



The Intergovernmental Cooperation Authority
for Harrisburg
922 N 3rd Street
Harrisburg, PA 17102

April 30, 2025

The Honorable Josh Shapiro
Governor, Commonwealth of Pennsylvania

The Honorable Austin Davis
President, Pennsylvania Senate

The Honorable Kim L. Ward
President Pro Tempore, Pennsylvania Senate

The Honorable Jay Costa
Minority Leader, Pennsylvania Senate

The Honorable Scott Martin
Chair, Senate Appropriations Committee

The Honorable Vincent J. Hughes
Minority Chair, Senate Appropriations Committee

The Honorable Wanda R. D. Williams
Mayor and Chief Fiscal Officer, City of Harrisburg

The Honorable Charles DeBrunner
Controller, City of Harrisburg

The Honorable Joanna E. McClinton
Speaker, Pennsylvania House of Representatives

The Honorable Matthew D. Bradford
Leader, Pennsylvania House of Representatives

The Honorable Jesse Topper
Republican Leader, Pennsylvania House of
Representatives

The Honorable Jordan A. Harris
Chair, House Appropriations Committee

The Honorable James Struzzi
Republican Chair, House Appropriations Committee

The Honorable Danielle Bowers
President, Harrisburg City Council

The Honorable Ausha Green
Vice President, Harrisburg City Council

Re: Intergovernmental Cooperation Authority for Harrisburg, Submission for General Assembly, Pursuant to Act of October 24, 2018, P.L. 751, No. 124

Dear Governor, Legislative Leaders, and City Officials:

Please find enclosed the annual report to the Governor and General Assembly as required pursuant to the Intergovernmental Cooperation Authority's Act for Cities of the Third Class (Act of October 24, 2018, P.L. 751, No. 124). This report, as charged by Section 203(b)(4) of the Act, presents the appraisal of the progress of the City of Harrisburg ("City") by the Intergovernmental Cooperation Authority of Harrisburg ("Authority").

Over the past year the Authority members remained on task in service of Harrisburg and its citizens, but it is in a period of transition. The members of the Board are appointed individually by the Governor, the Senate President Pro Tempore, the Senate Minority Leader, the Speaker of the House, and the House Minority Leader. We have been without an appointee from the House Minority Leader since the December 2023 resignation of Ralph Vartan, and at the April 23, 2025 meeting, we accepted the resignations of Gubernatorial appointee Audry Carter and Senate Minority Leader appointee Elaine Barber. To allow us to continue to function, Ms. Barber has indicated a willingness to continue to serve until her replacement is appointed. We have made the appropriate notifications to each of the appointing authorities, and will look forward to welcoming their designees.

Turning our attention to the attached report, as presented it reflects the consensus of the voting members of the Board.

The most important observation I wish to share with you relative to the City of Harrisburg is that the intended spirit of cooperation between the Mayor, her staff and the Authority remains in place. This year had a period of transition in top City staff, including the business manager and the finance director. The Mayor has made quality appointments to each post, and they have been responsive and participatory with the Authority.

Several important initiatives are in progress and the Authority is hopeful for swift action in their conclusion:

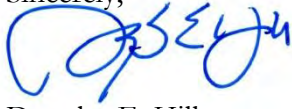
- The City remains behind in its annual audits, but is working to catch up. The 2022 Audit was completed in January, 2024 and the City hopes to quickly conclude the 2023 audit. It is unlikely the 2024 audit will be completed by the due date, but if the calendar holds, the delay will not be as significant as prior years.
- Development of the City's Economic Development Plan, long a priority of the Authority, and vital to identifying ways to increase revenues to the City, is underway with staffing changes in that office coupled with the pending assembly of a stakeholder group of residents, developers, businesses, community groups and other interests.
- All of the City's American Rescue Plan funding has been allocated.

It is important to note that progress on signing the Agreement to get the City out of Act 47 continues to remain stalled and thus prevents the City from gaining access to credit markets. The agreement language is approved but execution is on hold pending resolution of continued incinerator litigation.

The Authority continues to focus on the need for sound financial management, robust community and economic development, and operational excellence to allow the City of Harrisburg to thrive.

Please feel free to reach out to me if you have any questions, suggestions, or requests for changes in the future.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Hill', with a large, stylized initial 'D'.

Douglas E. Hill

Chair

ica.dehill@gmail.com

717-979-2566 (cell)

Enclosed

ANNUAL REPORT OF THE
INTERGOVERNMENTAL COOPERATION
AUTHORITY FOR HARRISBURG
TO THE GOVERNOR AND GENERAL ASSEMBLY



April 30, 2025

MEMBERS

Douglas E. Hill, Chair
Audry K. Carter, Immediate Past Chair
Kathy Speaker MacNett, Secretary/Treasurer
Elaine Barber, Member

Michael Wood, *ex officio*, Pennsylvania Office of the Budget
Bryan McCutcheon, *ex officio*, City of Harrisburg

AUTHORITY MANAGER

Jeffrey M. Stonehill

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DISCLAIMER

The statements, representations, and conclusions contained herein are those of the Intergovernmental Cooperation Authority for Harrisburg (the “Authority”), an independent public authority and instrumentality of the Commonwealth, and are done in conformity with the Intergovernmental Cooperation Authorities Act for Cities of the Third Class (“Act 124”), 53 P.S. § 42101, et seq. The unaudited statements of the Authority contain qualified opinions that are solely based upon the Authority’s review of previously created documents by others and the independent personal observations of the Authority. This is a required report under Act 124. The reporting of the Authority to the Commonwealth of Pennsylvania and its constituent parts has no bearing upon the previously produced and reasonable financial forecasts made by the City of Harrisburg. This report should be relied upon only insofar as it is a mandated requirement of the Authority under Act 124.

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EXECUTIVE SUMMARY.

In the opinion of the Intergovernmental Cooperation Authority for Harrisburg (the “Authority”), the City of Harrisburg’s financial condition is currently stable though not sufficiently progressing with many individual objectives showing only nominal progress and with long-term goals still unachieved.

The administration of Mayor Wanda R.D. Williams is committed towards fiscal stability and renaissance, but progress toward that objective faces continued impediments relative to economic development planning and the residual economic effects of the COVID-19 pandemic. The City has restructured staffing around economic development and has made commitments to bringing stakeholders together to develop a comprehensive strategy, but progress has been slow at best; most of the City’s economic development effort instead focuses on attracting or retaining individual businesses. The need for a truly comprehensive economic development plan is underscored by the continuing long-term impacts of COVID-19, specifically the effects of State and corporate workforce telework policies. The initial impact was a precipitous decline in parking revenues but after five years the growing concern is the vitality of downtown Harrisburg and, based on reduced office occupancy, an accelerating series of real estate assessed value reductions.

Finally, recruiting the best team to support and vision for the future of Harrisburg has been challenging.

On September 6, 2024, pursuant to Act 124, the Authority approved the City’s revised Five-Year Financial Plan. The Plan, submitted by Mayor Williams’ administration, forecasts balanced General Fund budgets over the next five years. Unfortunately, use of fund balance or cash-on-hand is also forecast for Year Five, indicating a future fiscal issue which requires redress by the City. Its importance is emphasized by noting that at the time of the plan’s submission the round of commercial property tax valuation appeals was just beginning and so its effects will also need to be considered.

Achieving one of the main goals of the 2016 Harrisburg Strong Plan, to reorganize and eliminate the long-term debt of the City of Harrisburg, left a consequential impact – as of the 2025 budget, the City has no general-obligation debt. While that is a notable financial position, litigation involving the Harrisburg Incinerator Project is languishing in the courts, rendering the City unable to fully exit Act 47 Status, a short-term goal originally scheduled for 2020. Inability to exit Act 47 leaves the City with little progress in re-establishing credit worthiness. with no credit rating, and with no ability to assume any new debt. It goes without saying that if not for Act 47’s extraordinary taxing authority, an extended ability to levy additional local taxes, the City would have much more significant fiscal issues.

Various State and Federal grants have enabled the City of Harrisburg to continue investment in capital projects and infrastructure, none more so than the funding received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the American Rescue Plan Act (ARPA). However, when faced with large-scale challenges such as the reconstruction of the Broad Street Market and the renovation of FNB Field on City Island, access to state and federal grants remains

the only available resources to address these and other infrastructure needs. This remains a concern for the Authority going forward.

On December 17, 2024, the City timely adopted its municipal budget for 2025, which the Authority reviewed for conformance with the criteria set forth in Act 124. As a whole, the budget meets the Authority's expectations for the proper financial management of the City and builds a foundation of stability for the City's financial future. However, Mayor Williams vetoed several last-minute line-item changes to the approved 2025 budget on December 30, 2024, highlighting the lack of a unified vision between the Administration and City Council on some budget specifics. The Authority has urged the City Council and the Mayor to avoid such disagreements going forward.

In summary, there are three issues which the Authority would like to note. First, the Authority is encouraging the City of Harrisburg to adopt and implement a wide-ranging economic development strategy. Such a plan would help significantly with growing the City's tax base and preventing future downturns in the local economy. In turn, that would help address the second concern, the lasting impact of the COVID pandemic on remote work, the State workforce, vacancy rates for commercial real estate, and the related impacts on parking revenue, real estate tax valuations, and income from state worker taxes. Finally, the Authority is concerned about the maintenance of healthy fund balances in both the General Fund and the Neighborhood Services Fund of the City. Although we acknowledge program and service contract improvements, the Neighborhood Services Fund continues to feel the effect of costs associated with intermunicipal sanitation contracts as well as chronic under collection of fees and long-term receivables. These three recurring issues were identified as concerns in the last edition of this report.

Under the current timetable agreed to by the Authority and the City, each year the City will submit an update of the City's Five-Year Financial Plan on August 31. This plan will inform the autumn budget process and the development of the next year's operating budget for the City, which must be adopted by December 31 pursuant to statute. In 2025, the Authority and the City will cooperate on this implemented timetable.

Harrisburg remains on the cusp of exit from Act 47 distressed city status. Working together with the courts and the Pennsylvania Department of Community and Economic Development, the City needs to resolve the long-standing litigation associated with the Harrisburg Incinerator. That litigation is impeding the ability for the City to exit Act 47 distressed city status. It is the opinion of the Authority that should that litigation be resolved, with the cooperation of the City and the Authority, the appointment of an Act 47 Coordinator and the processes established by Act 47 becomes redundant to the ICA process. The Authority feels well equipped to work cooperatively with the City on ensuring future fiscal planning to guarantee the City's financial stability.

Pursuant to Act 124, the ICA will sunset five-years following the exit from Act 47 distressed city status, which marks the effective date for the Intergovernmental Cooperation Agreement between the City of Harrisburg and the Authority. In the intervening time, the essential planning necessary to navigate the City's finances into the future remains the major focus of the work of the Authority.

The Authority emphasizes three themes to help advance the financial stability of the City:

1. Sound financial management and reporting;
2. Community and economic development; and
3. Operational excellence.

The Authority continues to advise the City to develop and implement initiatives to address various issues affecting the City's progress to financial stability.

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BACKGROUND.

The Intergovernmental Cooperation Authority for Harrisburg (the “Authority”) is a public authority and instrumentality of the Commonwealth of Pennsylvania. The Authority was created for the general purpose of fostering the fiscal integrity of the City of Harrisburg.

The Authority has prepared this report pursuant to Section 203(b)(4) of the Intergovernmental Cooperation Authorities Act for Cities of the Third Class (Act of October 24, 2018, P.L. 751, No. 124) (“Act 124”).

Act 124 confers upon the Authority specific duties, including the following:

To prepare an annual report within 120 days after the close of the assisted city’s fiscal year to the Governor and the General Assembly describing the assisted city’s financial condition and the authority’s progress with respect to restoring the financial stability of the assisted city and achieving balanced budgets for the assisted city. An annual report shall be signed by the chairperson of the board and shall:

(i) Be submitted to the Governor, the presiding officers of the Senate and the House of Representatives, the chairperson and minority chairperson of the Appropriations Committee of the Senate and the chairperson and minority chairperson of the Appropriations Committee of the House of Representatives and the governing body, chief fiscal officer and controller of the assisted city. The report shall be publicly available in the assisted city during normal business hours for public inspection, shall be posted on the authority’s publicly accessible Internet website and may be provided to a member of the public upon request at a cost not to exceed commercial costs of reproduction.

(ii) Clearly show by consistent category the last five years of operating revenues and expenditures, capital expenditures, gross and net indebtedness transactions, including a schedule of principal and interest, five-year projections of the assisted city’s operating and capital budgets and the entire projected indebtedness transactions, including a schedule of principal and interest of the indebtedness until any and all debt has been completely retired.

(iii) Contain a narrative explaining progress of the assisted city in meeting its annual and five-year budgetary objectives, an appraisal by the authority of the progress the assisted city is making to achieve its goals and an appraisal of the extent to which the assisted city is making a good faith effort to achieve its goals.

(iv) Disclose any violations of Federal and State law that the authority may have discovered.

(v) Include as appendixes all historical loans or other contracts entered into by the assisted city and its corporate entities.

In preparing this document, the Authority draws from previously published reports and studies by others, including

- The City of Harrisburg's 2025 Five-Year Financial Plan dated September 6, 2024.
- Preliminary Data submitted in support of the Five-Year Financial Plan in April 2025.
- The City of Harrisburg's Comprehensive Annual Financial Report for FY2022.
- The City of Harrisburg's Approved 2025 Budget.
- The Monthly Act 47 Status Reports submitted by the City of Harrisburg.
- The City Controller's Monthly Revenue and Expenditure Reports.
- The Harrisburg Strong Plan, as revised.
- Interviews with public officials, other stakeholders, and their generous allowance of time.

Themes To Help Advance the Financial Stability of the City:

1. SOUND FINANCIAL MANAGEMENT & REPORTING.

One of the Authority's top priorities is improvement of Harrisburg's financial management and reporting functions.

Department of Budget and Finance Complement.

The City near the end of 2024 filled the vacant Finance Director position, vacated earlier in 2024 by retirement, with an individual with more of a corporate for-profit background and who is also a CPA. Other staff positions within this Department remain intact including experienced Accounting Manager, Procurement Services Manager, Grants Director, Budget Manager, and Staff Accountant/Financial Analyst, and as well recently growing support staff including Assistant Grants Director, Auditor II (bargaining unit position), and Assistant to Finance Director. The City is as well seeking to fill a currently open Financial Analyst position.

In February 2025, City Council voted 4-3 against formally approving Business Administrator Samuel Sulkosky as a permanent appointee. Sulkosky has served in an interim capacity since October 2024, when he was hired by the City to fill the vacant post. However, Council is required to vote on department director appointments. At a previous City Council meeting, members questioned Sulkosky's resume, which showed several short-term stays in positions, such as two recent roles as municipal manager, which he left after only a few months. Such disagreement about staff appointments is unfortunate. Sulkosky, at the Mayor's direction, continues to serve but remains in an interim capacity.

At that same meeting, City Council approved the permanent appointment of Finance Director Robert Kennick, who was hired in January, by a vote of 6-1.

2023 Audit Is Not Yet Complete.

The City has now completed its 2022 annual financial audit with the related audit report and financial statements being issued at the end of January 2025; the City has also recently completed the related and expanded audited annual comprehensive financial report for 2022 which includes all audited information plus the historic detailed statistical section. The Accounting Manager is moving forward in the very near term to resume the previously started audit preparation work for the 2023 annual financial audit. Given this set of delays, it is unlikely that the 2024 annual financial audit will be delivered on-time, but there has been some improvement in the audit timeline so the delay probably will not be as significant as in the past.

Electronic Municipal Market Access.

In the past, transparency was not always a priority. The Electronic Municipal Market Access (EMMA) website is the municipal market's free source of data and information on virtually all municipal bonds. The Municipal Securities Rulemaking Board (MSRB) operates the EMMA website to promote a transparent, fair and efficient market. During the 4th quarter of 2024, the City continued to provide the appropriate Material Event Notices on EMMA related to debt obligations and has maintained compliance with Securities and Exchange Commission (SEC) reporting

requirements. This commitment to EMMA and transparency is important to rebuilding the City's creditworthiness.

Municipal Trash Collection Contractual Agreements.

The City continues to provide municipal solid waste refuse collection and disposal services and recycling collection to the residents of the Boroughs of Steelton, Penbrook, and Paxtang, through intergovernmental cooperation agreements between the City and each Borough. These agreements have been recently extended among the parties including various billing rate increases over defined periods in effect for Steelton Borough through June 30, 2029, Penbrook Borough through December 31, 2025, and Paxtang Borough through December 31, 2025. The Authority has made the analysis of the economic viability of these arrangements an important goal, as the Authority's fiscal concerns over the Neighborhood Services Fund (NSF) continue.

Other Post-Employment Benefits.

The Harrisburg Strong Plan requires the establishment of an OPEB Trust account. In addition to pensions, many state and local governmental employers provide other postemployment benefits (OPEB) as part of the total compensation offered to attract and retain the services of qualified employees. The City plans to continue the Pay-as-You-Go (PAYGO) method of funding the OPEB.

The Authority acknowledges the Harrisburg Strong Plan's narrative is an obstacle presented to implementation of the OPEB Trust Fund. Whether or not the Trust's creation is needed for the City's planned exit from Act 47, we believe it important in its own right as well as necessary to satisfy the parallel requirements of Act 124 and the Strong Plan.

Performance Measures.

The City's commitment to developing and implementing effective performance measures continues to fall short. In preparation of the current budget, the Mayor did task the City departments with formulating their missions and goals, to be linked to the Mayor's mission and goals, and these were included to varying degrees in the budget presentations to Council. Unfortunately, the City has not implemented performance measurement standards for individual departments, but they are expected to be developed for the 2026 budget document.

Performance Measures are tools to help local government evaluate the quality and effectiveness of government services. Performance measures include inputs (resources used), outputs (program activities), efficiency measures (ratio of inputs to outputs), and outcomes (the actual results of programs and services). The Authority believes performance measurement is an important challenge.

The 2026 Payroll Budget preparation will include updated position descriptions and individual employee performance evaluations, which would be further reviewed by the Mayor for final consideration for any changes in compensation. As part of this process, the City is considering the development of relative statistics to cite or compare on an individual staff basis for further documentation of job performance.

2. COMMUNITY AND ECONOMIC DEVELOPMENT.

A key to securing Harrisburg's long-term health is expanding its economic base and the growth of its own local tax revenues.

Commitment to Community and Economic Development.

The key to securing Harrisburg's long-term financial health is expanding its economic base and the growth of its own local tax revenues, but the City does not currently have a community and economic development plan sufficient to the challenges the City faces. A new Interim Director of Economic Development and Building and Housing was hired in June 2024 and the Administration has communicated its intent to update the economic development planning process in partnership with community stakeholders in 2025. We are hopeful for the opportunity to report progress in the future on a community and economic development strategy for Harrisburg. The Interim Director is finalizing the Community and Economic Development Plan update and has provided periodic updates to the Authority.

The Interim Director made a specific commitment to the Mayor and City Council that an Economic Development Advisory Committee would be established in the fiscal year 2025, representing all levels of leadership committed to assisting the City in building a stronger and more stable economic development culture. As promised, members will convene on April 29, 2025 to begin their work on developing a concrete plan. We look forward to reporting progress in the future on a community and economic development strategy for Harrisburg. The Interim Director will provide status updates on completing an Economic Development Plan to the Authority. It is the goal to have a Comprehensive Economic Plan completed prior to the end of fiscal year 2025.

Lasting Impact of the COVID-19 Pandemic.

The new normal of the remote work environment has had a pronounced negative impact on the downtown business district and parking revenues for the City. Parking revenue impacts were immediate and have only moderately rebounded. Long anticipated, the City's real estate and mercantile tax receipts are now beginning to show marked signs of impact, along with impacts on economic development prospects. Most of the major cities in Pennsylvania are currently suffering from the dual impact of significantly less office workers, the impact on downtown economic vitality, and the impact of empty office building owners asking for a downgrade in the assessed value (and tax payments) for their properties.

According to Forbes, the pandemic "continues to cast a long economic shadow, nowhere more than in commercial real estate. While rising interest rates have had a consistently negative impact on activity and pricing, the pandemic's aftermath has had a decidedly mixed impact. Some areas, such as warehousing, have enjoyed a boost, while others, such as retail and office space, have suffered. These effects will likely linger."

An analysis of the impact on Philadelphia is insightful. According to the Pew Charitable Trust, the persistence of remote and hybrid work is an ongoing concern among local officials across the country, who worry that it will inevitably lead to decreased demand for office space and a drop in the value of office buildings—resulting in lower assessments and reduced property tax revenues.

They state that “Although Philadelphia relies less on property tax than many of its peer cities do, the tax is still slated to generate about \$1.8 billion this fiscal year for the city and the school district. Office buildings account for 6.78% of the city’s \$204 billion in assessed value, and a slightly higher share when exempt properties are excluded. And a drop in the value of downtown office buildings, and therefore in assessments and potentially tax revenue, has yet to play out in Philadelphia; for the 2024 tax year, office building assessments are mostly unchanged from 2023.”

In Harrisburg, a slow and uneven return to in-person work of the State workforce has hurt the City. It is no doubt that much of the downtown economy was predicated on a large and in-person State workforce. While there was definitely a return to in-person work initiative by the administration of Governor Josh Shapiro, it is still far less than full time and it is possible that the remote work culture is a more permanent condition than hoped. This is especially true for State associated vendors and consultants, who seem less inclined than ever to maintain downtown Harrisburg office space.

Revenue from the Parking Plan is another concerning issue. According to recent reports in the Harrisburg Patriot News, “When Harrisburg sold its parking assets in a debt-reduction deal in 2013, the city expected to get about \$3 million each year from the revenue. That worked as planned for several years and helped the city on its path to financial recovery. But the city has not gotten its annual expected payments since 2020, when the COVID-19 pandemic hit and people began working from home. After three years of no payments, PennLive has confirmed that the city won’t get its expected payments this year, and the zeros will likely continue for several more years.”

Recognition of these trends reinforces the need for an economic development plan that includes a diversification of economic opportunities beyond the State workforce, and in the interim requires fiscal recognition of parking and real estate tax revenue trend lines.

Harrisburg Strong Plan Related – Parking System Revenue.

The Harrisburg Strong Plan envisioned significant monthly parking system revenues as an important component of funding the City’s operating expenses. The pandemic-related shifts in remote employment efforts, while out of the City’s control, significantly constrain that capacity. While the parking system lease from the Harrisburg Parking Authority (HPA) to the Pennsylvania Economic Development Financing Authority (PEDFA) originally met its targets, since the pandemic-driven shift to remote work has, since 2020, generated to date no intergovernmental rent payments from either PEDFA (priority parking payment) or HPA (ground lease payment). The City’s parking tax revenue streams from garages and parking lots though continue to show recent signs of growth with a resulting \$3.8 million actual in 2023, over \$3.9 million actual in 2024, and a pacing thus far in 2025 indicative of again well exceeding \$3.9 million in total.

American Rescue Plan Funding.

Beginning in fiscal year 2022, the Mayor and City Council designated \$15.623 million in American Rescue Plan Act (ARPA) funds for Revenue Loss, using it for three items including replacement of revenue to cover salaries for Public Safety, Parks and Facilities, Codes, and Engineering, designating \$1.1 million for Public Safety Bonuses, and allocating \$5.25 million for the repair of the HVAC System in the Public Safety headquarters.

Subsequently, in fiscal year 2023 the Mayor and City Council designated \$31.55 million in ARPA monies to support multiple community and economic initiatives. In fiscal year 2024, the Mayor and City Council made subsequent allocations of ARPA funds, which together amount to the appropriations detailed below.

While sufficient justification has already been submitted to the US Treasury Department, using the Revenue Replacement calculation methodology, it is unfortunate that as of April 2025, approximately \$1.28 million remains unexpended.

American Rescue Plan Act	Appropriation	
2022 Programs		
Initial Revenue Replacement Allocation	8,863,000	2022 Transfer to General Fund
HVAC project - Public Safety Building	5,250,960	Direct pay to vendor
One-time bonus payments - Police and Fire	1,100,732	Direct pay to Police/Fire employees
2023-2024 Programs		
Initial Administrative Costs	200,000	2023 Transfer to General Fund
Administration	600,000	2024 Transfer to General Fund
Afford Housing Prog (\$250K sub reclass to GovSq)	8,000,000	2024 General Fund Transfer to Grants Fund
Tree Removal Program (Tree Removal/Pruning)	500,000	2024 General Fund Transfer to Grants Fund
Home Repairs	5,000,000	2024 General Fund Transfer to Grants Fund
Delinquent Refuse/Disposal Bill Assistance	2,000,000	2024 General Fund Transfer to Grants Fund
Replace South Harrisburg Pool (see below phases)	-	
ADA-Accessible Playground Equipment	-	
Upgraded Fire Radio System	-	2023 Transfer to General Fund for vendor
Demolition of Blighted Property	1,500,000	2024 General Fund Transfer to Grants Fund
Workforce Development/Internship Program	-	
Senior Programming	250,000	2024 General Fund Transfer to Grants Fund
Bridge Housing Program	1,000,000	2024 General Fund Transfer to Grants Fund
Community Matters Grant Program	-	
Community Connection Hubs	200,000	2023 Transfer to General Fund
Hall Manor Pool Project - Phase I	2,000,000	2024 General Fund transfer to Grants Fund
Hall Manor Pool Project - Phase II	6,000,000	2024 General Fund transfer to Grants Fund
Remaining ARPA Funds Transferred to Gen Fund	3,818,933	2024 transfer to General Fund
Total	\$46,083,625	

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3. OPERATIONAL EXCELLENCE.

The City's full financial recovery involves addressing legacy operational issues.

Communication and Cooperation.

One of the Authority's top priorities is communication and cooperation with Mayor Williams and her administration. We believe Mayor Williams has assembled a sound management team, and she is committed to developing a strong working relationship with the Authority.

Information Technology Infrastructure.

The City has made significant improvements updating the technology that impacts all aspects of City operations and management. The City is implementing a new system from Tyler Technologies known as Munis, a leading integrated Enterprise Resource Planning (ERP) system. Munis integrates all of the core operations onto a single platform.

The Tyler Technologies' MUNIS software will facilitate full Government Accounting Standards Board (GASB) compliance more appropriately throughout financial operations. The City financial management staff continues training with the new MUNIS system, and the General Ledger training segment is primarily completed.

Lead by the Director of Information Technology (IT), a MUNIS Steering Committee made up of members from the Mayor's Administration and the City Council President meet to ensure the City stays on track with planned phasing of new software modules and that the extended suite of the software purchased by the City will be fully utilized.

Phase 1 – Financial Management: Completed.

Phase 2 – Human Capital Management: After a more thorough review of the complexity of the City's multiple Human Resources and Payroll-related functions, all of which have functioned to date with proprietary software applications written and updated in-house specifically and uniquely for use on the City's mainframe computer which has already reached end-of-life status, the team has suspended attempts to integrate them into the Munis application. Even if possible, because Munis does not support the export of a payroll file to a Third-Party Payroll Service Provider such as Paychex, this integration would require the City to run its own Payroll including tax filings, garnishment processing, and W-2 distribution, and add one or two Payroll Tax Specialist employees to the City's Payroll; thus Phase 2 will not be implemented.

Phase 3 – Tax Billing and Collections: Anticipate initial implementation within Q2 of 2025.

Phase 4 – Licenses, Permits, and Codes Enforcement: Anticipate initial implementation within Q3 of 2025.

Phase 5 – Utility Billing and Collections: Anticipate initial implementation within Q3 of 2025.

Phase 6 – Capital Asset Maintenance: As previously reported, the migration of fixed assets to the new capital assets module from the sourced financial system (Pentamation or eFinance) has occurred including values of 12/31/2021 updated with calculated 2022 depreciation; additions and retirements for 2022 still need to be effectuated within Munis along with subsequent audited annual activity but eFinance still serves as an available back-up system. The capital assets within Munis can be easily searched via the asset inquiry option accessing individual profile records for each asset; over 2,300 records are currently available. An expanded asset maintenance menu option and then navigating to the “assets” and “asset registry” selections provide further detailed information on capital assets and also on various infrastructure classified items sourced from the City’s GIS mapping database. The inventory management module system includes currently utilized activity for traffic and engineering, Public Works highway related, Public Works vehicle management center, and the mailroom/office supplies center located within the Public Safety Building.

The Authority welcomes these upgrades and their impact to overall City operations although it will take another year or two to see this project and its benefits fully implemented. We note parenthetically that these improvements in the financial management system will both enhance financial management and improve the information available in preparation of City audits.

Capital Improvement Program Development.

As a capital city and a major metropolitan center, it is imperative that the City strategically and fiscally plan for its long-term infrastructure assets. The Harrisburg Strong Plan modifications included several recommendations related to capital improvements, and the Authority has recommended to the City review of best management practices offered by the Government Finance Officials Association (GFOA) Community Development and Capital Investment Committee as a guide to examine and manage fixed assets. Notably, because of the City’s continuing Act 47 status and resulting inability to enter the credit market, it will have to fund capital projects through a combination of grant funds and pay-as-you-go (PAYGO).

To date, the City of Harrisburg has made tremendous efforts in the development of a long-term Capital Improvement Plan. Recent efforts include the use of the new ERP system’s Capital Assets Management Module to track inventory of equipment and vehicles purchased by the City. Another effort is the services provided by SitelogIQ. SitelogIQ has worked diligently to assess the City’s current infrastructure to organize, monitor, and prepare recommendations for future infrastructure needs. This now allows the City to go to one place to gather information it needs about any one of the assessed assets. In regards to the City’s streets and roads infrastructure, much of it is tracked and monitored through the ERP’s General Ledger by project strings that organizes all phrases and materials to a specific project. Public Works management, in conjunction with the Finance department, develops the plan that will be presented and approved by the Mayor. The City recognizes that tracking and monitoring capital assets and/or projects solely through the general ledger financial system can be challenging, thus emerging technologies are being considered to further improve this process.

Capital Improvements
 Summary Forecast

	Actual 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028
Department of Public Works	771,810	402,500	430,550	459,161	488,344
Community and Economic Development	1,122,065	1,000,000	1,000,000	1,000,000	1,000,000
Intergovernmental	2,234,434	6,037,765	480,000	400,000	400,000
Miscellaneous	51,159	7,500	7,500	15,000	20,000
Transfers	-	-	-	-	-
Total Revenue	4,179,468	7,447,765	1,918,050	1,874,161	1,908,344
Other - Capital	343,530	5,978,876	850,000	750,000	750,000
Other - Transfers	<u>1,000,000</u>	<u>1,402,500</u>	<u>2,630,550</u>	<u>1,459,161</u>	<u>1,488,344</u>
Total Expenditures	1,343,530	7,381,376	3,480,550	2,209,161	2,238,344
Change in Cash Fund Balance	2,835,938	66,389	(1,562,500)	(335,000)	(330,000)
Cash - Beginning of Year	<u>772,111</u>	<u>3,608,049</u>	<u>3,674,438</u>	<u>2,111,938</u>	<u>1,776,938</u>
Cash - End of Year	3,608,049	3,674,438	2,111,938	1,776,938	1,446,938

The 2025 Approved Budget has taken advantage of federal, state, and local grants, some pandemic related, and likewise will use a portion of its fund balance on a PAYGO basis to address targeted capital needs primarily in the Municipal Facilities, IT, Administration, Public Safety and Public Works departments. Because the City remains in Act 47 Financial Recovery Program, it is unable to borrow and reestablish its creditworthiness at this time, which materially affects capital improvement planning and scheduling.

The FNB Field project and the Broad Street Market reconstruction skew the table above.

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APPRAISAL OF THE CITY'S PROGRESS.

From 2012, when the City was placed in receivership, to date, on the cusp of emerging from the Act 47 program for distressed municipalities, the City has made significant progress: approaching sustainable and balanced operating budgets, building a fund balance reserve, funding capital projects, increasing service levels, and retiring its entire general-obligation debt. Despite these significant accomplishments, Harrisburg's financial condition is currently stable though not sufficiently progressing with many individual objectives showing only nominal progress and with long-term goals still unachieved.

The Authority members have articulated general areas of concern as well as a specific set of issues that we have asked the City to address as we move forward toward progress.

ISSUE #1: INTERGOVERNMENTAL COOPERATION AGREEMENT.

Act 124 provides that the Authority and the City shall enter into an intergovernmental cooperation agreement. An agreement will formalize key terms of the working relationship between the Authority and the City, as we work together to foster the fiscal integrity of Harrisburg. Once approved by the Authority, the Mayor, ratified by City Council, and reviewed by Commonwealth Court, an agreement would allow the distressed status of the City under the Municipalities Financial Recovery Act ("Act 47") to end.

For four previous annual reports dating back to 2021, the Authority reported that a draft of the agreement was negotiated and approved by an act of City Council in 2021. We also reported the Authority granted a request from the City, that the agreement not be executed until such time as Commonwealth Court had reviewed pending legal matters that could be affected by the City's exit from Act 47; specifically, the incinerator litigation. Therefore, the agreement is in abeyance.

While this is still the status of the agreement, given the changes to City Council it is likely any final Intergovernmental Cooperation Agreement will now require a re-approval by both parties to become effective.

It is important to note that lack of an official agreement has no material effect on the ability of the City and the Authority to properly cooperate on the mission of the Authority or the intent of Act 124 of 2018.

The Authority remains anxious to see the approved agreement become official and for the City to exit Act 47 distressed city status. To that end, the Authority has pledged to cooperate with the Pennsylvania Department of Community and Economic Development Act 47 Coordinator, the City, and other stakeholders in preparation of the finalization of the approved agreement and the change in the City's status. This issue is an important step in moving the City forward to fiscal stability. We hope that this can be addressed as soon as possible.

A draft of the approved agreement is available on the Authority's website.

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ISSUE #2: COMMUNICATION AND COOPERATION.

The Authority believes Act 124 presents a valuable opportunity to engage the leaders of our Commonwealth and develop an alignment of vision between the Authority and the City.

A valuable partnership has been forged with Mayor Williams and her administration. The Authority is pleased to acknowledge the positive level of communication and cooperation with the City. Mayor Williams and departmental leaders in her administration have developed effective working relationships with Authority members, meeting regularly and conferring on the matters discussed within this report.

The City's *ex officio* member of the Authority Board facilitates communications between the Authority and the City. In late 2024, Bryan McCutcheon became the City's *ex officio* member. As the long-tenured Accounting Supervisor for the City, Mr. McCutcheon was involved in the reporting of monthly, quarterly, and annual financial statistics to the Authority, the Pennsylvania Department of Community and Economic Development, and City Council, for many years. He brings a depth of technical knowledge of the City's finances and experience with the intricacies of the City's accounting structure to the Authority Board.

The 2024 appointments of a new Business Administrator and a new Director of Finance and Budget notwithstanding, it is the hope of the Authority that Mr. McCutcheon can continue in his role both preparing financial data for the Authority and participating in Authority meetings to provide commentary and perspective on those numbers.

The ability of the Authority to properly forecast trends involving City finances is an invaluable skill that enables the Authority to serve its mission of providing sufficient oversight and direction to the City.

Continued regular meetings between the Authority Chair and the Mayor are also invaluable. These regular, in-person meetings between the two organizations are crucial for fostering strong professional relationships, building trust, and facilitating effective collaboration. These meetings provide a platform for direct communication, allowing leaders to exchange ideas, align on strategic goals, and address complex issues more effectively.

The Authority also appreciates the regular attendance of City officials at Board Meetings. In-person communication is crucial for effectively addressing Authority concerns and the strategic alignment of the mission of the Authority. It ensures that the Authority has a complete understanding of departmental operations, performance, and potential challenges, allowing the Board to make informed decisions that benefit the City. The City regularly allows a broad cross-section of department leadership staff to participate, helping the Authority gain a broad perspective.

Tremendous progress has been made over the last four years on communication and cooperation. The Authority recognizes the potential for change that a municipal election can bring, and hopes the relationships established and the positive communications fostered continue into 2026 and beyond.

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ISSUE #3: CITY'S FIVE-YEAR FINANCIAL PLANS.

Under Act 124, the City is required to develop, implement, and periodically revise a financial plan.

Initial Five-Year Financial Plan.

On May 29, 2019, the Authority approved the initial Five-Year Financial Plan submitted to the Authority by former Mayor Eric Papenfuse. The plan included an introduction, historical financial results, a capital improvements budget, baseline financial forecasts, and a narrative entitled “Path Forward.” In addition, a supplemental Capital Improvement Plan and the approved 2019 Budget were provided with previous reports.

2020 Plan Approved in 2021.

The Authority approved the 2020 Five-Year Financial Plan on March 10, 2021. The tortuous path to final approval was elaborated on in previous reports.

2021 Plan Approved.

The Authority approved the 2021 Five-Year Financial Plan on July 8, 2021. The submission was dated June 11, 2021, and represented a satisfactory submission by the City. This was the final plan submitted by the Papenfuse administration.

2022 Plan Approved.

The Authority approved the 2022 Five-Year Financial Plan on September 28, 2022. The submission was dated September 20, 2022, and represents a satisfactory submission by the City and the first Plan approval under the leadership of Mayor Williams.

2024 Plan Approved.

In 2023, both the City and the Authority agreed to make a change in the purpose and schedule of the annual Five-Year Plan process. The intent was that all plan documents would be due on August 31, beginning in 2023, and inform the following City budget process, which is a natural extension of the Five-Year Financial Plan planning process. As a result, there was no official 2023 Plan. Instead, the submission date was moved from the spring of 2023 to the fall of 2023 and renamed the 2024 Plan.

The 2024 Plan, submitted on August 31, 2023 went through a series of revisions to deal with the underlying dependence on use of Fund Balance to address future expenditures in excess of revenues. While an appropriate initial strategy was developed, the Authority remains concerned about this practice. The final submission was eventually dated October 12, 2023, and represented a satisfactory submission by the City. It was the goal of the parties to attempt to keep future Five-Year plans to a September work schedule.

2025 Plan Approved.

Building on the dialogue established with the 2024 Plan in the Fall of 2023, the City began a process to update and resubmit a Five-Year Financial Plan beginning on August 31, 2024. That 2025 Plan was seen as a more “forward-looking” appraisal of the fiscal status of the City, which could be utilized in developing the 2025 Budget, making the Plan a true planning tool.

This was the final plan with some involvement of Marita Kelley, who had served originally as the Act 47 Coordinator for the Pennsylvania Department of Community and Economic Development; and, who had joined the Williams Administration as Director of Finance and Budget. Ms. Kelley was instrumental in informing the planning process and helping to develop the format and role of the Five-Year Plans in guiding City fiscal decision-making.

The 2025 Plan document was evaluated by the Authority Board, and a number of concerns about lack of progress could be seen as a theme in the Authority's responses to the 2025 Plan. The 2025 Plan did help guide the 2025 Budget adoption process as intended. Concerns persist regarding the use of cash-on-hand or Fund Balance to provide sufficient resources to balance revenues and expenses. A dialogue about the 2025 Plan led to a proposal to adjust sanitation fees for the first time in years and brought to light the issue of potential real estate tax appeals for vacant office space in the downtown. In addition, it acknowledged that the American Rescue Plan Act (ARPA) funding continues to temporarily skew the expenditures categories in the Plan, as funding has been accounted for under the US Department of the Treasury's "revenue replacement formula," but not yet spent on many of the intended uses agreed upon by the Mayor and City Council.

The final submission was eventually dated September 6, 2024, and represented a satisfactory submission by the City. The full 2025 Plan is enclosed with this report.

ISSUE #4: COMMUNITY AND ECONOMIC DEVELOPMENT PLANNING.

The Authority continues to view a comprehensive approach to community and economic development as a crucial underpinning of the City's recovery. It is the City's responsibility to formulate and implement such a plan. The Authority will advise, assist, and be a partner to the City.

Community and Economic Development Planning.

Despite continuing discussions on the need for such a plan, the City does not currently have a comprehensive Community and Economic Development Plan or economic development strategy. The City has communicated that an economic development strategic plan is in the process of being drafted and a draft document has been shared with the Authority board.

Much of the recent activity has focused on the reconstruction and temporary vendor tent at the Harrisburg Broad Street Market. This important community facility was damaged by fire on July 10, 2023. The complexity of setting up an interim facility across the street to allow some vendors to reopen, as well as planning for and executed a reconstruction project, has been more complicated and time-consuming than City staff original envisioned. The temporary tent opened on May 23, 2024, and a construction management company, Alexander Building Construction, was hired on May 29, 2024. This process has required the assignment of much of the economic development staff time and energy to this project.

While the community importance of the Broad Street Market project cannot be underestimated, it remains emblematic of an economic development effort that focuses more on individual business retention and attraction and only nominally on comprehensive planning. The administration of Mayor Wanda R.D. Williams is committed towards fiscal stability and renaissance, and has restructured staffing around economic development with commitments to bringing stakeholders together to develop a comprehensive strategy, but progress has been slow at best, with initial meetings only now beginning.

Vacant Office Space in Harrisburg.

As previously noted, cities across the Commonwealth are struggling with requests by commercial property owners to reassess their tax liability in light of vacancies triggered by remote work and related economic issues. The City has recognized this trend and is monitoring its potential significant effect on tax base and future revenues.

There is a noticeable amount of vacant office space in downtown Harrisburg, about 12.48% overall in 2024. In recent media reports, business leaders are calling on the City to lead a sweeping, all-in effort to reinvent the city's faltering downtown, which in their words has reached an inflection point. They note that while the Commonwealth workforce is the most visible remote work issue, it has downstream effects, mirrored by increased remote work for many of the statewide professional associations and business and industry trade groups whose work involves Commonwealth interaction.

One strategy that has grown is conversion of the downtown for more mixed-use retail and residential development, converting empty office space into apartments, condos and senior housing.

Conversions have the potential of increasing foot traffic for downtown establishments that have traditionally been dependent on a sizable Commonwealth workforce.

Meeting with the Authority, Harrisburg Interim Economic Development Director Gloria Martin-Roberts said the City is putting together a work group with stakeholders to strategize on an economic development plan, including review of market conditions, incentives, mix of uses, funding and capital availability, and permitting processes. Jason Graves, Director of Business Development for the City, also met with the Authority and spoke of how to best support and market the downtown area along with strategies to convert vacant office space to housing options to help increase the number of residents living downtown, and being available to patronize businesses.

Economic development planning should also leverage other growth. For example, in 2023, the United States opened the Sylvia H. Rambo U.S. Courthouse at Sixth and Reily Streets. This modern and secure court facility is 243,000 square feet and includes facilities for the U.S. Court for the Middle District of Pennsylvania, the Pennsylvania Third Circuit Court, U.S. Marshal Service, U.S. Homeland Security, and the Federal Public Defenders/United States Attorneys' offices. Developments of this type can anchor support businesses, and should be incorporated into the strategic mix of a comprehensive economic development plan.

Concerns Regarding Future Tax Revenue.

The City of Harrisburg, along with other entities like school districts, can and sometimes does actively fight against property tax assessment appeals, especially when the appeals challenge the assessed value of large properties. Because of litigation and consulting costs, the City typically will involve itself in assessment appeals only in the most significant appeals, as seen in the case of the Verizon Tower's assessment. In most cases, the valuation is resolved exclusively by the Dauphin County Assessment Appeals board.

Nonetheless, 2024 and now 2025 are seeing a significant uptick in commercial and business property assessment appeals, driven in large part by vacancy rates. Pennsylvania law gives these properties an appeal avenue based on vacancies, given the assessment methodology for commercial properties reflects the property's income in addition to comparable sales and replacement costs.

According to the Pew Charitable Trust, "Starting in early 2020, the COVID-19 pandemic was accompanied by a huge increase in remote and hybrid work in Philadelphia and throughout the country. City officials soon began to wonder about the long-term impact on their largest revenue source, the tax on wages and earnings, particularly the portion paid by nonresidents whose jobs were based in the city.

"Nonresident wage tax revenue has long been a key part of any city finances, not just because of the hundreds of millions of dollars raised each year... but because nonresidents generally use fewer public services than city residents do.

"Now, more than four years later, it's clear that the impact has been significant. The makeup of this levy has changed, with proportionally more of the tax coming from City residents and proportionally less from nonresidents. Controlled for inflation, the amount raised by the nonresident tax has dropped substantially..."

The effect in Harrisburg is comparable. Remote and hybrid work has reduced the number of suburbanites commuting into the city and has allowed some of them to avoid the tax. Meanwhile, the improved strength of the city's economy and the incremental conversion of office space to residential space has bolstered the resident share of the levy given the earned income tax (EIT) is paid in place of residence rather than employment. The City's EIT revenue receipts and projections bear this out.

Local Economic Revitalization Tax Act.

The Local Economic Revitalization Tax Act (LERTA) permits local governments to offer tax abatements for improvements to real property over a period of years. Within the framework of the statute, the entities have some capacity to set geographic areas, types of qualifying improvements, and level and duration of abatements. The City has a LERTA program in place city-wide, with broad eligibility but varying levels of abatement based on type of property. The program is required to be renewed periodically, and the City's was set to expire at the end of 2024. Because the program had frequent criticisms based on uneven applicability and lack of clarity relating to program requirements (e.g. compliance with some state contracting laws), neither the Mayor nor Council wanted to do a simple reauthorization and so instead opted for a one-year renewal under the current terms with the understanding that the Mayor's office would present Council with substantive program revisions for consideration by fall. That work is now underway, coordinated by the City Economic Development staff and involving representatives of the commercial, developer, and resident communities. The ICA is represented in the work group as well.

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ISSUE #5: FINANCIAL STATUS AND FUNDING ISSUES.

Extraordinary Taxing Authority.

On November 24, 2020, the Commonwealth approved legislation to amend the State Fiscal Code, which included provisions to resolve the looming deadline for the temporary Earned Income Tax (EIT) and Local Services Tax (LST) taxing authority given to the City of Harrisburg as part of the exit strategy from its Act 47 fiscal distress status. Both had been set to expire in 2025.

The amendment permits the City to retain its 2% Earned Income Tax (EIT) on City residents in perpetuity, double the rate allowed in other Third-Class Cities throughout the Commonwealth. The amendment also extends for 15 years Harrisburg's ability to levy an enhanced Local Services Tax (LST) on all people who work in the City; the first ten years at \$3-per-week, or \$156, and for the five years after that, not to exceed \$2-per-week, or \$104. After that, it reverts to the same \$1-per-week rate that generally applies to municipalities statewide.

This extension of the taxing authority represents a counterbalance against heavy reliance on the real property tax, serving as a diversification of revenue sources as well.

Neighborhood Services Fund (NSF).

The Neighborhood Services Fund primarily provides funding for essential services related to refuse collection and disposal. Created in 2016, the NSF is, in simple terms, the city's trash and recycling enterprise, segregating accounts for revenues and expenses associated with those services.

The NSF also includes a division responsible for maintenance of Parks and Recreation properties. This is an unwieldy amalgamation of unrelated activities. Likely it was done to readjust the funding of recreation maintenance to include a fee source other than taxes, but in doing so it has created a fund expenditure that does not parallel the objectives of the revenue source.

The fund's revenues are derived in part from fees paid by Steelton, Penbrook, and Paxtang boroughs, for which the City provides collection and disposal, creating a need for additional cost allocation and contract servicing. In the recent contract renewals the City has given better consideration to segregation of accounting for these services, resulting in contract pricing that does not disadvantage City residents. Still, without careful monitoring and planning, inequities can arise.

Additionally, as demonstrated by the 2024 budgetary results and the 2025 forecast, the NSF is likely to continue to dip into cash-on-hand Fund Balance, a habit that is broken in the future year forecasts, but remains a concern to the Authority.

The NSF also continues to carry significant outstanding receivables, the collection of which is unlikely. Like most cities, Harrisburg collects trash even when a customer is delinquent, given public health concerns. In the past, when the City managed water and wastewater invoicing, failure to pay trash bills could eventually lead to water disconnection, a very serious consequence. Because water is now supplied by the independent Capital Region Water, this option is unavailable to the City, leading it to struggle to collect all the outstanding trash bills. Absent a shut-off option, the City relies on other types of enforcement efforts, including property liens. The City has recently taken steps to prioritize collection of arrearages and so while collection rates remain deficient they are improving.

While many arrearages are commercial properties, a good faith effort by the Mayor and City Council to apply American Rescue Plan Act (ARPA) funding to individual property owners with no ability to pay back invoices is an excellent first step in addressing the long-term problem of NSF receivables.

Still, because the receivables are addressed in each City Audit the potential is raised that the significant level of these outstanding trash bills will result in a negative outlook for future financial evaluations of the City. A more comprehensive action-strategy to address this issue is needed.

Neighborhood Services Fund Summary Forecast

	Actual 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028
Department of Public Works	-	25,000	25,750	26,523	27,318
Collection and disposal	17,444,964	17,928,500	18,287,070	18,652,811	19,025,868
Miscellaneous	460,241	458,500	572,255	486,423	601,015
Intergovernmental	-	55,000	60,000	60,000	60,000
Other financing sources	-	10,000	10,000	10,000	10,000
Transfers-in	<u>540,452</u>	<u>3,310,441</u>	<u>350,000</u>	<u>350,000</u>	<u>175,000</u>
Total Revenue	18,445,657	21,787,441	19,305,075	19,585,757	19,899,201
Personnel	6,378,606	7,276,820	6,569,964	6,767,063	6,970,075
Services	11,339,460	12,609,764	11,566,249	11,797,574	12,033,526
Supplies	506,734	946,500	516,869	527,206	537,750
Other - Capital expenditures	757,661	952,000	651,993	493,913	357,850
Other - Transfers-out	-	<u>410,700</u>	-	-	-
Total Expenditures	18,982,461	22,195,784	19,305,075	19,585,756	19,899,201
Change in Cash Fund Balance	(536,804)	(408,343)	-	-	-
Cash Fund Balance - Beginning of Year	6,155,829	5,619,025	5,210,682	5,210,682	5,210,682
Cash Fund Balance - End of Year	5,619,025	5,210,682	5,210,682	5,210,682	5,210,682

FNB Field.

In 2004, the City issued a Park Permit to use the minor league baseball stadium facilities to lure the Baltimore Orioles to relocate their AA affiliate and play its home games at the improved stadium facility. Revenues paid pursuant to the Park Permit from the Orioles affiliate were pledged to pay debt service on the Harrisburg Redevelopment Authority, Series 2005A-2 Bonds. The Park Permit agreement was superseded by a new agreement executed in 2007 and continued affiliation with the Washington Nationals. Under the existing Park Permit, the minor league baseball affiliate pays annual rent that is now about \$375,000 with annual consumer price index (CPI) inflation, and \$1.00 of all ticket sales in excess of \$450,000, 30% of the stadium naming rights, and 50% of parking revenues net of taxes and operating expenses.

The Harrisburg Senators baseball club was sold to a new owner in the spring of 2024.

The City assigned the Park Permit revenues to pay for necessary upgrades to the Senator's stadium. These funds will contribute towards the match for the Redevelopment Assistance Capital Program (RACP) grant awarded to the City to improve the FNB Field. The goal is to meet MLB Facility Standards Compliance and continue the relationship with the new team owners.

The RACP grant was awarded to the City in December 2022. The Pennsylvania Office of the Budget has approved the RACP Business Plan. The anticipated construction cost is \$12 million, which ensures that the Commonwealth of Pennsylvania RACP funding of \$6 million will be available for the project. The City will utilize the Park Permit Revenue to cover and reimburse the General Fund. Transactions occurred in 2024 to move these costs to the Senator's Fund instead of the General Fund. The Office of the Budget has assigned a consultant from Tetra Tech Harrisburg to assist the City with the project initiatives.

Improvements include new nets extending from home plate, all the way out to right and left fields, new lights and new padding around the warning track. The bounce houses will be moved to the area behind the third baseline stands. The construction will be underway throughout 2025.

To continue qualification as a minor league level stadium, plans must meet Double-A guidelines as well as the specifications of the Washington Nationals, the City of Harrisburg and the Harrisburg Senators.

2025 Budget.

The City of Harrisburg's 2025 budget, which was approved by the City Council, totals \$142 million, including a \$86.9 million general fund and a \$21.7 million Neighborhood Services Fund. The budget does not include a property tax increase. Major expenditure areas include personnel costs, capital projects like roadwork and infrastructure, and the Broad Street Market rebuild. The budget also allocates funds for the FNB Field stadium upgrades for the Harrisburg Senators, which are supported by grant funding.

The City's fiscal year begins each January 1. In the past, the Authority has focused its commentary on the budget related to use of cash-on-hand Fund balance to balance budgetary needs, the long-standing issue of aged receivables from the Neighborhood Services related to old sanitation bills,

Capital Project funding, and use of the balances created by the American Rescue Plan Act (ARPA), which still sit in Fund Balance and have not yet been fully expended.

In its deliberations Council eliminated proposed raises for several positions in the office of the Mayor, saying that role responsibilities did not change to warrant the increase. It did the same for the deputy director of treasury, expressing frustration that the treasury office's hours would not be extended to match city hall hours. Council also lowered numerous other proposed raises for manager-level positions that had been proposed over 2%.

During its deliberations, Council also eliminated the city-funded portion of the interim director of building and housing development's salary, about 10% of the overall salary, the rest of which is funded by the U.S. Department of Housing and Urban Development. Council members justified the decrease by saying that they had not seen substantial work completed under the interim director's leadership and that they believed the interim director has exceeded her time in what should be a temporary position, along with other concerns.

Additionally, Council decided to remove funding for the Police Bureau's director of community engagement and relations position, which had been vacant for several months, but was due to have a new director beginning work in the coming weeks. Council members said that they believed the position was repetitive and unnecessary.

On December 30, 2024, Mayor Williams announced that she had vetoed parts of the 2025 budget to restore pay raises for her staff that Council had cut and to eliminate an increase the Council had added to its own staff complement. The veto action was based on a legal rationale on how and when the budget amendments and final ordinance were presented to the Mayor and, given the date, Council could not adequately convene and discuss a veto override.

The budget amendments and subsequent veto are a part of an ongoing public disagreement over city positions. The Authority was disturbed by this public display of lack of cooperation between the Mayor and City Council.

Operating Budget Forecasts for 2025-2030.

In March 2025 the City achieved through its General Fund budget both the full defeasance of the Harrisburg Redevelopment Authority Taxable Guaranteed Revenue Bonds, Series A-2 of 2005, and a related \$4 million paydown of its bond insurance forbearance liability. The City fully satisfied the remaining balance of this forbearance liability with a final payment to AMBAC in March 2023.

The Authority notes that this was an important accomplishment and represents fulfillment of an important goal of stabilizing the City's ongoing fiscal status despite its impact on Fund Balance.

The following chart depicts the City's operating budget forecasts including Revenue, Expenditure Activity, and Beginning and Ending Cash Fund Balance. The City's projections show operating surpluses, but only with the necessary application of Fund Balance for capital project spending. First, after each fiscal year, the City must continue to assess its fund balance relative to target minimum levels and allocate any unspent budget funds to bring them into full compliance, if

necessary. Second, there is a concern on the horizon for 2028 and beyond. These fund balance forecasts continue to be of significant concern to the Authority.

Summary Forecast

	Actual 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028
Revenues	104,482,463	87,094,270	77,684,510	73,164,196	73,276,005
Expenses prior to Capital Expenditures	101,682,923	77,357,461	70,947,064	72,129,442	73,538,499
Capital Expenditures	<u>3,973,556</u>	<u>9,736,809</u>	<u>6,707,558</u>	<u>1,042,000</u>	<u>1,192,000</u>
Total Expenses	105,656,479	87,094,270	77,654,622	73,171,442	74,730,499
Operating Change in Cash Fund Balance	(1,174,016)	-	29,888	(7,246)	(1,454,494)
Beginning Cash Fund Balance	<u>19,643,269</u>	<u>18,469,253</u>	<u>18,469,253</u>	<u>18,499,141</u>	<u>18,491,895</u>
Ending Cash Fund Balance	18,469,253	18,469,253	18,499,141	18,491,895	17,037,401
Ending Cash Fund Balance % of Total Expenses	17%	21%	24%	25%	23%
<u>Adjust out Effect of 2024 ARPA related Transfers</u>					
Total above Revenues	104,482,463				
Less: Transfers In - ARPA funding	<u>(30,668,932)</u>				
Adjusted Revenues	73,813,531				
Total above Expenses	105,656,479				
Less: Transfers Out - ARPA funding	<u>(26,250,000)</u>				
Adjusted Expenses	79,406,479				

Revenue Forecasts.

These are the City’s multi-year revenue forecasts, based on historical growth trends, planned initiatives, and other available data. The 2024 Actual Revenues experienced growth in Earned Income Tax and Local Services Tax; however, those items are not anticipated to grown any further. Please note that the Interfund Transfer for 2028 includes \$1.5 million dollars.

Key Revenue Forecasts
2024-2028

	Actual 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028
Real Estate Tax	17,286,753	16,691,216	16,165,443	16,084,615	16,004,192
Real Estate Transfer Tax	1,118,001	1,000,000	1,000,000	1,000,000	1,000,000
Hotel Tax	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Local Service Tax	6,748,815	6,834,000	6,868,170	6,902,511	6,937,023
Earned Income Tax	18,288,690	18,843,750	18,937,969	19,032,659	19,127,822
Mercantile/Business Privilege Tax	8,677,371	8,405,239	8,500,000	8,585,000	8,670,850
Department of Administration	429,295	460,669	469,882	479,280	488,866
Department of Building & Housing	1,992,638	1,900,000	1,900,000	1,900,000	1,900,000
Department of Public Safety	2,259,067	1,999,997	2,000,000	2,000,000	2,000,000
Department of Public Works	53,743	649,677	662,671	675,924	689,442
Department of Parks & Recreation	16,785	18,025	18,566	19,123	19,696
Fines & Forfeits	803,980	841,499	858,329	875,496	893,005
Licenses & Permits	383,019	400,000	408,000	416,160	424,483
Interest Income	1,115,079	750,000	650,000	575,000	525,000
Rental Revenue	84,634	92,700	95,481	98,345	101,296
Miscellaneous Revenue	4,028,077	7,590,000	7,305,000	3,111,100	3,168,322
Other Financing Sources	94,260	50,000	75,000	50,000	75,000
Intergovernmental Revenue	9,433,324	9,174,793	9,145,000	9,145,000	9,429,852
Interfund Transfers	30,668,932	10,392,705	1,625,000	1,213,983	821,154
Fund Balance Appropriation	1,174,016	-	-	7,246	1,454,494
Totals	105,656,479	87,094,270	77,684,510	73,171,442	74,730,499

Expense Forecasts.

The City has submitted to the Authority a multi-year expense forecast based on historical growth trends, planned initiatives, and other available data. The data includes fiscal forecasts from FY 2024 through FY 2028.

Near term expenses are askew as a result of transfers associated with the American Rescue Plan Act (ARPA) spending and the FNB Field project, which is funded with a Redevelopment Capital Assistance Program (RCAP) grant which requires the layout of funds in advance of reimbursement. With no ability to borrow, the City is laying out available funds for this project.

City finance staff believes that the target for annual spending, less any special projects, should remain in the \$71 million range.

As for the Personnel costs, these costs are anticipated to increase by 2.0% and medical expenses by 2.5%. Services expenses increased 1.33% and Supplies expenses 1%. It is expected that the price increase will be in line with the current CPI. Other Operating Expenses and Transfers are contingent on budgetary activity.

Going forward, the inability to undertake capital project spending with debt service will soon become an operational issue for the City.

Key Expenses Forecasts
2024-2028

DESCRIPTION	Actual 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028
Personnel (net of Medical)	39,515,348	41,175,556	41,186,335	42,239,098	43,322,249
Medical	15,318,149	13,000,000	12,200,000	12,000,000	12,000,000
Services	9,156,068	13,230,153	11,824,337	12,060,824	12,302,040
Supplies	3,483,335	5,320,667	3,906,392	3,984,520	4,064,210
Debt Service	1,250,000	1,250,000	1,430,000	1,445,000	1,450,000
Other Operating	967,553	924,566	400,000	400,000	400,000
Transfers	31,992,470	2,456,519	-	-	-
Expenses prior to Capital Expenditures	101,682,923	77,357,461	70,947,064	72,129,442	73,538,499
Capital Expenditures	<u>3,973,556</u>	<u>9,736,809</u>	<u>6,707,558</u>	<u>1,042,000</u>	<u>1,192,000</u>
Total Expenses	105,656,479	87,094,270	77,654,622	73,171,442	74,730,499

CARES Act Federal Multi-Parks/Playgrounds Improvement Project.

As an example of how grant funding is being used to replace the inability to borrow money for capital projects, the City has underway a CARES Act grant funded project comprised of \$13 million in awarded Federal funding through PA DCED. It includes the original sites of 7th and Radnor Sportsfield/Gorgas Playground, Jackson Lick Pool, Reservoir Park – Spray Alley, and the Wilson Playground. To date, overall project expenditures, including still encumbered amounts, total \$3.3 million or 25% of the project's total budget. In addition, subsequently to the originally intended project plan, the City's Bureau of Parks, Recreation and Enrichment determined the continuation of the Jackson Lick Pool sub-project is not feasible, and thus the remaining project budget of approximately \$4.98 million will be reallocated among the other involved sub-projects.

Pensions.

The City has three single-employer, defined-benefit pension plan funds for accommodating police, firefighters, and non-uniform personnel, substantially covering all full-time employees. State law requires all municipalities to make annual contributions to pension funds based on calculation of each plan's individual minimum municipal obligation (MMO). Each MMO is based on several factors including actuarial valuation of pension cost data, employee contributions, projected salaries and wages, gross payroll, and other related assumptions. The City timely calculated each of its plans' MMOs in September 2024 and has accordingly budgeted the full required amounts for payment in 2025. Based on recent actuarial report data as of December 31, 2023 under GASB Statement Nos. 67 and 68, all three of the City's plans are comprised of improved fiduciary net position as a percentage of the total pension liability, including 99.17% for police, 111.01% for fire, and 103.46% for non-uniform. This represents an outstanding funding level.

Other Post-Employment Benefit Summary.

Other Post-Employee Benefits ("OPEB") are benefits other than the pension that are provided to retirees, including medical, prescription drug, dental, vision, hearing, life insurance, long-term disability, long-term care, death benefits, and any payments made to the retiree that are to be used for such coverage.

GASB rules require the use of accrual-based accounting methods to disclose the liabilities related to OPEB costs. The accrual-based accounting recognizes costs when benefits are earned, not when the benefit is actually paid.

Like most other governments, Harrisburg uses a "pay-as-you-go" approach to fund OPEB costs. Per the most recent actuarial valuation dated January 1, 2022, Harrisburg's total OPEB liability was \$177.7 million compared to a prior total liability of \$138.4 million per the actuarial valuation dated December 31, 2023.

Other Post-Employment Benefit Summary

*Other Post-Employment Benefit Summary January 1, 2022, Actuarial Valuation for Fiscal Year
 Ended December 31, 2023*

Demographic Information	Police	Firefighters	Non-Uniformed	Total
Active Participants	134	58	104	296
Vested Former Participants	2	0	32	34
Retired Participants	180	103	135	418
Total	316	161	271	748
 Annual Payroll of Active Participants	 \$9,706,719	 \$4,130,754	 \$5,784,507	 \$19,621,980
 Financial Information				
Total OPEB Liability	\$ 68,920,904	\$ 43,694,480	\$ 25,768,546	\$ 138,383,930
Plan Fiduciary Net Position	0	0	0	0
Net OPEB Liability (Asset)	\$ 68,920,904	\$ 43,694,480	\$ 25,768,546	\$ 138,383,930
Deferred Outflows of Resources	\$ 15,282,023	\$ 10,933,635	\$ 8,238,417	\$ 34,454,075
Deferred Inflows of Resources	\$ 16,163,240	\$ 11,860,550	\$ 8,368,937	\$ 36,392,727
 Plan Fiduciary Net Position as a % of Total OPEB Liability	 0.00%	 0.00%	 0.00%	 0.00%
 Net OPEB Liability as a % of Covered-Employee Payroll	 710.03%	 1057.78%	 445.48%	 705.25%
 OPEB Expense	 \$ 3,667,822	 \$ 2,369,478	 \$ 1,768,582	 \$ 7,805,882

The City has begun to address this liability with provisions in its collective bargaining agreements eliminating post-retirement benefits for new hires. In addition, following the monetization of the parking system, the Commonwealth deposited \$3.7 million in a bank account established for an OPEB fund, which has a December 31, 2023, year-end value of \$4.06 million. Such funds will be transferred into the City's OPEB Trust Fund, authorized by the City Council on March 23, 2021, as required by Act 124. The OPEB Trust for the City is not currently in place.

The Authority acknowledges the Harrisburg Strong Plan's narrative is an obstacle presented to implementation of the OPEB Trust Fund. Whether or not the Trust's creation is needed for the City's planned exit from Act 47, we believe it important in its own right as well as necessary to satisfy the parallel requirements of Act 124 and the Strong Plan.

Re-establishment of Credit Rating.

Despite successfully retiring all its general-obligation debt, the City still does not have an investment grade credit rating because of the previous default during the City's fiscal crisis. Key to the City's long-term viability is access to the debt markets to fund capital projects and other deferred maintenance needs. To that end, the City has endeavored to restore an investment grade credit rating to build standing with investors and minimize borrowing costs.

