350000                    | SAVINGS ACCT INTEREST           | \$201.32            | \$390.84            | \$359.00             | \$15.29                | \$15.00                  | \$35.00              | (\$324.00)                                 |
|               | 352000                    | INT ON INVSTMTS/GRANT           | \$762.38            | \$88.64             | \$261.00             | \$142.08               | \$200.00                 | \$40.00              | (\$221.00)                                 |
| <b>350100</b> |                           |                                 | <b>\$963.70</b>     | <b>\$479.48</b>     | <b>\$620.00</b>      | <b>\$157.37</b>        | <b>\$215.00</b>          | <b>\$75.00</b>       | <b>(\$545.00)</b>                          |
| 390100        | 396000                    | GRANT PROCEEDS                  | \$892,243.15        | \$912,637.31        | \$944,659.43         | \$929,761.85           | \$929,762.00             | \$886,388.32         | (\$58,271.11)                              |
| <b>390100</b> |                           |                                 | <b>\$892,243.15</b> | <b>\$912,637.31</b> | <b>\$944,659.43</b>  | <b>\$929,761.85</b>    | <b>\$929,762.00</b>      | <b>\$886,388.32</b>  | <b>(\$58,271.11)</b>                       |
| 399100        | 399099                    | ESTIMATED CASH CARRYOVER        | \$0.00              | \$0.00              | \$0.00               | \$0.00                 | \$0.00                   | \$0.00               | \$0.00                                     |
| <b>399100</b> |                           |                                 | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>        | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 20062000      | STATE LIQUID FUEL REVENUE |                                 | <b>\$893,206.85</b> | <b>\$913,116.79</b> | <b>\$945,279.43</b>  | <b>\$929,919.22</b>    | <b>\$929,977.00</b>      | <b>\$886,463.32</b>  | <b>(\$58,816.11)</b>                       |

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

Special Revenue Fund

2020 State Liquid Fuels

Allocation Plan

|                         | 2012<br>BUDGET | 2013<br>BUDGET |
|-------------------------|----------------|----------------|
| OPERATING EXPENSES      |                |                |
| Communications          | 0              | 0              |
| Professional Services   | 0              | 0              |
| Utilities               | 775,000        | 650,000        |
| Insurance               | 0              | 0              |
| Rentals                 | 0              | 0              |
| Maintenance & Repairs   | 45,000         | 60,000         |
| Contracted Services     | 0              | 0              |
| Supplies                | 125,279        | 176,463        |
| Minor Capital Equipment | 0              | 0              |
| TOTAL                   | 945,279        | 886,463        |
| CAPITAL OUTLAY          | 0              | 0              |
| TRANSFERS               | 0              | 0              |
| TOTAL APPROPRIATION     | 945,279        | 886,463        |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 20**

**Budget Unit: 20062020**

| First Sub Account | Account | Account Title            | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 422100            | 422060  | POWER-STREET LIGHTS      | \$498,266.41        | \$430,670.01        | \$950,000.00                | \$949,062.41           | \$850,000.00                     | \$600,000.00         | (\$350,000.00)                             |
|                   | 422070  | POWER-TRAFFIC LIGHTS     | \$20,528.05         | \$42,995.82         | \$100,000.00                | \$58,021.87            | \$65,000.00                      | \$50,000.00          | (\$50,000.00)                              |
| <b>422100</b>     |         |                          | <b>\$518,794.46</b> | <b>\$473,665.83</b> | <b>\$1,050,000.00</b>       | <b>\$1,007,084.28</b>  | <b>\$915,000.00</b>              | <b>\$650,000.00</b>  | <b>(\$400,000.00)</b>                      |
| 423100            | 423002  | STOP/LOSS PREMIUM        | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 423021  | GEN LIAB DEDUCT          | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>423100</b>     |         |                          | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 425100            | 425010  | VEHICULAR EQUIPMENT      | \$29,773.85         | \$45,000.00         | \$45,000.00                 | \$45,000.00            | \$45,000.00                      | \$60,000.00          | \$15,000.00                                |
|                   | 425099  | OTHER CONT MAINT         | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>425100</b>     |         |                          | <b>\$29,773.85</b>  | <b>\$45,000.00</b>  | <b>\$45,000.00</b>          | <b>\$45,000.00</b>     | <b>\$45,000.00</b>               | <b>\$60,000.00</b>   | <b>\$15,000.00</b>                         |
| 429100            | 429009  | ADMIN/TRUSTEE FEE        | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>429100</b>     |         |                          | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 430100            | 430030  | SNOW CONTROL             | \$61,930.12         | \$74,604.99         | \$54,453.44                 | \$54,000.00            | \$54,000.00                      | \$85,000.00          | \$30,546.56                                |
|                   | 430031  | ASPHALT                  | \$11,942.91         | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430032  | CONCRETE                 | \$105.63            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430033  | STREET SIGN              | \$8,420.00          | \$499.37            | \$825.99                    | \$800.00               | \$0.00                           | \$3,388.00           | \$2,562.01                                 |
|                   | 430034  | TRAFFIC CONTROL          | \$994.99            | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430038  | SEWER GRATES/MANHOLE CVR | \$2,752.74          | \$2,625.75          | \$3,000.00                  | \$2,000.00             | \$3,000.00                       | \$3,075.00           | \$75.00                                    |
|                   | 430050  | MOTOR FUELS/ LUBRICANTS  | \$42,000.00         | \$35,311.25         | \$38,000.00                 | \$38,000.00            | \$38,000.00                      | \$50,000.00          | \$12,000.00                                |
|                   | 430051  | TIRES & BATTERIES        | \$11,090.00         | \$6,752.92          | \$8,000.00                  | \$7,999.68             | \$10,000.00                      | \$10,000.00          | \$2,000.00                                 |
|                   | 430052  | VEHICLE PARTS & SUPPLIES | \$37,000.00         | \$22,213.10         | \$21,000.00                 | \$21,000.00            | \$19,000.00                      | \$25,000.00          | \$4,000.00                                 |
|                   | 430099  | MISC SUPPLIES AND EXP    | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>430100</b>     |         |                          | <b>\$176,236.39</b> | <b>\$142,007.38</b> | <b>\$125,279.43</b>         | <b>\$123,799.68</b>    | <b>\$124,000.00</b>              | <b>\$176,463.00</b>  | <b>\$51,183.57</b>                         |
| 450100            | 458030  | STREETLIGHTS             | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>450100</b>     |         |                          | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 453100            | 453099  | EQUIPMENT- OTHER         | \$8,782.00          | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>453100</b>     |         |                          | <b>\$8,782.00</b>   | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 480100            | 481007  | DEBT SERVICE FUND TRANS  | \$67,682.01         | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>480100</b>     |         |                          | <b>\$67,682.01</b>  | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 20062020          |         |                          | <b>\$801,268.71</b> | <b>\$660,673.21</b> | <b>\$1,220,279.43</b>       | <b>\$1,175,883.96</b>  | <b>\$1,084,000.00</b>            | <b>\$886,463.00</b>  | <b>(\$333,816.43)</b>                      |
| 20                |         |                          | <b>\$801,268.71</b> | <b>\$660,673.21</b> | <b>\$1,220,279.43</b>       | <b>\$1,175,883.96</b>  | <b>\$1,084,000.00</b>            | <b>\$886,463.00</b>  | <b>(\$333,816.43)</b>                      |

DEBT SERVICE FUND  
2013 APPROVED BUDGET

|                                       | 2009<br>Actual    | 2010<br>Actual    | 2011<br>Actual    | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|---------------------------------------|-------------------|-------------------|-------------------|----------------------------|-------------------|----------------------------|
| REVENUE ANALYSIS DETAIL               |                   |                   |                   |                            |                   |                            |
| Special Parking Fees-City Island      | 0                 | 58,506            | 3,808             | 60,000                     | 25,010            | 20,000                     |
| Interest on Savings Account           | 853               | 154               | 171               | 150                        | 2                 | 30                         |
| Interest on Other Investments         | 2                 | 1                 | 0                 | 0                          | 11                | 0                          |
| Park Permit - Commerce Bank Park      | 372,000           | 449,886           | 438,539           | 440,000                    | 437,464           | 438,000                    |
| Gain on Sale of Investments           | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Gain on Sale/Lease of Assets          | 0                 | 463,008           | 0                 | 0                          | 0                 | 72,152,847                 |
| Miscellaneous                         | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| City Guarantee Fees                   | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Transfers-General Fund                | 11,286,883        | 11,275,518        | 11,097,934        | 11,485,014                 | 2,832,678         | 10,810,547                 |
| Transfers-Capital Projects Fund       | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Transfers-State Liquid Fuels Tax Fund | 67,682            | 67,682            | 0                 | 0                          | 0                 | 0                          |
| Transfers-Sanitation Fund             | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL REVENUE</b>                  | <b>11,727,420</b> | <b>12,314,754</b> | <b>11,540,452</b> | <b>11,985,164</b>          | <b>3,295,165</b>  | <b>83,421,424</b>          |
| Fund Balance Appropriation            | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL RESOURCES</b>                | <b>11,727,420</b> | <b>12,314,754</b> | <b>11,540,452</b> | <b>11,985,164</b>          | <b>3,295,165</b>  | <b>83,421,424</b>          |

|                             |                   |                   |                   |                   |                  |                   |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|
| EXPENDITURE ANALYSIS DETAIL |                   |                   |                   |                   |                  |                   |
| PA INFRA BANK NOTES         | 367,742           | 367,742           | 367,742           | 367,742           | 367,742          | 367,742           |
| CAPITAL LEASE               | 1,425,517         | 1,441,502         | 1,424,261         | 1,421,056         | 1,421,056        | 685,578           |
| 2006 COMMERCE BANK NOTE     | 895,677           | 774,235           | 808,695           | 849,542           | 849,542          | 890,743           |
| REV BONDS SER A-2 OF 2005   | 653,940           | 653,933           | 653,281           | 656,825           | 656,825          | 654,514           |
| THA/RRF GUARANTEED DEBT     | 0                 | 0                 | 0                 | 0                 | 0                | 72,152,847        |
| DCED ALT LOAN               | 0                 | 0                 | 0                 | 25,000            | 0                | 0                 |
| GO BONDS SER A-B OF 95      | 3,885,813         | 3,885,713         | 0                 | 0                 | 0                | 0                 |
| GO BONDS SER A1 OF 97       | 1,271,450         | 0                 | 0                 | 0                 | 0                | 0                 |
| GO SER D-F OF 97            | 3,449,837         | 4,735,000         | 8,670,000         | 8,665,000         | 0                | 17,335,000 *      |
| <b>TOTAL EXPENDITURES</b>   | <b>11,949,975</b> | <b>11,858,124</b> | <b>11,923,979</b> | <b>11,985,164</b> | <b>3,295,165</b> | <b>92,086,424</b> |

\* This includes \$8,665,000 of 2012 principle and interest payments that the City defaulted on in 2012. The City anticipates doing a debt refunding bond issuance to restructure this debt.

## 2013 Approved Budget

### Revenue Line Items

**Budget Unit: 07700700 DEBT SERVICE REVENUE**

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget   | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget   | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|------------------------|--|
| 345100        | 345081               | SPEC PARK FEES-CITY ISLAN       | \$58,506.08            | \$3,808.05             | \$60,000.00            | \$14,689.91            | \$25,010.00              | \$20,000.00            | (\$40,000.00)                              |
| <b>345100</b> |                      |                                 | <b>\$58,506.08</b>     | <b>\$3,808.05</b>      | <b>\$60,000.00</b>     | <b>\$14,689.91</b>     | <b>\$25,010.00</b>       | <b>\$20,000.00</b>     | <b>(\$40,000.00)</b>                       |
| 350100        | 350000               | SAVINGS ACCT INTEREST           | \$153.67               | \$171.70               | \$150.00               | \$0.48                 | \$2.00                   | \$30.00                | (\$120.00)                                 |
|               | 352000               | INT ON INVSTMTS/ GRANT          | \$0.59                 | \$0.00                 | \$0.00                 | \$11.46                | \$11.00                  | \$0.00                 | \$0.00                                     |
| <b>350100</b> |                      |                                 | <b>\$154.26</b>        | <b>\$171.70</b>        | <b>\$150.00</b>        | <b>\$11.94</b>         | <b>\$13.00</b>           | <b>\$30.00</b>         | <b>(\$120.00)</b>                          |
| 355100        | 355002               | COMMERCE BANK PARK              | \$449,885.81           | \$438,538.52           | \$440,000.00           | \$437,464.00           | \$437,464.00             | \$438,000.00           | (\$2,000.00)                               |
|               | 358090               | SALE OF ASSETS                  | \$463,007.80           | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$72,152,847.13        | \$72,152,847.13                            |
| <b>355100</b> |                      |                                 | <b>\$912,893.61</b>    | <b>\$438,538.52</b>    | <b>\$440,000.00</b>    | <b>\$437,464.00</b>    | <b>\$437,464.00</b>      | <b>\$72,590,847.13</b> | <b>\$72,150,847.13</b>                     |
| 380100        | 385090               | MISCELLANEOUS                   | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
| <b>380100</b> |                      |                                 | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>          | <b>\$0.00</b>                              |
| 389000        | 389002               | CITY GUARANTEE FEES             | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
| <b>389000</b> |                      |                                 | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>          | <b>\$0.00</b>                              |
| 398100        | 398001               | GENERAL FUND                    | \$11,275,518.19        | \$11,097,933.80        | \$11,485,014.08        | \$2,018,373.88         | \$2,832,678.00           | \$10,810,547.08        | (\$674,467.00)                             |
|               | 398020               | STATE LIQ FUELS TAX FUND        | \$67,682.01            | \$0.00                 | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                 | \$0.00                                     |
| <b>398100</b> |                      |                                 | <b>\$11,343,200.20</b> | <b>\$11,097,933.80</b> | <b>\$11,485,014.08</b> | <b>\$2,018,373.88</b>  | <b>\$2,832,678.00</b>    | <b>\$10,810,547.08</b> | <b>(\$674,467.00)</b>                      |
| 07700700      | DEBT SERVICE REVENUE |                                 | <b>\$12,314,754.15</b> | <b>\$11,540,452.07</b> | <b>\$11,985,164.08</b> | <b>\$2,470,539.73</b>  | <b>\$3,295,165.00</b>    | <b>\$83,421,424.21</b> | <b>\$71,436,260.13</b>                     |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 07**

**Budget Unit: 07700703**

| First Sub Account | Account | Account Title    | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 447100            | 447030  | GO INTEREST PMT  | \$96,163.47         | \$86,327.01         | \$76,111.97                 | \$73,377.16            | \$76,112.00                      | \$76,111.97          | \$0.00                                     |
| <b>447100</b>     |         |                  | <b>\$96,163.47</b>  | <b>\$86,327.01</b>  | <b>\$76,111.97</b>          | <b>\$73,377.16</b>     | <b>\$76,112.00</b>               | <b>\$76,111.97</b>   | <b>\$0.00</b>                              |
| 448100            | 448030  | GO PRINCIPAL PMT | \$271,578.12        | \$281,414.58        | \$291,629.62                | \$224,365.25           | \$291,630.00                     | \$291,629.62         | \$0.00                                     |
| <b>448100</b>     |         |                  | <b>\$271,578.12</b> | <b>\$281,414.58</b> | <b>\$291,629.62</b>         | <b>\$224,365.25</b>    | <b>\$291,630.00</b>              | <b>\$291,629.62</b>  | <b>\$0.00</b>                              |
| 07700703          |         |                  | <b>\$367,741.59</b> | <b>\$367,741.59</b> | <b>\$367,741.59</b>         | <b>\$297,742.41</b>    | <b>\$367,742.00</b>              | <b>\$367,741.59</b>  | <b>\$0.00</b>                              |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 07**

**Budget Unit: 07700704**

| First Sub Account | Account | Account Title    | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 447100            | 447030  | GO INTEREST PMT  | \$198,266.87          | \$152,006.67          | \$98,498.01                 | \$98,498.01            | \$98,891.00                      | \$54,968.16          | (\$43,529.85)                              |
| <b>447100</b>     |         |                  | <b>\$198,266.87</b>   | <b>\$152,006.67</b>   | <b>\$98,498.01</b>          | <b>\$98,498.01</b>     | <b>\$98,891.00</b>               | <b>\$54,968.16</b>   | <b>(\$43,529.85)</b>                       |
| 448100            | 448030  | GO PRINCIPAL PMT | \$1,243,235.19        | \$1,272,254.57        | \$1,322,712.29              | \$1,322,712.29         | \$1,322,165.00                   | \$630,610.56         | (\$692,101.73)                             |
| <b>448100</b>     |         |                  | <b>\$1,243,235.19</b> | <b>\$1,272,254.57</b> | <b>\$1,322,712.29</b>       | <b>\$1,322,712.29</b>  | <b>\$1,322,165.00</b>            | <b>\$630,610.56</b>  | <b>(\$692,101.73)</b>                      |
| 07700704          |         |                  | <b>\$1,441,502.06</b> | <b>\$1,424,261.24</b> | <b>\$1,421,210.30</b>       | <b>\$1,421,210.30</b>  | <b>\$1,421,056.00</b>            | <b>\$685,578.72</b>  | <b>(\$735,631.58)</b>                      |

## **2013 Approved Budget**

Expenditure Line Item

**Fund: 07**

**Budget Unit: 07700706**

| First Sub Account | Account | Account Title    | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 447100            | 447030  | GO INTEREST PMT  | \$99,234.57         | \$78,694.59         | \$64,541.85                 | \$64,449.60            | \$64,542.00                      | \$45,743.02          | (\$18,798.83)                              |
| <b>447100</b>     |         |                  | <b>\$99,234.57</b>  | <b>\$78,694.59</b>  | <b>\$64,541.85</b>          | <b>\$64,449.60</b>     | <b>\$64,542.00</b>               | <b>\$45,743.02</b>   | <b>(\$18,798.83)</b>                       |
| 448100            | 448030  | GO PRINCIPAL PMT | \$675,000.00        | \$730,000.00        | \$785,000.00                | \$785,000.00           | \$785,000.00                     | \$845,000.00         | \$60,000.00                                |
| <b>448100</b>     |         |                  | <b>\$675,000.00</b> | <b>\$730,000.00</b> | <b>\$785,000.00</b>         | <b>\$785,000.00</b>    | <b>\$785,000.00</b>              | <b>\$845,000.00</b>  | <b>\$60,000.00</b>                         |
| 07700706          |         |                  | <b>\$774,234.57</b> | <b>\$808,694.59</b> | <b>\$849,541.85</b>         | <b>\$849,449.60</b>    | <b>\$849,542.00</b>              | <b>\$890,743.02</b>  | <b>\$41,201.17</b>                         |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 07**

**Budget Unit: 07700709**

| First Sub Account | Account | Account Title    | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 447100            | 447030  | GO INTEREST PMT  | \$418,932.54        | \$408,281.40        | \$396,825.00                | \$396,804.72           | \$396,825.00                     | \$384,513.50         | (\$12,311.50)                              |
| <b>447100</b>     |         |                  | <b>\$418,932.54</b> | <b>\$408,281.40</b> | <b>\$396,825.00</b>         | <b>\$396,804.72</b>    | <b>\$396,825.00</b>              | <b>\$384,513.50</b>  | <b>(\$12,311.50)</b>                       |
| 448100            | 448030  | GO PRINCIPAL PMT | \$235,000.00        | \$245,000.00        | \$260,000.00                | \$260,000.00           | \$260,000.00                     | \$270,000.00         | \$10,000.00                                |
| <b>448100</b>     |         |                  | <b>\$235,000.00</b> | <b>\$245,000.00</b> | <b>\$260,000.00</b>         | <b>\$260,000.00</b>    | <b>\$260,000.00</b>              | <b>\$270,000.00</b>  | <b>\$10,000.00</b>                         |
| 07700709          |         |                  | <b>\$653,932.54</b> | <b>\$653,281.40</b> | <b>\$656,825.00</b>         | <b>\$656,804.72</b>    | <b>\$656,825.00</b>              | <b>\$654,513.50</b>  | <b>(\$2,311.50)</b>                        |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 07**

**Budget Unit: 07700710**

| First Sub Account | Account | Account Title           | 2010 Actual   | 2011 Actual   | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget   | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|-------------------------|---------------|---------------|-----------------------------|------------------------|----------------------------------|------------------------|--|
| 449100            | 449090  | PAYMNTS OTHER TRANSFERS | \$0.00        | \$0.00        | \$0.00                      | \$0.00                 | \$0.00                           | \$72,152,847.13        | \$72,152,847.13                            |
| <b>449100</b>     |         |                         | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$72,152,847.13</b> | <b>\$72,152,847.13</b>                     |
| 07700710          |         |                         | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$72,152,847.13</b> | <b>\$72,152,847.13</b>                     |

## **2013 Approved Budget**

Expenditure Line Item

**Fund: 07**

**Budget Unit: 07700711**

| First Sub Account | Account | Account Title    | 2010 Actual   | 2011 Actual   | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|------------------|---------------|---------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 447100            | 447030  | GO INTEREST PMT  | \$0.00        | \$0.00        | \$2,845.34                  | \$0.00                 | \$0.00                           | \$0.00               | (\$2,845.34)                               |
| <b>447100</b>     |         |                  | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$2,845.34</b>           | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>(\$2,845.34)</b>                        |
| 448100            | 448030  | GO PRINCIPAL PMT | \$0.00        | \$0.00        | \$22,000.00                 | \$0.00                 | \$0.00                           | \$0.00               | (\$22,000.00)                              |
| <b>448100</b>     |         |                  | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$22,000.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>(\$22,000.00)</b>                       |
| 07700711          |         |                  | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$24,845.34</b>          | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>(\$24,845.34)</b>                       |







## 2013 Approved Budget

Expenditure Line Item

**Fund: 07**

**Budget Unit: 07700797**

| First Sub Account | Account | Account Title    | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget   | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|------------------|------------------------|------------------------|-----------------------------|------------------------|----------------------------------|------------------------|--|
| 448100            | 448030  | GO PRINCIPAL PMT | \$4,735,000.00         | \$8,670,000.00         | \$8,665,000.00              | \$0.00                 | \$0.00                           | \$17,335,000.00        | \$8,670,000.00                             |
| <b>448100</b>     |         |                  | <b>\$4,735,000.00</b>  | <b>\$8,670,000.00</b>  | <b>\$8,665,000.00</b>       | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$17,335,000.00</b> | <b>\$8,670,000.00</b>                      |
| 07700797          |         |                  | <b>\$4,735,000.00</b>  | <b>\$8,670,000.00</b>  | <b>\$8,665,000.00</b>       | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$17,335,000.00</b> | <b>\$8,670,000.00</b>                      |
| 07                |         |                  | <b>\$11,858,123.98</b> | <b>\$11,923,978.82</b> | <b>\$11,985,164.08</b>      | <b>\$3,225,207.03</b>  | <b>\$3,295,165.00</b>            | <b>\$92,086,423.96</b> | <b>\$80,101,259.88</b>                     |