The next step with debt management is for the City to decide whether to re-enter the debt marketplace. While their credit rating is currently non-existent, with the Ambac settlement, the City

can undertake a debt rehabilitation project with Moody's Investor Services to re-establish a credit rating.

Still, the discussion on whether to use new debt financing for appropriate projects did not commence in 2024. Appropriate projects, pursuant to advice from the Government Finance Officers Association (GFOA) would be the utilization of debt to finance capital improvements with a multi-year or multi-generational benefit for the City.

The appropriate use of debt is to spread the cost of capital improvements, which increase asset value (i.e., build a physical asset for the community) so that the entire cost of such an improvement is not front-loaded on current taxpayers.

The alternative is to make use of the additional cash flow and liquidity from the end of the General Obligation (G.O.) debt for the benefit of the operating budget. If the City chooses, the end of the debt obligation can improve the resources of the City to pay for operations.

For example, the 2025 budget calls for all capital investments to be funded either through grants or pay-as-you-go. This approach will only suffice to address a fraction of the needs on the City's capital projects list. It is necessary for the City to determine how to pay for such expenses on an ongoing basis.

Act 124 of 2018 Prohibits Issuance of New Debt.

The Intergovernmental Cooperation Authorities Act for Cities of the Third Class ("Act 124"), 53 P.S. § 42101, et seq., not only established the Authority, but it also limits the "Assisted City" from issuing new debt.

Section 208. Limit on city borrowing.

An assisted city and its corporate entities may not borrow or receive funds for any lawful purpose unless the assisted city has entered into an intergovernmental cooperation agreement with the authority and there is an approved financial plan in effect.

The Intergovernmental Cooperation Agreement that was approved by the Authority, City and City Council in 2021 remains unsigned. As a result, the City remains under Act 47 status and still subject to the Distressed City designation and its prohibition on new debt. The Authority hopes that the Agreement can be signed promptly, and the City removed from Act 47.

The City Solicitor, appearing before the Authority, remains committed to providing the City a path forward to exit from Act 47 distressed status. As previously noted, to accomplish this goal, the ongoing Harrisburg Incinerator litigation needs to be resolved. In turn, that resolution would permit the City to finalize the Intergovernmental Cooperation Agreement with the Authority. Until the Agreement is finalized, the City is barred from the issuance of new debt.

Headcount of Employees.

In the 2022 Annual Consolidated Financial Report, Harrisburg employs 437 full-time employees. According to the City, the General Fund has 21 Management Employees, and 301 Union Employees.

The following table shows the number of budgeted 2025 General Fund full-time employees being paid out of the General Fund by employee group:

Headcount of Full-time Employees (General Fund)

Bureau	Management Positions (Positions Filled/ Allocated for)	Non-Management Positions (Positions Filled/ Allocated for)
<u>General Government</u>		
City Council	10	
Mayor	6	
City Controller	2	1 (AFSCME)
City Treasurer	3	5 (AFSCME)
City Solicitor	9	
<u>Department of Administration</u>		
Business Administrator	2	
Financial Management	7	1 (AFSCME)
Grants Management	2	
Communications	4	2 (AFSCME)
Information Technology	7	
Human Resources	7	
Licensing, Taxation, and Central Support	2	5 (AFSCME)
<u>Department of Building and Housing Development</u>		
Planning	2	
Business Resources Development	3	
<u>Department of Public Safety</u>		
Codes Enforcement	4	14 (AFSCME)
Bureau of Police	19	157 (FOP-138/AFSCME-19)
Bureau of Fire	5	89 (IAFF)
<u>Department of Public Works</u>		
Traffic and Engineering	4	10 (AFSCME)
Vehicle Management Center	1	7 (AFSCME)
Parks, Recreation and Enrichment	5	5 (AFSCME)
<u>Facilities Maintenance</u>		
Facilities Maintenance/Special Projects	12	5 (AFSCME)

- AFSCME stands for American Federation of State, County and Municipal Employees
- FOP stand for Fraternal Order of Police
- IAFF stands for International Association of Fire Fighters

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ISSUE #6: INTERGOVERNMENTAL COOPERATION OPPORTUNITIES.

Key Stakeholders.

The City's challenges and opportunities can best be addressed and resolved by cooperation with stakeholders. To foster cooperation and assist the financial recovery of Harrisburg, Authority members invest a significant amount of time engaging with key stakeholders. A non-exhaustive summary of key stakeholders is as follows.

- *City Management.* A standing meeting with Mayor Wanda R.D. Williams and Authority leadership is scheduled as often as possible. These meetings are seen as an opportunity to review the upcoming board meeting agenda, discuss Authority business, and foster cooperation. The Administration is fully committed to this communication process.
- *City Council.* Authority Members meet periodically with City Council members. The Authority has met with Council President Danielle Bowers and Council Vice-President Ausha Green. Those meetings were an opportunity to share information and opinions, discuss Authority business, and foster cooperation. Authority Board members also attend Council's budget hearings and hearings on proposed ARPA distributions and the annual budget process.
- *Act 47 Coordinator.* DCED Act 47 Coordinator Madra Clay assists in implementing the Harrisburg Strong Plan, monitors the City's cash flows on a bi-weekly basis, and files quarterly status reports with the Commonwealth Court as long as the City remains in Act 47 distressed status. She regularly sits in on the Authority meetings, and is invited to comment on proceedings.
- *City Controller.* The office of City Controller Charlie DeBrunner assists the Authority with useful information regarding the City's finances, assists in its interpretation and identifies opportunities to foster integrity in financial management and reporting. Mr. DeBrunner is knowledgeable about internal operations and helps to ensure the implementation of and adherence to prudent financial management policies and procedures. He has chosen not to seek reelection this year, and so the Authority will reach out to his successor to establish a comparable relationship.
- *City Treasurer.* The office of City Treasurer Dan Miller assists the Authority in a myriad of ways related to the City's finances. Mr. Miller is focused on prudent financial management practices such as policies and solutions to increase the collection of receivables.
- *Dauphin County.* Dauphin County is supportive of the City's financial recovery. Numerous opportunities for cooperation exist to benefit the City's financial recovery. In the past, for example, the County has offered assistance with information technology operations for the City and regionalized solutions to critical public services like public safety and 911 dispatch. The Authority looks forward to exploring and facilitating further partnerships between these two vital bodies.

- *Impact Harrisburg.* Coming out of the Strong Plan, Impact Harrisburg primarily benefits Harrisburg by providing grants for City economic development and infrastructure projects that bolster Harrisburg's tax base, provide jobs for City residents and positively improve the operational efficiency of the City. Its first-round grants to larger business and non-profit entities were followed at the outset of the pandemic with a Neighborhood Business Stabilization Program, matched with City funds and providing grants to small Harrisburg businesses. Its latest grant round provided mid-sized grants targeting small entrepreneurial businesses. In 2022 Impact Harrisburg also completed a disparity study, co-funded by the City and Dauphin County, to catalog the disadvantaged business population in the City and to identify barriers to their establishment and growth. Impact Harrisburg furnished its remaining funds to CREDC as seed money for a new position to implement elements of the disparity study focused on counseling and supporting small disadvantaged businesses.
- *Harrisburg Regional Chamber & CREDC.* The Harrisburg Regional Chamber & CREDC is a champion for Harrisburg and a key partner in the City's financial recovery. HRC/CREDC is equipped to engage in more opportunities for cooperation in the area of community and economic development.
- *Capital Region Water.* Capital Region Water was created in 2013 as part of the Strong Plan. It has vastly improved the quality of service being provided to the City's water and sewer customers. In 2015, CRW and the City entered into a partial consent decree to help reduce runoff pollution entering the Paxton Creek and Susquehanna River. CRW launched a program, dubbed "City Beautiful H2O," to restore failing infrastructure, reduce combined sewer discharges, improve the health of our local waterways, and beautify our neighborhoods through community greening. CRW is a vital partner in Harrisburg's financial recovery.
- *Additional stakeholders.* The Authority believes residents and businesses of the City are a vital part of the process of Harrisburg's financial recovery. The Authority has offered to hold listening sessions with these stakeholders in cooperation with the City.

Opportunities for Cooperation.

As provided in Act 124, the Authority has recommended taking into consideration various opportunities for cooperation or merger of services with other public entities. Through conversations with various stakeholders, Authority members have become aware of several opportunities that the City should re-visit.

- *Sanitation Services and other opportunities.* The City currently offers municipal solid waste collection for three neighboring boroughs. While in their initial contracts these services may have been incorrectly priced to the disadvantage of City residents, the more careful review that preceded the recent contract renewals was better developed. Importantly, all three municipalities expressed satisfaction with the services provided, showing the City's capabilities for service delivery. The City has demonstrable ability to provide other municipal services beyond its corporate boundaries and the Authority encourages the exploration of those opportunities.

- *Public Safety.* The Authority is aware of past studies on the merits of regionalizing public safety as a way to create cost savings and improve service levels. The Authority has advised the City to explore cooperation opportunities with Dauphin County and suburban municipalities in this area. For example, as volunteer fire companies in surrounding municipalities struggle with call volume, the City is strongly positioned to provide a fee-for-service model for firefighting.

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SUMMARY OF CONCERNS REGARDING CITY OF HARRISBURG FIVE-YEAR FINANCIAL PLAN

The Authority is tasked with making additional recommendations to the City in context of development of each year's Plan. Following is a summary of the Authority's recommendations from the 2025 Plan:

- **Fund Balance** – The largest overall concerns are trend lines showing declining operational results in both the general fund and, to an even larger degree, the Neighborhood Services Fund. The former runs into the negative in the out years, coupled with the need to pull capital expenses from the fund balance, reducing the fund balance to barely minimum levels. The revised set of projections presented to us in advance of the meeting and reviewed by City staff at the meeting, makes these projections more supportable although keeping it an issue for close monitoring throughout the plan's duration. In any case, a focus on stabilizing the trend in declining revenue and avoiding fund balance depletion should remain a priority for the City.
- **Neighborhood Services Fund ("NSF")** – As we have in previous reports, we recommend redoubling the effort to shore up the financial stability of the NSF, with a focus on past due receivables as well as achieving a rate of collection on current receivables above 95% as soon as possible. The commitment to review and adjust fees as necessary for sufficiency to meet expenses and avoid drawing from reserves is acknowledged. Additionally, while the revised plan's narrative on accounting for the revenue/expenditure figures individually for the partner municipality contracts is welcome, the next steps include ongoing analysis of the balance by contract in a way that assures rates for our neighboring communities are sufficient to fund those services in their entirety, both individually and collectively; the City customers should not absorb any of the contract costs. Relatedly, we recommend planning to restore the interfund administrative fee, discontinued during the 2019 Plan year, to compensate the General Fund for administrative services.
- **Economic Development Plan** – The Authority encourages your Administration to prioritize the development of a comprehensive Economic Development Plan. Apart from its importance for the vitality and opportunity it affords the downtown and our neighborhoods, it is an integral tool for the City to build long-term economic growth in the face of future trends the Plan projects in City revenue generally and the property tax in particular.
- **Other Post-Employment Benefits Trust Fund** – We acknowledge the revised Plan's narrative on the obstacles presented to implementation of the OPEB Trust Fund. Whether or not the Board's creation is needed for the City's planned exit from Act 47, we believe it important in its own right as well as necessary to satisfy the parallel requirements of Act 124 and the Strong Plan.

On a related matter, the Board applauds the City on beginning its efforts to rebuild the Broad Street Market. Not only is this a landmark asset, it is a symbol of community resilience, and an economic anchor for our community.

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SUMMARY OF CONCERNS REGARDING CITY OF HARRISBURG 2025 BUDGET

The Authority received and reviewed the proposed 2025 budget and additional information provided by the City for conformance with the criteria set forth in Act 124. Additionally we have observed the City Council's budget hearings and workshops. Three broad observations follow:

- The proposed 2025 budget includes no substantial changes beyond those provided in the City's Five-Year Financial Plan, as approved by the Authority on September 9, 2024. Please note that pursuant to Act 124, after the budget is adopted, the City may submit the enacted budget to the Authority as a proposed revision to the Plan.
- The proposed 2025 budget includes the maintenance of a cash fund balance in the General Fund of approximately \$17 million, by the end of 2025. The City should remain vigilant that the cash balances in the General Fund remain sufficient to fund future obligations.
- Specific concerns impacting future revenue for the City, including diminishing real estate tax revenue from reassessment of properties, the continuing lack of revenue from the parking scheme implemented by the Strong Plan, and the precarious nature of the local economy in the City, are not sufficiently addressed in the proposed 2025 budget.

As we move forward into 2025 and in summary:

- The Authority remains alert to the City's maintenance of fund balance in both the General Fund and the Neighborhood Services fund. We acknowledge that the City supports and maintains a Fund Balance Policy and we urge the City to continue to take steps to maintain a structurally balanced budget across all funds, at all times.
- The Authority remains concerned about the collection rate for aged receivables in the Neighborhood Services fund. Achieving a rate of collection on current receivables above 95% as soon as possible and a commitment to review and adjust fees as necessary for sufficiency to meet expenses and avoid drawing from reserves is needed. Additionally, accounting for the revenue/expenditure figures individually for the partner municipality contracts is a welcome improvement; with the next steps including an ongoing analysis of the balance by contract in a way that assures rates for our neighboring communities are sufficient to fund those services in their entirety, both individually and collectively.
- The Authority encourages the Administration to prioritize the development of a comprehensive Economic Development Plan. Apart from its importance for the vitality and opportunity it affords the downtown and our neighborhoods, it is an integral tool for the City to build long-term economic growth in the face of future trends including concerns about the diminution of property tax revenue. It also informs the work now underway for updates to the zoning ordinance and potential updates to the comprehensive plan. We acknowledge a broad-based work group is being put together and hope its work is expedited this year. Relatedly, we also note the one-year extension of the LERTA program, and the convening of a work group to further refine that redevelopment tool.
- As previously stated, the Authority is interested in the formal adoption of an OPEB Trust Fund. It is a required step for the City's planned exit from Act 47. We believe it important in its own right as well as necessary to satisfy the parallel requirements of Act 124 and the Strong Plan.

- Unfortunately, the City's proposed 2025 budget does not adequately demonstrate a commitment to performance metrics or statistical analysis, both of which we believe would benefit the City. While some departments and bureaus have made progress in this respect, and some have begun to exploit the management tools available through the Munis software conversion, we think this standard should be promoted and implemented more uniformly and more broadly.
- We applaud the efforts to develop a comprehensive Capital Improvements Plan for the City. It is long overdue and its breadth may indicate the challenges that the City faces in maintenance of infrastructure far in excess of available resources.

Finally, the ICA is following with interest the redevelopment of the Broad Street Market and the investments in the FNB Stadium project as both may generate a local burden on future budgets.

As a whole, the City's proposed 2025 budget meets the Authority's expectations for the proper financial management of the City of Harrisburg. We congratulate you and your Finance Department team on your efforts to build a foundation of stability for the City's financial future.

SUPPLEMENTAL INFORMATION.

FINANCIAL PRESENTATIONS.

Section 203(b)(4)(ii) of Act 124 provides that this report shall:

Clearly show by consistent category the last five years of operating revenues and expenditures, capital expenditures, gross and net indebtedness transactions, including a schedule of principal and interest, five-year projections of the assisted City's operating and capital budgets and the entire projected indebtedness transactions, including a schedule of principal and interest of the indebtedness until any and all debt has been completely retired.

Enclosed with this report is the City of Harrisburg's 2024 Five-Year Financial Plan dated October 25, 2023, which contains several of the required financial presentations as of 2023, which has since been amended by the adoption of the 2024 budget and the publishing of this report.

VIOLATIONS OF FEDERAL AND STATE LAW.

Section 203(b)(4)(iv) of Act 124 provides that this report shall:

Disclose any violations of Federal and State law that the authority may have discovered.

The Authority has not discovered any violations of Federal or State Law although a proper review is not within the scope of the Authority.

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**2025 APPROVED BUDGET & 2025 FINANCIAL PLAN
AS APPENDIX**

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THE CITY OF

HARRISBURG

2025

B U D G E T B O O K





CITY OF HARRISBURG



2025 PROPOSED BUDGET

Mayor

Wanda R. D. Williams

Presented November 26th, 2024

City Council

Danielle Bowers, President

Ausha Green, Vice-President

Jocelyn Rawls, Member

Ralph Rodriguez, Member

Lamont Jones, Member

Shamaine Daniels, Member

Crystal Davis, Member

City Controller

Charles DeBrunner

City Treasurer

Daniel Miller



CITY OF HARRISBURG



2025 PROPOSED BUDGET

PREPARED BY:

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Special Assistant to Finance Director

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SPECIAL ACKNOWLEDGEMENTS:

Bill Leinberger

Deputy City Controller



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Introduction

HOW TO USE THE BUDGET DOCUMENT

This page provides an explanation of the format and content of the Fiscal Year (FY) 2025 Proposed Budget document. To find the exact location of this information, please refer to the Table of Contents. The major portions of the document are described as follows:

Introductory Information

This introductory information consists of a pictorial presentation of the City's Elected Officials and Organizational Chart, and a narrative describing the City's Organizational Structure.

Budget Overview

Contained within the Budget Overview is the Budget and Finance section. This section describes the financial and operating policies and procedures that guide the development of the City's budget. Additionally, the Budget Summary section provides the reader a series of financial summaries with information on revenues, expenditures, and staffing levels for FY 2024 and prior years.

Budget Detail

These sections contain information on FY 2025, as well as historical revenue and expenditure information for the General Fund, Special Revenue Funds, Debt Service Fund, and Utility Funds operating budgets. Within each is an organizational chart and a brief description of the services provided. This detail of fund and corresponding department budgets is represented according to:

- Description of individual programs - a listing of the department, bureaus, offices/divisions, and corresponding functions.
- Summary of resources (revenue) and appropriations (expenditures) - total fund budget.
- Detailed information on the staffing compliment of all budgeted positions.
- Major Category detail - provides detail of revenues and expenditures for FY 2021, 2022, 2023, 2024 Actuals, FY 2024 Adjusted Budget, and FY 2025 Proposed Budget. Revenue line-items identify specific funding sources. Expenditure line-items are categorized as Personnel, Services, Supplies, and Other.
- Line-Item Detail provides detail of revenue and expenditures at the individual line-item level.

City of Harrisburg

Our Vision, Mission and Values Statements

OUR VISION

Harrisburg will be:

- Financially Honest
- Fiscally Responsible
- Dedicated to the Safety of ALL Citizens and Neighborhoods
- Focused on Developing Our Youth
- Smart on Redeveloping Our City
- Building a Better Economy that Meets the Needs of the Greater Region
- Better at Responding to Those in Need
- A City That Is Proud Again

OUR MISSION

To eliminate Harrisburg's debt burden from prior administrations, navigate an inflationary world, all while maintaining and improving services. To be honest in how we operate and restore faith in how we manage resources that benefit citizens of all ages and demographics.

OUR VALUES

- Honesty
- Integrity
- Compassion
- Dedication
- Collaboration
- Innovation

CITY OF HARRISBURG ORGANIZATIONAL STRUCTURE

The City of Harrisburg has a 'Strong Mayor/Council' form of government. The Mayor is the full-time Chief Executive Officer, and City Council Members are the separate, part-time Legislative Body. The Mayor possesses the power to veto legislation. The veto would require a two-thirds vote of the City Council to override. As the Chief Executive Officer, the Mayor prepares and submits the budget to the City Council for review and approval. Organizationally, this provides the Mayor with an institutional focus for planning, programming, and developing policy. In fact, the Mayor clearly and directly has the authority and responsibility to determine public policy relating to financial and administrative matters with appropriate oversight by the City Council.

On March 19 (the anniversary of the City's Incorporation as a City in 1860), or another date, the Mayor has traditionally provided the 'State of the City' address at a public event. This address presents the general state of the City's finances and overall economy and describes the policies established in the fiscal year budget approved by the Mayor and City Council. The Administration is charged with the responsibility of carrying out the Mayor's policies as set forth by the Budget and in Executive Orders issued throughout the year.

The Mayor, as chief executive, has the sole authority to select, direct, and oversee his/her Administration. As head of the Executive/Administrative Branch of government, the Mayor appoints the Chief of Staff/Business Administrator, whose appointment is confirmed by the City Council. The Business Administrator is the Chief Administrative Officer of the City. This position is responsible for overseeing mayoral instruction to directors and deputy directors. With a top-down form of management, department/office directors and deputy directors are fully accountable for departmental operations. This includes overseeing supervisory line management to ensure that the City's goals and priorities are met.

The formal organizational structure of the City comprises General Government operations and five departments: Administration, Facilities and Special Projects, Finance, Public Safety and Public Works. The City's administrative focus is the department. The largest organizational component within a department is the bureau. The structural design of the bureau is closely tied to service output or function. Bureaus provide separation of duties within each department. With responsibilities delegated at such a definitive level, many bureaus can be interpreted as local government programs. A further delineation by division/unit emphasizes the distribution of workloads to achieve a specific output. To evaluate this output, the Budget staff has incorporated policy objectives and performance measurements into the budget document to analyze the effectiveness and efficiency of service delivery. Meeting organizational goals and objectives is the ultimate outcome each department is attempting to achieve.

To account for departmental and office fiscal transactions, the City utilizes the fund basis of accounting whereby all governmental activities are accounted for through a series of distinct funds, including reporting entities, to control resources and demonstrate compliance with various legal and budget constraints affecting government. The General Fund accounts for all resources not otherwise devoted to specific activities and finances; this includes many of the basic municipal functions. Other governmental funds include Special Revenue Funds (State Liquid Fuels Fund), Capital Projects Fund, Host Fee Fund, State/Federal Grants Fund, and Debt Service Fund. The City also has an expendable Trust Fund and one Utility Fund. The budget is organized by fund and is further identified by revenue and expenditure detail.

Some Departments combine the operations of more than one fund. The Department of Engineering and Planning combines General Fund operations with the State Liquid Fuels Fund operations, and the Department of Public Works combines General Fund and State Liquid Fuels Fund operations with the Neighborhood Services Utility Fund, which is owned and operated solely by the City. Additionally, the Parks, Recreation, and Facilities Department combines General Fund operations with the Neighborhood Services Utility Fund, Parks and Recreation Special Revenue Fund, and Events Fund.

General Government encompasses eight offices, which include separate offices for elected officials. The Office of City Council is made up of seven at-large elected members headed by the Council President. The City Clerk provides technical and administrative support to the City Council.

The Office of the Mayor is the administrative office for all mayoral activities. The Mayor, who is elected at-large, is the highest-ranking public official.

The City Controller and the City Treasurer are part-time at-large elected officials. Each has an office to provide the required public service. Both have full-time deputies who are delegated to carry out daily operations.

The Office of the City Solicitor, also called the Law Bureau, is headed by the City Solicitor, appointed by the Mayor, and confirmed by the City Council. This Office ensures that the policies adopted and actions taken by the Mayor and City Council fall within the limitations and authorities prescribed by federal, state, and local statutes and ordinances. Assisting the City Solicitor are the Senior Deputy Solicitor, Deputy City Solicitor, Assistant City Solicitor, and support staff.

The Department of Administration works with the Mayor to establish and uphold policy by overseeing the administrative management and supervision of all City departments. The Chief of Staff/Business Administrator directly oversees the activities of the Bureaus of HR, IT, Tax Enforcement, and Economic and Business Development and is responsible for the negotiation of all three collective bargaining contracts as well as the risk management, affirmative action and loss control functions of the City. The Chief of Staff/Business Administrator also oversees the work of the Department of Building and Housing, and Economic Development, and the Bureau of Planning, which is headed by a Director who oversees efforts to plan, develop, oversee, maintain and improve the physical stock of the City's neighborhoods and is accountable for all administration of federal CDBG, HOME, LEAD, and ESG programming and funds.

The Bureau of Information Technology is headed by a Director and oversees all of the City's information and communication systems.

The Bureau of Human Resources is headed by a Director and manages the City's human resource operation, which includes payroll processing, maintenance of personnel records, recruitment, and administering the City's benefits programs.

The Bureau of Licensing, Taxation, and Central Support is headed by a Director and is responsible for the billing and processing of mercantile, parking, and amusement taxes, as well as certain collection activities on delinquent accounts and is oversees operations of the City's duplicating center.

The Department of Budget and Financial Management is headed by the Finance Director, oversees and administers all fiscal activities of the City, directing the Accounting, Budget, Grants, and Purchasing Offices.

The Department of Public Safety consists of the Police Bureau, Fire Bureau, and Codes Enforcement Bureau. The Mayor is the Director of this Department.

The Bureau of Police is headed by the Police Commissioner, Deputy Police Chief, and a team of Captains. These positions are all classified as management. Uniformed officers under the rank of Captain are not classified as management personnel. Lieutenants, sergeants, and corporals fulfill supervisory roles. The Deputy Police Chief and Captain head the Uniformed Patrol, Criminal Investigation, and Technical Services divisions. Within these divisions, additional organizational components exist. Several of these sections or units carry out specified police activities. The variety of police operations and the number of approved personnel make it the largest and most complex Bureau in the City's organization. The Police Accreditation Program accounts for some of the structural delineations in this bureau because many stipulations for accreditation require appropriate separation of duties.

The Bureau of Fire, headed by a Fire Chief and two Deputy Fire Chiefs, maintains three firehouses and a large complement of firefighting apparatus with full-time personnel to support these facilities. Other personnel are uniformed firefighters, some of whom are assigned to specific details such as fire safety and fire inspection.

The Department of Public Works is responsible for the Bureau of Vehicle Management, Bureau of Parks and Recreation and the Bureau of Traffic and Engineering in the General Fund and the Bureau of City Services in the Neighborhood Services Fund. Besides regularly scheduled residential and commercial sanitation services, some of the services provided by the Department of Public Works require a twenty-four-hour, seven-day-per-week schedule, especially as it relates to traffic and weather-related emergency management issues.

The Public Works Director is assisted by two Deputy Directors of Public Works. The Public Works Director and Deputy Director of Public Works Operations directly supervise all sanitation crews' work. The Public Works Director and Deputy Director of Parks and Recreation directly supervise all work related to city parks. The Bureau of Vehicle Management is managed by the Fleet Manager and is responsible for servicing all City vehicles and vehicular equipment.

BUDGET AND FINANCE

SCOPE OF THE BUDGET

The budget for the City of Harrisburg is a multifaceted document that expresses spending policy for the fiscal year, illustrates a resource allocation plan for the Administration to implement, describes the services provided, and provides a means of communication between citizens and elected officials.

The budget spells out a management strategy through specific objectives designed to provide the best services at the most efficient cost. With regard to the delivery of services, these objectives must produce measurable results as key indicators of the effectiveness and efficiency of government policies and programs. Programs must be evaluated every year to determine their legitimacy since limited resources must be allocated between existing programs and the need for new ones. Also, the success of programs and the efficiency with which policy goals are met constitute two performance measures by which managers are evaluated for tenure and annual salary increases.

Interplay between elected officials and input from citizens via budgetary hearings and public access to the budget further enhances the democratic process involved in public programming and financing. Elected officials, who experience a wide range of pressures and competing interests, must take the initiative to hold the line on budget growth. As the chief executive, the Mayor is at the center of the budgeting process, commanding a comprehensive perspective on disparate interests. The Mayor takes the lead in determining budgetary policies within an environment of competing priorities and limited local government resources. The City Council then examines the Mayor's proposed budget and has the opportunity to make amendments before approving it in final form.

In summary, the budget is a policy instrument, a financial plan, an operations guide, and a communicative device. The true art of budgeting reflects a combination of leadership, independent judgment, competent administration, and cooperation between the various branches of City government.

BUDGET PROCESS

The budget for the City is compiled by the Bureau of Financial Management's Office of Budget and Analysis. The fiscal year for the City of Harrisburg is January 1st to December 31st. The actual budget preparation process gets underway in July. One important element of this process is a cooperative effort between the Bureaus of Budget and Financial Management and Information Technology, which produces the Position Control Salary Projection reports for all funds. This salary information is vital in preparing personnel projections because it incorporates proposed management increases and bargaining unit contractual increases. Such personnel data greatly assists department directors in determining salary costs for the budget requests.

The City has historically used an incremental budget technique in arriving at the requested figures. Incremental budgeting emphasizes changes in the costs of providing City services based on competing priorities. To evaluate these priorities, department directors/bureau chiefs examine historical trends of line-item costs using a three-year cost analysis to determine the needs of the department or office for the forthcoming year. The Office of

Budget and Analysis reviews all requests for accuracy and completeness. This step usually occurs around the beginning of September. The Office of Budget and Analysis prepares the revenue projections for presentation to the Mayor, who evaluates the budget gap between revenue projections and expenditure requests. The Mayor meets with the Budget staff and conducts follow-up meetings with Departmental Directors, Bureau Chiefs, and other staff to determine the most viable means to balance the budget. Generally, multiple lengthy sessions over a period of 2 months are required before the budget is balanced and decisions regarding revenue and expenditure proposals are incorporated into the proposed budget document.

Based on the City’s Administrative Code, the Mayor shall, not later than the month of November, require all department heads to submit requests for appropriations for the ensuing budget year and to appear before the Mayor, the Business Administrator or Finance Director at a public hearing, on the various requests, where each department and bureau directors substantiates their expenditure projections and justifies their requests.

Pursuant to the City’s Administrative Code, the Mayor’s Proposed Budget is presented to City Council at the last legislative meeting in November, at which time the document becomes available to the public. During Budget and Finance Committee meetings, set by City Council, all offices/departments present to Council an estimate of the revenues and expenditures required to provide public services during the ensuing fiscal year.

City Council then makes appropriations and adopts the budget by ordinance no later than December 31. During the month of January following a municipal election, however, City Council may amend the budget with proper notice for public inspection of the proposed budget amendment. Any amended budget ordinance must be adopted by City Council before the 16th day of February. Within 15 days after the adoption of the budget ordinance, a copy of the same must be filed with the Commonwealth of Pennsylvania, Department of Community and Economic Development.

BUDGET CALENDAR

August-September	<ul style="list-style-type: none"> ● Prepare and distribute expenditure request manualsPrepare and distribute revenue project manuals ● Update title and divider pages, table of contents ● Compile expenditure requests returned from office/department ●
September- October	<ul style="list-style-type: none"> ● Update the Budget and Finance section Design cover for Budget ● Develop revised revenue and expenditure projections for 9/30. ● Fiscal Report projections and actual activity to date ● Mayoral budget hearings and review process with department ● Update to distribute narrative and performance info. ●
October	<ul style="list-style-type: none"> ● Prepare a preliminary projected revenue vs. expenses 1st and 2nd rounds of budget review with Mayor/Budget Office ● Update Budget Summary section ●
November	<ul style="list-style-type: none"> ● Hold Public Hearings to discuss department head requestsFinal revision and proofreading of Mayor’s Proposed Budget ● Compiling, printing, and binding of Mayor’s Proposed Budget ● Mayor’s Proposed Budget presented to City Council ●
December	<ul style="list-style-type: none"> ● City Council budget hearings and adoption

REVENUE PROJECTIONS

Using actual and projected data, various analyses are performed by the Bureau of Budget and Financial Management to project revenues. Revenue estimates are mostly based on three different projection methods, which incorporate growth rates over the previous three years, current year receipts, and collection rates where applicable, and essential input from department directors, as well as known variations in specific line item projections. Each projection method is tested against actual prior year revenues to determine validity. This validity test is conducted at the revenue line-item (detail) level, and only the projection methods deemed valid are utilized. In addition, unusual circumstances and one-time revenue sources are given appropriate consideration.

Method 1	2023 Actual Revenues at September 30, 2023 / 9 months x 12 months
Explanation	A monthly average of current-year revenues is calculated based on nine months of receipts, which are then annualized to project current-year revenues. Based on revenue trends and this method of projection for 2022 revenues, 2023 revenues are projected.
Method 2	2023 Actual Revenues at September 30, 2023 / (2022 Actual Revenues at September 30, 2023 / 2022 Actual Revenues at December 31, 2022).
Explanation	A percentage of 2023 revenues is determined from revenue receipts at September 30, 2023. The 2023 actual revenues at September 30, 2023, are divided by the percentage collected at September 30, 2023, to project revenues for 2024.
Method 3	
Explanation	The 2023 revenues can be projected by multiplying the percentage of 2022 Budget, which was collected at December 31, 2022, times the 2023 Budget. By reviewing the historical actuals to budget ratios, assumptions can be determined to assist in 2024 revenue projections.

REVENUE PROJECTION METHODS

PERFORMANCE INFORMATION

A Performance Program Budget (PPB) system utilizes specific program objectives to produce a desired output. The City currently does not present a formal programmatic budget; however, many aspects of the existing budget emulate the strategy of PPB. A program is a primary function of government which identifies clearly the delivery of a particular service to the taxpayers. The bureaus, divisions, and units actually represent individual City programs. An important exercise in preparing a PPB is determining performance measurements to meet specific program objectives.

The purpose of preparing performance information is to quantitatively determine the effectiveness and efficiency of departmental programs. The budget is the resource allocation plan for the City, and it identifies the financial input necessary to meet departmental objectives. Performance measurements, or indicators, measure the level of output against the input of budgeted funds. The end result should be to minimize the resources or dollars utilized to achieve a specified level of output.

From a policy standpoint, these measures can provide data to decision-makers to assist them in providing better services to citizens at the least possible cost. They also can provide direction in appropriating available resources, identifying areas of service that may require more resources, and addressing strengths and weaknesses in achieving the objectives of the services being provided.

Performance information data is based on a management objective established by the department director. These measurements concentrate on the performance of the entire bureau or division, not on an individual's performance. The activities measured are those required to meet the overall objective of the department/bureau. If the measured activity achieves most of its objectives and receives a highly satisfactory rating, then it is considered to be effective.

The 2025 Proposed Budget does not include data measuring the department's performance as the 2021, 2022, 2023, 2024 and projected 2025 measurement data was not complete before the preparation of this document.

Since the City's management reserves the right to establish goals and objectives to determine the cost of service delivery, quantitative analysis of City services assists management in providing the best possible service at the least possible cost. It is hoped that citizen surveys can become part of performance measurements to determine taxpayer satisfaction in the future. Given the limited resources of time and staffing, such a survey is currently impractical. To some degree, however, the election process itself is an indication of taxpayer satisfaction.

BUDGETARY ACCOUNTING AND CONTROLS

A City Council ordinance establishes the annual budget for the General Fund, Special Revenue Funds, Debt Service Fund, and Proprietary Funds. Budgets for all funds are prepared on a cash basis with respect to revenues and on an item-vouchered basis with respect to expenditures. Some Special Revenue Funds are exempted from legally adopted budgetary requirements, such as Grants Fund, Capital Projects Fund, and Expendable Trust Funds.

Grant programs accounted for in the Grant Programs Fund are administered under project budgets determined by contracts with state and federal grantor agencies. Effective expenditure control is achieved in the Capital Projects Fund through bond indenture provisions and project budgets. Control over spending in the Expendable Trust Fund is achieved by the use of internal spending limits.

The administration may authorize budgetary transfers up to \$20,000 between major category line items. However, no transfers shall be permitted into or within any personnel line-items to augment any individual wage or salary allocation previously established by City Council for any position without City Council approval, except to accommodate payments to employees as required under applicable laws or collective bargaining agreements. City Council approval is required for transfers in excess of \$20,000 along budgetary major category line-items. In the absence of budgeted financing, the City Council may approve a supplemental appropriation from unappropriated fund balances; or from a new, unanticipated, and unbudgeted revenue source(s) received during the course of the budget year. There were supplemental appropriations enacted during 2021.

Appropriations are authorized by ordinance at the fund level with the exception of the General Fund, which is appropriated at the functional office or department level except for the Office of Administration, which has separate budgets for administration and general expenditures. Appropriations are further defined through the establishment of more detailed line-item budgets.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental and proprietary fund types. Encumbrances outstanding at year-end do not constitute expenditures or liabilities, but are re-appropriated in the succeeding year. The City records such encumbrances as reservations of fund balance in governmental funds, which have fund balances at year-end. Encumbrance accounting is used in proprietary fund types as a tool for budgetary control, but reserves are not reported. The subsequent year's appropriations provide authority to complete the transactions as expenditures.

FINANCIAL INFORMATION

The management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that assets are protected from loss, theft, or misuse and that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Independent Audit:

The City's Administrative Code requires an annual independent audit of the books of account, financial records, and transactions of the City by an independent certified public accounting firm. In addition, various bond indentures also require such an audit.

In addition to meeting the requirements set forth above, the audit has also been designed to comply with the Single Audit Act of 1984 and related OMB Circular A-133. The independent auditor's report on the basic financial statements, along with the combining and individual fund statements and schedules, is included in the financial section of the City's Comprehensive Annual Financial Report. The independent auditor's reports related specifically to the Single Audit are included in a separately issued single audit document.

Single Audit:

As a recipient of federal and state financial assistance, the City is also responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. The internal control structure is subject to periodic evaluation by management and internal audit staff of the City.

As part of the City's Single Audit, tests are made to determine the adequacy of the internal control structure, including that portion related to federal financial assistance programs and the City's compliance with applicable laws and regulations.

Audit Committee:

During 2007, the City of Harrisburg established an Audit Committee to provide independent review and oversight of the City's financial reporting processes, internal controls, and annual audit. The City's independent auditor now reports directly to the Audit Committee, versus management as in prior years. The Committee is made up of five voting members and the City Council Budget and Finance Committee Chair, or his/her designee, as an ex officio sixth non-voting member. Three members must be well-versed in accounting procedures, and one member must be a CPA. No City employee may serve as a committee member except for the ex-officio Budget and Finance Chair or his/her designee.

Cash Management:

The City's current investment policy is to minimize credit and market risk while maintaining a competitive yield on its portfolio. All cash that is temporarily idle is invested in interest bearing demand deposits, repurchase agreements, or statewide money market funds, thereby increasing the average yield on idle funds. A significant portion of the City's cash and investments is maintained in bank trust accounts under the management of trustees.

An ordinance of the City Council requires that all deposits be held in insured, federally regulated banks or financial institutions and that all amounts in excess of federal insurance be fully collateralized in accordance with a state statute that requires banks to pledge a pool of eligible assets against the total of its public funds on deposit.

Basis of Accounting:

Although the annual budget is prepared on a cash basis with respect to both revenues received and expenditures disbursed for all funds, the Governmental Funds and Expendable Trust and Agency Funds are reported on the modified accrual basis of accounting for financial statement purposes. Revenues of these funds are recognized in the year in which they become both measurable and available within 60 days after year-end to pay current year liabilities. The major revenue sources accrued by the City include real estate taxes, local income and services taxes, intergovernmental revenue, departmental earnings, and investment income. Revenues from other sources are recognized when received. Expenditures are generally recognized in the year the related fund liability is incurred. Principal and interest on general long-term obligations are recognized when due. Prepaid items and inventory purchases are reported as expenditures in the year the items are used. Expenditures for claims, judgments, compensated absences, and employer pension contributions are reported as the amount accrued during the year that normally would be liquidated with expendable available financial resources.

The accrual basis of accounting is utilized by proprietary fund types for financial statement reporting purposes. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

BUDGET SUMMARY RESOURCE ALLOCATION

The following Resource Allocation chart lists resources and appropriations for each fund and provides a grand total for all City resources. The accounts of the City are organized on the basis of fund(s), each of which is considered to be a separate accounting entity. These funds are the General Fund, Special Revenue Funds, Debt Service Fund, and utility funds. The City of Harrisburg has established the following utility fund: The Neighborhood Services Fund. Although each fund is accounted for independently, the proper cooperation and interaction among all funds contribute to the overall effective and efficient management of City government.

GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are defined as those funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

STATE LIQUID FUELS TAX FUND

The State Liquid Fuels Tax Fund is used to account for State aid revenue for maintaining, lighting, building, and improving City roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

HOST MUNICIPALITY FEES FUND

The Host Municipality Fees Fund is used to account for host municipality benefit fees received for critical environmental projects and related administrative costs, as mandated by Act 101 - The Municipal Waste Planning, Recycling, and Waste Reduction Act.

SENATORS FUND

The Senators Fund accounts for the revenues and expenses associated with the payment of debt on the financing of a new stadium of the Harrisburg Senators, a minor league franchise formerly owned by the City.

PARKS & RECREATION FUND

The Park & Recreation fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Parks & Recreation bureau, activities, and programming.

NEIGHBORHOOD MITIGATION FUND

The Neighborhood Mitigation Fund is responsible for the collection of fee revenue and related expenses of the City as they pertain to the enforcement of ordinances regulating blight and local health, housing, and safety codes and regulations, including expenses related to the remediation of blighted conditions, as authorized.

SPECIAL EVENTS AND PROJECTS REIMBURSEMENT FUND

The Special Events and Projects Reimbursement Fund accounts for fee, service provision chargeback and contribution revenue, along with related expenses, for use in the maintenance and betterment of the City's Public Works department

FIRE PROTECTION FUND

The Fire Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Fire department and activities.

POLICE PROTECTION FUND

The Police Protection fund accounts for fee, contribution and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's Police department and activities.

WHBG FUND

The WHBG fund accounts for fee, contribution, advertising and grant revenue, along with related expenses, for use in the maintenance and betterment of the City's government access cable television channel and station

EVENTS FUND

The Special Events Fund accounts for all revenue raised in support of the City's events, including the July 4th Celebration, Kipona, the Holiday Parade and New Year's Eve. This fund also accounts for related event expenses and is overseen by the Director of Business Development and the Events and Marketing Manager.

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources, principally transfers from the General Fund and State Liquid Fuels Tax Fund, and proceeds from the sale/lease or use of City assets, for the payment of general long- term debt principal, interest, and related costs.

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for financial resources to be used for the acquisition, construction, or improvement of major capital facilities (other than those financed by proprietary funds).

UTILITY FUND

Utility funds (also termed enterprise or proprietary funds) are used by a governmental entity to account for services provided to the general public on a user charge basis.

NEIGHBORHOOD SERVICES FUND

The Neighborhood Service Fund is used to account for the revenues and expenses associated with the provision of refuse collection and disposal services to residential, commercial, and industrial establishments of the City as well as Parks and Recreation maintenance services and road repair services, as those are related to the facilitation of refuse collection and disposal services, broadly defined.



Budget Overview

Fund Summaries

Revenues

	2024 Adopted	2025 Proposed
General	109,485,200	87,037,151
State Grants	—	—
Federal Grants	—	—
State Liquid Fuels	1,527,005	2,597,889
Host Municipality Fee	404,123	954,011
Water	—	—
Parks/Property Improvement	—	—
Neighborhood Services	21,155,758	21,787,441
Capital Projects	—	11,344,249
Harrisburg Senators	5,634,470	16,784,071
Sanitation	—	200,000
Disposal Incinerator	210,700	210,700
Sewer	—	—
Community Devel Grant	—	—
Trust And Agency	—	—
Blight Remediation	77,368	144,000
Special Events/Proj Reimb	256,410	263,000
Fire Protection	100,000	522,800
Police Protection	104,059	600,000
Parks & Recreation	308,500	453,500
Whbg - Tv	1,640	10,000
Events	367,000	516,406
Debt Service	1,474,112	1,474,112
Police Pension Trust	—	—
Accrual Fund	—	—
Total Revenues	141,106,345	144,899,330

Expenditures

	2024 Adopted	2025 Proposed
General	109,486,173	87,037,151
State Grants	—	—
Federal Grants	—	—
State Liquid Fuels	1,527,005	2,597,889
Host Municipality Fee	404,123	954,011
Neighborhood Services	21,156,072	21,785,084
Capital Projects	—	9,624,991
Harrisburg Senators	5,634,470	16,784,071
Sanitation	—	200,000
Disposal Incinerator	210,700	210,700
Community Devel Grant	—	—
Trust And Agency	—	—
Blight Remediation	77,368	144,000
Special Events/Proj Reimb	256,410	200,000
Fire Protection	100,000	21,000
Police Protection	104,059	600,000
Parks & Recreation	288,500	453,500
Whbg - Tv	1,640	10,000
Events	367,000	516,406
Debt Service	1,474,112	1,474,112
Police Pension Trust	—	—
Accrual Fund	—	—
Total Expenditures	141,087,632	142,612,915

Revenues

	2024 Adopted	2025 Proposed
General Fund		
Real Estate Taxes	17,251,365	16,691,216
Re Transfer Tax	1,000,000	1,000,000
Hotel Tax Revenue	1,000,000	1,000,000
Earned Income Tax	17,956,522	18,843,750
Local Services Tax	7,008,608	6,834,000
Mercant/Bus Priv Tax	8,574,413	8,405,239
Dept Admin Revenue	496,113	460,669
Dept Bldg & Housing	2,300,000	1,900,000
Dept Public Safety	2,241,924	1,999,997
Utility Billing Rev	2,000	3,500
Dept Of Public Works	398,000	646,177
Dept Parks/Recreatn	12,500	18,025
Fines And Forfeits	849,668	841,499
Licenses And Permits	500,386	400,000
Rental Revenue	150,000	92,700
Intergovernmentl Rev	8,770,000	9,174,793
Misc Revenue	2,983,289	7,590,000
Int/Investmt Income	690,000	750,000
Oth Financing Source	50,000	50,000
Interfund Transfers	31,973,891	10,335,586
Fund Bal Appropriatn	5,276,521	—
General Fund Subtotal	109,485,200	87,037,151
Total Revenues	109,485,200	87,037,151
Other Funds		
State Grants	—	—
Federal Grants	—	—
State Liquid Fuels	1,527,005	2,597,889
Host Municipality Fee	404,123	954,011
Water	—	—
Parks/Property Improvement	—	—
Neighborhood Services	21,155,758	21,787,441
Harrisburg Senators	5,634,470	16,784,071
Sanitation	—	200,000
Disposal Incinerator	210,700	210,700
Sewer	—	—

Revenues

	2024 Adopted	2025 Proposed
Community Devel Grant	—	—
Trust And Agency	—	—
Blight Remediation	77,368	144,000
Special Events/Proj Reimb	256,410	263,000
Fire Protection	100,000	522,800
Police Protection	104,059	600,000
Parks & Recreation	308,500	453,500
Whbg - Tv	1,640	10,000
Events	367,000	516,406
Capital Projects	—	—
Debt Service	1,474,112	1,474,112
Police Pension Trust	—	—
Accrual Fund	—	—
Other Funds Subtotal	31,621,145	46,517,930
Total Revenues	31,621,145	46,517,930

General Fund - Revenue Analysis

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Real Estate Taxes						
301001	Discount Period	12,900,338	13,310,947	13,565,459	13,086,628	13,012,697
301002	Flat Period	1,208,405	1,097,374	1,623,184	1,565,889	1,270,657
301003	Penalty Period	1,040,521	909,125	737,134	711,115	853,923
301004	Refund Prior Yr Re Tax	(28,242)	(253,165)	(254,244)	(245,270)	(91,614)
302001	Discount Amount	(258,007)	(266,042)	(271,129)	(261,559)	(259,817)
302003	Penalty Amount	104,156	91,133	71,295	68,779	85,803
303000	Prior Yr Flat Amt	573	—	—	—	256
304001	Tax Liens	(11)	—	—	—	(5)
305001	Tax Amount-1St Prior Year	1,038,308	641,246	787,271	759,482	672,401
305002	Tax Amount-2Nd Prior Year	977,983	760,993	973,920	939,543	712,588
305003	Tax Amount-3Rd Prior Year	294,049	118,226	207,491	200,167	114,633
306001	Penalty/Int 1St Yr Prior	127,171	74,073	98,841	95,352	84,745
306002	Penalty/Int 2Nd Yr Prior	229,071	176,397	231,158	222,998	163,022
306003	Penalty/Int 3Rd Yr Prior	138,688	65,611	112,201	108,241	67,640
307000	Tax Amount/Tax Sales	6,105	—	—	—	4,287
Real Estate Taxes Subtotal		17,779,107	16,725,918	17,882,581	17,251,365	16,691,216
Re Transfer Tax						
309000	Transfer Tax Revenue	1,033,820	1,430,158	1,303,813	1,000,000	1,000,000
Re Transfer Tax Subtotal		1,033,820	1,430,158	1,303,813	1,000,000	1,000,000
Hotel Tax Revenue						
310000	Hotel Tax Revenue	—	700,000	714,000	1,000,000	1,000,000
Hotel Tax Revenue Subtotal		—	700,000	714,000	1,000,000	1,000,000
Earned Income Tax						
321000	Eit - Curr Yr	14,271,927	16,050,824	15,618,358	18,203,045	19,105,190
323001	Eit Commissions	(162,110)	(217,376)	(199,007)	(246,523)	(261,440)
323003	Eit-County Tax Collect Com Fee	—	—	—	—	—
Earned Income Tax Subtotal		14,109,816	15,833,448	15,419,351	17,956,522	18,843,750
Local Services Tax						
316000	Local Services Tax	6,687,104	6,825,442	6,793,544	7,133,221	6,949,330
316006	Ems Tax Prior Year	—	—	—	—	7,961
316009	Local Svcs Tax-Commission	(114,133)	(119,237)	(118,137)	(124,613)	(123,291)
Local Services Tax Subtotal		6,572,970	6,706,205	6,675,407	7,008,608	6,834,000
Mercant/Bus Priv Tax						
324001	Mercantile/Bus Lic Cur Yr	213,507	214,250	216,499	222,417	178,411

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
324002 Mercantile/Bus Lic Pr Yr	22,000	19,000	19,671	20,208	15,884
324004 Merc/Landlord Lic Curr Yr	113,300	107,900	113,654	116,761	111,786
324005 Merc/Landlord Lic Priorsr	36,090	38,170	39,892	40,983	32,783
324020 File Fee/Court Cost Remit	12,206	12,785	14,343	14,735	8,582
325001 Mbp Tax - Current Yr	3,002,403	3,269,860	3,363,361	3,455,296	3,358,245
325002 Mbp Tax - Prior Yr	522,224	223,405	235,446	241,882	250,365
325003 Mbp Tax - Penalty	223,802	166,160	172,959	177,687	203,901
325004 Mbp Tax - Interest	80,823	50,355	54,367	55,854	53,839
325005 Mercantile Tax Temp/Hold	—	—	—	—	—
326001 Mbp Amusement Tax	117,510	286,475	301,348	383,998	373,482
326002 Mbp Amusement Tax-Prior Yr	5,533	893	1,424	1,462	5,718
326003 Mbp Amusement Tax Penalty	1,021	1,534	1,601	1,645	2,171
326004 Mbp Amusement Tax - Int	382	341	355	365	418
327000 Mbp Parking Taxes Current	3,386,750	3,671,272	3,672,513	3,772,896	3,725,291
327001 Mbp Parking Fee	14,939	11,805	11,124	11,429	12,375
327002 Parking License Fee-Prior	8,773	272	277	285	8,913
327003 Parking License Fee-Penal	25	2,881	1,556	1,598	10,614
329000 Mbp General License Tax	41,525	54,620	53,451	54,912	52,461
Mercant/Bus Priv Tax Subtotal	7,802,814	8,131,977	8,273,841	8,574,413	8,405,239
Dept Admin Revenue					
340025 Neighborhd Svc Gen Adm Chrgs	—	—	811,063	162,213	—
340040 Satisfaction Fees	528	474	498	500	915
340050 Filing Fee Returns	500	549	535	500	954
340060 Metro	460	—	—	—	—
340061 Life Partnership Registry	25	—	—	—	69
340065 Liens - Court Cost Remittances	—	36	—	—	43
340080 Collectn Re Rev (School)	121,504	82,996	66,080	66,000	118,922
340081 Collect Mbp Fees (School)	88,516	81,645	121,993	122,000	115,934
340085 Nsf Check Fee	3,413	4,890	4,847	4,900	7,910
340090 Other Administrative	136,908	137,973	139,917	140,000	215,917
340091 Mercantile Documents Fees	—	10	—	—	5
Dept Admin Revenue Subtotal	351,853	308,574	1,144,933	496,113	460,669
Dept Bldg & Housing					
341001 Rooming House	11,025	9,065	9,233	9,701	7,515
341002 Appeal Hearing Fees	—	—	—	—	—
341004 Pa Dced Permit Fees	(202)	—	—	—	—
341011 License Renewal Fees	153,831	146,305	147,605	155,080	109,812

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
341020 Electrical Permit Fee	122,672	105,877	85,824	90,170	87,774
341021 Plumbing Permit Fee	67,014	71,468	69,878	73,417	74,811
341022 Building Permit Fees	1,043,456	888,290	951,948	1,000,155	880,399
341023 Low Voltage Elec. Permits	572	4,832	3,817	4,010	5,502
341024 Dumpster Permit Fees	3,475	4,775	5,000	5,253	3,477
341025 Demolition Permit Fees	28,627	62,414	57,585	60,501	43,422
341026 Fire Prevention Code	56,234	53,607	57,482	60,393	42,416
341027 Special Permit Fees	3,517	5,362	5,397	5,670	2,743
341028 Flood Plain Certification	2,435	310	468	492	95
341030 Buyer Notify Fees	45,671	40,780	44,460	46,712	32,858
341040 Emg Ord Liens /Principal	—	—	—	—	316
341041 Emerg Ord Liens/Interest	—	—	—	—	676
341050 Planning Fees	18,857	8,697	7,731	8,123	10,797
341051 Health Inspect Fees	88,285	78,075	88,590	93,076	65,706
341060 Zoning Hearing Board Fees	17,280	24,355	28,170	29,597	15,882
341061 Permit Fees-Zoning Sign	125,884	107,979	117,866	123,835	102,998
341062 Permit Fees-Safty Inspect	200	120	125	131	611
341072 Rental Inspection Income	412,811	451,205	503,361	528,852	409,165
341080 Sale Of Pub/Maps/Gis Data	4,860	3,925	4,175	4,386	2,878
341095 Overpymt Of Codes Permit Fees	—	189	189	199	58
342011 Warrant Services Fees	105	75	235	247	89
Dept Bldg & Housing Subtotal	2,206,607	2,067,704	2,189,139	2,300,000	1,900,000
Dept Public Safety					
342008 Burg/Fire Alarms	50,930	59,045	59,455	51,079	70,863
342009 Vehicle Extraction Fees	—	—	—	—	—
342015 Towing Fees	16,600	14,160	14,338	12,318	12,278
342020 Police Inv Reports	41,272	38,898	40,895	35,134	37,519
342021 Booking Processing Fee	11,987	6,028	7,147	6,140	4,230
342030 Fire Inv Reports	1,960	1,825	1,813	1,558	560
342031 Fire Inspection/Safety	120	—	—	—	—
342043 Firefighter App Fees	12,550	—	—	—	2,316
342050 Meter Bag Rental	122,136	77,624	96,938	105,775	119,386
342061 Police Personnel Reimb	11,471	5,474	6,284	5,399	5,943
342074 Police On Patrol	—	21,810	21,810	18,738	11,065
342079 Domestic Violence Grant	—	—	—	—	—
342086 Fema/Usar Contract	318,054	9,235	173,054	148,675	104,108
342089 Hha Reimbursement	261,342	188,088	240,549	206,662	195,488

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
342090 Other Public Safety	94,269	113,472	107,192	202,492	92,366
342091 Permit Parking Fees	45,266	42,571	43,031	46,000	46,612
342092 Fines And Costs	63,909	30,771	33,217	28,538	20,653
342093 Drug Task Force Reimburs	64,754	67,153	67,303	57,822	57,491
342094 Highway Safety Grant	—	—	6,873	5,905	—
342098 Dog And Cat Licenses	5,302	3,802	3,965	3,406	4,627
342099 Booting Fees	—	—	—	—	527
342901 Police Extra Duty	1,256,174	1,491,127	1,520,481	1,306,283	1,213,965
Dept Public Safety Subtotal	2,378,094	2,171,083	2,444,345	2,241,924	1,999,997
Utility Billing Rev					
343051 Sewer Maint Liens - Principal	448	2,308	1,689	1,500	1,200
343052 Sewer Maint Liens - Penalty	43	1,202	629	500	2,300
Utility Billing Rev Subtotal	490	3,511	2,318	2,000	3,500
Dept Of Public Works					
343002 Street Cut Inspect	—	—	200,000	167,000	375,000
343003 St Cut Degradation Fees	—	—	26,200	13,000	—
343035 Vmc Chrgs - Fed Grant	—	—	—	—	20,000
343037 Vmc Chrgs/Neighbrhd Svc	318,675	282,672	352,200	200,000	225,000
343082 Other Recycling Revenue	—	3,956	1,580	1,500	15,000
343083 Recycling Rev - Demolition	—	531	1,081	1,000	—
343088 Elec Veh Chrg Station Rev	1,108	3,021	2,954	3,000	1,000
343090 Other Pub Works	14,680	28,615	27,294	12,500	10,177
Dept Of Public Works Subtotal	334,464	318,796	611,309	398,000	646,177
Dept Parks/Recreatn					
345001 Pool #1	2,098	9,353	9,353	11,873	15,852
345002 Pool #2	—	—	—	—	—
345011 Shade Tree Fees	609	517	493	627	2,173
Dept Parks/Recreatn Subtotal	2,706	9,870	9,846	12,500	18,025
Fines And Forfeits					
346012 Dj-Traff Violatins	224,016	198,212	208,237	213,084	164,131
346013 Dj-Summary Criminal Off	60,723	46,122	47,433	48,537	89,902
346015 Dj-Codes Violations	76,153	57,418	61,613	63,047	58,111
346020 Park Tickets-Vio Fine	528,092	417,875	415,655	10,000	252,654
346021 Park Ticket Fines-Up Safe Syst	—	—	—	515,000	276,701
346090 Other Fines And Forfeits	78	—	—	—	—
Fines And Forfeits Subtotal	889,062	719,628	732,938	849,668	841,499

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Licenses And Permits						
347010	Alcoholic Beverage Licens	3,000	22,500	22,000	19,351	33,294
347020	Tv Franchise License	502,651	476,666	489,595	481,035	366,706
Licenses And Permits Subtotal		505,651	499,166	511,595	500,386	400,000
Rental Revenue						
355000	Rental Income	36,238	52,171	51,954	50,000	33,705
356000	Easement Fees	69,597	37,959	37,959	100,000	58,995
Rental Revenue Subtotal		105,835	90,130	89,913	150,000	92,700
Intergovernmentl Rev						
392000	Pension System State Aid	3,033,990	3,368,205	3,368,205	3,725,000	4,125,000
394000	Pub Utilty Realty Tax	44,741	45,518	45,518	45,000	46,014
395000	Capital Fire Protection	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000
396000	Grant Proceeds	14,780	10,800	58,260	—	3,779
397002	Ground Lease Payments	—	—	—	—	—
397003	Priority Parking City Pmt	—	—	—	—	—
Intergovernmentl Rev Subtotal		8,093,511	8,424,522	8,471,983	8,770,000	9,174,793
Misc Revenue						
380000	Reimb For Loss /Damage	250	19,126	19,176	20,082	7,500
380002	Stop Loss Recoveries	555,088	289,332	282,366	778,999	935,454
380003	Work Comp-Excess Recovery	—	—	21,883	22,917	—
380005	Demolition Collection	—	—	14,359	15,038	—
380007	Reimb For Shared Expends	—	—	—	—	—
380008	Nlc Svc Line Warranty Pr	5,721	5,532	5,532	5,793	4,741
380033	Insurance Reimb For Loss	63,918	33,190	33,190	34,758	4,550,000
382000	Contributions And Donat	360,000	252,118	252,118	264,032	229,971
384000	Misc Income And/Or Contributns	—	—	—	—	573
384001	Pilot Payments	649,077	821,119	676,947	708,937	675,000
384010	Municip Tavern Games Tax	50	—	—	—	—
385000	Refunds Of Expenditures	32,507	296,051	102,621	107,471	178,034
385003	Express Scripts Rebates	—	—	—	—	—
385006	Medicare Part D Program	235,396	139,684	150,488	157,600	139,132
385007	Cap Blue Cross Cred Pymts	—	—	56,250	25,000	5,596
385018	Medical-Employee Contr	—	763,681	767,056	803,305	850,000
385019	Employee Med Contribs Gen Govt	108,635	—	—	—	—
385020	Employee Med Contribs Comm Dev	32,572	—	—	—	—
385021	Employee Med Contribs Pub Safe	608,469	—	—	—	—
385022	Employee Med Contribs Pub Work	29,379	—	—	—	—

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
385090 Miscellaneous Revenue	2,433	6,941	5,196	39,357	13,999
Misc Revenue Subtotal	2,683,495	2,626,772	2,387,182	2,983,289	7,590,000
Int/Investmt Income					
350009 Moed Loans Interest	369	15,913	8,392	60,000	54,967
352000 Int On Invstmnts/Grant	17,549	339,398	200,892	630,000	695,033
Int/Investmt Income Subtotal	17,919	355,311	209,284	690,000	750,000
Oth Financing Source					
358090 Sale Of Assets	1,500	41,020	35,519	50,000	50,000
Oth Financing Source Subtotal	1,500	41,020	35,519	50,000	50,000
Interfund Transfers					
398011 Interfund - State Grants	—	—	—	104,959	3,510,586
398014 Interfund - Federal Grants	2,518,218	8,863,207	—	30,668,932	—
398025 Interfund-Neighborhd Svcs	162,133	584,000	—	—	—
398026 Interfund-Hbg Senators	—	—	—	—	6,000,000
398030 Interfund - Cdbg	285,823	51,104	—	—	—
398050 Interfund-Blight Remed	—	—	—	—	100,000
398051 Interfd-Spec Evt/Proj Reimb	—	—	—	—	100,000
398053 Interfd-Police Protection	—	—	—	—	500,000
398054 Interfd-Parks/Recreation	—	—	100,000	—	125,000
398060 Interfund - Cap Projects Fund	1,582,907	—	—	1,200,000	—
398070 Interfund - Debt Service Fund	—	460,000	—	—	—
Interfund Transfers Subtotal	4,549,081	9,958,311	100,000	31,973,891	10,335,586
Fund Bal Appropriatn					
399099 Estimated Cash Carryover	—	—	5,888,906	5,276,521	—
Fund Bal Appropriatn Subtotal	—	—	5,888,906	5,276,521	—
Total Revenues	69,418,797	77,122,102	75,098,203	109,485,200	87,037,151

General Fund

General Government

Major Category Department Summary

Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
City Council	404,884	318,182	505,552	508,767	524,551
Mayors Office	316,653	394,306	557,372	547,485	557,856
Controllers Office	228,147	165,730	177,648	181,741	183,207
Treasurers Office	427,662	372,027	624,696	667,370	758,017
Solicitors Office	804,881	556,409	1,081,912	1,142,248	1,179,806
Total Expenditures	2,182,226	1,806,654	2,947,180	3,047,611	3,203,438

City Council

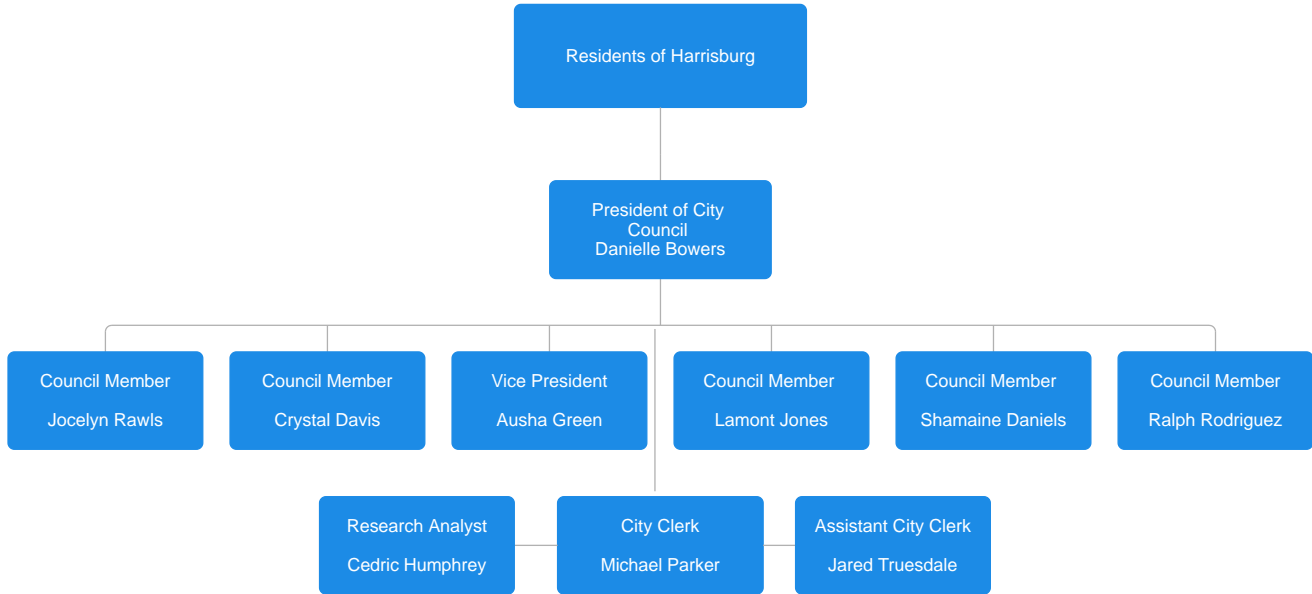


Department Description

Harrisburg's City Council is the Legislative Branch of City government. The City Council consists of seven members who are elected at large. The City Council President is elected by the Council members and presides over the Council meetings. In the event of illness or absence, the Vice-President presides over the meetings.