2013

THE HARRISBURG AUTHORITY RESOURCE RECOVERY FACILITY GUARANTEED DEBT

| ISSUE   | JAN        | FEB        | MAR        | APR        | MAY          | JUN        | JUL | AUG        | SEP        | OCT          | NOV          | DEC           | TOTAL                |
|---|------------|------------|------------|------------|--------------|------------|-----|------------|------------|--------------|--------------|---------------|----------------------|
| Debt Service Guarantees:  |            |            |            |            |              |            |     |            |            |              |              |               |                      |
| Guaranteed Resource Recovery Facility Revenue Bonds, Series A of 1999 |            | 279,125.00 |            |            |              |            |     | 279,125.00 |            |              |              |               | 558,250.00           |
| Guaranteed Resource Recovery Facility Notes, Series A of 2002         |            |            |            | 353,210.00 |              |            |     |            |            | 1,293,210.00 |              |               | 1,646,420.00         |
| Guaranteed Resource Recovery Bonds Series A of 2003                   |            | 647,262.50 |            |            |              |            |     | 647,262.50 |            |              |              |               | 1,294,525.00         |
| Guaranteed Resource Recovery Notes Series B of 2003                   |            | 538,072.50 |            |            |              |            |     | 538,072.50 |            |              |              |               | 1,076,145.00         |
| Guaranteed Resource Recovery Notes Series C of 2003                   |            | 607,125.00 |            |            |              |            |     | 607,125.00 |            |              |              |               | 1,214,250.00         |
| Guaranteed Resource Recovery Bonds Series D-1 of 2003                 |            |            |            |            | 826,350.00   |            |     |            |            |              | 826,350.00   |               | 1,652,700.00         |
| Guaranteed Resource Recovery Bonds Series D-2 of 2003                 |            |            |            |            | 1,625,000.00 |            |     |            |            |              | 1,625,000.00 |               | 3,250,000.00         |
| Guaranteed Resource Recovery Bonds Series E of 2003                   |            |            |            |            | 215,887.50   |            |     |            |            |              | 1,880,887.50 |               | 2,096,775.00         |
| Guaranteed Resource Recovery Bonds Series F of 2003                   |            |            |            |            | 211,267.50   |            |     |            |            |              | 1,816,267.50 |               | 2,027,535.00         |
| Covanta Loans   | 912,829.32 |            | 912,829.32 |            |              | 912,829.32 |     |            | 912,829.32 |              |              |               | 3,651,317.28         |
| Working Capital Loan of 2007  |            |            |            |            |              |            |     |            |            |              |              | 34,685,000.00 | 34,685,000.00        |
|   |            |            |            |            |              |            |     |            |            |              |              |               | <u>53,152,917.28</u> |
| Replenishment of Debt Service Reserves                                |            |            |            |            |              |            |     |            |            |              |              |               | 800,000.00           |
| DSRF Series A of 2002   |            |            |            |            |              |            |     |            |            |              |              |               | 18,199,929.85        |
| DSRF Series A, B, C, D-1, D-2, E, F of 2003                           |            |            |            |            |              |            |     |            |            |              |              |               | <u>18,999,929.85</u> |
|   |            |            |            |            |              |            |     |            |            |              |              |               | <u>72,152,847.13</u> |

WATER UTILITY FUND  
2013 APPROVED BUDGET

| Account Name                   | 2009<br>Actual    | 2010<br>Actual    | 2011<br>Actual   | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|--------------------------------|-------------------|-------------------|------------------|----------------------------|-------------------|----------------------------|
| REVENUE ANALYSIS SUMMARY       |                   |                   |                  |                            |                   |                            |
| Investment Income              | 1,764             | 6,160             | 0                | 0                          | 0                 | 0                          |
| Water Sales                    | 16,553,960        | 16,057,658        | 0                | 0                          | 0                 | 0                          |
| Meter/Valve Sales & Repairs    | 1,973             | 1,755             | 0                | 0                          | 0                 | 0                          |
| Fees                           | 103,539           | 109,090           | 0                | 0                          | 0                 | 0                          |
| Other Revenue                  | 453,851           | 393,022           | 0                | 0                          | 0                 | 0                          |
| Transfers In - THA             | 0                 | 0                 | 0                | 0                          | 0                 | 0                          |
| Operating Expenses Transfer In | 0                 | 0                 | 5,648,573        | 5,932,816                  | 5,035,036         | 5,725,273                  |
| <b>TOTAL REVENUE</b>           | <b>17,115,088</b> | <b>16,567,685</b> | <b>5,648,573</b> | <b>5,932,816</b>           | <b>5,035,036</b>  | <b>5,725,273</b>           |
| Fund Balance Appropriation     | 0                 | 0                 |                  | 0                          | 54,000            | 0                          |
| <b>TOTAL RESOURCES</b>         | <b>17,115,088</b> | <b>16,567,685</b> | <b>5,648,573</b> | <b>5,932,816</b>           | <b>5,089,036</b>  | <b>5,725,273</b>           |

REVENUE ANALYSIS DETAIL

|                                |                   |                   |                  |                  |                  |                  |
|--------------------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|
| Interest-Savings Account       | 1,763             | 769               | 0                | 0                | 0                | 0                |
| Interest-Other                 | 1                 | 0                 | 0                | 0                | 0                | 0                |
| Gain on Sale of Fixed Assets   | 0                 | 5,390             | 0                | 0                | 0                | 0                |
| Unmetered Water Sales (Q)      | 186,609           | 211,405           | 0                | 0                | 0                | 0                |
| Unmetered Ready-to-Serve (Q)   | 52,361            | 36,386            | 0                | 0                | 0                | 0                |
| Metered Water Sales            | 10,148,719        | 10,824,419        | 0                | 0                | 0                | 0                |
| Ready-to-Serve                 | 4,224,442         | 4,332,910         | 0                | 0                | 0                | 0                |
| Sale of Water Meters           | 0                 | 1,755             | 0                | 0                | 0                | 0                |
| Sale of Water Parts            | 1,973             | 0                 | 0                | 0                | 0                | 0                |
| Fireline Charges               | 286,755           | 278,369           | 0                | 0                | 0                | 0                |
| Sale of Conservation Devices   | 0                 | 0                 | 0                | 0                | 0                | 0                |
| Other Operational Revenue      | 144,872           | 98,301            | 0                | 0                | 0                | 0                |
| Water Tapping Fee              | 8,600             | 4,450             | 0                | 0                | 0                | 0                |
| Water Service Initiation Fee   | 550               | 250               | 0                | 0                | 0                | 0                |
| Water Restoration              | 94,364            | 104,315           | 0                | 0                | 0                | 0                |
| Water Termination Fee          | 25                | 75                | 0                | 0                | 0                | 0                |
| Water Shut Off Deposits        | 0                 | 0                 | 0                | 0                | 0                | 0                |
| Water Sales Liens-Principal    | 60,881            | 51,498            | 0                | 0                | 0                | 0                |
| Water Sales Liens-Interest     | 11,232            | 9,263             | 0                | 0                | 0                | 0                |
| Metered Susq. Water Sales      | 1,418,427         | 142,693           | 0                | 0                | 0                | 0                |
| Susquehanna Ready-to-Serve     | 451,289           | 449,084           | 0                | 0                | 0                | 0                |
| Insurance Reimb for Loss       | 17,623            | 15,406            | 0                | 0                | 0                | 0                |
| Refund of Expenditures         | 4,601             | 946               | 0                | 0                | 0                | 0                |
| Transfers In - THA             | 0                 | 0                 | 0                | 0                | 0                | 0                |
| Operating Expenses Transfer In | 0                 | 0                 | 5,648,573        | 5,932,816        | 5,035,036        | 5,725,273        |
| <b>TOTAL REVENUE</b>           | <b>17,115,088</b> | <b>16,567,685</b> | <b>5,648,573</b> | <b>5,932,816</b> | <b>5,035,036</b> | <b>5,725,273</b> |
| Fund Balance Appropriation     | 0                 | 0                 | 0                | 0                | 54,000           | 0                |
| <b>TOTAL RESOURCES</b>         | <b>17,115,088</b> | <b>16,567,685</b> | <b>5,648,573</b> | <b>5,932,816</b> | <b>5,089,036</b> | <b>5,725,273</b> |



## 2013 Approved Budget

Revenue Line Items

**Budget Unit: 02200200 WATER REVENUE**

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget  | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget  | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|------------------------|------------------------|-----------------------|------------------------|--------------------------|-----------------------|--|
| 399100        | 399099               | ESTIMATED CASH CARRYOVER        | \$0.00                 | \$0.00                 | \$54,000.00           | \$0.00                 | \$54,000.00              | \$0.00                | (\$54,000.00)                              |
| <b>399100</b> |                      |                                 | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$54,000.00</b>    | <b>\$0.00</b>          | <b>\$54,000.00</b>       | <b>\$0.00</b>         | <b>(\$54,000.00)</b>                       |
| 02200200      | WATER REVENUE        |                                 | <b>\$17,854,528.47</b> | <b>\$17,198,661.29</b> | <b>\$5,890,517.48</b> | <b>\$13,713,750.65</b> | <b>\$5,089,036.00</b>    | <b>\$5,725,273.48</b> | <b>(\$165,244.00)</b>                      |

BUREAU OF WATER  
ADMINISTRATION DIVISION

The Administration Division oversees the operation of the Bureau and makes recommendations to The Harrisburg Authority (THA) as required. This division also serves as the first line of response in satisfying the needs of the customer. It serves a major role as a support mechanism to the other divisions of the Bureau of Water. The Administration Division also performs public relations activities such as presentations made to civic and school groups.

Water Quality Administrator is responsible for all monitoring and analysis in accordance with federal, state, and local drinking water regulations. Other duties include submitting reports to state and federal agencies; public relations concerning water quality, distribution, and water conservation; performing bacterial testing; and education.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

Utility Fund

0210 Administration

Allocation Plan

Position Control

|                              | Allocation Plan  |                  | JOB CLASSIFICATION             | Position Control |             |                |                |
|------------------------------|------------------|------------------|--------------------------------|------------------|-------------|----------------|----------------|
|                              | 2012 BUDGET      | 2013 BUDGET      |                                | 2012 BUDGET      | 2013 BUDGET | 2012 BUDGET    | 2013 BUDGET    |
| <b>PERSONNEL SERVICES</b>    |                  |                  |                                |                  |             |                |                |
| Salaries-Mgmt                | 197,594          | 204,273          | Director                       | 1                | 1           | 65,000         | 65,000         |
| Salaries-BU                  | 89,041           | 133,197          | Maintenance/DeHart Super.      | 1                | 1           | 45,320         | 52,000         |
| Overtime                     | 0                | 0                | Water Quality Administrator    | 1                | 1           | 47,380         | 47,380         |
| Fringe Benefits              | 110,485          | 114,375          | Current Planner                | 0.33             | 0.33        | 14,852         | 14,851         |
| Miscellaneous                | 47,350           | 49,800           | Computer Programmer III        | 0.50             | 0.50        | 25,042         | 25,042         |
| <b>TOTAL</b>                 | <b>444,470</b>   | <b>501,645</b>   | <b>Total Management</b>        | <b>3.83</b>      | <b>3.83</b> | <b>197,594</b> | <b>204,273</b> |
|                              |                  |                  | Paralegal II                   | 1                | 1           | 48,789         | 50,253         |
|                              |                  |                  | Secretary II                   | 1                | 1           | 40,252         | 41,460         |
| <b>OPERATING EXPENSES</b>    |                  |                  | Administrative Assistant I     | 0                | 1           | 0              | 41,484         |
|                              |                  |                  | <b>Total Bargaining Unit</b>   | <b>2</b>         | <b>3</b>    | <b>89,041</b>  | <b>133,197</b> |
| Communications               | 25,600           | 26,600           | Overtime                       |                  |             | 0              | 0              |
| Professional Services        | 54,000           | 63,000           | FICA                           |                  |             | 24,445         | 28,335         |
| Utilities                    | 0                | 0                | Healthcare Benefits - Active   |                  |             | 86,040         | 86,040         |
| Insurance                    | 135,676          | 135,676          | Healthcare Benefits - Retirees |                  |             | 0              | 0              |
| Rentals                      | 0                | 400              | <b>Total Fringe Benefits</b>   |                  |             | <b>110,485</b> | <b>114,375</b> |
| Maintenance & Repairs        | 65,700           | 65,676           | Sick Leave Buy-Back            |                  |             | 2,900          | 2,900          |
| Contracted Services          | 331,556          | 202,620          | Severance Pay                  |                  |             | 30,000         | 30,000         |
| Supplies                     | 86,775           | 84,439           | Unemployment Compensation      |                  |             | 6,250          | 6,250          |
| Minor Capital Equipment      | 11,080           | 11,080           | Workers' Compensation          |                  |             | 2,200          | 1,650          |
| <b>TOTAL</b>                 | <b>710,387</b>   | <b>589,491</b>   | Loss/Time Medical              |                  |             | 1,000          | 9,000          |
|                              |                  |                  | State Fees                     |                  |             | 1,300          | 0              |
| <b>CAPITAL OUTLAY</b>        | <b>76,171</b>    | <b>76,171</b>    | Excess Policy & Bond           |                  |             | 3,700          | 0              |
| <b>DEBT SERVICE</b>          | <b>0</b>         | <b>0</b>         | <b>Total Miscellaneous</b>     |                  |             | <b>47,350</b>  | <b>49,800</b>  |
| <b>NON-EXPENDITURE ITEMS</b> | <b>0</b>         | <b>0</b>         |                                |                  |             |                |                |
| <b>TOTAL APPROPRIATION</b>   | <b>1,231,028</b> | <b>1,167,307</b> | <b>TOTAL</b>                   | <b>5.83</b>      | <b>6.83</b> | <b>444,470</b> | <b>501,645</b> |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 02**

**Budget Unit: 02200210**

| First Sub Account | Account | Account Title            | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES         | \$249,398.56        | \$230,864.33        | \$293,315.00                | \$231,388.34           | \$256,627.00                     | \$337,470.00         | \$44,155.00                                |
|                   | 415000  | TEMPORARY                | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 416000  | OVERTIME                 | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 417000  | SICK LEAVE BUY-BACK      | \$1,613.21          | \$2,200.10          | \$3,636.00                  | \$3,635.16             | \$3,636.00                       | \$2,900.00           | (\$736.00)                                 |
| <b>414100</b>     |         |                          | <b>\$251,011.77</b> | <b>\$233,064.43</b> | <b>\$296,951.00</b>         | <b>\$235,023.50</b>    | <b>\$260,263.00</b>              | <b>\$340,370.00</b>  | <b>\$43,419.00</b>                         |
| 419100            | 419001  | SOCIAL SECURITY          | \$24,885.25         | \$18,921.76         | \$24,445.00                 | \$18,040.63            | \$21,058.00                      | \$28,335.00          | \$3,890.00                                 |
|                   | 419002  | MEDICAL                  | \$75,846.14         | \$69,446.21         | \$86,040.00                 | \$83,153.65            | \$80,309.00                      | \$86,040.00          | \$0.00                                     |
|                   | 419005  | SEVERANCE PAY            | \$74,696.48         | \$16,630.54         | \$30,000.00                 | \$801.05               | \$15,000.00                      | \$30,000.00          | \$0.00                                     |
|                   | 419010  | UNEMPLOYMENT COMPENSAT   | \$0.00              | \$0.00              | \$6,250.00                  | \$0.00                 | \$0.00                           | \$6,250.00           | \$0.00                                     |
|                   | 419011  | WORKERS' COMP-ADJ FEES   | \$1,528.01          | \$1,210.70          | \$2,200.00                  | \$1,650.00             | \$1,650.00                       | \$1,650.00           | (\$550.00)                                 |
|                   | 419012  | LOSS TIME & MED          | \$923.88            | \$624.75            | \$6,000.00                  | \$4,922.19             | \$9,000.00                       | \$9,000.00           | \$3,000.00                                 |
|                   | 419014  | STATE FEES & ASSESSMENTS | \$0.00              | \$0.00              | \$1,300.00                  | \$0.00                 | \$0.00                           | \$0.00               | (\$1,300.00)                               |
|                   | 419015  | EXCESS POLICY & BOND     | \$0.00              | \$0.00              | \$3,700.00                  | \$0.00                 | \$0.00                           | \$0.00               | (\$3,700.00)                               |
| <b>419100</b>     |         |                          | <b>\$177,879.76</b> | <b>\$106,833.96</b> | <b>\$159,935.00</b>         | <b>\$108,567.52</b>    | <b>\$127,017.00</b>              | <b>\$161,275.00</b>  | <b>\$1,340.00</b>                          |
| 420100            | 420010  | ADVERTISING              | \$637.80            | \$390.00            | \$600.00                    | \$538.74               | \$600.00                         | \$600.00             | \$0.00                                     |
|                   | 420020  | PRINTING                 | \$7,267.54          | \$11,496.01         | \$11,860.00                 | \$11,808.21            | \$11,860.00                      | \$12,000.00          | \$140.00                                   |
|                   | 420040  | TELEPHONE                | \$11,230.79         | \$8,609.81          | \$9,928.60                  | \$9,928.60             | \$9,000.00                       | \$9,000.00           | (\$928.60)                                 |
|                   | 420050  | POSTAGE                  | \$3,405.62          | \$3,376.88          | \$3,747.40                  | \$3,534.97             | \$4,500.00                       | \$5,000.00           | \$1,252.60                                 |
| <b>420100</b>     |         |                          | <b>\$22,541.75</b>  | <b>\$23,872.70</b>  | <b>\$26,136.00</b>          | <b>\$25,810.52</b>     | <b>\$25,960.00</b>               | <b>\$26,600.00</b>   | <b>\$464.00</b>                            |
| 421100            | 421020  | AUDIT                    | \$898.25            | \$0.00              | \$30,000.00                 | \$30,000.00            | \$21,000.00                      | \$25,000.00          | (\$5,000.00)                               |
|                   | 421030  | CONSULTING               | \$12,332.06         | \$10,750.00         | \$25,500.00                 | \$25,351.43            | \$22,500.00                      | \$27,500.00          | \$2,000.00                                 |
|                   | 421040  | COLLECTION(OPT & LIENS)  | (\$479.40)          | \$0.00              | \$3,000.00                  | \$0.00                 | \$4,000.00                       | \$4,000.00           | \$1,000.00                                 |
|                   | 421050  | OTHER PROFESSIONAL FEES  | \$4,500.00          | \$6,000.00          | \$6,500.00                  | \$5,528.70             | \$6,500.00                       | \$6,500.00           | \$0.00                                     |
| <b>421100</b>     |         |                          | <b>\$17,250.91</b>  | <b>\$16,750.00</b>  | <b>\$65,000.00</b>          | <b>\$60,880.13</b>     | <b>\$54,000.00</b>               | <b>\$63,000.00</b>   | <b>(\$2,000.00)</b>                        |
| 422100            | 422030  | HEAT                     | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>422100</b>     |         |                          | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>        | <b>\$0.00</b>                              |
| 423100            | 423002  | STOP/LOSS PREMIUM        | \$17,285.78         | \$15,984.23         | \$21,500.00                 | \$16,713.73            | \$21,508.00                      | \$21,500.00          | \$0.00                                     |
|                   | 423010  | AUTOMOBILE PREM          | \$8,452.18          | \$10,735.53         | \$11,200.00                 | \$8,109.13             | \$9,500.00                       | \$12,000.00          | \$800.00                                   |
|                   | 423011  | AUTO DEDUCT              | \$0.00              | \$0.00              | \$5,000.00                  | \$0.00                 | \$5,000.00                       | \$5,000.00           | \$0.00                                     |
|                   | 423020  | GENERAL LIABILITY PREM   | \$23,016.98         | \$16,423.70         | \$25,053.00                 | \$13,996.46            | \$28,122.00                      | \$25,053.00          | \$0.00                                     |
|                   | 423021  | GEN LIAB DEDUCT          | \$0.00              | \$0.00              | \$2,000.00                  | \$0.00                 | \$2,000.00                       | \$2,000.00           | \$0.00                                     |
|                   | 423030  | BOILER                   | \$0.00              | \$217.89            | \$1,200.00                  | \$1,183.85             | \$1,000.00                       | \$1,000.00           | (\$200.00)                                 |
|                   | 423040  | PROPERTY & CRIME PREM    | \$24,551.45         | \$40,951.32         | \$36,600.00                 | \$36,582.03            | \$48,032.00                      | \$36,000.00          | (\$600.00)                                 |
|                   | 423041  | PROPERTY DEDUCT          | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 423050  | INLAND MARINE            | \$7,287.55          | \$2,894.85          | \$7,242.00                  | \$638.52               | \$7,242.00                       | \$7,242.00           | \$0.00                                     |
|                   | 423090  | PUBLIC OFF PREM          | \$20,914.46         | \$14,106.79         | \$15,786.00                 | \$10,825.12            | \$17,000.00                      | \$17,000.00          | \$1,214.00                                 |
|                   | 423091  | PUBLIC OFF DEDUCT        | \$0.00              | \$0.00              | \$1,300.00                  | \$0.00                 | \$1,300.00                       | \$1,300.00           | \$0.00                                     |
|                   | 423095  | EXCESS LIABILITY         | \$6,167.56          | \$5,048.25          | \$7,214.00                  | \$7,213.92             | \$6,000.00                       | \$6,000.00           | (\$1,214.00)                               |
|                   | 423097  | TERRORISM                | \$8,382.28          | \$0.00              | \$1,581.00                  | \$0.00                 | \$1,581.00                       | \$1,581.00           | \$0.00                                     |
| <b>423100</b>     |         |                          | <b>\$116,058.24</b> | <b>\$106,362.56</b> | <b>\$135,676.00</b>         | <b>\$95,262.76</b>     | <b>\$148,285.00</b>              | <b>\$135,676.00</b>  | <b>\$0.00</b>                              |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 02**

**Budget Unit: 02200210**

| First Sub Account | Account | Account Title            | 2010 Actual           | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|-----------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 424100            | 424061  | UNIFORM RENTALS          | \$0.00                | \$0.00              | \$404.00                    | \$329.38               | \$391.00                         | \$400.00             | (\$4.00)                                   |
| <b>424100</b>     |         |                          | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$404.00</b>             | <b>\$329.38</b>        | <b>\$391.00</b>                  | <b>\$400.00</b>      | <b>(\$4.00)</b>                            |
| 425100            | 425000  | OFFICE EQUIPMENT         | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$200.00                         | \$176.00             | \$176.00                                   |
|                   | 425010  | VEHICULAR EQUIPMENT      | \$19,742.50           | \$9,167.48          | \$19,400.00                 | \$11,052.50            | \$25,000.00                      | \$25,000.00          | \$5,600.00                                 |
|                   | 425050  | COMMUNICATIONS EQUIPMENT | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 425090  | MAINT SERV CONTRACT      | \$29,640.72           | \$28,328.02         | \$39,500.00                 | \$29,234.91            | \$40,500.00                      | \$40,500.00          | \$1,000.00                                 |
|                   | 425099  | OTHER CONT MAINT         | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>425100</b>     |         |                          | <b>\$49,383.22</b>    | <b>\$37,495.50</b>  | <b>\$58,900.00</b>          | <b>\$40,287.41</b>     | <b>\$65,700.00</b>               | <b>\$65,676.00</b>   | <b>\$6,776.00</b>                          |
| 429100            | 429001  | TUITION/ TRAINING        | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429003  | GENERAL ADMIN. CHARGES   | \$4,156,326.97        | \$293,605.00        | \$273,604.60                | \$175,614.24           | \$175,614.00                     | \$186,655.00         | (\$86,949.60)                              |
|                   | 429009  | ADMIN/TRUSTEE FEE        | \$318,864.23          | \$0.00              | \$175.00                    | \$38.45                | \$175.00                         | \$175.00             | \$0.00                                     |
|                   | 429015  | TRAVEL                   | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429016  | CONFERENCES              | \$190.00              | \$0.00              | \$125.00                    | \$0.00                 | \$125.00                         | \$125.00             | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS              | \$1,685.00            | \$956.00            | \$1,440.00                  | \$521.00               | \$1,440.00                       | \$1,440.00           | \$0.00                                     |
|                   | 429025  | DISASTER RECOVERY SYSTEM | \$10,039.92           | \$10,039.92         | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429090  | MISC CONTRACTED SRVCS    | (\$274.00)            | \$396.92            | \$2,225.00                  | \$1,487.52             | \$3,700.00                       | \$2,225.00           | \$0.00                                     |
|                   | 429095  | BANK SERV CHARGES        | \$14,073.98           | \$18,570.50         | \$17,000.00                 | \$17,635.18            | \$14,207.00                      | \$12,000.00          | (\$5,000.00)                               |
| <b>429100</b>     |         |                          | <b>\$4,500,906.10</b> | <b>\$323,568.34</b> | <b>\$294,569.60</b>         | <b>\$195,296.39</b>    | <b>\$195,261.00</b>              | <b>\$202,620.00</b>  | <b>(\$91,949.60)</b>                       |
| 430100            | 430001  | EDUCATIONAL              | \$0.00                | \$0.00              | \$350.00                    | \$0.00                 | \$350.00                         | \$350.00             | \$0.00                                     |
|                   | 430002  | SOFTWARE                 | \$16,382.70           | \$17,375.16         | \$17,680.08                 | \$17,375.16            | \$17,680.00                      | \$17,680.00          | (\$0.08)                                   |
|                   | 430003  | SUBSCRIPTIONS            | \$0.00                | \$0.00              | \$95.00                     | \$0.00                 | \$95.00                          | \$95.00              | \$0.00                                     |
|                   | 430005  | DUPLICATING              | \$0.00                | \$0.00              | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00             | \$0.00                                     |
|                   | 430006  | PHOTOGRAPHY              | \$8.12                | \$0.00              | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00             | \$0.00                                     |
|                   | 430008  | DATA PROCESSING          | \$0.00                | \$699.00            | \$750.00                    | \$0.00                 | \$750.00                         | \$750.00             | \$0.00                                     |
|                   | 430009  | OFFICE                   | \$542.06              | \$597.54            | \$700.00                    | \$213.21               | \$700.00                         | \$700.00             | \$0.00                                     |
|                   | 430012  | PERSONAL SAFETY          | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430014  | WEARING APPAREL          | \$0.00                | \$164.73            | \$3,220.00                  | \$186.99               | \$0.00                           | \$0.00               | (\$3,220.00)                               |
|                   | 430016  | MEDICAL/LAB              | \$8,265.75            | \$11,427.43         | \$15,000.00                 | \$10,566.76            | \$18,390.00                      | \$20,000.00          | \$5,000.00                                 |
|                   | 430040  | BOTANICAL                | \$0.00                | \$104.96            | \$250.00                    | \$0.00                 | \$250.00                         | \$250.00             | \$0.00                                     |
|                   | 430042  | TOOLS & HARDWARE         | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430043  | DECORATIONS              | \$0.00                | \$0.00              | \$50.00                     | \$0.00                 | \$50.00                          | \$50.00              | \$0.00                                     |
|                   | 430050  | MOTOR FUELS/ LUBRICANTS  | \$27,227.22           | \$15,981.46         | \$38,264.00                 | \$37,922.84            | \$34,264.00                      | \$34,264.00          | (\$4,000.00)                               |
|                   | 430051  | TIRES & BATTERIES        | \$1,417.81            | \$1,760.25          | \$3,800.00                  | \$2,180.14             | \$2,800.00                       | \$2,800.00           | (\$1,000.00)                               |
|                   | 430052  | VEHICLE PARTS & SUPPLIES | \$5,897.79            | \$2,981.71          | \$10,600.00                 | \$1,471.95             | \$10,000.00                      | \$7,000.00           | (\$3,600.00)                               |
|                   | 430099  | MISC SUPPLIES AND EXP    | (\$180.26)            | \$25.00             | \$300.00                    | \$73.98                | \$300.00                         | \$300.00             | \$0.00                                     |
| <b>430100</b>     |         |                          | <b>\$59,561.19</b>    | <b>\$51,117.24</b>  | <b>\$91,259.08</b>          | <b>\$69,991.03</b>     | <b>\$85,829.00</b>               | <b>\$84,439.00</b>   | <b>(\$6,820.08)</b>                        |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 02**

**Budget Unit: 02200210**

| First Sub Account | Account | Account Title             | 2010 Actual           | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|-----------------------|---------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 439100            | 439015  | OFFICE EQUIPMENT          | \$0.00                | \$0.00              | \$11,079.92                 | \$10,840.41            | \$11,080.00                      | \$11,080.00           | \$0.08                                     |
| <b>439100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$11,079.92</b>          | <b>\$10,840.41</b>     | <b>\$11,080.00</b>               | <b>\$11,080.00</b>    | <b>\$0.08</b>                              |
| 449100            | 449090  | PAYMNTS OTHER TRANSFERS   | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>449100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 450100            | 453049  | LEASE PURCHASE            | \$93,191.65           | \$72,532.52         | \$76,171.32                 | \$13,283.68            | \$76,171.00                      | \$76,171.32           | \$0.00                                     |
|                   | 454000  | MOTOR EQUIPMENT           | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>450100</b>     |         |                           | <b>\$93,191.65</b>    | <b>\$72,532.52</b>  | <b>\$76,171.32</b>          | <b>\$13,283.68</b>     | <b>\$76,171.00</b>               | <b>\$76,171.32</b>    | <b>\$0.00</b>                              |
| 453100            | 453007  | EQUIPMENT-DATA PROCESSING | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453051  | EQUIPMENT-DATA PROCESSING | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>453100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 480000            | 481055  | LIABILITY INSURANCE CLAIM | \$0.00                | \$2,000.00          | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>480000</b>     |         |                           | <b>\$0.00</b>         | <b>\$2,000.00</b>   | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 480100            | 486000  | PYMT OF PRIOR YR EXPEND.  | \$0.00                | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>480100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>       | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| <b>02200210</b>   |         |                           | <b>\$5,287,784.59</b> | <b>\$973,597.25</b> | <b>\$1,216,081.92</b>       | <b>\$855,572.73</b>    | <b>\$1,049,957.00</b>            | <b>\$1,167,307.32</b> | <b>(\$48,774.60)</b>                       |

BUREAU OF WATER  
DISTRIBUTION DIVISION

The Distribution Division is responsible for monitoring and maintaining over 250 miles of water transmission and distribution piping, which involve the repair and replacement of water mains, valves, fire hydrants, water meters, and appurtenances. The division also completes all Pennsylvania One-Calls for water and sewer locations, and is responsible for reading all meters within the system. This division initiated the Enhanced Metering Program, which enables all meters within the system to be read on a monthly basis. This division is also responsible for maintaining records on meters and service lines within the system; performing all taps; leak detection; responding to and investigating customer billing disputes and enforcing applicable sections of the Codified Ordinances of the City of Harrisburg, and the rules and regulations of The Harrisburg Authority.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

Utility Fund

0220 Distribution

|                              | Allocation Plan  |                  | Position Control             |                |                |                |                |
|------------------------------|------------------|------------------|------------------------------|----------------|----------------|----------------|----------------|
|                              | 2012<br>BUDGET   | 2013<br>BUDGET   | JOB<br>CLASSIFICATION        | 2012<br>BUDGET | 2013<br>BUDGET | 2012<br>BUDGET | 2013<br>BUDGET |
| <b>PERSONNEL SERVICES</b>    |                  |                  |                              |                |                |                |                |
| Salaries-Mgmt                | 58,000           | 107,980          | Distribution Superintendent  | 1              | 1              | 58,000         | 58,000         |
| Salaries-BU                  | 486,796          | 501,647          | Distribution Supervisor      | 0              | 1              | 0              | 49,980         |
| Overtime                     | 28,000           | 28,000           | Total Management             | 1              | 2              | 58,000         | 107,980        |
| Fringe Benefits              | 211,388          | 216,344          |                              |                |                |                |                |
| <b>TOTAL</b>                 | <b>784,184</b>   | <b>853,971</b>   | Service Person IV            | 4              | 4              | 193,822        | 199,883        |
|                              |                  |                  | Service Person III           | 2              | 2              | 91,204         | 93,940         |
|                              |                  |                  | Water Meter Reader II        | 1              | 1              | 42,800         | 44,084         |
| <b>OPERATING EXPENSES</b>    |                  |                  | Secretary II                 | 1              | 1              | 40,252         | 41,460         |
| Communications               | 2,550            | 2,400            | Laborer III                  | 2              | 2              | 75,918         | 78,196         |
| Professional Services        | 0                | 0                | Service Person II            | 1              | 1              | 42,800         | 44,084         |
| Utilities                    | 0                | 0                | Total Bargaining Unit        | 11             | 11             | 486,796        | 501,647        |
| Insurance                    | 0                | 0                |                              |                |                |                |                |
| Rentals                      | 2,700            | 6,600            | Overtime                     |                |                | 28,000         | 28,000         |
| Maintenance & Repairs        | 19,500           | 20,500           | FICA                         |                |                | 43,820         | 48,776         |
| Contracted Services          | 802,381          | 445,418          | Healthcare Benefits - Active |                |                | 167,568        | 167,568        |
| Supplies                     | 202,400          | 257,300          | Total Fringe Benefits        |                |                | 211,388        | 216,344        |
| Minor Capital Equipment      | 0                | 0                |                              |                |                |                |                |
| <b>TOTAL</b>                 | <b>1,029,531</b> | <b>732,218</b>   |                              |                |                |                |                |
| <b>CAPITAL OUTLAY</b>        | <b>108,955</b>   | <b>158,955</b>   | <b>TOTAL</b>                 | <b>12</b>      | <b>13</b>      | <b>784,184</b> | <b>853,971</b> |
| <b>NON-EXPENDITURE ITEMS</b> | <b>0</b>         | <b>0</b>         |                              |                |                |                |                |
| <b>TOTAL APPROPRIATION</b>   | <b>1,922,670</b> | <b>1,745,144</b> |                              |                |                |                |                |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 02**

**Budget Unit: 02200220**

| First Sub Account | Account | Account Title            | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES         | \$490,171.53        | \$530,168.17        | \$544,796.00                | \$498,787.91           | \$490,375.00                     | \$609,627.00         | \$64,831.00                                |
|                   | 415000  | TEMPORARY                | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 416000  | OVERTIME                 | \$13,848.31         | \$30,961.45         | \$28,000.00                 | \$14,259.57            | \$2,700.00                       | \$28,000.00          | \$0.00                                     |
| <b>414100</b>     |         |                          | <b>\$504,019.84</b> | <b>\$561,129.62</b> | <b>\$572,796.00</b>         | <b>\$513,047.48</b>    | <b>\$493,075.00</b>              | <b>\$637,627.00</b>  | <b>\$64,831.00</b>                         |
| 419100            | 419001  | SOCIAL SECURITY          | \$39,903.16         | \$42,926.33         | \$43,820.00                 | \$39,247.95            | \$39,579.00                      | \$48,776.00          | \$4,956.00                                 |
|                   | 419002  | MEDICAL                  | \$116,226.51        | \$136,338.17        | \$167,568.00                | \$152,721.28           | \$139,960.00                     | \$167,568.00         | \$0.00                                     |
|                   | 419100  | FRINGE BENEFITS          | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>419100</b>     |         |                          | <b>\$156,129.67</b> | <b>\$179,264.50</b> | <b>\$211,388.00</b>         | <b>\$191,969.23</b>    | <b>\$179,539.00</b>              | <b>\$216,344.00</b>  | <b>\$4,956.00</b>                          |
| 420100            | 420020  | PRINTING                 | \$0.00              | \$0.00              | \$300.00                    | \$231.99               | \$300.00                         | \$300.00             | \$0.00                                     |
|                   | 420030  | PHOTOGRAPHY              | \$128.96            | \$159.35            | \$200.00                    | \$0.00                 | \$200.00                         | \$200.00             | \$0.00                                     |
|                   | 420040  | TELEPHONE                | \$1,754.09          | \$1,951.65          | \$1,950.00                  | \$656.26               | \$1,950.00                       | \$1,800.00           | (\$150.00)                                 |
|                   | 420050  | POSTAGE                  | \$0.00              | \$0.00              | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00             | \$0.00                                     |
| <b>420100</b>     |         |                          | <b>\$1,883.05</b>   | <b>\$2,111.00</b>   | <b>\$2,550.00</b>           | <b>\$888.25</b>        | <b>\$2,550.00</b>                | <b>\$2,400.00</b>    | <b>(\$150.00)</b>                          |
| 424100            | 424010  | HEAVY EQUIPMENT          | \$0.00              | \$0.00              | \$1,000.00                  | \$4.95                 | \$1,000.00                       | \$1,000.00           | \$0.00                                     |
|                   | 424060  | OTHER RENTALS            | \$0.00              | \$0.00              | \$1,700.00                  | \$0.00                 | \$1,700.00                       | \$1,700.00           | \$0.00                                     |
|                   | 424061  | UNIFORM RENTALS          | \$0.00              | \$0.00              | \$3,900.00                  | \$3,639.34             | \$3,900.00                       | \$3,900.00           | \$0.00                                     |
| <b>424100</b>     |         |                          | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$6,600.00</b>           | <b>\$3,644.29</b>      | <b>\$6,600.00</b>                | <b>\$6,600.00</b>    | <b>\$0.00</b>                              |
| 425100            | 425010  | VEHICULAR EQUIPMENT      | \$261.75            | \$500.00            | \$1,000.00                  | \$1,000.00             | \$1,000.00                       | \$2,000.00           | \$1,000.00                                 |
|                   | 425050  | COMMUNICATIONS EQUIPMENT | \$0.00              | \$0.00              | \$500.00                    | \$414.99               | \$500.00                         | \$500.00             | \$0.00                                     |
|                   | 425090  | MAINT SERV CONTRACT      | \$780.55            | \$1,610.00          | \$3,000.00                  | \$1,655.00             | \$3,000.00                       | \$3,000.00           | \$0.00                                     |
|                   | 425099  | OTHER CONT MAINT         | \$4,636.18          | \$5,399.78          | \$15,000.00                 | \$11,521.69            | \$15,000.00                      | \$15,000.00          | \$0.00                                     |
| <b>425100</b>     |         |                          | <b>\$5,678.48</b>   | <b>\$7,509.78</b>   | <b>\$19,500.00</b>          | <b>\$14,591.68</b>     | <b>\$19,500.00</b>               | <b>\$20,500.00</b>   | <b>\$1,000.00</b>                          |
| 429100            | 429001  | TUITION/ TRAINING        | \$208.50            | \$0.00              | \$250.00                    | \$0.00                 | \$250.00                         | \$250.00             | \$0.00                                     |
|                   | 429003  | GENERAL ADMIN. CHARGES   | \$528,156.82        | \$741,002.00        | \$741,001.83                | \$438,618.70           | \$438,618.00                     | \$438,618.00         | (\$302,383.83)                             |
|                   | 429015  | TRAVEL                   | \$0.00              | \$0.00              | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00             | \$0.00                                     |
|                   | 429016  | CONFERENCES              | \$0.00              | \$0.00              | \$250.00                    | \$0.00                 | \$250.00                         | \$250.00             | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS              | \$0.00              | \$0.00              | \$200.00                    | \$0.00                 | \$200.00                         | \$200.00             | \$0.00                                     |
|                   | 429018  | PERMITS                  | \$2,160.00          | \$4,250.00          | \$6,000.00                  | \$2,380.00             | \$6,000.00                       | \$6,000.00           | \$0.00                                     |
| <b>429100</b>     |         |                          | <b>\$530,525.32</b> | <b>\$745,252.00</b> | <b>\$747,801.83</b>         | <b>\$440,998.70</b>    | <b>\$445,418.00</b>              | <b>\$445,418.00</b>  | <b>(\$302,383.83)</b>                      |
| 430100            | 430001  | EDUCATIONAL              | \$0.00              | \$0.00              | \$100.00                    | \$0.00                 | \$1,000.00                       | \$100.00             | \$0.00                                     |
|                   | 430004  | AUDIO-VISUAL             | \$100.33            | \$0.00              | \$200.00                    | \$0.00                 | \$200.00                         | \$200.00             | \$0.00                                     |
|                   | 430006  | PHOTOGRAPHY              | \$0.00              | \$100.00            | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00             | \$0.00                                     |
|                   | 430009  | OFFICE                   | \$240.00            | \$106.90            | \$200.00                    | \$200.00               | \$200.00                         | \$200.00             | \$0.00                                     |
|                   | 430011  | CUSTODIAL                | \$779.82            | \$1,785.47          | \$4,500.00                  | \$3,500.00             | \$4,500.00                       | \$4,500.00           | \$0.00                                     |
|                   | 430012  | PERSONAL SAFETY          | \$281.45            | \$489.85            | \$1,650.00                  | \$1,425.76             | \$2,000.00                       | \$2,000.00           | \$350.00                                   |
|                   | 430014  | WEARING APPAREL          | \$409.38            | \$2,215.04          | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00             | \$0.00                                     |
|                   | 430016  | MEDICAL/LAB              | \$154.50            | \$0.00              | \$200.00                    | \$0.00                 | \$200.00                         | \$200.00             | \$0.00                                     |
|                   | 430030  | SNOW CONTROL             | \$0.00              | \$0.00              | \$500.00                    | \$0.00                 | \$500.00                         | \$500.00             | \$0.00                                     |
|                   | 430031  | ASPHALT                  | \$7,890.53          | \$8,659.75          | \$20,000.00                 | \$14,273.46            | \$20,000.00                      | \$20,000.00          | \$0.00                                     |
|                   | 430032  | CONCRETE                 | \$2,034.40          | \$847.90            | \$8,500.00                  | \$1,193.20             | \$8,500.00                       | \$8,500.00           | \$0.00                                     |
|                   | 430033  | STREET SIGN              | \$0.00              | \$0.00              | \$500.00                    | \$0.00                 | \$500.00                         | \$500.00             | \$0.00                                     |
|                   | 430034  | TRAFFIC CONTROL          | \$0.00              | \$0.00              | \$600.00                    | \$581.62               | \$600.00                         | \$600.00             | \$0.00                                     |
|                   | 430036  | BLDG CONSTRUCTION        | \$3,409.80          | \$772.92            | \$7,000.00                  | \$3,183.45             | \$7,000.00                       | \$7,000.00           | \$0.00                                     |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 02**

**Budget Unit: 02200220**

| First Sub Account | Account | Account Title             | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 430100            | 430037  | CHEMICALS                 | \$0.00                | \$0.00                | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00              | \$0.00                                     |
|                   | 430040  | BOTANICAL                 | \$0.00                | \$0.00                | \$500.00                    | \$0.00                 | \$500.00                         | \$500.00              | \$0.00                                     |
|                   | 430042  | TOOLS & HARDWARE          | \$528.17              | \$2,972.48            | \$7,500.00                  | \$6,816.84             | \$7,500.00                       | \$57,000.00           | \$49,500.00                                |
|                   | 430050  | MOTOR FUELS/ LUBRICANTS   | (\$141.36)            | \$500.00              | \$700.00                    | \$700.00               | \$700.00                         | \$1,000.00            | \$300.00                                   |
|                   | 430051  | TIRES & BATTERIES         | \$169.90              | \$550.50              | \$700.00                    | \$519.85               | \$700.00                         | \$2,700.00            | \$2,000.00                                 |
|                   | 430052  | VEHICLE PARTS & SUPPLIES  | \$189.90              | \$1,577.24            | \$2,000.00                  | \$1,810.41             | \$2,000.00                       | \$2,000.00            | \$0.00                                     |
|                   | 430055  | MECH EQUIP PARTS          | \$5,931.93            | \$5,604.01            | \$10,350.00                 | \$9,300.89             | \$10,000.00                      | \$10,000.00           | (\$350.00)                                 |
|                   | 430057  | PIPE CONNECTIONS          | \$11,447.73           | \$13,005.79           | \$22,000.00                 | \$17,453.30            | \$22,000.00                      | \$22,000.00           | \$0.00                                     |
|                   | 430058  | WATER METERS              | \$35,835.43           | \$43,324.96           | \$58,000.00                 | \$42,742.82            | \$58,000.00                      | \$58,000.00           | \$0.00                                     |
|                   | 430059  | WATER METER REPAIR PARTS  | \$865.41              | \$17,128.15           | \$25,000.00                 | \$24,939.52            | \$25,000.00                      | \$30,000.00           | \$5,000.00                                 |
|                   | 430060  | FIRE HYDRANTS & VALVES    | \$9,510.22            | \$9,086.30            | \$17,000.00                 | \$13,000.00            | \$17,000.00                      | \$17,000.00           | \$0.00                                     |
|                   | 430061  | HYDRANT/VALVE REPAIR PART | \$3,999.11            | \$3,240.20            | \$5,000.00                  | \$3,885.00             | \$5,000.00                       | \$6,000.00            | \$1,000.00                                 |
|                   | 430062  | GENERAL WATER SYSTEM      | \$1,469.56            | \$1,265.01            | \$5,000.00                  | \$2,947.16             | \$5,000.00                       | \$6,000.00            | \$1,000.00                                 |
|                   | 430099  | MISC SUPPLIES AND EXP     | \$524.74              | \$261.82              | \$500.00                    | \$479.70               | \$500.00                         | \$500.00              | \$0.00                                     |
| <b>430100</b>     |         |                           | <b>\$85,630.95</b>    | <b>\$113,494.29</b>   | <b>\$198,500.00</b>         | <b>\$148,952.98</b>    | <b>\$199,400.00</b>              | <b>\$257,300.00</b>   | <b>\$58,800.00</b>                         |
| 450100            | 453000  | OPERATIONS EQUIPMENT      | \$8,105.40            | \$0.00                | \$50,000.00                 | \$0.00                 | \$50,000.00                      | \$100,000.00          | \$50,000.00                                |
|                   | 453049  | LEASE PURCHASE            | \$30,749.28           | \$30,749.28           | \$58,955.16                 | \$28,855.64            | \$58,955.00                      | \$58,955.16           | \$0.00                                     |
| <b>450100</b>     |         |                           | <b>\$38,854.68</b>    | <b>\$30,749.28</b>    | <b>\$108,955.16</b>         | <b>\$28,855.64</b>     | <b>\$108,955.00</b>              | <b>\$158,955.16</b>   | <b>\$50,000.00</b>                         |
| 453100            | 453030  | MOTOR EQUIPMENT           | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>453100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 02200220          |         |                           | <b>\$1,322,721.99</b> | <b>\$1,639,510.47</b> | <b>\$1,868,090.99</b>       | <b>\$1,342,948.25</b>  | <b>\$1,455,037.00</b>            | <b>\$1,745,144.16</b> | <b>(\$122,946.83)</b>                      |

BUREAU OF WATER  
OPERATIONS/MAINTENANCE DIVISION

The Operations/Maintenance Division operates the DeHart Dam facilities, Susquehanna River Intake and Pump Station, Dr. Robert E. Young Water Services Center, Finished Water Storage Facilities, Pumping Station at Reservoir Park and Union Square Booster Station. This division patrols the DeHart watershed, monitors water quality in Clarks Creek and DeHart Reservoir, and is responsible for the maintenance and upkeep of all bureau facilities and appurtenances.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

Utility Fund

0230 Operations/Maintenance

Allocation Plan

Position Control

|                         | Allocation Plan |             | JOB CLASSIFICATION             | Position Control |             | Position Control |             |
|-------------------------|-----------------|-------------|--------------------------------|------------------|-------------|------------------|-------------|
|                         | 2012 BUDGET     | 2013 BUDGET |                                | 2012 BUDGET      | 2013 BUDGET | 2012 BUDGET      | 2013 BUDGET |
| PERSONNEL SERVICES      |                 |             |                                |                  |             |                  |             |
| Salaries-Mgmt           | 49,802          | 49,802      | Oper. /Maint. Superintendent   | 1                | 1           | 49,802           | 49,802      |
| Salaries-BU             | 704,596         | 691,418     |                                |                  |             |                  |             |
| Overtime                | 150,000         | 150,000     | Total Management               | 1                | 1           | 49,802           | 49,802      |
| Fringe Benefits         | 278,648         | 277,638     |                                |                  |             |                  |             |
| TOTAL                   | 1,183,046       | 1,168,858   |                                |                  |             |                  |             |
| OPERATING EXPENSES      |                 |             | Electrician Technician         | 1                | 1           | 47,622           | 49,051      |
| Communications          | 1,725           | 2,725       | Maintenance Specialist IV      | 3                | 4           | 145,486          | 199,883     |
| Professional Services   | 4,000           | 4,000       | Operator III                   | 7                | 7           | 338,353          | 348,753     |
| Utilities               | 728,000         | 760,300     | Maintenance Specialist III     | 1                | 0           | 45,602           | 0           |
| Insurance               | 0               | 0           | Operator II                    | 1                | 1           | 45,379           | 51,212      |
| Rentals                 | 350             | 5,550       | Operator I                     | 1                | 1           | 82,154           | 42,519      |
| Maintenance & Repairs   | 77,300          | 92,000      | Total Bargaining Unit          | 14               | 14          | 704,596          | 691,418     |
| Contracted Services     | 404,555         | 233,897     | Overtime                       |                  |             | 150,000          | 150,000     |
| Supplies                | 328,300         | 333,650     | FICA                           |                  |             | 69,188           | 68,178      |
| Minor Capital Equipment | 0               | 0           | Healthcare Benefits - Active   |                  |             | 209,460          | 209,460     |
|                         |                 |             | Healthcare Benefits - Retirees |                  |             | 0                | 0           |
| TOTAL                   | 1,544,230       | 1,432,122   | Total Fringe Benefits          |                  |             | 278,648          | 277,638     |
| CAPITAL OUTLAY          | 51,842          | 211,842     | TOTAL                          | 15               | 15          | 1,183,046        | 1,168,858   |
| TOTAL APPROPRIATION     | 2,779,118       | 2,812,822   |                                |                  |             |                  |             |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 02**