City Council considers and evaluates legislative concerns through a study committee structure consisting of committees on Administration, Budget & Finance, Building & Housing, Community & Economic Development, Parks & Recreation, Public Safety, and Public Works. City Council also confirms all department directors and certain other Mayoral appointees. Council is also required, by the Third Class Optional City Code of Pennsylvania, to pass an annual budget by December 31 of each fiscal year.

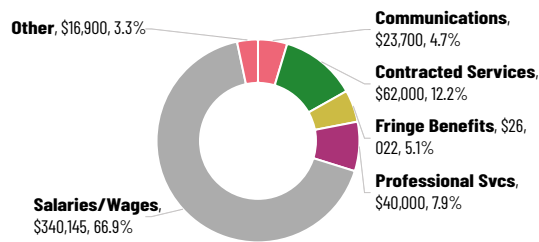
Harrisburg City Council



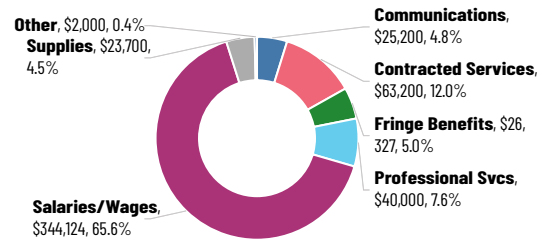


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Assistant City Clerk	9-12-2022	\$62,730	0	\$1,255	0.00	\$63,985	0.00	\$4,895	0.00	\$68,879
Research Analyst	9-6-2022	\$57,503	0	\$1,156	0.00	\$58,659	0.00	\$4,487	0.00	\$63,146
City Clerk	5-9-2022	\$78,413	0	\$1,568	0.00	\$79,981	0.00	\$6,119	0.00	\$86,099
President	10-9-2018	\$21,500	0	\$0	0.00	\$21,500	0.00	\$1,645	0.00	\$23,145
Council Member	1-6-2014	\$20,000	0	\$0	0.00	\$20,000	0.00	\$1,530	0.00	\$21,530
Vice President	10-24-2017	\$20,000	0	\$0	0.00	\$20,000	0.00	\$1,530	0.00	\$21,530
Council Member	1-25-2023	\$20,000	0	\$0	0.00	\$20,000	0.00	\$1,530	0.00	\$21,530
Council Member	1-4-2016	\$20,000	0	\$0	0.00	\$20,000	0.00	\$1,530	0.00	\$21,530
Council Member	1-3-2022	\$20,000	0	\$0	0.00	\$20,000	0.00	\$1,530	0.00	\$21,530
Council Member	1-3-2022	\$20,000	0	\$0	0.00	\$20,000	0.00	\$1,530	0.00	\$21,530
Management Totals		\$340,146	0	\$3,979	0.00	\$344,124	0.00	\$26,325	0.00	\$370,450
Total		\$340,146	0	\$3,979	0.00	\$344,124	0.00	\$26,325	0.00	\$370,450
Total Salaries, Lump Sum, Overtime, Fica And Fringe Benefits						\$344,124	0.00	\$26,325	0.00	\$370,450

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	26,022	26,327
Medical	—	—
Personnel Subtotal	26,022	26,327
Salaries/Wages		
Salaries And Wages	340,145	344,124
Temporary	—	—
Salaries/Wages Subtotal	340,145	344,124
Communications		
Advertising	10,000	11,500
Printing	12,000	12,000
Photography	500	500
E-Mail/Internet	1,200	1,200
Communications Subtotal	23,700	25,200
Professional Svcs		
Legal	40,000	40,000
Professional Svcs Subtotal	40,000	40,000
Contracted Services		
Travel	20,000	20,000
Conferences	7,000	7,000
Memberships	20,000	20,000
Misc Contracted Services	10,000	11,200
Tuition/Training	5,000	5,000
Contracted Services Subtotal	62,000	63,200
Communications Equipment	—	—

Personnel	2024 Adopted	2025 Proposed
Supplies		
Office	1,000	13,200
Misc Supplies And Expense	10,000	10,000
Subscriptions	500	500
Audio-Visual	—	—
Supplies Subtotal	11,500	23,700
Minor Capital		
Office Equipmt - Minor Cap	2,000	2,000
Minor Capital Subtotal	2,000	2,000
Capital Outlay		
Lease Purchase	3,400	—
Capital Outlay Subtotal	3,400	—
Total Expenditures	508,767	524,551

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Council Members	7.00	7.00	\$141,500	\$141,500
City Clerk	1.00	1.00	\$78,413	\$79,981
Assistant City Clerk	1.00	1.00	\$62,730	\$63,985
Research Analyst	1.00	1.00	\$57,503	\$58,659
Total Management	10.00	10.00	\$340,146	\$344,124
Fica			\$26,021	\$26,325
Total Fringe Benefits			\$26,021	\$26,325
Total	10.00	10.00	\$366,167	\$370,450

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	21,124	19,723	25,652	26,022	26,327
Social Security Subtotal	21,124	19,723	25,652	26,022	26,327
Medical					
419002 Medical	65,056	—	—	—	—
Medical Subtotal	65,056	—	—	—	—
Personnel Subtotal	86,180	19,723	25,652	26,022	26,327
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	284,625	262,811	335,300	340,145	344,124
Salaries And Wages Subtotal	284,625	262,811	335,300	340,145	344,124
415000 Temporary	—	—	—	—	—
Salaries/Wages Subtotal	284,625	262,811	335,300	340,145	344,124
Communications					
Advertising					
420010 Advertising Services	—	2,784	7,000	10,000	11,500
Advertising Subtotal	—	2,784	7,000	10,000	11,500
Printing					
420020 Printing Services	3,806	—	15,000	12,000	12,000
Printing Subtotal	3,806	—	15,000	12,000	12,000
Photography					
420030 Photography Services	—	500	500	500	500
Photography Subtotal	—	500	500	500	500
E-Mail/Internet					
420041 E-Mail/Internet Services	1,195	1,195	1,200	1,200	1,200
E-Mail/Internet Subtotal	1,195	1,195	1,200	1,200	1,200
Communications Subtotal	5,001	4,479	23,700	23,700	25,200
Professional Svcs					
Legal					
421010 Legal Services	1,996	1,539	40,000	40,000	40,000
Legal Subtotal	1,996	1,539	40,000	40,000	40,000
Professional Svcs Subtotal	1,996	1,539	40,000	40,000	40,000
Contracted Services					
Travel					
429015 Travel	1,818	48	20,000	20,000	20,000
Travel Subtotal	1,818	48	20,000	20,000	20,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Conferences					
429016 Conferences	1,174	—	2,000	7,000	7,000
Conferences Subtotal	1,174	—	2,000	7,000	7,000
Memberships					
429017 Memberships	20,196	20,310	28,000	20,000	20,000
Memberships Subtotal	20,196	20,310	28,000	20,000	20,000
Misc Contracted Services					
429090 Misc Contracted Services	—	—	—	10,000	11,200
Misc Contracted Services Subtotal	—	—	—	10,000	11,200
Tuition/Training					
429001 Tuition/Training	—	600	2,000	5,000	5,000
Tuition/Training Subtotal	—	600	2,000	5,000	5,000
Contracted Services Subtotal	23,188	20,958	52,000	62,000	63,200
Maint And Repairs					
Communications Equipment					
425050 Communications Equipment	—	—	1,000	—	—
Communications Equipment Subtotal	—	—	1,000	—	—
Maint And Repairs Subtotal	—	—	1,000	—	—
Supplies					
Office					
430009 Office Supplies	—	160	1,000	1,000	13,200
Office Subtotal	—	160	1,000	1,000	13,200
Misc Supplies And Expense					
430099 Misc Supplies And Expense	3,893	8,513	10,000	10,000	10,000
Misc Supplies And Expense Subtotal	3,893	8,513	10,000	10,000	10,000
Subscriptions					
430003 Subscriptions	—	—	500	500	500
Subscriptions Subtotal	—	—	500	500	500
Audio-Visual					
430004 Audio-Visual	—	—	10,000	—	—
Audio-Visual Subtotal	—	—	10,000	—	—
Supplies Subtotal	3,893	8,673	21,500	11,500	23,700
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	—	3,000	2,000	2,000
Office Equipmt - Minor Cap Subtotal	—	—	3,000	2,000	2,000
Minor Capital Subtotal	—	—	3,000	2,000	2,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Capital Outlay					
Lease Purchase					
453049 Lease Purchase	—	—	3,400	3,400	—
Lease Purchase Subtotal	—	—	3,400	3,400	—
Capital Outlay Subtotal	—	—	3,400	3,400	—
Total Expenditures	404,884	318,182	505,552	508,767	524,551

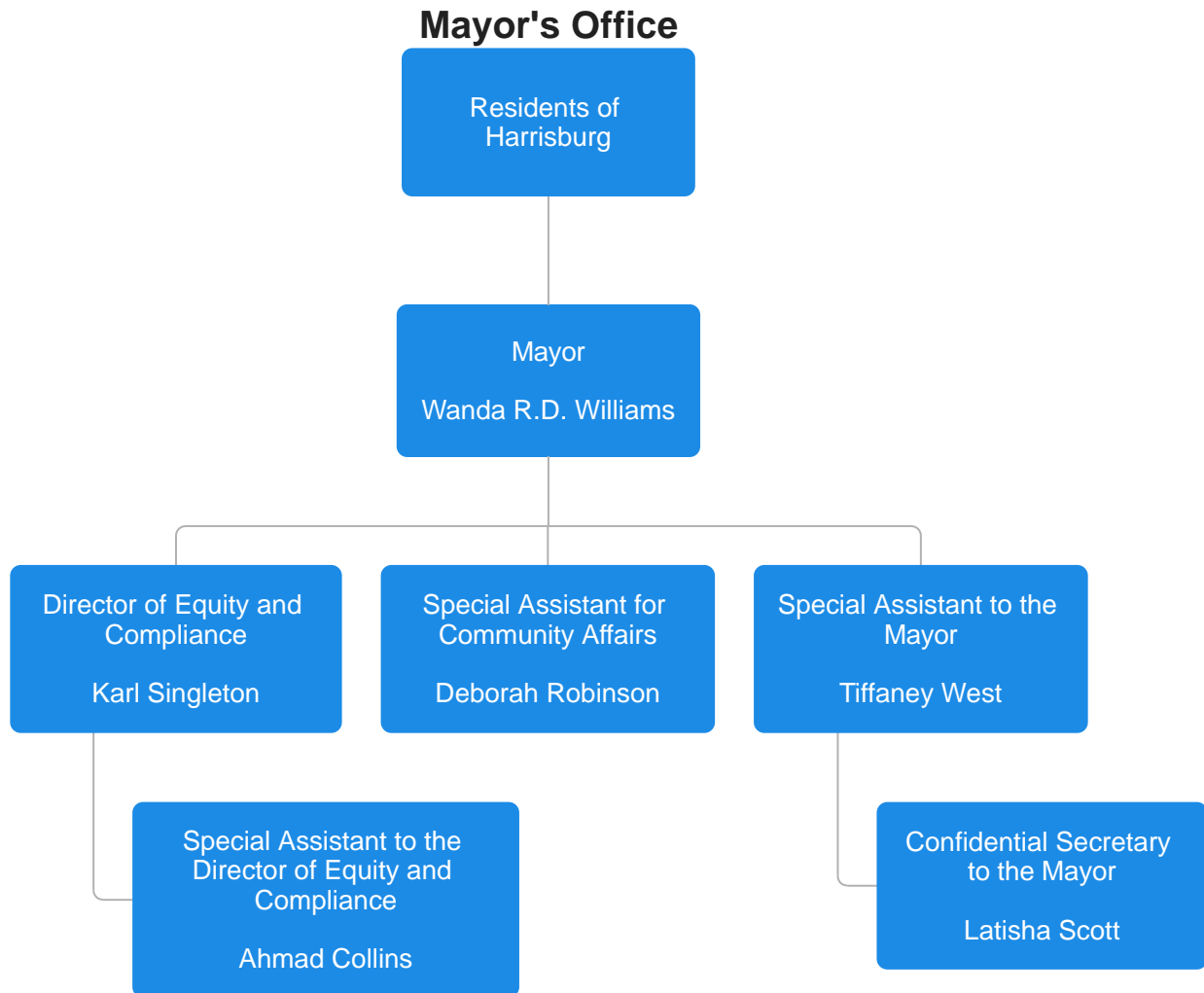
Mayor's Office



Department Description

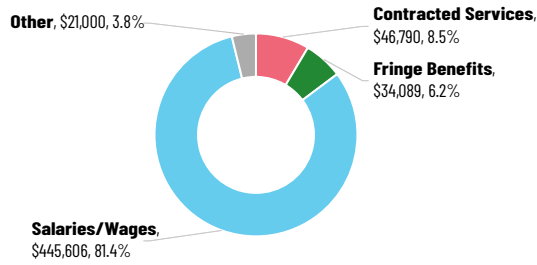
The Mayor is the Chief Executive Officer of Harrisburg's government. The Mayor is an elected official, is full-time, and is the sole appointing authority of all department and office directors and Mayor's Office staff. Department heads must be confirmed by a majority of City Council before appointment is permanent. Senior City government officials, including department and office heads, comprise the Mayor's Cabinet. The Mayor has broad discretionary, executive, and administrative authority under the provisions of the Third Class Optional City Code of Pennsylvania, the City's Charter, and the Codified Ordinances of the City of Harrisburg. The Mayor also heads the Executive/Administrative Branch of City government. The Mayor is automatically a member of several public or quasi-public boards of directors, including the Tri-County Planning Commission and the Harrisburg Area Transportation Study Group (HATS). The Mayor is the sole appointing authority of members of most boards, commissions and task forces, with City Council confirmation required for many of these appointees.

The Mayor has broad policy-making authority, and by Executive Order or other action, can direct the use of municipal resources, including the setting of priorities for the use of resources. The Office can assume an initiative role in matters, projects, and policies of a Citywide or regional nature. In the event of a civil emergency or natural disaster, the Mayor, under State and City laws, has the sole authority to declare a state of emergency and to direct or redirect governmental and other response to such events. Administratively, the Mayor has contracting authority and no valid or binding contract involving the municipal government exists without the Mayor's and City Controller's signatures.

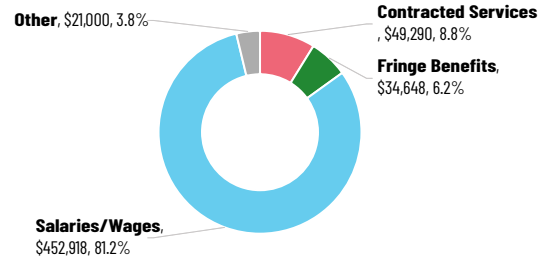


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Mayor	1-3-2006	\$80,000	0	\$0	0.00	\$80,000	0.00	\$6,120	0.00	\$86,120
Special Assistant For Director Equity/Compliance	9-19-2022	\$66,300	0	\$1,326	0.00	\$67,626	0.00	\$5,173	0.00	\$72,799
Special Assistant For Community Affairs	1-3-2022	\$71,400	0	\$1,428	0.00	\$72,828	0.00	\$5,571	0.00	\$78,399
Director Of Equity And Compliance	1-3-2022	\$95,000	0	\$1,900	0.00	\$96,900	0.00	\$7,413	0.00	\$104,313
Special Assistant To The Mayor	1-3-2022	\$71,706	0	\$1,434	0.00	\$73,140	0.00	\$5,595	0.00	\$78,735
Confidential Secretary - Mayor	1-3-2022	\$61,200	0	\$1,224	0.00	\$62,424	0.00	\$4,775	0.00	\$67,199
		\$445,606	0	\$7,312	0.00	\$452,918	0.00	\$34,648	0.00	\$487,566
		\$445,606	0	\$7,312	0.00	\$452,918	0.00	\$34,648	0.00	\$487,566
						\$452,918	0.00	\$34,648	0.00	\$487,566

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	34,089	34,648
Medical	—	—
Personnel Subtotal	34,089	34,648
Salaries/Wages		
Salaries And Wages	445,606	452,918
Salaries/Wages Subtotal	445,606	452,918
Communications		
Advertising	—	—
Printing	2,000	2,000
Postage	1,000	1,000
Communications Subtotal	3,000	3,000
Contracted Services		
Tuition/Training	750	750
Contracted Personnel Svcs	3,000	3,000
Travel	5,000	7,500
Conferences	5,000	5,000
Memberships	25,040	25,040
Administrative Trustee Fee	—	—
Donations And Contributions	—	—
Misc Contracted Services	8,000	8,000
Contracted Services Subtotal	46,790	49,290
Office Equipment	—	—
Supplies		
Office	8,000	8,000

Personnel	2024 Adopted	2025 Proposed
Misc Supplies And Expense	5,000	5,000
Supplies Subtotal	13,000	13,000
Minor Capital		
Office Equipmt - Minor Cap	5,000	5,000
Minor Capital Subtotal	5,000	5,000
Total Expenditures	547,485	557,856

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Mayor	1.00	1.00	\$80,000	\$80,000
Special Assistant For Director Equity/ Compliance	1.00	1.00	\$66,300	\$67,626
Special Assistant To The Mayor	1.00	1.00	\$71,706	\$73,140
Confidential Secretary	1.00	1.00	\$61,200	\$62,424
Special Asst For Community Affairs	1.00	1.00	\$71,400	\$72,828
Director Of Equity And Compliance	1.00	1.00	\$95,000	\$96,900
Total Management	6.00	6.00	\$445,606	\$452,918
Fica			\$34,089	\$34,648
Total Fringe Benefits			\$34,089	\$34,648
Total	6.00	6.00	\$479,695	\$487,566

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	14,453	24,591	33,682	34,089	34,648
Social Security Subtotal	14,453	24,591	33,682	34,089	34,648
Medical					
419002 Medical	97,354	—	—	—	—
Medical Subtotal	97,354	—	—	—	—
Personnel Subtotal	111,807	24,591	33,682	34,089	34,648
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	197,283	328,279	440,300	445,606	452,918
Salaries And Wages Subtotal	197,283	328,279	440,300	445,606	452,918
Salaries/Wages Subtotal	197,283	328,279	440,300	445,606	452,918
Communications					
Advertising					
420010 Advertising Services	2,850	—	—	—	—
Advertising Subtotal	2,850	—	—	—	—
Printing					
420020 Printing Services	146	718	3,100	2,000	2,000
Printing Subtotal	146	718	3,100	2,000	2,000
Postage					
420050 Postage	—	—	1,000	1,000	1,000
Postage Subtotal	—	—	1,000	1,000	1,000
Communications Subtotal	2,996	718	4,100	3,000	3,000
Contracted Services					
Tuition/Training					
429001 Tuition/Training	—	—	750	750	750
Tuition/Training Subtotal	—	—	750	750	750
Contracted Personnel Svcs					
429014 Contracted Personnel Svcs	—	10,500	3,000	3,000	3,000
Contracted Personnel Svcs Subtotal	—	10,500	3,000	3,000	3,000
Travel					
429015 Travel	—	4,040	10,000	5,000	7,500
Travel Subtotal	—	4,040	10,000	5,000	7,500
Conferences					
429016 Conferences	—	3,051	7,500	5,000	5,000
Conferences Subtotal	—	3,051	7,500	5,000	5,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Memberships					
429017 Memberships	2,584	2,665	25,040	25,040	25,040
Memberships Subtotal	2,584	2,665	25,040	25,040	25,040
429009 Admin Trustee/Misc Fee	—	—	—	—	—
Donations And Contributions					
429002 Donations And Contributions	—	10,000	—	—	—
Misc Contracted Services					
Donations And Contributions Subtotal					
	—	10,000	—	—	—
429090 Misc Contracted Services	—	—	10,000	8,000	8,000
Misc Contracted Services Subtotal	—	—	10,000	8,000	8,000
Contracted Services Subtotal	2,584	30,257	56,290	46,790	49,290
425000 Office Equipment	—	—	—	—	—
Supplies					
Office					
430009 Office Supplies	1,931	6,928	9,000	8,000	8,000
Office Subtotal	1,931	6,928	9,000	8,000	8,000
Misc Supplies And Expense					
430099 Misc Supplies And Expense	52	2,909	6,000	5,000	5,000
Misc Supplies And Expense Subtotal	52	2,909	6,000	5,000	5,000
Supplies Subtotal	1,982	9,837	15,000	13,000	13,000
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	624	8,000	5,000	5,000
Office Equipmt - Minor Cap Subtotal	—	624	8,000	5,000	5,000
Minor Capital Subtotal	—	624	8,000	5,000	5,000
Total Expenditures	316,653	394,306	557,372	547,485	557,856

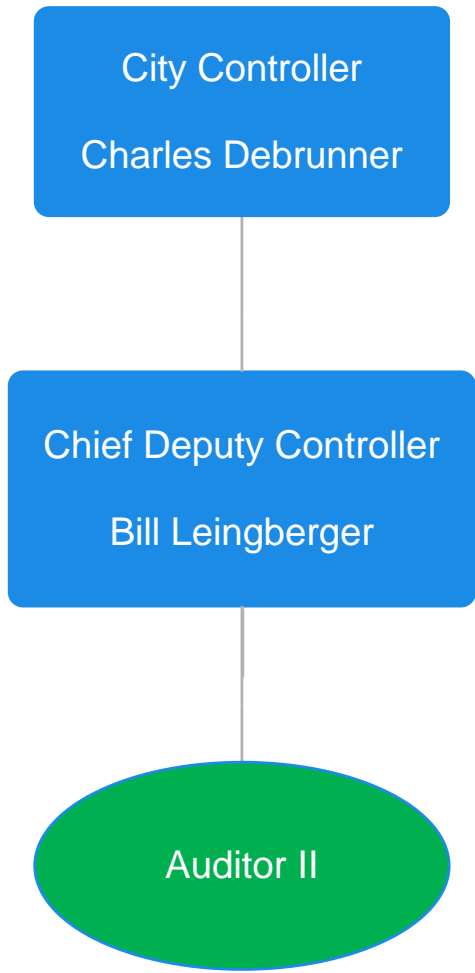
Controller's Office



Department Description

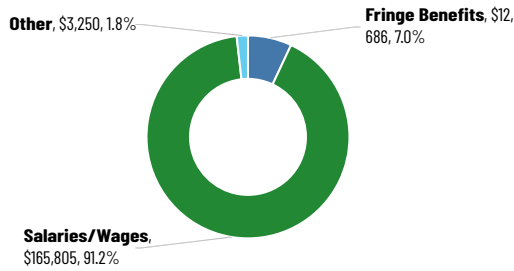
The Office of City Controller is an autonomous office of City government headed by the City Controller, an independently elected official. This office is responsible for the review and approval of all expenditures and obligations of the City. Performing the internal audit function requires that all purchase orders, warrants, contracts, and agreements be reviewed for compliance with the Third Class City Code, other State laws, City of Harrisburg administrative policies, and City ordinances. The signature of the City Controller is a legal requirement on all of the aforementioned documents. This office also issues monthly financial reports to the Mayor and City Council, which analyze revenues and expenditures for all budgeted funds.

Controller's Office

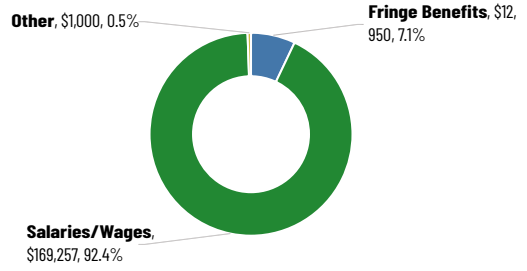


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Chief Deputy Controller	2-1-1999	\$90,645	0	\$1,813	0.00	\$92,458	0.00	\$7,074	0.00	\$99,532
City Controller	1-6-2014	\$20,000	0	\$0	0.00	\$20,000	0.00	\$1,530	0.00	\$21,530
Management Totals		\$110,645	0	\$1,813	0.00	\$112,458	0.00	\$8,604	0.00	\$121,062
Auditor li	1-12-2015	\$54,620	0	\$1,639	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Bargaining Unit Totals		\$54,620	0	\$1,639	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Working Out Of Class	1-12-2015	\$540	0	\$0	0.00	\$540	0.00	\$42	0.00	\$582
Total		\$165,805	0	\$3,452	0.00	\$169,257	0.00	\$12,950	0.00	\$182,207
Total Salaries, Lump Sum, Overtime, Fica And Fringe Benefits						\$169,257	0.00	\$12,950	0.00	\$182,207

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



	2024 Adopted	2025 Proposed
Personnel		
Personnel		
Social Security	12,686	12,950
Medical	—	—
Personnel Subtotal	12,686	12,950
Salaries/Wages		
Salaries And Wages	165,805	169,257
Salaries/Wages Subtotal	165,805	169,257
E-Mail/Internet	—	—
Consulting	—	—
Maint And Repairs		
Maintenance Svc Contract	1,000	1,000
Maint And Repairs Subtotal	1,000	1,000
Supplies		
Office	2,250	—
Supplies Subtotal	2,250	—
Office Equipmt - Minor Cap	—	—
Total Expenditures	181,741	183,207

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
City Controller	1.00	1.00	\$20,000	\$20,000
Chief Deputy Controller	1.00	1.00	\$90,645	\$92,458
Total Management	2.00	2.00	\$110,645	\$112,458
Auditor li	1.00	1.00	\$54,620	\$56,259
Payroll Related Expenses			\$540	\$540
Total Bargaining Unit	1.00	1.00	\$55,160	\$56,799
Fica			\$12,684	\$12,950
Total Fringe Benefits			\$12,684	\$12,950
Total	3.00	3.00	\$178,489	\$182,207

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	11,062	11,524	12,395	12,686	12,950
Social Security Subtotal	11,062	11,524	12,395	12,686	12,950
Medical					
419002 Medical	64,980	—	—	—	—
Medical Subtotal	64,980	—	—	—	—
Personnel Subtotal	76,042	11,524	12,395	12,686	12,950
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	150,873	153,376	162,003	165,805	169,257
Salaries And Wages Subtotal	150,873	153,376	162,003	165,805	169,257
Salaries/Wages Subtotal	150,873	153,376	162,003	165,805	169,257
Communications					
E-Mail/Internet					
420041 E-Mail/Internet Services	40	—	—	—	—
E-Mail/Internet Subtotal	40	—	—	—	—
Communications Subtotal	40	—	—	—	—
421030 Consulting / Prof Services	—	—	—	—	—
Maint And Repairs					
Maintenance Svc Contract					
425090 Maintenance Svc Contract	—	—	1,000	1,000	1,000
Maintenance Svc Contract Subtotal	—	—	1,000	1,000	1,000
Maint And Repairs Subtotal	—	—	1,000	1,000	1,000
Supplies					
Office					
430009 Office Supplies	1,192	830	2,250	2,250	—
Office Subtotal	1,192	830	2,250	2,250	—
Supplies Subtotal	1,192	830	2,250	2,250	—
439015 Office Equipmt/Furn-Minor Cap	—	—	—	—	—
Total Expenditures	228,147	165,730	177,648	181,741	183,207

Treasurers' Office

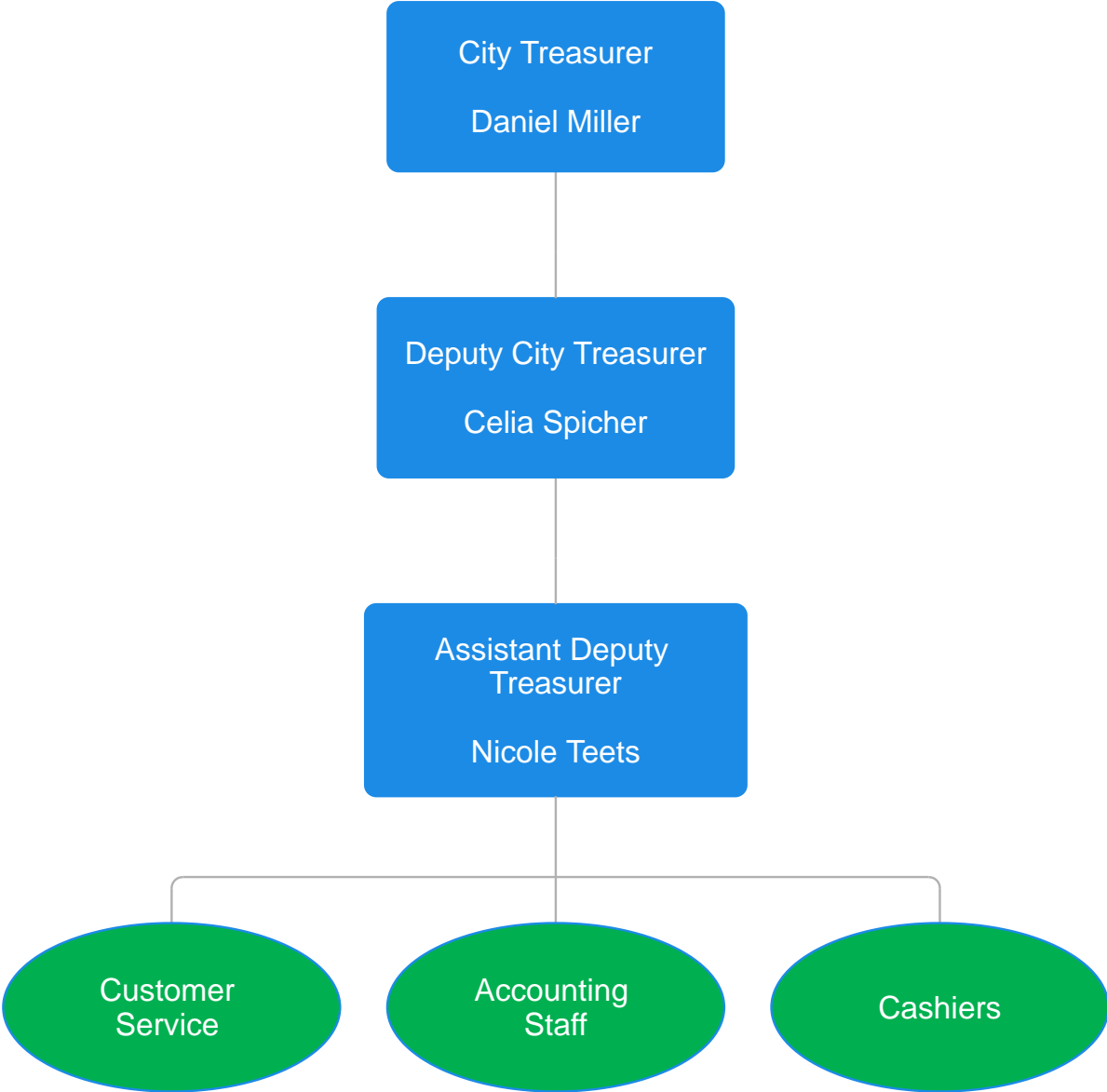


Department Description

The Office of City Treasurer is headed by the City Treasurer, an independently elected official. The City Treasurer is responsible for the collection, safe-keeping, and investment of City revenues; including all fees, fines, and taxes. The City Treasurer also serves as collector for Harrisburg School District taxes. Computer technology advancements have improved the collection of payments and the reporting of such receipts. Examples include: direct debit; processing scannable tax, utility bills and parking tickets; various banking software; acceptance of credit and debit cards for all payments; automatic payment plan options; electronic funds transfer acceptance; computerized processing of multiple payments; computerized returned check procedures; and the use of computer generated lists to process payments. Additional improvements still in the testing phase include: internet payments, on-line bill payment, on-line electronic check acceptance.

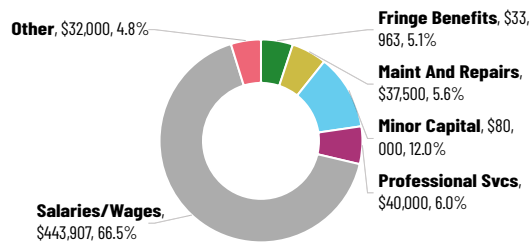
All monies collected are invested utilizing several money management techniques to optimize interest earnings while ensuring the safety of funds. Economic trends and monitoring of the financial markets allow for maximized yield investment strategies.

Treasurer's Office

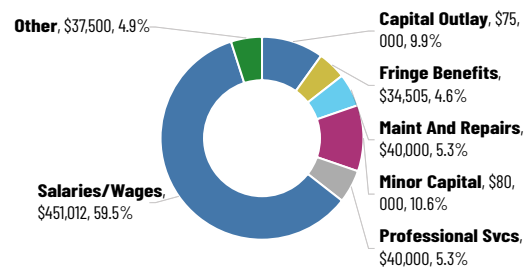


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Deputy Treasurer	1-8-2007	\$88,434	0	\$8,573	0.00	\$97,007	0.00	\$7,422	0.00	\$104,429
Assistant Deputy Treasurer	1-25-2016	\$76,500	0	\$1,530	0.00	\$78,030	0.00	\$5,970	0.00	\$84,000
City Treasurer	7-5-2016	\$20,000	0	\$0	0.00	\$20,000	0.00	\$1,530	0.00	\$21,530
Management Totals		\$184,934	0	\$10,103	0.00	\$195,037	0.00	\$14,922	0.00	\$209,959
Auditor li	8-12-1996	\$54,620	0	\$1,639	819.30	\$57,078	0.00	\$4,367	0.00	\$61,445
Lead Cashier	6-28-2021	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Customer Service Representative (Billing) 75%	5-20-2024	\$36,089	1,623	\$1,083	0.00	\$38,795	0.00	\$2,968	0.00	\$41,763
Accounting Clerk V	11-8-2021	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Cashier	7-10-2023	\$48,119	1,573	\$1,444	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Bargaining Unit Totals		\$244,622	3,196	\$7,339	819.30	\$255,975	0.00	\$19,583	0.00	\$275,558
Total		\$429,556	3,196	\$17,442	819.30	\$451,012	0.00	\$34,505	0.00	\$485,517
						\$451,012	0.00	\$34,505	0.00	\$485,517

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	33,963	34,505
Medical	—	—
Personnel Subtotal	33,963	34,505
Salaries/Wages		
Salaries And Wages	443,907	451,012
Signing Bonus	—	—
Salaries/Wages Subtotal	443,907	451,012
Communications		
Advertising	500	1,000
Printing	6,000	6,000
Telecommunications	1,000	1,000
Postage	6,000	6,000
Communications Subtotal	13,500	14,000
Professional Svcs		
Legal Services	40,000	40,000
Professional Svcs Subtotal	40,000	40,000
Contracted Services		
Public Official Premium	7,500	7,500
Contracted Personnel Svcs	2,000	3,000
Travel	1,000	1,500
Conferences	1,500	2,000
Memberships	500	1,000
Contracted Services Subtotal	12,500	15,000
Maint And Repairs		
Office Equipment	2,500	3,000
Maintenance Svc Contract	34,000	35,000
Building Maintenance	1,000	2,000
Maint And Repairs Subtotal	37,500	40,000

Personnel	2024 Adopted	2025 Proposed
Supplies		
Data Processing	1,000	1,500
Office	2,000	2,500
Tools And Hardware	1,000	2,000
Misc Supplies And Expense	2,000	2,500
Supplies Subtotal	6,000	8,500
Minor Capital		
Office Equipmt - Minor Cap	80,000	80,000
Minor Capital Subtotal	80,000	80,000
Capital Outlay		
Office Fixtures, Improvements	—	75,000
Capital Outlay Subtotal	—	75,000
Total Expenditures	667,370	758,017

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
City Treasurer	1.00	1.00	\$20,000	\$20,000
Deputy Treasurer	1.00	1.00	\$88,434	\$97,007
Assistant Deputy Treasurer	1.00	1.00	\$76,500	\$78,030
Total Management	3.00	3.00	\$184,934	\$195,037
Auditor li	1.00	1.00	\$54,620	\$57,078
Lead Cashier	1.00	1.00	\$52,896	\$54,483
Customer Service Representative (Billing)	0.75	0.75	\$36,089	\$38,795
Accounting Clerk V	1.00	1.00	\$52,896	\$54,483

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Cashier	0.00	1.00	\$48,119	\$51,135
Total Bargaining Unit	3.75	4.75	\$244,622	\$255,975
Overtime			\$0	\$0
Fica			\$32,861	\$34,505
Total Fringe Benefits			\$32,861	\$34,505
Total	6.75	7.75	\$462,417	\$485,517

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	21,751	23,303	32,738	33,963	34,505
Social Security Subtotal	21,751	23,303	32,738	33,963	34,505
Medical					
419002 Medical	81,894	—	—	—	—
Medical Subtotal	81,894	—	—	—	—
Personnel Subtotal	103,644	23,303	32,738	33,963	34,505
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	290,279	309,117	422,958	443,907	451,012
Salaries And Wages Subtotal	290,279	309,117	422,958	443,907	451,012
Signing Bonus					
414002 Signing Bonus	—	2,250	—	—	—
Signing Bonus Subtotal	—	2,250	—	—	—
Salaries/Wages Subtotal	290,279	311,367	422,958	443,907	451,012
Communications					
Advertising					
420010 Advertising Services	—	—	500	500	1,000
Advertising Subtotal	—	—	500	500	1,000
Printing					
420020 Printing Services	4,252	2,196	6,000	6,000	6,000
Printing Subtotal	4,252	2,196	6,000	6,000	6,000
Telecommunications					
420040 Telecommunications Svcs	440	480	1,000	1,000	1,000
Telecommunications Subtotal	440	480	1,000	1,000	1,000
Postage					
420050 Postage	—	—	6,000	6,000	6,000
Postage Subtotal	—	—	6,000	6,000	6,000
Communications Subtotal	4,693	2,676	13,500	13,500	14,000
Professional Svcs					
Legal Services					
421010 Legal Services	—	—	25,000	40,000	40,000
Legal Services Subtotal	—	—	25,000	40,000	40,000
Professional Svcs Subtotal	—	—	25,000	40,000	40,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Contracted Services					
Public Official Premium					
423090 Public Official Premium	—	—	2,000	7,500	7,500
Public Official Premium Subtotal	—	—	2,000	7,500	7,500
Contracted Personnel Svcs					
429014 Contracted Personnel Svcs	—	—	2,000	2,000	3,000
Contracted Personnel Svcs Subtotal	—	—	2,000	2,000	3,000
Travel					
429015 Travel	—	—	1,000	1,000	1,500
Travel Subtotal	—	—	1,000	1,000	1,500
Conferences					
429016 Conferences	—	—	1,500	1,500	2,000
Conferences Subtotal	—	—	1,500	1,500	2,000
Memberships					
429017 Memberships	80	80	500	500	1,000
Memberships Subtotal	80	80	500	500	1,000
Contracted Services Subtotal	80	80	7,000	12,500	15,000
Maint And Repairs					
Office Equipment					
425000 Office Equipment	—	—	2,500	2,500	3,000
Office Equipment Subtotal	—	—	2,500	2,500	3,000
Maintenance Svc Contract					
425090 Maintenance Svc Contract	28,364	29,604	34,000	34,000	35,000
Maintenance Svc Contract Subtotal	28,364	29,604	34,000	34,000	35,000
Building Maintenance					
425030 Building Maintenance	—	—	1,000	1,000	2,000
Building Maintenance Subtotal	—	—	1,000	1,000	2,000
Maint And Repairs Subtotal	28,364	29,604	37,500	37,500	40,000
Supplies					
Data Processing					
430008 Data Processing	—	—	1,000	1,000	1,500
Data Processing Subtotal	—	—	1,000	1,000	1,500
Office					
430009 Office Supplies	384	4,506	2,000	2,000	2,500
Office Subtotal	384	4,506	2,000	2,000	2,500

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Tools And Hardware					
430042 Tools And Hardware	129	129	1,000	1,000	2,000
Tools And Hardware Subtotal	129	129	1,000	1,000	2,000
Misc Supplies And Expense					
430099 Misc Supplies And Expense	89	361	2,000	2,000	2,500
Misc Supplies And Expense Subtotal	89	361	2,000	2,000	2,500
Supplies Subtotal	602	4,996	6,000	6,000	8,500
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	—	80,000	80,000	80,000
Office Equipmt - Minor Cap Subtotal	—	—	80,000	80,000	80,000
Minor Capital Subtotal	—	—	80,000	80,000	80,000
Capital Outlay					
Office Fixtures, Improvements					
452010 Office Fixtures, Improvements	—	—	—	—	75,000
Office Fixtures, Improvements Subtotal	—	—	—	—	75,000
Capital Outlay Subtotal	—	—	—	—	75,000
Total Expenditures	427,662	372,027	624,696	667,370	758,017

Solicitors' Office

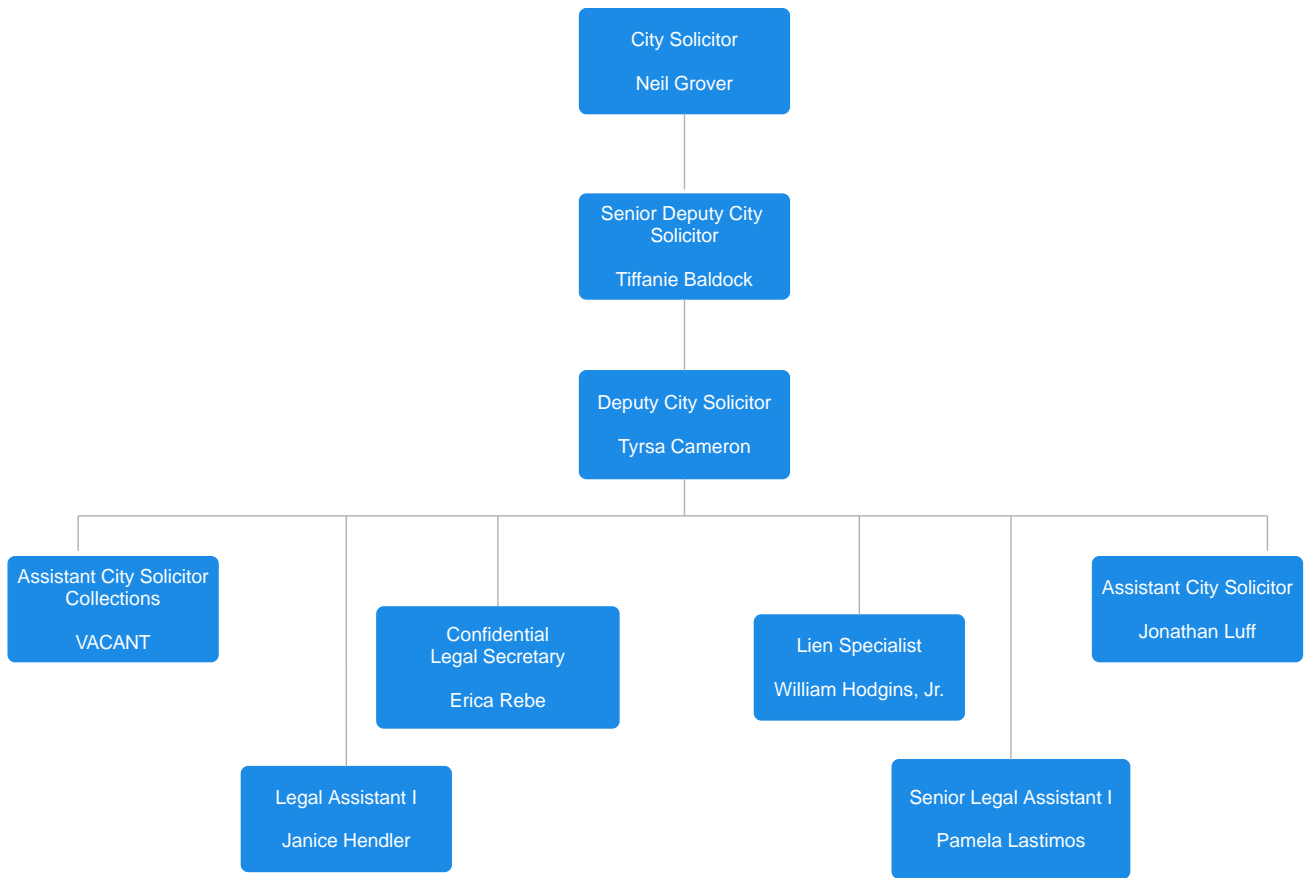


Department Description

The City Solicitor's Office is responsible for handling all legal matters affecting the City. This entails providing legal counsel to the Mayor, the City Controller, the City Treasurer, and City Council.

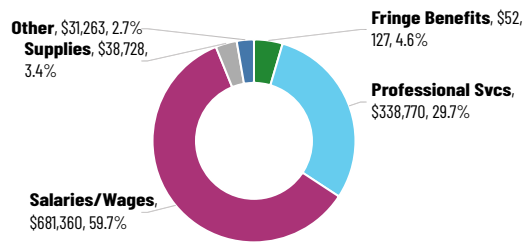
This office manages all legal action taken by the City and defends or supervises the defense of actions filed against the City, including all labor law matters. It reviews and provides administrative legal support for all bond issuances, prepares and files all proofs of claim on behalf of the City in bankruptcy proceedings and represents the City in all such proceedings. It also plays a significant role in major projects undertaken by the City and handles real estate transfers and loan closings for the Department of Community and Economic Development.

Law Bureau staff prosecutes codes violations, violations of City ordinances, bad check cases, and other criminal offenses in the name of the Commonwealth, and participate in all tax assessment appeals filed by property owners. The Office drafts or reviews, for form and legality, all legislation considered by Council and all City contracts. The City Solicitor provides legal opinions to department directors, bureau chiefs, and their staff, to assure legal compliance in matters affecting their departments and assists the Department of Administration's efforts to recover delinquent taxes and utilities. The City Solicitor's opinion on legal matters is final within City government.

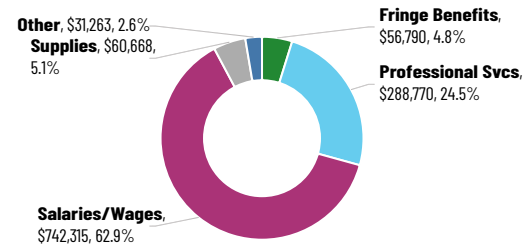


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
City Solicitor	1-6-2014	\$127,500	0	\$2,550	0.00	\$130,050	0.00	\$9,949	0.00	\$139,999
Senior Deputy City Solicitor	10-3-2022	\$117,300	0	\$2,346	0.00	\$119,646	0.00	\$9,153	0.00	\$128,799
Deputy City Solicitor	10-2-2023	\$112,000	0	\$2,240	0.00	\$114,240	0.00	\$8,740	0.00	\$122,980
Assistant City Solicitor	9-30-2024	\$103,020	0	\$2,060	0.00	\$105,080	0.00	\$8,039	0.00	\$113,119
Legal Assistant	5-15-2023	\$49,980	0	\$1,000	0.00	\$50,980	0.00	\$3,900	0.00	\$54,880
Confidential Legal Secretary I	11-18-2024	\$60,000	0	\$1,200	0.00	\$61,200	0.00	\$4,682	0.00	\$65,882
Lien Specialist	5-15-2023	\$48,960	0	\$979	0.00	\$49,939	0.00	\$3,821	0.00	\$53,760
Senior Legal Assistant I	6-24-2024	\$60,000	0	\$1,200	0.00	\$61,200	0.00	\$4,682	0.00	\$65,882
Management Totals		\$728,740	0	\$13,575	0.00	\$742,315	0.00	\$56,790	0.00	\$799,105
						\$742,315	0.00	\$56,790	0.00	\$799,105

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	52,127	56,790
Medical	—	—
Personnel Subtotal	52,127	56,790
Salaries/Wages		
Salaries And Wages	681,360	742,315
Salaries/Wages Subtotal	681,360	742,315
Communications		
Advertising	2,040	2,040
Printing	3,500	3,500
Postage	—	—
Communications Subtotal	5,540	5,540
Professional Svcs		
Legal	320,000	270,000
Consulting	12,240	12,240
Stenographer	5,000	5,000
Filing Fees	1,530	1,530
Professional Svcs Subtotal	338,770	288,770
Contracted Services		
Tuition/Training	4,080	4,080
Contracted Personnel Svcs	3,000	3,000
Travel	4,000	4,000
Conferences	2,200	2,200
Memberships	3,500	3,500
Administrative Trustee Fee	43	43
Contracted Services Subtotal	16,823	16,823
Maint And Repairs		
Maintenance Svc Contract	8,900	8,900
Maint And Repairs Subtotal	8,900	8,900

Personnel	2024 Adopted	2025 Proposed
Supplies		
Software	3,060	25,000
Subscriptions	31,918	31,918
Office	3,750	3,750
Supplies Subtotal	38,728	60,668
Office Equipmt - Minor Cap	—	—
Operations Equipment	—	—
Total Expenditures	1,142,248	1,179,806

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
City Solicitor	1.00	1.00	\$127,500	\$130,050
Sr. Deputy City Solicitor	1.00	1.00	\$117,300	\$119,646
Deputy City Solicitor	1.00	1.00	\$112,000	\$114,240
Assist. City Solicitor	1.00	1.00	\$103,020	\$105,080
Legal Assistant	1.00	2.00	\$49,980	\$100,960
Confidential Legal Secretary I	1.00	1.00	\$60,000	\$61,200
Senior Legal Assistant	1.00	1.00	\$60,000	\$61,200
Lien Specialist	1.00	1.00	\$48,960	\$49,939
Cataloger (Part-Time)	0.00	0.00	\$0	\$0
Law Clerk	0.00	0.00	\$0	\$0
Total Management	8.00	9.00	\$678,760	\$742,315
Overtime			\$0	\$0
Fica			\$51,925	\$56,790
Concessions			\$0	\$0
Total Fringe Benefits			\$51,925	\$56,790
Total	8.00	9.00	\$730,685	\$799,105

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	27,868	24,861	50,341	52,127	56,790
Social Security Subtotal	27,868	24,861	50,341	52,127	56,790
Medical					
419002 Medical	93,072	—	—	—	—
Medical Subtotal	93,072	—	—	—	—
Personnel Subtotal	120,940	24,861	50,341	52,127	56,790
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	370,082	328,221	658,022	681,360	742,315
Salaries And Wages Subtotal	370,082	328,221	658,022	681,360	742,315
Salaries/Wages Subtotal	370,082	328,221	658,022	681,360	742,315
Communications					
Advertising					
420010 Advertising Services	—	—	2,040	2,040	2,040
Advertising Subtotal	—	—	2,040	2,040	2,040
Printing					
420020 Printing Services	2,908	1,843	3,000	3,500	3,500
Printing Subtotal	2,908	1,843	3,000	3,500	3,500
420050 Postage	—	—	—	—	—
Communications Subtotal	2,908	1,843	5,040	5,540	5,540
Professional Svcs					
Legal					
421010 Legal Services	196,575	169,702	294,789	320,000	270,000
Legal Subtotal	196,575	169,702	294,789	320,000	270,000
Consulting					
421030 Consulting / Prof Services	—	—	12,240	12,240	12,240
Consulting Subtotal	—	—	12,240	12,240	12,240
Stenographer					
421060 Stenographer	2,880	2,293	1,020	5,000	5,000
Stenographer Subtotal	2,880	2,293	1,020	5,000	5,000
Filing Fees					
421080 Filing Fees	1,689	—	1,530	1,530	1,530
Filing Fees Subtotal	1,689	—	1,530	1,530	1,530
Professional Svcs Subtotal	201,144	171,995	309,579	338,770	288,770

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Contracted Services					
Tuition/Training					
429001 Tuition/Training	150	450	4,080	4,080	4,080
Tuition/Training Subtotal	150	450	4,080	4,080	4,080
Contracted Personnel Svcs					
429014 Contracted Personnel Svcs	—	—	3,000	3,000	3,000
Contracted Personnel Svcs Subtotal	—	—	3,000	3,000	3,000
Travel					
429015 Travel	—	—	1,530	4,000	4,000
Travel Subtotal	—	—	1,530	4,000	4,000
Conferences					
429016 Conferences	—	—	1,530	2,200	2,200
Conferences Subtotal	—	—	1,530	2,200	2,200
Memberships					
429017 Memberships	2,217	1,091	3,264	3,500	3,500
Memberships Subtotal	2,217	1,091	3,264	3,500	3,500
Administrative Trustee Fee					
429009 Admin Trustee/Misc Fee	30	—	43	43	43
Administrative Trustee Fee Subtotal	30	—	43	43	43
Contracted Services Subtotal	2,398	1,541	13,447	16,823	16,823
Maint And Repairs					
Maintenance Svc Contract					
425090 Maintenance Svc Contract	—	—	—	8,900	8,900
Maintenance Svc Contract Subtotal	—	—	—	8,900	8,900
Maint And Repairs Subtotal	—	—	—	8,900	8,900
Supplies					
Software					
430002 Software	—	—	3,060	3,060	25,000
Software Subtotal	—	—	3,060	3,060	25,000
Subscriptions					
430003 Subscriptions	21,424	27,035	31,918	31,918	31,918
Subscriptions Subtotal	21,424	27,035	31,918	31,918	31,918
Office					
430009 Office Supplies	624	912	765	3,750	3,750
Office Subtotal	624	912	765	3,750	3,750
Supplies Subtotal	22,048	27,948	35,743	38,728	60,668

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	513	—	9,740	—	—
Office Equipmt - Minor Cap Subtotal	513	—	9,740	—	—
Minor Capital Subtotal	513	—	9,740	—	—
Capital Outlay					
Operations Equipment					
453000 Operations Equip - Capital	84,849	—	—	—	—
Operations Equipment Subtotal	84,849	—	—	—	—
Capital Outlay Subtotal	84,849	—	—	—	—
Total Expenditures	804,881	556,409	1,081,912	1,142,248	1,179,806

Department of Administration

Major Category Department Summary

Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Business Administrators Office	303,704	197,451	281,300	266,202	269,587
Financial Management	650,723	583,582	956,617	985,521	991,833
Grants	83,949	75,369	156,483	171,556	174,822
Communications	268,684	291,073	431,777	445,782	453,358
Information Technology	1,332,000	1,171,515	2,412,899	3,378,713	4,532,996
Human Resources	465,709	453,751	621,535	652,211	670,283
Licenses & Tax Enforcement	709,029	606,849	912,540	910,376	907,947
General Expenses	3,942,900	16,193,110	16,470,805	17,501,372	19,363,766
Transfers	19,495,802	22,073,638	6,878,511	36,284,153	3,706,519
Total Expenditures	27,252,500	41,646,337	29,122,467	60,595,886	31,071,111

Business Administrators Office

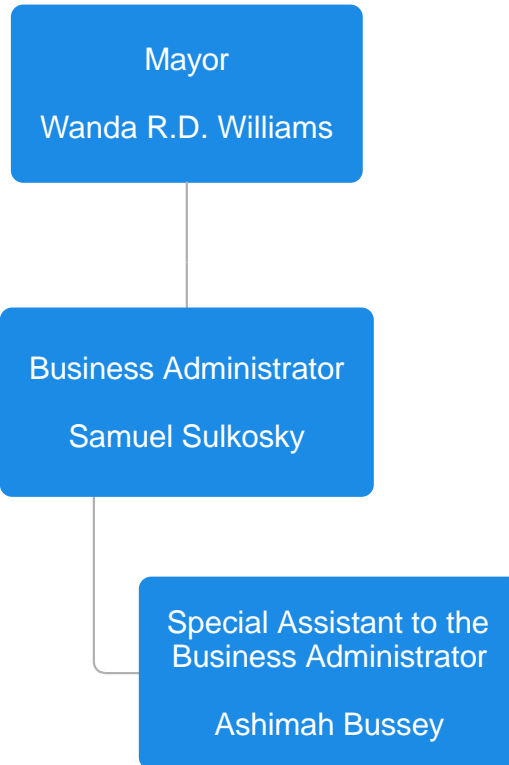


Department Description

The Department of Administration is headed by the Chief of Staff/Business Administrator who is appointed by the Mayor and confirmed by City Council. The Department of Administration performs the risk management, technological, personnel, and central administrative functions of the City. The Chief of Staff/Business Administrator has the authority to oversee the direct management of all City departments which are under the administrative jurisdiction of the Mayor, as well as inter-action with agencies which are outside of the Executive Branch and directly manages six bureaus: Business Development, Communication, Community Development, Information Technology, Human Resources and Licensing, Taxation and Central Support. The Chief of Staff/Business Administrator serves as the Mayor's designee on various Boards and Commissions.

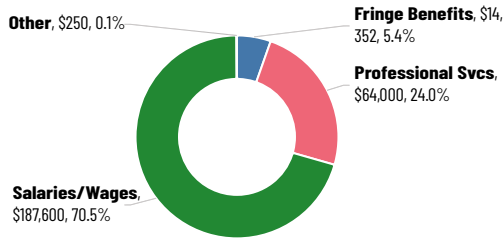
The Chief of Staff/Business Administrator conducts scheduled labor management meetings with each of the union groups throughout the year and resolves issues which could result in grievances whenever possible, acts as the Third-Step Hearing Officer for Union grievances in the Mayor's stead. Also, the Chief of Staff/Business Administrator has the responsibility for contract negotiations with all three union groups.

Business Administrators Office

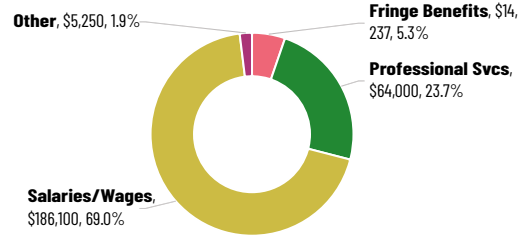


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Business Administrator	10-9-2024	\$130,000	0	\$0	0.00	\$130,000	0.00	\$9,945	0.00	\$139,945
Special Assistant To Business Administrator	2-12-2024	\$55,000	0	\$1,100	0.00	\$56,100	0.00	\$4,292	0.00	\$60,392
Management Totals		\$185,000	0	\$1,100	0.00	\$186,100	0.00	\$14,237	0.00	\$200,337
Total		\$185,000	0	\$1,100	0.00	\$186,100	0.00	\$14,237	0.00	\$200,337
						\$186,100	0.00	\$14,237	0.00	\$200,337

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	14,352	14,237
Medical	—	—
Personnel Subtotal	14,352	14,237
Salaries/Wages		
Salaries And Wages	187,600	186,100
Salaries/Wages Subtotal	187,600	186,100
Printing	—	—
Advertising Services	—	—
Professional Svcs		
Consulting / Prof Services	64,000	64,000
Professional Svcs Subtotal	64,000	64,000
Contracted Services		
Tuition/Training	—	2,000
Travel	—	2,000
Conferences	—	1,000
Contracted Services Subtotal	—	5,000

Personnel	2024 Adopted	2025 Proposed
Supplies		
Software	—	—
Office	250	250
Supplies Subtotal	250	250
Office Equipmt - Minor Cap	—	—
Total Expenditures	266,202	269,587

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Business Administrator	1.00	1.00	\$130,000	\$130,000
Special Assistant To The Ba	1.00	1.00	\$55,000	\$56,100
Total Management	2.00	2.00	\$185,000	\$186,100
Fica			\$14,153	\$14,237
Concessions			\$0	\$0
Total Fringe Benefits			\$14,153	\$14,237
Total	2.00	2.00	\$199,153	\$200,337

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	11,412	13,904	15,300	14,352	14,237
Social Security Subtotal	11,412	13,904	15,300	14,352	14,237
Medical					
419002 Medical	56,253	—	—	—	—
Medical Subtotal	56,253	—	—	—	—
Personnel Subtotal	67,665	13,904	15,300	14,352	14,237
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	150,018	182,693	200,000	187,600	186,100
Salaries And Wages Subtotal	150,018	182,693	200,000	187,600	186,100
Salaries/Wages Subtotal	150,018	182,693	200,000	187,600	186,100
Communications					
Printing					
420020 Printing Services	—	—	500	—	—
Printing Subtotal	—	—	500	—	—
Advertising Services					
420010 Advertising Services	5,170	—	—	—	—
Advertising Services Subtotal	5,170	—	—	—	—
Communications Subtotal	5,170	—	500	—	—
Professional Svcs					
Consulting / Prof Services					
421030 Consulting / Prof Services	78,540	—	60,000	64,000	64,000
Consulting / Prof Services Subtotal	78,540	—	60,000	64,000	64,000
Professional Svcs Subtotal	78,540	—	60,000	64,000	64,000
Contracted Services					
Tuition/Training					
429001 Tuition/Training	618	—	—	—	2,000
Tuition/Training Subtotal	618	—	—	—	2,000
Travel					
429015 Travel	—	—	2,000	—	2,000
Travel Subtotal	—	—	2,000	—	2,000
Conferences					
429016 Conferences	—	686	1,000	—	1,000
Conferences Subtotal	—	686	1,000	—	1,000
Contracted Services Subtotal	618	686	3,000	—	5,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Supplies					
430002 Software	—	—	—	—	—
Office					
430009 Office Supplies	1,693	168	2,500	250	250
Office Subtotal	1,693	168	2,500	250	250
Supplies Subtotal	1,693	168	2,500	250	250
439015 Office Equipmt/Furn-Minor Cap	—	—	—	—	—
Total Expenditures	303,704	197,451	281,300	266,202	269,587

Financial Management



Budget and Finance Team

Department Description

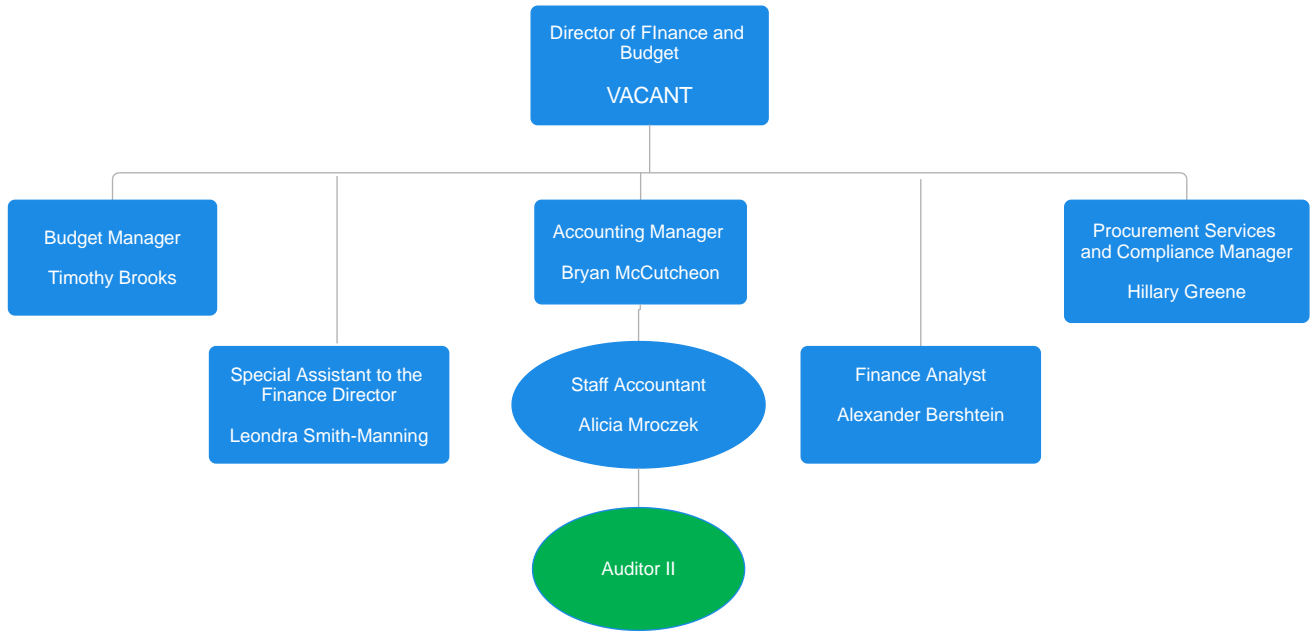
The Department of Financial Management is responsible for the overall fiscal management of the City. This includes the management of all funds, accounting for all assets and financial activity, the production of all financial documents, and the administration of Debt Service, General Expenses, and Transfers to Other Funds. This Department also aids in the administration of the City's three pension plans. For the Department to complete these tasks, it is organized into four offices.

The Accounting Office manages the cash flow and accounts payable functions for the City. This office also oversees the City's computerized accounting and financial reporting systems, and is responsible for preparation of the annual audit and development of the Comprehensive Annual Financial Report.

The Office of Budget and Analysis is responsible for the preparation, development, distribution, and monitoring of the City's annual budget which is submitted to Council at the last Legislative Session in November. This office also prepares the Mid-Year Fiscal Report, which highlights the financial status of all budgeted funds as of June 30th of the current year compared to June 30th of the previous year. The Mid-Year report also projects the financial performance for the current year-end.