**Budget Unit: 02200230**

| First Sub Account | Account | Account Title          | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES       | \$628,907.92        | \$659,548.39        | \$754,398.00                | \$647,062.65           | \$650,124.00                     | \$741,220.00         | (\$13,178.00)                              |
|                   | 415000  | TEMPORARY              | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 416000  | OVERTIME               | \$176,695.14        | \$188,562.45        | \$196,160.00                | \$196,159.42           | \$187,734.00                     | \$150,000.00         | (\$46,160.00)                              |
| <b>414100</b>     |         |                        | <b>\$805,603.06</b> | <b>\$848,110.84</b> | <b>\$950,558.00</b>         | <b>\$843,222.07</b>    | <b>\$837,858.00</b>              | <b>\$891,220.00</b>  | <b>(\$59,338.00)</b>                       |
| 419100            | 419001  | SOCIAL SECURITY        | \$65,360.29         | \$64,880.28         | \$69,188.00                 | \$64,799.07            | \$64,096.00                      | \$68,178.00          | (\$1,010.00)                               |
|                   | 419002  | MEDICAL                | \$153,094.58        | \$181,053.74        | \$209,460.00                | \$206,170.35           | \$191,730.00                     | \$209,460.00         | \$0.00                                     |
|                   | 419100  | FRINGE BENEFITS        | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>419100</b>     |         |                        | <b>\$218,454.87</b> | <b>\$245,934.02</b> | <b>\$278,648.00</b>         | <b>\$270,969.42</b>    | <b>\$255,826.00</b>              | <b>\$277,638.00</b>  | <b>(\$1,010.00)</b>                        |
| 420100            | 420010  | ADVERTISING            | \$268.00            | \$0.00              | \$500.00                    | \$75.00                | \$500.00                         | \$500.00             | \$0.00                                     |
|                   | 420020  | PRINTING               | \$91.75             | \$98.72             | \$100.00                    | \$74.40                | \$100.00                         | \$100.00             | \$0.00                                     |
|                   | 420030  | PHOTOGRAPHY            | \$77.00             | \$0.00              | \$250.00                    | \$0.00                 | \$250.00                         | \$250.00             | \$0.00                                     |
|                   | 420040  | TELEPHONE              | \$787.13            | \$264.85            | \$1,750.00                  | \$1,698.69             | \$1,750.00                       | \$1,750.00           | \$0.00                                     |
|                   | 420050  | POSTAGE                | \$88.73             | \$70.96             | \$125.00                    | \$104.34               | \$125.00                         | \$125.00             | \$0.00                                     |
| <b>420100</b>     |         |                        | <b>\$1,312.61</b>   | <b>\$434.53</b>     | <b>\$2,725.00</b>           | <b>\$1,952.43</b>      | <b>\$2,725.00</b>                | <b>\$2,725.00</b>    | <b>\$0.00</b>                              |
| 421100            | 421030  | CONSULTING             | \$0.00              | \$2,357.50          | \$500.00                    | \$500.00               | \$4,000.00                       | \$4,000.00           | \$3,500.00                                 |
| <b>421100</b>     |         |                        | <b>\$0.00</b>       | <b>\$2,357.50</b>   | <b>\$500.00</b>             | <b>\$500.00</b>        | <b>\$4,000.00</b>                | <b>\$4,000.00</b>    | <b>\$3,500.00</b>                          |
| 422100            | 422000  | SEWERAGE               | \$222,266.63        | \$222,915.17        | \$276,000.00                | \$247,649.60           | \$276,000.00                     | \$289,800.00         | \$13,800.00                                |
|                   | 422010  | WATER                  | \$2,433.81          | \$3,191.81          | \$3,000.00                  | \$2,910.98             | \$3,000.00                       | \$3,000.00           | \$0.00                                     |
|                   | 422020  | ELECTRICITY            | \$225,077.41        | \$235,030.04        | \$338,000.00                | \$334,503.94           | \$270,000.00                     | \$283,500.00         | (\$54,500.00)                              |
|                   | 422030  | HEAT                   | \$111,710.74        | \$118,611.45        | \$133,840.00                | \$89,460.53            | \$140,000.00                     | \$145,000.00         | \$11,160.00                                |
|                   | 422080  | SEWERAGE MAINT CHARGES | \$33,731.44         | \$33,435.50         | \$33,000.00                 | \$32,181.84            | \$33,000.00                      | \$33,000.00          | \$0.00                                     |
|                   | 422090  | REFUSE                 | \$3,718.28          | \$5,351.19          | \$6,000.00                  | \$5,346.00             | \$6,000.00                       | \$6,000.00           | \$0.00                                     |
| <b>422100</b>     |         |                        | <b>\$598,938.31</b> | <b>\$618,535.16</b> | <b>\$789,840.00</b>         | <b>\$712,052.89</b>    | <b>\$728,000.00</b>              | <b>\$760,300.00</b>  | <b>(\$29,540.00)</b>                       |
| 424100            | 424060  | OTHER RENTALS          | \$293.08            | \$312.64            | \$550.00                    | \$363.25               | \$350.00                         | \$350.00             | (\$200.00)                                 |
|                   | 424061  | UNIFORM RENTALS        | \$0.00              | \$0.00              | \$5,200.00                  | \$4,868.14             | \$5,200.00                       | \$5,200.00           | \$0.00                                     |
| <b>424100</b>     |         |                        | <b>\$293.08</b>     | <b>\$312.64</b>     | <b>\$5,750.00</b>           | <b>\$5,231.39</b>      | <b>\$5,550.00</b>                | <b>\$5,550.00</b>    | <b>(\$200.00)</b>                          |
| 425100            | 425000  | OFFICE EQUIPMENT       | \$329.79            | \$208.45            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 425010  | VEHICULAR EQUIPMENT    | \$719.47            | \$1,472.51          | \$2,500.00                  | \$2,500.00             | \$2,500.00                       | \$3,000.00           | \$500.00                                   |
|                   | 425020  | TRAFFIC SIGNALS        | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 425030  | BUILDING MAINT         | \$6,320.91          | \$8,393.21          | \$12,294.82                 | \$9,318.14             | \$14,700.00                      | \$16,000.00          | \$3,705.18                                 |
|                   | 425060  | OPERATIONS EQUIPMENT   | \$15,726.87         | \$18,768.74         | \$39,200.00                 | \$33,641.54            | \$39,200.00                      | \$50,000.00          | \$10,800.00                                |
|                   | 425090  | MAINT SERV CONTRACT    | (\$107.14)          | \$627.17            | \$3,000.00                  | \$0.00                 | \$3,000.00                       | \$3,000.00           | \$0.00                                     |
|                   | 425099  | OTHER CONT MAINT       | \$2,393.00          | \$14,516.68         | \$19,905.18                 | \$19,796.18            | \$17,500.00                      | \$20,000.00          | \$94.82                                    |
| <b>425100</b>     |         |                        | <b>\$25,382.90</b>  | <b>\$43,986.76</b>  | <b>\$76,900.00</b>          | <b>\$65,255.86</b>     | <b>\$76,900.00</b>               | <b>\$92,000.00</b>   | <b>\$15,100.00</b>                         |
| 429100            | 429001  | TUITION/ TRAINING      | \$0.00              | \$0.00              | \$400.00                    | \$0.00                 | \$400.00                         | \$400.00             | \$0.00                                     |
|                   | 429003  | GENERAL ADMIN. CHARGES | \$1,013,873.87      | \$363,511.00        | \$253,311.46                | \$219,727.06           | \$219,727.06                     | \$219,727.00         | (\$33,584.46)                              |
|                   | 429005  | NUISANCE               | \$93.83             | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429009  | ADMIN/TRUSTEE FEE      | \$17.85             | \$0.00              | \$20.00                     | \$9.75                 | \$20.00                          | \$20.00              | \$0.00                                     |
|                   | 429015  | TRAVEL                 | \$0.00              | \$0.00              | \$400.00                    | \$0.00                 | \$400.00                         | \$400.00             | \$0.00                                     |
|                   | 429016  | CONFERENCES            | \$0.00              | \$0.00              | \$400.00                    | \$0.00                 | \$400.00                         | \$400.00             | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS            | \$190.00            | \$790.00            | \$950.00                    | \$0.00                 | \$950.00                         | \$950.00             | \$0.00                                     |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 02**

**Budget Unit: 02200230**

| First Sub Account | Account | Account Title             | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 429100            | 429018  | PERMITS                   | \$475.00              | \$485.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 429090  | MISC CONTRACTED SRVCS     | \$957.99              | \$770.02              | \$12,000.00                 | \$9,364.59             | \$12,000.00                      | \$12,000.00           | \$0.00                                     |
| <b>429100</b>     |         |                           | <b>\$1,015,608.54</b> | <b>\$365,556.02</b>   | <b>\$267,481.46</b>         | <b>\$229,101.40</b>    | <b>\$233,897.06</b>              | <b>\$233,897.00</b>   | <b>(\$33,584.46)</b>                       |
| 430100            | 430001  | EDUCATIONAL               | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$250.00                         | \$250.00              | \$250.00                                   |
|                   | 430003  | SUBSCRIPTIONS             | \$0.00                | \$0.00                | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00              | \$0.00                                     |
|                   | 430004  | AUDIO-VISUAL              | \$163.68              | \$0.00                | \$0.00                      | \$0.00                 | \$200.00                         | \$200.00              | \$200.00                                   |
|                   | 430009  | OFFICE                    | \$95.23               | \$200.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430012  | PERSONAL SAFETY           | \$245.00              | \$777.83              | \$0.00                      | \$0.00                 | \$2,000.00                       | \$2,000.00            | \$2,000.00                                 |
|                   | 430013  | FIREFIGHTING              | (\$272.64)            | \$393.57              | \$0.00                      | \$0.00                 | \$2,000.00                       | \$2,000.00            | \$2,000.00                                 |
|                   | 430014  | WEARING APPAREL           | \$623.19              | \$2,812.01            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 430016  | MEDICAL/LAB               | \$6,427.09            | \$8,262.86            | \$9,000.00                  | \$7,760.72             | \$9,000.00                       | \$16,000.00           | \$7,000.00                                 |
|                   | 430030  | SNOW CONTROL              | \$0.00                | \$0.00                | \$550.00                    | \$0.00                 | \$550.00                         | \$550.00              | \$0.00                                     |
|                   | 430032  | CONCRETE                  | \$0.00                | \$64.00               | \$1,000.00                  | \$435.06               | \$1,000.00                       | \$1,000.00            | \$0.00                                     |
|                   | 430036  | BLDG CONSTRUCTION         | \$2,072.51            | \$3,611.19            | \$3,000.00                  | \$2,947.84             | \$9,500.00                       | \$9,500.00            | \$6,500.00                                 |
|                   | 430037  | CHEMICALS                 | \$147,368.85          | \$210,006.54          | \$263,950.00                | \$222,711.84           | \$250,000.00                     | \$255,000.00          | (\$8,950.00)                               |
|                   | 430040  | BOTANICAL                 | \$0.00                | \$467.87              | \$500.00                    | \$0.00                 | \$500.00                         | \$500.00              | \$0.00                                     |
|                   | 430042  | TOOLS & HARDWARE          | \$4,827.76            | \$6,006.10            | \$8,000.00                  | \$5,312.38             | \$8,000.00                       | \$8,000.00            | \$0.00                                     |
|                   | 430050  | MOTOR FUELS/ LUBRICANTS   | \$1,682.79            | \$3,459.50            | \$4,000.00                  | \$4,000.00             | \$4,000.00                       | \$5,000.00            | \$1,000.00                                 |
|                   | 430051  | TIRES & BATTERIES         | \$717.16              | \$750.00              | \$730.00                    | \$334.57               | \$1,000.00                       | \$1,500.00            | \$770.00                                   |
|                   | 430052  | VEHICLE PARTS & SUPPLIES  | \$2,708.10            | \$4,622.80            | \$5,770.00                  | \$5,768.10             | \$5,500.00                       | \$6,000.00            | \$230.00                                   |
|                   | 430055  | MECH EQUIP PARTS          | \$9,291.58            | \$10,499.08           | \$18,300.00                 | \$16,571.50            | \$15,000.00                      | \$16,000.00           | (\$2,300.00)                               |
|                   | 430057  | PIPE CONNECTIONS          | \$1,991.19            | \$3,401.74            | \$4,200.00                  | \$2,792.40             | \$5,000.00                       | \$550.00              | (\$3,650.00)                               |
|                   | 430062  | GENERAL WATER SYSTEM      | \$4,865.87            | \$3,239.93            | \$8,000.00                  | \$7,471.44             | \$8,000.00                       | \$8,500.00            | \$500.00                                   |
|                   | 430099  | MISC SUPPLIES AND EXP     | \$635.52              | \$859.34              | \$1,000.00                  | \$978.44               | \$1,000.00                       | \$1,000.00            | \$0.00                                     |
| <b>430100</b>     |         |                           | <b>\$183,442.88</b>   | <b>\$259,434.36</b>   | <b>\$328,100.00</b>         | <b>\$277,084.29</b>    | <b>\$322,600.00</b>              | <b>\$333,650.00</b>   | <b>\$5,550.00</b>                          |
| 450100            | 453000  | OPERATIONS EQUIPMENT      | \$0.00                | \$0.00                | \$54,000.00                 | \$19,586.75            | \$54,000.00                      | \$160,000.00          | \$106,000.00                               |
|                   | 453049  | LEASE PURCHASE            | \$51,842.24           | \$51,842.24           | \$51,842.00                 | \$48,728.08            | \$51,842.00                      | \$51,842.00           | \$0.00                                     |
|                   | 457000  | PLANT EQUIPMENT           | \$2,544.78            | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 458050  | DAMS AND FLOOD PROTECTION | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>450100</b>     |         |                           | <b>\$54,387.02</b>    | <b>\$51,842.24</b>    | <b>\$105,842.00</b>         | <b>\$68,314.83</b>     | <b>\$105,842.00</b>              | <b>\$211,842.00</b>   | <b>\$106,000.00</b>                        |
| 453100            | 453030  | MOTOR EQUIPMENT           | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453033  | EQUIPMENT-ROAD CONSTRUCT  | \$16,285.61           | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>453100</b>     |         |                           | <b>\$16,285.61</b>    | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 02200230          |         |                           | <b>\$2,919,708.88</b> | <b>\$2,436,504.07</b> | <b>\$2,806,344.46</b>       | <b>\$2,473,684.58</b>  | <b>\$2,573,198.06</b>            | <b>\$2,812,822.00</b> | <b>\$6,477.54</b>                          |
| 02                |         |                           | <b>\$9,530,215.46</b> | <b>\$5,049,611.79</b> | <b>\$5,890,517.37</b>       | <b>\$4,672,205.56</b>  | <b>\$5,078,192.06</b>            | <b>\$5,725,273.48</b> | <b>(\$165,243.89)</b>                      |

SANITATION UTILITY FUND  
2013 APPROVED BUDGET

| Account Name                    | 2009<br>Actual   | 2010<br>Actual   | 2011<br>Actual   | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|---------------------------------|------------------|------------------|------------------|----------------------------|-------------------|----------------------------|
| <b>REVENUE ANALYSIS SUMMARY</b> |                  |                  |                  |                            |                   |                            |
| Investment Income               | 9,947            | 25,285           | 654              | 950                        | 200               | 200                        |
| Garbage/Refuse Collection       | 4,188,834        | 4,390,739        | 4,305,070        | 4,332,401                  | 4,450,920         | 4,448,920                  |
| State Grants                    | 137,294          | 312,997          | 36,337           | 72,674                     | 51,853            | 51,853                     |
| Other Revenue                   | 33,261           | 1,165            | 58,854           | 11,438                     | 12,000            | 12,000                     |
| <b>TOTAL REVENUE</b>            | <u>4,369,336</u> | <u>4,730,187</u> | <u>4,400,915</u> | <u>4,417,463</u>           | <u>4,514,973</u>  | <u>4,512,973</u>           |
| Fund Balance Appropriation      | 0                | 0                | 0                | 0                          | 86,614            | 0                          |
| <b>TOTAL RESOURCES</b>          | <u>4,369,336</u> | <u>4,730,187</u> | <u>4,400,915</u> | <u>4,417,463</u>           | <u>4,601,587</u>  | <u>4,512,973</u>           |

|                                |                  |                  |                  |                  |                  |                  |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>REVENUE ANALYSIS DETAIL</b> |                  |                  |                  |                  |                  |                  |
| Interest-Savings Account       | 5,397            | 993              | 651              | 947              | 100              | 100              |
| Interest-Other                 | 4,550            | 232              | 3                | 3                | 100              | 100              |
| Gain on Sale of Assets         | 0                | 24,060           | 0                | 0                | 0                | 0                |
| Garbage/Refuse Collection      | 4,141,516        | 4,372,673        | 4,283,712        | 4,315,048        | 4,397,420        | 4,397,420        |
| Other Operational Revenue      | 33,261           | 1,165            | 46,656           | 11,438           | 12,000           | 12,000           |
| Sanitation Liens-Principal     | 37,750           | 15,765           | 17,554           | 15,000           | 52,000           | 50,000           |
| Sanitation Liens-Interest      | 9,568            | 2,300            | 3,804            | 2,353            | 1,500            | 1,500            |
| Refund of Expenditures         | 0                | 0                | 12,198           | 0                | 0                | 0                |
| State Grants                   | 137,294          | 312,997          | 36,337           | 72,674           | 51,853           | 51,853           |
| <b>TOTAL REVENUE</b>           | <u>4,369,336</u> | <u>4,730,187</u> | <u>4,400,915</u> | <u>4,417,463</u> | <u>4,514,973</u> | <u>4,512,973</u> |
| Fund Balance Appropriation     | 0                | 0                | 0                | 0                | 86,614           | 0                |
| <b>TOTAL RESOURCES</b>         | <u>4,369,336</u> | <u>4,730,187</u> | <u>4,400,915</u> | <u>4,417,463</u> | <u>4,601,587</u> | <u>4,512,973</u> |

|                                     |                     |                     |                  |                     |                     |                     |
|-------------------------------------|---------------------|---------------------|------------------|---------------------|---------------------|---------------------|
| <b>EXPENDITURE ANALYSIS SUMMARY</b> |                     |                     |                  |                     |                     |                     |
| Personnel Services                  | \$ 1,359,241        | \$ 1,368,077        | 1,270,973        | \$ 1,302,117        | \$ 1,285,260        | \$ 1,385,559        |
| Operating Expenses                  | 1,293,619           | 1,303,841           | 1,310,473        | 1,382,498           | 1,372,823           | 1,519,705           |
| Capital Outlay                      | 187,065             | 162,979             | 146,421          | 43,909              | 130,523             | 580,000             |
| Debt Service                        | 0                   | 0                   | 0                | 0                   | 0                   | 0                   |
| Grants                              | 21,292              | 0                   | 0                | 0                   | 0                   | 0                   |
| Transfers                           | 1,876,598           | 1,295,703           | 1,853,098        | 1,688,939           | 1,688,939           | 1,700,000           |
| Non-Expenditure Items               | 0                   | 0                   | 3,200            | 0                   | 0                   | (672,291)           |
| <b>TOTAL EXPENDITURES</b>           | <u>\$ 4,737,816</u> | <u>\$ 4,130,601</u> | <u>4,584,166</u> | <u>\$ 4,417,463</u> | <u>\$ 4,477,545</u> | <u>\$ 4,512,973</u> |

## 2013 Approved Budget

### Revenue Line Items

**Budget Unit: 27272700      SANITATION REVENUE**

| Sub Account   | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget  | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget  | Change From 2012 Adjusted to 2013 Approved |
|---------------|----------------------|---------------------------------|-----------------------|-----------------------|-----------------------|------------------------|--------------------------|-----------------------|--|
| 350100        | 350000               | SAVINGS ACCT INTEREST           | \$992.98              | \$651.34              | \$947.00              | \$28.63                | \$100.00                 | \$100.00              | (\$847.00)                                 |
|               | 352000               | INT ON INVSTMTS/ GRANT          | \$232.32              | \$2.64                | \$3.00                | \$264.02               | \$100.00                 | \$100.00              | \$97.00                                    |
| <b>350100</b> |                      |                                 | <b>\$1,225.30</b>     | <b>\$653.98</b>       | <b>\$950.00</b>       | <b>\$292.65</b>        | <b>\$200.00</b>          | <b>\$200.00</b>       | <b>(\$750.00)</b>                          |
| 355100        | 358090               | SALE OF ASSETS                  | \$24,060.00           | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
| <b>355100</b> |                      |                                 | <b>\$24,060.00</b>    | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 367100        | 367007               | GARBAGE AND REFUSE COLL         | \$4,372,673.36        | \$4,283,712.15        | \$4,315,048.00        | \$3,574,182.23         | \$4,397,420.00           | \$4,397,420.00        | \$82,372.00                                |
|               | 367009               | OTHER SANITATION FUND REV       | \$1,165.00            | \$46,655.92           | \$11,438.00           | \$11,388.99            | \$12,000.00              | \$12,000.00           | \$562.00                                   |
|               | 367051               | SANITATION LIENS PRINC          | \$15,765.35           | \$17,554.03           | \$15,000.00           | \$50,734.80            | \$52,000.00              | \$50,000.00           | \$35,000.00                                |
|               | 367052               | SANITATION LIENS INT            | \$2,300.46            | \$3,803.72            | \$2,353.00            | \$2,571.69             | \$1,500.00               | \$1,500.00            | (\$853.00)                                 |
| <b>367100</b> |                      |                                 | <b>\$4,391,904.17</b> | <b>\$4,351,725.82</b> | <b>\$4,343,839.00</b> | <b>\$3,638,877.71</b>  | <b>\$4,462,920.00</b>    | <b>\$4,460,920.00</b> | <b>\$117,081.00</b>                        |
| 380100        | 380033               | INSURANCE REIMB FOR LOSS        | \$0.00                | \$0.00                | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
|               | 385000               | REFUNDS OF EXPENDITURES         | \$0.00                | \$12,197.54           | \$0.00                | \$0.00                 | \$0.00                   | \$0.00                | \$0.00                                     |
| <b>380100</b> |                      |                                 | <b>\$0.00</b>         | <b>\$12,197.54</b>    | <b>\$0.00</b>         | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 390100        | 396000               | GRANT PROCEEDS                  | \$312,997.16          | \$36,337.00           | \$72,674.00           | \$51,853.00            | \$51,853.00              | \$51,853.00           | (\$20,821.00)                              |
| <b>390100</b> |                      |                                 | <b>\$312,997.16</b>   | <b>\$36,337.00</b>    | <b>\$72,674.00</b>    | <b>\$51,853.00</b>     | <b>\$51,853.00</b>       | <b>\$51,853.00</b>    | <b>(\$20,821.00)</b>                       |
| 399100        | 399099               | ESTIMATED CASH CARRYOVER        | \$0.00                | \$0.00                | \$86,614.00           | \$0.00                 | \$86,614.00              | \$0.00                | (\$86,614.00)                              |
| <b>399100</b> |                      |                                 | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$86,614.00</b>    | <b>\$0.00</b>          | <b>\$86,614.00</b>       | <b>\$0.00</b>         | <b>(\$86,614.00)</b>                       |
| 27272700      | SANITATION REVENUE   |                                 | <b>\$4,730,186.63</b> | <b>\$4,400,914.34</b> | <b>\$4,504,077.00</b> | <b>\$3,691,023.36</b>  | <b>\$4,601,587.00</b>    | <b>\$4,512,973.00</b> | <b>\$8,896.00</b>                          |

BUREAU OF NEIGHBORHOOD SERVICES - SANITATION

The Bureau of Neighborhood Services - Sanitation is responsible for weekly refuse collection, recyclables collection, and transportation of both to the Harrisburg Resources Recovery Facility. Residential customers are provided weekly service while commercial accounts are collected up to seven times weekly. In addition, the Bureau empties 250 sidewalk receptacles weekly. Special collections and neighborhood non-bulk collections are provided on a call-in basis in addition to regular weekly services.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

Utility Fund

2710 Neighborhood Services - Sanitation

| Allocation Plan         |                |                | Position Control                        |                |                |                |                |
|-------------------------|----------------|----------------|---|----------------|----------------|----------------|----------------|
|                         | 2012<br>BUDGET | 2013<br>BUDGET | JOB<br>CLASSIFICATION                   | 2012<br>BUDGET | 2013<br>BUDGET | 2012<br>BUDGET | 2013<br>BUDGET |
| PERSONNEL SERVICES      |                |                |   |                |                |                |                |
| Salaries-Mgmt           | 30,000         | 30,000         | Deputy Director                         | 0.50           | 0.50           | 30,000         | 30,000         |
| Salaries-BU             | 785,493        | 811,411        |   |                |                |                |                |
| Overtime                | 20,000         | 28,000         | Total Management                        | 0.50           | 0.50           | 30,000         | 30,000         |
| Fringe Benefits         | 392,074        | 417,548        |   |                |                |                |                |
| Miscellaneous           | 74,550         | 98,600         | Motor Equipment Operator<br>Laborer III | 11             | 11             | 402,847        | 400,574        |
| TOTAL                   | 1,302,117      | 1,385,559      |   |                |                | 382,646        | 410,837        |
|                         |                |                | Total Bargaining Unit                   | 22             | 22             | 785,493        | 811,411        |
| OPERATING EXPENSES      |                |                | Overtime                                |                |                | 20,000         | 28,000         |
| Communications          | 3,300          | 4,900          | FICA                                    |                |                | 64,612         | 67,548         |
| Professional Services   | 5,425          | 7,425          | Healthcare Benefits - Active            |                |                | 327,462        | 350,000        |
| Utilities               | 1,700          | 1,700          |   |                |                |                |                |
| Insurance               | 66,907         | 61,000         | Total Fringe Benefits                   |                |                | 392,074        | 417,548        |
| Rentals                 | 2,000          | 8,900          |   |                |                |                |                |
| Maintenance & Repairs   | 126,572        | 171,000        | Sick Leave Buy-Back                     |                |                | 3,600          | 3,600          |
| Contracted Services     | 983,045        | 980,300        | Severance Pay                           |                |                | 5,500          | 10,000         |
| Supplies                | 191,549        | 283,480        | Unemployment Compensation               |                |                | 5,000          | 15,000         |
| Minor Capital Equipment | 2,000          | 1,000          | Workers' Compensation                   |                |                | 4,950          | 5,000          |
| TOTAL                   | 1,382,498      | 1,519,705      | Loss/Time Medical                       |                |                | 50,000         | 65,000         |
|                         |                |                | State Fees                              |                |                | 2,500          | 0              |
|                         |                |                | Excess Policy & Bond                    |                |                | 3,000          | 0              |
| CAPITAL OUTLAY          | 43,909         | 580,000        | Total Miscellaneous                     |                |                | 74,550         | 98,600         |
| DEBT SERVICE            | 0              | 0              |   |                |                |                |                |
| TRANSFERS               | 1,688,939      | 1,700,000      | TOTAL                                   | 22.50          | 22.50          | 1,302,117      | 1,385,559      |
| NON-EXPENDITURE ITEMS   | 0              | (672,291)      |   |                |                |                |                |
| TOTAL APPROPRIATION     | 4,417,463      | 4,512,973      |   |                |                |                |                |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 27**

**Budget Unit: 27272710**

| First Sub Account | Account | Account Title            | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 414100            | 414000  | SALARIES & WAGES         | \$765,345.48        | \$771,516.25        | \$768,493.00                | \$751,560.78           | \$774,349.00                     | \$841,411.00         | \$72,918.00                                |
|                   | 415000  | TEMPORARY                | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 416000  | OVERTIME                 | \$48,787.28         | \$32,866.61         | \$41,250.00                 | \$39,108.10            | \$28,000.00                      | \$28,000.00          | (\$13,250.00)                              |
|                   | 417000  | SICK LEAVE BUY-BACK      | \$1,991.45          | \$3,553.50          | \$3,600.00                  | \$2,081.09             | \$2,081.00                       | \$3,600.00           | \$0.00                                     |
| <b>414100</b>     |         |                          | <b>\$816,124.21</b> | <b>\$807,936.36</b> | <b>\$813,343.00</b>         | <b>\$792,749.97</b>    | <b>\$804,430.00</b>              | <b>\$873,011.00</b>  | <b>\$59,668.00</b>                         |
| 419100            | 419001  | SOCIAL SECURITY          | \$65,393.66         | \$62,357.81         | \$64,612.00                 | \$61,761.59            | \$61,539.00                      | \$67,548.00          | \$2,936.00                                 |
|                   | 419002  | MEDICAL                  | \$300,654.14        | \$313,001.75        | \$362,976.51                | \$361,595.17           | \$322,560.00                     | \$350,000.00         | (\$12,976.51)                              |
|                   | 419005  | SEVERANCE PAY            | \$849.61            | \$7,194.58          | \$11,530.00                 | \$11,529.86            | \$5,000.00                       | \$10,000.00          | (\$1,530.00)                               |
|                   | 419010  | UNEMPLOYMENT COMPENSAT   | \$2,818.14          | \$1,108.52          | \$10,308.00                 | \$10,296.00            | \$10,308.00                      | \$15,000.00          | \$4,692.00                                 |
|                   | 419011  | WORKERS' COMP-ADJ FEES   | \$4,532.71          | \$3,632.13          | \$4,950.00                  | \$4,950.00             | \$4,950.00                       | \$5,000.00           | \$50.00                                    |
|                   | 419012  | LOSS TIME & MED          | \$139,316.07        | \$75,741.69         | \$50,000.00                 | \$45,877.45            | \$50,000.00                      | \$65,000.00          | \$15,000.00                                |
|                   | 419014  | STATE FEES & ASSESSMENTS | \$0.00              | \$0.00              | \$2,500.00                  | \$500.00               | \$0.00                           | \$0.00               | (\$2,500.00)                               |
|                   | 419015  | EXCESS POLICY & BOND     | \$0.00              | \$0.00              | \$3,000.00                  | \$0.00                 | \$0.00                           | \$0.00               | (\$3,000.00)                               |
| <b>419100</b>     |         |                          | <b>\$513,564.33</b> | <b>\$463,036.48</b> | <b>\$509,876.51</b>         | <b>\$496,510.07</b>    | <b>\$454,357.00</b>              | <b>\$512,548.00</b>  | <b>\$2,671.49</b>                          |
| 420100            | 420010  | ADVERTISING              | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$800.00             | \$800.00                                   |
|                   | 420020  | PRINTING                 | \$1,499.17          | \$2,003.65          | \$2,800.00                  | \$2,258.82             | \$2,800.00                       | \$2,800.00           | \$0.00                                     |
|                   | 420040  | TELEPHONE                | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$300.00                         | \$300.00             | \$300.00                                   |
|                   | 420050  | POSTAGE                  | \$743.78            | \$35.54             | \$1,000.00                  | \$30.12                | \$1,000.00                       | \$1,000.00           | \$0.00                                     |
| <b>420100</b>     |         |                          | <b>\$2,242.95</b>   | <b>\$2,039.19</b>   | <b>\$3,800.00</b>           | <b>\$2,288.94</b>      | <b>\$4,100.00</b>                | <b>\$4,900.00</b>    | <b>\$1,100.00</b>                          |
| 421100            | 421010  | LEGAL                    | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 421020  | AUDIT                    | \$4,206.31          | \$0.00              | \$4,000.00                  | \$4,000.00             | \$4,000.00                       | \$6,000.00           | \$2,000.00                                 |
|                   | 421040  | COLLECTION(OPT & LIENS)  | (\$129.07)          | \$0.00              | \$0.00                      | \$0.00                 | \$1,250.00                       | \$1,250.00           | \$1,250.00                                 |
|                   | 421050  | OTHER PROFESSIONAL FEES  | \$0.00              | \$0.00              | \$3,464.00                  | \$3,375.00             | \$175.00                         | \$175.00             | (\$3,289.00)                               |
|                   | 421070  | ARBITRATION              | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
| <b>421100</b>     |         |                          | <b>\$4,077.24</b>   | <b>\$0.00</b>       | <b>\$7,464.00</b>           | <b>\$7,375.00</b>      | <b>\$5,425.00</b>                | <b>\$7,425.00</b>    | <b>(\$39.00)</b>                           |
| 422100            | 422000  | SEWERAGE                 | \$31.33             | \$0.00              | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00             | \$0.00                                     |
|                   | 422010  | WATER                    | \$140.86            | \$0.00              | \$500.00                    | \$0.00                 | \$500.00                         | \$500.00             | \$0.00                                     |
|                   | 422080  | SEWERAGE MAINT CHARGES   | \$4.70              | \$0.00              | \$100.00                    | \$0.00                 | \$100.00                         | \$100.00             | \$0.00                                     |
|                   | 422090  | REFUSE                   | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$1,000.00                       | \$1,000.00           | \$1,000.00                                 |
| <b>422100</b>     |         |                          | <b>\$176.89</b>     | <b>\$0.00</b>       | <b>\$700.00</b>             | <b>\$0.00</b>          | <b>\$1,700.00</b>                | <b>\$1,700.00</b>    | <b>\$1,000.00</b>                          |
| 423100            | 423002  | STOP/LOSS PREMIUM        | \$13,922.26         | \$12,455.81         | \$18,500.00                 | \$12,046.61            | \$18,500.00                      | \$18,500.00          | \$0.00                                     |
|                   | 423010  | AUTOMOBILE PREM          | \$15,213.91         | \$19,323.94         | \$15,946.49                 | \$15,483.85            | \$21,000.00                      | \$21,000.00          | \$5,053.51                                 |
|                   | 423011  | AUTO DEDUCT              | \$6,329.66          | \$0.00              | \$6,000.00                  | \$5,112.99             | \$12,000.00                      | \$12,000.00          | \$6,000.00                                 |
|                   | 423020  | GENERAL LIABILITY PREM   | \$4,603.39          | \$3,284.73          | \$5,011.00                  | \$2,975.52             | \$5,011.00                       | \$5,100.00           | \$89.00                                    |
|                   | 423021  | GEN LIAB DEDUCT          | \$0.00              | \$0.00              | \$2,196.00                  | \$0.00                 | \$3,196.00                       | \$3,200.00           | \$1,004.00                                 |
|                   | 423095  | EXCESS LIABILITY         | \$1,233.50          | \$1,409.65          | \$1,450.00                  | \$1,442.78             | \$1,200.00                       | \$1,200.00           | (\$250.00)                                 |
| <b>423100</b>     |         |                          | <b>\$41,302.72</b>  | <b>\$36,474.13</b>  | <b>\$49,103.49</b>          | <b>\$37,061.75</b>     | <b>\$60,907.00</b>               | <b>\$61,000.00</b>   | <b>\$11,896.51</b>                         |
| 424100            | 424000  | VEHICULAR EQUIPMENT      | \$200.00            | \$0.00              | \$800.00                    | \$0.00                 | \$800.00                         | \$800.00             | \$0.00                                     |
|                   | 424061  | UNIFORM RENTALS          | \$0.00              | \$0.00              | \$8,018.24                  | \$8,388.57             | \$8,018.00                       | \$8,100.00           | \$81.76                                    |
| <b>424100</b>     |         |                          | <b>\$200.00</b>     | <b>\$0.00</b>       | <b>\$8,818.24</b>           | <b>\$8,388.57</b>      | <b>\$8,818.00</b>                | <b>\$8,900.00</b>    | <b>\$81.76</b>                             |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 27**

**Budget Unit: 27272710**

| First Sub Account | Account | Account Title            | 2010 Actual         | 2011 Actual         | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|---------------------|---------------------|-----------------------------|------------------------|----------------------------------|----------------------|--|
| 425100            | 425010  | VEHICULAR EQUIPMENT      | \$105,600.00        | \$104,655.00        | \$98,600.00                 | \$97,224.62            | \$98,600.00                      | \$145,000.00         | \$46,400.00                                |
|                   | 425030  | BUILDING MAINT           | \$1,455.45          | \$1,371.62          | \$1,100.00                  | \$1,098.70             | \$1,000.00                       | \$1,000.00           | (\$100.00)                                 |
|                   | 425050  | COMMUNICATIONS EQUIPMENT | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$1,200.00                       | \$0.00               | \$0.00                                     |
|                   | 425090  | MAINT SERV CONTRACT      | \$25,153.19         | \$23,056.88         | \$25,172.24                 | \$24,862.50            | \$23,472.24                      | \$25,000.00          | (\$172.24)                                 |
| <b>425100</b>     |         |                          | <b>\$132,208.64</b> | <b>\$129,083.50</b> | <b>\$124,872.24</b>         | <b>\$123,185.82</b>    | <b>\$124,272.24</b>              | <b>\$171,000.00</b>  | <b>\$46,127.76</b>                         |
| 429100            | 429003  | GENERAL ADMIN. CHARGES   | \$957,745.00        | \$957,745.00        | \$957,745.00                | \$957,745.00           | \$957,745.00                     | \$960,000.00         | \$2,255.00                                 |
|                   | 429005  | NUISANCE                 | \$474.00            | \$0.00              | \$500.00                    | \$0.00                 | \$500.00                         | \$500.00             | \$0.00                                     |
|                   | 429009  | ADMIN/TRUSTEE FEE        | \$127.59            | \$115.07            | \$200.00                    | \$144.05               | \$200.00                         | \$200.00             | \$0.00                                     |
|                   | 429012  | LAUNDRY                  | \$4,463.90          | \$5,377.26          | \$1,981.76                  | \$0.00                 | \$1,981.00                       | \$2,000.00           | \$18.24                                    |
|                   | 429013  | INCINERATOR TRUCK PERMIT | \$4,550.00          | \$4,300.00          | \$4,600.00                  | \$4,250.00             | \$4,600.00                       | \$6,000.00           | \$1,400.00                                 |
|                   | 429015  | TRAVEL                   | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429016  | CONFERENCES              | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429017  | MEMBERSHIPS              | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429025  | DISASTER RECOVERY SYSTEM | \$8,214.48          | \$8,214.48          | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 429090  | MISC CONTRACTED SRVCS    | \$250.00            | \$0.00              | \$4,700.00                  | \$4,691.50             | \$7,100.00                       | \$7,200.00           | \$2,500.00                                 |
|                   | 429095  | BANK SERV CHARGES        | \$6,219.90          | \$6,917.08          | \$7,470.00                  | \$8,129.44             | \$4,400.00                       | \$4,400.00           | (\$3,070.00)                               |
| <b>429100</b>     |         |                          | <b>\$982,044.87</b> | <b>\$982,668.89</b> | <b>\$977,196.76</b>         | <b>\$974,959.99</b>    | <b>\$976,526.00</b>              | <b>\$980,300.00</b>  | <b>\$3,103.24</b>                          |
| 430100            | 430002  | SOFTWARE                 | \$13,732.23         | \$15,005.82         | \$15,269.16                 | \$15,005.82            | \$15,269.16                      | \$16,000.00          | \$730.84                                   |
|                   | 430003  | SUBSCRIPTIONS            | \$49.00             | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430005  | DUPLICATING              | \$0.00              | \$84.00             | \$280.00                    | \$273.00               | \$280.00                         | \$280.00             | \$0.00                                     |
|                   | 430006  | PHOTOGRAPHY              | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430008  | DATA PROCESSING          | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430009  | OFFICE                   | \$575.48            | \$193.34            | \$1,000.00                  | \$991.22               | \$1,000.00                       | \$1,000.00           | \$0.00                                     |
|                   | 430011  | CUSTODIAL                | \$1,965.92          | \$1,124.05          | \$2,300.00                  | \$2,795.87             | \$1,500.00                       | \$1,500.00           | (\$800.00)                                 |
|                   | 430012  | PERSONAL SAFETY          | \$979.65            | \$0.00              | \$500.00                    | \$130.89               | \$500.00                         | \$1,200.00           | \$700.00                                   |
|                   | 430013  | FIREFIGHTING             | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430014  | WEARING APPAREL          | \$3,668.79          | \$5,612.49          | \$4,500.00                  | \$4,513.03             | \$4,500.00                       | \$5,000.00           | \$500.00                                   |
|                   | 430037  | CHEMICALS                | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00               | \$0.00                                     |
|                   | 430042  | TOOLS & HARDWARE         | \$365.32            | \$23.99             | \$500.00                    | \$347.78               | \$500.00                         | \$1,500.00           | \$1,000.00                                 |
|                   | 430049  | TRASH REMOVAL            | \$0.00              | \$3,164.20          | \$3,000.00                  | \$2,986.40             | \$3,000.00                       | \$3,000.00           | \$0.00                                     |
|                   | 430050  | MOTOR FUELS/ LUBRICANTS  | \$85,338.31         | \$95,841.53         | \$100,092.00                | \$100,000.00           | \$90,000.00                      | \$100,000.00         | (\$92.00)                                  |
|                   | 430051  | TIRES & BATTERIES        | \$12,000.00         | \$12,370.16         | \$16,000.00                 | \$14,281.16            | \$11,000.00                      | \$14,000.00          | (\$2,000.00)                               |
|                   | 430052  | VEHICLE PARTS & SUPPLIES | \$21,593.84         | \$26,787.44         | \$45,000.00                 | \$31,809.42            | \$60,892.00                      | \$60,000.00          | \$15,000.00                                |
|                   | 430099  | MISC SUPPLIES AND EXP    | \$0.00              | \$0.00              | \$0.00                      | \$0.00                 | \$0.00                           | \$80,000.00          | \$80,000.00                                |
| <b>430100</b>     |         |                          | <b>\$140,268.54</b> | <b>\$160,207.02</b> | <b>\$188,441.16</b>         | <b>\$173,134.59</b>    | <b>\$188,441.16</b>              | <b>\$283,480.00</b>  | <b>\$95,038.84</b>                         |
| 439100            | 439015  | OFFICE EQUIPMENT         | \$0.00              | \$0.00              | \$1,000.00                  | \$0.00                 | \$1,000.00                       | \$1,000.00           | \$0.00                                     |
| <b>439100</b>     |         |                          | <b>\$0.00</b>       | <b>\$0.00</b>       | <b>\$1,000.00</b>           | <b>\$0.00</b>          | <b>\$1,000.00</b>                | <b>\$1,000.00</b>    | <b>\$0.00</b>                              |

## 2013 Approved Budget

Expenditure Line Item

**Fund: 27**

**Budget Unit: 27272710**

| First Sub Account | Account | Account Title             | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 450100            | 453049  | LEASE PURCHASE            | \$133,217.76          | \$146,420.76          | \$130,522.84                | \$119,544.75           | \$130,522.84                     | \$130,000.00          | (\$522.84)                                 |
| <b>450100</b>     |         |                           | <b>\$133,217.76</b>   | <b>\$146,420.76</b>   | <b>\$130,522.84</b>         | <b>\$119,544.75</b>    | <b>\$130,522.84</b>              | <b>\$130,000.00</b>   | <b>(\$522.84)</b>                          |
| 453100            | 453004  | EQUIPMENT-VEHICLE         | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453030  | MOTOR EQUIPMENT           | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$450,000.00          | \$450,000.00                               |
|                   | 453051  | EQUIPMENT-DATA PROCESSING | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453099  | EQUIPMENT-OTHER           | \$4,840.48            | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>453100</b>     |         |                           | <b>\$4,840.48</b>     | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$450,000.00</b>   | <b>\$450,000.00</b>                        |
| 454100            | 454032  | AUTOMOTIVE EQUIPMENT      | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>454100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 455100            | 455003  | EQUIPMENT                 | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 455004  | MOTOR EQUIPMENT           | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>455100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 460100            | 463000  | MATCHING SHARE GRANTS     | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>460100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 480000            | 481055  | LIABILITY INSURANCE CLAIM | \$0.00                | \$3,200.00            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>480000</b>     |         |                           | <b>\$0.00</b>         | <b>\$3,200.00</b>     | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 480100            | 481001  | GENERAL FUND TRANSFERS    | \$1,295,703.00        | \$1,853,097.98        | \$1,688,938.76              | \$1,688,938.76         | \$1,688,938.76                   | \$1,700,000.00        | \$11,061.24                                |
|                   | 481028  | LANDFILL/INCIN UTILITY FD | (\$132,122.40)        | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 486000  | PYMT OF PRIOR YR EXPEND.  | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 499099  | ANTICIPATED CONCESSIONS   | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | (\$672,291.00)        | (\$672,291.00)                             |
| <b>480100</b>     |         |                           | <b>\$1,163,580.60</b> | <b>\$1,853,097.98</b> | <b>\$1,688,938.76</b>       | <b>\$1,688,938.76</b>  | <b>\$1,688,938.76</b>            | <b>\$1,027,709.00</b> | <b>(\$661,229.76)</b>                      |
| 27272710          |         |                           | <b>\$3,933,849.23</b> | <b>\$4,584,164.31</b> | <b>\$4,504,077.00</b>       | <b>\$4,424,138.21</b>  | <b>\$4,449,438.00</b>            | <b>\$4,512,973.00</b> | <b>\$8,896.00</b>                          |
| 27                |         |                           | <b>\$3,933,849.23</b> | <b>\$4,584,164.31</b> | <b>\$4,504,077.00</b>       | <b>\$4,424,138.21</b>  | <b>\$4,449,438.00</b>            | <b>\$4,512,973.00</b> | <b>\$8,896.00</b>                          |

SEWERAGE UTILITY FUND  
2013 APPROVED BUDGET

| Account Name                    | 2009<br>Actual    | 2010<br>Actual    | 2011<br>Actual    | 2012<br>Approved<br>Budget | 2012<br>Projected | 2013<br>Approved<br>Budget |
|---------------------------------|-------------------|-------------------|-------------------|----------------------------|-------------------|----------------------------|
| <b>REVENUE ANALYSIS SUMMARY</b> |                   |                   |                   |                            |                   |                            |
| Investment Income               | 43,982            | 5,702             | 2,869             | 3,600                      | 620               | 600                        |
| Conveyance/Treatment Revenue    | 5,404,723         | 5,322,606         | 4,854,128         | 5,151,670                  | 4,781,800         | 4,829,618                  |
| Collection System Revenue       | 963,153           | 930,503           | 847,101           | 928,190                    | 832,522           | 832,522                    |
| Sales to Public Authorities     | 8,215,086         | 7,431,652         | 8,620,580         | 7,945,148                  | 7,000,000         | 7,163,455                  |
| Sludge Handling Charges         | 593,316           | 804,045           | 554,697           | 425,000                    | 450,000           | 475,000                    |
| Electricity Sales               | 102,960           | 19,686            | 297,987           | 150,000                    | 144,000           | 150,000                    |
| Reimb. Loss/Damage Assets       | 12,569            | 0                 | 0                 | 0                          | 1,400             | 0                          |
| State Subsidy                   | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| Other Revenue                   | 195,539           | 94,737            | 227,057           | 84,400                     | 100,530           | 61,800                     |
| Transfers In-THA                | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL REVENUE</b>            | <u>15,531,328</u> | <u>14,608,932</u> | <u>15,404,419</u> | <u>14,688,008</u>          | <u>13,310,872</u> | <u>13,512,995</u>          |
| Fund Balance Appropriation      | 0                 | 0                 | 0                 | 0                          | 0                 | 0                          |
| <b>TOTAL RESOURCES</b>          | <u>15,531,328</u> | <u>14,608,932</u> | <u>15,404,419</u> | <u>14,688,008</u>          | <u>13,310,872</u> | <u>13,512,995</u>          |

|                                  |                   |                   |                   |                   |                   |                   |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>REVENUE ANALYSIS DETAIL</b>   |                   |                   |                   |                   |                   |                   |
| Interest-Savings Account         | 4                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Interest-Savings-Convey./Trtmt.  | 13,937            | 3,548             | 2,393             | 3,000             | 100               | 600               |
| Interest-Savings-Collect. System | 2,770             | 707               | 476               | 600               | 20                | 0                 |
| Interest-Other-Convey./Trtmt.    | 22,744            | 1,207             | 0                 | 0                 | 500               | 0                 |
| Interest-Other-Collect. System   | 4,527             | 240               | 0                 | 0                 | 0                 | 0                 |
| Sale of Assets                   | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Meter/Tap Valves                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Conveyance/Treatment Revenue     | 5,404,723         | 5,322,606         | 4,854,128         | 5,151,670         | 4,781,800         | 4,829,618         |
| Collection System Revenue        | 963,153           | 930,503           | 847,101           | 928,190           | 832,522           | 832,522           |
| Sale of Scrap                    | 899               | 300               | 381               | 350               | 300               | 350               |
| Sales to Public Authorities      | 8,215,086         | 7,431,652         | 8,620,580         | 7,945,148         | 7,000,000         | 7,163,455         |
| Sludge Handling Charges          | 593,316           | 804,045           | 554,697           | 425,000           | 450,000           | 475,000           |
| Sale of Electricity              | 102,960           | 19,686            | 297,987           | 150,000           | 144,000           | 150,000           |
| Contr. Waste Haul Charges        | 1,950             | 1,600             | 1,900             | 1,950             | 2,160             | 1,950             |
| Pretreatment Charges             | 8,100             | 7,700             | 9,450             | 8,100             | 8,100             | 9,000             |
| Cont. Waste Haul Lab Fees        | 33,348            | 30,465            | 23,651            | 23,000            | 25,970            | 23,000            |
| Pretreatment Lab Fees            | 17,867            | 12,800            | 20,206            | 16,000            | 21,500            | 17,000            |
| Liens-Principal-Convey./Trtmt.   | 29,212            | 21,304            | 21,031            | 24,000            | 8,000             | 8,000             |
| Liens-Interest-Convey./Trtmt.    | 20,372            | 4,423             | 4,540             | 5,000             | 1,000             | 1,000             |
| Liens-Principal-Collect. System  | 62,381            | 4,240             | 4,186             | 5,000             | 1,300             | 1,000             |
| Liens-Interest-Collect. System   | 17,850            | 880               | 904               | 1,000             | 200               | 500               |
| Reimburse Loss/Damage Assets     | 12,569            | 0                 | 0                 | 0                 | 1,400             | 0                 |
| Refund of Expenditures           | 3,560             | 10,494            | 134,816           | 0                 | 10,000            | 0                 |
| State Subsidy                    | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| Miscellaneous                    | 0                 | 531               | 5,992             | 0                 | 22,000            | 0                 |
| Transfers In-THA                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>TOTAL REVENUE</b>             | <u>15,531,328</u> | <u>14,608,932</u> | <u>15,404,419</u> | <u>14,688,008</u> | <u>13,310,872</u> | <u>13,512,995</u> |
| Fund Balance Appropriation       | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 |
| <b>TOTAL RESOURCES</b>           | <u>15,531,328</u> | <u>14,608,932</u> | <u>15,404,419</u> | <u>14,688,008</u> | <u>13,310,872</u> | <u>13,512,995</u> |