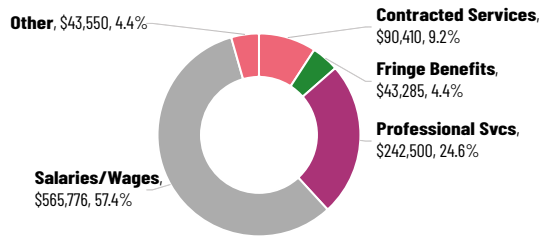
The Purchasing Office is responsible for overseeing the procurement of most City materials, supplies, and services. All procurement documentation is compiled and stored within the Purchasing Office. Furthermore, this office must assure fair and equitable distribution of City contracts and agreements for capital and non-capital products and services, including the preparation and advertising of public bids and the awarding of those contracts. This office also administers insurance claims and collection activities.

Financial Management

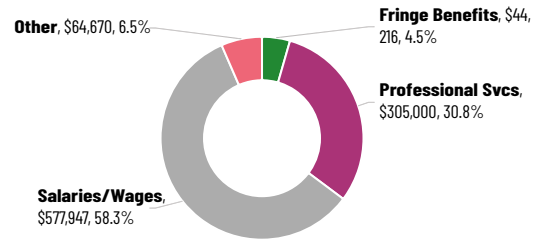


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Director Of Financial Management		\$98,940		\$0	0.00	\$98,940	0.00	\$7,569	0.00	\$106,509
Accounting Manager	11-5-2012	\$83,640		\$1,673	0.00	\$85,313	0.00	\$6,527	0.00	\$91,840
Procurement Services And Compliace Manager	1-12-2015	\$73,440		\$3,672	0.00	\$77,112	0.00	\$5,900	0.00	\$83,012
Budget Manager	3-28-2022	\$74,500		\$1,490	0.00	\$75,990	0.00	\$5,814	0.00	\$81,804
Staff Accountant/Financial Analyst	6-21-2021	\$62,220		\$1,244	0.00	\$63,464	0.00	\$4,855	0.00	\$68,319
Analyst - Finance	3-18-2024	\$56,000		\$1,120	0.00	\$57,120	0.00	\$4,370	0.00	\$61,490
Special Assistant To The Financial Director	9-3-2019	\$62,500		\$1,250	0.00	\$63,750	0.00	\$4,877	0.00	\$68,627
Management Totals		\$511,240	0	\$10,449	0.00	\$521,689	0.00	\$39,912	0.00	\$561,601
Auditor li		\$52,896	1,776	\$1,587	0.00	\$56,258	0.00	\$4,304	0.00	\$60,562
Bargaining Unit Totals		\$52,896	1,776	\$1,587	0.00	\$56,258	0.00	\$4,304	0.00	\$60,562
Total		\$564,136	1,776	\$12,036	0.00	\$577,947	0.00	\$44,216	0.00	\$622,163

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	43,285	44,216
Medical	—	—
Personnel Subtotal	43,285	44,216
Salaries/Wages		
Salaries And Wages	565,776	577,947
Salaries/Wages Subtotal	565,776	577,947
Communications		
Advertising	3,250	3,000
Printing	2,800	3,000
Communications Subtotal	6,050	6,000
Professional Svcs		
Audit	185,000	240,000
Consulting	55,000	65,000
Other Professional Fees	2,500	—
Professional Svcs Subtotal	242,500	305,000
Contracted Services		
Web/Software Services	23,860	—
Tuition/Training	5,000	6,500
Conferences	2,000	2,500
Memberships	3,200	3,500
Misc Contracted Services	51,100	5,200
Administrative Trustee Fee	250	—
Travel	5,000	7,000
Contracted Services Subtotal	90,410	24,700
Maint And Repairs		
Maintenance Svc Contract	28,000	25,000
Maint And Repairs Subtotal	28,000	25,000

Personnel	2024 Adopted	2025 Proposed
Supplies		
Subscriptions	5,000	3,500
Office	1,500	1,750
Misc Supplies And Expense	1,000	1,520
Supplies Subtotal	7,500	6,770
Minor Capital		
Office Equipmt - Minor Cap	2,000	2,200
Minor Capital Subtotal	2,000	2,200
Total Expenditures	985,521	991,833

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Director Of Financial Mgmt.	1.00	1.00	\$98,940	\$98,940
Accounting Manager	1.00	1.00	\$83,640	\$85,313
And Compliance Manager	1.00	1.00	\$73,440	\$77,112
Budget Manager	1.00	1.00	\$74,500	\$75,990
Staff Acct/Financial Analyst	1.00	1.00	\$62,220	\$63,464
Analyst - Finance	1.00	1.00	\$56,000	\$57,120
Special Assist To Finance Director	1.00	1.00	\$62,500	\$63,750
Total Management	7.00	7.00	\$511,240	\$521,689
Auditor li	1.00	1.00	\$52,896	\$56,258
Total Bargaining Unit	1.00	1.00	\$52,896	\$56,258
Fica			\$43,286	\$44,216
Concessions			\$0	\$0
Total Fringe Benefits			\$43,286	\$44,216
Total	8.00	8.00	\$607,422	\$622,163

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	21,845	30,822	40,928	43,285	44,216
Social Security Subtotal	21,845	30,822	40,928	43,285	44,216
Medical					
419002 Medical	177,695	—	—	—	—
Medical Subtotal	177,695	—	—	—	—
Personnel Subtotal	199,540	30,822	40,928	43,285	44,216
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	291,583	410,510	534,979	565,776	577,947
Salaries And Wages Subtotal	291,583	410,510	534,979	565,776	577,947
Salaries/Wages Subtotal	291,583	410,510	534,979	565,776	577,947
Communications					
Advertising					
420010 Advertising Services	4,906	2,366	4,500	3,250	3,000
Advertising Subtotal	4,906	2,366	4,500	3,250	3,000
Printing					
420020 Printing Services	138	1,906	2,800	2,800	3,000
Printing Subtotal	138	1,906	2,800	2,800	3,000
Communications Subtotal	5,044	4,272	7,300	6,050	6,000
Professional Svcs					
Audit					
421020 Audit Services	112,925	93,073	175,000	185,000	240,000
Audit Subtotal	112,925	93,073	175,000	185,000	240,000
Consulting					
421030 Consulting / Prof Services	15,000	18,463	55,000	55,000	65,000
Consulting Subtotal	15,000	18,463	55,000	55,000	65,000
Other Professional Fees					
421050 Other Professional Services	—	—	2,500	2,500	—
Other Professional Fees Subtotal	—	—	2,500	2,500	—
Professional Svcs Subtotal	127,925	111,536	232,500	242,500	305,000
Contracted Services					
Web/Software Services					
424020 Web/Software Services	—	—	1,860	23,860	—
Web/Software Services Subtotal	—	—	1,860	23,860	—

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Tuition/Training					
429001 Tuition/Training	—	4,248	10,000	5,000	6,500
Tuition/Training Subtotal	—	4,248	10,000	5,000	6,500
Conferences					
429016 Conferences	—	—	—	2,000	2,500
Conferences Subtotal	—	—	—	2,000	2,500
Memberships					
429017 Memberships	—	858	1,500	3,200	3,500
Memberships Subtotal	—	858	1,500	3,200	3,500
Misc Contracted Services					
429090 Misc Contracted Services	5,811	150	80,000	51,100	5,200
Misc Contracted Services Subtotal	5,811	150	80,000	51,100	5,200
Administrative Trustee Fee					
429009 Admin Trustee/Misc Fee	76	—	150	250	—
Administrative Trustee Fee Subtotal	76	—	150	250	—
Travel					
429015 Travel	—	—	7,500	5,000	7,000
Travel Subtotal	—	—	7,500	5,000	7,000
Contracted Services Subtotal	5,887	5,256	101,010	90,410	24,700
Maint And Repairs					
Maintenance Svc Contract					
425090 Maintenance Svc Contract	17,981	18,880	27,000	28,000	25,000
Maintenance Svc Contract Subtotal	17,981	18,880	27,000	28,000	25,000
Maint And Repairs Subtotal	17,981	18,880	27,000	28,000	25,000
Supplies					
Subscriptions					
430003 Subscriptions	—	—	5,500	5,000	3,500
Subscriptions Subtotal	—	—	5,500	5,000	3,500
Office					
430009 Office Supplies	1,448	1,678	2,400	1,500	1,750
Office Subtotal	1,448	1,678	2,400	1,500	1,750
Misc Supplies And Expense					
430099 Misc Supplies And Expense	—	—	2,000	1,000	1,520
Misc Supplies And Expense Subtotal	—	—	2,000	1,000	1,520
Supplies Subtotal	1,448	1,678	9,900	7,500	6,770

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	1,316	627	3,000	2,000	2,200
Office Equipmt - Minor Cap Subtotal	1,316	627	3,000	2,000	2,200
Minor Capital Subtotal	1,316	627	3,000	2,000	2,200
Total Expenditures	650,723	583,582	956,617	985,521	991,833

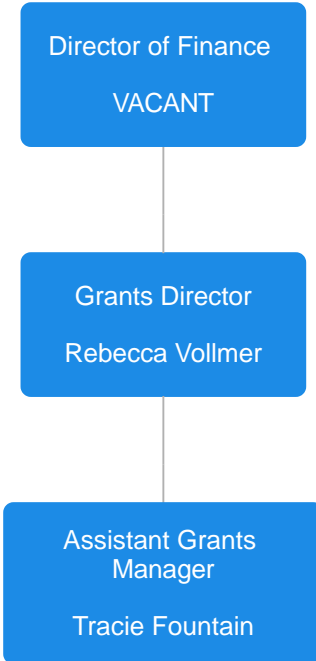
Grants



Department Description

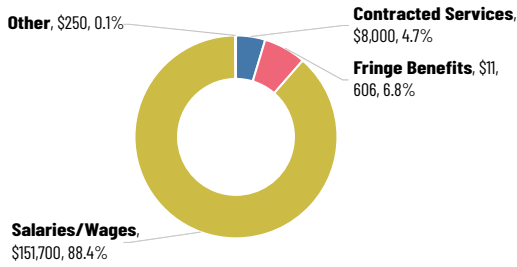
The City of Harrisburg’s Bureau of Grants Administration strives to serve six main responsibilities: (1) understanding and keeping current with the project goals and funding needs of various City departments, as directed by the Mayor and City Administration; (2) identifying and vetting federal, state, local, and private sources of funding that may meet/align with the City’s fundraising needs; (3) working across all City departments to gather Subject Matter Expertise, and to then write and submit successful grant applications to the appropriate funding Agency/Agencies; (4) liaising with the Law Bureau and City Council for the requisite legislation to support submitted grant applications; (5) upon award, navigating grant contract paperwork through relevant City channels to ensure proper legal review of contract documents and acquire required City signatures; (6) all aspects of Grant Management, including Scope and Budget changes to a Project/Contract; monthly, quarterly, and annual progress reporting and compliance obligations; extension and amendment requests and the process required to request such; grant fund drawdown requests and facility with the multiple web portals involved for each grant to draw funds; liaising with City Accounting to ensure funds have been properly received; final accounting and grant closeout.

Bureau of Grants

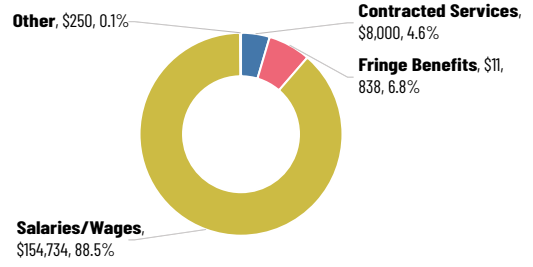


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Grants Director	8-11-2015	\$86,700	0	\$1,734	0.00	\$88,434	0.00	\$6,766	0.00	\$95,200
Assistant Grants Manager	3-13-2023	\$65,000	0	\$1,300	0.00	\$66,300	0.00	\$5,072	0.00	\$71,372
Total		\$151,700	0	\$3,034	0.00	\$154,734	0.00	\$11,838	0.00	\$166,572
						\$0	0.00	\$0	0.00	\$0
						\$154,734	0.00	\$11,838	0.00	\$166,572

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	11,606	11,838
Medical	—	—
Personnel Subtotal	11,606	11,838
Salaries/Wages		
Salaries And Wages	151,700	154,734
Salaries/Wages Subtotal	151,700	154,734
Advertising	—	—
Printing	—	—
Audit Services	—	—
Consulting / Prof Services	—	—
Contracted Services		
Web/Software Services	—	—
Tuition/Training	3,000	3,000
Travel	3,000	3,000
Conferences	2,000	2,000
Contracted Services Subtotal	8,000	8,000

Personnel	2024 Adopted	2025 Proposed
Office	—	—
Minor Capital		
Office Equipmt - Minor Cap	250	250
Minor Capital Subtotal	250	250
Total Expenditures	171,556	174,822

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Grants Director	1.00	1.00	\$86,700	\$88,434
Grant Assistant	1.00	1.00	\$65,000	\$66,300
Total Management	2.00	2.00	\$151,700	\$154,734
Fica			\$11,606	\$11,838
Concessions			\$0	\$0
Total Fringe Benefits			\$11,606	\$11,838
Total	2.00	2.00	\$163,306	\$166,572

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	4,909	5,257	10,233	11,606	11,838
Social Security Subtotal	4,909	5,257	10,233	11,606	11,838
Medical					
419002 Medical	13,204	—	—	—	—
Medical Subtotal	13,204	—	—	—	—
Personnel Subtotal	18,114	5,257	10,233	11,606	11,838
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	65,276	69,858	133,750	151,700	154,734
Salaries And Wages Subtotal	65,276	69,858	133,750	151,700	154,734
Salaries/Wages Subtotal	65,276	69,858	133,750	151,700	154,734
Communications					
420010 Advertising Services	—	—	—	—	—
Printing					
420020 Printing Services	—	—	2,000	—	—
Printing Subtotal	—	—	2,000	—	—
Communications Subtotal	—	—	2,000	—	—
Professional Svcs					
421020 Audit Services	—	—	—	—	—
Consulting / Prof Services					
421030 Consulting / Prof Services	—	—	5,000	—	—
Consulting / Prof Services Subtotal	—	—	5,000	—	—
Professional Svcs Subtotal	—	—	5,000	—	—
Contracted Services					
424020 Web/Software Services	—	—	—	—	—
Tuition/Training					
429001 Tuition/Training	560	254	1,500	3,000	3,000
Tuition/Training Subtotal	560	254	1,500	3,000	3,000
Travel					
429015 Travel	—	—	2,500	3,000	3,000
Travel Subtotal	—	—	2,500	3,000	3,000
Conferences					
429016 Conferences	—	—	1,000	2,000	2,000
Conferences Subtotal	—	—	1,000	2,000	2,000
Contracted Services Subtotal	560	254	5,000	8,000	8,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
430009 Office Supplies	—	—	—	—	—
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	—	500	250	250
Office Equipmt - Minor Cap Subtotal	—	—	500	250	250
Minor Capital Subtotal	—	—	500	250	250
Total Expenditures	83,949	75,369	156,483	171,556	174,822

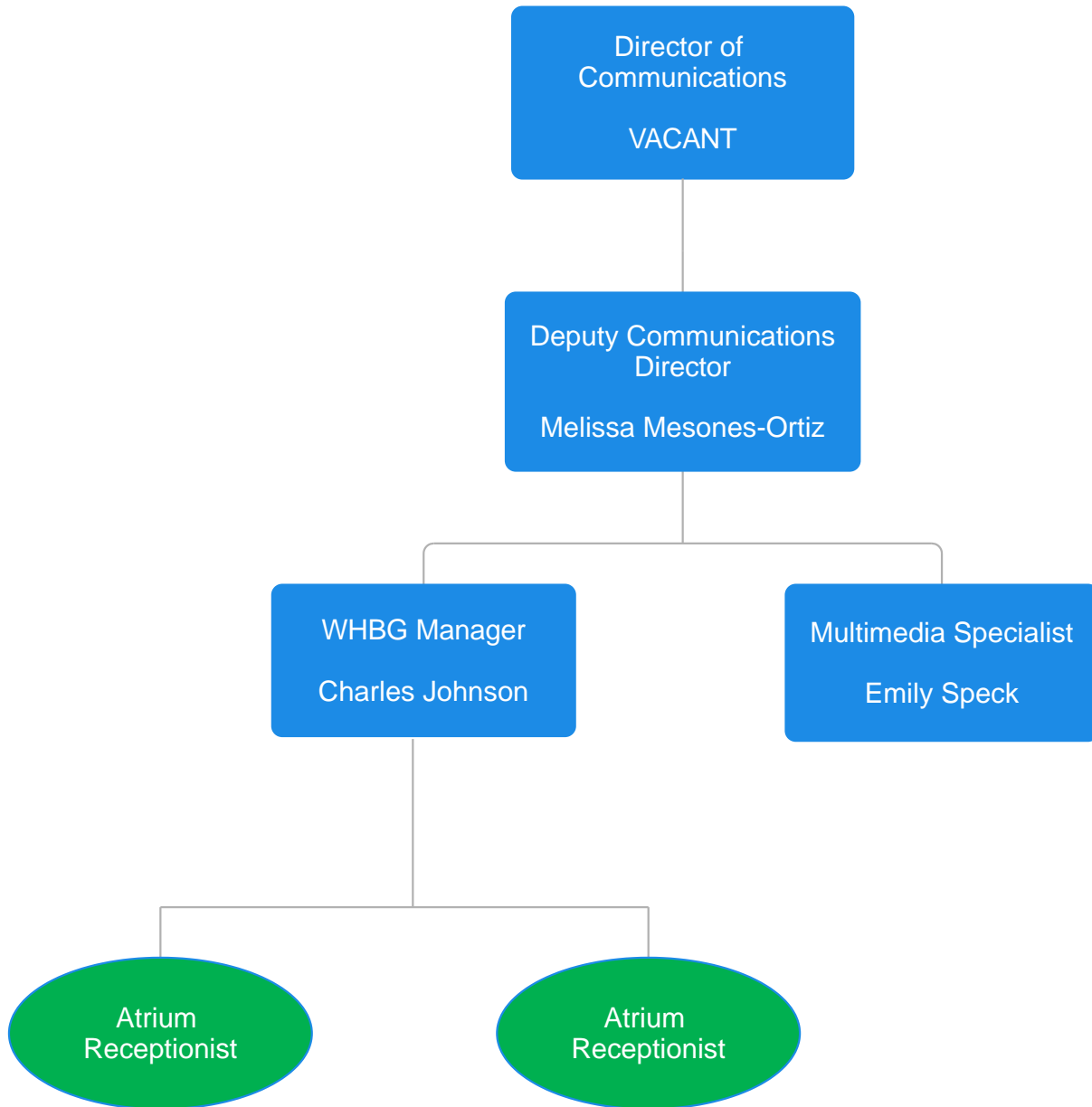
Communications



Department Description

The Bureau of Communications manages all internal and external communications and marketing for government operations of the City of Harrisburg. It is responsible for graphic, photo, video, audio and information services, as well as for the City's 311 system and atrium Help Desk. The bureau organizes news conferences, issues news releases, media advisories as well as online and social media communications. The Bureau of Communications also manages media relations, organizes informational events and campaigns, as well as manages WHBG Channel 20, the government access cable television channel and station. The bureau manages relations with adjacent government agencies to ensure compliance with the City's Cable Television Franchise agreement.

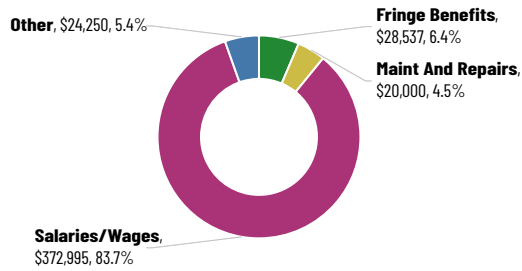
Communications



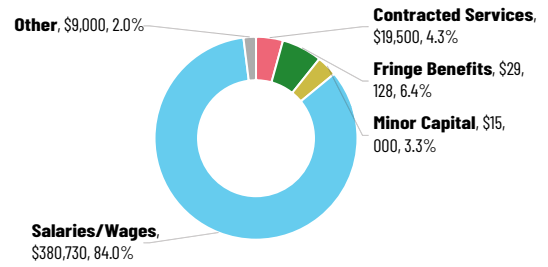


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Communication's Director		\$96,900	0	\$0	0.00	\$96,900	0.00	\$7,413	0.00	\$104,313
Whbg Manager	12-13-2017	\$67,626	0	\$1,353	0.00	\$68,979	0.00	\$5,277	0.00	\$74,256
Multimedia Specialist	6-15-2020	\$51,500	0	\$1,030	0.00	\$52,530	0.00	\$4,019	0.00	\$56,549
Deputy Communication Director	4-12-2021	\$67,626	0	\$1,353	0.00	\$68,979	0.00	\$5,277	0.00	\$74,256
Management Totals		\$283,652	0	\$3,735	0.00	\$287,388	0.00	\$21,986	0.00	\$309,374
Atrium Receptionist	11-29-2021	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Atrium Receptionist	4-3-2023	\$44,031	1,319	\$1,321	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Bargaining Unit Totals		\$89,343	1,319	\$2,680	0.00	\$93,342	0.00	\$7,142	0.00	\$100,484
Total		\$372,995	1,319	\$6,415	0.00	\$380,730	0.00	\$29,128	0.00	\$409,858
						\$380,730	0.00	\$29,128	0.00	\$409,858

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	28,537	29,128
Medical	—	—
Personnel Subtotal	28,537	29,128
Salaries/Wages		
Salaries And Wages	372,995	380,730
Salaries/Wages Subtotal	372,995	380,730
Communications		
Advertising	—	—
Photography	500	500
Postage	—	—
Communications Subtotal	500	500
Contracted Services		
Web/Software Services	3,500	6,000
Tuition/Training	3,000	3,000
Misc Contracted Services	2,000	10,000
Travel	—	500
Contracted Services Subtotal	8,500	19,500
Maint And Repairs		
Maintenance Svc Contract	20,000	—
Maint And Repairs Subtotal	20,000	—
Supplies		
Audio/Visual	5,000	5,000
Office	750	1,000
Misc Supplies And Expense	1,500	500
Subscriptions	2,000	2,000
Supplies Subtotal	9,250	8,500

Personnel	2024 Adopted	2025 Proposed
Minor Capital		
Office Equipmt - Minor Cap	6,000	15,000
Minor Capital Subtotal	6,000	15,000
Operations Equip - Capital	—	—
Total Expenditures	445,782	453,358

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Communications Director	1.00	1.00	\$96,900	\$96,900
*digital Content Producer	0.00	0.00	\$0	\$0
Production Technician (Part-Time)	0.00	0.00	\$0	\$0
Deputy Communications Director	1.00	1.00	\$67,626	\$68,979
Whbg Manager	1.00	1.00	\$67,626	\$68,979
Multi-Media Manager	1.00	1.00	\$51,500	\$52,530
Total Management	4.00	4.00	\$283,652	\$287,388
Atrium Receptionist	1.00	1.00	\$45,311	\$46,671
Atrium Receptionist	1.00	1.00	\$44,031	\$46,671
Total Bargaining Unit	2.00	2.00	\$89,342	\$93,342
Overtime			\$0	\$0
Fica			\$28,534	\$29,128
Total Fringe Benefits			\$28,534	\$29,128
Total	6.00	6.00	\$401,528	\$409,858

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	14,445	18,442	27,950	28,537	29,128
Social Security Subtotal	14,445	18,442	27,950	28,537	29,128
Medical					
419002 Medical	39,111	—	—	—	—
Medical Subtotal	39,111	—	—	—	—
Personnel Subtotal	53,556	18,442	27,950	28,537	29,128
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	196,485	249,878	365,327	372,995	380,730
Salaries And Wages Subtotal	196,485	249,878	365,327	372,995	380,730
Salaries/Wages Subtotal	196,485	249,878	365,327	372,995	380,730
Communications					
Advertising					
420010 Advertising Services	104	53	—	—	—
Advertising Subtotal	104	53	—	—	—
Photography					
420030 Photography Services	—	450	—	500	500
Photography Subtotal	—	450	—	500	500
420050 Postage	—	—	—	—	—
Communications Subtotal	104	503	—	500	500
Contracted Services					
Web/Software Services					
424020 Web/Software Services	6,322	6,490	13,000	3,500	6,000
Web/Software Services Subtotal	6,322	6,490	13,000	3,500	6,000
Tuition/Training					
429001 Tuition/Training	—	2,960	2,250	3,000	3,000
Tuition/Training Subtotal	—	2,960	2,250	3,000	3,000
Misc Contracted Services					
429090 Misc Contracted Services	5,384	1,069	7,000	2,000	10,000
Misc Contracted Services Subtotal	5,384	1,069	7,000	2,000	10,000
Travel					
429015 Travel	—	—	—	—	500
Travel Subtotal	—	—	—	—	500
Contracted Services Subtotal	11,706	10,518	22,250	8,500	19,500

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Maint And Repairs					
Maintenance Svc Contract					
425090 Maintenance Svc Contract	—	—	—	20,000	—
Maintenance Svc Contract Subtotal	—	—	—	20,000	—
Maint And Repairs Subtotal	—	—	—	20,000	—
Supplies					
Audio/Visual					
430004 Audio-Visual	2,732	6,797	3,500	5,000	5,000
Audio/Visual Subtotal	2,732	6,797	3,500	5,000	5,000
Office					
430009 Office Supplies	369	837	750	750	1,000
Office Subtotal	369	837	750	750	1,000
Misc Supplies And Expense					
430099 Misc Supplies And Expense	1,367	885	2,000	1,500	500
Misc Supplies And Expense Subtotal	1,367	885	2,000	1,500	500
Subscriptions					
430003 Subscriptions	—	—	—	2,000	2,000
Subscriptions Subtotal	—	—	—	2,000	2,000
Supplies Subtotal	4,468	8,520	6,250	9,250	8,500
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	2,365	3,212	10,000	6,000	15,000
Office Equipmt - Minor Cap Subtotal	2,365	3,212	10,000	6,000	15,000
Minor Capital Subtotal	2,365	3,212	10,000	6,000	15,000
453000 Operations Equip - Capital	—	—	—	—	—
Total Expenditures	268,684	291,073	431,777	445,782	453,358

Information Technology



Department Description

The Bureau of Information Technology is responsible for the administration of the City's blend of mainframe, network and cloud-based computer systems. These systems are utilized by General Government and the Departments of Administration, Community and Economic Development, Public Safety and Public Works.

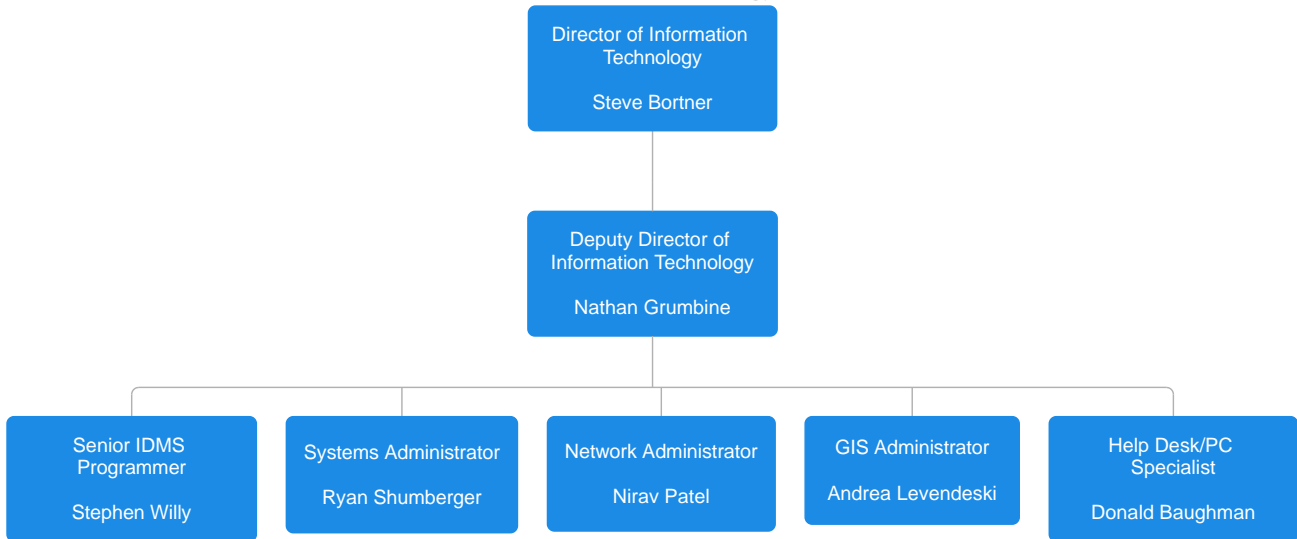
The bureau programs, controls, troubleshoots and monitors a wide array of mainframe-based systems used throughout the City's operations. Examples of these systems include the computerized billing system for property real estate taxes, mercantile taxes and licenses; billings for disposal and refuse charges; human resource management; Treasury accounts receivable system, insurance claims management; field reports for all service calls for police; and Codes licenses, permits, inspections and complaints.

The bureau also provides technical support and maintenance for the City's network of personal computers, laptops and mobile devices; and is responsible for the installation, maintenance, and troubleshooting of servers, routers, switches, and firewalls for the City's Local Area Network (LAN) and Wide Area Network (WAN). Responsibilities extend to troubleshooting of computer software, hardware, peripherals, telecommunications systems and services, and related equipment.

The bureau partners with various local, state and national organizations to extend and expand the technological capabilities of the City's operations. Evaluating emerging technologies and vendor offerings assists with the process of modernizing and streamlining processes and systems deployed throughout the City.

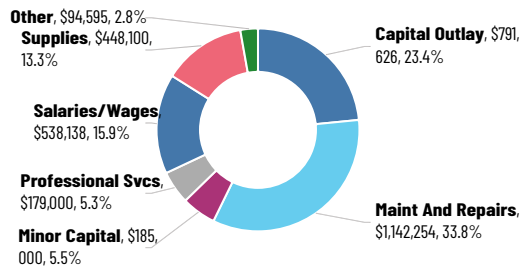
Daily responsibilities include: monitoring, configuring, and troubleshooting server backups and restoring systems; monitoring virus activity and cyber threats through a central management console; implementing LAN and local printer services; moving, adding, deleting and upgrading software.

Information Technology

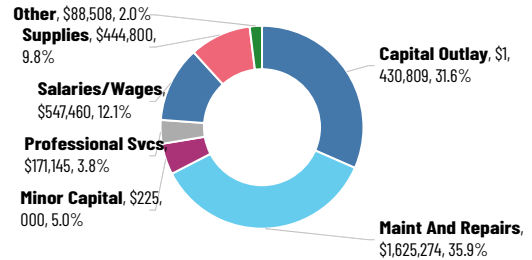


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Director - Bureau Of Information Technology	7-24-2017	\$98,231	0	\$1,965	0.00	\$100,196	0.00	\$7,665	0.00	\$107,861
Deputy Director Of Information Technology	2-6-2023	\$94,416	0	\$1,888	0.00	\$96,304	0.00	\$7,368	0.00	\$103,672
Help Desk/Pc Specialist	1-17-2023	\$61,200	0	\$1,224	0.00	\$62,424	0.00	\$4,776	0.00	\$67,200
Gis Administrator	1-16-2024	\$70,608	0	\$1,412	0.00	\$72,020	0.00	\$5,510	0.00	\$77,530
Network Administrator	7-5-2016	\$77,786	0	\$1,556	0.00	\$79,342	0.00	\$6,070	0.00	\$85,412
Systems Administrator	1-29-2018	\$65,819	0	\$1,316	0.00	\$67,135	0.00	\$5,136	0.00	\$72,271
Senior Idms Programmer	2-3-2020	\$68,666	0	\$1,373	0.00	\$70,039	0.00	\$5,358	0.00	\$75,397
Management Totals		\$536,726	0	\$10,735	0.00	\$547,460	0.00	\$41,883	0.00	\$589,343
Total		\$536,726	0	\$10,735	0.00	\$547,460	0.00	\$41,883	0.00	\$589,343
						\$547,460	0.00	\$41,883	0.00	\$589,343

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	41,170	41,883
Medical	—	—
Personnel Subtotal	41,170	41,883
Salaries/Wages		
Salaries And Wages	538,138	547,460
Salaries/Wages Subtotal	538,138	547,460
Communications		
Advertising	500	500
Communications Subtotal	500	500
Professional Svcs		
Consulting	179,000	171,145
Professional Svcs Subtotal	179,000	171,145
Contracted Services		
Web/Software Services	13,125	15,125
Tuition/Training	12,000	12,000
Travel	1,000	2,200
Conferences	—	—
Storage	16,800	16,800
Misc Contracted Services	10,000	—
Administrative Trustee Fee	—	—
Contracted Services Subtotal	52,925	46,125
Maint And Repairs		
Maintenance Svc Contract	1,142,254	1,625,274
Maint And Repairs Subtotal	1,142,254	1,625,274
Supplies		
Software	401,100	382,800
Data Processing	45,000	55,000
Office	2,000	7,000

Personnel	2024 Adopted	2025 Proposed
Subscriptions	—	—
Supplies Subtotal	448,100	444,800
Minor Capital		
Office Equipmt - Minor Cap	185,000	225,000
Minor Capital Subtotal	185,000	225,000
Capital Outlay		
Security Upgrade	96,000	—
Lease Purchase	—	—
Equipmt - Data Processing	695,626	1,430,809
Office Equipment	—	—
Capital Outlay Subtotal	791,626	1,430,809
Interest Payment	—	—
Matching Share Grants	—	—
Total Expenditures	3,378,713	4,532,996

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Director Of It	1.00	1.00	\$98,231	\$100,196
Deputy Director Of It	1.00	1.00	\$94,416	\$96,304
Network Administrator	1.00	1.00	\$77,786	\$79,342
Sr. Idms Programmer	1.00	1.00	\$68,666	\$70,039
Gis Administrator	1.00	1.00	\$72,020	\$72,020
Systems Administrator	1.00	1.00	\$65,819	\$67,135
Help Desk/Pc Specialist	1.00	1.00	\$61,200	\$62,424
Total Management	7.00	7.00	\$538,138	\$547,460
Total Bargaining Unit	0.00	0.00	\$0	\$0

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Overtime			\$0	\$0
Fica			\$41,170	\$41,883
Concessions			\$0	\$0
Total Fringe Benefits			\$41,170	\$41,883
Total	7.00	7.00	\$579,308	\$589,343

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	33,834	27,360	40,363	41,170	41,883
Social Security Subtotal	33,834	27,360	40,363	41,170	41,883
Medical					
419002 Medical	140,200	—	—	—	—
Medical Subtotal	140,200	—	—	—	—
Personnel Subtotal	174,034	27,360	40,363	41,170	41,883
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	454,107	366,827	527,587	538,138	547,460
Salaries And Wages Subtotal	454,107	366,827	527,587	538,138	547,460
Salaries/Wages Subtotal	454,107	366,827	527,587	538,138	547,460
Communications					
Advertising					
420010 Advertising Services	—	—	500	500	500
Advertising Subtotal	—	—	500	500	500
Communications Subtotal	—	—	500	500	500
Professional Svcs					
Consulting					
421030 Consulting / Prof Services	110,963	105,323	189,000	179,000	171,145
Consulting Subtotal	110,963	105,323	189,000	179,000	171,145
Professional Svcs Subtotal	110,963	105,323	189,000	179,000	171,145
Contracted Services					
Web/Software Services					
424020 Web/Software Services	12,566	10,967	13,360	13,125	15,125
Web/Software Services Subtotal	12,566	10,967	13,360	13,125	15,125
Tuition/Training					
429001 Tuition/Training	—	—	6,000	12,000	12,000
Tuition/Training Subtotal	—	—	6,000	12,000	12,000
Travel					
429015 Travel	—	—	1,000	1,000	2,200
Travel Subtotal	—	—	1,000	1,000	2,200
429016 Conferences	—	—	—	—	—
Storage					
429070 Storage	9,292	11,372	13,200	16,800	16,800
Storage Subtotal	9,292	11,372	13,200	16,800	16,800

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Misc Contracted Services					
429090 Misc Contracted Services	59,000	59,000	59,000	10,000	—
Misc Contracted Services Subtotal	59,000	59,000	59,000	10,000	—
Administrative Trustee Fee					
429009 Admin Trustee/Misc Fee	30	—	—	—	—
Administrative Trustee Fee Subtotal	30	—	—	—	—
Contracted Services Subtotal	80,889	81,339	92,560	52,925	46,125
Maint And Repairs					
Maintenance Svc Contract					
425090 Maintenance Svc Contract	286,225	360,637	640,163	1,142,254	1,625,274
Maintenance Svc Contract Subtotal	286,225	360,637	640,163	1,142,254	1,625,274
Maint And Repairs Subtotal	286,225	360,637	640,163	1,142,254	1,625,274
Supplies					
Software					
430002 Software	139,711	140,495	260,700	401,100	382,800
Software Subtotal	139,711	140,495	260,700	401,100	382,800
Data Processing					
430008 Data Processing	17,932	4,980	18,000	45,000	55,000
Data Processing Subtotal	17,932	4,980	18,000	45,000	55,000
Office					
430009 Office Supplies	1,269	379	1,200	2,000	7,000
Office Subtotal	1,269	379	1,200	2,000	7,000
430003 Subscriptions	—	—	—	—	—
Supplies Subtotal	158,913	145,854	279,900	448,100	444,800
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	24,406	46,787	137,200	185,000	225,000
Office Equipmt - Minor Cap Subtotal	24,406	46,787	137,200	185,000	225,000
Minor Capital Subtotal	24,406	46,787	137,200	185,000	225,000
Capital Outlay					
Security Upgrade					
452014 Security Upgrade	—	—	—	96,000	—
Security Upgrade Subtotal	—	—	—	96,000	—
Lease Purchase					
453049 Lease Purchase	10,197	—	—	—	—
Lease Purchase Subtotal	10,197	—	—	—	—

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Equipmt - Data Processing					
453051 Equipmt - Data Processing	24,410	37,389	505,626	695,626	1,430,809
Equipmt - Data Processing Subtotal	24,410	37,389	505,626	695,626	1,430,809
Office Equipment					
453015 Office Equipment	7,800	—	—	—	—
Office Equipment Subtotal	7,800	—	—	—	—
Capital Outlay Subtotal	42,407	37,389	505,626	791,626	1,430,809
Other					
Interest Payment					
447030 Interest Payment	57	—	—	—	—
Interest Payment Subtotal	57	—	—	—	—
463000 Matching Share Grants	—	—	—	—	—
Other Subtotal	57	—	—	—	—
Total Expenditures	1,332,000	1,171,515	2,412,899	3,378,713	4,532,996

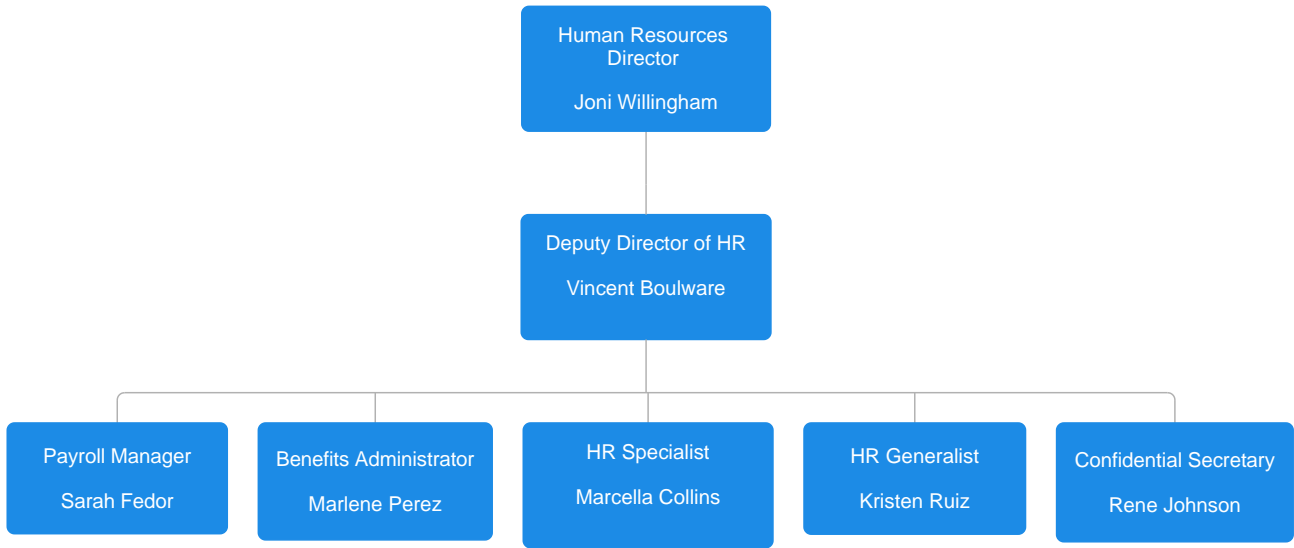
Human Resources



Department Description

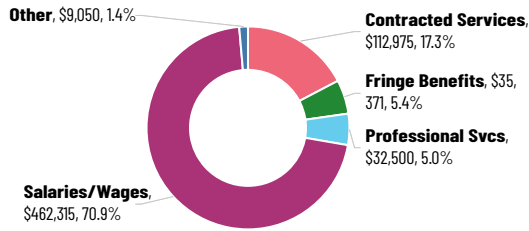
The Bureau of Human Resources is comprised of two primary functions: Human Resources Administration and Payroll. Human Resources oversees and administers a wide range of centralized personnel services for City Government including, but not limited to: recruitment for management positions; testing, screening, hiring and processing individuals to fill vacant bargaining-unit positions; enforces civil service rules and regulations and administers the promotional processes, where applicable, for the Harrisburg Police, Fire and Non-Uniform Civil Service Commission; unemployment compensation matters; conducts new hire orientation sessions and exit interviews; labor relations matters; benefits administration, including management of health care for active employees and retirees, pension plans, and leave benefits; worker's compensation program; and drug and alcohol testing. The Bureau assists the Business Administrator and the department directors in developing job descriptions for management and bargaining-unit positions.

Payroll is responsible for processing the City's biweekly payroll, maintaining payroll records and managing federal, state and local tax deductions as well as other mandatory payroll deductions and voluntary contributions. Staff is also responsible for ensuring all withholding reporting requirements are met. Staff works closely with all timekeepers to ensure smooth and accurate payroll processing. Staff also effectuates scheduled salary increases for bargaining-unit employees and merit pay increases based on performance evaluations for management personnel.

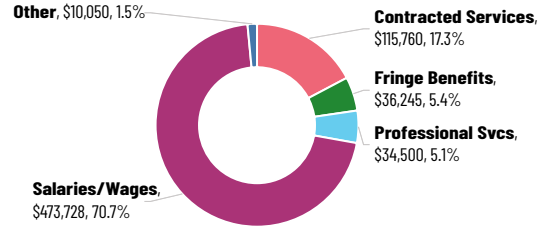


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Director Of Human Resources	11-13-2007	\$90,270	0	\$1,805	0.00	\$92,075	0.00	\$7,044	0.00	\$99,119
Deputy Director	4-18-2022	\$71,400	0	\$1,428	0.00	\$72,828	0.00	\$5,572	0.00	\$78,400
Payroll Manager	9-22-2014	\$73,440	0	\$3,672	0.00	\$77,112	0.00	\$5,900	0.00	\$83,012
Benefit Admin/Ada Cmpl Officer	10-15-2019	\$69,360	0	\$1,387	0.00	\$70,747	0.00	\$5,413	0.00	\$76,160
Human Resources Specialist	4-11-2022	\$54,060	0	\$1,081	0.00	\$55,141	0.00	\$4,219	0.00	\$59,360
Human Resources Generalist	6-24-2024	\$52,750	0	\$1,055	0.00	\$53,805	0.00	\$4,117	0.00	\$57,922
Confidential Secretary	7-31-2023	\$51,000	0	\$1,020	0.00	\$52,020	0.00	\$3,980	0.00	\$56,000
Management Totals		\$462,280	0	\$11,449	0.00	\$473,728	0.00	\$36,245	0.00	\$509,973
Total		\$462,280	0	\$11,449	0.00	\$473,728	0.00	\$36,245	0.00	\$509,973
						\$473,728	0.00	\$36,245	0.00	\$509,973

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	35,371	36,245
Medical	—	—
Personnel Subtotal	35,371	36,245
Salaries/Wages		
Salaries And Wages	462,315	473,728
Salaries/Wages Subtotal	462,315	473,728
Communications		
Advertising	250	250
Printing	2,000	3,000
Postage	1,000	1,000
Communications Subtotal	3,250	4,250
Professional Svcs		
Non-Cdl Drug/Alc Med Test	15,000	15,000
Cdl Drug/Alc Med Testing	15,100	17,500
Credit Reports	2,400	2,000
Professional Svcs Subtotal	32,500	34,500
Contracted Services		
Tuition/Training	14,900	13,900
Contracted Personnel Svcs	86,000	90,000
Memberships	2,000	1,785
Misc Contracted Services	10,000	10,000
Administrative Trustee Fee	75	75
Contracted Services Subtotal	112,975	115,760
Supplies		
Educational	500	500
Software	100	100

Personnel	2024 Adopted	2025 Proposed
Subscriptions	300	200
Photography	400	500
Office	2,000	2,000
Supplies Subtotal	3,300	3,300
Minor Capital		
Office Equipmt - Minor Cap	2,500	2,500
Minor Capital Subtotal	2,500	2,500
Total Expenditures	652,211	670,283

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Director	1.00	1.00	\$90,270	\$92,075
Deputy Director	1.00	1.00	\$71,400	\$72,828
Payroll Manager	1.00	1.00	\$73,440	\$77,112
Benefit Admin/Ada Cmpl Officer	1.00	1.00	\$69,360	\$70,747
Human Resources Generalist	0.00	1.00	\$52,785	\$53,805
Human Resources Specialist	2.00	1.00	\$54,060	\$55,141
Confidential Secretary	1.00	1.00	\$51,000	\$52,020
Total Management	7.00	7.00	\$462,315	\$473,728
Fica			\$35,371	\$36,245
Concessions				\$0
Total Fringe Benefits			\$35,371	\$36,245
Total	7.00	7.00	\$497,686	\$509,973

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	21,072	27,580	34,310	35,371	36,245
Social Security Subtotal	21,072	27,580	34,310	35,371	36,245
Medical					
419002 Medical	97,819	—	—	—	—
Medical Subtotal	97,819	—	—	—	—
Personnel Subtotal	118,891	27,580	34,310	35,371	36,245
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	271,839	352,521	448,500	462,315	473,728
Salaries And Wages Subtotal	271,839	352,521	448,500	462,315	473,728
Salaries/Wages Subtotal	271,839	352,521	448,500	462,315	473,728
Communications					
Advertising					
420010 Advertising Services	—	—	250	250	250
Advertising Subtotal	—	—	250	250	250
Printing					
420020 Printing Services	1,418	1,627	2,000	2,000	3,000
Printing Subtotal	1,418	1,627	2,000	2,000	3,000
Postage					
420050 Postage	—	—	1,000	1,000	1,000
Postage Subtotal	—	—	1,000	1,000	1,000
Communications Subtotal	1,418	1,627	3,250	3,250	4,250
Professional Svcs					
Non-Cdl Drug/Alc Med Test					
421051 Non-Cdl Drug/Alc Med Test	9,821	3,328	15,000	15,000	15,000
Non-Cdl Drug/Alc Med Test Subtotal	9,821	3,328	15,000	15,000	15,000
Cdl Drug/Alc Med Testing					
421052 Cdl Drug/Alc Med Testing	4,900	2,599	15,000	15,100	17,500
Cdl Drug/Alc Med Testing Subtotal	4,900	2,599	15,000	15,100	17,500
Credit Reports					
421053 Credit Reports	1,200	1,100	2,000	2,400	2,000
Credit Reports Subtotal	1,200	1,100	2,000	2,400	2,000
Professional Svcs Subtotal	15,921	7,027	32,000	32,500	34,500

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Contracted Services					
Tuition/Training					
429001 Tuition/Training	408	469	13,700	14,900	13,900
Tuition/Training Subtotal	408	469	13,700	14,900	13,900
Contracted Personnel Svcs					
429014 Contracted Personnel Svcs	55,334	57,756	70,000	86,000	90,000
Contracted Personnel Svcs Subtotal	55,334	57,756	70,000	86,000	90,000
Memberships					
429017 Memberships	219	—	1,400	2,000	1,785
Memberships Subtotal	219	—	1,400	2,000	1,785
Misc Contracted Services					
429090 Misc Contracted Services	—	800	10,000	10,000	10,000
Misc Contracted Services Subtotal	—	800	10,000	10,000	10,000
Administrative Trustee Fee					
429009 Admin Trustee/Misc Fee	30	—	75	75	75
Administrative Trustee Fee Subtotal	30	—	75	75	75
Contracted Services Subtotal	55,991	59,025	95,175	112,975	115,760
Supplies					
Educational					
430001 Educational	—	—	500	500	500
Educational Subtotal	—	—	500	500	500
Software					
430002 Software	—	—	200	100	100
Software Subtotal	—	—	200	100	100
Subscriptions					
430003 Subscriptions	—	—	300	300	200
Subscriptions Subtotal	—	—	300	300	200
Photography					
430006 Photography	209	—	300	400	500
Photography Subtotal	209	—	300	400	500
Office					
430009 Office Supplies	1,440	676	2,000	2,000	2,000
Office Subtotal	1,440	676	2,000	2,000	2,000
Supplies Subtotal	1,650	676	3,300	3,300	3,300

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	5,295	5,000	2,500	2,500
Office Equipmt - Minor Cap Subtotal	—	5,295	5,000	2,500	2,500
Minor Capital Subtotal	—	5,295	5,000	2,500	2,500
Total Expenditures	465,709	453,751	621,535	652,211	670,283

Licenses & Tax Enforcement



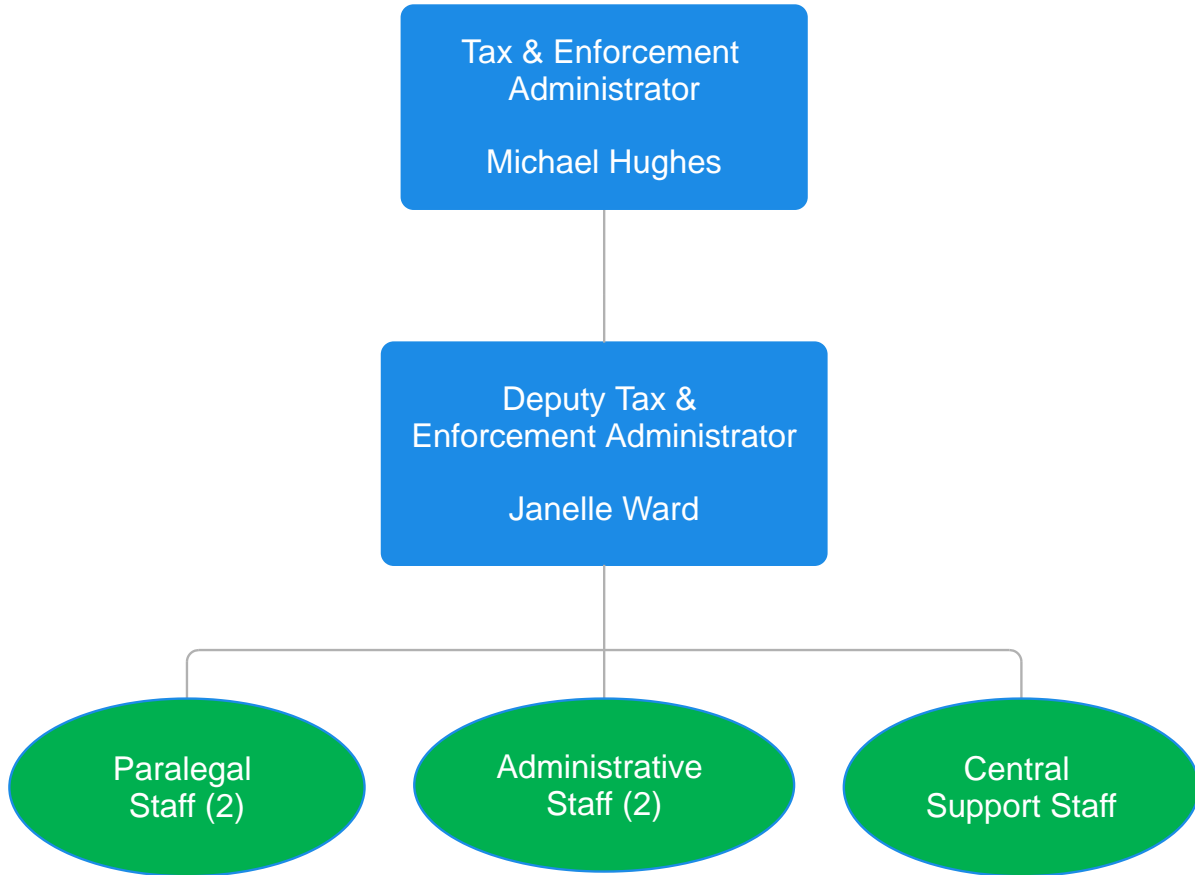
Department Description

The Tax & Enforcement Offices mission is to administer the City of Harrisburg's Local Act 511 tax and licensing programs fairly, efficiently and accurately, while providing top-quality service by helping taxpayers understand and meet their tax responsibilities. We also strive to enforce the law by precisely and rapidly collecting current and delinquent tax revenue and license fees.

The Bureau of Licensing Taxation & Central Support bills and collects mercantile, business privilege, parking, and amusement taxes as well as various license fees for the City and the Harrisburg School District. This unit also administers the dog licensing program and manages all activities associated with the City's burglar and fire alarm program. A civil collection program is in place to collect all delinquent taxes.

The Bureau also includes the Duplication Center which is responsible for the daily handling of incoming and outgoing mail, specialty mailings such as trash bills & property taxes, processing printing jobs for all City departments and the distribution of office supplies.

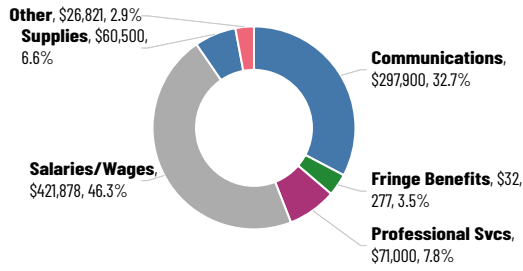
Licensing and Taxation



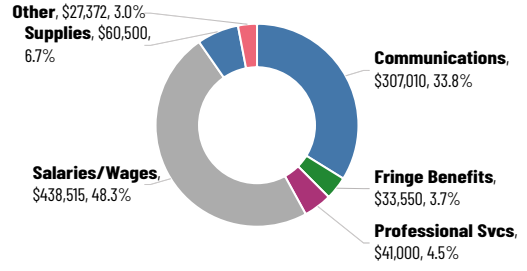


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Tax & Enforcement Administrator	10-21-1996	\$90,270	0	\$1,805	0.00	\$92,075	0.00	\$7,044	0.00	\$99,119
Deputy Tax Enforcement Admin	10-3-2016	\$71,400	0	\$1,428	0.00	\$72,828	0.00	\$5,572	0.00	\$78,400
Management Totals		\$161,670	0	\$3,233	0.00	\$164,903	0.00	\$12,616	0.00	\$177,519
Administrative Clerk	11-28-2022	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Administrative Assistant li	6-28-2021	\$49,646	0	\$1,489	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Paralegal Iii	8-8-2016	\$59,908	0	\$1,797	0.00	\$61,705	0.00	\$4,721	0.00	\$66,426
Paralegal I	9-12-2022	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Central Support Specialist li	7-8-1991	\$53,973	0	\$1,587	1,057.93	\$56,618	0.00	\$4,332	0.00	\$60,950
Bargaining Unit Totals		\$261,735	0	\$7,820	1,057.93	\$270,612	0.00	\$20,704	0.00	\$291,316
Total		\$423,405	0	\$11,053	1,057.93	\$435,515	0.00	\$33,320	0.00	\$468,835
						\$435,515	0.00	\$33,320	0.00	\$468,835

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



	2024 Adopted	2025 Proposed
Personnel		
Personnel		
Social Security	32,277	33,550
Medical	—	—
Personnel Subtotal	32,277	33,550
Salaries/Wages		
Salaries And Wages	421,878	435,515
Overtime	—	3,000
Salaries/Wages Subtotal	421,878	438,515
Communications		
Printing	34,400	36,300
Postage	263,500	270,710
Advertising Services	—	—
Communications Subtotal	297,900	307,010
Professional Svcs		
Collections - Opt/Liens	—	—
Filing Fees	45,000	15,000
Legal Services	26,000	26,000
Professional Svcs Subtotal	71,000	41,000
Contracted Services		
Web/Software Services	6,602	5,672
Conferences	2,000	2,000
Memberships	100	100
Administrative Trustee Fee	—	—
Contracted Services Subtotal	8,702	7,772
Maint And Repairs		
Maintenance Svc Contract	10,619	12,100
Maint And Repairs Subtotal	10,619	12,100
Supplies		
Software	—	—

	2024 Adopted	2025 Proposed
Personnel		
Duplicating	40,000	40,000
Office	20,000	20,000
Wearing Apparel	500	500
Supplies Subtotal	60,500	60,500
Minor Capital		
Office Equipmt - Minor Cap	7,500	7,500
Minor Capital Subtotal	7,500	7,500
Operations Equip - Capital	—	—
Lease Purchase	—	—
Total Expenditures	910,376	907,947

	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Job Classification				
Tax & Enforcement Administrator	1.00	1.00	\$90,270	\$92,075
Deputy Tax Enforcement Admin	1.00	1.00	\$71,400	\$72,828
Total Management	2.00	2.00	\$161,670	\$164,903
Paralegal I	2.00	1.00	\$52,896	\$54,483
Paralegal Iii	0.00	1.00	\$59,908	\$61,705
Administrative Clerk	0.00	1.00	\$45,312	\$46,671
Administrative Assistant li	1.00	1.00	\$48,119	\$51,135
Central Support Specialist	1.00	1.00	\$53,973	\$56,618
Reallocation				
Total Bargaining Unit	5.00	5.00	\$260,208	\$270,612

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Overtime			\$0	\$0
Fica			\$32,277	\$33,320
Concessions			\$0	\$0
Total Fringe Benefits			\$32,277	\$33,320
Total	7.00	7.00	\$454,155	\$468,835

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	23,665	25,170	30,787	32,277	33,550
Social Security Subtotal	23,665	25,170	30,787	32,277	33,550
Medical					
419002 Medical	148,099	—	—	—	—
Medical Subtotal	148,099	—	—	—	—
Personnel Subtotal	171,764	25,170	30,787	32,277	33,550
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	315,177	340,409	402,400	421,878	435,515
Salaries And Wages Subtotal	315,177	340,409	402,400	421,878	435,515
Overtime					
416000 Overtime	169	—	—	—	3,000
Overtime Subtotal	169	—	—	—	3,000
Salaries/Wages Subtotal	315,346	340,409	402,400	421,878	438,515
Communications					
Printing					
420020 Printing Services	5,041	7,532	7,900	34,400	36,300
Printing Subtotal	5,041	7,532	7,900	34,400	36,300
Postage					
420050 Postage	122,005	150,624	190,450	263,500	270,710
Postage Subtotal	122,005	150,624	190,450	263,500	270,710
420010 Advertising Services	—	—	—	—	—
Communications Subtotal	127,046	158,155	198,350	297,900	307,010
Professional Svcs					
Collections - Opt/Liens					
421040 Collections - Opt/Liens	3,041	2,962	—	—	—
Collections - Opt/Liens Subtotal	3,041	2,962	—	—	—
Filing Fees					
421080 Filing Fees	22,169	18,645	55,000	45,000	15,000
Filing Fees Subtotal	22,169	18,645	55,000	45,000	15,000
Legal Services					
421010 Legal Services	—	—	26,000	26,000	26,000
Legal Services Subtotal	—	—	26,000	26,000	26,000
Professional Svcs Subtotal	25,210	21,607	81,000	71,000	41,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Contracted Services					
Web/Software Services					
424020 Web/Software Services	1,520	1,520	5,172	6,602	5,672
Web/Software Services Subtotal	1,520	1,520	5,172	6,602	5,672
Conferences					
429016 Conferences	845	803	2,000	2,000	2,000
Conferences Subtotal	845	803	2,000	2,000	2,000
Memberships					
429017 Memberships	90	90	150	100	100
Memberships Subtotal	90	90	150	100	100
Administrative Trustee Fee					
429009 Admin Trustee/Misc Fee	30	—	—	—	—
Administrative Trustee Fee Subtotal	30	—	—	—	—
Contracted Services Subtotal	2,486	2,413	7,322	8,702	7,772
Maint And Repairs					
Maintenance Svc Contract					
425090 Maintenance Svc Contract	18,925	18,925	16,534	10,619	12,100
Maintenance Svc Contract Subtotal	18,925	18,925	16,534	10,619	12,100
Maint And Repairs Subtotal	18,925	18,925	16,534	10,619	12,100
Supplies					
Software					
430002 Software	3,412	3,651	—	—	—
Software Subtotal	3,412	3,651	—	—	—
Duplicating					
430005 Duplicating	24,798	20,795	30,000	40,000	40,000
Duplicating Subtotal	24,798	20,795	30,000	40,000	40,000
Office					
430009 Office Supplies	10,606	13,244	25,000	20,000	20,000
Office Subtotal	10,606	13,244	25,000	20,000	20,000
Wearing Apparel					
430014 Wearing Apparel	—	—	500	500	500
Wearing Apparel Subtotal	—	—	500	500	500
Supplies Subtotal	38,815	37,690	55,500	60,500	60,500

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	9,437	2,479	10,000	7,500	7,500
Office Equipmt - Minor Cap Subtotal	9,437	2,479	10,000	7,500	7,500
Minor Capital Subtotal	9,437	2,479	10,000	7,500	7,500
Capital Outlay					
Operations Equip - Capital					
453000 Operations Equip - Capital	—	—	90,000	—	—
Operations Equip - Capital Subtotal	—	—	90,000	—	—
Lease Purchase					
453049 Lease Purchase	—	—	20,647	—	—
Lease Purchase Subtotal	—	—	20,647	—	—
Capital Outlay Subtotal	—	—	110,647	—	—
Total Expenditures	709,029	606,849	912,540	910,376	907,947

General Expenses

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	27,675	31,626	19,125	13,923	13,311
Social Security Subtotal	27,675	31,626	19,125	13,923	13,311
Medical					
419002 Medical	102,457	11,755,193	10,000,000	11,300,000	13,000,000
Medical Subtotal	102,457	11,755,193	10,000,000	11,300,000	13,000,000
Severance Pay					
419005 Severance Pay	346,962	259,792	175,000	125,000	100,000
Severance Pay Subtotal	346,962	259,792	175,000	125,000	100,000
Mandatory Medicare					
419006 Mandatory Medicare	25,353	39,347	35,000	40,000	50,000
Mandatory Medicare Subtotal	25,353	39,347	35,000	40,000	50,000
Unemploymt Compensation					
419010 Unemployment Compensat	27,770	160	25,000	25,000	20,000
Unemploymt Compensation Subtotal	27,770	160	25,000	25,000	20,000
Workers' Comp Adjust Fees					
419011 Workers' Comp-Adj Fees	47,025	36,545	36,000	36,000	47,500
Workers' Comp Adjust Fees Subtotal	47,025	36,545	36,000	36,000	47,500
Loss Time And Medical					
419012 Loss Time And Medical	297,259	299,105	200,000	200,000	187,500
Loss Time And Medical Subtotal	297,259	299,105	200,000	200,000	187,500
State Fees And Assessment					
419014 State Fees And Assessments	28,327	55,612	40,000	40,000	35,000
State Fees And Assessment Subtotal	28,327	55,612	40,000	40,000	35,000
Excess Policy And Bond					
419015 Excess Policy And Bond	165,430	148,544	195,455	211,041	226,500
Excess Policy And Bond Subtotal	165,430	148,544	195,455	211,041	226,500
464005 Walk To Work Program	—	—	—	—	—
Non-Uniform Pension Plan B					
419025 Non-Uniform Pension Plan B	—	—	745,698	890,510	1,249,066
Non-Uniform Pension Plan B Subtotal	—	—	745,698	890,510	1,249,066
419003 Group Term Life Insurance Prem	—	—	—	—	—
Personnel Subtotal	1,068,259	12,625,924	11,471,278	12,881,474	14,928,877