## 2013 Approved Budget

### Revenue Line Items

**Budget Unit: 29292900 SEWER REVENUE**

| Sub Account    | Revenue Account Code | Budget Rev Ledger Account Title | 2010 Actual             | 2011 Actual             | 2012 Adjusted Budget   | 2012 YTD Actual (9/30) | 2012 Mid-Year Projection | Approved 2013 Budget    | Change From 2012 Adjusted to 2013 Approved |
|----------------|----------------------|---------------------------------|-------------------------|-------------------------|------------------------|------------------------|--------------------------|-------------------------|--|
| 343100         | 343090               | OTHER PUB WORKS                 | \$0.00                  | \$0.00                  | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                  | \$0.00                                     |
| <b>343100</b>  |                      |                                 | <b>\$0.00</b>           | <b>\$0.00</b>           | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>           | <b>\$0.00</b>                              |
| 350100         | 350000               | SAVINGS ACCT INTEREST           | \$0.00                  | \$0.00                  | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                  | \$0.00                                     |
|                | 350002               | INT SAVINGS-CONVEY/ TRTMNT      | \$3,547.91              | \$2,392.71              | \$3,000.00             | \$46.84                | \$100.00                 | \$600.00                | (\$2,400.00)                               |
|                | 350003               | INT SAVINGS-COLL SYSTEM         | \$706.19                | \$476.30                | \$600.00               | \$9.32                 | \$20.00                  | \$0.00                  | (\$600.00)                                 |
|                | 352002               | INT OTHER-CONVEY/ TREATMNT      | \$1,207.24              | \$0.21                  | \$0.00                 | \$709.93               | \$500.00                 | \$0.00                  | \$0.00                                     |
|                | 352003               | INT OTHER-COLL SYSTEM           | \$240.31                | \$0.00                  | \$0.00                 | \$141.30               | \$0.00                   | \$0.00                  | \$0.00                                     |
| <b>350100</b>  |                      |                                 | <b>\$5,701.65</b>       | <b>\$2,869.22</b>       | <b>\$3,600.00</b>      | <b>\$907.39</b>        | <b>\$620.00</b>          | <b>\$600.00</b>         | <b>(\$3,000.00)</b>                        |
| 355100         | 358090               | SALE OF ASSETS                  | \$0.00                  | \$0.00                  | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                  | \$0.00                                     |
| <b>355100</b>  |                      |                                 | <b>\$0.00</b>           | <b>\$0.00</b>           | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>           | <b>\$0.00</b>                              |
| 369100         | 369002               | CONVEY/ TREATMENT               | \$5,322,606.15          | \$4,854,127.82          | \$5,151,670.00         | \$3,830,563.27         | \$4,781,800.00           | \$4,829,618.00          | (\$322,052.00)                             |
|                | 369003               | COLLECTION SYSTEM               | \$930,503.09            | \$847,101.22            | \$928,190.00           | \$666,402.88           | \$832,522.00             | \$832,522.00            | (\$95,668.00)                              |
|                | 369005               | SALE OF SCRAP                   | \$300.00                | \$381.30                | \$350.00               | \$874.50               | \$300.00                 | \$350.00                | \$0.00                                     |
|                | 369008               | SALES TO PUBLIC AUTH.           | \$7,431,652.11          | \$8,620,579.83          | \$7,945,148.00         | \$4,946,117.34         | \$7,000,000.00           | \$7,163,455.00          | (\$781,693.00)                             |
|                | 369010               | SLUDGE HANDLING CHGS            | \$804,044.85            | \$554,697.20            | \$425,000.00           | \$443,538.48           | \$450,000.00             | \$475,000.00            | \$50,000.00                                |
|                | 369011               | SALE OF ELECTRIC                | \$19,686.00             | \$297,987.48            | \$150,000.00           | \$144,065.58           | \$144,000.00             | \$150,000.00            | \$0.00                                     |
|                | 369012               | CONTR WASTE HAUL CHARGES        | \$1,600.00              | \$1,900.00              | \$1,950.00             | \$1,700.00             | \$2,160.00               | \$1,950.00              | \$0.00                                     |
|                | 369013               | PRETREATMENT CHARGES            | \$7,700.00              | \$9,450.00              | \$8,100.00             | \$7,200.00             | \$8,100.00               | \$9,000.00              | \$900.00                                   |
|                | 369014               | CONT WASTE HAUL LAB FEE         | \$30,464.75             | \$23,651.00             | \$23,000.00            | \$23,214.00            | \$25,970.00              | \$23,000.00             | \$0.00                                     |
|                | 369015               | PRETREATMENT LAB FEES           | \$12,799.50             | \$20,205.50             | \$16,000.00            | \$12,775.25            | \$21,500.00              | \$17,000.00             | \$1,000.00                                 |
|                | 369053               | LIENS PRINC-CONVEY/ TRTMNT      | \$21,304.20             | \$21,030.50             | \$24,000.00            | \$6,127.36             | \$8,000.00               | \$8,000.00              | (\$16,000.00)                              |
|                | 369054               | LIENS INT-CONVEY/ TREATMNT      | \$4,423.17              | \$4,540.32              | \$5,000.00             | \$2,336.54             | \$1,000.00               | \$1,000.00              | (\$4,000.00)                               |
|                | 369055               | LIENS PRINC-COLL SYSTEM         | \$4,240.43              | \$4,185.95              | \$5,000.00             | \$1,219.59             | \$1,300.00               | \$1,000.00              | (\$4,000.00)                               |
|                | 369056               | LIENS INT-COLL SYSTEM           | \$880.38                | \$903.73                | \$1,000.00             | \$465.04               | \$200.00                 | \$500.00                | (\$500.00)                                 |
| <b>369100</b>  |                      |                                 | <b>\$14,592,204.63</b>  | <b>\$15,260,741.85</b>  | <b>\$14,684,408.00</b> | <b>\$10,086,599.83</b> | <b>\$13,276,852.00</b>   | <b>\$13,512,395.00</b>  | <b>(\$1,172,013.00)</b>                    |
| 380100         | 380000               | REIMB FOR LOSS /DAMAGE          | \$0.00                  | \$0.00                  | \$0.00                 | \$774.35               | \$1,400.00               | \$0.00                  | \$0.00                                     |
|                | 385000               | REFUNDS OF EXPENDITURES         | \$10,494.00             | \$134,815.62            | \$0.00                 | \$35,107.26            | \$10,000.00              | \$0.00                  | \$0.00                                     |
|                | 385090               | MISCELLANEOUS                   | \$530.94                | \$5,992.25              | \$0.00                 | \$24,581.06            | \$22,000.00              | \$0.00                  | \$0.00                                     |
| <b>380100</b>  |                      |                                 | <b>\$11,024.94</b>      | <b>\$140,807.87</b>     | <b>\$0.00</b>          | <b>\$60,462.67</b>     | <b>\$33,400.00</b>       | <b>\$0.00</b>           | <b>\$0.00</b>                              |
| 390100         | 390000               | THE HBG AUTHORITY               | \$0.00                  | \$0.00                  | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                  | \$0.00                                     |
|                | 396000               | GRANT PROCEEDS                  | \$0.00                  | \$0.00                  | \$0.00                 | \$0.00                 | \$0.00                   | \$0.00                  | \$0.00                                     |
| <b>390100</b>  |                      |                                 | <b>\$0.00</b>           | <b>\$0.00</b>           | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>            | <b>\$0.00</b>           | <b>\$0.00</b>                              |
| 29292900       | SEWER REVENUE        |                                 | <b>\$14,608,931.22</b>  | <b>\$15,404,418.94</b>  | <b>\$14,688,008.00</b> | <b>\$10,147,969.89</b> | <b>\$13,310,872.00</b>   | <b>\$13,512,995.00</b>  | <b>(\$1,175,013.00)</b>                    |
| <b>Summary</b> |                      |                                 | <b>\$106,939,561.05</b> | <b>\$110,929,979.90</b> | <b>\$93,003,758.17</b> | <b>\$69,489,515.90</b> | <b>\$75,766,290.00</b>   | <b>\$161,275,392.71</b> | <b>\$68,271,634.54</b>                     |

BUREAU OF SEWERAGE  
ADMINISTRATION DIVISION

The Bureau of Sewerage, also identified as the Advanced Wastewater Treatment Facility (AWTF), through a lease agreement, operates the sewerage conveyance and treatment system for The Harrisburg Authority (THA). The management structure of this bureau consists of four divisions: Administration, Operations, Maintenance, and Field Maintenance. The Administration Division oversees the entire operation of the AWTF. The major revenue sources include metered and unmetered usage of the system, both for the City and six suburban municipalities served by the AWTF: Steelton; Paxtang and Penbrook Boroughs; and Lower Paxton, Swatara, and Susquehanna Townships; as well as corresponding utility liens. Other revenue sources are sludge handling charges, laboratory fees, industrial user charges, and net metering of electricity.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

Utility Fund

2910 Administration Division

Allocation Plan

Position Control

|                         | 2012<br>BUDGET | 2013<br>BUDGET | JOB<br>CLASSIFICATION          | 2012<br>BUDGET | 2013<br>BUDGET | 2012<br>BUDGET | 2013<br>BUDGET |
|-------------------------|----------------|----------------|--------------------------------|----------------|----------------|----------------|----------------|
| PERSONNEL SERVICES      |                |                |                                |                |                |                |                |
| Salaries-Mgmt           | 157,892        | 157,892        | Plant Superintendent           | 1              | 1              | 68,000         | 68,000         |
| Salaries-BU             | 83,044         | 85,536         | Director Admin and Maint       | 1              | 1              | 50,000         | 50,000         |
| Overtime                | 500            | 500            | Computer Programmer III        | 0.50           | 0.50           | 25,042         | 25,042         |
| Fringe Benefits         | 154,563        | 181,309        | Current Planner                | 0.33           | 0.33           | 14,850         | 14,850         |
| Miscellaneous           | 37,382         | 45,400         | Total Management               | 2.83           | 2.83           | 157,892        | 157,892        |
| TOTAL                   | 433,381        | 470,637        | Administrative Assistant I     | 1              | 1              | 40,874         | 42,100         |
|                         |                |                | Administrative Assistant II    | 1              | 1              | 42,170         | 43,436         |
| OPERATING EXPENSES      |                |                | Total Bargaining Unit          | 2              | 2              | 83,044         | 85,536         |
| Communications          | 24,500         | 22,100         | Overtime                       |                |                | 500            | 500            |
| Professional Services   | 123,930        | 139,000        | FICA                           |                |                | 19,802         | 19,993         |
| Utilities               | 0              | 0              | Healthcare Benefits - Active   |                |                | 134,761        | 161,316        |
| Insurance               | 436,270        | 458,000        | Healthcare Benefits - Retirees |                |                | 0              | 0              |
| Rentals                 | 0              | 10,000         | Total Fringe Benefits          |                |                | 154,563        | 181,309        |
| Maintenance & Repairs   | 28,888         | 40,000         | Sick Leave Buy-Back            |                |                | 2,400          | 2,400          |
| Contracted Services     | 2,851,151      | 100,211        | Severance Pay                  |                |                | 15,000         | 15,000         |
| Supplies                | 21,656         | 19,800         | Unemployment Compensation      |                |                | 8,000          | 8,000          |
| Minor Capital Equipment | 0              | 0              | Workers' Compensation Fees     |                |                | 2,000          | 2,000          |
| TOTAL                   | 3,486,395      | 789,111        | Loss Time/Medical              |                |                | 4,682          | 18,000         |
|                         |                |                | State Fees                     |                |                | 1,300          | 0              |
| CAPITAL OUTLAY          | 0              | 0              | Excess Policy and Bond         |                |                | 4,000          | 0              |
| DEBT SERVICE            | 749,124        | 4,295,879      | Total Miscellaneous            |                |                | 37,382         | 45,400         |
| NON-EXPENDITURES        | 0              | 0              |                                |                |                |                |                |
| TOTAL APPROPRIATION     | 4,668,900      | 5,555,627      | TOTAL                          | 4.83           | 4.83           | 433,381        | 470,637        |





## 2013 Approved Budget

Expenditure Line Item

**Fund: 29**

**Budget Unit: 29292910**

| First Sub Account | Account | Account Title             | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 453100            | 453051  | EQUIPMENT-DATA PROCESSING | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>453100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 455100            | 455001  | LAND IMPROVEMENTS         | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 455002  | BUILDINGS AND STRUCTURES  | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 455003  | EQUIPMENT                 | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 455004  | MOTOR EQUIPMENT           | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 455006  | MAINS AND ACCESSORIES     | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 455007  | PLANT EQUIPMENT           | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 455008  | INFRASTRUCTURE            | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>455100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 480000            | 481055  | LIABILITY INSURANCE CLAIM | \$0.00                | \$7,800.00            | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>480000</b>     |         |                           | <b>\$0.00</b>         | <b>\$7,800.00</b>     | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 480100            | 485002  | FINES AND SETTLEMENTS     | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 486000  | PYMT OF PRIOR YR EXPEND.  | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>480100</b>     |         |                           | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 29292910          |         |                           | <b>\$6,079,424.29</b> | <b>\$6,644,126.14</b> | <b>\$4,668,900.26</b>       | <b>\$4,261,744.37</b>  | <b>\$4,303,999.00</b>            | <b>\$5,555,627.56</b> | <b>\$886,727.30</b>                        |

BUREAU OF SEWERAGE  
OPERATIONS DIVISION

The Operations Division, the largest division in the Bureau, is responsible for the physical, biological, and chemical treatment of wastewater in conformance with federal and state regulations. The wastewater must pass through several processes to reduce pollutants. The by-product of these processes is biosolids. Sludge is pumped into primary and secondary digesters causing the anaerobic bacteria in the digesters to consume organic matter in the sludge and thereby producing gas containing 60% methane. All the methane gas produced is utilized by the facility's cogeneration system to fuel two engine driven 400 kilowatt generators, which produce electricity and area heat. The area heat is an energy source used for heating the AWTF buildings and sludge digesters. The electricity is net metered with PPL Corporation at the approximate rate of \$.08 per kilowatt hour. The plant also produces pure oxygen, which is used in the activated sludge system for aeration purposes. The treated wastewater is disinfected with chlorine prior to discharge into the Susquehanna River.

Two major projects undertaken since 1985 at the AWTF include the burning of methane gas to generate electricity, and treatment improvements which allow the AWTF to process sludge from outside wastewater plants and private customers not on the Harrisburg sewerage system. Methane gas, previously vented into the atmosphere, now serves as the fuel for electrical energy. The added sludge processing business is accomplished with no increase in staffing and minimal additional treatment costs, thus providing new revenue, while addressing energy and pollution-control needs of the region. Over 53,286,369 kilowatts hours of electricity have been generated since 1986.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

Utility Fund

2920 Operations Division

|                            | Allocation Plan  |                  |                              | Position Control |                |                  |                  |
|----------------------------|------------------|------------------|------------------------------|------------------|----------------|------------------|------------------|
|                            | 2012<br>BUDGET   | 2013<br>BUDGET   | JOB<br>CLASSIFICATION        | 2012<br>BUDGET   | 2013<br>BUDGET | 2012<br>BUDGET   | 2013<br>BUDGET   |
| <b>PERSONNEL SERVICES</b>  |                  |                  |                              |                  |                |                  |                  |
| Salaries-Mgmt              | 101,899          | 110,887          | Pretreatment Coordinator     | 1                | 1              | 54,887           | 54,887           |
| Salaries-BU                | 786,131          | 810,167          | Shift Supervisor (AWFT)      | 1                | 1              | 47,012           | 56,000           |
| Overtime                   | 226,253          | 240,408          |                              |                  |                |                  |                  |
| Fringe Benefits            | 350,560          | 358,848          | Total Management             | 2                | 2              | 101,899          | 110,887          |
| <b>TOTAL</b>               | <b>1,464,843</b> | <b>1,520,310</b> |                              |                  |                |                  |                  |
| <b>OPERATING EXPENSES</b>  |                  |                  |                              |                  |                |                  |                  |
|                            |                  |                  | Lab Technician II            | 1                | 1              | 44,159           | 45,483           |
|                            |                  |                  | Lab Technician IV            | 1                | 1              | 48,575           | 50,032           |
|                            |                  |                  | Operator I - AWTF            | 3                | 4              | 123,155          | 170,493          |
| Communications             | 0                | 0                | Operator II - AWTF           | 1                | 0              | 42,170           | 0                |
| Professional Services      | 0                | 0                | Operator IV - AWTF           | 10               | 10             | 485,272          | 500,075          |
| Utilities                  | 1,975,500        | 1,942,000        | Water Meter Reader II        | 1                | 1              | 42,800           | 44,084           |
| Insurance                  | 0                | 0                | Total Bargaining Unit        | 17               | 17             | 786,131          | 810,167          |
| Rentals                    | 1,000            | 1,000            |                              |                  |                |                  |                  |
| Maintenance & Repairs      | 202,360          | 695,000          |                              |                  |                |                  |                  |
| Contracted Services        | 2,958,403        | 541,457          | Overtime                     |                  |                | 226,253          | 240,408          |
| Supplies                   | 843,200          | 717,000          |                              |                  |                |                  |                  |
| Minor Capital Equipment    | 0                | 0                | FICA                         |                  |                | 85,244           | 88,848           |
|                            |                  |                  | Healthcare Benefits - Active |                  |                | 265,316          | 270,000          |
| <b>TOTAL</b>               | <b>5,980,463</b> | <b>3,896,457</b> | Total Fringe Benefits        |                  |                | 350,560          | 358,848          |
| <b>CAPITAL OUTLAY</b>      | <b>0</b>         | <b>630089</b>    |                              |                  |                |                  |                  |
|                            |                  |                  | <b>TOTAL</b>                 | <b>19</b>        | <b>19</b>      | <b>1,464,843</b> | <b>1,520,310</b> |
| <b>TOTAL APPROPRIATION</b> | <b>7,445,306</b> | <b>6,046,856</b> |                              |                  |                |                  |                  |



## 2013 Approved Budget

Expenditure Line Item

**Fund: 29**

**Budget Unit: 29292920**

| First Sub Account | Account | Account Title           | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|-------------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 430100            | 430094  | NUTRIENT CREDITS        | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$300,000.00          | \$300,000.00                               |
|                   | 430099  | MISC SUPPLIES AND EXP   | \$0.00                | \$373,433.54          | \$397,000.00                | \$376,247.00           | \$412,500.00                     | \$10,000.00           | (\$387,000.00)                             |
| <b>430100</b>     |         |                         | <b>\$218,089.58</b>   | <b>\$744,236.61</b>   | <b>\$813,700.00</b>         | <b>\$698,068.20</b>    | <b>\$842,700.00</b>              | <b>\$717,000.00</b>   | <b>(\$96,700.00)</b>                       |
| 439100            | 439015  | OFFICE EQUIPMENT        | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 439030  | VEHICULAR EQUIPMENT     | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>439100</b>     |         |                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 450100            | 453000  | OPERATIONS EQUIPMENT    | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$260,000.00          | \$260,000.00                               |
| <b>450100</b>     |         |                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$260,000.00</b>   | <b>\$260,000.00</b>                        |
| 453100            | 453030  | MOTOR EQUIPMENT         | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453090  | OTHER CAPITAL EQUIPMENT | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$370,089.00          | \$370,089.00                               |
| <b>453100</b>     |         |                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$370,089.00</b>   | <b>\$370,089.00</b>                        |
| 29292920          |         |                         | <b>\$6,649,959.83</b> | <b>\$7,169,393.73</b> | <b>\$7,345,306.43</b>       | <b>\$4,696,504.31</b>  | <b>\$4,768,128.00</b>            | <b>\$6,046,856.00</b> | <b>(\$1,298,450.43)</b>                    |

BUREAU OF SEWERAGE  
MAINTENANCE DIVISION

The Maintenance Division is responsible for the maintenance and upkeep of all process equipment located at the facility and the five pump stations. To accomplish this task, mechanics monitor the equipment and instruments necessary to control, maintain, and analyze the wastewater treatment process.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

Utility Fund

2930 Maintenance Division

Allocation Plan

Position Control

|                         | Allocation Plan |             | JOB CLASSIFICATION             | Position Control |             |             |             |
|-------------------------|-----------------|-------------|--------------------------------|------------------|-------------|-------------|-------------|
|                         | 2012 BUDGET     | 2013 BUDGET |                                | 2012 BUDGET      | 2013 BUDGET | 2012 BUDGET | 2013 BUDGET |
| PERSONNEL SERVICES      |                 |             |                                |                  |             |             |             |
| Salaries-Mgmt           | 57,251          | 57,251      | Maintenance Supervisor         | 1                | 1           | 57,251      | 57,251      |
| Salaries-BU             | 356,835         | 364,592     |                                |                  |             |             |             |
| Overtime                | 5,855           | 2,830       | Total Management               | 1                | 1           | 57,251      | 57,251      |
| Fringe Benefits         | 168,765         | 172,480     |                                |                  |             |             |             |
| TOTAL                   | 588,706         | 597,153     | Chief Electrician              | 0                | 0           | 0           | 0           |
| OPERATING EXPENSES      |                 |             | Electrician III                | 1                | 1           | 48,575      | 48,575      |
| Communications          | 0               | 0           | Maintenance Worker IV          | 4                | 4           | 194,300     | 198,671     |
| Professional Services   | 0               | 0           | Maintenance Worker I           | 1                | 1           | 40,670      | 41,484      |
| Utilities               | 0               | 0           | Laborer I                      | 1                | 1           | 35,703      | 36,955      |
| Insurance               | 0               | 0           | Laborer III                    | 1                | 1           | 37,587      | 38,907      |
| Rentals                 | 0               | 0           | Total Bargaining Unit          | 8                | 8           | 356,835     | 364,592     |
| Maintenance & Repairs   | 15,200          | 19,500      | Overtime                       |                  |             | 5,855       | 2,830       |
| Contracted Services     | 567,301         | 200,141     | FICA                           |                  |             | 32,125      | 32,480      |
| Supplies                | 267,350         | 365,800     | Healthcare Benefits - Active   |                  |             | 136,640     | 140,000     |
| Minor Capital Equipment | 0               | 0           | Healthcare Benefits - Retirees |                  |             | 0           | 0           |
| TOTAL                   | 849,851         | 585,441     | Total Fringe Benefits          |                  |             | 168,765     | 172,480     |
| CAPITAL OUTLAY          | 86,400          | 191,000     | TOTAL                          | 9                | 9           | 588,706     | 597,153     |
| TOTAL APPROPRIATION     | 1,524,957       | 1,373,594   |                                |                  |             |             |             |



## 2013 Approved Budget

Expenditure Line Item

**Fund: 29**

**Budget Unit: 29292930**

| First Sub Account | Account | Account Title       | 2010 Actual           | 2011 Actual           | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget  | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|---------------------|-----------------------|-----------------------|-----------------------------|------------------------|----------------------------------|-----------------------|--|
| 439100            |         | IMPROVEMENTS        |                       |                       |                             |                        |                                  |                       |  |
|                   | 439015  | OFFICE EQUIPMENT    | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 439030  | VEHICULAR EQUIPMENT | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 439070  | PLANT EQUIPMENT     | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>439100</b>     |         |                     | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 450100            | 457000  | PLANT EQUIPMENT     | \$0.00                | \$56,927.68           | \$86,400.00                 | \$51,000.00            | \$86,400.00                      | \$191,000.00          | \$104,600.00                               |
| <b>450100</b>     |         |                     | <b>\$0.00</b>         | <b>\$56,927.68</b>    | <b>\$86,400.00</b>          | <b>\$51,000.00</b>     | <b>\$86,400.00</b>               | <b>\$191,000.00</b>   | <b>\$104,600.00</b>                        |
| 453100            | 453030  | MOTOR EQUIPMENT     | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
|                   | 453099  | EQUIPMENT-OTHER     | \$0.00                | \$0.00                | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                | \$0.00                                     |
| <b>453100</b>     |         |                     | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>         | <b>\$0.00</b>                              |
| 29292930          |         |                     | <b>\$1,278,075.35</b> | <b>\$1,400,245.37</b> | <b>\$1,624,957.07</b>       | <b>\$775,592.05</b>    | <b>\$1,051,424.00</b>            | <b>\$1,373,594.00</b> | <b>(\$251,363.07)</b>                      |

BUREAU OF SEWERAGE  
FIELD MAINTENANCE DIVISION

The Field Maintenance Division is responsible for the underground conveyance system and Pump Stations which transport wastewater to the AWTF. The crew cleans numerous regulators and chambers. This process involves cleaning the equipment with forced water pressure to remove grit and residue. The Division also monitors the flow in six interceptors to determine if the sewer line is operating properly. Corrective action requires dislodging any impediments from the sewer line to allow for the proper flow of the sewerage through the pipeline.