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Salaries/Wages					
Signing Bonus					
414002 Signing Bonus	52,000	147,000	75,000	57,000	74,000
Signing Bonus Subtotal	52,000	147,000	75,000	57,000	74,000
Temporary					
415000 Temporary	30,566	4,380	—	—	—
Temporary Subtotal	30,566	4,380	—	—	—
Sick Leave/Vaca Buy-Back					
417000 Sick Leave/Vacat Buy-Back	1,575	2,237	2,000	—	—
Sick Leave/Vaca Buy-Back Subtotal	1,575	2,237	2,000	—	—
414000 Salaries And Wages	—	—	—	—	—
Salaries/Wages Subtotal	84,140	153,617	77,000	57,000	74,000
Communications					
Telecommunications					
420040 Telecommunications Svcs	209,272	213,851	200,000	200,000	237,500
Telecommunications Subtotal	209,272	213,851	200,000	200,000	237,500
Communications Subtotal	209,272	213,851	200,000	200,000	237,500
Professional Svcs					
Legal					
421010 Legal Services	—	—	1,500,000	250,000	250,000
Legal Subtotal	—	—	1,500,000	250,000	250,000
Consulting					
421030 Consulting / Prof Services	177,283	21,423	50,000	35,000	32,000
Consulting Subtotal	177,283	21,423	50,000	35,000	32,000
Other Professional Fees					
421050 Other Professional Services	23,010	—	500,000	—	—
Other Professional Fees Subtotal	23,010	—	500,000	—	—
Professional Svcs Subtotal	200,293	21,423	2,050,000	285,000	282,000
Contracted Services					
Stop Loss Premium					
423002 Stop/Loss Premium	540,964	612,780	600,000	925,000	703,311
Stop Loss Premium Subtotal	540,964	612,780	600,000	925,000	703,311
Automobile Premium					
423010 Automobile Prem	84,792	102,251	117,169	151,371	180,856
Automobile Premium Subtotal	84,792	102,251	117,169	151,371	180,856

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Auto Deductible					
423011 Auto Deduct	17,948	3,570	10,000	5,000	3,750
Auto Deductible Subtotal	17,948	3,570	10,000	5,000	3,750
General Liability Premium					
423020 General Liability Premium	107,916	108,712	129,197	202,354	227,750
General Liability Premium Subtotal	107,916	108,712	129,197	202,354	227,750
General Liability Deductible					
423021 General Liability Deductible	157,112	89,310	90,000	60,000	60,000
General Liability Deductible Subtotal	157,112	89,310	90,000	60,000	60,000
Liability Settlement Claims					
423023 Liability Settlement Claims	100,685	1,061,507	350,000	500,000	500,000
Liability Settlement Claims Subtotal	100,685	1,061,507	350,000	500,000	500,000
Boiler					
423030 Boiler And Machinery	4,403	—	—	—	11,175
Boiler Subtotal	4,403	—	—	—	11,175
Property And Crime Prem					
423040 Property And Crime Prem	165,995	201,936	234,751	1,400,000	803,416
Property And Crime Prem Subtotal	165,995	201,936	234,751	1,400,000	803,416
Inland Marine					
423050 Inland Marine	21,619	18,076	21,013	21,008	75,436
Inland Marine Subtotal	21,619	18,076	21,013	21,008	75,436
Flood Premium					
423060 Flood Premium	42,014	38,632	42,000	45,000	52,500
Flood Premium Subtotal	42,014	38,632	42,000	45,000	52,500
Public Official Premium					
423090 Public Official Premium	63,867	67,805	81,511	107,584	125,690
Public Official Premium Subtotal	63,867	67,805	81,511	107,584	125,690
Public Official Deductible					
423091 Public Official Deductible	125,078	108,317	75,000	50,000	90,000
Public Official Deductible Subtotal	125,078	108,317	75,000	50,000	90,000
Excess Liability					
423095 Excess Liability	126,298	145,739	183,571	56,147	62,189
Excess Liability Subtotal	126,298	145,739	183,571	56,147	62,189
Administrative Trustee Fee					
429009 Admin Trustee/Misc Fee	4,373	4,792	2,500	3,500	4,250
Administrative Trustee Fee Subtotal	4,373	4,792	2,500	3,500	4,250

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Memberships					
429017 Memberships	1,628	1,820	2,000	—	1,500
Memberships Subtotal	1,628	1,820	2,000	—	1,500
Permits And/Or Fees					
429018 Permits And/Or Fees	15,300	16,538	15,500	15,500	15,000
Permits And/Or Fees Subtotal	15,300	16,538	15,500	15,500	15,000
Misc Contracted Services					
429090 Misc Contracted Services	5,867	5,407	—	—	—
Misc Contracted Services Subtotal	5,867	5,407	—	—	—
429095 Bank Service Charges	—	—	—	—	—
Contracted Services Subtotal	1,585,859	2,587,191	1,954,212	3,542,464	2,916,823
Maint And Repairs					
Maintenance Svc Contract					
425090 Maintenance Svc Contract	9,344	9,500	9,500	—	—
Maintenance Svc Contract Subtotal	9,344	9,500	9,500	—	—
425030 Building Maintenance	—	—	—	—	—
Maint And Repairs Subtotal	9,344	9,500	9,500	—	—
430002 Software	—	—	—	—	—
430099 Misc Supplies And Expense	—	—	—	—	—
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	3,939	—	—	—
Office Equipmt - Minor Cap Subtotal	—	3,939	—	—	—
Minor Capital Subtotal	—	3,939	—	—	—
Other					
453000 Operations Equip - Capital	—	—	—	—	—
Grants To Local Units					
462000 Grants To Local Units	390,166	218,421	329,081	150,000	548,566
Grants To Local Units Subtotal	390,166	218,421	329,081	150,000	548,566
Grants To Cap Area Transit					
462002 Grants To Cat	368,724	358,841	379,734	385,434	376,000
Grants To Cap Area Transit Subtotal	368,724	358,841	379,734	385,434	376,000
Refund Prior Year Revenue					
485000 Refund Prior Year Revenue	26,606	—	—	—	—
Refund Prior Year Revenue Subtotal	26,606	—	—	—	—

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interest Payment					
447030 Interest Payment	238	405	—	—	—
Interest Payment Subtotal	238	405	—	—	—
486000 Payment Of Pryr Expenditures	—	—	—	—	—
Other Subtotal	785,734	577,666	708,815	535,434	924,566
Total Expenditures	3,942,900	16,193,110	16,470,805	17,501,372	19,363,766

Transfers

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
Interfund-Neighborhd Svcs					
481025 Interfund-Neighborhd Svcs	—	—	—	1,000,000	—
Interfund-Neighborhd Svcs Subtotal	—	—	—	1,000,000	—
Interfund-Cap Projects Fund					
481060 Interfund-Cap Projects Fund	—	—	1,450,000	1,700,000	—
Interfund-Cap Projects Fund Subtotal	—	—	1,450,000	1,700,000	—
Interfund - Debt Svc Fund					
481070 Interfund - Debt Svc Fund	13,628,638	22,073,638	5,428,511	1,250,000	1,250,000
Interfund - Debt Svc Fund Subtotal	13,628,638	22,073,638	5,428,511	1,250,000	1,250,000
Interfund - Hbg Senators Fund					
481026 Interfund - Hbg Senators Fund	5,581,342	—	—	5,202,018	1,956,519
Interfund - Hbg Senators Fund Subtotal	5,581,342	—	—	5,202,018	1,956,519
Interfund - Federal Grants					
481014 Interfund - Federal Grants	285,823	—	—	—	—
Interfund - Federal Grants Subtotal	285,823	—	—	—	—
Interfund - State Grants Fund					
481054 Interfund - Parks Recreation	—	—	—	—	—
481011 Interfund - State Grants Fund	—	—	—	27,132,135	—
Interfund - State Grants Fund Subtotal	—	—	—	27,132,135	—
Interfund - Fire Protection Fd					
481052 Interfund - Fire Protection Fd	—	—	—	—	500,000
Interfund - Fire Protection Fd Subtotal	—	—	—	—	500,000
Interfund Subtotal	19,495,802	22,073,638	6,878,511	36,284,153	3,706,519
Total Expenditures	19,495,802	22,073,638	6,878,511	36,284,153	3,706,519

Department of Building and Housing

Major Category Department Summary

Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Planning	359,459	239,656	396,064	417,491	420,161
Business Development	167,627	100,264	87,928	229,509	226,367
Total Expenditures	527,086	339,920	483,992	647,000	646,528

Planning



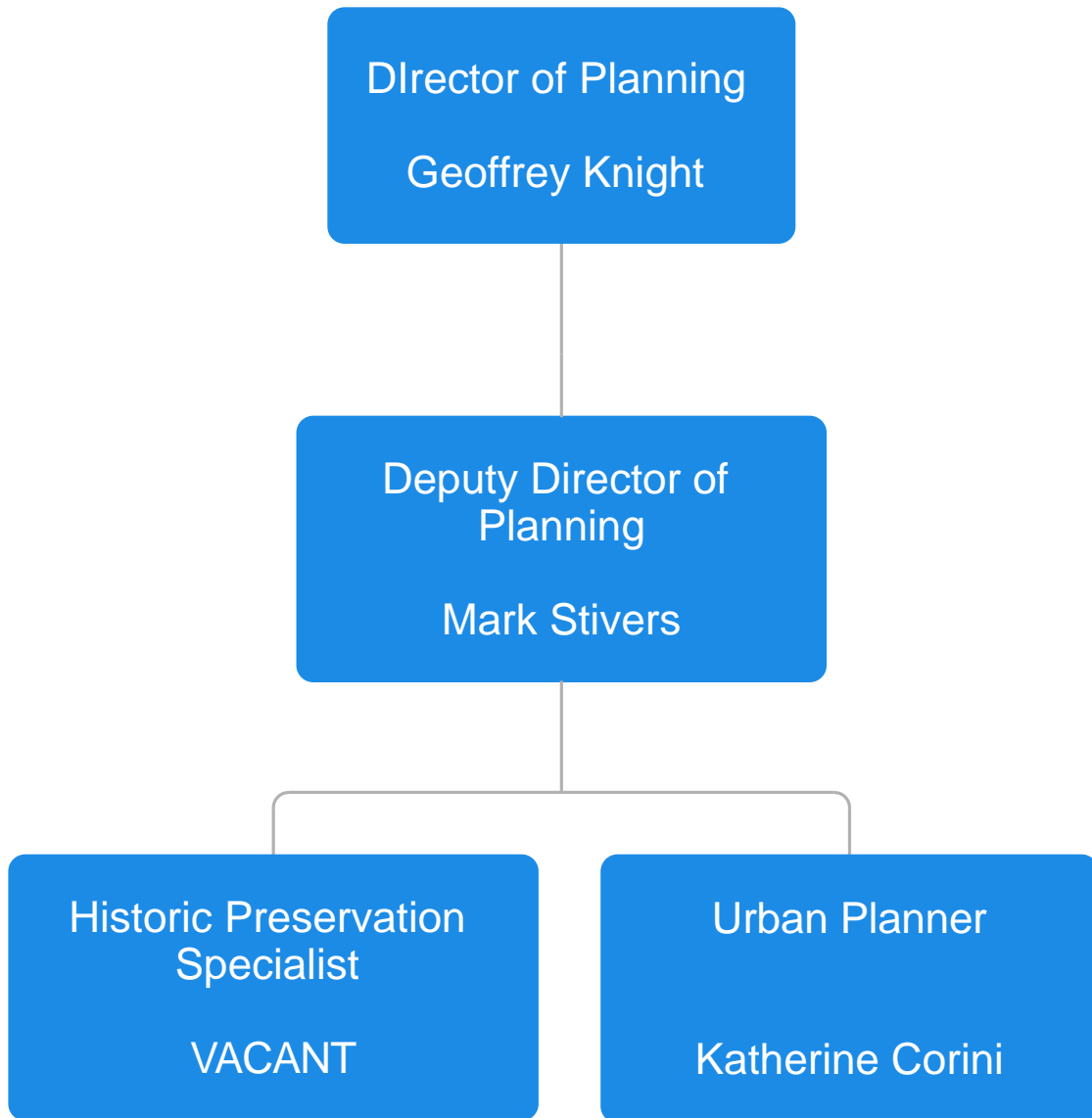
Department Description

The Bureau of Planning promotes development and reinvestment in the City of Harrisburg in order to preserve neighborhoods while fostering economic development. The Planning Bureau reviews development proposals to ensure that new development is consistent with the City's Comprehensive Plan as well as the Zoning Code and the Subdivision and Land Development Code. The Planning Bureau provides staff support to three citizen land use boards: the Harrisburg Planning Commission, the Zoning Hearing Board, and the Harrisburg Architectural Review Board (HARB).

In addition to its core responsibilities of current and long-range planning, the Bureau is also the primary contact for Census preparation efforts as well as land development review, architectural compliance, and assistance in the preparation of maps to support planning efforts.

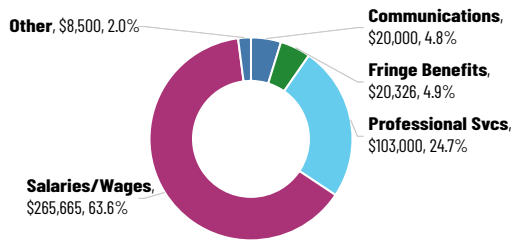
The Planning Bureau's most significant project is the completion of the new Zoning Code for the City of Harrisburg and completion of the Historic District Design and Preservation Guide. The Bureau is also assisting with the completion of a revised City Comprehensive Plan.

Planning

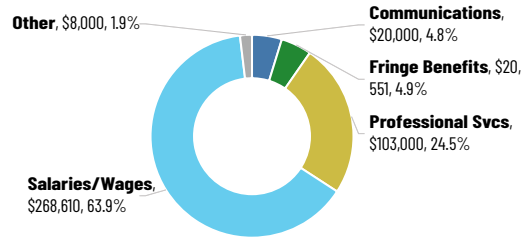


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Director Of Planning	12-17-2012	\$82,500	0	\$1,650	0.00	\$84,150	0.00	\$6,438	0.00	\$90,588
Deputy Director For Planning/ Zoning		\$70,000	0	\$1,400	0.00	\$71,400	0.00	\$5,463	0.00	\$76,863
Urban Planner 1	9-26-2022	\$52,020	0	\$1,040	0.00	\$53,060	0.00	\$4,060	0.00	\$57,120
Historic Preservation Specialist/Arch		\$60,000	0	\$0	0.00	\$60,000	0.00	\$4,590	0.00	\$64,590
Management Totals		\$264,520	0	\$4,090	0.00	\$268,610	0.00	\$20,551	0.00	\$289,161
Total		\$264,520	0	\$4,090	0.00	\$268,610	0.00	\$20,551	0.00	\$289,161
						\$268,610	0.00	\$20,551	0.00	\$289,161

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	20,326	20,551
Medical	—	—
Personnel Subtotal	20,326	20,551
Salaries/Wages		
Salaries And Wages	265,665	268,610
Salaries/Wages Subtotal	265,665	268,610
Communications		
Advertising	15,000	15,000
Printing	5,000	5,000
Communications Subtotal	20,000	20,000
Professional Svcs		
Legal	100,000	100,000
Consulting	—	—
Stenographer	3,000	3,000
Professional Svcs Subtotal	103,000	103,000
Contracted Services		
Tuition/Training	2,000	2,000
Conferences	2,000	—
Memberships	1,000	2,000
Contracted Services Subtotal	5,000	4,000

Personnel	2024 Adopted	2025 Proposed
Supplies		
Office	1,000	4,000
Educational	1,000	—
Supplies Subtotal	2,000	4,000
Minor Capital		
Office Equipmt - Minor Cap	1,500	—
Minor Capital Subtotal	1,500	—
Total Expenditures	417,491	420,161

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Director Of Planning	1.00	1.00	\$82,500	\$84,150
Deputy Director Planning/Zoning	1.00	1.00	\$71,400	\$71,400
Urban Planner I	1.00	1.00	\$51,765	\$53,060
Historic Preservation Spec/Archivist	1.00	1.00	\$60,000	\$60,000
Total Management	4.00	4.00	\$265,665	\$268,610
Fica			\$20,326	\$20,551
Concessions			\$0	\$0
Total Fringe Benefits			\$20,326	\$20,551
Total	4.00	4.00	\$285,991	\$289,161

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	14,972	9,826	16,564	20,326	20,551
Social Security Subtotal	14,972	9,826	16,564	20,326	20,551
Medical					
419002 Medical	33,704	—	—	—	—
Medical Subtotal	33,704	—	—	—	—
Personnel Subtotal	48,676	9,826	16,564	20,326	20,551
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	199,363	131,077	216,500	265,665	268,610
Salaries And Wages Subtotal	199,363	131,077	216,500	265,665	268,610
Salaries/Wages Subtotal	199,363	131,077	216,500	265,665	268,610
Communications					
Advertising					
420010 Advertising Services	9,711	10,834	20,000	15,000	15,000
Advertising Subtotal	9,711	10,834	20,000	15,000	15,000
Printing					
420020 Printing Services	1,186	—	5,000	5,000	5,000
Printing Subtotal	1,186	—	5,000	5,000	5,000
Communications Subtotal	10,898	10,834	25,000	20,000	20,000
Professional Svcs					
Legal					
421010 Legal Services	74,598	83,271	100,000	100,000	100,000
Legal Subtotal	74,598	83,271	100,000	100,000	100,000
Consulting					
421030 Consulting / Prof Services	18,191	—	25,000	—	—
Consulting Subtotal	18,191	—	25,000	—	—
Stenographer					
421060 Stenographer	3,977	4,417	3,000	3,000	3,000
Stenographer Subtotal	3,977	4,417	3,000	3,000	3,000
Professional Svcs Subtotal	96,766	87,688	128,000	103,000	103,000
Contracted Services					
Tuition/Training					
429001 Tuition/Training	811	165	4,000	2,000	2,000
Tuition/Training Subtotal	811	165	4,000	2,000	2,000

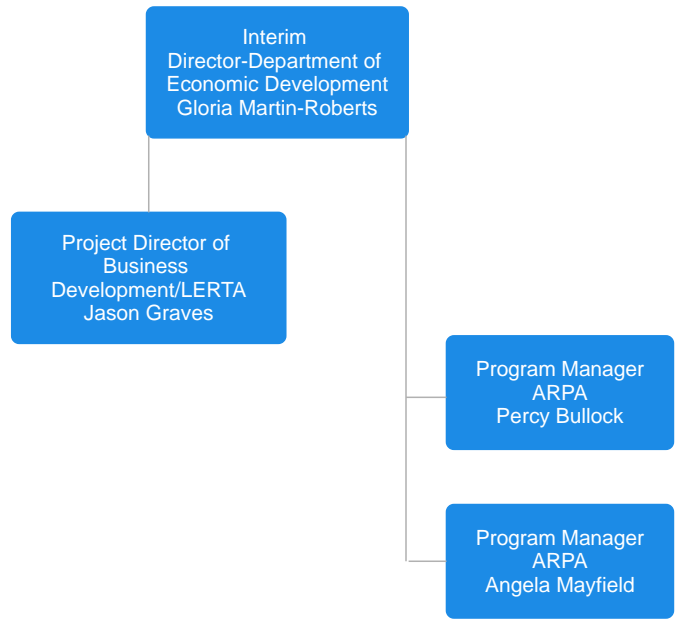
Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Conferences					
429016 Conferences	312	—	2,000	2,000	—
Conferences Subtotal	312	—	2,000	2,000	—
Memberships					
429017 Memberships	—	—	—	1,000	2,000
Memberships Subtotal	—	—	—	1,000	2,000
Contracted Services Subtotal	1,123	165	6,000	5,000	4,000
Supplies					
Office					
430009 Office Supplies	325	—	1,500	1,000	4,000
Office Subtotal	325	—	1,500	1,000	4,000
Educational					
430001 Educational	310	66	1,000	1,000	—
Educational Subtotal	310	66	1,000	1,000	—
Supplies Subtotal	635	66	2,500	2,000	4,000
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	2,000	—	1,500	1,500	—
Office Equipmt - Minor Cap Subtotal	2,000	—	1,500	1,500	—
Minor Capital Subtotal	2,000	—	1,500	1,500	—
Total Expenditures	359,459	239,656	396,064	417,491	420,161

Business Development



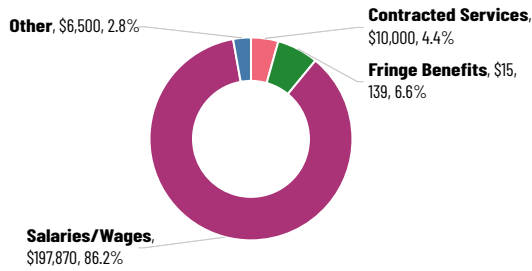
Department Description

The Bureau of Business Development's goal is to create thriving commercial corridors, increase economic vitality, healthy neighborhoods, create thriving commercial corridors, increase economic vitality in underserved areas, and assist, promote and encourage job creation, industrial activity, and entrepreneurship within the City.



Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Interim Director For Building & Housing Dev (Gf=10.8%)		\$11,013	0	\$220	0.00	\$11,233	0.00	\$860	0.00	\$12,093
Project Director For Business Development/Lerta Admn (Gf=87.7%)		\$57,715	0	\$1,154	0.00	\$58,869	0.00	\$4,504	0.00	\$63,373
Program Manager-Arpa		\$71,400	0	\$1,428	0.00	\$72,828	0.00	\$5,572	0.00	\$78,400
Program Manager-Arpa		\$51,000	0	\$1,020	0.00	\$52,020	0.00	\$3,980	0.00	\$56,000
Management Totals		\$191,128	0	\$3,823	0.00	\$194,951	0.00	\$14,916	0.00	\$209,867
Total		\$191,128	0	\$3,823	0.00	\$194,951	0.00	\$14,916	0.00	\$209,867
						\$194,951	0.00	\$14,916	0.00	\$209,867

2024 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	15,139	14,916
Medical	—	—
Personnel Subtotal	15,139	14,916
Salaries/Wages		
Salaries And Wages	197,870	194,951
Salaries/Wages Subtotal	197,870	194,951
Communications		
Advertising	2,000	2,000
Printing	2,000	2,000
Communications Subtotal	4,000	4,000
Professional Svcs		
Consulting	—	—
Filing Fees	500	500
Professional Svcs Subtotal	500	500
Contracted Services		
Web/Software Services	7,000	7,000
Travel	1,500	1,500
Conferences	1,500	1,500
Memberships	—	—
Contracted Services Subtotal	10,000	10,000

Personnel	2024 Adopted	2025 Proposed
Supplies		
Misc Supplies And Expense	1,500	1,500
Subscriptions	200	200
Supplies Subtotal	1,700	1,700
Minor Capital		
Office Equipmt - Minor Cap	300	300
Minor Capital Subtotal	300	300
Grants To Local Units	—	—
Total Expenditures	229,509	226,367

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Director - Department Of Economic Development	1.00	1.00	\$11,013	\$11,233
Director Of Business Dev./Lerta Admin.	1.00	1.00	\$57,715	\$58,869
Program Manager (Arpa)	1.00	1.00	\$71,400	\$72,828
Program Manager (Arpa)	1.00	1.00	\$51,000	\$52,020
Total Management	2.00	2.00	\$191,128	\$194,950
Fica			\$15,139	\$14,916
Total Fringe Benefits			\$15,139	\$14,916
Total	2.00	2.00	\$206,267	\$209,866

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	7,365	6,655	5,299	15,139	14,916
Social Security Subtotal	7,365	6,655	5,299	15,139	14,916
Medical					
419002 Medical	61,908	—	—	—	—
Medical Subtotal	61,908	—	—	—	—
Personnel Subtotal	69,272	6,655	5,299	15,139	14,916
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	98,184	86,734	69,254	197,870	194,951
Salaries And Wages Subtotal	98,184	86,734	69,254	197,870	194,951
Salaries/Wages Subtotal	98,184	86,734	69,254	197,870	194,951
Communications					
Advertising					
420010 Advertising Services	—	—	2,000	2,000	2,000
Advertising Subtotal	—	—	2,000	2,000	2,000
Printing					
420020 Printing Services	74	—	2,000	2,000	2,000
Printing Subtotal	74	—	2,000	2,000	2,000
Communications Subtotal	74	—	4,000	4,000	4,000
Professional Svcs					
421030 Consulting / Prof Services	—	—	—	—	—
Filing Fees					
421080 Filing Fees	—	—	500	500	500
Filing Fees Subtotal	—	—	500	500	500
Professional Svcs Subtotal	—	—	500	500	500
Contracted Services					
Web/Software Services					
424020 Web/Software Services	—	6,875	6,875	7,000	7,000
Web/Software Services Subtotal	—	6,875	6,875	7,000	7,000
Travel					
429015 Travel	—	—	—	1,500	1,500
Travel Subtotal	—	—	—	1,500	1,500
Conferences					
429016 Conferences	5	—	—	1,500	1,500
Conferences Subtotal	5	—	—	1,500	1,500

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
429017 Memberships	—	—	—	—	—
Contracted Services Subtotal	5	6,875	6,875	10,000	10,000
Supplies					
Misc Supplies And Expense					
430099 Misc Supplies And Expense	92	—	1,500	1,500	1,500
Misc Supplies And Expense Subtotal	92	—	1,500	1,500	1,500
Subscriptions					
430003 Subscriptions	—	—	200	200	200
Subscriptions Subtotal	—	—	200	200	200
Supplies Subtotal	92	—	1,700	1,700	1,700
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	—	300	300	300
Office Equipmt - Minor Cap Subtotal	—	—	300	300	300
Minor Capital Subtotal	—	—	300	300	300
462000 Grants To Local Units	—	—	—	—	—
Total Expenditures	167,627	100,264	87,928	229,509	226,367

Department of Public Safety



Major Category Department Summary

Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Police	24,371,352	17,592,328	20,456,411	21,424,532	20,479,054
Fire	11,706,751	9,913,681	10,394,626	11,050,794	11,890,315
Codes	1,085,625	914,724	1,093,217	1,195,573	1,315,558
Total Expenditures	37,163,728	28,420,733	31,944,254	33,670,899	33,684,927

Police



Department Description

Office of the Police Chief

The Commanding Officer of the Bureau is the Chief of Police. This office is responsible for the management of available resources to ensure that the Bureau's goals and objectives are achieved. The Chief's Office is responsible for the direct supervision of one Administrative Support staff, Internal Affairs Unit, Street Crimes Unit, FBI Task Force, Community Policing, and Animal Control.

The Harrisburg Bureau of Police is a PLEAC accredited agency. The Bureau attained this prestigious status in 2003 from the PA Chiefs of Police Association Accreditation Committee, and was last reaccredited in 2014.

Uniformed Patrol Division

The largest Division of the Bureau is the Uniformed Patrol Division, which is commanded by the Bureau's Uniformed Patrol Commander. The Division consists of three Platoons. Also under the Division are the specialty units which include the K-9 Unit, and Housing Police Unit. These Uniformed Officers respond directly to the public's calls for service and are on the "Front Line" of Law Enforcement every day.

Technical Services Division

The Technical Services Division is comprised of Units which support the Patrol and Criminal Investigative Divisions and service the community in a variety of functions. The Bureau's Training Unit, Property Management Unit, Court Liaison/Special Events Officer, Abandoned Vehicle Officer, Accreditation Officer, Police Data Technicians and Records Center Staff are assigned to the Technical Services Division.

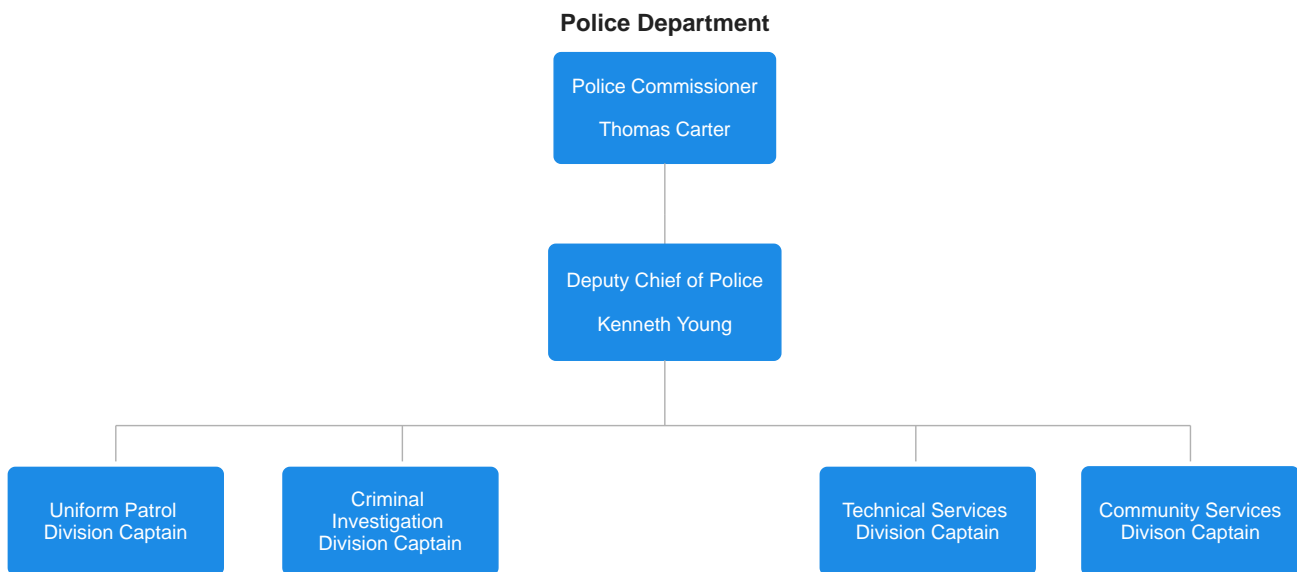
The Parking Enforcement Unit is also part of the Technical Services Division. Parking Enforcement personnel are responsible for enforcing the parking ordinances of the City of Harrisburg and the parking statutes of the Commonwealth of Pennsylvania.

Criminal Investigation Division

The Criminal Investigation Division investigates adult and juvenile crimes referred by the Uniformed Patrol Division, and law enforcement community. The Division is broken down into the Adult Offender, Juvenile Offender, Organized Crime and Vice Control, Special Operations, Forensic, Arson Unit, one Administrative Support staff and The Dauphin County Victim/Witness Assistance Program. The primary goal of this Division is to resolve crime through investigation.

Community Services Division

The Community Services Division, which is led by a Captain, is comprised of the Community Policing Unit, Housing Unit and Animal Control Officers. A Director manages the Community Service Aides. The Division is supported by a Police Supervisor, a Crime Analyst and the Community Policing Sub-Station Manager. The goal of the Community Services Division is to build a relationship with the community, through initiatives that encourage the use of positive police contacts, programs and services, creating partnerships and strategies to reduce crime and improve quality of life.





Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
Police Commissioner	7-29-1988	\$0	5,304	\$0	137,904.00	\$0	137,904.00	\$5,516	143,420.16	\$2,080	0.00	145,500.16
Deputy Police Chief	1-8-2001	\$0	12,546	\$0	119,646.00	\$0	119,646.00	\$4,786	124,431.84	\$1,805	0.00	126,236.84
Police Captain (Cid)	9-14-1998	\$0	4,414	\$0	114,770.00	\$0	114,770.00	\$4,591	119,360.80	\$1,731	0.00	121,091.80
Police Captain (Uniformed Patrol Div)	5-17-1999	\$0	4,284	\$0	111,384.00	\$0	111,384.00	\$4,455	115,839.36	\$1,680	0.00	117,519.36
Police Captain (Community Services)	7-5-2005	\$0	4,200	\$0	109,200.00	\$0	109,200.00	\$4,368	113,568.00	\$1,647	0.00	115,215.00
Director Of Community Relation And Engagement		\$0	0	\$0	71,400.00	\$0	71,400.00	\$0	65,000.00	\$4,973	0.00	69,973.00
Special Assistant To The Police Commissioner	2-9-2015	\$0	2,856	\$0	74,256.00	\$0	74,256.00	\$2,970	77,226.24	\$5,908	0.00	83,134.24
Confidential Secretary To Deputy Chief	3-22-2021	\$0	2,000	\$0	52,000.00	\$0	52,000.00	\$3,000	55,000.00	\$4,208	0.00	59,208.00
Crime Analyst	1-19-2021	\$0	1,135	\$0	57,867.00	\$0	57,867.00	\$12,133	70,000.00	\$5,355	0.00	75,355.00
Crime Analyst	2-16-2021	\$0	1,135	\$0	57,867.00	\$0	57,867.00	\$12,133	70,000.00	\$5,355	0.00	75,355.00
Records Management System Manager (Since 2/ 26/24)	8-15-2022	\$0	6,600	\$0	52,500.00	\$0	52,500.00	\$1,050	53,550.00	\$4,097	0.00	57,647.00
Accreditation Manager (Since 2/12/24)	3-29-2021	\$0	2,222	\$0	57,222.00	\$0	57,222.00	\$12,778	70,000.00	\$5,355	0.00	75,355.00
Substation Mgr	5-24-2021	\$0	1,000	\$0	51,000.00	\$0	51,000.00	\$2,040	53,040.00	\$4,058	0.00	57,098.00
Body Camera Manager	5-3-2021	\$0	1,000	\$0	51,000.00	\$0	51,000.00	\$1,020	52,020.00	\$3,980	0.00	56,000.00
Court Liaison & Special Events Coordinator	7-20-2020	\$0	1,122	\$0	57,222.00	\$0	57,222.00	\$12,778	70,000.00	\$5,355	0.00	75,355.00
Gvi Project Manager	11-27-2023	\$0	0	\$0	65,000.00	\$0	65,000.00	\$1,300	66,300.00	\$5,072	0.00	71,372.00
Technical Services Supervisor	12-31-2001	\$0	1,100	\$0	56,100.00	\$0	56,100.00	\$1,900	58,000.00	\$4,437	0.00	62,437.00
Evidence Custodian	7-10-2023	\$0	900	\$0	45,900.00	\$0	45,900.00	\$918	46,818.00	\$3,582	0.00	50,400.00

Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
Police Fleet Manager (Since 4/22/24)	4-22-2024	\$0	0	\$0	45,000.00	\$0	45,000.00	\$900	45,900.00	\$3,512	0.00	49,412.00
		\$0	53,685	\$0	1,492,238.00	\$0			1,633,674.40	\$79,982	0.00	1,713,656.40
Administrative Assistant I	10-11-2022	\$1,428	1,428	\$0	46,690.75	\$0	48,119.06	\$1,444	49,562.63	\$3,792	0.00	53,354.63
AdministrativeAssistantli	1-7-2008	\$0	1,446	\$0	49,645.83	\$0	49,645.83	\$1,489	51,135.21	\$3,912	0.00	55,047.21
Secretary I (Upd)	4-25-2022	\$0	1,320	\$0	45,311.70	\$0	45,311.70	\$1,359	46,671.06	\$3,571	0.00	50,242.06
Community Service Aide	10-11-2022	\$1,231	1,247	\$0	44,031.14	\$0	45,311.70	\$1,359	46,671.06	\$3,571	0.00	50,242.06
Community Service Aide	10-23-2023	\$1,231	1,247	\$0	44,031.14	\$0	44,031.16	\$2,640	46,671.06	\$3,571	0.00	50,242.06
Community Service Aide	7-26-2021	\$1,281	1,282	\$0	45,311.70	\$0	45,311.70	\$1,359	46,671.06	\$3,571	0.00	50,242.06
Community Service Aide	11-20-2023	\$1,231	1,247	\$0	44,031.14	\$0	42,799.83	\$3,871	46,671.06	\$3,571	0.00	50,242.06
Community Service Aide	3-18-2024	\$0	0	\$0	42,799.83	\$0	42,799.83	\$2,552	45,352.09	\$3,470	0.00	48,822.09
Community Service Aide	9-9-2024	\$0	0	\$0	42,799.83	\$0	42,799.83	\$2,552	45,352.09	\$3,470	0.00	48,822.09
Community Service Aide	9-16-2024	\$0	0	\$0	42,799.83	\$0	42,799.83	\$2,552	45,352.09	\$3,470	0.00	48,822.09
Animal Control Officer I	10-10-2023	\$0	1,282	\$0	44,031.16	\$0	45,311.70	\$2,780	48,091.47	\$3,679	0.00	51,770.47
Animal Control Officer I	6-10-2024	\$0	0	\$0	44,031.16	\$0	44,031.16	\$2,640	46,671.06	\$3,571	0.00	50,242.06
Parking Enforcement Officer I		\$0	0	\$0	40,485.01	\$0	40,485.01	\$2,381	42,866.32	\$3,280	0.00	46,146.32
Parking Enforcement Officer li	6-28-2021	\$0	1,247	\$0	42,799.82	\$0	45,311.70	\$1,359	46,671.06	\$3,571	0.00	50,242.06
Parking Enforcement Officer I	9-23-2024	\$0	0	\$0	40,485.01	\$0	40,485.01	\$2,381	42,866.32	\$3,280	0.00	46,146.32
Parking Enforcement Officer I	6-5-2023	\$1,133	1,179	\$0	41,617.78	\$0	42,799.83	\$2,552	45,352.09	\$3,470	0.00	48,822.09
Police Data Technician I	5-15-2023	\$0	0	\$0	45,311.70	\$0	45,311.70	\$2,780	48,091.47	\$3,679	0.00	51,770.47
Police Data Technician I				\$482			44,031.16	\$2,640	46,671.06	\$3,571	0.00	50,242.06
Police Data Technician li	2-18-2020	\$0	1,446	\$0	49,645.83	\$0	49,645.83	\$1,489	51,135.21	\$3,912	0.00	55,047.21
Police Data Technician li	1-2-2019	\$0	1,446	\$0	49,645.83	\$0	49,645.83	\$3,113	52,758.54	\$4,037	0.00	56,795.54
DetectivePromotionDate		\$0	2,859	\$0	42,273.00	\$0	84,546.43	\$2,959	0.00	\$0	0.00	0.00

Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
Detective Promotion Date 01/12/15	1-8-2001	\$1,098	2,933	\$0	87,840.45	\$0	87,840.45	\$3,643	91,483.08	\$1,327	0.00	92,810.08
Detective Promotion Date 01/04/21	1-20-2009	\$275	2,878	\$0	85,370.81	\$0	85,369.94	\$3,272	88,641.99	\$1,286	0.00	89,927.99
Detective Promotion Date 01/12/15	1-14-1994	\$1,098	2,933	\$0	87,840.13	\$0	87,840.45	\$3,643	91,483.08	\$1,327	0.00	92,810.08
Detective Promotion Date 01/28/13	1-18-2005	\$549	2,989	\$0	88,938.44	\$0	88,938.46	\$3,397	92,335.41	\$1,339	0.00	93,674.41
Detective Promotion Date 03/15/21	7-7-2014	\$275	2,878	\$0	85,370.81	\$0	85,369.94	\$3,272	88,641.99	\$1,286	0.00	89,927.99
Detective Promotion Date 05/01/20	7-8-2002	\$275	2,887	\$0	85,645.03	\$0	85,644.44	\$3,282	88,926.10	\$1,290	0.00	90,216.10
Detective Promotion Date 05/01/20	7-8-2013	\$275	2,887	\$0	85,645.03	\$0	85,644.44	\$3,282	88,926.10	\$1,290	0.00	90,216.10
Detective Promotion Date 07/17/17	7-5-2005	\$275	2,915	\$0	86,468.69	\$0	86,467.95	\$3,310	89,778.43	\$1,302	0.00	91,080.43
Detective Promotion Date		\$275	2,868	\$0	85,095.59	\$0	84,546.43	\$(84,546)	0.00	\$0	0.00	0.00
Detective Promotion Date 07/18/22	7-7-2014	\$275	2,868	\$0	85,095.59	\$0	85,095.43	\$3,262	88,357.89	\$1,282	0.00	89,639.89
Detective Promotion Date 07/24/17	1-14-2008	\$275	2,915	\$0	86,468.69	\$0	86,467.95	\$3,310	89,778.43	\$1,302	0.00	91,080.43
Detective Promotion Date 09/09/19	1-21-2014	\$275	2,887	\$0	85,645.03	\$0	85,918.94	\$3,291	89,210.21	\$1,294	0.00	90,504.21
Detective Promotion Date 11/05/01 Retire 1/2/25	9-15-1997	\$275	3,119	\$0	92,507.50	\$0	92,506.97	\$3,291	96,028.83	\$1,393	0.00	97,421.83
Detective Promotion Date 11/05/18	7-7-2008	\$275	2,905	\$0	86,193.47	\$0	86,193.44	\$3,522	89,494.32	\$1,298	0.00	90,792.32
Detective Promotion Date 11/22/21	11-22-2021	\$275	2,878	\$0	85,370.81	\$0	85,369.94	\$3,301	88,641.99	\$1,286	0.00	89,927.99
Detective Promotion Date 11/22/21	11-22-2021	\$275	2,878	\$0	85,370.81	\$0	85,369.94	\$3,272	88,641.99	\$1,286	0.00	89,927.99

Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
Detective Promotion Date 11/22/21	11-22-2021	\$275	2,878	\$0	85,370.81	\$0	85,369.94	\$3,272	88,641.99	\$1,286	0.00	89,927.99
Detective/Inspector PromotionDate02/18/08	7-8-2002	\$275	3,054	\$0	90,585.97	\$0	90,585.47	\$3,455	94,040.06	\$1,364	0.00	95,404.06
Forensic Investigator Promotion Date			2,859	\$0	42,273.22	\$0	84,546.43	\$2,959	87,505.56	\$1,269	0.00	88,774.56
Forensic Investigator PromotionDate09/08/03	1-8-2001	\$275	3,091	\$0	91,683.84	\$0	91,957.97	\$3,503	95,460.61	\$1,385	0.00	96,845.61
Forensic Investigator Promotion Date 01/07/19	7-2-2007	\$275	2,896	\$0	85,919.25	\$0	85,918.94	\$3,291	89,210.21	\$1,294	0.00	90,504.21
Forensic Investigator PromotionDate01/19/17	7-6-2004	\$275	2,915	\$0	86,468.69	\$0	86,467.95	\$3,310	89,778.43	\$1,302	0.00	91,080.43
Forensic Investigator Promotion Date 03/15/21	1-17-2017	\$275	2,878	\$0	85,370.81	\$0	85,369.94	\$3,272	88,641.99	\$1,286	0.00	89,927.99
Police Lieutenant Promotion Date		\$0	3,212	\$0	23,744.37	\$0	94,977.49	\$3,324	49,150.85	\$713	0.00	49,863.85
Police Lieutenant Promotion Date		\$549	3,268	\$0	97,173.50	\$0	94,977.49	\$3,324	49,150.85	\$713	0.00	49,863.85
Police Lieutenant Promotion Date 03/15/21	7-5-2005	\$549	3,249	\$0	96,624.49	\$0	96,624.50	\$3,950	100,574.57	\$1,459	0.00	102,033.57
Police Lieutenant Promotion Date 07/05/23	7-5-2006	\$549	3,212	\$0	95,526.49	\$0	95,526.49	\$3,912	99,438.13	\$1,442	0.00	100,880.13
Police Lieutenant Promotion Date 07/05/23	7-5-2006	\$549	3,212	\$0	95,526.49	\$0	95,526.49	\$3,912	99,438.13	\$1,442	0.00	100,880.13
Police Sergeant Promotion Date 01/02/15	5-23-1991	\$275	3,091	\$0	91,683.84	\$0	91,683.47	\$3,777	95,460.61	\$1,385	0.00	96,845.61
Police Sergeant Promotion Date 01/15/24	7-5-2005			\$0	89,212.95	\$0	89,212.95	\$3,407	92,619.52	\$1,343	0.00	93,962.52
Police Sergeant Promotion Date 01/06/20	1-8-2001	\$275	3,045	\$0	90,311.75	\$0	90,310.96	\$3,445	93,755.96	\$1,360	0.00	95,115.96

Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
Police Sergeant Promotion Date 01/06/20	7-6-2009	\$275	3,045	\$0	90,311.75	\$0	90,310.96	\$3,445	93,755.96	\$1,360	0.00	95,115.96
Police Sergeant Promotion Date 01/09/17	5-17-1999	\$275	3,073	\$0	91,135.41	\$0	91,134.47	\$3,474	94,608.28	\$1,372	0.00	95,980.28
Police Sergeant Promotion Date 03/15/21	1-17-2006	\$275	3,035	\$0	90,036.53	\$0	90,036.46	\$3,435	93,471.85	\$1,356	0.00	94,827.85
Police Sergeant Promotion Date 07/05/23	1-20-2009	\$275	3,017	\$0	89,488.09	\$0	89,487.46	\$3,416	92,903.63	\$1,348	0.00	94,251.63
Police Sergeant Promotion Date 07/05/23	1-26-2015	\$275	3,017	\$0	89,488.09	\$0	89,487.46	\$3,416	92,903.63	\$1,348	0.00	94,251.63
Police Sergeant Promotion Date 07/05/23	7-6-2004	\$275	3,017	\$0	89,488.09	\$0	89,487.46	\$3,416	92,903.63	\$1,348	0.00	94,251.63
Police Sergeant Promotion Date				\$0	89,212.96	\$0	89,212.96	\$3,122	46,167.71	\$670	0.00	46,837.71
Police Sergeant Promotion Date 07/05/23	1-14-2013	\$275	3,017	\$0	89,488.09	\$0	89,487.46	\$3,416	92,903.63	\$1,348	0.00	94,251.63
Police Sergeant Promotion Date 07/05/23	1-21-2014	\$275	3,017	\$0	89,488.09	\$0	89,487.46	\$3,416	92,903.63	\$1,348	0.00	94,251.63
Police Corporal Promotion Date 01/15/24	1-8-2018				84,546.44	\$0	84,546.44	\$3,243	87,789.67	\$1,273	0.00	89,062.67
Police Corporal Promotion Date 07/18/22	7-5-2017				85,095.43	\$0	85,095.43	\$3,262	88,357.89	\$1,282	0.00	89,639.89
Police Corporal Promotion Date 11/20/23	1-8-2018				84,820.93	\$0	84,820.93	\$3,253	88,073.78	\$1,278	0.00	89,351.78
Police Corporal Promotion Date 01/06/20	1-22-2002	\$275	2,887	\$0	85,645.03	\$0	85,644.44	\$3,282	88,926.10	\$1,290	0.00	90,216.10
Police Corporal Promotion Date 11/20/23	1-14-2013				84,820.93	\$0	84,820.93	\$3,253	88,073.78	\$1,278	0.00	89,351.78
Police Corporal Promotion Date 07/05/23	7-6-2009	\$275	2,859	\$0	84,821.43	\$0	84,820.93	\$3,253	88,073.78	\$1,278	0.00	89,351.78

Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
Police Corporal Promotion Date 07/05/23	1-19-2010	\$275	2,859	\$0	84,821.43	\$0	84,820.93	\$3,253	88,073.78	\$1,278	0.00	89,351.78
Police Corporal Promotion Date 07/05/23	1-21-2014	\$275	2,859	\$0	84,821.43	\$0	84,820.93	\$3,253	88,073.78	\$1,278	0.00	89,351.78
Police Corporal Promotion Date 07/05/23	1-21-2014	\$275	2,859	\$0	84,821.43	\$0	84,820.93	\$3,253	88,073.78	\$1,278	0.00	89,351.78
Police Corporal Promotion Date 11/21/22	1-26-2015	\$275	2,868	\$0	85,095.59	\$0	85,095.44	\$3,262	88,357.89	\$1,282	0.00	89,639.89
Police Officer	7-1-2019	\$4,392	2,451	\$0	76,860.75	\$0	76,860.39	\$2,974	79,834.62	\$1,158	0.00	80,992.62
Police Officer	7-1-2019	\$4,392	2,451	\$0	76,860.75	\$0	76,860.39	\$2,974	79,834.62	\$1,158	0.00	80,992.62
Police Officer	1-13-2020	\$1,647	2,395	\$0	72,468.44	\$0	72,468.37	\$7,082	79,550.51	\$1,154	0.00	80,704.51
Police Officer	7-1-2019	\$4,392	2,451	\$0	76,860.75	\$0	76,860.39	\$2,974	79,834.62	\$1,158	0.00	80,992.62
Police Officer	1-13-2020	\$1,647	2,395	\$0	72,468.44	\$0	72,468.37	\$7,082	79,550.51	\$1,154	0.00	80,704.51
Police Officer	7-1-2019	\$4,392	2,451	\$0	76,860.75	\$0	76,860.39	\$2,974	79,834.62	\$1,158	0.00	80,992.62
Police Officer	1-13-2020	\$1,647	2,395	\$0	72,468.44	\$0	72,468.37	\$7,082	79,550.51	\$1,154	0.00	80,704.51
Police Officer	7-1-2019	\$4,392	2,451	\$0	76,860.75	\$0	76,860.39	\$2,974	79,834.62	\$1,158	0.00	80,992.62
Police Officer	9-15-1997	\$549	2,896	\$0	86,193.25	\$0	86,193.44	\$3,301	89,494.32	\$1,298	0.00	90,792.32
Police Officer	1-13-2020	\$1,647	2,395	\$0	72,468.44	\$0	72,468.37	\$7,082	79,550.51	\$1,154	0.00	80,704.51
Police Officer	3-22-2021	\$8,785	2,098	\$0	70,822.24	\$0	70,821.37	\$4,183	75,004.76	\$1,088	0.00	76,092.76
Police Officer	3-22-2021	\$8,785	2,098	\$0	70,822.24	\$0	70,821.37	\$4,183	75,004.76	\$1,088	0.00	76,092.76
Police Officer	3-22-2021	\$8,785	2,098	\$0	70,822.24	\$0	70,821.37	\$4,183	75,004.76	\$1,088	0.00	76,092.76
Police Officer	3-22-2021	\$8,785	2,098	\$0	70,822.24	\$0	70,821.37	\$4,183	75,004.76	\$1,088	0.00	76,092.76
Police Officer	3-22-2021	\$8,785	2,098	\$0	70,822.24	\$0	70,821.37	\$4,183	75,004.76	\$1,088	0.00	76,092.76
Police Officer	9-7-2021	\$11,529	2,005	\$0	70,821.25	\$0	70,821.36	\$4,183	75,004.76	\$1,088	0.00	76,092.76
Police Officer	9-7-2021	\$11,529	2,005	\$0	70,821.25	\$0	70,821.36	\$4,183	75,004.76	\$1,088	0.00	76,092.76
Police Officer	9-7-2021	\$11,529	2,005	\$0	70,821.25	\$0	70,821.36	\$4,183	75,004.76	\$1,088	0.00	76,092.76
Police Officer	9-7-2021	\$11,529	2,005	\$0	70,821.25	\$0	70,821.36	\$4,183	75,004.76	\$1,088	0.00	76,092.76
Police Officer	9-7-2021	\$11,529	2,005	\$0	70,821.25	\$0	70,821.36	\$4,183	75,004.76	\$1,088	0.00	76,092.76

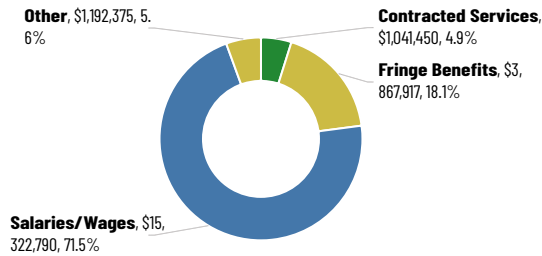
Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
Police Officer	5-31-2022	\$2,745	2,005	\$0	62,037.25	\$0	62,037.32	\$11,263	73,300.11	\$1,063	0.00	74,363.11
Police Officer	5-31-2022	\$2,745	2,005	\$0	62,037.25	\$0	62,037.32	\$11,263	73,300.11	\$1,063	0.00	74,363.11
Police Officer	5-31-2022	\$2,745	2,005	\$0	62,037.25	\$0	62,037.32	\$11,263	73,300.11	\$1,063	0.00	74,363.11
Police Officer	9-12-2022	\$3,843	1,968	\$0	62,037.38	\$0	62,037.32	\$11,263	73,300.11	\$1,063	0.00	74,363.11
Police Officer	9-12-2022	\$3,843	1,968	\$0	62,037.38	\$0	62,037.32	\$11,263	73,300.11	\$1,063	0.00	74,363.11
Police Officer	9-12-2022	\$3,843	1,968	\$0	62,037.38	\$0	62,037.32	\$11,263	73,300.11	\$1,063	0.00	74,363.11
Police Officer	9-12-2022	\$3,843	1,968	\$0	62,037.38	\$0	62,037.32	\$11,263	73,300.11	\$1,063	0.00	74,363.11
Police Officer	1-19-2016	\$275	2,618	\$0	77,684.69	\$0	77,683.90	\$4,139	81,823.38	\$1,187	0.00	83,010.38
Police Officer	1-26-2015	\$1,373	2,627	\$0	79,056.91	\$0	79,056.41	\$3,051	82,107.49	\$1,191	0.00	83,298.49
Police Officer	7-1-2019	\$4,392	2,451	\$0	76,860.75	\$0	76,860.39	\$2,974	79,834.62	\$1,158	0.00	80,992.62
Police Officer	7-5-2005	\$549	2,766	\$0	82,350.19	\$0	82,350.43	\$3,450	85,800.90	\$1,245	0.00	87,045.90
Police Officer	1-20-2009	\$275	2,720	\$0	80,704.09	\$0	80,703.41	\$3,109	83,812.14	\$1,216	0.00	85,028.14
Police Officer	1-8-2001	\$549	2,840	\$0	84,545.94	\$0	84,546.44	\$3,527	88,073.78	\$1,278	0.00	89,351.78
Police Officer	1-17-2017	\$275	2,608	\$0	77,409.47	\$0	77,409.40	\$2,993	80,402.83	\$1,166	0.00	81,568.83
Police Officer	1-14-2019	\$4,392	2,451	\$0	76,860.75	\$0	76,860.39	\$2,974	79,834.62	\$1,158	0.00	80,992.62
Police Officer	1-8-2018	\$275	2,599	\$0	77,135.25	\$0	77,134.90	\$2,984	80,118.73	\$1,162	0.00	81,280.73
Police Officer	1-22-2002	\$549	2,822	\$0	83,997.50	\$0	83,997.43	\$3,508	87,505.56	\$1,269	0.00	88,774.56
Police Officer	7-5-2017	\$275	2,608	\$0	77,409.47	\$0	77,409.40	\$2,993	80,402.83	\$1,166	0.00	81,568.83
Police Officer	1-19-2016	\$275	2,618	\$0	77,684.69	\$0	77,683.90	\$4,139	81,823.38	\$1,187	0.00	83,010.38
Police Officer	7-11-2016	\$275	2,618	\$0	77,684.69	\$0	77,683.90	\$4,139	81,823.38	\$1,187	0.00	83,010.38
Police Officer	7-8-2013	\$275	2,683	\$0	79,606.22	\$0	79,605.41	\$3,070	82,675.71	\$1,199	0.00	83,874.71
Police Officer	1-8-2001	\$549	2,840	\$0	84,545.94	\$0	84,546.44	\$3,527	88,073.78	\$1,278	0.00	89,351.78
Police Officer	7-7-2014	\$275	2,673	\$0	79,331.00	\$0	79,330.91	\$3,061	82,391.60	\$1,195	0.00	83,586.60
Police Officer	1-26-2015	\$1,373	2,627	\$0	79,056.91	\$0	79,056.41	\$3,051	82,107.49	\$1,191	0.00	83,298.49
Police Officer	1-14-2019	\$4,392	2,451	\$0	76,860.75	\$0	76,860.39	\$2,974	79,834.62	\$1,158	0.00	80,992.62
Police Officer	1-8-2018	\$275	2,599	\$0	77,135.25	\$0	77,134.90	\$2,984	80,118.73	\$1,162	0.00	81,280.73

Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
Police Officer	7-2-2007	\$275	2,738	\$0	81,252.53	\$0	81,252.42	\$3,412	84,664.47	\$1,228	0.00	85,892.47
Police Officer	1-20-2009	\$275	2,720	\$0	80,704.09	\$0	80,703.41	\$3,109	83,812.14	\$1,216	0.00	85,028.14
Police Officer	1-21-2014	\$275	2,673	\$0	79,331.00	\$0	79,330.91	\$3,061	82,391.60	\$1,195	0.00	83,586.60
Police Officer	1-8-2001	\$549	2,840	\$0	84,545.94	\$0	84,546.44	\$3,527	88,073.78	\$1,278	0.00	89,351.78
Police Officer	1-17-2017	\$275	2,608	\$0	77,409.47	\$0	77,409.40	\$2,993	80,402.83	\$1,166	0.00	81,568.83
Police Officer	7-2-2007	\$275	2,738	\$0	81,252.53	\$0	81,252.42	\$3,392	84,664.47	\$1,228	0.00	85,892.47
Police Officer	1-17-2017	\$275	2,608	\$0	77,409.47	\$0	77,409.40	\$2,993	80,402.83	\$1,166	0.00	81,568.83
Police Officer	1-14-2013	\$275	2,683	\$0	79,606.22	\$0	79,605.41	\$3,070	82,675.71	\$1,199	0.00	83,874.71
Police Officer	1-14-2013	\$275	2,683	\$0	79,606.22	\$0	79,605.41	\$3,070	82,675.71	\$1,199	0.00	83,874.71
Police Officer	7-1-2019	\$4,392	2,451	\$0	76,860.75	\$0	76,860.39	\$2,974	79,834.62	\$1,158	0.00	80,992.62
Police Officer	7-5-2017	\$275	2,608	\$0	77,409.47	\$0	77,409.40	\$2,993	80,402.83	\$1,166	0.00	81,568.83
Police Officer	6-18-2018	\$275	2,599	\$0	77,135.25	\$0	77,134.90	\$2,984	80,118.73	\$1,162	0.00	81,280.73
Police Officer	1-19-2010	\$275	2,711	\$0	80,429.88	\$0	80,428.91	\$3,099	83,528.03	\$1,212	0.00	84,740.03
Police Officer	5-17-1999	\$549	2,878	\$0	85,644.81	\$0	85,644.44	\$3,566	89,210.21	\$1,294	0.00	90,504.21
Police Officer	1-8-2018	\$275	2,599	\$0	77,135.25	\$0	77,134.90	\$4,688	81,823.38	\$1,187	0.00	83,010.38
Police Officer	7-5-2005	\$549	2,766	\$0	82,350.19	\$0	82,350.43	\$3,450	85,800.90	\$1,245	0.00	87,045.90
Police Officer	1-13-2020	\$1,647	2,395	\$0	72,468.44	\$0	72,468.37	\$7,082	79,550.51	\$1,154	0.00	80,704.51
ProbationaryPoliceOfficer	1-9-2023	\$1,098	1,968	\$0	59,292.38	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	1-8-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	1-8-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	1-8-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	1-8-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	1-9-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	7-5-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	1-8-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	7-5-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62

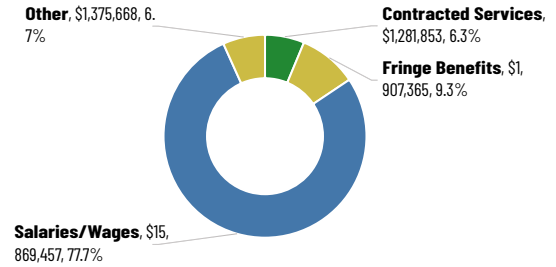
Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
ProbationaryPoliceOfficer	7-5-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	1-8-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
ProbationaryPoliceOfficer	1-8-2023	\$5,341	1,968	\$0	59,291.88	\$0	59,292.30	\$4,916	64,208.62	\$932	0.00	65,140.62
Police Officer Trainee	7-8-2024			\$0	53,802.28	\$0	53,802.28	\$7,565	61,367.53	\$890	0.00	62,257.53
Police Officer Trainee	7-8-2024			\$0	53,802.28	\$0	53,802.28	\$7,565	61,367.53	\$890	0.00	62,257.53
Police Officer Trainee	7-8-2024			\$0	53,802.28	\$0	53,802.28	\$7,565	61,367.53	\$890	0.00	62,257.53
Police Officer Trainee	7-8-2024			\$0	53,802.28	\$0	53,802.28	\$7,565	61,367.53	\$890	0.00	62,257.53
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	30,115.55	\$437	0.00	30,552.55
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	30,115.55	\$437	0.00	30,552.55
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	30,115.55	\$437	0.00	30,552.55
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	30,115.55	\$437	0.00	30,552.55
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	30,115.55	\$437	0.00	30,552.55
Police Officer Trainee			53,802	\$0	53,802.28	\$0	53,802.28	\$6,429	30,115.55	\$437	0.00	30,552.55
Police Officer Trainee		\$4,243	1,968	\$0	53,802.28	\$0	53,802.28	\$6,429	30,115.55	\$437	0.00	30,552.55
Police Officer Trainee		\$4,243	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	30,115.55	\$437	0.00	30,552.55
Police Officer Trainee		\$4,243	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	30,115.55	\$437	0.00	30,552.55
Police Officer Trainee		\$4,243	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	0.00	\$0	0.00	0.00
Police Officer Trainee		\$5,341	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	0.00	\$0	0.00	0.00
Police Officer Trainee		\$5,341	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee		\$5,341	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee		\$5,341	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee		\$5,341	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10

Position	Anniversary/ D.O.H.	Grade/Step Increase	Annual Increase	Long.	Salary	Lump Sum	End of Year Salary	Annual Increase	Salary	FICA	Fringe Benefits	Total
Police Officer Trainee		\$5,341	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee		\$5,341	1,968	\$0	26,901.14	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee		\$5,341	1,968		26,901.14	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
Police Officer Trainee		\$5,341	1,968		26,901.14	\$0	53,802.28	\$6,429	60,231.10	\$874	0.00	61,105.10
		\$317,096	885,550	\$482	11,697,538.67	\$0			12,337,320.37	\$237,339	0.00	12,574,659.37
		\$317,096	939,235	\$482	13,189,776.67	\$0			13,970,994.77	\$317,321	0.00	14,288,315.77
					1,100,000.00	\$0				\$15,950	0.00	1,115,950.00
					760,000.00	\$0				\$11,020	0.00	771,020.00
					79,997.56	\$0				\$1,160	0.00	81,157.52
					210,000.00	\$0				\$3,045	0.00	213,045.00
					1,258.80							1,258.80
					400,000.00	\$0					0.00	400,000.00
					863,686.00							863,686.00
					76,100.00							76,100.00
					11,000.00							11,000.00
					17,473,037.13	\$0				\$348,496	0.00	17,821,533.10

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	385,623	348,496
Severance Pay	210,000	210,000
Medicare Part B Reimb	1,259	1,259
Loss Time And Medical	300,000	400,000
Police Pension Plan A	2,883,935	863,686
Clothing Allowance	76,100	76,100
College Credits	11,000	11,000
Medical	—	—
Mandatory Medicare	—	—
Personnel Subtotal	3,867,917	1,910,541
Salaries/Wages		
Salaries And Wages	13,424,924	13,970,995
Signing Bonus	—	—
Salaries/Wgs-Pol Extr Duty	900,000	1,100,000
Overtime	701,368	760,000
Sick Leave/Vaca Buy-Back	79,998	79,998
Temporary	216,500	—
Salaries/Wages Subtotal	15,322,790	15,910,992
Communications		
Advertising	25,100	30,000
Printing	3,800	4,000
Photography Services	—	—
Postage	2,000	8,700
Communications Subtotal	30,900	42,700
Professional Svcs		
Med/Psycholog Evaluation	43,575	44,275
Other Professional Fees	—	—
Arbitration	25,000	25,000

Personnel	2024 Adopted	2025 Proposed
Child Abuse Hist Clearance Rpt	—	—
Professional Svcs Subtotal	68,575	69,275
Contracted Services		
Auto Deductible	7,500	12,500
Police Professional Prem	391,017	456,823
Police Professional Deduct	110,000	187,500
Prisoner Care	1,400	1,400
Contracted Personnel Svcs	155,001	180,000
Conferences	15,620	15,620
Memberships	3,651	4,325
Towing	6,200	6,200
Misc Contracted Services	183,150	228,150
General Liability Deductible	—	—
Tuition/Training	167,911	189,335
Administrative Trustee Fee	—	—
Misc Contr Svc-Minor Event	—	—
General Liability Premium	—	—
Police/Fire Meal Allowance	—	—
Contracted Services Subtotal	1,041,450	1,281,853
Utilities		
Sewerage	300	—
Water	6,700	11,500
Sewer Maint Charges	1,500	1,500
Electricity	—	—
Utilities Subtotal	8,500	13,000
Maint And Repairs		
Vehicle Equipment	26,100	26,100
Maintenance Svc Contract	262,639	278,159

Personnel	2024 Adopted	2025 Proposed
Office Equipment	—	—
Maint And Repairs Subtotal	288,739	304,259
Supplies		
Software	45,026	19,626
Subscriptions	24,792	33,557
Office	78,545	96,315
Personal Safety	110,701	115,590
Wearing Apparel	122,001	124,000
Medical/Lab	9,500	9,500
Vehicle Parts And Supplies	29,346	34,846
Photography	—	—
Traffic Control	1,200	1,200
Supplies Subtotal	421,111	434,634
Minor Capital		
Office Equipmt - Minor Cap	56,550	90,800
Vehicular Equip - Minor Cap	—	—
Minor Capital Subtotal	56,550	90,800
Capital Outlay		
Buildings And Structures	—	15,000
Equipment - Vehicles	193,000	306,000
Equipmt - Communications	—	—
Equipment - Other	125,000	100,000
Equipmt - Data Processing	—	—
Capital Outlay Subtotal	318,000	421,000
Matching Share Grants	—	—
Total Expenditures	21,424,532	20,479,054