The Operations, Maintenance, and Field Maintenance Divisions assist in landscaping and maintenance at the AWTF and five field pump stations.

EXPENDITURE ANALYSIS DETAIL  
2013 APPROVED BUDGET

Utility Fund

2940 Field Maintenance Division

Allocation Plan

Position Control

| PERSONNEL SERVICES         | 2012             | 2013           | JOB CLASSIFICATION              | 2012     | 2013     | 2012           | 2013           |
|----------------------------|------------------|----------------|---------------------------------|----------|----------|----------------|----------------|
|                            | BUDGET           | BUDGET         |                                 | BUDGET   | BUDGET   | BUDGET         | BUDGET         |
| Salaries-BU                | 179,808          | 185,405        | Field Maintenance Specialist II | 2        | 2        | 97,150         | 100,064        |
| Overtime                   | 19,387           | 21,505         | Field Maintenance Worker I      | 1        | 1        | 39,858         | 41,257         |
| Fringe Benefits            | 71,094           | 71,683         | Field Maintenance Worker II     | 1        | 1        | 42,800         | 44,084         |
| <b>TOTAL</b>               | <b>270,289</b>   | <b>278,593</b> | <b>Total Bargaining Unit</b>    | <b>4</b> | <b>4</b> | <b>179,808</b> | <b>185,405</b> |
| <b>OPERATING EXPENSES</b>  |                  |                | <b>Overtime</b>                 |          |          | <b>19,387</b>  | <b>21,505</b>  |
| Communications             | 500              | 500            | FICA                            |          |          | 15,238         | 15,827         |
| Professional Services      | 0                | 0              | Healthcare Benefits - Active    |          |          | 55,856         | 55,856         |
| Utilities                  | 315,900          | 174,100        | Healthcare Benefits - Retirees  |          |          | 0              | 0              |
| Insurance                  | 0                | 0              | <b>Total Fringe Benefits</b>    |          |          | <b>71,094</b>  | <b>71,683</b>  |
| Rentals                    | 0                | 0              | <b>TOTAL</b>                    | <b>4</b> | <b>4</b> | <b>270,289</b> | <b>278,593</b> |
| Maintenance & Repairs      | 9,000            | 27,000         |                                 |          |          |                |                |
| Contracted Services        | 435,805          | 43,475         |                                 |          |          |                |                |
| Supplies                   | 17,350           | 13,250         |                                 |          |          |                |                |
| Minor Capital Equipment    | 0                | 0              |                                 |          |          |                |                |
| <b>TOTAL</b>               | <b>778,555</b>   | <b>258,325</b> |                                 |          |          |                |                |
| <b>CAPITAL OUTLAY</b>      | <b>0</b>         | <b>0</b>       |                                 |          |          |                |                |
| <b>TOTAL APPROPRIATION</b> | <b>1,048,844</b> | <b>536,918</b> |                                 |          |          |                |                |

## 2013 Approved Budget

### Expenditure Line Item

**Fund: 29**

**Budget Unit: 29292940**

| First Sub Account | Account | Account Title            | 2010 Actual            | 2011 Actual            | 2012 Adjusted Budget (9/30) | 2012 YTD Actual (9/30) | 2012 Projected Year End Expenses | 2013 Approved Budget    | Change From 2012 Adjusted to 2013 Approved |
|-------------------|---------|--------------------------|------------------------|------------------------|-----------------------------|------------------------|----------------------------------|-------------------------|--|
| 414100            | 414000  | SALARIES & WAGES         | \$161,123.97           | \$165,679.83           | \$179,808.00                | \$162,186.14           | \$163,947.00                     | \$185,405.00            | \$5,597.00                                 |
|                   | 416000  | OVERTIME                 | \$15,244.17            | \$19,968.79            | \$19,387.00                 | \$14,741.37            | \$19,387.00                      | \$21,505.00             | \$2,118.00                                 |
| <b>414100</b>     |         |                          | <b>\$176,368.14</b>    | <b>\$185,648.62</b>    | <b>\$199,195.00</b>         | <b>\$176,927.51</b>    | <b>\$183,334.00</b>              | <b>\$206,910.00</b>     | <b>\$7,715.00</b>                          |
| 419100            | 419001  | SOCIAL SECURITY          | \$13,982.19            | \$14,202.05            | \$15,238.00                 | \$13,534.88            | \$14,025.00                      | \$15,827.00             | \$589.00                                   |
|                   | 419002  | MEDICAL                  | \$40,563.52            | \$48,245.16            | \$55,856.00                 | \$55,453.77            | \$53,332.00                      | \$55,856.00             | \$0.00                                     |
| <b>419100</b>     |         |                          | <b>\$54,545.71</b>     | <b>\$62,447.21</b>     | <b>\$71,094.00</b>          | <b>\$68,988.65</b>     | <b>\$67,357.00</b>               | <b>\$71,683.00</b>      | <b>\$589.00</b>                            |
| 420100            | 420020  | PRINTING                 | \$0.00                 | \$0.00                 | \$500.00                    | \$0.00                 | \$500.00                         | \$500.00                | \$0.00                                     |
| <b>420100</b>     |         |                          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$500.00</b>             | <b>\$0.00</b>          | <b>\$500.00</b>                  | <b>\$500.00</b>         | <b>\$0.00</b>                              |
| 422100            | 422000  | SEWERAGE                 | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                  | \$0.00                                     |
|                   | 422010  | WATER                    | \$8,718.62             | \$7,805.91             | \$10,000.00                 | \$7,894.47             | \$8,000.00                       | \$7,700.00              | (\$2,300.00)                               |
|                   | 422020  | ELECTRICITY              | \$154,927.46           | \$298,548.77           | \$298,500.00                | \$252,507.57           | \$298,500.00                     | \$160,000.00            | (\$138,500.00)                             |
|                   | 422030  | HEAT                     | \$4,269.87             | \$0.00                 | \$1,000.00                  | \$0.00                 | \$500.00                         | \$0.00                  | (\$1,000.00)                               |
|                   | 422090  | REFUSE                   | \$3,139.63             | \$0.00                 | \$6,400.00                  | \$0.00                 | \$3,200.00                       | \$6,400.00              | \$0.00                                     |
| <b>422100</b>     |         |                          | <b>\$171,055.58</b>    | <b>\$306,354.68</b>    | <b>\$315,900.00</b>         | <b>\$260,402.04</b>    | <b>\$310,200.00</b>              | <b>\$174,100.00</b>     | <b>(\$141,800.00)</b>                      |
| 425100            | 425010  | VEHICULAR EQUIPMENT      | \$5,000.00             | \$6,733.64             | \$26,000.00                 | \$22,884.53            | \$18,000.00                      | \$24,000.00             | (\$2,000.00)                               |
|                   | 425099  | OTHER CONT MAINT         | \$65.00                | \$0.00                 | \$3,500.00                  | \$3,350.00             | \$3,000.00                       | \$3,000.00              | (\$500.00)                                 |
| <b>425100</b>     |         |                          | <b>\$5,065.00</b>      | <b>\$6,733.64</b>      | <b>\$29,500.00</b>          | <b>\$26,234.53</b>     | <b>\$21,000.00</b>               | <b>\$27,000.00</b>      | <b>(\$2,500.00)</b>                        |
| 429100            | 429003  | GENERAL ADMIN. CHARGES   | \$457,844.00           | \$457,844.00           | \$415,805.24                | \$43,612.06            | \$43,612.00                      | \$43,475.00             | (\$372,330.24)                             |
|                   | 429012  | LAUNDRY                  | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                  | \$0.00                                     |
| <b>429100</b>     |         |                          | <b>\$457,844.00</b>    | <b>\$457,844.00</b>    | <b>\$415,805.24</b>         | <b>\$43,612.06</b>     | <b>\$43,612.00</b>               | <b>\$43,475.00</b>      | <b>(\$372,330.24)</b>                      |
| 430100            | 430006  | PHOTOGRAPHY              | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                  | \$0.00                                     |
|                   | 430012  | PERSONAL SAFETY          | \$0.00                 | \$0.00                 | \$250.00                    | \$0.00                 | \$250.00                         | \$250.00                | \$0.00                                     |
|                   | 430037  | CHEMICALS                | \$0.00                 | \$0.00                 | \$200.00                    | \$0.00                 | \$200.00                         | \$200.00                | \$0.00                                     |
|                   | 430042  | TOOLS & HARDWARE         | (\$35.96)              | \$0.00                 | \$200.00                    | \$0.00                 | \$200.00                         | \$0.00                  | (\$200.00)                                 |
|                   | 430050  | MOTOR FUELS/ LUBRICANTS  | \$4,000.00             | \$3,500.00             | \$3,500.00                  | \$3,500.00             | \$3,500.00                       | \$5,000.00              | \$1,500.00                                 |
|                   | 430051  | TIRES & BATTERIES        | \$200.00               | \$200.00               | \$200.00                    | \$200.00               | \$200.00                         | \$300.00                | \$100.00                                   |
|                   | 430052  | VEHICLE PARTS & SUPPLIES | \$4,906.64             | \$2,251.97             | \$3,000.00                  | \$1,504.21             | \$3,000.00                       | \$3,000.00              | \$0.00                                     |
|                   | 430055  | MECH EQUIP PARTS         | \$4,514.97             | \$477.74               | \$9,500.00                  | \$0.85                 | \$10,000.00                      | \$4,500.00              | (\$5,000.00)                               |
| <b>430100</b>     |         |                          | <b>\$13,585.65</b>     | <b>\$6,429.71</b>      | <b>\$16,850.00</b>          | <b>\$5,205.06</b>      | <b>\$17,350.00</b>               | <b>\$13,250.00</b>      | <b>(\$3,600.00)</b>                        |
| 439100            | 439010  | LAND IMPROVEMENTS        | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                  | \$0.00                                     |
| <b>439100</b>     |         |                          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>           | <b>\$0.00</b>                              |
| 450100            | 453000  | OPERATIONS EQUIPMENT     | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                  | \$0.00                                     |
| <b>450100</b>     |         |                          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>           | <b>\$0.00</b>                              |
| 453100            | 453030  | MOTOR EQUIPMENT          | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                  | \$0.00                                     |
|                   | 453090  | OTHER CAPITAL EQUIPMENT  | \$0.00                 | \$0.00                 | \$0.00                      | \$0.00                 | \$0.00                           | \$0.00                  | \$0.00                                     |
| <b>453100</b>     |         |                          | <b>\$0.00</b>          | <b>\$0.00</b>          | <b>\$0.00</b>               | <b>\$0.00</b>          | <b>\$0.00</b>                    | <b>\$0.00</b>           | <b>\$0.00</b>                              |
| 29292940          |         |                          | <b>\$878,464.08</b>    | <b>\$1,025,457.86</b>  | <b>\$1,048,844.24</b>       | <b>\$581,369.85</b>    | <b>\$643,353.00</b>              | <b>\$536,918.00</b>     | <b>(\$511,926.24)</b>                      |
| 29                |         |                          | <b>\$14,885,923.55</b> | <b>\$16,239,223.10</b> | <b>\$14,688,008.00</b>      | <b>\$10,315,210.58</b> | <b>\$10,766,904.00</b>           | <b>\$13,512,995.56</b>  | <b>(\$1,175,012.44)</b>                    |
| <b>Summary</b>    |         |                          | <b>\$81,743,680.12</b> | <b>\$87,128,840.47</b> | <b>\$93,278,759.51</b>      | <b>\$72,443,033.73</b> | <b>\$73,744,225.06</b>           | <b>\$172,934,737.01</b> | <b>\$79,655,977.50</b>                     |

BILL NO. 20 of 2012

Moved by: Brian Kozubli

**An Ordinance** amending the Codified Ordinances of the City of Harrisburg, Title V, Licensing and Taxation, Part V, Real Estate Taxes, Chapter 5-501, Property Tax, by establishing for the year Two Thousand Thirteen (2013) a tax levy on land and improvements and providing for the distribution of taxes levied and assessed and providing for a tax rebate for the difference between the tax due and attributable to the year Two Thousand Thirteen (2013) tax levy over the tax due and attributable to the year Two Thousand Six (2006) tax levy for qualifying senior citizens.

**WHEREAS**, Ordinance 26 of 2006 established the current tax rate levied and assessed against all taxable land improvements thereon; and

**WHEREAS**, The City of Harrisburg recognizes the severe economic plight of certain senior citizens who are property owners with fixed incomes who are faced with rising costs of living and constantly increasing tax and inflation burdens which threaten their homesteads and self-sufficiency; and

**WHEREAS**, The City of Harrisburg considers it to be a matter of sound public policy to make special provision for property tax rebates to that class of senior citizens who are real property taxpayers and whose household income is within the poverty guidelines as determined by the United States Department of Health and Human Services; and

**WHEREAS**, The City of Harrisburg wishes to provide property tax rebates to that class of senior citizens who qualify for same.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF HARRISBURG, AND IT IS HEREBY ENACTED BY AUTHORITY OF THE SAME**, as follows:

Section 5-501 of the Codified Ordinance is deleted in its entirety and replaced as follows:

**SECTION 1. 5-501.1 TAX LEVY ON LAND**

There is hereby levied and assessed against all land within the City of Harrisburg, which is taxable for City purposes, exclusive of buildings and site improvements located thereon, if any, and upon all persons owning said land, a tax at the rate of Thirty and Ninety-Seven Hundredths Mills (.03097) per dollar for the fiscal year 2013. For purposes of computing said tax, the valuation of said land as taken from other books and records of the Dauphin County Assessor of Taxes shall be used. Said tax amounts to Three Dollars and Nine and Seven Tenths Cents (\$3.097) on each \$100.00 of assessed value.

47  
48 **SECTION 2. 5-501.2 TAX LEVY ON BUILDING AND IMPROVEMENTS**  
49

50 There is hereby levied and assessed against all buildings and site improvements, whether  
51 residential, commercial or otherwise, within the City of Harrisburg, which are taxable for the  
52 City purposes, exclusive of the land on which such buildings and site improvements are located  
53 and upon all persons owning such buildings and site improvements, a tax at the rate of Five and  
54 Sixteen Hundredths Mills (.005160) per dollar for fiscal year 2011. For purposes of computing  
55 said tax, the valuation of said buildings and site improvements as taken from the books and  
56 records of the Dauphin County Tax Assessment Office shall be used. Said tax amounts to Fifty-  
57 One and Six Tenths Cents (\$.516) on each \$100.00 of assessed value.  
58

59 **SECTION 3. 5-501.3 TAX DISTRIBUTION**  
60

61 The tax levied and assessed pursuant to Sections 5-501.1 and 5-501.2 is amended to read  
62 as follows:  
63

64 (a) For General Revenue, Two and Forty-Eight Hundredths of one mill (.002480) or  
65 Twenty Four and Eight Tenths Cents (\$.248) on each \$100.00 of assessed value.  
66

67 (b) For payment of Debt Service, i.e., payment on bonded indebtedness, Six and Eight  
68 Hundred Seventy-Three Thousandths Mills (.006873) or Sixty-Eight and Seventy-Three  
69 Hundredths Cents (\$.6873) on each \$100.00 of assessed value.  
70

71 (c) For a contribution to the Police Pension Plan, One and Three Hundred Sixty-Five  
72 Thousandths of One Mill (.001365) or Thirteen and Sixty-Five Hundredths of One Cent (\$.1365)  
73 on each \$100.00 of assessed value.  
74

75 (d) For a contribution for recreation purposes, Two Hundred and Sixty-One Thousandths  
76 Mills (.000261) or Two and Sixty-One Hundredths Cents (\$.0261) on each \$100.00 of assessed  
77 value.  
78

79 **SECTION 4. 5-501.6 SENIOR CITIZEN PROPERTY TAX REBATE**  
80

81 (a) Definitions:

82  
83 (1) Assessed Value: The taxable value of property as determined by the Dauphin  
84 County Board of Property Assessment, Appeals and Review.  
85

86 (2) Eligible Taxpayer: An owner and occupant of a principal residence in the City  
87 of Harrisburg who is:  
88

89 a. A single person sixty-five (65) years of age or older during a calendar year  
90 in which the City of Harrisburg real property taxes are due and assessed; or  
91

92 b. Married persons in either of the following situations:

93  
94 1. Both spouses are the deeded owners and either one or both are sixty-  
95 five (65) years of age or older during a calendar year in which the City of Harrisburg real  
96 property taxes are due and assessed; or  
97

98 2. One spouse is the deeded owner and that spouse is sixty-five (65) or  
99 older during a calendar year in which the City of Harrisburg real property taxes are due and  
100 assessed.  
101

102 (3) Household Income. All income received by an eligible taxpayer during a calendar  
103 year.  
104

105 (4) Income. All income from whatever source derived, including but not limited to,  
106 salaries, wages, bonuses, commissions, income from self-employment, alimony, support money,  
107 cash public assistance and relief, the gross amount of any pensions or annuities including  
108 railroad retirement benefits, all benefits received under the Federal Social Security Act (except  
109 Medicare benefits), all benefits received under state unemployment insurance laws and veterans'  
110 disability payments, all interest received from the federal or any state government, or any  
111 instrumentality or political subdivision thereof, realized capital gains, rentals, workers  
112 compensation and the gross amount of loss of time insurance benefits, life insurance benefits  
113 and proceeds (except the first five thousand dollars (\$5,000.00) of the total of death benefit  
114 payment), and gifts of cash or property (other than transfers by gift between members of a  
115 household) in excess of a total value of three hundred dollars (\$300.00), but shall not include  
116 surplus food or other relief in kind supplied by a government agency or property tax or rent  
117 rebate or inflation dividend.  
118

119 (5) Person. A natural person.  
120

121 (6) Poverty Guidelines. The gross amount of income based on size of household as  
122 determined by the United States Department of Health and Human Services to determine the  
123 amount of Americans living in poverty and to determine financial eligibility for certain  
124 programs.  
125

126 (7) Principal Residence. The dwelling house of the eligible taxpayer including the  
127 principal house and lots used in connection therewith, which contribute to enjoyment, comfort  
128 and convenience.  
129

130 (8) Property Tax Rebate. The amount equal to the difference between the property tax  
131 due and attributable to the year Two Thousand Thirteen (2013) tax levy as indicated in Sections  
132 5-501.1 and 5-501.2 of this Chapter and the Two Thousand Six (2006) tax levy indicated in  
133 Ordinance 26 of 2006.  
134

135 (a) Participation in the Senior Citizen Property Tax Rebate Program  
136

137 (1) Any eligible taxpayer paying property taxes in the City of Harrisburg whose total  
138 household income does not exceed the poverty guidelines may apply to the Office of the City

139 Treasurer for a property tax rebate. For purposes of calculating total household income, the  
140 applicant shall use only fifty percent (50%) of applicable Social Security Benefits, SSI Benefits,  
141 and Railroad Retirement Benefits.

142  
143 (2) In order to be eligible to participate in the Senior Citizen Property Tax Rebate  
144 Program, the applicant must meet the following conditions:

145  
146 a. The applicant must be a single person sixty-five (65) years of age or older  
147 during the calendar year; or be married persons with both spouses being the deeded owners of  
148 the property and either or both spouses being sixty-five (65) years of age or older during the  
149 calendar year; or be married persons with one spouse being the deeded owner of the property and  
150 that spouse being sixty-five (65) years of age or older during the calendar year.

151  
152 b. The property owned by the applicant must be the principal residence and  
153 domicile of the applicant.

154  
155 c. The applicant's total household income must not exceed the poverty  
156 guidelines as determined by the United States Department of Health and Human Services for the  
157 tax year for which the rebate is sought.

158  
159 d. The applicant must have remitted payment for the full amount of the year  
160 Two Thousand Thirteen (2013) tax levy prior to making application for the Senior Citizen  
161 Property Tax Rebate Program or the applicant must remit payment for the full amount of the year  
162 Two Thousand Thirteen (2013) tax levy at the time of making application for the Senior Citizen  
163 Property Tax Rebate Program. In either case, no rebate will be forthcoming until payment in full  
164 is received by the City and properly credited to the applicant's property tax account. Applicants  
165 paying the Two Thousand Thirteen (2013) property tax by installments as indicated in Section 5-  
166 501.4(b) of this Chapter shall not be eligible for the Senior Citizen Property Tax Rebate  
167 Program.

168  
169 e. Any other criteria set by the City of Harrisburg or the Office of the City  
170 Treasurer reasonably necessary to effectuate this Ordinance.

171  
172 (3). Applications for the Senior Citizen Property Tax Rebate Program must be completed  
173 in their entirety and received in the Office of the City Treasurer no later than 4:00 o'clock p.m.  
174 on Friday, May 24, 2013. Failure to submit completed applications before the indicated deadline  
175 shall forfeit participation in the Senior Citizen Property Tax Rebate Program even if the taxpayer  
176 would have otherwise qualified as an eligible taxpayer.

177  
178 (c) City Treasurer Duties.

179  
180 (1) The City Treasurer shall independently certify those applicants who are eligible  
181 taxpayers and whose household income does not exceed the poverty guidelines for the tax year  
182 for which a rebate is sought.