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Comissioner	1.00	1.00	\$135,252	\$143,420
Deputy Police Chief	1.00	1.00	\$119,646	\$124,432
Police Captain	4.00	4.00	\$438,147	\$457,968
Dir Of Community Relations Engage	1.00	1.00	\$72,828	\$65,000
Special Asst To Police Commissioner	1.00	1.00	\$72,828	\$77,226
Crime Analyst	2.00	2.00	\$115,733	\$140,000
Police Fleet Manager	1.00	1.00	\$46,818	\$45,900

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Technical Services Manager	1.00	1.00	\$56,100	\$58,000
Rms Manger	1.00	1.00	\$56,100	\$53,550
Body Camera Manager	1.00	1.00	\$51,000	\$52,020
Substation Manager	1.00	1.00	\$51,000	\$53,040
Accreditation Officer	1.00	1.00	\$57,222	\$70,000
Court Liaison & Special Events Coordinator	1.00	1.00	\$57,222	\$70,000
Confidential Secretary-Deputy Chief	1.00	1.00	\$51,000	\$55,000
Evidence Custodian	1.00	1.00	\$45,900	\$46,818
Gvi Project Manager	1.00	1.00	\$65,000	\$66,300
Gvi Support And Outreach Coordinator	1.00	1.00	\$0	\$55,000
Total Management	21.00	21.00	\$1,491,796	\$1,633,674
Detective	19.00	19.00	\$1,603,096	\$1,533,053
Forensic Investigator	5.00	5.00	\$391,716	\$450,596
Police Officer	102.00	102.00	\$6,756,317	\$7,058,403
Police Officer - Sro	0.00	0.00	\$0	\$0
Police Corporal	10.00	10.00	\$849,311	\$881,874
Police Lieutenant	5.00	5.00	\$408,595	\$397,753
Police Sergeant	12.00	12.00	\$1,013,603	\$1,074,358
Secretary I	1.00	1.00	\$44,068	\$46,671
Police Data Technician I	1.00	2.00	\$45,312	\$94,763
Police Data Technician Ii	2.00	2.00	\$99,292	\$103,894
*police Data Technican Iv	1.00	0.00	\$50,128	\$0
Parking Enforcement Office I	4.00	3.00	\$167,653	\$131,085
Parking Enforcement Office Ii	0.00	1.00	\$0	\$46,671
Animal Control Officer Iii	1.00	0.00	\$52,876	\$0
Animal Control Officer Ii	0.00	0.00	\$0	\$0
Animal Control Officer I	1.00	2.00	\$43,995	\$94,763
Administrative Assistant Ii	1.00	1.00	\$49,646	\$51,135
Administrative Assistant I	1.00	1.00	\$48,119	\$49,563
Community Service Aide	7.00	7.00	\$310,828	\$322,741
Total Bargaining Unit	173.00	173.00	\$11,934,556	\$12,337,321

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Police Extra Duty			\$900,000	\$1,100,000
Overtime			\$701,368	\$760,000
Fica			\$385,732	\$348,496
Total Medicare Benefits			\$385,732	\$348,496
Sick Leave Buy-Back			\$79,997	\$79,997
Severance Pay			\$210,000	\$210,000
Uniform Allowance			\$76,100	\$76,100
College Credits			\$11,000	\$11,000
Loss Time & Med			\$300,000	\$400,000
Police Pension Plan			\$2,883,935	\$863,686
Medicare Part B			\$1,259	\$1,259
Bonus			\$0	\$0
Total Miscellaneous			\$3,562,291	\$1,642,042
Total	194.00	194.00	\$18,975,743	\$17,821,533
	194.00	194.00	\$18,975,743	\$17,821,533

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	234,687	252,881	363,884	385,623	348,496
Social Security Subtotal	234,687	252,881	363,884	385,623	348,496
Severance Pay					
419005 Severance Pay	312,931	71,046	210,000	210,000	210,000
Severance Pay Subtotal	312,931	71,046	210,000	210,000	210,000
Medicare Part B Reimb					
419007 Medicare - Part B	—	—	1,258	1,259	1,259
Medicare Part B Reimb Subtotal	—	—	1,258	1,259	1,259
Loss Time And Medical					
419012 Loss Time And Medical	590,940	395,939	300,000	300,000	400,000
Loss Time And Medical Subtotal	590,940	395,939	300,000	300,000	400,000
Police Pension Plan A					
419020 Police Pension Plan A	3,697,903	2,822,456	2,817,229	2,883,935	863,686
Police Pension Plan A Subtotal	3,697,903	2,822,456	2,817,229	2,883,935	863,686
Clothing Allowance					
419028 Clothing Allowance	67,200	69,200	70,200	76,100	76,100
Clothing Allowance Subtotal	67,200	69,200	70,200	76,100	76,100
College Credits					
419049 College Credits	9,500	8,700	11,000	11,000	11,000
College Credits Subtotal	9,500	8,700	11,000	11,000	11,000
Medical					
419002 Medical	5,575,102	—	—	—	—
Medical Subtotal	5,575,102	—	—	—	—
419006 Mandatory Medicare	—	—	—	—	—
Personnel Subtotal	10,488,263	3,620,222	3,773,571	3,867,917	1,910,541
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	10,396,263	10,517,165	13,084,078	13,424,924	13,970,995
Salaries And Wages Subtotal	10,396,263	10,517,165	13,084,078	13,424,924	13,970,995
Signing Bonus					
414002 Signing Bonus	—	15,000	—	—	—
Signing Bonus Subtotal	—	15,000	—	—	—
Salaries/Wgs-Pol Extr Duty					
414900 Salaries/Wages-Extra Duty	1,271,062	1,481,799	900,000	900,000	1,100,000
Salaries/Wgs-Pol Extr Duty Subtotal	1,271,062	1,481,799	900,000	900,000	1,100,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Overtime					
416000 Overtime	637,890	599,795	666,107	701,368	760,000
Overtime Subtotal	637,890	599,795	666,107	701,368	760,000
Sick Leave/Vaca Buy-Back					
417000 Sick Leave/Vacat Buy-Back	52,620	48,752	79,998	79,998	79,998
Sick Leave/Vaca Buy-Back Subtotal	52,620	48,752	79,998	79,998	79,998
Temporary					
415000 Temporary	—	—	—	216,500	—
Temporary Subtotal	—	—	—	216,500	—
Salaries/Wages Subtotal	12,357,834	12,662,510	14,730,183	15,322,790	15,910,992
Communications					
Advertising					
420010 Advertising Services	13,079	9,618	25,100	25,100	30,000
Advertising Subtotal	13,079	9,618	25,100	25,100	30,000
Printing					
420020 Printing Services	1,792	2,191	3,800	3,800	4,000
Printing Subtotal	1,792	2,191	3,800	3,800	4,000
420030 Photography Services	—	—	—	—	—
Postage					
420050 Postage	—	—	2,000	2,000	8,700
Postage Subtotal	—	—	2,000	2,000	8,700
Communications Subtotal	14,871	11,808	30,900	30,900	42,700
Professional Svcs					
Med/Psycholog Evaluation					
421016 Med/Psycholog Evaluation	6,019	12,661	19,950	43,575	44,275
Med/Psycholog Evaluation Subtotal	6,019	12,661	19,950	43,575	44,275
421050 Other Professional Services	—	—	—	—	—
Arbitration					
421070 Arbitration Services	3,828	479	25,000	25,000	25,000
Arbitration Subtotal	3,828	479	25,000	25,000	25,000
421055 Child Abuse Hist Clearance Rpt	—	—	—	—	—
Professional Svcs Subtotal	9,846	13,140	44,950	68,575	69,275
Contracted Services					
Auto Deductible					
423011 Auto Deduct	4,330	12,221	7,500	7,500	12,500
Auto Deductible Subtotal	4,330	12,221	7,500	7,500	12,500

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Police Professional Prem					
423080 Police Professional Prem	194,137	246,759	293,443	391,017	456,823
Police Professional Prem Subtotal	194,137	246,759	293,443	391,017	456,823
Police Professional Deduct					
423081 Police Professional Deduct	200,185	160,542	110,000	110,000	187,500
Police Professional Deduct Subtotal	200,185	160,542	110,000	110,000	187,500
Prisoner Care					
429010 Prisoner Care	560	840	1,000	1,400	1,400
Prisoner Care Subtotal	560	840	1,000	1,400	1,400
Contracted Personnel Svcs					
429014 Contracted Personnel Svcs	—	5,000	133,000	155,001	180,000
Contracted Personnel Svcs Subtotal	—	5,000	133,000	155,001	180,000
Conferences					
429016 Conferences	655	—	17,000	15,620	15,620
Conferences Subtotal	655	—	17,000	15,620	15,620
Memberships					
429017 Memberships	1,280	2,140	3,435	3,651	4,325
Memberships Subtotal	1,280	2,140	3,435	3,651	4,325
Towing					
429060 Towing	3,649	2,395	6,200	6,200	6,200
Towing Subtotal	3,649	2,395	6,200	6,200	6,200
Misc Contracted Services					
429090 Misc Contracted Services	154,766	132,643	162,870	183,150	228,150
Misc Contracted Services Subtotal	154,766	132,643	162,870	183,150	228,150
General Liability Deductible					
423021 General Liability Deductible	850	—	—	—	—
General Liability Deductible Subtotal	850	—	—	—	—
Tuition/Training					
429001 Tuition/Training	72,335	81,043	161,068	167,911	189,335
Tuition/Training Subtotal	72,335	81,043	161,068	167,911	189,335
Administrative Trustee Fee					
429009 Admin Trustee/Misc Fee	622	487	—	—	—
Administrative Trustee Fee Subtotal	622	487	—	—	—
429086 Misc Contr Svc-Minor Event	—	—	—	—	—
423020 General Liability Premium	—	—	—	—	—
429008 Police/Fire Meal Allowance	—	—	—	—	—
Contracted Services Subtotal	633,369	644,070	895,516	1,041,450	1,281,853

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Utilities					
Sewerage					
422000 Sewer Usage Charges	82	143	300	300	—
Sewerage Subtotal	82	143	300	300	—
Water					
422010 Water	595	967	6,575	6,700	11,500
Water Subtotal	595	967	6,575	6,700	11,500
Sewer Maint Charges					
422080 Sewerage Maint Charges	151	645	1,500	1,500	1,500
Sewer Maint Charges Subtotal	151	645	1,500	1,500	1,500
422020 Electricity	—	—	—	—	—
Utilities Subtotal	827	1,755	8,375	8,500	13,000
Maint And Repairs					
Vehicular Equipment					
425010 Vehicular Equip-Repairs/Maint	5,836	5,816	9,100	26,100	26,100
Vehicular Equipment Subtotal	5,836	5,816	9,100	26,100	26,100
Maintenance Svc Contract					
425090 Maintenance Svc Contract	75,531	137,179	220,597	262,639	278,159
Maintenance Svc Contract Subtotal	75,531	137,179	220,597	262,639	278,159
425000 Office Equipment	—	—	—	—	—
Maint And Repairs Subtotal	81,367	142,995	229,697	288,739	304,259
Supplies					
Software					
430002 Software	16,636	—	20,000	45,026	19,626
Software Subtotal	16,636	—	20,000	45,026	19,626
Subscriptions					
430003 Subscriptions	15,050	23,438	25,008	24,792	33,557
Subscriptions Subtotal	15,050	23,438	25,008	24,792	33,557
Office					
430009 Office Supplies	88,158	54,274	73,378	78,545	96,315
Office Subtotal	88,158	54,274	73,378	78,545	96,315
Personal Safety					
430012 Personal Safety	24,213	58,213	105,293	110,701	115,590
Personal Safety Subtotal	24,213	58,213	105,293	110,701	115,590
Wearing Apparel					
430014 Wearing Apparel	81,875	42,989	119,000	122,001	124,000
Wearing Apparel Subtotal	81,875	42,989	119,000	122,001	124,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Medical/Lab					
430016 Medical/Lab	3,452	9,793	12,395	9,500	9,500
Medical/Lab Subtotal	3,452	9,793	12,395	9,500	9,500
Vehicle Parts And Supplies					
430052 Veh/Equip Parts And Supplies	661	24,490	38,650	29,346	34,846
Vehicle Parts And Supplies Subtotal	661	24,490	38,650	29,346	34,846
430006 Photography	—	—	—	—	—
Traffic Control					
430034 Traffic Control	—	—	850	1,200	1,200
Traffic Control Subtotal	—	—	850	1,200	1,200
Supplies Subtotal	230,045	213,198	394,574	421,111	434,634
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	63,964	18,319	47,645	56,550	90,800
Office Equipmt - Minor Cap Subtotal	63,964	18,319	47,645	56,550	90,800
439030 Vehicular Equip - Minor Cap	—	—	—	—	—
Minor Capital Subtotal	63,964	18,319	47,645	56,550	90,800
Capital Outlay					
Buildings And Structures					
452000 Buildings And Structures	—	—	—	—	15,000
Buildings And Structures Subtotal	—	—	—	—	15,000
Equipment - Vehicles					
453004 Vehicles	333,604	264,311	301,000	193,000	306,000
Equipment - Vehicles Subtotal	333,604	264,311	301,000	193,000	306,000
Equipmt - Communications					
453039 Equipmt - Communications	157,361	—	—	—	—
Equipmt - Communications Subtotal	157,361	—	—	—	—
Equipment - Other					
453099 Equipment - Other	—	—	—	125,000	100,000
Equipment - Other Subtotal	—	—	—	125,000	100,000
453051 Equipmt - Data Processing	—	—	—	—	—
Capital Outlay Subtotal	490,965	264,311	301,000	318,000	421,000
463000 Matching Share Grants	—	—	—	—	—
Total Expenditures	24,371,352	17,592,328	20,456,411	21,424,532	20,479,054

Fire



Department Description

The Harrisburg Bureau of Fire exists to serve the City of Harrisburg, and when needed, the greater Harrisburg metropolitan area by providing effective fire suppression, emergency medical services, tactical rescue, urban search and rescue, water rescue, hazardous materials response, fire prevention, codes enforcement, and public safety education.

The Bureau of Fire is a team of highly motivated diverse individuals dedicated in common to public interaction and providing efficient services. This involves the use of modern fire and rescue equipment, integrated up-to-date training and safety techniques, computer technology, and cooperation with surrounding fire, rescue, and EMS agencies to provide the best service available by making public safety and protection our perpetual primary priority.

Effective suppression of fires involves arriving at the scene of an emergency quickly so the persons can be rescued and the fire can be attacked to prevent the spread of fire. It is the goal of the Bureau of Fire not to allow a fire to extend beyond the room, floor, or building of origin that is found involved in fire when arriving on scene. To effectively carry out our mission, the Bureau of Fire responds from three fire stations with five pieces of front line apparatus that are staffed 24/7 by at least 15 firefighters and fire officers.

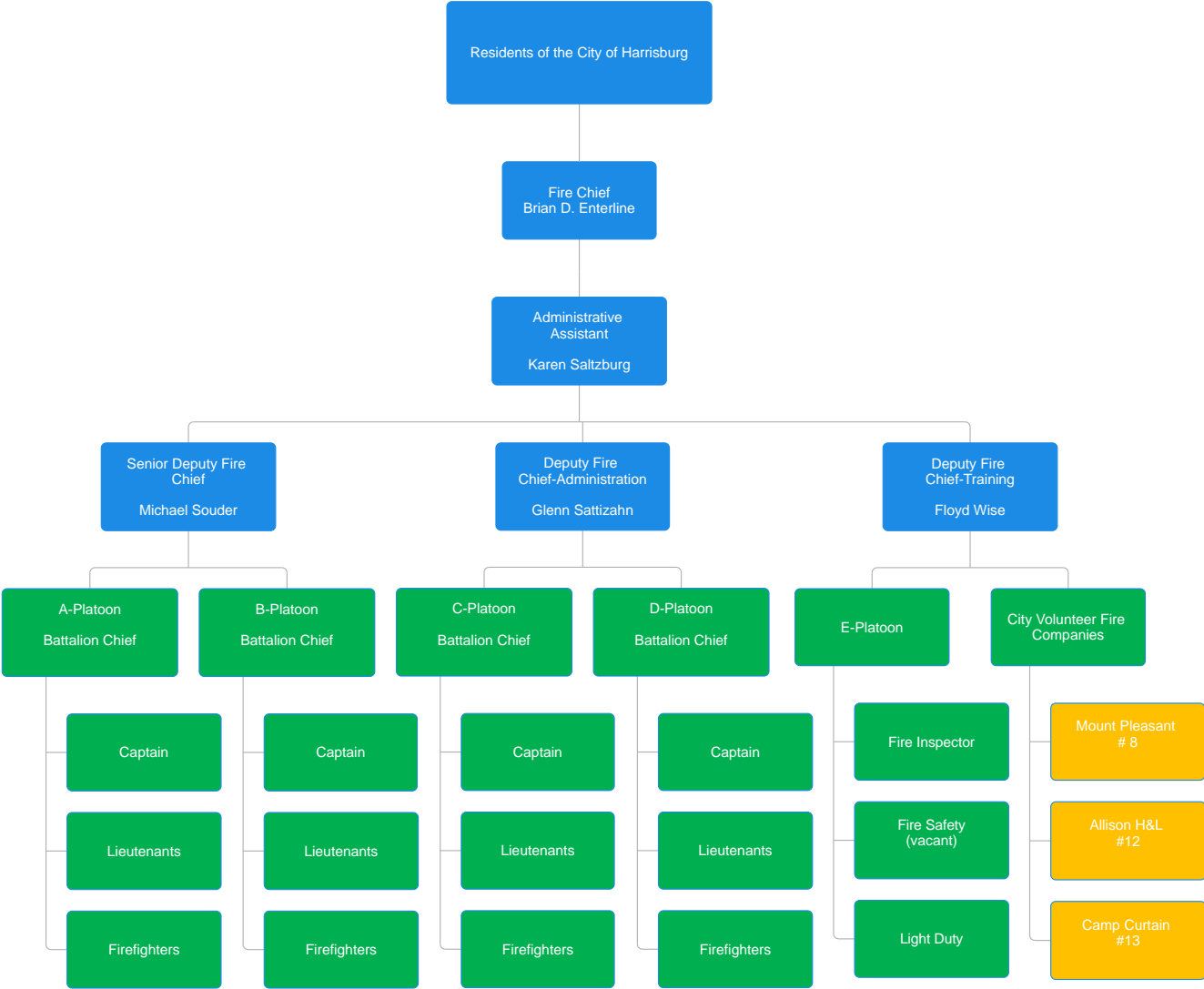
The Bureau also maintains a fleet of boats; water rescue related tools and equipment, as well as highly trained staff. These resources provide advanced capabilities to deal with incidents on the Susquehanna River and its islands, as well as the small lakes and streams that are contained within the borders of the City. The water craft are also deployed to assist stranded motorists during street flooding events.

The Bureau of Fire, by providing effective emergency medical services, has fostered a close working relationship with Pinnacle Health's Community LifeTeam to assist in providing prompt EMS care to the citizens and visitors to our City. All Bureau of Fire apparatus is equipped with Automated External Defibrillators (AED's) and is able to provide prompt response. All new Fire Bureau recruits are required to maintain EMT status for the duration of their employment.

The Bureau of Fire is proactive in teaching fire prevention and preventing fires and other emergencies before they occur. The Fire Prevention Officer interacts on a daily basis with schools, daycares, and businesses to provide quality fire prevention materials and training. The Fire Inspector conducts fire inspections for the vast array of businesses in the City by taking a proactive approach. The Fire Inspector also initiates inspections from complaints received from residents and business owners, and works collectively with the Bureau of Codes to successfully mitigate hazardous conditions.

The Bureau of Fire is also responsible for effectively running the City's Emergency Operations Center during natural and man-made disasters, coordinating and running the Rescue 1 program, providing manpower for the PA Urban Search and Rescue Task Force, administering the Juvenile Fire Setter Intervention Program, maintaining an active role in the South Central PA Counter Terrorism Task Force, actively participating with the Dauphin County Hazardous Materials Response Team, as well as many other required and fiduciary responsibilities.

Fire Department



Rank	Base	Years of Service	Longevity Percentage	Long.	Salary	Hourly Rate	P.T. Rate	Annual P.T.
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
SDC	\$106,080				\$106,080	\$51.00	\$76.50	
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
BC	\$80,622	16+	13%	\$10,481	\$91,103	\$43.80	\$65.70	\$6,833
LT	\$75,467	16+	13%	\$9,811	\$85,278	\$41.00	\$61.50	\$6,396
LT	\$75,467	16+	13%	\$9,811	\$85,278	\$41.00	\$61.50	\$6,396
DC	\$99,715				\$99,715	\$47.94	\$71.91	
FC	\$119,646				\$119,646	\$57.52	\$86.28	
BC	\$80,622	16+	13%	\$10,481	\$91,103	\$43.80	\$65.70	\$6,833
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
LT	\$75,467	16+	13%	\$9,811	\$85,278	\$41.00	\$61.50	\$6,396
CAPT	\$77,709	16+	13%	\$10,102	\$87,811	\$42.22	\$63.33	\$6,586
BC	\$80,622	16+	13%	\$10,481	\$91,103	\$43.80	\$65.70	\$6,833
LT	\$75,467	16+	13%	\$9,811	\$85,278	\$41.00	\$61.50	\$6,396
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
DC	\$100,776				\$100,776	\$48.45	\$72.68	
BC	\$80,622	16+	13%	\$10,481	\$91,103	\$43.80	\$65.70	\$6,833
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
CAPT	\$77,709	16+	13%	\$10,102	\$87,811	\$42.22	\$63.33	\$6,586
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
LT	\$75,467	16+	13%	\$9,811	\$85,278	\$41.00	\$61.50	\$6,396

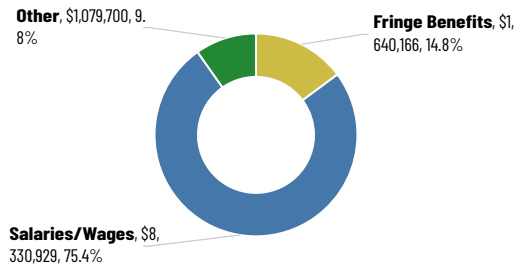
Rank	Base	Years of Service	Longevity Percentage	Long.	Salary	Hourly Rate	P.T. Rate	Annual P.T.
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
CAPT	\$77,709	16+	13%	\$10,102	\$87,811	\$42.22	\$63.33	\$6,586
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
D/O	\$69,865	16+	13%	\$9,082	\$78,947	\$37.96	\$56.93	\$5,921
D/O	\$69,865	14	11%	\$7,685	\$77,550	\$37.28	\$55.93	\$5,816
D/O	\$69,865	14	11%	\$7,685	\$77,550	\$37.28	\$55.93	\$5,816
D/O	\$69,865	14	11%	\$7,685	\$77,550	\$37.28	\$55.93	\$5,816
LT	\$75,467	14	11%	\$8,301	\$83,769	\$40.27	\$60.41	\$6,283
LT	\$75,467	14	11%	\$8,301	\$83,769	\$40.27	\$60.41	\$6,283
D/O	\$69,865	14	11%	\$7,685	\$77,550	\$37.28	\$55.93	\$5,816
LT	\$75,467	14	11%	\$8,301	\$83,769	\$40.27	\$60.41	\$6,283
D/O	\$69,865	14	11%	\$7,685	\$77,550	\$37.28	\$55.93	\$5,816
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	12		\$2,050	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	11		\$1,900	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	11		\$1,900	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	11		\$1,900	\$69,865	\$33.59	\$50.38	\$5,240

Rank	Base	Years of Service	Longevity Percentage	Long.	Salary	Hourly Rate	P.T. Rate	Annual P.T.
D/O	\$69,865	11		\$1,900	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	9		\$1,600	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	9		\$1,600	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	9		\$1,600	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	9		\$1,600	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	9		\$1,600	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	9		\$1,600	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	9		\$1,600	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	9		\$1,600	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	9		\$1,600	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	7		\$1,300	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	7		\$1,300	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	7		\$1,300	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	7		\$1,300	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	7		\$1,300	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	6		\$1,150	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	6		\$1,150	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	6		\$1,150	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	6		\$1,150	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	6		\$1,150	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	6		\$1,150	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	6		\$1,150	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	6		\$1,150	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	5		\$1,000	\$69,865	\$33.59	\$50.38	\$5,240
D/O	\$69,865	5		\$1,000	\$69,865	\$33.59	\$50.38	\$5,240
FF	\$65,382	3			\$65,382	\$31.43	\$47.15	\$4,904

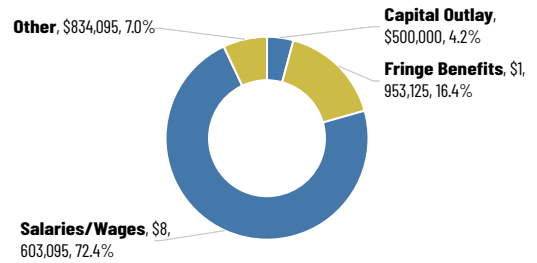
Rank	Base	Years of Service	Longevity Percentage	Long.	Salary	Hourly Rate	P.T. Rate	Annual P.T.
FF	\$65,382	3			\$65,382	\$31.43	\$47.15	\$4,904
FF	\$65,382	3			\$65,382	\$31.43	\$47.15	\$4,904
FF	\$65,382	3			\$65,382	\$31.43	\$47.15	\$4,904
FF	\$65,382	3			\$65,382	\$31.43	\$47.15	\$4,904
FF	\$65,382	2		\$1	\$62,113	\$29.86	\$44.79	\$4,659
FF	\$65,382	2		\$1	\$62,113	\$29.86	\$44.79	\$4,659
FF	\$65,382	2		\$1	\$62,113	\$29.86	\$44.79	\$4,659
FF	\$65,382	2		\$1	\$62,113	\$29.86	\$44.79	\$4,659
FF	\$65,382	1		\$1	\$58,844	\$28.29	\$42.44	\$4,413
FF	\$65,382	1		\$1	\$58,844	\$28.29	\$42.44	\$4,413
FF	\$65,382	1		\$1	\$58,844	\$28.29	\$42.44	\$4,413
FF	\$65,382	1		\$1	\$58,844	\$28.29	\$42.44	\$4,413
FF	\$65,382	1		\$1	\$58,844	\$28.29	\$42.44	\$4,413
FF	\$65,382	1		\$1	\$58,844	\$28.29	\$42.44	\$4,413
FF	\$65,382	1		\$1	\$55,575	\$26.72	\$40.08	\$4,168
FF	\$65,382	1		\$1	\$55,575	\$26.72	\$40.08	\$4,168
FF	\$65,382	1		\$1	\$55,575	\$26.72	\$40.08	\$4,168
FF	\$65,382	1		\$1	\$55,575	\$26.72	\$40.08	\$4,168
FF	\$65,382	1		\$1	\$55,575	\$26.72	\$40.08	\$4,168
FF	\$0	1		\$1	\$0	\$0.00	\$0.00	\$0
FF	\$0	1		\$1	\$0	\$0.00	\$0.00	\$0
FF	\$0	1		\$1	\$0	\$0.00	\$0.00	\$0
CAPT	\$77,709	16+	13%	\$10,102	\$87,811	\$42.22	\$63.33	\$6,586
AA	\$62,424				\$62,424			
Salary	\$7,155,370							

Rank	Base	Years of Service	Longevity Percentage	Long.	Salary	Hourly Rate	P.T. Rate	Annual P.T.
Premium	\$512,002							
Longevity	\$406,817							
FICA	\$117,076							
NU FICA	\$4,775							
Total	\$8,196,039							

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	122,012	121,851
Severance Pay	85,000	85,000
Medicare Part B Reimb	85,000	185,000
Loss Time And Medical	225,000	300,000
Fire Pension Plan B	978,854	1,117,774
Hearing Aid - Fire	500	500
Clothing Allowance	118,000	118,000
Clothing Maint Allowance	10,000	10,000
College Credits	15,800	15,000
Medical	—	—
Personnel Subtotal	1,640,166	1,953,125
Salaries/Wages		
Salaries And Wages	7,274,783	7,460,843
Signing Bonus	—	—
Overtime	400,000	475,000
Premium	506,145	512,002
Sick Leave/Vaca Buy-Back	150,000	155,250
Salaries/Wages Subtotal	8,330,929	8,603,095
Communications		
Advertising	5,000	5,000
Communications Subtotal	5,000	5,000
Professional Svcs		
Med/Psycholog Evaluation	2,000	3,000
Other Professional Fees	—	—
Arbitration	20,000	20,000
Professional Svcs Subtotal	22,000	23,000
Contracted Services		
Tuition/Training	95,000	95,000

Personnel	2024 Adopted	2025 Proposed
Conferences	4,500	4,500
Memberships	3,790	3,360
Misc Contracted Services	5,000	5,000
Administrative Trustee Fee	350	350
Contracted Services Subtotal	108,640	108,210
Utilities		
Sewerage	—	4,560
Water	—	9,515
Heat	—	17,500
Sewer Maint Charges	—	6,285
Utilities Subtotal	—	37,860
Maint And Repairs		
Office Equipment	—	—
Vehicular Equipment	200,000	200,000
Building Maintenance	45,000	45,000
Communications Equipment	10,000	10,000
Operations Equipment	20,000	20,000
Maintenance Svc Contract	20,000	20,000
Maint And Repairs Subtotal	295,000	295,000
Supplies		
Educational	25,000	25,000
Software	40,500	43,625
Office	8,000	8,000
Personal Safety	15,000	15,000
Firefighting	17,500	17,500
Wearing Apparel	117,000	117,000
Fire Health And Safety	4,000	4,000
Building Maint Supplies	20,000	15,000
Tools And Hardware	25,000	25,000

Personnel	2024 Adopted	2025 Proposed
Tires And Batteries	20,000	20,000
Vehicle Parts And Supplies	5,000	8,000
Custodial Supplies	10,000	15,000
Data Processing	—	—
Subscriptions	2,060	1,900
Supplies Subtotal	309,060	315,025
Minor Capital		
Operations Equipment	50,000	50,000
Office Equipmt - Minor Cap	—	—
Minor Capital Subtotal	50,000	50,000
Capital Outlay		
Operations Equipment	240,000	—
Equipment - Vehicles	—	—
Equipmt - Data Processing	—	—
Building Improvements	50,000	500,000
Lease Purchase	—	—
Motor Vehicle/Equipment	—	—
Capital Outlay Subtotal	290,000	500,000
Total Expenditures	11,050,794	11,890,315

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Fire Chief	1.00	1.00	\$117,300	\$119,646
Senior Deputy Chief	1.00	1.00	\$102,000	\$106,080
Deputy Chief	1.00	1.00	\$96,900	\$100,776
Deputy Chief Of Training	1.00	1.00	\$95,880	\$99,715

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Administrative Assistant I	1.00	1.00	\$61,200	\$62,424
Total Management	5.00	5.00	\$473,280	\$488,641
Battalion Chief	4.00	4.00	\$351,240	\$364,411
Captain	4.00	4.00	\$338,547	\$351,243
Lieutenant	8.00	8.00	\$653,202	\$677,698
Firefighter Driver/Operator	56.00	62.00	\$4,390,533	\$4,235,897
Firefighter I	6.00	9.00	\$551,419	\$575,366
Firefighter-Probationary	16.00	4.00	\$226,869	\$353,065
Firefighter Trainee	6.00	3.00	\$160,699	\$277,876
Post 2014 Longevity			\$52,900	\$57,700
Firefighter Inspector	1.00	1.00	\$76,094	\$78,947
Total Bargaining Unit	101.00	95.00	\$6,801,503	\$6,972,203
Overtime			\$400,000	\$475,000
Premium			\$506,145	\$512,001
Fica			\$122,012	\$121,851
Total Fringe Benefits			\$122,012	\$121,851
Severance Pay			\$85,000	\$85,000
Medicare - Part B			\$85,000	\$185,000
Sick Leave Buy-Back			\$150,000	\$155,250
Hearing Aids			\$500	\$500
Fire Pension Plan			\$978,854	\$1,117,774
Clothing Allowance			\$118,000	\$118,000
Clothing Maint.			\$10,000	\$10,000
Loss Time & Med			\$225,000	\$300,000
Total Miscellaneous			\$1,668,154	\$1,986,524
Total	106.00	103.00	\$9,971,094	\$10,556,220

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	109,119	111,777	116,946	122,012	121,851
Social Security Subtotal	109,119	111,777	116,946	122,012	121,851
Severance Pay					
419005 Severance Pay	18,935	13,703	85,000	85,000	85,000
Severance Pay Subtotal	18,935	13,703	85,000	85,000	85,000
Medicare Part B Reimb					
419007 Medicare - Part B	103,745	116,187	85,000	85,000	185,000
Medicare Part B Reimb Subtotal	103,745	116,187	85,000	85,000	185,000
Loss Time And Medical					
419012 Loss Time And Medical	159,872	235,248	225,000	225,000	300,000
Loss Time And Medical Subtotal	159,872	235,248	225,000	225,000	300,000
Fire Pension Plan B					
419023 Fire Pension Plan B	942,365	1,092,477	1,092,477	978,854	1,117,774
Fire Pension Plan B Subtotal	942,365	1,092,477	1,092,477	978,854	1,117,774
Hearing Aid - Fire					
419027 Hearing Aid - Fire	—	—	500	500	500
Hearing Aid - Fire Subtotal	—	—	500	500	500
Clothing Allowance					
419028 Clothing Allowance	63,826	77,422	118,000	118,000	118,000
Clothing Allowance Subtotal	63,826	77,422	118,000	118,000	118,000
Clothing Maint Allowance					
419029 Clothing Maint Allowance	6,533	10,591	10,000	10,000	10,000
Clothing Maint Allowance Subtotal	6,533	10,591	10,000	10,000	10,000
College Credits					
419049 College Credits	12,800	14,600	15,000	15,800	15,000
College Credits Subtotal	12,800	14,600	15,000	15,800	15,000
Medical					
419002 Medical	2,211,114	—	—	—	—
Medical Subtotal	2,211,114	—	—	—	—
Personnel Subtotal	3,628,310	1,672,005	1,747,923	1,640,166	1,953,125
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	6,035,647	6,341,862	6,809,743	7,274,783	7,460,843
Salaries And Wages Subtotal	6,035,647	6,341,862	6,809,743	7,274,783	7,460,843
414002 Signing Bonus	—	—	—	—	—

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Overtime					
416000 Overtime	901,079	785,114	400,000	400,000	475,000
Overtime Subtotal	901,079	785,114	400,000	400,000	475,000
Premium					
416001 Fire Premium	399,459	402,140	362,100	506,145	512,002
Premium Subtotal	399,459	402,140	362,100	506,145	512,002
Sick Leave/Vaca Buy-Back					
417000 Sick Leave/Vacat Buy-Back	159,949	161,059	150,000	150,000	155,250
Sick Leave/Vaca Buy-Back Subtotal	159,949	161,059	150,000	150,000	155,250
Salaries/Wages Subtotal	7,496,134	7,690,176	7,721,843	8,330,929	8,603,095
Communications					
Advertising					
420010 Advertising Services	—	—	5,000	5,000	5,000
Advertising Subtotal	—	—	5,000	5,000	5,000
Communications Subtotal	—	—	5,000	5,000	5,000
Professional Svcs					
Med/Psycholog Evaluation					
421016 Med/Psycholog Evaluation	1,224	1,000	1,750	2,000	3,000
Med/Psycholog Evaluation Subtotal	1,224	1,000	1,750	2,000	3,000
421050 Other Professional Services	—	—	—	—	—
Arbitration					
421070 Arbitration Services	16,797	135	20,000	20,000	20,000
Arbitration Subtotal	16,797	135	20,000	20,000	20,000
Professional Svcs Subtotal	18,021	1,135	21,750	22,000	23,000
Contracted Services					
Tuition/Training					
429001 Tuition/Training	94,695	85,067	95,000	95,000	95,000
Tuition/Training Subtotal	94,695	85,067	95,000	95,000	95,000
Conferences					
429016 Conferences	2,641	1,298	4,500	4,500	4,500
Conferences Subtotal	2,641	1,298	4,500	4,500	4,500
Memberships					
429017 Memberships	3,140	2,441	3,000	3,790	3,360
Memberships Subtotal	3,140	2,441	3,000	3,790	3,360
Misc Contracted Services					
429090 Misc Contracted Services	5,853	2,731	5,000	5,000	5,000
Misc Contracted Services Subtotal	5,853	2,731	5,000	5,000	5,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Administrative Trustee Fee					
429009 Admin Trustee/Misc Fee	335	244	350	350	350
Administrative Trustee Fee Subtotal	335	244	350	350	350
Contracted Services Subtotal	106,664	91,780	107,850	108,640	108,210
Utilities					
Sewerage					
422000 Sewer Usage Charges	2,683	3,332	4,000	—	4,560
Sewerage Subtotal	2,683	3,332	4,000	—	4,560
Water					
422010 Water	7,741	8,852	10,000	—	9,515
Water Subtotal	7,741	8,852	10,000	—	9,515
Heat					
422030 Heat	12,562	17,649	17,510	—	17,500
Heat Subtotal	12,562	17,649	17,510	—	17,500
Sewer Maint Charges					
422080 Sewerage Maint Charges	4,592	4,732	4,700	—	6,285
Sewer Maint Charges Subtotal	4,592	4,732	4,700	—	6,285
Utilities Subtotal	27,577	34,565	36,210	—	37,860
Maint And Repairs					
Office Equipment					
425000 Office Equipment	1,210	983	1,500	—	—
Office Equipment Subtotal	1,210	983	1,500	—	—
Vehicular Equipment					
425010 Vehicular Equip-Repairs/Maint	169,030	176,199	180,000	200,000	200,000
Vehicular Equipment Subtotal	169,030	176,199	180,000	200,000	200,000
Building Maintenance					
425030 Building Maintenance	38,588	17,213	45,000	45,000	45,000
Building Maintenance Subtotal	38,588	17,213	45,000	45,000	45,000
Communications Equipment					
425050 Communications Equipment	5,646	5,505	10,000	10,000	10,000
Communications Equipment Subtotal	5,646	5,505	10,000	10,000	10,000
Operations Equipment					
425060 Operations Equip-Repair/Maint	14,398	17,687	20,000	20,000	20,000
Operations Equipment Subtotal	14,398	17,687	20,000	20,000	20,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Maintenance Svc Contract					
425090 Maintenance Svc Contract	12,512	13,103	20,000	20,000	20,000
Maintenance Svc Contract Subtotal	12,512	13,103	20,000	20,000	20,000
Maint And Repairs Subtotal	241,384	230,690	276,500	295,000	295,000
Supplies					
Educational					
430001 Educational	9,001	17,869	25,000	25,000	25,000
Educational Subtotal	9,001	17,869	25,000	25,000	25,000
Software					
430002 Software	14,936	—	31,050	40,500	43,625
Software Subtotal	14,936	—	31,050	40,500	43,625
Office					
430009 Office Supplies	7,440	6,678	8,000	8,000	8,000
Office Subtotal	7,440	6,678	8,000	8,000	8,000
Personal Safety					
430012 Personal Safety	12,518	11,341	15,000	15,000	15,000
Personal Safety Subtotal	12,518	11,341	15,000	15,000	15,000
Firefighting					
430013 Firefighting	18,255	21,628	17,500	17,500	17,500
Firefighting Subtotal	18,255	21,628	17,500	17,500	17,500
Wearing Apparel					
430014 Wearing Apparel	43,325	11,773	117,000	117,000	117,000
Wearing Apparel Subtotal	43,325	11,773	117,000	117,000	117,000
Fire Health And Safety					
430020 Fire Health And Safety	3,365	3,228	4,000	4,000	4,000
Fire Health And Safety Subtotal	3,365	3,228	4,000	4,000	4,000
Building Maint Supplies					
430029 Building Maint Supplies	9,405	13,030	20,000	20,000	15,000
Building Maint Supplies Subtotal	9,405	13,030	20,000	20,000	15,000
Tools And Hardware					
430042 Tools And Hardware	21,957	14,917	20,000	25,000	25,000
Tools And Hardware Subtotal	21,957	14,917	20,000	25,000	25,000
Tires And Batteries					
430051 Tires And Batteries	11,600	11,366	20,000	20,000	20,000
Tires And Batteries Subtotal	11,600	11,366	20,000	20,000	20,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Vehicle Parts And Supplies					
430052 Veh/Equip Parts And Supplies	7,508	3,463	—	5,000	8,000
Vehicle Parts And Supplies Subtotal	7,508	3,463	—	5,000	8,000
Custodial Supplies					
430011 Custodial Supplies	7,385	3,524	10,000	10,000	15,000
Custodial Supplies Subtotal	7,385	3,524	10,000	10,000	15,000
Data Processing					
430008 Data Processing	—	10,280	—	—	—
Data Processing Subtotal	—	10,280	—	—	—
Subscriptions					
430003 Subscriptions	—	—	—	2,060	1,900
Subscriptions Subtotal	—	—	—	2,060	1,900
Supplies Subtotal	166,694	129,097	287,550	309,060	315,025
Minor Capital					
Operations Equipment					
439060 Operations Equip - Minor Cap	21,969	37,203	90,000	50,000	50,000
Operations Equipment Subtotal	21,969	37,203	90,000	50,000	50,000
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	—	10,000	—	—
Office Equipmt - Minor Cap Subtotal	—	—	10,000	—	—
Minor Capital Subtotal	21,969	37,203	100,000	50,000	50,000
Capital Outlay					
Operations Equipment					
453000 Operations Equip - Capital	—	—	50,000	240,000	—
Operations Equipment Subtotal	—	—	50,000	240,000	—
453004 Vehicles	—	—	—	—	—
Equipmt - Data Processing					
453051 Equipmt - Data Processing	—	5,543	—	—	—
Equipmt - Data Processing Subtotal	—	5,543	—	—	—
Building Improvements					
452008 Building Improvements	—	21,488	40,000	50,000	500,000
Building Improvements Subtotal	—	21,488	40,000	50,000	500,000
453049 Lease Purchase	—	—	—	—	—
453030 Motor Vehicle/Equipment	—	—	—	—	—
Capital Outlay Subtotal	—	27,031	90,000	290,000	500,000
Total Expenditures	11,706,751	9,913,681	10,394,626	11,050,794	11,890,315

Codes



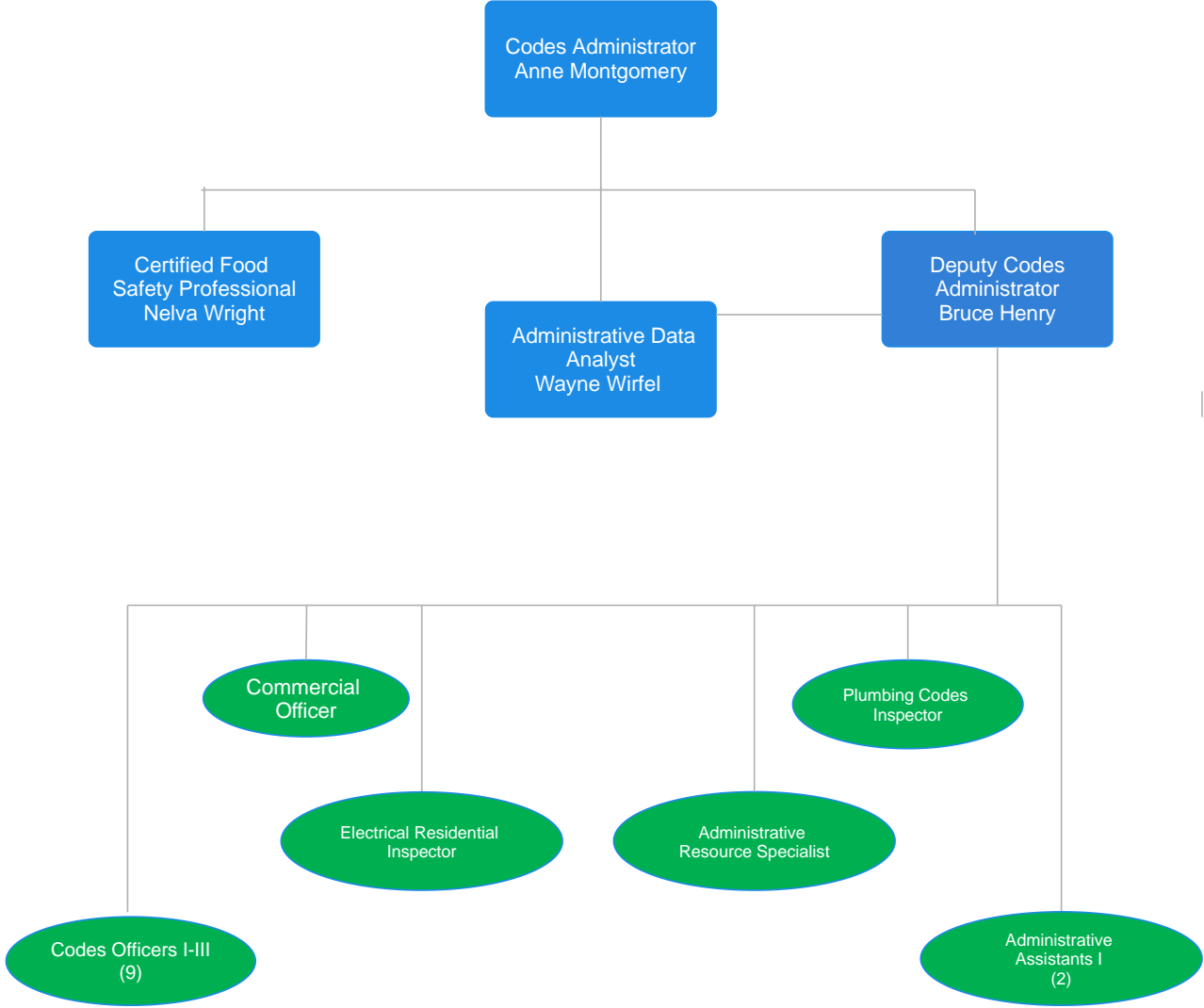
Department Description

The Bureau of Codes is responsible for the enforcement of building construction, electrical standards, plumbing, health and sanitation, and property maintenance codes for residential and commercial structures.

The Bureau processes all permits relating to building construction, electrical and plumbing work, as well as assisting with zoning compliance. The Bureau also issues licenses for electricians, plumbers, and rooming houses. The building, electrical and plumbing inspectors perform progressive inspections on new construction, rehabilitation, and alteration projects.

The Building Inspector enforces the building codes on all construction activity for new construction and rehabilitation work on all commercial and residential structures. The Codes Enforcement Officers inspect for code violations in existing structures and vacant lots, including but not limited to, high grass and weeds, sanitation, plumbing, heating, electrical, vector problems and structural violations.

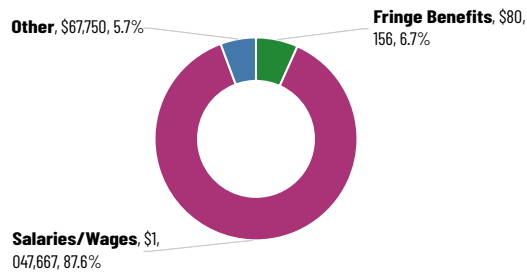
The Bureau of Codes also oversees the Rental Ordinance requirements and processes.



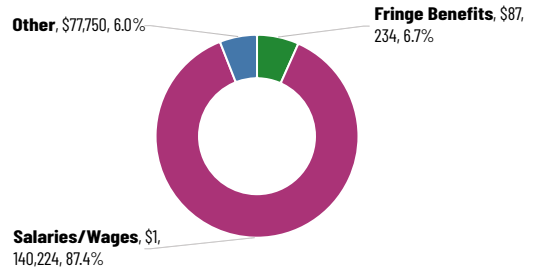


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Codes Administrator	3-19-2007	\$79,560	0	\$3,978	0.00	\$83,538	0.00	\$6,391	0.00	\$89,929
Deputy Codes Administrator	4-11-2022	\$71,400	0	\$7,500	0.00	\$78,900	0.00	\$6,036	0.00	\$84,936
Administrative Data Analyst	10-17-2019	\$55,350	0	\$4,650	0.00	\$60,000	0.00	\$4,590	0.00	\$64,590
Certified Food Safety Professional	12-14-2015	\$78,909	0	\$1,578	0.00	\$80,487	0.00	\$6,158	0.00	\$86,645
Management Totals		\$285,219	0	\$17,706	0.00	\$302,925	0.00	\$23,175	0.00	\$326,100
Administrative Assistant I	7-15-2024	\$45,312	1,420	\$1,359	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Administrative Resource Specialist	8-1-2022	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Administrative Assistant I	1-25-2016	\$48,119	0	\$1,444	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Codes Enforcement Officer I	1-8-2018	\$54,620	0	\$1,639	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Codes Enforcement Officer I	7-28-2014	\$54,620	0	\$1,639	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Codes Enforcement Officer li	11-30-2020	\$56,344	0	\$1,690	0.00	\$58,034	0.00	\$4,440	0.00	\$62,474
Codes Enforcement Officer I	11-8-2021	\$54,620	0	\$1,639	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Codes Enforcement Officer I	6-24-2024	\$51,222	1,492	\$1,675	0.00	\$54,388	0.00	\$4,161	0.00	\$58,549
Codes Enforcement Officer I	7-17-2023	\$52,896	1,776	\$1,587	0.00	\$56,258	0.00	\$4,304	0.00	\$60,562
Codes Enforcement Officer I	11-4-2024	\$51,222	1,725	\$1,537	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Codes Enforcement Officer I		\$51,222	1,725	\$1,537	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Codes Enforcement Officer Iv	4-30-2018	\$59,908	0	\$1,797	0.00	\$61,705	0.00	\$4,721	0.00	\$66,426
Commercial Codes Offical li	5-14-2018	\$59,908	0	\$1,797	0.00	\$61,705	0.00	\$4,721	0.00	\$66,426
Plumbing Inspector lii	8-12-2002	\$59,908	0	\$1,797	531.10	\$62,236	0.00	\$4,762	0.00	\$66,998
Bargaining Unit Totals		\$812,725	8,138	\$24,520	531.10	\$845,914	0.00	\$64,717	0.00	\$910,631
Total		\$1,097,944	8,138	\$42,226	531.10	\$1,148,839	0.00	\$87,892	0.00	\$1,236,731
						\$1,000	0.00	\$77	0.00	\$1,077
						\$1,149,839	0.00	\$87,969	0.00	\$1,237,808

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Personnel		
Social Security	80,156	87,969
Medical	—	—
Personnel Subtotal	80,156	87,969
Salaries/Wages		
Salaries And Wages	1,046,667	1,148,839
Overtime	1,000	1,000
Temporary	—	—
Signing Bonus	—	—
Salaries/Wages Subtotal	1,047,667	1,149,839
Communications		
Advertising	1,300	1,300
Printing	3,000	3,000
Communications Subtotal	4,300	4,300
Professional Svcs		
Legal	5,500	5,500
Medical Lab Service	250	250
Consulting	4,000	4,000

Personnel	2024 Adopted	2025 Proposed
Stenographer	2,500	2,500
Professional Svcs Subtotal	12,250	12,250
Contracted Services		
Tuition/Training	13,000	13,000
Memberships	1,500	1,500
Misc Contracted Services	—	4,000
Travel	1,000	1,000
Contracted Services Subtotal	15,500	19,500
Supplies		
Educational	6,400	10,400
Office	1,300	1,300
Wearing Apparel	10,000	10,000
Tools And Hardware	3,000	10,000
Software	—	—
Supplies Subtotal	20,700	31,700
Minor Capital		
Office Equipmt - Minor Cap	15,000	10,000
Minor Capital Subtotal	15,000	10,000
Total Expenditures	1,195,573	1,315,558

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	60,577	62,102	74,276	80,156	87,969
Social Security Subtotal	60,577	62,102	74,276	80,156	87,969
Medical					
419002 Medical	203,846	—	—	—	—
Medical Subtotal	203,846	—	—	—	—
Personnel Subtotal	264,423	62,102	74,276	80,156	87,969
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	792,788	819,881	969,841	1,046,667	1,148,839
Salaries And Wages Subtotal	792,788	819,881	969,841	1,046,667	1,148,839
Overtime					
416000 Overtime	3,326	5,588	1,000	1,000	1,000
Overtime Subtotal	3,326	5,588	1,000	1,000	1,000
Temporary					
415000 Temporary	6,767	1,348	—	—	—
Temporary Subtotal	6,767	1,348	—	—	—
Signing Bonus					
414002 Signing Bonus	—	6,000	—	—	—
Signing Bonus Subtotal	—	6,000	—	—	—
Salaries/Wages Subtotal	802,881	832,816	970,841	1,047,667	1,149,839
Communications					
Advertising					
420010 Advertising Services	112	94	1,300	1,300	1,300
Advertising Subtotal	112	94	1,300	1,300	1,300
Printing					
420020 Printing Services	737	565	3,000	3,000	3,000
Printing Subtotal	737	565	3,000	3,000	3,000
Communications Subtotal	849	659	4,300	4,300	4,300
Professional Svcs					
Legal					
421010 Legal Services	630	—	5,500	5,500	5,500
Legal Subtotal	630	—	5,500	5,500	5,500
Medical Lab Service					
421015 Medical Lab Service	—	—	250	250	250
Medical Lab Service Subtotal	—	—	250	250	250

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Consulting					
421030 Consulting / Prof Services	—	—	4,000	4,000	4,000
Consulting Subtotal	—	—	4,000	4,000	4,000
Stenographer					
421060 Stenographer	—	—	2,500	2,500	2,500
Stenographer Subtotal	—	—	2,500	2,500	2,500
Professional Svcs Subtotal	630	—	12,250	12,250	12,250
Contracted Services					
Tuition/Training					
429001 Tuition/Training	6,340	5,779	10,500	13,000	13,000
Tuition/Training Subtotal	6,340	5,779	10,500	13,000	13,000
Memberships					
429017 Memberships	505	145	1,150	1,500	1,500
Memberships Subtotal	505	145	1,150	1,500	1,500
Misc Contracted Services					
429090 Misc Contracted Services	—	—	—	—	4,000
Misc Contracted Services Subtotal	—	—	—	—	4,000
Travel					
429015 Travel	—	—	1,000	1,000	1,000
Travel Subtotal	—	—	1,000	1,000	1,000
Contracted Services Subtotal	6,845	5,924	12,650	15,500	19,500
Supplies					
Educational					
430001 Educational	1,708	1,225	3,000	6,400	10,400
Educational Subtotal	1,708	1,225	3,000	6,400	10,400
Office					
430009 Office Supplies	4,052	3,644	3,400	1,300	1,300
Office Subtotal	4,052	3,644	3,400	1,300	1,300
Wearing Apparel					
430014 Wearing Apparel	3,219	3,856	10,000	10,000	10,000
Wearing Apparel Subtotal	3,219	3,856	10,000	10,000	10,000
Tools And Hardware					
430042 Tools And Hardware	1,017	1,187	2,500	3,000	10,000
Tools And Hardware Subtotal	1,017	1,187	2,500	3,000	10,000
430002 Software	—	—	—	—	—
Supplies Subtotal	9,997	9,911	18,900	20,700	31,700

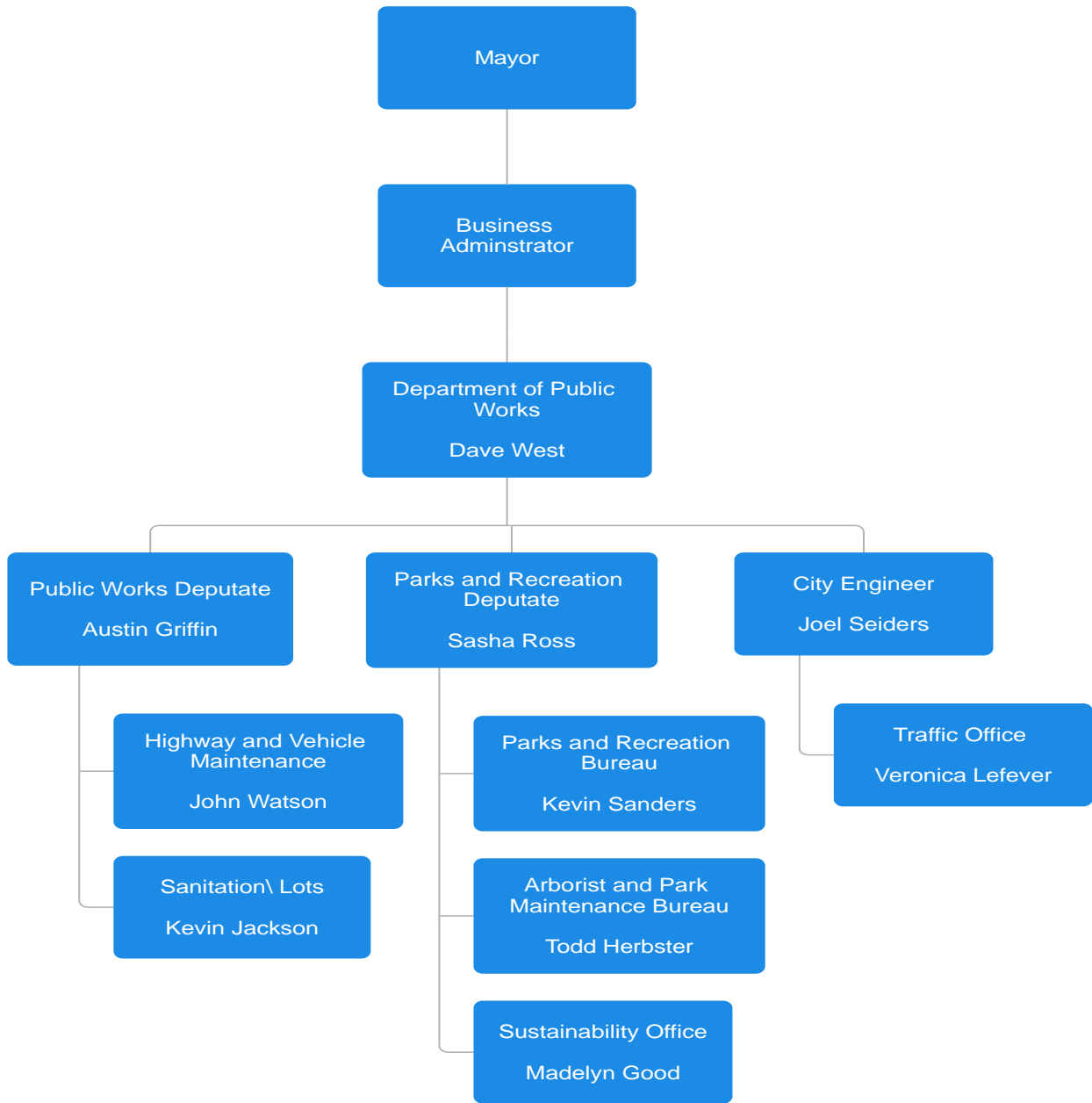
Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	3,311	—	15,000	10,000
Office Equipmt - Minor Cap Subtotal	—	3,311	—	15,000	10,000
Minor Capital Subtotal	—	3,311	—	15,000	10,000
Total Expenditures	1,085,625	914,724	1,093,217	1,195,573	1,315,558

Department of Public Works



Major Category Department Summary

Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Traffic & Engineering	1,834,236	1,773,063	2,978,428	3,699,372	4,043,128
Vehicle Maintenance Center	2,185,497	2,039,747	3,449,820	3,673,289	4,037,395
Parks, Recreation and Enrichment	3,307,211	2,158,716	4,018,907	1,545,613	1,632,736
Total Expenditures	7,326,944	5,971,526	10,447,155	8,918,274	9,713,259



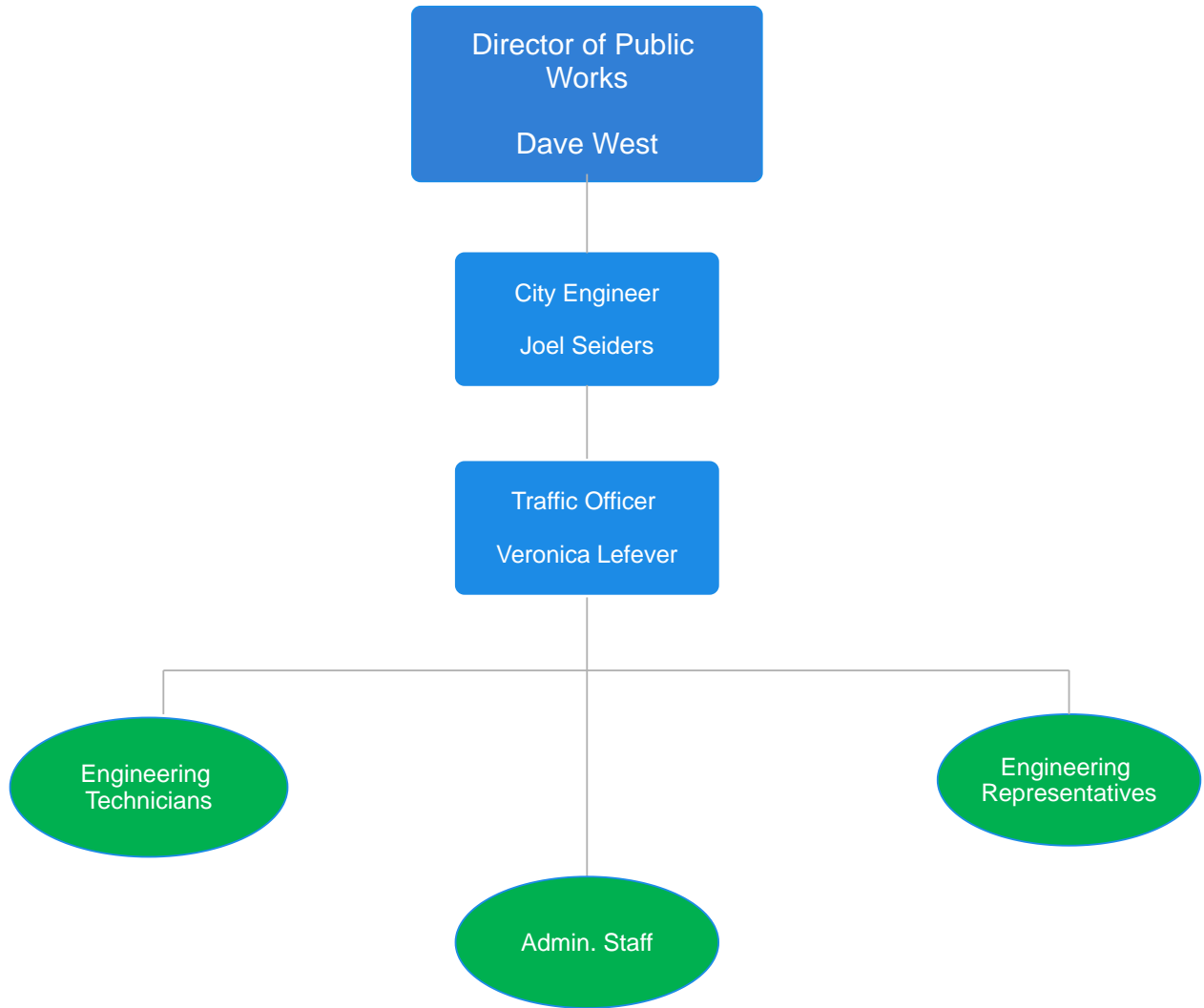
Traffic & Engineering



Department Description

The Bureau of Traffic and Engineering, headed by the City Engineer, provides professional engineering services for the maintenance of City streets and utility systems. The Office also ensures the construction of City streets and utility systems are in accordance with City ordinance, state laws, and sound engineering practices. This office also maintains signalized intersections, streetlight repair, and the installation of all traffic control signs as well as the City's GIS System and manages capital improvement projects for the City.

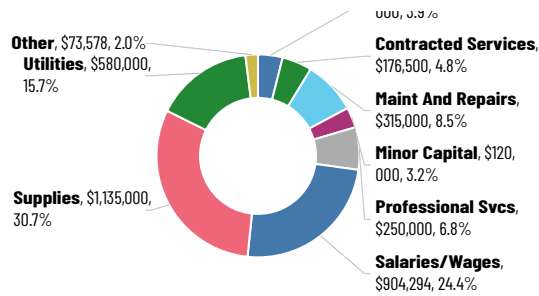
Traffic and Engineering



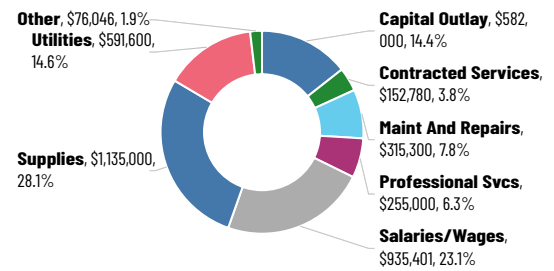


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Project Manager	3-25-2024	\$82,000	0	\$1,640	0.00	\$83,640	0.00	\$6,398	0.00	\$90,038
Administrator For Parking	7-1-2015	\$69,666	0	\$1,393	0.00	\$71,059	0.00	\$5,436	0.00	\$76,495
Traffic Signal And Streetlight Manager	5-8-2017	\$72,420	0	\$3,621	0.00	\$76,041	0.00	\$5,817	0.00	\$81,858
City Engineer	5-20-2024	\$142,800	0	\$2,856	0.00	\$145,656	0.00	\$11,143	0.00	\$156,799
Management Totals		\$366,886	0	\$9,510	0.00	\$376,396	0.00	\$28,794	0.00	\$405,191
Administrative Assistant I	6-23-1980	\$46,718	0	\$1,402	934.35	\$49,053	0.00	\$3,753	0.00	\$52,806
Traffic Engineering Technician li	9-12-2022	\$51,222	0	\$1,537	0.00	\$52,759	0.00	\$4,036	0.00	\$56,795
Traffic Engineering Technician I	9-3-2024	\$45,312	1,420	\$1,359	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Traffic Engineering Technician I	9-23-2024	\$45,312	1,420	\$1,359	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Traffic Engineering Technician I	8-7-2023	\$46,691	1,471	\$1,401	0.00	\$49,563	0.00	\$3,792	0.00	\$53,354
Traffic Engineering Technician li	2-27-2023	\$49,646	1,623	\$1,489	0.00	\$52,759	0.00	\$4,036	0.00	\$56,795
Traffic Engineering Technician Iv	2-27-2023	\$56,344	1,821	\$1,690	0.00	\$59,855	0.00	\$4,579	0.00	\$64,434
Engineer's Representative I	5-24-2021	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Engineer's Representative I	9-6-2016	\$52,896	1,776	\$1,587	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Sign Shop Technician I	6-24-2024	\$45,312	1,420	\$1,359	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Bargaining Unit Totals		\$492,348	10,952	\$14,770	934.35	\$519,005	0.00	\$39,704	0.00	\$558,709
Total		\$859,234	10,952	\$24,281	934.35	\$895,401	0.00	\$68,498	0.00	\$963,900
						\$40,000	0.00	\$3,060	0.00	\$43,060
						\$935,401	0.00	\$71,558	0.00	\$1,006,960

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Fringe Benefits		
Social Security	69,178	71,558
Medical	0	0
Fringe Benefits Subtotal	69,178	71,558
Salaries/Wages		
Salaries And Wages	864,294	895,401
Overtime	40,000	40,000
Salaries/Wages Subtotal	904,294	935,401
Communications		
Advertising	300	306
Telecommunications	3,600	3,672
Postage	500	510
Communications Subtotal	4,400	4,488
Professional Svcs		
Consulting	250,000	255,000
Other Professional Fees	0	0
Professional Svcs Subtotal	250,000	255,000
Contracted Services		
Office Equipment	1,000	1,020
Other Rentals	25,000	50
Uniform Rentals	7,000	7,140
Tuition/Training	52,000	53,040
Memberships	1,500	1,530
Permits And/Or Fees	0	0
Misc Contracted Services	90,000	90,000
Travel	0	0
Contracted Services Subtotal	176,500	152,780
Utilities		
Sewerage	15,000	15,300

Personnel	2024 Adopted	2025 Proposed
Water	35,000	35,700
Electricity	275,000	280,500
Heat	150,000	153,000
Power - Street Lights	100,000	102,000
Sewer Maint Charges	5,000	5,100
Utilities Subtotal	580,000	591,600
Maint And Repairs		
Traffic Control/Response	200,000	200,000
Street Lights	100,000	100,000
Building Maintenance	15,000	15,300
Operations Equipment	0	0
Maintenance Svc Contract	0	0
Maint And Repairs Subtotal	315,000	315,300
Supplies		
Software	30,000	30,000
Office	5,000	5,000
Personal Safety	10,000	10,000
Wearing Apparel	10,000	10,000
Street Signs	130,000	130,000
Traffic Control	250,000	250,000
Tools And Hardware	80,000	80,000
Vehicle Parts And Supplies	0	0
Street Lights	600,000	600,000
Misc Supplies And Expense	15,000	15,000
Custodial Supplies	5,000	5,000
Supplies Subtotal	1,135,000	1,135,000
Minor Capital		
Office Equipmt - Minor Cap	0	0

Personnel	2024 Adopted	2025 Proposed
Operations Equipment	120,000	0
Minor Capital Subtotal	120,000	0
Capital Outlay		
Operations Equipment	75,000	75,000
Equipment - Vehicles	0	300,000
Lease Purchase	20,000	20,000
Equipment - Other	50,000	187,000
Streetlights	0	0
Traffic Control	0	0
Capital Outlay Subtotal	145,000	582,000
Total Expenditures	3,699,372	4,043,128

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Engineer's Representative I	2.00	2.00	\$102,711	\$110,742
Engineer's Representative li	0.00	0.00	\$0	\$0
Administrative Assistant I	1.00	1.00	\$46,718	\$49,053
Traffic Engineering Technician I	4.00	3.00	\$181,419	\$145,746
Traffic Engineering Technician li	1.00	2.00	\$46,718	\$105,517
Traffic Engineering Technician lv	1.00	1.00	\$56,344	\$59,855
Sign Shop Technician I	1.00	1.00	\$45,312	\$48,091
Total Bargaining Unit	10.00	10.00	\$479,221	\$519,005
Overtime			\$40,000	\$40,000
Fica			\$54,109	\$71,558
Concessions			\$0	\$0
Total Fringe Benefits			\$54,109	\$71,558
Total	14.00	14.00	\$940,216	\$1,006,960

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
City Engineer	1.00	1.00	\$142,800	\$145,656
Administrator For Parking	1.00	1.00	\$69,666	\$71,059
Project Manager	1.00	1.00	\$82,000	\$83,640
Traffic Signal & Streetlight Mng.	1.00	1.00	\$72,420	\$76,041
Total Management	4.00	4.00	\$366,886	\$376,396

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Fringe Benefits					
Social Security					
419001 Social Security	49,498	41,672	66,681	69,178	71,558
Social Security Subtotal	49,498	41,672	66,681	69,178	71,558
Medical					
419002 Medical	168,441	0	0	0	0
Medical Subtotal	168,441	0	0	0	0
Fringe Benefits Subtotal	217,939	41,672	66,681	69,178	71,558
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	637,724	542,362	831,647	864,294	895,401
Salaries And Wages Subtotal	637,724	542,362	831,647	864,294	895,401
Overtime					
416000 Overtime	21,173	13,214	40,000	40,000	40,000
Overtime Subtotal	21,173	13,214	40,000	40,000	40,000
Salaries/Wages Subtotal	658,897	555,576	871,647	904,294	935,401
Communications					
Advertising					
420010 Advertising Services	0	0	0	300	306
Advertising Subtotal	0	0	0	300	306
Telecommunications					
420040 Telecommunications Svcs	0	0	3,600	3,600	3,672
Telecommunications Subtotal	0	0	3,600	3,600	3,672
Postage					
420050 Postage	0	40	500	500	510
Postage Subtotal	0	40	500	500	510
Communications Subtotal	0	40	4,100	4,400	4,488
Professional Svcs					
Consulting					
421030 Consulting / Prof Services	0	196,322	75,000	250,000	255,000
Consulting Subtotal	0	196,322	75,000	250,000	255,000
Other Professional Fees					
421050 Other Professional Services	36,097	0	0	0	0
Other Professional Fees Subtotal	36,097	0	0	0	0
Professional Svcs Subtotal	36,097	196,322	75,000	250,000	255,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Contracted Services					
Office Equipment					
424050 Office Equipment	0	0	0	1,000	1,020
Office Equipment Subtotal	0	0	0	1,000	1,020
Other Rentals					
424060 Other Rentals	208	0	25,000	25,000	50
Other Rentals Subtotal	208	0	25,000	25,000	50
Uniform Rentals					
424061 Uniform Rentals	3,010	1,947	6,000	7,000	7,140
Uniform Rentals Subtotal	3,010	1,947	6,000	7,000	7,140
Tuition/Training					
429001 Tuition/Training	23,065	10,040	35,000	52,000	53,040
Tuition/Training Subtotal	23,065	10,040	35,000	52,000	53,040
Memberships					
429017 Memberships	0	7,500	0	1,500	1,530
Memberships Subtotal	0	7,500	0	1,500	1,530
Permits And/Or Fees					
429018 Permits And/Or Fees	(21)	0	0	0	0
Permits And/Or Fees Subtotal	(21)	0	0	0	0
Misc Contracted Services					
429090 Misc Contracted Services	47,871	8,582	75,000	90,000	90,000
Misc Contracted Services Subtotal	47,871	8,582	75,000	90,000	90,000
Travel					
429015 Travel	0	41	0	0	0
Travel Subtotal	0	41	0	0	0
Contracted Services Subtotal	74,133	28,109	141,000	176,500	152,780
Utilities					
Sewerage					
422000 Sewer Usage Charges	10,203	12,457	15,000	15,000	15,300
Sewerage Subtotal	10,203	12,457	15,000	15,000	15,300
Water					
422010 Water	25,976	28,872	35,000	35,000	35,700
Water Subtotal	25,976	28,872	35,000	35,000	35,700
Electricity					
422020 Electricity	185,306	190,961	250,000	275,000	280,500
Electricity Subtotal	185,306	190,961	250,000	275,000	280,500

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Heat					
422030 Heat	91,568	107,400	150,000	150,000	153,000
Heat Subtotal	91,568	107,400	150,000	150,000	153,000
Power - Street Lights					
422060 Power - Street Lights	50,652	61,611	80,000	100,000	102,000
Power - Street Lights Subtotal	50,652	61,611	80,000	100,000	102,000
Sewer Maint Charges					
422080 Sewerage Maint Charges	2,770	4,595	5,000	5,000	5,100
Sewer Maint Charges Subtotal	2,770	4,595	5,000	5,000	5,100
Utilities Subtotal	366,475	405,896	535,000	580,000	591,600
Maint And Repairs					
Traffic Control/Response					
425020 Traffic Control/Response	118,325	103,341	200,000	200,000	200,000
Traffic Control/Response Subtotal	118,325	103,341	200,000	200,000	200,000
Street Lights					
425021 Street Lights	8,198	23,821	160,000	100,000	100,000
Street Lights Subtotal	8,198	23,821	160,000	100,000	100,000
Building Maintenance					
425030 Building Maintenance	0	0	15,000	15,000	15,300
Building Maintenance Subtotal	0	0	15,000	15,000	15,300
Maintenance Svc Contract					
425090 Maintenance Svc Contract	20	0	0	0	0
Maintenance Svc Contract Subtotal	20	0	0	0	0
Maint And Repairs Subtotal	126,543	127,162	375,000	315,000	315,300
Supplies					
Software					
430002 Software	19,909	680	20,000	30,000	30,000
Software Subtotal	19,909	680	20,000	30,000	30,000
Office					
430009 Office Supplies	2,427	1,398	5,000	5,000	5,000
Office Subtotal	2,427	1,398	5,000	5,000	5,000
Personal Safety					
430012 Personal Safety	0	0	0	10,000	10,000
Personal Safety Subtotal	0	0	0	10,000	10,000
Wearing Apparel					
430014 Wearing Apparel	819	865	10,000	10,000	10,000
Wearing Apparel Subtotal	819	865	10,000	10,000	10,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Street Signs					
430033 Street Sign	22,981	61,077	100,000	130,000	130,000
Street Signs Subtotal	22,981	61,077	100,000	130,000	130,000
Traffic Control					
430034 Traffic Control	57,580	57,140	150,000	250,000	250,000
Traffic Control Subtotal	57,580	57,140	150,000	250,000	250,000
Tools And Hardware					
430042 Tools And Hardware	14,098	8,252	25,000	80,000	80,000
Tools And Hardware Subtotal	14,098	8,252	25,000	80,000	80,000
Street Lights					
430056 Street Lights	182,839	288,874	450,000	600,000	600,000
Street Lights Subtotal	182,839	288,874	450,000	600,000	600,000
Misc Supplies And Expense					
430099 Misc Supplies And Expense	0	0	0	15,000	15,000
Misc Supplies And Expense Subtotal	0	0	0	15,000	15,000
Custodial Supplies					
430011 Custodial Supplies	2,828	0	5,000	5,000	5,000
Custodial Supplies Subtotal	2,828	0	5,000	5,000	5,000
Supplies Subtotal	303,481	418,286	765,000	1,135,000	1,135,000
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	2,847	0	0	0	0
Office Equipmt - Minor Cap Subtotal	2,847	0	0	0	0
Operations Equipment					
439060 Operations Equip - Minor Cap	0	0	0	120,000	0
Operations Equipment Subtotal	0	0	0	120,000	0
Minor Capital Subtotal	2,847	0	0	120,000	0
Capital Outlay					
Operations Equipment					
453000 Operations Equip - Capital	0	0	75,000	75,000	75,000
Operations Equipment Subtotal	0	0	75,000	75,000	75,000
Equipment - Vehicles					
453004 Vehicles	0	0	0	0	300,000
Equipment - Vehicles Subtotal	0	0	0	0	300,000
Lease Purchase					
453049 Lease Purchase	0	0	20,000	20,000	20,000
Lease Purchase Subtotal	0	0	20,000	20,000	20,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Equipment - Other					
453099 Equipment - Other	47,825	0	50,000	50,000	187,000
Equipment - Other Subtotal	47,825	0	50,000	50,000	187,000
Capital Outlay Subtotal	47,825	0	145,000	145,000	582,000
Total Expenditures	1,834,236	1,773,063	2,978,428	3,699,372	4,043,128

Vehicle Maintenance Center

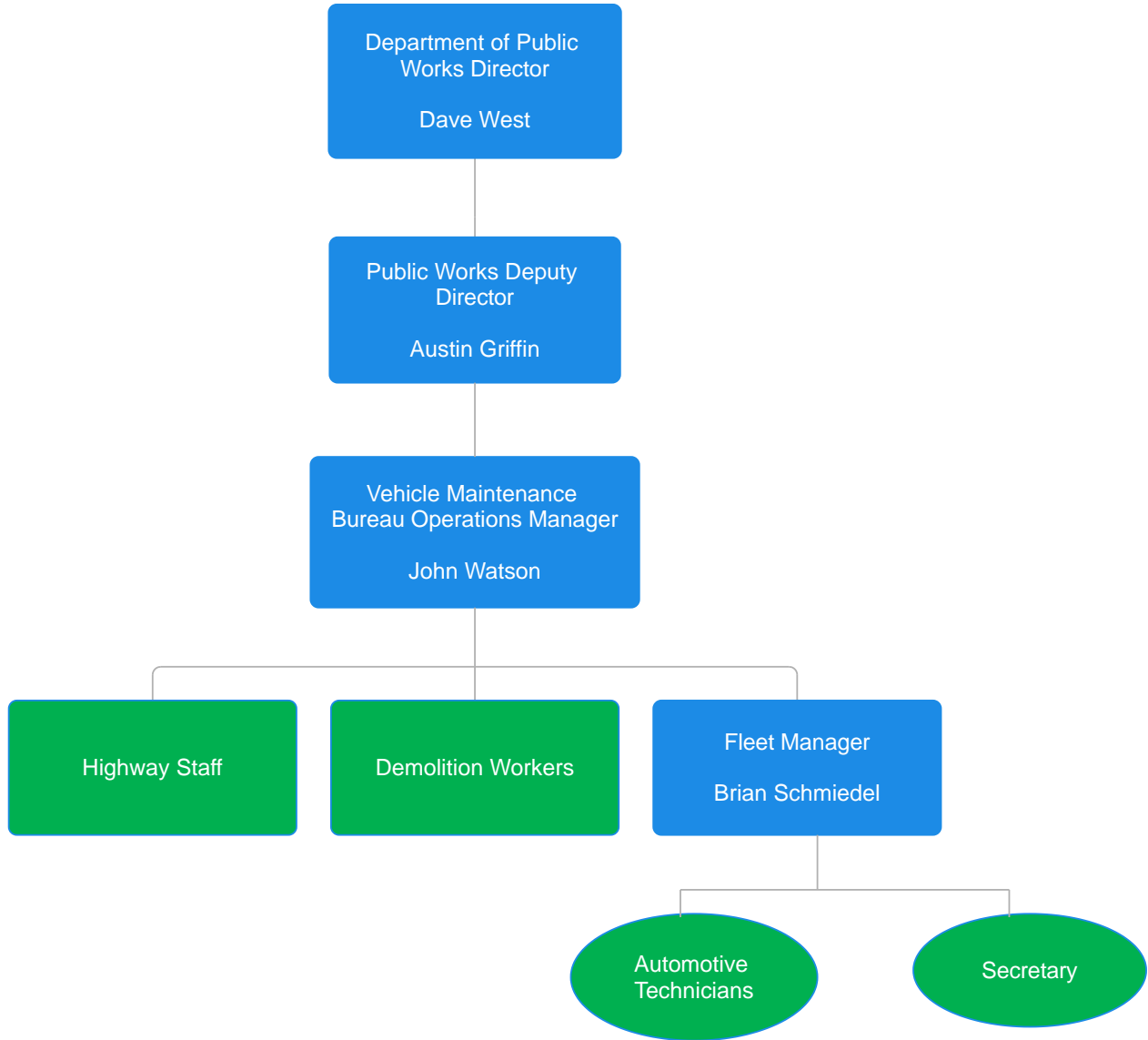


Department Description

The Bureau of Fleet Management is responsible for the administration, maintenance, and repair of the City's vehicular equipment fleet. The fleet consists of over 300 vehicles and pieces of equipment ranging from tractor trailers, articulated wheel loaders, fire apparatus, motorcycles and police vehicles, to small equipment such as tractors and lawnmowers.

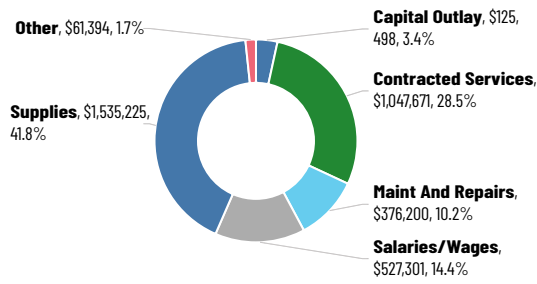
The administration of the Bureau includes, preparation of the annual budget submission, equipment specifying, titling, licensing, maintaining of state inspection records, surplus disposal, and the scheduled maintenance and repair of all City-owned vehicles. Other associated activities include, but are not limited to, the maintaining of automated reports/records; a parts and supply inventory; a fuels/lubricants management program; and the testing and evaluation of programs, such as alternate fuels, to determine the feasibility of adoption for City operations. The Bureau has also adopted a new program to keep computerized records to help maintain efficiency in the fleet.

Vehicle Maintenance Center

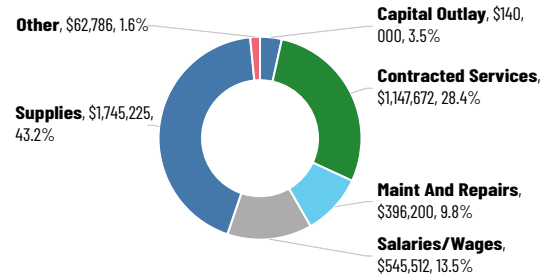


Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Fleet Manager-Bureau Of Vehicle Maintenance	5-1-2023	\$73,400	0	\$1,468	0.00	\$74,868	0.00	\$5,728	0.00	\$80,596
Director(Public Works) 15%	9-27-2022	\$20,288	0	\$406	0.00	\$20,694	0.00	\$1,584	0.00	\$22,278
Management		\$93,688	0	\$1,874	0.00	\$95,562	0.00	\$7,312	0.00	\$102,874
Shop Foreman	12-12-2022	\$58,112	1,850	\$1,743	0.00	\$61,705	0.00	\$4,721	0.00	\$66,426
Administrative Assistant li	11-30-2020	\$49,646	0	\$1,489	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Parts Person li	11-2-2015	\$51,222	0	\$1,537	0.00	\$52,759	0.00	\$4,037	0.00	\$56,796
Automotive Mechanic li	12-9-2020	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Automotive Mechanic I	7-29-2024	\$46,691	1,401	\$1,471	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Automotive Mechanic li	6-20-2023	\$51,222	1,725	\$1,537	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Automotive Mechanic I		\$46,691	0	\$1,471	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Automotive Mechanic lv		\$54,620	0	\$1,639	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Bargaining Unit Totals		\$411,100	4,976	\$12,474	0.00	\$429,950	0.00	\$32,894	0.00	\$462,844
Total		\$504,788	4,976	\$14,348	0.00	\$525,512	0.00	\$40,206	0.00	\$565,718
						\$12,000	0.00	\$918	0.00	\$12,918
						\$537,512	0.00	\$41,124	0.00	\$578,636

2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Fringe Benefits		
Social Security	40,344	41,736
Medical	0	0
Fringe Benefits Subtotal	40,344	41,736
Salaries/Wages		
Salaries And Wages	515,301	525,512
Overtime	12,000	20,000
Salaries/Wages Subtotal	527,301	545,512
Communications		
Printing	1,050	1,050
Communications Subtotal	1,050	1,050
Contracted Services		
Other Rentals	1,000,000	1,100,000
Uniform Rentals	10,000	10,000
Tuition/Training	13,869	13,870
Nuisance	1,000	1,000
Permits And/Or Fees	6,300	6,300
Towing	12,000	12,000
Misc Contracted Services	1,500	1,500
Office Equipment	3,002	3,002
Contracted Services Subtotal	1,047,671	1,147,672
Maint And Repairs		
Vehicular Equipment	260,000	260,000
Damaged Auto Body Repair	100,000	120,000
Building Maintenance	10,000	10,000
Operations Equip-Repair/Maint	200	200
Maintenance Svc Contract	6,000	6,000

Personnel	2024 Adopted	2025 Proposed
Office Equipment	0	0
Maint And Repairs Subtotal	376,200	396,200
Supplies		
Educational	250	250
Personal Safety	9,125	9,125
Tires And Batteries	150,000	150,000
Vehicle Parts And Supplies	400,000	500,000
Tools And Hardware	24,000	34,000
Software	77,800	77,800
Office Supplies	750	750
Firefighting	4,000	4,000
Chemicals	9,300	9,300
Motor Fuels/Lubricants	860,000	960,000
Residential Trash Toters	0	0
Supplies Subtotal	1,535,225	1,745,225
Minor Capital		
Vehicular Equipment	20,000	20,000
Minor Capital Subtotal	20,000	20,000
Capital Outlay		
Equipment - Vehicles	75,000	90,000
Lease Purchase	0	0
Operations Equip - Capital	0	0
Building Improvements	50,498	50,000
Capital Outlay Subtotal	125,498	140,000
Other		
Interest Payment	0	0
Other Subtotal	0	0
Total Expenditures	3,673,289	4,037,395

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Fleet Manager	1.00	1.00	\$70,000	\$71,400
Public Works Director	0.15	0.15	\$19,890	\$20,288
Total Management	1.15	1.15	\$89,890	\$91,688
Shop Foreman	1.00	1.00	\$54,703	\$58,165
Administrative Assistant	0.00	1.00	\$48,200	\$49,646
Secretary I	1.00	0.00	\$0	\$0
Parts Person Ii	1.00	1.00	\$49,730	\$51,222
Automotive Mechanic I	2.00	0.00	\$96,400	\$0

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Automotive Mechanic Ii	1.00	3.00	\$51,356	\$155,340
Automotive Mechanic Iv	2.00	2.00	\$106,058	\$109,240
Total Bargaining Unit	8.00	8.00	\$406,447	\$423,613
Overtime			\$12,000	\$12,000
Fica			\$28,356	\$40,344
Concessions			\$0	\$0
Total Fringe Benefits			\$28,356	\$40,344
Total	10.15	9.15	\$446,803	\$565,847

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Fringe Benefits					
Social Security					
419001 Social Security	22,277	18,741	32,512	40,344	41,736
Social Security Subtotal	22,277	18,741	32,512	40,344	41,736
Medical					
419002 Medical	146,903	0	0	0	0
Medical Subtotal	146,903	0	0	0	0
Fringe Benefits Subtotal	169,179	18,741	32,512	40,344	41,736
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	291,931	223,570	412,927	515,301	525,512
Salaries And Wages Subtotal	291,931	223,570	412,927	515,301	525,512
Overtime					
416000 Overtime	3,209	2,797	12,000	12,000	20,000
Overtime Subtotal	3,209	2,797	12,000	12,000	20,000
Salaries/Wages Subtotal	295,140	226,367	424,927	527,301	545,512
Communications					
Printing					
420020 Printing Services	406	787	1,050	1,050	1,050
Printing Subtotal	406	787	1,050	1,050	1,050
Communications Subtotal	406	787	1,050	1,050	1,050
Contracted Services					
Other Rentals					
424060 Other Rentals	0	409,283	900,000	1,000,000	1,100,000
Other Rentals Subtotal	0	409,283	900,000	1,000,000	1,100,000
Uniform Rentals					
424061 Uniform Rentals	4,326	2,824	10,000	10,000	10,000
Uniform Rentals Subtotal	4,326	2,824	10,000	10,000	10,000
Tuition/Training					
429001 Tuition/Training	817	622	13,869	13,869	13,870
Tuition/Training Subtotal	817	622	13,869	13,869	13,870
Nuisance					
429005 Nuisance	0	0	1,000	1,000	1,000
Nuisance Subtotal	0	0	1,000	1,000	1,000
Permits And/Or Fees					
429018 Permits And/Or Fees	5,100	0	6,300	6,300	6,300
Permits And/Or Fees Subtotal	5,100	0	6,300	6,300	6,300

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Towing					
429060 Towing	3,112	1,349	12,000	12,000	12,000
Towing Subtotal	3,112	1,349	12,000	12,000	12,000
Misc Contracted Services					
429090 Misc Contracted Services	0	98	1,500	1,500	1,500
Misc Contracted Services Subtotal	0	98	1,500	1,500	1,500
Office Equipment					
424050 Office Equipment	1,752	1,752	3,002	3,002	3,002
Office Equipment Subtotal	1,752	1,752	3,002	3,002	3,002
Contracted Services Subtotal	15,107	415,928	947,671	1,047,671	1,147,672
Maint And Repairs					
Vehicular Equipment					
425010 Vehicular Equip-Repairs/Maint	159,577	249,963	300,000	260,000	260,000
Vehicular Equipment Subtotal	159,577	249,963	300,000	260,000	260,000
Damaged Auto Body Repair					
425015 Damaged Auto Body Repair	40,608	12,428	100,000	100,000	120,000
Damaged Auto Body Repair Subtotal	40,608	12,428	100,000	100,000	120,000
Building Maintenance					
425030 Building Maintenance	738	13,443	10,000	10,000	10,000
Building Maintenance Subtotal	738	13,443	10,000	10,000	10,000
Operations Equip-Repair/Maint					
425060 Operations Equip-Repair/Maint	100	100	135	200	200
Operations Equip-Repair/Maint Subtotal	100	100	135	200	200
Maintenance Svc Contract					
425090 Maintenance Svc Contract	1,964	3,312	4,800	6,000	6,000
Maintenance Svc Contract Subtotal	1,964	3,312	4,800	6,000	6,000
Office Equipment					
425000 Office Equipment	0	0	3,002	0	0
Office Equipment Subtotal	0	0	3,002	0	0
Maint And Repairs Subtotal	202,986	279,245	417,937	376,200	396,200
Supplies					
Educational					
430001 Educational	0	0	250	250	250
Educational Subtotal	0	0	250	250	250
Personal Safety					
430012 Personal Safety	3,851	1,474	9,125	9,125	9,125
Personal Safety Subtotal	3,851	1,474	9,125	9,125	9,125

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Tires And Batteries					
430051 Tires And Batteries	68,120	66,675	125,000	150,000	150,000
Tires And Batteries Subtotal	68,120	66,675	125,000	150,000	150,000
Vehicle Parts And Supplies					
430052 Veh/Equip Parts And Supplies	226,226	193,750	325,000	400,000	500,000
Vehicle Parts And Supplies Subtotal	226,226	193,750	325,000	400,000	500,000
Tools And Hardware					
430042 Tools And Hardware	5,044	0	24,000	24,000	34,000
Tools And Hardware Subtotal	5,044	0	24,000	24,000	34,000
Software					
430002 Software	3,563	3,716	77,800	77,800	77,800
Software Subtotal	3,563	3,716	77,800	77,800	77,800
Office Supplies					
430009 Office Supplies	522	371	750	750	750
Office Supplies Subtotal	522	371	750	750	750
Firefighting					
430013 Firefighting	2,248	0	4,000	4,000	4,000
Firefighting Subtotal	2,248	0	4,000	4,000	4,000
Chemicals					
430037 Chemicals	5,285	784	9,300	9,300	9,300
Chemicals Subtotal	5,285	784	9,300	9,300	9,300
Motor Fuels/Lubricants					
430050 Motor Fuels/Lubricants	586,980	770,283	925,000	860,000	960,000
Motor Fuels/Lubricants Subtotal	586,980	770,283	925,000	860,000	960,000
Supplies Subtotal	901,839	1,037,054	1,500,225	1,535,225	1,745,225
Minor Capital					
Vehicular Equipment					
439030 Vehicular Equip - Minor Cap	13,414	8,042	20,000	20,000	20,000
Vehicular Equipment Subtotal	13,414	8,042	20,000	20,000	20,000
Minor Capital Subtotal	13,414	8,042	20,000	20,000	20,000
Capital Outlay					
Equipment - Vehicles					
453004 Vehicles	0	38,250	75,000	75,000	90,000
Equipment - Vehicles Subtotal	0	38,250	75,000	75,000	90,000
Lease Purchase					
453049 Lease Purchase	513,049	0	0	0	0
Lease Purchase Subtotal	513,049	0	0	0	0

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Operations Equip - Capital					
453000 Operations Equip - Capital	23,595	15,332	0	0	0
Operations Equip - Capital Subtotal	23,595	15,332	0	0	0
Building Improvements					
452008 Building Improvements	50,498	0	30,498	50,498	50,000
Building Improvements Subtotal	50,498	0	30,498	50,498	50,000
Capital Outlay Subtotal	587,142	53,582	105,498	125,498	140,000
Other					
Interest Payment					
447030 Interest Payment	284	0	0	0	0
Interest Payment Subtotal	284	0	0	0	0
Other Subtotal	284	0	0	0	0
Total Expenditures	2,185,497	2,039,747	3,449,820	3,673,289	4,037,395

Parks, Recreation and Enrichment

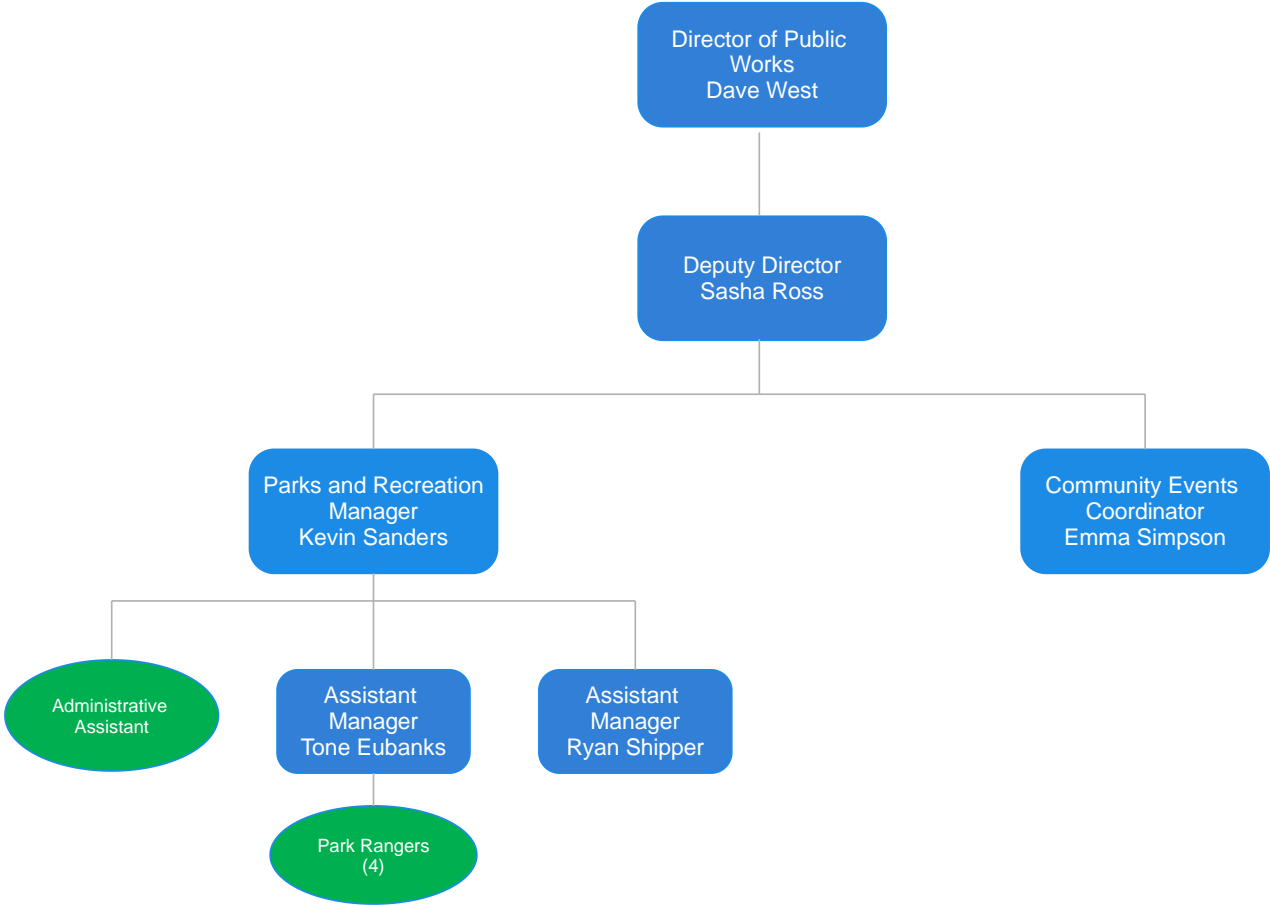


Department Description

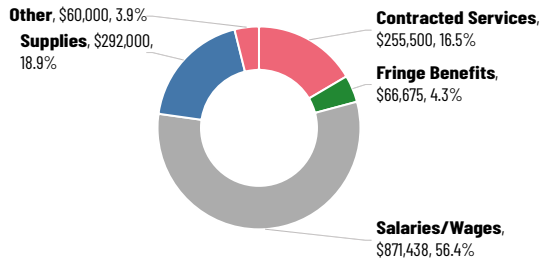
Harrisburg Parks and Recreation is responsible for providing free events and programs for city residents such as the After-School Program, Summer Program, Movie Nights, Halloween Bash at the Brownstone, Winter Wonderland, and many more. The department handles all reservations and events being held in the parks by outside organizations and groups, which includes processing payment of rental fees, managing liability paperwork, and providing logistical support for the venue and renter. Events such as concerts, walks/runs, charity fundraisers, birthdays, reunions, and more have been facilitated by the department. The department specializes in acquiring sponsorships for city events and programs as well as maintaining a robust social media presence.

Parks and Recreation utilizes Park Rangers to keep the parks safe with daily patrols. The Rangers work alongside the Harrisburg Police Department and provide residents with an opportunity to share their concerns and ideas with a direct representative of the city. The Rangers aid city residents, tourists, and park renters providing security, traffic control, and answering any questions or concerns they may have.

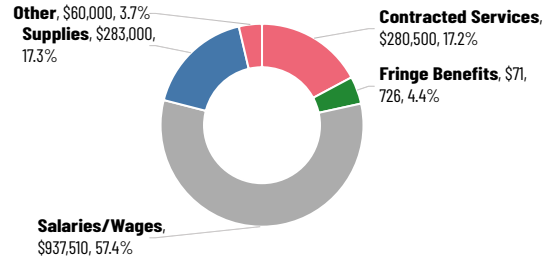
At all levels the Parks, Recreation and Enrichment seeks to maintain the green spaces within the city and improve the experiences of all those in the community who use them.



2024 Budget Expenditures Chart



2025 Budget Expenditures Chart



Personnel	2024 Adopted	2025 Proposed
Fringe Benefits		
Social Security	66,675	71,726
Medical	0	0
Fringe Benefits Subtotal	66,675	71,726
Salaries/Wages		
Salaries And Wages	491,438	507,510
Temporary	350,000	400,000
Overtime	30,000	30,000
Signing Bonus	0	0
Salaries/Wages Subtotal	871,438	937,510
Communications		
Advertising	6,000	6,000
Communications Subtotal	6,000	6,000
Professional Svcs		
Consulting	35,000	35,000
Professional Svcs Subtotal	35,000	35,000
Contracted Services		
Web/Software Services	9,500	9,500
Other Rentals	75,000	75,000
Tuition/Training	24,000	24,000
Travel	45,000	60,000
Misc Contracted Services	100,000	110,000
Administrative Trustee Fee	0	0
Memberships	2,000	2,000
Contracted Services Subtotal	255,500	280,500
Utilities		
Sewerage Maint Charges	0	0
Utilities Subtotal	0	0

Personnel	2024 Adopted	2025 Proposed
Maint And Repairs		
Building Maintenance	0	0
Pools/Recreation Equipmt	10,000	10,000
Maintenance Svc Contract	0	0
Maint And Repairs Subtotal	10,000	10,000
Supplies		
Office	0	0
Wearing Apparel	10,000	10,000
Building Maint Supplies	0	0
Chemicals	23,000	23,000
Playground/Pool Supplies	170,000	170,000
Tools And Hardware	0	0
Misc Supplies And Expense	80,000	80,000
Custodial Supplies	0	0
Firefighting	0	0
Office Supplies	9,000	0
Supplies Subtotal	292,000	283,000
Minor Capital		
Office Equipmt - Minor Cap	9,000	9,000
Buildings And Structures	0	0
Minor Capital Subtotal	9,000	9,000
Capital Outlay		
Buildings And Structures	0	0
Pool Improvements	0	0
Operations Equipment	0	0
Equipment - Other	0	0

Personnel	2024 Adopted	2025 Proposed
Improvement-Playground	0	0
Building Improvements	0	0
Broad St Mkt Fire Loss Restore	0	0
Capital Outlay Subtotal	0	0
Total Expenditures	1,545,613	1,632,736

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Total Management	5.50	4.50	\$255,972	\$262,811
Park Ranger	5.00	4.00	\$168,652	\$177,405
Parks And Recreation Assistant li	1.00	1.00	\$49,730	\$51,222
Total Bargaining Unit	6.00	5.00	\$218,382	\$228,627
Temporary Employees			\$200,000	\$350,000
Overtime			\$30,000	\$30,000
Fica			\$90,552	\$66,675
Concessions			\$0	\$0
Total Fringe Benefits			\$90,552	\$66,675
Total	11.50	9.50	\$794,906	\$938,113

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Deputy Director (50%)	0.50	0.50	\$39,000	\$42,500
Parks And Recreation Manager	3.00	1.00	\$64,952	\$66,251
Parks And Recreation Assistant Manager	1.00	1.00	\$52,020	\$53,060
Parks And Recreation Assistant Manager	1.00	1.00	\$50,000	\$50,000
Community Event Coordinator	0.00	1.00	\$50,000	\$51,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Fringe Benefits					
Social Security					
419001 Social Security	57,179	82,670	103,564	66,675	71,726
Social Security Subtotal	57,179	82,670	103,564	66,675	71,726
Medical					
419002 Medical	292,414	0	0	0	0
Medical Subtotal	292,414	0	0	0	0
Fringe Benefits Subtotal	349,593	82,670	103,564	66,675	71,726
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	678,221	799,234	1,070,185	491,438	507,510
Temporary					
415000 Temporary	65,861	270,794	253,396	350,000	400,000
Overtime					
416000 Overtime	16,090	17,369	30,000	30,000	30,000
Salaries And Wages Subtotal	678,221	799,234	1,070,185	491,438	507,510
Temporary Subtotal	65,861	270,794	253,396	350,000	400,000
Overtime Subtotal	16,090	17,369	30,000	30,000	30,000
Signing Bonus					
414002 Signing Bonus	0	6,000	0	0	0
Signing Bonus Subtotal	0	6,000	0	0	0
Salaries/Wages Subtotal	760,173	1,093,398	1,353,581	871,438	937,510
Communications					
Advertising					
420010 Advertising Services	2,907	6,035	6,000	6,000	6,000
Advertising Subtotal	2,907	6,035	6,000	6,000	6,000
Communications Subtotal	2,907	6,035	6,000	6,000	6,000
Professional Svcs					
Consulting					
421030 Consulting / Prof Services	5,000	39,250	134,000	35,000	35,000
Consulting Subtotal	5,000	39,250	134,000	35,000	35,000
Professional Svcs Subtotal	5,000	39,250	134,000	35,000	35,000
Contracted Services					
Web/Software Services					
424020 Web/Software Services	3,900	3,900	8,000	9,500	9,500
Other Rentals					
424060 Other Rentals	43,539	48,256	75,000	75,000	75,000

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Tuition/Training					
429001 Tuition/Training	3,251	8,892	24,000	24,000	24,000
Travel					
429015 Travel	7,145	19,548	40,000	45,000	60,000
Misc Contracted Services					
429090 Misc Contracted Services	263,337	74,137	550,500	100,000	110,000
Other Rentals Subtotal	43,539	48,256	75,000	75,000	75,000
Tuition/Training Subtotal	3,251	8,892	24,000	24,000	24,000
Travel Subtotal	7,145	19,548	40,000	45,000	60,000
Misc Contracted Services Subtotal	263,337	74,137	550,500	100,000	110,000
Administrative Trustee Fee					
429009 Admin Trustee/Misc Fee	0	22	0	0	0
Administrative Trustee Fee Subtotal	0	22	0	0	0
Memberships					
429017 Memberships	0	0	0	2,000	2,000
Web/Software Services Subtotal	3,900	3,900	8,000	9,500	9,500
Memberships Subtotal	0	0	0	2,000	2,000
Contracted Services Subtotal	321,173	154,755	697,500	255,500	280,500
Maint And Repairs					
Building Maintenance					
425030 Building Maintenance	12,086	10,123	34,500	0	0
Building Maintenance Subtotal	12,086	10,123	34,500	0	0
Pools/Recreation Equipmt					
425031 Pools/Recreation Equipmt	15,280	6,550	10,000	10,000	10,000
Maintenance Svc Contract					
425090 Maintenance Svc Contract	189,293	194,231	261,142	0	0
Pools/Recreation Equipmt Subtotal	15,280	6,550	10,000	10,000	10,000
Maintenance Svc Contract Subtotal	189,293	194,231	261,142	0	0
Maint And Repairs Subtotal	216,659	210,903	305,642	10,000	10,000
Supplies					
Office					
430009 Office Supplies	9,025	6,243	9,000	0	0
Office Subtotal	9,025	6,243	9,000	0	0
Wearing Apparel					
430014 Wearing Apparel	695	12,154	15,000	10,000	10,000
Building Maint Supplies					
430029 Building Maint Supplies	26,618	58,780	70,820	0	0

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Chemicals					
430037 Chemicals	1,728	11,376	23,000	23,000	23,000
Playground/Pool Supplies					
430041 Playground/Pool Supplies	52,354	66,461	210,000	170,000	170,000
Tools And Hardware					
430042 Tools And Hardware	12,658	15,867	15,000	0	0
Tools And Hardware Subtotal	12,658	15,867	15,000	0	0
Misc Supplies And Expense					
430099 Misc Supplies And Expense	24,850	62,443	113,300	80,000	80,000
Wearing Apparel Subtotal	695	12,154	15,000	10,000	10,000
Chemicals Subtotal	1,728	11,376	23,000	23,000	23,000
Playground/Pool Supplies Subtotal	52,354	66,461	210,000	170,000	170,000
Misc Supplies And Expense Subtotal	24,850	62,443	113,300	80,000	80,000
Custodial Supplies					
430011 Custodial Supplies	62,231	23,358	17,000	0	0
Firefighting					
430013 Firefighting	1,864	2,660	4,500	0	0
Firefighting Subtotal	1,864	2,660	4,500	0	0
Office Supplies					
430009 Office Supplies	0	0	0	9,000	0
Office Supplies Subtotal	0	0	0	9,000	0
Custodial Supplies Subtotal	62,231	23,358	17,000	0	0
Building Maint Supplies Subtotal	26,618	58,780	70,820	0	0
Supplies Subtotal	192,023	259,342	477,620	292,000	283,000
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	7,534	10,062	11,000	9,000	9,000
Buildings And Structures					
439020 Buildings And Structures	15,700	280	10,000	0	0
Office Equipmt - Minor Cap Subtotal	7,534	10,062	11,000	9,000	9,000
Buildings And Structures Subtotal	15,700	280	10,000	0	0
Minor Capital Subtotal	23,234	10,342	21,000	9,000	9,000
Capital Outlay					
Buildings And Structures					
452000 Buildings And Structures	645,595	49,250	0	0	0
Buildings And Structures Subtotal	645,595	49,250	0	0	0

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Pool Improvements					
452012 Pool Improvements	0	0	50,000	0	0
Operations Equipment					
453000 Operations Equip - Capital	0	2,000	0	0	0
Operations Equipment Subtotal	0	2,000	0	0	0
Improvement-Playground					
454004 Improvement-Playground	206,804	0	0	0	0
Pool Improvements Subtotal	0	0	50,000	0	0
Improvement-Playground Subtotal	206,804	0	0	0	0
Building Improvements					
452008 Building Improvements	584,049	250,770	870,000	0	0
Building Improvements Subtotal	584,049	250,770	870,000	0	0
Capital Outlay Subtotal	1,436,449	302,020	920,000	0	0
Total Expenditures	3,307,211	2,158,716	4,018,907	1,545,613	1,632,736

Facilities and Special Projects

Major Category Department Summary

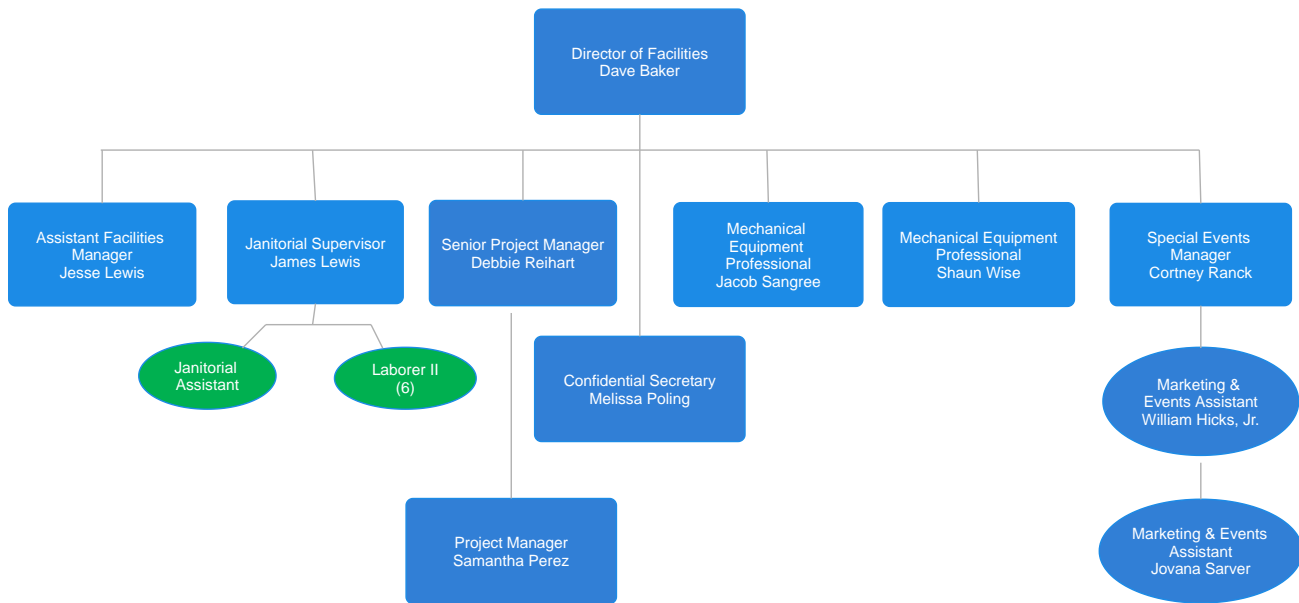
Department	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Facilities and Special Projects	0	0	0	2,606,503	8,717,888
Total Expenditures	0	0	0	2,606,503	8,717,888

Facilities and Special Projects



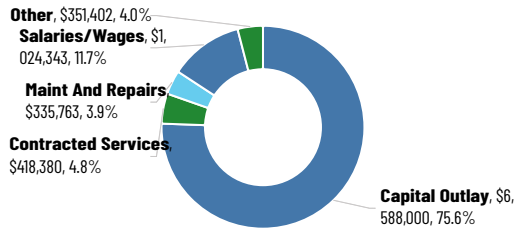
Department Description

The Mission of the Department of Facilities and Special Projects is dedicated to support the City Harrisburg’s residents and employees by providing the tools and services that support the functionality, safety, sustainability and accessibility of all the City’s buildings, grounds and park systems thereby improving the quality of life, as well as, the productivity in the built environment. This core mission of the Department of Facilities and Capital Projects is accomplished by planning and delivering safe, efficient, cost effective quality services in building and parks design and construction, maintenance, electronic systems, security and park enhancements on behalf of the citizens of Harrisburg through teamwork and success driven motivation.



Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Facilities Director	4-16-2018	\$112,200	0	\$2,244	0.00	\$114,444	0.00	\$8,755	0.00	\$123,199
Assistant Facilities Manager	7-12-2021	\$62,424	0	\$1,248	0.00	\$63,672	0.00	\$4,871	0.00	\$68,543
Janitorial Supervisor	3-20-2019	\$66,300	0	\$1,326	0.00	\$67,626	0.00	\$5,174	0.00	\$72,800
Special Assistant To The Facilities Director	1-2-2024	\$66,300	0	\$1,326	0.00	\$67,626	0.00	\$5,174	0.00	\$72,800
Mechanical Equipment Professional	7-26-2021	\$64,260	0	\$1,285	0.00	\$65,545	0.00	\$5,015	0.00	\$70,560
Mechanical Equipment Professional	10-10-2023	\$61,200	0	\$1,224	0.00	\$62,424	0.00	\$4,776	0.00	\$67,200
Senior Project Manager	1-11-2021	\$71,400	0	\$1,428	0.00	\$72,828	0.00	\$5,572	0.00	\$78,400
Special Events Manager	6-26-2018	\$68,979	0	\$1,380	0.00	\$70,358	0.00	\$5,383	0.00	\$75,741
Marketing And Events Assistant	7-22-2024	\$51,000	0	\$1,020	0.00	\$52,020	0.00	\$3,980	0.00	\$56,000
Marketing And Events Assistant	11-13-2023	\$51,000	0	\$1,020	0.00	\$52,020	0.00	\$3,980	0.00	\$56,000
Project Manager (Grant Fund 50%/General Fund 50%)		\$0	0	\$0	0.00	\$30,000	0.00	\$2,295	0.00	\$32,295
Management Totals		\$675,063	0	\$13,501	0.00	\$718,564	0.00	\$54,975	0.00	\$773,539
Laborer li	6-21-2021	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer li	4-3-2017	\$44,031	0	\$1,321	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Laborer li	2-19-2019	\$44,031	0	\$1,321	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Laborer li	12-18-2023	\$40,485	1,167	\$1,215	0.00	\$42,866	0.00	\$3,280	0.00	\$46,146
Laborer li	11-13-2017	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer li	2-12-2024	\$40,485	1,167	\$1,215	0.00	\$42,866	0.00	\$3,280	0.00	\$46,146
Bargaining Unit Totals		\$259,656	2,334	\$7,790	0.00	\$269,779	0.00	\$20,642	0.00	\$290,421
	Total	\$934,718	2,334	\$21,291	0.00	\$988,343	0.00	\$75,617	0.00	\$1,063,960
						\$31,500	0.00	\$2,410	0.00	\$33,910
						\$1,019,843	0.00	\$78,027	0.00	\$1,097,869

2025 Budget Expenditures Chart



	2024 Adopted	2025 Proposed
Personnel		
Personnel		
Social Security	70,134	78,027
Personnel Subtotal	70,134	78,027
Salaries/Wages		
Salaries And Wages	886,698	988,343
Temporary	—	4,500
Overtime	30,000	31,500
Salaries/Wages Subtotal	916,698	1,024,343
Communications		
Advertising Services	1,500	1,530
Communications Subtotal	1,500	1,530
Professional Svcs		
Consulting / Prof Services	50,000	51,000
Professional Svcs Subtotal	50,000	51,000
Contracted Services		
Web/Software Services	26,500	27,030
Other Rentals	14,000	14,280
Tuition/Training	10,000	10,200
Travel	5,000	5,100
Memberships	2,000	2,040
Misc Contracted Services	259,000	359,730
Contracted Services Subtotal	316,500	418,380
Electricity	—	—
Maint And Repairs		
Building Maintenance	100,000	102,000

	2024 Adopted	2025 Proposed
Personnel		
Maintenance Svc Contract	230,121	233,763
Maint And Repairs Subtotal	330,121	335,763
Supplies		
Office Supplies	8,000	8,160
Custodial Supplies	35,000	—
Firefighting	4,500	4,500
Wearing Apparel	9,000	9,180
Building Maint Supplies	88,650	90,497
Chemicals	6,000	6,120
Playground/Pool Supplies	20,000	20,400
Tools And Hardware	15,000	15,300
Misc Supplies And Expense	54,400	55,468
Supplies Subtotal	240,550	209,625
Minor Capital		
Office Equipmt - Minor Cap	11,000	11,220
Buildings And Structures	—	—
Minor Capital Subtotal	11,000	11,220
Capital Outlay		
Building Improvements	670,000	1,088,000
Broad St Mkt Fire Loss Restore	—	5,500,000
Hvac Project	—	—
Capital Outlay Subtotal	670,000	6,588,000
Payment Of Pryr Expenditures	—	—
Total Expenditures	2,606,503	8,717,888

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Facilities Director	1.00	1.00	\$112,200	\$114,444
Assistant Facilities Manager	1.00	1.00	\$62,424	\$63,672
Janitorial Supervisor	1.00	1.00	\$66,300	\$67,626
Special Assistant To The Facilities Director	1.00	1.00	\$66,300	\$67,626
Mechanical Equip Professional	2.00	2.00	\$125,460	\$127,969
Senior Project Manager	1.00	1.00	\$71,400	\$72,828
Special Events Manager	1.00	1.00	\$68,979	\$70,358
Marketing And Events Assistant	2.00	2.00	\$102,000	\$104,040
Total Management	10.00	11.00	\$675,063	\$718,564

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Administrative Assistant I	1.00	0.00	\$46,691	\$0
Laborer li	5.00	6.00	\$211,635	\$269,778
Total Bargaining Unit	6.00	6.00	\$258,326	\$269,778
Temporary Employees			\$0	\$4,500
Overtime			\$30,000	\$31,500
Fica			\$90,552	\$78,026
Concessions			\$0	\$0
Total Fringe Benefits			\$90,552	\$78,026
Total	13.75	15.00	\$1,181,478	\$1,102,369

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
Social Security					
419001 Social Security	—	—	—	70,134	78,027
Social Security Subtotal	—	—	—	70,134	78,027
Personnel Subtotal	—	—	—	70,134	78,027
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	—	—	—	886,698	988,343
Salaries And Wages Subtotal	—	—	—	886,698	988,343
Temporary					
415000 Temporary	—	—	—	—	4,500
Temporary Subtotal	—	—	—	—	4,500
Overtime					
416000 Overtime	—	—	—	30,000	31,500
Overtime Subtotal	—	—	—	30,000	31,500
Salaries/Wages Subtotal	—	—	—	916,698	1,024,343
Communications					
Advertising Services					
420010 Advertising Services	—	—	—	1,500	1,530
Advertising Services Subtotal	—	—	—	1,500	1,530
Communications Subtotal	—	—	—	1,500	1,530
Professional Svcs					
Consulting / Prof Services					
421030 Consulting / Prof Services	—	—	—	50,000	51,000
Consulting / Prof Services Subtotal	—	—	—	50,000	51,000
Professional Svcs Subtotal	—	—	—	50,000	51,000
Contracted Services					
Web/Software Services					
424020 Web/Software Services	—	—	—	26,500	27,030
Web/Software Services Subtotal	—	—	—	26,500	27,030
Other Rentals					
424060 Other Rentals	—	—	—	14,000	14,280
Other Rentals Subtotal	—	—	—	14,000	14,280
Tuition/Training					
429001 Tuition/Training	—	—	—	10,000	10,200
Tuition/Training Subtotal	—	—	—	10,000	10,200

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Travel					
429015 Travel	—	—	—	5,000	5,100
Travel Subtotal	—	—	—	5,000	5,100
Memberships					
429017 Memberships	—	—	—	2,000	2,040
Memberships Subtotal	—	—	—	2,000	2,040
Misc Contracted Services					
429090 Misc Contracted Services	—	—	—	259,000	359,730
Misc Contracted Services Subtotal	—	—	—	259,000	359,730
Contracted Services Subtotal	—	—	—	316,500	418,380
422020 Electricity	—	—	—	—	—
Maint And Repairs					
Building Maintenance					
425030 Building Maintenance	—	—	—	100,000	102,000
Building Maintenance Subtotal	—	—	—	100,000	102,000
Maintenance Svc Contract					
425090 Maintenance Svc Contract	—	—	—	230,121	233,763
Maintenance Svc Contract Subtotal	—	—	—	230,121	233,763
Maint And Repairs Subtotal	—	—	—	330,121	335,763
Supplies					
Office Supplies					
430009 Office Supplies	—	—	—	8,000	8,160
Office Supplies Subtotal	—	—	—	8,000	8,160
Custodial Supplies					
430011 Custodial Supplies	—	—	—	35,000	—
Custodial Supplies Subtotal	—	—	—	35,000	—
Firefighting					
430013 Firefighting	—	—	—	4,500	4,500
Firefighting Subtotal	—	—	—	4,500	4,500
Wearing Apparel					
430014 Wearing Apparel	—	—	—	9,000	9,180
Wearing Apparel Subtotal	—	—	—	9,000	9,180
Building Maint Supplies					
430029 Building Maint Supplies	—	—	—	88,650	90,497
Building Maint Supplies Subtotal	—	—	—	88,650	90,497

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Chemicals					
430037 Chemicals	—	—	—	6,000	6,120
Chemicals Subtotal	—	—	—	6,000	6,120
Playground/Pool Supplies					
430041 Playground/Pool Supplies	—	—	—	20,000	20,400
Playground/Pool Supplies Subtotal	—	—	—	20,000	20,400
Tools And Hardware					
430042 Tools And Hardware	—	—	—	15,000	15,300
Tools And Hardware Subtotal	—	—	—	15,000	15,300
Misc Supplies And Expense					
430099 Misc Supplies And Expense	—	—	—	54,400	55,468
Misc Supplies And Expense Subtotal	—	—	—	54,400	55,468
Supplies Subtotal	—	—	—	240,550	209,625
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	—	—	—	11,000	11,220
Office Equipmt - Minor Cap Subtotal	—	—	—	11,000	11,220
439020 Buildings And Structures	—	—	—	—	—
Minor Capital Subtotal	—	—	—	11,000	11,220
Capital Outlay					
Building Improvements					
452008 Building Improvements	—	—	—	670,000	1,088,000
Building Improvements Subtotal	—	—	—	670,000	1,088,000
Broad St Mkt Fire Loss Restore					
453020 Broad St Mkt Fire Loss Restore	—	—	—	—	5,500,000
Broad St Mkt Fire Loss Restore Subtotal	—	—	—	—	5,500,000
453025 Hvac Project	—	—	—	—	—
Capital Outlay Subtotal	—	—	—	670,000	6,588,000
486000 Payment Of Pryr Expenditures	—	—	—	—	—
Total Expenditures	—	—	—	2,606,503	8,717,888

Debt Service Fund

Personnel	2024 Adopted	2025 Proposed
Interfund		
Interfund - General Fund	—	—
Interfund Subtotal	—	—
Other		
Interest Payment	26,564	22,366
Principal Payment	1,447,548	1,451,746
Other Subtotal	1,474,112	1,474,112
Total Expenditures	1,474,112	1,474,112

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
00 - Null						
352000	Int On Invstmnts/Grant	175	10,131	1,500	0	0
398010	Interfund - General Fund	13,628,638	22,073,638	5,428,511	1,250,000	1,250,000
398020	Interfund-State Liquid Fuels	0	224,112	224,112	224,112	224,112
399099	Estimated Cash Carryover	0	0	0	0	0
	00 - Null Subtotal	13,628,813	22,307,880	5,654,123	1,474,112	1,474,112
	Total Revenues	13,628,813	22,307,880	5,654,123	1,474,112	1,474,112

Fund Expenditure Detail

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund						
Interfund - General Fund						
481010	Interfund - General Fund	0	460,000	0	0	0
	Interfund - General Fund Subtotal	0	460,000	0	0	0
	Interfund Subtotal	0	460,000	0	0	0
Other						
Interest Payment						
447030	Interest Payment	1,787,690	5,601,989	1,872,242	26,564	22,366
Principal Payment						
448030	Principal Payment	12,290,948	16,695,760	3,780,381	1,447,548	1,451,746
	Interest Payment Subtotal	1,787,690	5,601,989	1,872,242	26,564	22,366
	Principal Payment Subtotal	12,290,948	16,695,760	3,780,381	1,447,548	1,451,746
	Other Subtotal	14,078,638	22,297,749	5,652,623	1,474,112	1,474,112
	Total Expenditures	14,078,638	22,757,749	5,652,623	1,474,112	1,474,112

Capital Projects Fund

Fund Expenditure Detail

Description	Expenditure Budget	60660000-398010	60660000-396000	Total Revenue	Applicable Grant Funding Source
		Funding Source Transfer from General Fund	Funding Source Grant Proceeds		
60660000-458060 - Streets and Roads					
MulDer Square	-	2,390,478	RACP grant thru HRA		
Second Street	-	2,077,113	PennDOT multimodal		
State Street	168,000	-			
Capitol Gateway	1,097,762	1,030,468	HATS (in conjunction w/PennDOT)		
Herr Street safety improvements	316,630	-			
East-West Connection - Chestnut Street	268,240	275,000	PA DCED multimodal		
Urban Meadows	700,000	700,000	PA DCED multimodal		
Walnut Street safety improvements	1,000,000	1,000,000	PennDOT TASA grant		
Safe Streets for All - Downtown Corridor	955,184	955,184	Federal Highway Transportation		
Berryhill Street	633,608	-			
Sycamore Street	412,472	-			
Subtotal - Streets and Roads	5,551,896	8,428,243			
60660000-458020 - Bridges					
HBG-12 - Mulberry Street	83,200	-			
HBG-13 - Mulberry Street	78,800	-			
HBG-19 - Walnut Street	34,980	-			
HBG-22 - 13th Street	230,000	-			
Subtotal - Bridges	426,980	-			
Fund Totals	5,978,876	8,428,243			

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
00 - Null						
310000	Hotel Tax Revenue	760,684	1,004,686	0	0	0
343002	Street Cut Inspect	916,760	490,572	0	0	0
343003	St Cut Degradation Fees	16,160	0	0	0	0
352000	Int On Invstmnts/Grant	852	28,896	0	0	0
380007	Reimb For Shared Expends	0	0	0	0	0
385000	Refunds Of Expenditures	0	0	0	0	0
389007	Loan Proceeds	0	0	0	0	0
395001	State Share Revenue	59,657	0	0	0	0
396000	Grant Proceeds	2,971,046	2,092,211	4,046,040	0	0
398010	Interfund - General Fund	0	0	1,450,000	0	0
398011	Interfund - State Grants	357,150	0	0	0	0
398014	Interfund - Federal Grants	808,752	0	0	0	0
399099	Estimated Cash Carryover	0	0	0	0	0
00 - Null Subtotal		5,891,060	3,616,365	5,496,040	0	0
Total Revenues		5,891,060	3,616,365	5,496,040	0	0



State Liquid Fuels Fund

Personnel	2024 Adopted	2025 Proposed
Interfund		
Interfund - Debt Svc Fund	224,112	224,112
Interfund Subtotal	224,112	224,112
Fringe Benefits		
Social Security	—	—
Fringe Benefits Subtotal	—	—
Salaries/Wages		
Overtime	—	—
Salaries/Wages Subtotal	—	—
Utilities		
Power - Street Lights	290,000	209,909
Power - Traffic Lights	60,000	43,429
Utilities Subtotal	350,000	253,338
Supplies		
Snow Control	175,000	158,750
Asphalt	356,898	258,331
Concrete	356,898	20,000
Street Signs	14,596	10,565
Traffic Control	12,000	8,686
Supplies Subtotal	915,392	456,332
Capital Outlay		
Streets And Roads	37,501	1,664,107
Capital Outlay Subtotal	37,501	1,664,107
Other		
Interest Payment	—	—
Principal Payment	—	—
Other Subtotal	—	—
Total Expenditures	1,527,005	2,597,889