183

184 (2) The City Treasurer shall deny participation in the Senior Citizen Property Tax  
185 Rebate Program to any applicant as to whom it is determined that a delinquency exists for any  
186 City of Harrisburg tax, water charge, sewage charge, fees, or municipal claims.  
187

188 (3) The City Treasurer shall have the authority to issue rules and regulations with  
189 respect to the administration of the Senior Citizen Tax Rebate Program. Such rules and  
190 regulations shall include, but not limited to, reasonable proof of household income, proof of  
191 residence, proof of qualification for or receipt of a property rebate under the Property Tax and  
192 Rent Rebate Program or the Taxpayer Relief Act or any other reasonable requirements and  
193 conditions as may be necessary to operate the Senior Citizen Property Tax Rebate Program.  
194

195 **SECTION 5. DELEGATION**

196  
197 Appropriate City officials are authorized and directed to take such actions as are  
198 necessary to effectuate this Ordinance.  
199

200 **SECTION 6. SEVERABILITY**

201  
202 If any provision, sentence, clause, section, or part of this ordinance or the application  
203 thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or  
204 invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity shall  
205 not effect or impair any of the remaining provisions, sentences, clauses, sections, or parts of this  
206 Ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that this  
207 ordinance would have been adopted had such unconstitutional, illegal or invalid provision,  
208 sentence, clause, section, or part not been included herein.  
209

210 **SECTION 7. REPEALER**

211  
212 All ordinances or parts of ordinances in conflict herewith be and the same are hereby  
213 repealed.  
214

215 **SECTION 8. EFFECTIVE DATE**

216  
217 This ordinance shall take effect in accordance with the provisions of the law and shall  
218 expire on December 31, 2013 unless extended by approval of City Council.  
219

220  
221  
222 Seconded by: Judith K. Heid

223  
224  
225 Passed by Council: 12/11/12

226  
227 Signed by the Mayor: Jinda Hampton

Passed the City Council December 18, 2012

Wanda R. Williams  
President of City Council

Attest: Ku P. [Signature]  
City Clerk

Approved

Returned to City Council with objections

[Signature]  
Mayor  
12-19-12

| YEAR |            | NAYS |
|------|------------|------|
|      | WEGER      | ✓    |
| ✓    | KOPLINSKI  |      |
| ✓    | REID       |      |
| ✓    | SMITH      |      |
| ✓    | SUMMERFORD |      |
| ✓    | WILSON     |      |
| ✓    | WILLIAMS   |      |
| Yeas | 6          |      |
| Nays | 1          |      |

As Amended

1 Bill No. 19

Ordinance No. \_\_\_\_\_

2  
3 Harrisburg City Council

4 Ordinance

5 NO. 19 Session of 2012

6  
7 Moved by Brad Koplinski

November 27, 2012

8  
9 An Ordinance establishing the budget for the Municipal Government of the City of  
10 Harrisburg for the year Two Thousand Thirteen (2013).

11  
12 **SECTION 1. GENERAL FUND**

~~\$56,365,315~~ 56,210,607

13  
14 Appropriations in the amount of **Fifty-Six Million Three Hundred Sixty-Five**  
15 **Thousand Three Hundred Fifteen Dollars** are hereby made to the General Fund as specified in  
16 Exhibit "A" and summarized as follows:

17  
18 **FOR: GENERAL GOVERNMENT**

\$ 2,181,579

19  
20 **To: City Council (0101):**

21 Personnel Services \$ 279,352  
22 Operating Expenses \$ 120,918  
23 Capital Outlay \$ 0  
24 Grants \$ 0

25 Total - City Council \$ 400,270

26  
27 **To: Mayor's Office (0102):**

28 Personnel Services \$ 269,125  
29 Operating Expenses \$ 15,514  
30 Capital Outlay \$ 5,000

31 Total - Mayor's Office \$ 289,639

32  
33 **To: City Controller's Office (0103):**

34 Personnel Services \$ 144,375  
35 Operating Expenses \$ 50,795  
36 Capital Outlay \$ 0

37 Total - City Controller's Office \$ 195,170

38  
39

|    |   |    |                            |                               |
|----|---|----|----------------------------|-------------------------------|
| 40 | To: City Treasurer's Office (0104):                             |    |                            |                               |
| 41 | Personnel Services  | \$ | 435,896                    |                               |
| 42 | Operating Expenses  | \$ | 147,400                    |                               |
| 43 | Capital Outlay  | \$ | <u>0</u>                   |                               |
| 44 | Total - City Treasurer's Office                                 |    |                            | \$ 583,296                    |
| 45 |   |    |                            |                               |
| 46 | To: City Solicitor's Office (0105):                             |    |                            |                               |
| 47 | Personnel Services  | \$ | 272,754                    |                               |
| 48 | Operating Expenses  | \$ | 440,450                    |                               |
| 49 | Capital Outlay  | \$ | <u>0</u>                   |                               |
| 50 | Total - City Solicitor's Office                                 |    |                            | \$ 713,204                    |
| 51 |   |    |                            |                               |
| 52 | FOR: DEPARTMENT OF ADMINISTRATION                               |    |                            | \$ 2,561,506 2,513,063        |
| 53 |   |    |                            |                               |
| 54 | To: Office of the Chief of Staff/Business Administrator (0110): |    |                            |                               |
| 55 | Personnel Services  | \$ | <del>210,995</del> 162,552 |                               |
| 56 | Operating Expenses  | \$ | 17,100                     |                               |
| 57 | Capital Outlay  | \$ | <u>0</u>                   |                               |
| 58 | Total - Chief of Staff/Business Admin.                          |    |                            | \$ <del>228,095</del> 179,652 |
| 59 |   |    |                            |                               |
| 60 | To: Bureau of Financial Management (0112):                      |    |                            |                               |
| 61 | Personnel Services  | \$ | 397,041                    |                               |
| 62 | Operating Expenses  | \$ | 200,252                    |                               |
| 63 | Capital Outlay  | \$ | 0                          |                               |
| 64 | Grants  | \$ | 0                          |                               |
| 65 | Non-Expenditure Items   | \$ | <u>0</u>                   |                               |
| 66 | Total - Financial Management                                    |    |                            | \$ 597,293                    |
| 67 |   |    |                            |                               |
| 68 | To: Bureau of Information Technology (0116):                    |    |                            |                               |
| 69 | Personnel Services  | \$ | 445,730                    |                               |
| 70 | Operating Expenses  | \$ | 159,173                    |                               |
| 71 | Capital Outlay  | \$ | 70,000                     |                               |
| 72 | Non-Expenditure Items   | \$ | <u>0</u>                   |                               |
| 73 | Total - Information Technology                                  |    |                            | \$ 674,603                    |
| 74 |   |    |                            |                               |
| 75 | To: Bureau of Human Resources (0117):                           |    |                            |                               |
| 76 | Personnel Services  | \$ | 324,694                    |                               |
| 77 | Operating Expenses  | \$ | 47,968                     |                               |
| 78 | Capital Outlay  | \$ | <u>0</u>                   |                               |
| 79 | Total - Human Resources   |    |                            | \$ 372,662                    |
| 80 |   |    |                            |                               |
| 81 | To: Bureau of Operations and Revenue - (0124):                  |    |                            |                               |
| 82 | Personnel Services  | \$ | 429,465                    |                               |
| 83 | Operating Expenses  | \$ | 259,388                    |                               |
| 84 | Capital Outlay  | \$ | <u>0</u>                   |                               |
| 85 | Total - Director's Office                                       |    |                            | \$ 688,853                    |

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**FOR: DEPARTMENT OF BUILDING &  
HOUSING DEVELOPMENT**

**\$ 863,197**

**To: Office of the Director (0134):**

|                                       |             |                  |
|---------------------------------------|-------------|------------------|
| Personnel Services                    | \$ 83,967   |                  |
| Operating Expenses                    | \$ 0        |                  |
| Capital Outlay                        | <u>\$ 0</u> |                  |
| <b>Total - Office of the Director</b> |             | <b>\$ 83,967</b> |

**To: Bureau of Planning (0135):**

|                         |             |                  |
|-------------------------|-------------|------------------|
| Personnel Services      | \$ 16,470   |                  |
| Operating Expenses      | \$ 43,889   |                  |
| Capital Outlay          | \$ 0        |                  |
| Grants                  | <u>\$ 0</u> |                  |
| <b>Total - Planning</b> |             | <b>\$ 60,359</b> |

**To: Bureau of Codes Enforcement (0137):**

|                                  |             |                   |
|----------------------------------|-------------|-------------------|
| Personnel Services               | \$ 639,923  |                   |
| Operating Expenses               | \$ 23,530   |                   |
| Capital Outlay                   | \$ 0        |                   |
| Non-Expenditure Items            | <u>\$ 0</u> |                   |
| <b>Total - Codes Enforcement</b> |             | <b>\$ 663,453</b> |

**To: Bureau of Economic Development (0139):**

|                                     |             |                  |
|-------------------------------------|-------------|------------------|
| Personnel Services                  | \$ 43,060   |                  |
| Operating Expenses                  | \$ 12,358   |                  |
| Capital Outlay                      | \$ 0        |                  |
| Grants                              | <u>\$ 0</u> |                  |
| <b>Total - Economic Development</b> |             | <b>\$ 55,418</b> |

**FOR: DEPARTMENT OF PUBLIC SAFETY**

**\$ 25,640,031**

**To: Bureau of Police (0142):**

|                                 |              |                      |
|---------------------------------|--------------|----------------------|
| Personnel Services              | \$16,531,372 |                      |
| Operating Expenses              | \$ 556,786   |                      |
| Capital Outlay                  | \$ 0         |                      |
| Grants                          | \$ 0         |                      |
| Miscellaneous                   | <u>\$ 0</u>  |                      |
| <b>Total - Bureau of Police</b> |              | <b>\$ 17,088,158</b> |

**To: Bureau of Fire (0151):**

|                    |              |  |
|--------------------|--------------|--|
| Personnel Services | \$ 8,398,123 |  |
|--------------------|--------------|--|

|     |                        |            |              |
|-----|------------------------|------------|--------------|
| 132 | Operating Expenses     | \$ 153,750 |              |
| 133 | Capital Outlay         | \$ 0       |              |
| 134 | Miscellaneous          | \$ 0       |              |
| 135 | Total - Bureau of Fire |            | \$ 8,551,873 |

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**FOR: DEPARTMENT OF PUBLIC WORKS**

~~\$ 6,838,528~~ 6,730,264

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143

**To: Office of the Director (0160):**

|     |                               |            |              |
|-----|-------------------------------|------------|--------------|
| 144 | Personnel Services            | \$ 524,592 |              |
| 145 | Operating Expenses            | \$ 716,058 |              |
| 146 | Capital Outlay                | \$ 485,000 |              |
| 147 | Non-Expenditure Items         | \$ 0       |              |
| 148 | Total - Neighborhood Services |            | \$ 1,725,650 |

149  
150

**To: Bureau of Neighborhood Services - City Services (0162):**

|     |                               |                                   |                                   |
|-----|-------------------------------|-----------------------------------|-----------------------------------|
| 151 | Personnel Services            | <del>\$ 1,770,148</del> 1,728,884 |                                   |
| 152 | Operating Expenses            | <del>\$ 553,225</del> 623,225     |                                   |
| 153 | Capital Outlay                | \$ 230,000                        |                                   |
| 154 | Non-Expenditure Items         | \$ 0                              |                                   |
| 155 | Total - Neighborhood Services |                                   | <del>\$ 2,553,373</del> 2,582,109 |

156  
157

**To: Bureau of Vehicle Management (0172):**

|     |                            |                                   |                                   |
|-----|----------------------------|-----------------------------------|-----------------------------------|
| 158 | Personnel Services         | \$ 487,185                        |                                   |
| 159 | Operating Expenses         | <del>\$ 2,027,320</del> 1,892,320 |                                   |
| 160 | Capital Outlay             | \$ 45,000                         |                                   |
| 161 | Non-Expenditure Items      | \$ 0                              |                                   |
| 162 | Total - Vehicle Management |                                   | <del>\$ 2,559,505</del> 2,424,505 |

163  
164

**FOR: DEPARTMENT OF PARKS & RECREATION & Enrichment**

\$ 409,776

165  
166

**To: Office of the Director (0180):**

|     |                                |            |            |
|-----|--------------------------------|------------|------------|
| 167 | Personnel Services             | \$ 397,606 |            |
| 168 | Operating Expenses             | \$ 12,170  |            |
| 169 | Capital Outlay                 | \$ 0       |            |
| 170 | Grants                         | \$ 0       |            |
| 171 | Total - Office of the Director |            | \$ 409,776 |

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173

174  
175

**FOR: GENERAL EXPENSES (0188):**

\$7,060,150

176  
177

|                        |              |
|------------------------|--------------|
| To: Personnel Services | \$ 9,513,867 |
| Operating Expenses     | \$ 1,105,773 |

|     |                          |    |               |             |
|-----|--------------------------|----|---------------|-------------|
| 178 | Capital Outlay           | \$ | 0             |             |
| 179 | Subsidies and Grants     | \$ | 272,510       |             |
| 180 | Fines & Settlements      | \$ | 10,000        |             |
| 181 | Prior-Year Expenditures  | \$ | 158,000       |             |
| 182 | Anticipated Concessions  |    | (\$4,000,000) |             |
| 183 | Total - General Expenses |    |               | \$7,060,150 |

184  
 185 **FOR: TRANSFERS TO OTHER FUNDS (0189):** **\$10,810,547**

186  
 187 **To: Debt Service Fund** **\$10,810,547**

188  
 189 **SECTION 2. STATE LIQUID FUELS TAX FUND** **\$ 886,463**

190  
 191 Appropriations in the sum of **Eight Hundred Eighty-Six Thousand Four Hundred**  
 192 **Sixty Three Dollars** are hereby made to the State Liquid Fuels Tax Fund as specified in Exhibit  
 193 "A" and summarized as follows:

|     |   |    |         |                   |
|-----|---|----|---------|-------------------|
| 194 |   |    |         |                   |
| 195 | <b>To: Personnel Services</b>               | \$ | 0       |                   |
| 196 | <b>Operations:</b>                          | \$ | 886,463 |                   |
| 197 | <b>Capital Outlay</b>                       | \$ | 0       |                   |
| 198 | <b>Transfer to Debt Service Fund</b>        | \$ | 0       |                   |
| 199 | <b>Total - State Liquid Fuels Tax Fund:</b> |    |         | <b>\$ 886,463</b> |

200  
 201 **SECTION 3. DEBT SERVICE FUND** **\$92,086,424**

202  
 203 Appropriations in the sum of **Ninety-Two Million Eighty-Six Thousand Four**  
 204 **Hundred Twenty Four Dollars** are hereby made to the Debt Service Fund as specified in  
 205 Exhibit "A" and summarized as follows:

206  
 207 **To: Debt Service** **\$92,086,424**

208  
 209 **SECTION 4. WATER UTILITY FUND** **\$5,725,273**

210  
 211 Appropriations in the sum of **Five Million Seven Hundred Twenty-Five Thousand**  
 212 **Two Hundred Seventy-Three Dollars** are hereby made to the Water Utility Fund as specified  
 213 in Exhibit "A" and summarized as follows:

|     |  |    |         |                    |
|-----|--|----|---------|--------------------|
| 214 |  |    |         |                    |
| 215 | <b>To: Administration Division (0210):</b> |    |         |                    |
| 216 | <b>Personnel Services</b>                  | \$ | 501,645 |                    |
| 217 | <b>Operating Expenses</b>                  | \$ | 589,491 |                    |
| 218 | <b>Capital Outlay</b>                      | \$ | 76,272  |                    |
| 219 | <b>Debt Service</b>                        | \$ | 0       |                    |
| 220 | <b>Non-Expenditure Items</b>               | \$ | 0       |                    |
| 221 | <b>Total - Administration Division</b>     |    |         | <b>\$1,167,307</b> |

222  
 223 **To: Distribution Division (0220):**

|     |  |              |                     |
|-----|--|--------------|---------------------|
| 224 | Personnel Services                                 | \$ 853,971   |                     |
| 225 | Operating Expenses                                 | \$ 732,218   |                     |
| 226 | Capital Outlay                                     | \$ 158,955   |                     |
| 227 | Non-Expenditure Items                              | \$ <u>0</u>  |                     |
| 228 | <b>Total - Distribution Division</b>               |              | <b>\$ 1,745,144</b> |
| 229 | <b>To: Operations/Maintenance Division (0230):</b> |              |                     |
| 230 | Personnel Services                                 | \$ 1,168,858 |                     |
| 231 | Operating Expenses                                 | \$ 1,432,122 |                     |
| 232 | Capital Outlay                                     | \$ 211,842   |                     |
| 233 | Non-Expenditure Items                              | \$ <u>0</u>  |                     |
| 234 | <b>Total - Oper./Maint. Division</b>               |              | <b>\$ 2,812,822</b> |

235

236 **SECTION 5. SANITATION UTILITY FUND** **\$ 4,512,973**

237

238 Appropriations in the sum of **Four Million Five Hundred Twelve Thousand Nine**

239 **Hundred Seventy-Three Dollars** are hereby made to the Sanitation Utility Fund as specified in

240 Exhibit "A" and summarized as follows:

|     |   |              |                      |
|-----|---|--------------|----------------------|
| 241 | <b>To: Bureau of Neighborhood Services - Sanitation (2710):</b> |              |                      |
| 242 | Personnel Services  | \$ 1,385,559 |                      |
| 243 | Operating Expenses  | \$ 1,519,705 |                      |
| 244 | Capital Outlay  | \$ 580,000   |                      |
| 245 | Debt Service  | \$ 0         |                      |
| 246 | Grants  | \$ 0         |                      |
| 247 | Transfers   | \$ 1,700,000 |                      |
| 248 | Non-Expenditure Items   | \$ <u>0</u>  |                      |
| 249 | <b>Total - Sanitation</b>                                       |              | <b>\$ (672,,291)</b> |

250

251 **SECTION 6. SEWERAGE UTILITY FUND** **\$ 13,512,995**

252

253

254 Appropriations in the sum of **Thirteen Million Five Hundred Twelve Thousand Nine**

255 **Hundred Ninety-Five Dollars** are hereby made to the Sewerage Utility Fund as specified in

256 Exhibit "A" and summarized as follows:

|     |  |              |                     |
|-----|--|--------------|---------------------|
| 257 | <b>To: Administration Division (2910):</b> |              |                     |
| 258 | Personnel Services                         | \$ 470,637   |                     |
| 259 | Operating Expenses                         | \$ 789,111   |                     |
| 260 | Capital Outlay                             | \$ 0         |                     |
| 261 | Debt Service                               | \$ 4,295,879 |                     |
| 262 | Non-Expenditure Items                      | \$ <u>0</u>  |                     |
| 263 | <b>Total - Administration Division</b>     |              | <b>\$ 5,555,627</b> |
| 264 | <b>To: Operations Division (2920):</b>     |              |                     |
| 265 | Personnel Services                         | \$ 1,520,310 |                     |
| 266 | Operating Expenses                         | \$ 3,896,457 |                     |
| 267 | Capital Outlay                             | \$ 630,089   |                     |

|     |   |    |                |              |
|-----|---|----|----------------|--------------|
| 270 | Non-Expenditure Items                         | \$ | <u>0</u>       |              |
| 271 | Total - Operations Division                   |    |                | \$ 6,046,856 |
| 272 |   |    |                |              |
| 273 |   |    |                |              |
| 274 |   |    |                |              |
| 275 | <b>To: Maintenance Division (2930):</b>       |    |                |              |
| 276 | Personnel Services                            | \$ | 597,153        |              |
| 277 | Operating Expenses                            | \$ | 585,331        |              |
| 278 | Capital Outlay                                | \$ | <u>191,000</u> |              |
| 279 | Total - Maintenance Division                  |    |                | \$ 1,373,594 |
| 280 |   |    |                |              |
| 281 | <b>To: Field Maintenance Division (2940):</b> |    |                |              |
| 282 | Personnel Services                            | \$ | 278,593        |              |
| 283 | Operating Expenses                            | \$ | 258,325        |              |
| 284 | Capital Outlay                                | \$ | <u>0</u>       |              |
| 285 | Total - Field Maint. Division                 |    |                | \$ 536,918   |
| 286 |   |    |                |              |
| 287 |   |    |                |              |

288 **SECTION 7. ESTIMATED RESOURCES**

289 The estimated resources of the City of Harrisburg for the year 2013 are as follows:

|     |  |  |  |                             |
|-----|--|--|--|-----------------------------|
| 290 |  |  |  |                             |
| 291 |  |  |  |                             |
| 292 | <b>GENERAL FUND</b>                      |  |  | \$ 53,220,264               |
| 293 |  |  |  |                             |
| 294 | <b>STATE LIQUID FUELS TAX FUND</b>       |  |  | \$ 886,463                  |
| 295 |  |  |  |                             |
| 296 | <b>DEBT SERVICE FUND</b>                 |  |  | \$ 83,421,424               |
| 297 |  |  |  |                             |
| 298 | <b>WATER UTILITY FUND</b>                |  |  | \$ 5,725,273                |
| 299 |  |  |  |                             |
| 300 | <b>SANITATION UTILITY FUND</b>           |  |  | \$ 4,512,995                |
| 301 |  |  |  |                             |
| 302 | <b>SEWERAGE UTILITY FUND</b>             |  |  | \$ 13,512,995               |
| 303 |  |  |  |                             |
| 304 | <b><u>TOTAL 2010 PROPOSED BUDGET</u></b> |  |  | <b><u>\$161,279,393</u></b> |
| 305 |  |  |  |                             |
| 306 |  |  |  |                             |

307 **SECTION 8. DELEGATION**

308 Appropriate City officials are authorized and directed to take such actions as are  
309 necessary to effectuate this ordinance.  
310

311 **SECTION 9. SEVERABILITY**

312 If any provision, sentence, clause, section, or part of this ordinance or the application  
313 thereof to any person or circumstance is for any reason found to be unconstitutional, illegal or  
314  
315

316 invalid by a court of competent jurisdiction, such unconstitutionality, illegality or invalidity  
317 shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts  
318 of this ordinance. It is hereby declared as the intent of the Council of the City of Harrisburg that  
319 this ordinance would have been adopted had such unconstitutional, illegal or invalid provision,  
320 sentence, clause, section, or part not been included herein.

321

322 **SECTION 11. REPEALER**

323

324 All ordinances or parts of ordinances in conflict herewith be and the same are hereby  
325 repealed.

326

327 **SECTION 12. EFFECTIVE DATE**

328

329 This ordinance shall take effect in accordance with the provisions of the law.

330

331

332

333

334 Seconded by: Sandra Reid

335

336

337 City Council: 12/18/12

338

339 Signed by the Mayor: Sandra Thompson

340

the City Council December 18, 2012  
Wanda R. D. Williams  
President of City Council

Attest: Kelley P. ...  
City Clerk

| YEAS |            | NAYS |
|------|------------|------|
| ✓    | WERNER     |      |
| ✓    | KOPLINSKI  |      |
| ✓    | REID       |      |
| ✓    | SMITH      |      |
| ✓    | SUMMERFORD |      |
| ✓    | WILSON     |      |
| ✓    | WILLIAMS   |      |
| Yeas | <u>7</u>   |      |
| Nays | <u>0</u>   |      |

Approved

Returned to City Council with objections

Sandra Thompson  
Mayor  
12-19-12

**KOPLINSKI**  
**AMENDMENTS**

**Cuts**

**Office of the Business Administrator**

Page 65 — Removing the Executive Assistant to the COO position & benefits/Social Security Line Item #414000 - \$45,000.00 & benefits/Social Security - \$3,443.00

**Neighborhood / City Services –**

Page 123 – Removing the LABORER III position of \$38,332 & benefits/Social Security \$2,932

**Vehicle Management Center**

Page 128 – Line Item #425010 - Vehicular Equipment – Reducing \$35,000 (\$110,000 remains)

Page 129 - 430050 - Motor Fuels/Lubricants – Reducing \$100,000 (\$1,450,000 remains)

**Koplinski**  
**AMENDMENT (Increase)**

**Increase**

Page 124 - Line Item #430056 - Street Lights - Increased by \$70,000 (Total of \$200,000)