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
00 - Null						
352000	Int On Invstmts/Grant	769	25,812	1,100	99,417	50,000
385000	Refunds Of Expenditures	0	0	0	0	0
396000	Grant Proceeds	1,284,241	1,284,908	1,297,936	1,302,891	1,288,263
399099	Estimated Cash Carryover	0	0	140,020	124,697	1,259,626
00 - Null Subtotal		1,285,010	1,310,720	1,439,056	1,527,005	2,597,889
Total Revenues		1,285,010	1,310,720	1,439,056	1,527,005	2,597,889

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
Interfund - Debt Svc Fund					
481070 Interfund - Debt Svc Fund	0	224,112	224,112	224,112	224,112
Interfund - Debt Svc Fund Subtotal	0	224,112	224,112	224,112	224,112
Interfund Subtotal	0	224,112	224,112	224,112	224,112
Fringe Benefits					
Social Security					
419001 Social Security	0	0	4,781	0	0
Social Security Subtotal	0	0	4,781	0	0
Fringe Benefits Subtotal	0	0	4,781	0	0
Salaries/Wages					
Overtime					
416000 Overtime	0	0	62,500	0	0
Overtime Subtotal	0	0	62,500	0	0
Salaries/Wages Subtotal	0	0	62,500	0	0
Utilities					
Power - Street Lights					
422060 Power - Street Lights	269,642	229,739	284,039	290,000	209,909
Power - Street Lights Subtotal	269,642	229,739	284,039	290,000	209,909
Power - Traffic Lights					
422070 Power - Traffic Lights	57,447	60,965	60,000	60,000	43,429
Power - Traffic Lights Subtotal	57,447	60,965	60,000	60,000	43,429
Utilities Subtotal	327,088	290,704	344,039	350,000	253,338
Supplies					
Snow Control					
430030 Snow Control	153,428	101,730	310,000	175,000	158,750
Snow Control Subtotal	153,428	101,730	310,000	175,000	158,750
Asphalt					
430031 Asphalt	37,171	13,866	107,000	356,898	258,331
Asphalt Subtotal	37,171	13,866	107,000	356,898	258,331
Concrete					
430032 Concrete	570	359	9,800	356,898	20,000
Concrete Subtotal	570	359	9,800	356,898	20,000
Street Signs					
430033 Street Sign	10,359	0	0	14,596	10,565
Street Signs Subtotal	10,359	0	0	14,596	10,565

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Traffic Control					
430034 Traffic Control	5,545	0	0	12,000	8,686
Traffic Control Subtotal	5,545	0	0	12,000	8,686
Supplies Subtotal	207,073	115,955	426,800	915,392	456,332
Capital Outlay					
Streets And Roads					
458060 Streets And Roads	450,821	35,763	376,824	37,501	1,664,107
Streets And Roads Subtotal	450,821	35,763	376,824	37,501	1,664,107
Capital Outlay Subtotal	450,821	35,763	376,824	37,501	1,664,107
Other					
Interest Payment					
447030 Interest Payment	38,641	0	0	0	0
Interest Payment Subtotal	38,641	0	0	0	0
Principal Payment					
448030 Principal Payment	185,471	0	0	0	0
Principal Payment Subtotal	185,471	0	0	0	0
Other Subtotal	224,112	0	0	0	0
Total Expenditures	1,209,094	666,533	1,439,056	1,527,005	2,597,889



Host Municipality Fee Fund

Personnel	2024 Adopted	2025 Proposed
Fringe Benefits		
Social Security	11,858	12,011
Severance Pay	—	—
Fringe Benefits Subtotal	11,858	12,011
Salaries/Wages		
Salaries And Wages	155,000	157,000
Overtime	—	—
Salaries/Wages Subtotal	155,000	157,000
Communications		
Printing	—	—
Communications Subtotal	—	—
Contracted Services		
Misc Contracted Services	152,123	—
Contracted Services Subtotal	152,123	—
Supplies		
Misc Supplies And Expense	12,000	—
Supplies Subtotal	12,000	—
Capital Outlay		
Motor Vehicle/Equipment	—	—
Broad St Mkt Fire Loss Restore	—	500,000
Capital Outlay Subtotal	—	500,000
Other		
Grants To Local Units	28,142	240,000
Matching Share Grants	45,000	—
Grants-Cap Area Greenbelt Asso	—	45,000
Other Subtotal	73,142	285,000
Total Expenditures	404,123	954,011

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
00 - Null						
352000	Int On Invstmts/Grant	111	5,720	5,000	31,523	32,500
385018	Medical-Employee Contr	3,157	0	4,620	2,600	2,200
390121	Act 101 Host Muni Fee	341,072	361,567	370,000	370,000	375,000
396000	Grant Proceeds	0	0	0	0	0
399099	Estimated Cash Carryover	0	0	0	0	544,311
00 - Null Subtotal		344,340	367,288	379,620	404,123	954,011
Total Revenues		344,340	367,288	379,620	404,123	954,011

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Fringe Benefits					
Social Security					
419001 Social Security	9,666	4,884	11,781	11,858	12,011
Social Security Subtotal	9,666	4,884	11,781	11,858	12,011
Fringe Benefits Subtotal	9,666	4,884	11,781	11,858	12,011
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	129,323	63,849	154,000	155,000	157,000
Salaries And Wages Subtotal	129,323	63,849	154,000	155,000	157,000
Salaries/Wages Subtotal	129,323	63,849	154,000	155,000	157,000
Communications					
Printing					
420020 Printing Services	0	0	2,000	0	0
Printing Subtotal	0	0	2,000	0	0
Communications Subtotal	0	0	2,000	0	0
Contracted Services					
Misc Contracted Services					
429090 Misc Contracted Services	82,765	69,738	100,000	152,123	0
Misc Contracted Services Subtotal	82,765	69,738	100,000	152,123	0
Contracted Services Subtotal	82,765	69,738	100,000	152,123	0
Supplies					
Misc Supplies And Expense					
430099 Misc Supplies And Expense	6,224	7,936	10,000	12,000	0
Misc Supplies And Expense Subtotal	6,224	7,936	10,000	12,000	0
Supplies Subtotal	6,224	7,936	10,000	12,000	0
Capital Outlay					
Motor Vehicle/Equipment					
453030 Motor Vehicle/Equipment	24,600	0	0	0	0
Motor Vehicle/Equipment Subtotal	24,600	0	0	0	0
Broad St Mkt Fire Loss Restore					
453020 Broad St Mkt Fire Loss Restore	0	0	0	0	500,000
Broad St Mkt Fire Loss Restore Subtotal	0	0	0	0	500,000
Capital Outlay Subtotal	24,600	0	0	0	500,000

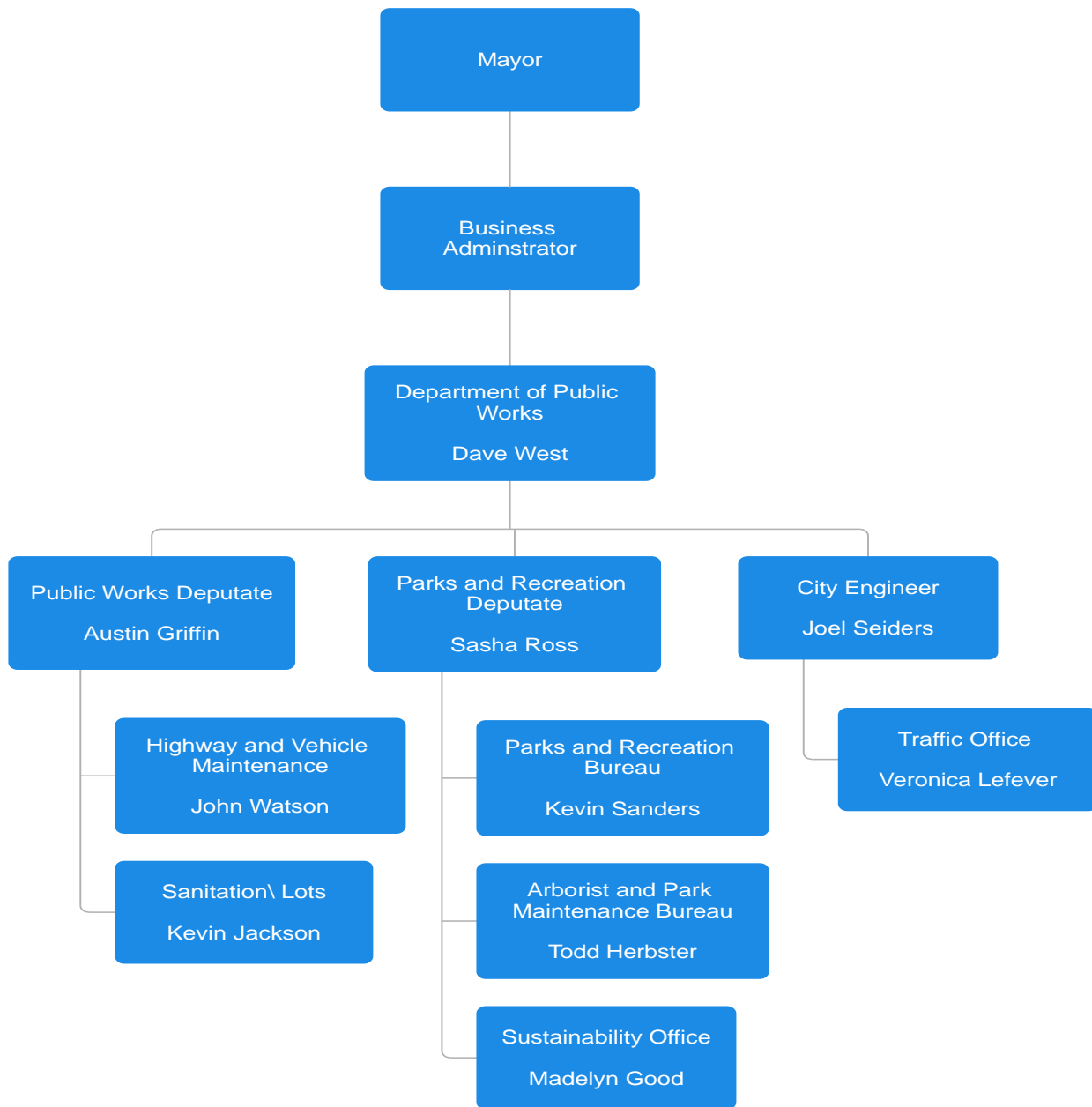
Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Other					
Grants To Local Units					
462000 Grants To Local Units	10,000	0	50,000	28,142	240,000
Grants To Local Units Subtotal	10,000	0	50,000	28,142	240,000
Matching Share Grants					
463000 Matching Share Grants	46,144	40,000	40,000	45,000	0
Matching Share Grants Subtotal	46,144	40,000	40,000	45,000	0
Grants-Cap Area Greenbelt Asso					
462001 Grants-Cap Area Greenbelt Asso	0	0	0	0	45,000
Grants-Cap Area Greenbelt Asso Subtotal	0	0	0	0	45,000
Other Subtotal	56,144	40,000	90,000	73,142	285,000
Total Expenditures	308,722	186,407	367,781	404,123	954,011



Neighborhood Services





Neighborhood Services Fund-City Services

Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Director For Public Works (85%)	7-6-2022		0	\$2,299	0.00	\$117,263	0.00	\$8,971	0.00	\$126,234
Deputy Director For Public Works	10-25-2021		0	\$2,122	0.00	\$108,243	0.00	\$8,281	0.00	\$116,524
Operations Manager	10-18-2021	\$75,000	0	\$1,500	0.00	\$76,500	0.00	\$5,853	0.00	\$82,353
Sanitation Billing Manager	3-9-2015	\$71,121	0	\$1,422	0.00	\$72,543	0.00	\$5,550	0.00	\$78,093
Sanitation Manager	5-2-2022	\$68,979	0	\$1,380	0.00	\$70,358	0.00	\$5,383	0.00	\$75,741
Sanitation Supervisor	4-18-2022	\$64,505	0	\$1,290	0.00	\$65,795	0.00	\$5,034	0.00	\$70,829
Operations Manager	2-22-2016	\$75,000	0	\$1,500	0.00	\$76,500	0.00	\$5,853	0.00	\$82,353
Confidential Secretary	7-15-2024	\$59,000	0	\$1,180	0.00	\$60,180	0.00	\$4,604	0.00	\$64,784
Assistant City Solicitor/Collections			0	\$0	0.00	\$101,000	0.00	\$7,727	0.00	\$108,727
Recycling Coordinator	6-3-2024	\$56,000	0	\$1,120	0.00	\$57,120	0.00	\$4,370	0.00	\$61,490
Lot Administrator	7-24-2022	\$58,140	0	\$1,163	0.00	\$59,303	0.00	\$4,537	0.00	\$63,840
Management Totals		\$849,829	0	\$14,977	0.00	\$864,805	0.00	\$66,163	0.00	\$930,968
Administrative Assistant I	12-9-2024	\$45,312	1,420	\$1,359	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Customer Service Representative (Admin)	9-26-2016	\$48,119	0	\$1,444	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Customer Service Representative (Billing) li	5-4-2015	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Laborer lii	7-5-2023	\$44,031	1,319	\$1,321	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	5-6-2024	\$42,800	1,268	\$1,284	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Laborer lii	5-2-2022	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	8-15-2022	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	4-4-2022	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	8-7-1995	\$48,119	0	\$1,444	721.79	\$49,563	0.00	\$3,792	0.00	\$53,355
Laborer lii	8-1-2011	\$48,119	0	\$1,444	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Laborer lii	8-3-2021	\$46,691	0	\$1,401	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Laborer lii	6-30-2014	\$46,691	0	\$1,401	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Laborer lii	10-24-2022	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	8-8-2022	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242

Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Laborer lii	8-7-2017	\$46,691	0	\$1,401	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Laborer lii		\$42,800	1,268	\$1,284	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Laborer lii	11-24-2008	\$48,119	0	\$1,444	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Laborer lii	3-21-2016	\$48,119	0	\$1,444	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Laborer lii	3-15-2021	\$46,691	0	\$1,320	0.00	\$48,011	0.00	\$3,673	0.00	\$51,684
Laborer lii	9-28-2020	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	4-3-2017	\$48,119	0	\$1,444	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Laborer lii	10-26-2021	\$46,691	0	\$1,401	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Laborer lii	11-27-2023	\$44,031	1,319	\$1,321	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	6-6-2022	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	7-5-2022	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	7-10-2023	\$44,031	1,319	\$1,321	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	5-2-2022	\$45,312	0	\$1,359	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Motor Equipment Operator	11-1-2021	\$51,222	0	\$1,537	0.00	\$52,759	0.00	\$4,037	0.00	\$56,796
Motor Equipment Operator	8-8-2022	\$49,646	0	\$1,489	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Motor Equipment Operator	8-19-2019	\$51,222	0	\$1,537	0.00	\$52,759	0.00	\$4,037	0.00	\$56,796
Motor Equipment Operator	6-24-2024	\$46,691	1,471	\$1,401	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Motor Equipment Operator	9-13-1999	\$52,896	0	\$1,587	528.96	\$54,483	0.00	\$4,168	0.00	\$58,651
Motor Equipment Operator	7-8-2024	\$46,691	1,471	\$1,401	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Motor Equipment Operator	1-3-2023	\$48,119	1,573	\$1,444	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Motor Equipment Operator	11-13-2018	\$51,222	0	\$1,537	0.00	\$52,759	0.00	\$4,037	0.00	\$56,796
Motor Equipment Operator	3-2-2020	\$51,222	0	\$1,537	0.00	\$52,759	0.00	\$4,037	0.00	\$56,796
Motor Equipment Operator	9-8-2015	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Motor Equipment Operator	8-12-2024	\$46,691	1,471	\$1,401	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Motor Equipment Operator	11-18-2024	\$46,691	1,471	\$1,401	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Motor Equipment Operator	12-4-2023	\$48,119	1,573	\$1,444	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047

Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Motor Equipment Operator	8-24-2015	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Motor Equipment Operator	5-15-2023	\$48,119	1,573	\$1,444	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Motor Equipment Operator	2-20-2024	\$46,691	1,471	\$1,401	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Motor Equipment Operator	1-4-2021	\$49,646	0	\$1,489	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Motor Equipment Operator	7-2-2001	\$52,896	0	\$1,587	528.96	\$54,483	0.00	\$4,168	0.00	\$58,651
Motor Equipment Operator	3-11-2024	\$46,691	1,471	\$1,401	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Heavy Equipment Operator li	10-24-2011	\$54,620	0	\$1,639	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Heavy Equipment Operator I	10-2-2023	\$49,646	1,623	\$1,489	0.00	\$52,759	0.00	\$4,037	0.00	\$56,796
Heavy Equipment Operator I	11-18-2024	\$49,646	1,623	\$1,489	0.00	\$52,759	0.00	\$4,037	0.00	\$56,796
Heavy Equipment Operator li	12-16-2019	\$54,620	0	\$1,639	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Street Maintenance Worker I	5-18-2015	\$51,222	0	\$1,537	0.00	\$52,759	0.00	\$4,037	0.00	\$56,796
Street Maintenance Worker lii	7-27-1992	\$54,620	0	\$1,639	1,092.41	\$56,259	0.00	\$4,304	0.00	\$60,563
Street Maintenance Worker I	8-12-2024	\$48,119	1,573	\$1,444	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Street Maintenance Worker I	10-21-2024	\$48,119	1,573	\$1,444	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Street Maintenance Worker I	11-18-2024	\$48,119	1,573	\$1,444	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Construction Tradesman li	3-16-1998	\$56,344	0	\$1,690	563.44	\$58,034	0.00	\$4,440	0.00	\$62,474
Demolition Crew Leader	2-11-2002	\$59,908	0	\$1,797	599.08	\$61,705	0.00	\$4,721	0.00	\$66,426

Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Demolition Specialist	12-9-2024	\$48,119	0	\$1,444	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Bargaining Unit Totals		\$2,949,809	32,416	\$88,460	4,034.64	\$2,777,416	0.00	\$212,499	0.00	\$2,989,914
Total		\$3,799,638	32,416	\$103,437	4,034.64	\$3,642,221	0.00	\$278,662	0.00	\$3,920,883
						\$0	0.00	\$0	0.00	\$0
						\$273,000	0.00	\$20,885	0.00	\$293,885
						\$11,000	0.00	\$842	0.00	\$11,842
						\$3,973,221	0.00	\$303,983	0.00	\$4,277,204
						\$930,483	0.00	\$0	0.00	\$930,483
						\$70,000	0.00	\$5,355	0.00	\$75,355
						\$15,000	0.00	\$0	0.00	\$15,000
						\$7,000	0.00	\$0	0.00	\$7,000
						\$42,450	0.00	\$0	0.00	\$42,450
						\$540,773	0.00	\$0	0.00	\$540,773
						\$5,578,927	0.00	\$309,338	0.00	\$5,888,265

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Deputy Director	1.00	1.00	\$106,121	\$108,243
Confidential Secretary	1.00	1.00	\$51,000	\$60,180
*sanitation Billing & Enforcement Coord	1.00	1.00	\$71,121	\$72,543
*sanitation Manager	0.00	1.00	\$68,979	\$70,358
Sanitation Supervisors	1.00	1.00	\$64,505	\$65,794
Operations Manager	2.00	2.00	\$150,000	\$153,000
Recycling Coordinator	1.00	1.00	\$58,140	\$57,120

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Asst City Solicitor/ Collections	1.00	1.00	\$103,020	\$101,000
Lot Administrator	1.00	1.00	\$58,140	\$59,303
Total Management	9.85	10.85	\$845,989	\$864,805
Laborer Iii	25.00	25.00	\$1,142,631	\$1,184,298
Motor Equipment Operator	19.00	19.00	\$949,697	\$982,019
Heavy Equipment Operator I	4.00	3.00	\$205,271	\$158,424

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Laborer Iii Sw Educ/ Enforcement Tech	0.00	0.00		
Heavy Equipment Operator Ii	1.00	2.00	\$54,620	\$112,518
Construction Tradesman I/li	1.00	1.00	\$56,344	\$58,034
Sanitation Operations Supervisor	0.00	0.00		
Enforcement Technician	0.00	0.00		
Customer Service Representative (Billing)	2.00	2.00	\$101,015	\$104,046
Demolition Crew Leader	1.00	1.00	\$59,908	\$61,705
Demolition Specialist I	1.00	2.00	\$48,119	\$99,125
Streets Maintenance Worker I	4.00	4.00	\$200,159	\$206,164
Streets Maintenance Worker Ii	0.00	0.00	\$0	\$0
Streets Maintenance Worker Iii	1.00	1.00	\$54,620	\$56,259
Administrative Assistant I	1.00	1.00	\$46,691	\$48,091
Atrium Receptionist	1.00	1.00	\$0	\$0
Total Bargaining Unit	61.00	62.00	\$2,649,459	\$2,777,416
Working Out Of Class			\$0	\$0
Temporary Employees			\$0	\$0
Overtime			\$193,740	\$273,000
Fica			\$291,248	\$309,338
Healthcare Benefits			\$1,002,483	\$930,483

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Non-Uniform Pension Plan B			\$344,751	\$540,773
Total Fringe Benefits			\$1,638,482	\$1,780,594
Sick Leave Buy-Back			\$11,000	\$11,000
Severance Pay			\$70,000	\$70,000
Unemployment Compensation			\$15,000	\$15,000
Workers' Compensation			\$4,425	\$7,000
Loss/Time Medical			\$44,250	\$42,450
Bonus			\$47,000	\$47,000
Total Miscellaneous			\$191,675	\$192,450
Total	70.85	72.85	\$5,519,345	\$5,888,265

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
481010 Interfund - General Fund	162,133	584,000	—	—	—
Interfund Subtotal	162,133	584,000	—	—	—
Personnel					
419001 Social Security	220,763	223,879	268,949	291,248	287,905
419002 Medical	872,056	802,674	1,043,218	1,002,483	828,000
419005 Severance Pay	(5,249)	185,225	70,000	70,000	70,000
419010 Unemployment Compensat	2,451	8,054	15,000	15,000	18,500
419011 Workers' Comp-Adj Fees	5,535	5,062	5,000	4,425	7,000
419012 Loss Time And Medical	(551,856)	—	145,000	44,250	20,700
419015 Excess Policy And Bond	—	33,274	—	—	44,620
419025 Non-Uniform Pension Plan B	—	—	288,688	344,751	540,772
419050 Opeb Expense	508,177	—	—	—	—
Personnel Subtotal	1,051,876	1,258,168	1,835,855	1,772,157	1,817,498
Salaries/Wages					
414000 Salaries And Wages	2,512,616	2,483,125	3,179,632	3,495,448	3,372,605
414002 Signing Bonus	64,000	150,750	—	47,000	59,000
416000 Overtime	190,010	177,868	193,740	193,740	273,000
417000 Sick Leave/Vacat Buy-Back	9,857	6,747	11,000	11,000	11,000
Salaries/Wages Subtotal	2,776,483	2,818,490	3,384,372	3,747,188	3,715,605
Communications					
420010 Advertising Services	325	—	500	500	500
420020 Printing Services	20,896	9,453	45,000	39,825	39,825
420040 Telecommunications Svcs	47,038	39,688	41,000	41,000	41,820
420050 Postage	—	—	250	250	230
Communications Subtotal	68,259	49,141	86,750	81,575	82,375
Professional Svcs					
421010 Legal Services	15,172	—	50,000	50,000	62,500
421030 Consulting / Prof Services	54,120	8,027	58,000	58,000	60,000
421040 Collections - Opt/Liens	—	—	2,000	2,000	2,100
421070 Arbitration Services	—	—	5,000	5,000	4,600
421080 Filing Fees	1,025	31	8,000	8,000	8,000
Professional Svcs Subtotal	70,317	8,057	123,000	123,000	137,200
Contracted Services					
423002 Stop/Loss Premium	—	55,041	49,402	54,699	170,240

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
423010 Automobile Prem	20,523	22,988	26,597	29,049	43,777
423011 Auto Deduct	13,920	16,309	27,563	35,400	32,568
423020 General Liability Premium	10,162	26,477	29,327	38,833	55,128
423021 General Liability Deductible	—	—	—	1,770	1,628
423023 Liability Settlement Claims	22,657	—	250,000	250,000	250,000
423030 Boiler And Machinery	—	—	—	—	2,940
423040 Property And Crime Prem	—	39,334	45,726	300,000	211,383
423050 Inland Marine	—	4,194	4,876	4,555	12,959
423095 Excess Liability	3,961	32,866	26,734	12,175	15,053
424020 Web/Software Services	—	1,199	—	500	625
424060 Other Rentals	858	—	25,000	125,000	100,000
424061 Uniform Rentals	44,647	52,067	70,000	66,375	64,400
429001 Tuition/Training	2,451	650	12,000	20,000	20,000
429009 Admin Trustee/Misc Fee	1,166	609	700	620	650
429011 Demolition And Clearing	137,205	129,148	500,000	450,000	500,000
429014 Contracted Personnel Svcs	3,346	—	8,000	8,000	8,500
429016 Conferences	—	—	—	—	2,500
429018 Permits And/Or Fees	250	5,350	7,000	6,195	6,500
429090 Misc Contracted Services	218,723	139,418	734,000	700,000	750,000
429095 Bank Service Charges	—	—	30	—	—
Contracted Services Subtotal	479,869	525,651	1,816,955	2,103,171	2,248,852
Utilities					
422000 Sewer Usage Charges	51,686	39,250	40,000	40,000	40,800
422010 Water	126,000	124,618	142,000	200,000	204,000
422020 Electricity	47,704	50,198	72,000	100,000	102,000
422030 Heat	78,471	96,618	90,000	150,000	153,000
422040 Property Taxes	1,295	2,578	4,000	4,000	4,080
422060 Power - Street Lights	33,397	73,575	62,961	63,000	127,500
422080 Sewerage Maint Charges	18,403	145,745	—	162,000	175,000
422090 Refuse	—	—	1,200	1,200	1,200
422091 Disposal	6,711,028	6,812,376	6,800,000	7,621,000	8,075,000
422093 Recycling Disposal	167,043	152,709	135,000	177,000	218,500
422094 Composting Disposal	50,000	50,000	94,000	94,000	75,000
422098 Steelton Admin Fee	(2,643)	—	—	—	—
429003 General Administrative Charges	—	—	—	153,044	—
Utilities Subtotal	7,282,385	7,547,667	7,441,161	8,765,244	9,176,080

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Maint And Repairs					
425010 Vehicular Equip-Repairs/Maint	134,792	108,496	140,410	124,263	103,500
425030 Building Maintenance	—	—	—	3,500	3,500
425090 Maintenance Svc Contract	41,829	60,318	80,000	75,225	75,000
Maint And Repairs Subtotal	176,621	168,814	220,410	202,988	182,000
Supplies					
430001 Educational	2,632	1,915	7,000	7,000	7,000
430002 Software	17,091	19,948	35,000	83,000	75,000
430009 Office Supplies	3,094	4,126	15,000	15,930	18,400
430011 Custodial Supplies	—	—	—	—	15,000
430012 Personal Safety	20,122	13,371	20,000	30,000	27,600
430014 Wearing Apparel	6,287	8,148	12,000	25,000	23,000
430029 Building Maint Supplies	25	—	—	5,000	5,000
430030 Snow Control	—	—	—	26,550	50,000
430031 Asphalt	13,719	33,432	70,000	90,000	75,000
430032 Concrete	—	1,299	—	10,000	10,000
430042 Tools And Hardware	12,096	11,330	40,000	35,400	32,568
430050 Motor Fuels/Lubricants	114,663	128,862	64,431	64,431	59,800
430051 Tires And Batteries	31,109	30,000	30,000	30,000	27,600
430052 Veh/Equip Parts And Supplies	19,588	25,000	25,000	25,000	46,000
430063 Demolition Supplies	10,996	13,132	25,000	30,000	40,000
430064 Commercial Trash Toters	—	—	10,000	10,000	10,000
430065 Residential Recycl Toters	28,280	260	7,400	10,500	10,500
430066 Residential Trash Toters	30,018	7,090	35,000	75,000	75,000
430067 Commercial Recycl Toters	—	—	7,600	10,000	10,000
430099 Misc Supplies And Expense	17,280	3,209	60,000	53,100	46,000
Supplies Subtotal	326,998	301,122	463,431	635,911	663,468
Minor Capital					
439015 Office Equipmt/Furn-Minor Cap	8,542	5,622	16,000	14,160	17,500
439020 Buildings And Structures	1,420	—	25,000	20,000	20,000
439099 Misc Equipment-Minor Cap	8,388	15,576	30,000	26,550	27,500
Minor Capital Subtotal	18,350	21,198	71,000	60,710	65,000
Capital Outlay					
453004 Vehicles	40,593	6,114	877,000	350,000	727,000
453049 Lease Purchase	0	337,535	85,251	—	—
453099 Equipment - Other	—	—	100,000	90,000	75,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
455002 Deprec - Bldgs/Structures	63,543	—	—	—	—
455003 Deprec - Equipment	390,344	—	—	—	—
455004 Deprec - Motor Equipment	1,022,865	—	—	—	—
Capital Outlay Subtotal	1,517,345	343,649	1,062,251	440,000	802,000
Other					
447030 Interest Payment	21,755	—	—	—	—
Other Subtotal	21,755	—	—	—	—
Subtotal	13,952,392	13,625,958	16,505,185	17,931,944	18,890,078
Total Expenditures	13,952,392	13,625,958	16,505,185	17,931,944	18,890,078

Neighborhood Service Fund-Park Maintenance

Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Deputy Director (50%)	10-31-2016	\$42,500	0	\$850	0.00	\$43,350	0.00	\$3,317	0.00	\$46,667
Operations Manager	5-8-2000	\$75,000	0	\$1,500	0.00	\$76,500	0.00	\$5,853	0.00	\$82,353
Management Totals		\$117,500	0	\$2,350	0.00	\$119,850	0.00	\$9,170	0.00	\$129,020
Tradesman	6-25-2018	\$48,119	0	\$1,444	0.00	\$49,563	0.00	\$3,792	0.00	\$53,355
Construction Tradesman li	3-20-2017	\$54,620	0	\$1,639	0.00	\$56,259	0.00	\$4,304	0.00	\$60,563
Crew Leader li	2-17-2009	\$52,896	0	\$1,587	0.00	\$54,483	0.00	\$4,168	0.00	\$58,651
Crew Leader I	3-20-2017	\$49,646	0	\$1,489	599.08	\$51,734	0.00	\$3,958	0.00	\$55,692
Crew Leader I	9-16-2019	\$49,646	0	\$1,489	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Crew Leader I	9-14-2020	\$49,646	0	\$1,489	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Landscape Technician li	10-10-2017	\$49,646	0	\$1,489	0.00	\$51,135	0.00	\$3,912	0.00	\$55,047
Landscape Technician I	5-22-2023	\$45,312	1,420	\$1,359	0.00	\$48,091	0.00	\$3,679	0.00	\$51,770
Laborer lii	3-20-2017	\$42,800	1,268	\$1,284	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Laborer lii	2-26-2024	\$42,800	1,268	\$1,284	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Laborer lii	3-13-2023	\$44,031	1,319	\$1,321	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	4-22-2024	\$42,800	1,268	\$1,284	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Laborer lii	1-10-2023	\$44,031	1,319	\$1,321	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	9-26-2022	\$44,031	0	\$1,321	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Laborer lii	12-9-2024	\$44,031	1,319	\$1,321	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	10-2-2023	\$44,031	1,319	\$1,321	0.00	\$46,671	0.00	\$3,571	0.00	\$50,242
Laborer lii	8-12-2024	\$42,800	1,268	\$1,284	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Laborer lii	4-8-2024	\$42,800	1,268	\$1,284	0.00	\$45,352	0.00	\$3,470	0.00	\$48,822
Stadium Groundskeeper li	5-4-1998	\$59,908	0	\$1,797	599.08	\$62,304	0.00	\$4,767	0.00	\$67,071

Position	Anniversary/ D.O.H.	End of Year Salary	Grade/ Step Increase	Annual Increase	Long.	Salary	Lump Sum	FICA	Fringe Benefits	Total
Sanitation Enforcement Officer	5-18-2015	\$51,222	0	\$1,537	0.00	\$52,759	0.00	\$4,037	0.00	\$56,796
Bargaining Unit Totals		\$944,816	13,038	\$28,344	1,198.16	\$987,396	0.00	\$75,545	0.00	\$1,062,941
Total		\$1,062,316	13,038	\$30,694	1,198.16	\$1,107,246	0.00	\$84,715	0.00	\$1,191,961
						\$86,714	0.00	\$6,634	0.00	\$93,348
						\$0	0.00	\$0	0.00	\$0
						\$1,193,960	0.00	\$91,349	0.00	\$1,285,309

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Deputy Director (50%)	0.00	0.50	\$42,500	\$43,350
Operations Manager	0.00	1.00	\$75,000	\$76,500
Total Management	0.00	1.50	\$117,500	\$119,850
Labor lii	10.00	10.00	\$445,285	\$458,797
Laborer li 25%	1.25	1.25	\$0	\$0
Construction Tradesman li	1.00	1.00	\$54,620	\$56,259
Tradesman	1.00	1.00	\$48,119	\$49,563
Sanitation Enforcement Officer	1.00	1.00	\$48,119	\$52,759
Crew Leader li	1.00	1.00	\$52,876	\$54,483
Crew Leader lv	0.00	0.00	\$0	\$0
Crew Leader V	1.00	0.00	\$60,490	\$0
Crew Leader I	2.00	3.00	\$96,297	\$154,005

Job Classification	2024 Adopted	2025 Proposed	2024 Adopted	2025 Proposed
Landscape Technician I	2.00	2.00	\$48,119	\$48,091
Landscape Technician li	1.00	1.00	\$49,646	\$51,135
Stadium Groundskeeper	1.00	1.00	\$59,908	\$62,304
Seasonal Asst Forester	0.00	0.00	\$0	\$0
Seasonal Asst Forester	0.00	0.00	\$0	\$0
Total Bargaining Unit	22.25	22.25	\$963,479	\$987,396
Temporary Employees			\$0	\$0
Overtime			\$0	\$86,714
Fica			\$89,344	\$91,349
Bonus			\$16,000	\$0
Total Fringe Benefits			\$105,344	\$91,349
	22.25	23.75	\$1,186,323	\$1,285,309

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
419001 Social Security	71,411	77,294	101,493	89,344	91,349
Personnel Subtotal	71,411	77,294	101,493	89,344	91,349
Salaries/Wages					
414000 Salaries And Wages	847,845	903,432	1,239,820	1,080,979	1,107,246
414002 Signing Bonus	1,000	45,000	—	16,000	18,000
415000 Temporary	6,976	—	30,464	30,464	—
416000 Overtime	77,610	76,952	56,250	56,250	86,714
Salaries/Wages Subtotal	933,432	1,025,384	1,326,534	1,183,693	1,211,960
Communications					
420010 Advertising Services	—	121	1,500	1,500	1,500
420020 Printing Services	—	130	300	300	300
Communications Subtotal	—	252	1,800	1,800	1,800
Contracted Services					
424060 Other Rentals	(25)	2,590	5,000	5,000	5,000
424061 Uniform Rentals	15,115	9,315	20,000	30,000	30,000
429001 Tuition/Training	2,986	5,022	11,000	11,000	11,000
429015 Travel	57	60	3,000	3,000	3,000
429016 Conferences	—	—	3,000	3,000	3,000
429017 Memberships	1,229	943	1,500	1,500	1,500
429090 Misc Contracted Services	182,587	165,963	130,000	150,000	150,000
Contracted Services Subtotal	201,949	183,893	173,500	203,500	203,500
Maint And Repairs					
425010 Vehicular Equip-Repairs/Maint	682	746	10,000	15,000	15,000
425030 Building Maintenance	3,978	—	10,000	—	—
425090 Maintenance Svc Contract	31,652	14,642	81,125	—	—
Maint And Repairs Subtotal	36,312	15,388	101,125	15,000	15,000
Supplies					
430001 Educational	(45)	250	1,000	1,000	1,000
430002 Software	—	—	1,200	1,200	1,000
430009 Office Supplies	2,640	—	2,800	2,800	2,800
430011 Custodial Supplies	16,904	23,508	11,000	—	—
430012 Personal Safety	11,091	11,507	12,000	15,000	15,000
430014 Wearing Apparel	1,104	1,233	1,500	2,500	2,500
430029 Building Maint Supplies	5,106	8,834	30,000	—	—

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
430030 Snow Control	107	1,190	—	—	—
430032 Concrete	—	340	1,750	—	—
430037 Chemicals	1,078	1,727	2,200	3,500	3,500
430040 Botanical	35,873	40,645	80,000	80,000	80,000
430041 Playground/Pool Supplies	3,921	873	4,500	—	—
430042 Tools And Hardware	8,076	9,095	10,000	10,000	10,000
430050 Motor Fuels/Lubricants	10	300	500	500	500
430051 Tires And Batteries	1,174	1,003	3,500	3,500	3,500
430052 Veh/Equip Parts And Supplies	3,579	3,857	8,000	8,000	8,000
430099 Misc Supplies And Expense	38,655	32,567	57,100	55,000	40,000
Supplies Subtotal	129,274	136,929	227,050	183,000	167,800
Minor Capital					
439015 Office Equipmt/Furn-Minor Cap	—	426	7,800	7,800	7,800
439099 Misc Equipment-Minor Cap	2,380	72	3,500	3,500	3,500
Minor Capital Subtotal	2,380	498	11,300	11,300	11,300
Capital Outlay					
452008 Building Improvements	1,700	263	7,000	—	—
453004 Vehicles	—	—	—	—	150,000
453099 Equipment - Other	—	262,301	400,000	—	—
Capital Outlay Subtotal	1,700	262,564	407,000	—	150,000
Subtotal	1,376,457	1,702,201	2,349,802	1,687,637	1,852,709
Total Expenditures	1,376,457	1,702,201	2,349,802	1,687,637	1,852,709

Neighborhood Service Fund-Borough of Steelton

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
64 - Sanitation						
390001	Steelton Admin Fee	10,832	14,401	11,000	11,676	11,250
390003	Steelton Special Pick-Up	295	40	300	—	250
390004	Steelton Refuse/Disposal	701,757	736,330	720,000	821,072	937,500
390007	Penbrook Refuse/Disposal	278,278	—	—	—	—
390008	Penbrook Special Fees	3,323	—	—	—	—
390011	Paxtang Refuse/Disposal	131,834	—	—	—	—
399099	Estimated Cash Carryover	—	—	—	125,307	—
64 - Sanitation Subtotal		1,126,319	750,771	731,300	958,055	949,000
Total Revenues		1,126,319	750,771	731,300	958,055	949,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
481025 Interfund-Neighborhd Svcs	—	—	—	120,000	—
Interfund Subtotal	—	—	—	120,000	—
Personnel					
419001 Social Security	18,004	11,797	12,094	12,869	14,022
419002 Medical	53,682	38,693	34,000	77,297	45,000
419011 Workers' Comp-Adj Fees	—	—	—	325	—
419012 Loss Time And Medical	—	—	—	3,250	1,125
419015 Excess Policy And Bond	—	—	—	—	2,425
419025 Non-Uniform Pension Plan B	—	—	—	—	29,390
Personnel Subtotal	71,686	50,490	46,094	93,741	91,962
Salaries/Wages					
414000 Salaries And Wages	235,349	154,203	159,600	164,389	183,294
Salaries/Wages Subtotal	235,349	154,203	159,600	164,389	183,294
Communications					
420020 Printing Services	—	361	—	2,925	—
420050 Postage	—	—	—	—	13
Communications Subtotal	—	361	—	2,925	13
Professional Svcs					
421070 Arbitration Services	—	—	—	—	250
Contracted Services					
Professional Svcs Subtotal	—	—	—	—	250
423002 Stop/Loss Premium	—	—	—	16,551	9,252
423010 Automobile Prem	—	—	—	2,134	2,379
423011 Auto Deduct	—	—	—	2,600	1,770
423020 General Liability Premium	—	—	—	2,852	2,996
423021 General Liability Deductible	—	—	—	130	89
423095 Excess Liability	—	—	—	—	818
424060 Other Rentals	97,500	—	—	—	—
424061 Uniform Rentals	—	—	3,000	4,875	3,500
429009 Admin Trustee/Misc Fee	—	—	—	45	—
429018 Permits And/Or Fees	—	—	—	455	—
Contracted Services Subtotal	97,500	—	3,000	29,642	20,804
Utilities					
422091 Disposal	399,842	230,154	248,400	253,360	280,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
422093 Recycling Disposal	—	—	5,000	13,000	11,875
422098 Steelton Admin Fee	13,475	14,951	10,800	11,206	11,250
429003 General Administrative Charges	—	—	—	5,350	—
Utilities Subtotal	413,317	245,105	264,200	282,916	303,125
Maint And Repairs					
425010 Vehicular Equip-Repairs/Maint	13,770	3,373	6,200	9,127	5,625
425090 Maintenance Svc Contract	—	—	—	5,525	—
Maint And Repairs Subtotal	13,770	3,373	6,200	14,652	5,625
Supplies					
430002 Software	9,086	8,764	9,315	7,000	—
430009 Office Supplies	—	—	—	1,170	1,000
430012 Personal Safety	—	—	3,000	3,000	1,500
430014 Wearing Apparel	—	—	3,105	3,105	1,250
430030 Snow Control	—	—	—	1,950	—
430042 Tools And Hardware	—	—	—	2,600	1,770
430050 Motor Fuels/Lubricants	17,182	5,952	19,500	19,500	3,250
430051 Tires And Batteries	—	—	—	1,950	1,500
430052 Veh/Equip Parts And Supplies	—	—	—	1,625	2,500
430065 Residential Recycl Toters	31,753	—	—	—	2,000
430066 Residential Trash Toters	31,753	—	—	—	5,000
430099 Misc Supplies And Expense	—	—	—	3,900	2,500
Supplies Subtotal	89,773	14,716	34,920	45,800	22,270
Minor Capital					
439015 Office Equipmt/Furn-Minor Cap	—	—	—	1,040	—
439099 Misc Equipment-Minor Cap	7,138	—	—	1,950	—
Minor Capital Subtotal	7,138	—	—	2,990	—
Capital Outlay					
453004 Vehicles	—	—	201,000	201,000	—
Capital Outlay Subtotal	—	—	201,000	201,000	—
Subtotal	928,533	468,248	715,014	958,055	627,342
Total Expenditures	928,533	468,248	715,014	958,055	627,342

Neighborhood Service Fund-Borough of Penbrook

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
64 - Sanitation						
390007	Penbrook Refuse/Disposal	—	319,900	319,800	355,052	375,000
390008	Penbrook Special Fees	—	87	3,625	—	—
399099	Estimated Cash Carryover	—	—	—	19,957	—
64 - Sanitation Subtotal		—	319,987	323,425	375,009	375,000
Total Revenues		—	319,987	323,425	375,009	375,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
481025 Interfund-Neighborhd Svcs	—	—	—	18,000	—
Interfund Subtotal	—	—	—	18,000	—
Personnel					
419001 Social Security	—	4,413	4,506	4,783	5,609
419002 Medical	—	13,656	12,000	14,822	18,000
419011 Workers' Comp-Adj Fees	—	—	—	167	—
419012 Loss Time And Medical	—	—	—	1,665	450
419015 Excess Policy And Bond	—	—	—	—	970
419025 Non-Uniform Pension Plan B	—	—	—	—	11,756
Personnel Subtotal	—	18,069	16,506	21,437	36,785
Salaries/Wages					
414000 Salaries And Wages	—	57,687	58,898	60,665	73,318
Salaries/Wages Subtotal	—	57,687	58,898	60,665	73,318
Communications					
420020 Printing Services	—	—	—	1,499	—
420050 Postage	—	—	—	—	5
Communications Subtotal	—	—	—	1,499	5
Professional Svcs					
421070 Arbitration Services	—	—	—	—	100
Contracted Services					
Professional Svcs Subtotal	—	—	—	—	100
423002 Stop/Loss Premium	—	—	—	2,498	3,701
423010 Automobile Prem	—	—	—	1,093	952
423011 Auto Deduct	—	—	—	1,332	708
423020 General Liability Premium	—	—	—	1,461	1,198
423021 General Liability Deductible	—	—	—	67	35
423095 Excess Liability	—	—	—	—	327
424060 Other Rentals	—	45,930	59,000	65,000	—
424061 Uniform Rentals	—	—	2,000	2,498	1,400
429009 Admin Trustee/Misc Fee	—	—	—	23	—
429018 Permits And/Or Fees	—	—	—	233	—
Contracted Services Subtotal	—	45,930	61,000	74,205	8,322
Utilities					
422091 Disposal	—	112,408	107,640	127,700	140,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
422093 Recycling Disposal	—	—	4,000	6,660	4,750
429003 General Administrative Charges	—	—	—	2,412	—
Utilities Subtotal	—	112,408	111,640	136,772	144,750
Maint And Repairs					
425010 Vehicular Equip-Repairs/Maint	—	—	6,000	4,676	2,250
425090 Maintenance Svc Contract	—	—	—	2,831	—
Maint And Repairs Subtotal	—	—	6,000	7,507	2,250
Supplies					
430009 Office Supplies	—	—	—	599	400
430012 Personal Safety	—	—	400	999	600
430014 Wearing Apparel	—	—	104	833	500
430030 Snow Control	—	—	—	999	—
430042 Tools And Hardware	—	—	—	1,332	708
430050 Motor Fuels/Lubricants	—	3,400	3,400	2,146	1,300
430051 Tires And Batteries	—	—	—	999	600
430052 Veh/Equip Parts And Supplies	—	—	—	833	1,000
430065 Residential Recycl Toters	—	—	4,050	8,000	1,500
430066 Residential Trash Toters	—	—	4,050	8,000	3,000
430067 Commercial Recycl Toters	—	—	—	333	—
430099 Misc Supplies And Expense	—	—	—	1,998	1,000
Supplies Subtotal	—	3,400	12,004	27,071	10,608
Minor Capital					
439015 Office Equipmt/Furn-Minor Cap	—	—	—	533	—
439099 Misc Equipment-Minor Cap	—	—	—	999	—
Minor Capital Subtotal	—	—	—	1,532	—
Capital Outlay					
453004 Vehicles	—	—	57,000	26,321	—
Capital Outlay Subtotal	—	—	57,000	26,321	—
Subtotal	—	237,494	323,048	375,009	276,137
Total Expenditures	—	237,494	323,048	375,009	276,137

Neighborhood Service Fund-Borough of Paxtang

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
64 - Sanitation						
390011	Paxtang Refuse/Disposal	—	182,667	185,000	201,990	212,500
399099	Estimated Cash Carryover	—	—	—	1,437	—
64 - Sanitation Subtotal		—	182,667	185,000	203,427	212,500
Total Revenues		—	182,667	185,000	203,427	212,500

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Personnel					
419001 Social Security	—	2,878	3,310	3,486	2,804
419002 Medical	—	9,104	8,200	10,236	9,000
419011 Workers' Comp-Adj Fees	—	—	—	83	—
419012 Loss Time And Medical	—	—	—	835	225
419015 Excess Policy And Bond	—	—	—	—	485
419025 Non-Uniform Pension Plan B	—	—	—	—	5,878
Personnel Subtotal	—	11,982	11,510	14,640	18,392
Salaries/Wages					
414000 Salaries And Wages	—	37,622	43,265	44,562	36,659
Salaries/Wages Subtotal	—	37,622	43,265	44,562	36,659
Communications					
420020 Printing Services	—	—	—	751	—
420050 Postage	—	—	—	—	3
Communications Subtotal	—	—	—	751	3
Professional Svcs					
421070 Arbitration Services	—	—	—	—	50
Contracted Services					
Professional Svcs Subtotal	—	—	—	—	50
423002 Stop/Loss Premium	—	—	—	1,252	1,850
423010 Automobile Prem	—	—	—	548	476
423011 Auto Deduct	—	—	—	668	354
423020 General Liability Premium	—	—	—	733	599
423021 General Liability Deductible	—	—	—	33	18
423095 Excess Liability	—	—	—	—	164
424060 Other Rentals	—	22,570	34,000	35,000	—
424061 Uniform Rentals	—	—	1,000	1,252	700
429009 Admin Trustee/Misc Fee	—	—	—	12	—
429018 Permits And/Or Fees	—	—	—	117	—
Contracted Services Subtotal	—	22,570	35,000	39,615	4,161
Utilities					
422091 Disposal	—	58,467	51,750	65,030	70,000
422093 Recycling Disposal	—	—	2,000	3,340	2,375
429003 General Administrative Charges	—	—	—	1,407	—
Utilities Subtotal	—	58,467	53,750	69,777	72,375

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Maint And Repairs					
425010 Vehicular Equip-Repairs/Maint	—	—	3,000	2,344	1,125
425090 Maintenance Svc Contract	—	—	—	1,419	—
Maint And Repairs Subtotal	—	—	3,000	3,763	1,125
Supplies					
430009 Office Supplies	—	—	—	301	200
430012 Personal Safety	—	—	500	501	300
430014 Wearing Apparel	—	—	518	417	250
430030 Snow Control	—	—	—	501	—
430042 Tools And Hardware	—	—	—	668	354
430050 Motor Fuels/Lubricants	—	3,200	3,200	1,076	650
430051 Tires And Batteries	—	—	—	501	300
430052 Veh/Equip Parts And Supplies	—	—	—	417	500
430065 Residential Recycl Toters	—	—	3,900	4,000	1,000
430066 Residential Trash Toters	—	—	3,900	4,000	2,000
430067 Commercial Recycl Toters	—	—	—	167	—
430099 Misc Supplies And Expense	—	—	—	1,002	500
Supplies Subtotal	—	3,200	12,018	13,551	6,054
Minor Capital					
439015 Office Equipmt/Furn-Minor Cap	—	—	—	267	—
439099 Misc Equipment-Minor Cap	—	—	—	501	—
Minor Capital Subtotal	—	—	—	768	—
Capital Outlay					
453004 Vehicles	—	—	26,321	16,000	—
Capital Outlay Subtotal	—	—	26,321	16,000	—
Subtotal	—	133,841	184,864	203,427	138,818
Total Expenditures	—	133,841	184,864	203,427	138,818

Harrisburg Senators Fund

Personnel	2024 Adopted	2025 Proposed
Interfund		
Interfund - General Fund	—	6,000,000
Interfund Subtotal	—	6,000,000
Maint And Repairs		
Building Maintenance	—	—
Maint And Repairs Subtotal	—	—
Capital Outlay		
Building Improvements	—	10,784,071
Deprec - Bldgs/Structures	—	—
Buildings And Structures	5,634,470	—
Capital Outlay Subtotal	5,634,470	10,784,071
Other		
Interest Payment	—	—
Principal Payment	—	—
Amortization Expense	—	—
Fee Payments - Debt Related	—	—
Escrow Deposit Subsidy	—	—
Other Subtotal	—	—
Total Expenditures	5,634,470	16,784,071

Fund Revenue Summary

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
81 - Parks And Recreation					
345081 Special Park Fees-City Island	0	41,745	81,000	52,714	50,000
352000 Int On Invstmnts/Grant	83	0	0	0	0
355002 Fnb Field Park	256,004	379,738	379,738	379,738	379,738
396000 Grant Proceeds	0	0	0	0	6,000,000
398010 Interfund - General Fund	5,581,342	0	0	5,202,018	1,956,519
399099 Estimated Cash Carryover	0	0	0	0	8,397,814
81 - Parks And Recreation Subtotal	5,837,430	421,482	460,738	5,634,470	16,784,071
Total Revenues	5,837,430	421,482	460,738	5,634,470	16,784,071

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
Interfund - General Fund					
481010 Interfund - General Fund	0	0	0	0	6,000,000
Interfund - General Fund Subtotal	0	0	0	0	6,000,000
Interfund Subtotal	0	0	0	0	6,000,000
Capital Outlay					
Building Improvements					
452008 Building Improvements	50,000	0	0	0	10,784,071
Building Improvements Subtotal	50,000	0	0	0	10,784,071
Deprec - Bldgs/Structures					
455002 Deprec - Bldgs/Structures	928,600	0	0	0	0
Deprec - Bldgs/Structures Subtotal	928,600	0	0	0	0
Buildings And Structures					
452000 Buildings And Structures	0	0	0	5,634,470	0
Buildings And Structures Subtotal	0	0	0	5,634,470	0
Capital Outlay Subtotal	978,600	0	0	5,634,470	10,784,071
Other					
Interest Payment					
447030 Interest Payment	241,851	0	0	0	0
Interest Payment Subtotal	241,851	0	0	0	0
Amortization Expense					
455000 Amortization Expense	27,097	0	0	0	0
Amortization Expense Subtotal	27,097	0	0	0	0
Fee Payments - Debt Related					
449000 Fee Payments - Debt Related	53,365	0	0	0	0
Fee Payments - Debt Related Subtotal	53,365	0	0	0	0
Escrow Deposit Subsidy					
464000 Escrow Deposit Subsidy	876,001	0	0	0	0
Escrow Deposit Subsidy Subtotal	876,001	0	0	0	0
Other Subtotal	1,198,314	0	0	0	0
Total Expenditures	2,176,914	0	0	5,634,470	16,784,071

Parks And Recreation (81)

	2023 Actual	2025 Budget
Revenue		
345081 Special Park Fees-City Island	52,714	50,000
352000 Int On Invstmnts/Grant	0	0
355002 Fnb Field Park	379,738	379,738
396000 Grant Proceeds	0	6,000,000
398010 Interfund - General Fund	5,202,018	1,956,519
399099 Estimated Cash Carryover	0	8,397,814
Total Revenue	5,634,470	16,784,071
Expenditures		
414000 Salaries And Wages	491,438	507,510
415000 Temporary	350,000	400,000
416000 Overtime	30,000	30,000
419001 Social Security	66,675	71,726
420010 Advertising Services	6,000	6,000
421030 Consulting / Prof Services	35,000	35,000
424020 Web/Software Services	9,500	9,500
424060 Other Rentals	75,000	75,000
425030 Building Maintenance	0	0
425031 Pools/Recreation Equipmt	10,000	10,000
425090 Maintenance Svc Contract	0	0
429001 Tuition/Training	24,000	24,000
429015 Travel	45,000	60,000
429017 Memberships	2,000	2,000

Parks And Recreation (81)

	2023 Actual	2025 Budget
429090 Misc Contracted Services	100,000	110,000
430009 Office Supplies	9,000	0
430011 Custodial Supplies	0	0
430014 Wearing Apparel	10,000	10,000
430029 Building Maint Supplies	0	0
430037 Chemicals	23,000	23,000
430041 Playground/Pool Supplies	170,000	170,000
430099 Misc Supplies And Expense	80,000	80,000
439015 Office Equipmt/Furn-Minor Cap	9,000	9,000
439020 Buildings And Structures	0	0
447030 Interest Payment	0	0
448030 Principal Payment	0	0
449000 Fee Payments - Debt Related	0	0
452000 Buildings And Structures	5,634,470	0
452008 Building Improvements	0	10,784,071
452012 Pool Improvements	0	0
454004 Improvement-Playground	0	0
455000 Amortization Expense	0	0
455002 Deprec - Bldgs/Structures	0	0
464000 Escrow Deposit Subsidy	0	0
481010 Interfund - General Fund	0	6,000,000
Total Expenditures	7,180,083	18,416,807

Incinerator/Disposal Fund

	2024 Adopted	2025 Proposed
Personnel		
Interfund		
Interfund-Neighborhd Svcs	210,700	210,700
Interfund Subtotal	210,700	210,700
Capital Outlay		
Deprec - Motor Equipment	—	—
Capital Outlay Subtotal	—	—
Total Expenditures	210,700	210,700

Fund Revenue Summary

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
64 - Sanitation					
368051 Disposal Liens Principal	162,305	0	0	0	0
368052 Disposal Liens Interest	4,788	0	0	0	0
399099 Estimated Cash Carryover	0	0	0	210,700	210,700
64 - Sanitation Subtotal	167,093	0	0	210,700	210,700
Total Revenues	167,093	0	0	210,700	210,700

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
Interfund-Neighborhd Svcs					
481025 Interfund-Neighborhd Svcs	0	0	0	210,700	210,700
Interfund-Neighborhd Svcs Subtotal	0	0	0	210,700	210,700
Interfund Subtotal	0	0	0	210,700	210,700
Capital Outlay					
Deprec - Motor Equipment					
455004 Deprec - Motor Equipment	30,000	0	0	0	0
Deprec - Motor Equipment Subtotal	30,000	0	0	0	0
Capital Outlay Subtotal	30,000	0	0	0	0
Total Expenditures	30,000	0	0	210,700	210,700

Sanitation (64)

	2023 Actual	2025 Budget
Revenue		
352000 Int On Invstmnts/Grant	0	0
358090 Sale Of Assets	0	0
367051 Collection Liens Principal	0	0
367052 Collection Liens Interest	0	0
368051 Disposal Liens Principal	0	0
368052 Disposal Liens Interest	0	0
390001 Steelton Admin Fee	11,676	11,250
390003 Steelton Special Pick-Up	0	250
390004 Steelton Refuse/Disposal	821,072	937,500
390007 Penbrook Refuse/Disposal	355,052	375,000
390008 Penbrook Special Fees	0	0
390009 Paxtang Special Fees	0	0
390011 Paxtang Refuse/Disposal	201,990	212,500
399099 Estimated Cash Carryover	357,401	410,700
Total Revenue	1,747,191	1,947,200
Expenditures		
414000 Salaries And Wages	269,616	293,270
419001 Social Security	21,138	22,435
419002 Medical	102,355	72,000
419011 Workers' Comp-Adj Fees	575	0
419012 Loss Time And Medical	5,750	1,800
419015 Excess Policy And Bond	0	3,880
419025 Non-Uniform Pension Plan B	0	47,024
419026 Pension Expense	0	0
420020 Printing Services	5,175	0
420050 Postage	0	20
421070 Arbitration Services	0	400
422091 Disposal	446,090	490,000
422093 Recycling Disposal	23,000	19,000
422098 Steelton Admin Fee	11,206	11,250
423002 Stop/Loss Premium	20,301	14,804

Sanitation (64)

	2023 Actual	2025 Budget
423010 Automobile Prem	3,775	3,807
423011 Auto Deduct	4,600	2,832
423020 General Liability Premium	5,046	4,794
423021 General Liability Deductible	230	142
423095 Excess Liability	0	1,309
424060 Other Rentals	100,000	0
424061 Uniform Rentals	8,625	5,600
425010 Vehicular Equip-Repairs/Maint	16,147	9,000
425090 Maintenance Svc Contract	9,775	0
429003 General Administrative Charges	9,169	0
429009 Admin Trustee/Misc Fee	80	0
429018 Permits And/Or Fees	805	0
430002 Software	7,000	0
430009 Office Supplies	2,070	1,600
430012 Personal Safety	4,500	2,400
430014 Wearing Apparel	4,355	2,000
430030 Snow Control	3,450	0
430042 Tools And Hardware	4,600	2,832
430050 Motor Fuels/Lubricants	22,722	5,200
430051 Tires And Batteries	3,450	2,400
430052 Veh/Equip Parts And Supplies	2,875	4,000
430065 Residential Recycl Toters	12,000	4,500
430066 Residential Trash Toters	12,000	10,000
430067 Commercial Recycl Toters	500	0
430099 Misc Supplies And Expense	6,900	4,000
439015 Office Equipmt/Furn-Minor Cap	1,840	0
439099 Misc Equipment-Minor Cap	3,450	0
453004 Vehicles	243,321	0
453030 Motor Vehicle/Equipment	0	0
455004 Deprec - Motor Equipment	0	0
481025 Interfund-Neighborhood Svcs	348,700	410,700
Total Expenditures	1,747,191	1,452,997



Blight Remediation Fund

Personnel	2024 Adopted	2025 Proposed
Interfund		
Interfund - General Fund	—	100,000
Interfund Subtotal	—	100,000
Fringe Benefits		
Social Security	—	—
Fringe Benefits Subtotal	—	—
Salaries/Wages		
Salaries And Wages	—	—
Salaries/Wages Subtotal	—	—
Communications		
Telecommunications	500	—
Communications Subtotal	500	—
Contracted Services		
Misc Contracted Services	53,500	24,000
Contracted Services Subtotal	53,500	24,000
Supplies		
Misc Supplies And Expense	12,434	12,250
Wearing Apparel	—	—
Tools And Hardware	—	—
Supplies Subtotal	12,434	12,250
Minor Capital		
Misc Equipment-Minor Cap	10,934	7,750
Minor Capital Subtotal	10,934	7,750
Total Expenditures	77,368	144,000

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
31 - Salvage						
343083	Recycling Rev - Demolition	3,553	1,402	3,600	3,600	1,000
352000	Int On Invstmnts/Grant	79	3,515	110	18,268	14,500
399099	Estimated Cash Carryover	0	0	0	0	75,000
31 - Salvage Subtotal		3,632	4,917	3,710	21,868	90,500
33 - Permit Penalty						
341003	Mitigation Fees	20,669	15,242	21,500	22,000	9,000
341022	Building Permit Fees	3,735	4,530	3,500	3,500	4,500
382000	Contributions And Donat	0	0	300	0	0
385018	Medical-Employee Contr	283	35	0	0	0
399099	Estimated Cash Carryover	0	0	0	0	25,000
33 - Permit Penalty Subtotal		24,687	19,806	25,300	25,500	38,500
34 - Foreclosure Property Registry						
341042	Vacant Property Registry	23,700	15,200	35,000	30,000	15,000
399099	Estimated Cash Carryover	0	0	0	0	0
34 - Foreclosure Property Registry Subtotal		23,700	15,200	35,000	30,000	15,000
Total Revenues		52,019	39,923	64,010	77,368	144,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
Interfund - General Fund					
481010 Interfund - General Fund	0	0	0	0	100,000
Interfund - General Fund Subtotal	0	0	0	0	100,000
Interfund Subtotal	0	0	0	0	100,000
Fringe Benefits					
Social Security					
419001 Social Security	670	0	0	0	0
Social Security Subtotal	670	0	0	0	0
Fringe Benefits Subtotal	670	0	0	0	0
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	9,022	0	0	0	0
Salaries And Wages Subtotal	9,022	0	0	0	0
Salaries/Wages Subtotal	9,022	0	0	0	0
Communications					
Telecommunications					
420040 Telecommunications Svcs	448	0	500	500	0
Telecommunications Subtotal	448	0	500	500	0
Communications Subtotal	448	0	500	500	0
Contracted Services					
Misc Contracted Services					
429090 Misc Contracted Services	38,707	21,156	43,400	53,500	24,000
Misc Contracted Services Subtotal	38,707	21,156	43,400	53,500	24,000
Contracted Services Subtotal	38,707	21,156	43,400	53,500	24,000
Supplies					
Misc Supplies And Expense					
430099 Misc Supplies And Expense	3,638	0	3,710	12,434	12,250
Misc Supplies And Expense Subtotal	3,638	0	3,710	12,434	12,250
Supplies Subtotal	3,638	0	3,710	12,434	12,250
Minor Capital					
Misc Equipment-Minor Cap					
439099 Misc Equipment-Minor Cap	0	0	0	10,934	7,750
Misc Equipment-Minor Cap Subtotal	0	0	0	10,934	7,750
Minor Capital Subtotal	0	0	0	10,934	7,750
Total Expenditures	52,485	21,156	47,610	77,368	144,000

Salvage (31)

	2023 Actual	2025 Budget
Revenue		
343083 Recycling Rev - Demolition	3,600	1,000
352000 Int On Invstmts/Grant	18,268	14,500
399099 Estimated Cash Carryover	0	75,000
Total Revenue	21,868	90,500
Expenditures		
430099 Misc Supplies And Expense	10,934	7,750
439099 Misc Equipment-Minor Cap	10,934	7,750
481010 Interfund - General Fund	0	75,000
Total Expenditures	21,868	90,500

Permit Penalty (33)

	2023 Actual	2025 Budget
Revenue		
341003 Mitigation Fees	22,000	9,000
341022 Building Permit Fees	3,500	4,500
382000 Contributions And Donat	0	0
385018 Medical-Employee Contr	0	0
399099 Estimated Cash Carryover	0	25,000
Total Revenue	25,500	38,500

Permit Penalty (33)

	2023 Actual	2025 Budget
Expenditures		
414000 Salaries And Wages	0	0
419001 Social Security	0	0
420040 Telecommunications Svcs	500	0
429090 Misc Contracted Services	23,500	9,000
430014 Wearing Apparel	0	0
430042 Tools And Hardware	0	0
430099 Misc Supplies And Expense	1,500	4,500
439099 Misc Equipment-Minor Cap	0	0
481010 Interfund - General Fund	0	25,000
Total Expenditures	25,500	38,500

Foreclosure Property Registry (34)

	2023 Actual	2025 Budget
Revenue		
341042 Vacant Property Registry	30,000	15,000
399099 Estimated Cash Carryover	0	0
Total Revenue	30,000	15,000
Expenditures		
429090 Misc Contracted Services	30,000	15,000
Total Expenditures	30,000	15,000



Special Events/Project Reimbursement

Personnel	2024 Adopted	2025 Proposed
Interfund		
Interfund-Neighborhd Svcs	250,000	100,000
Interfund - General Fund	—	100,000
Interfund Subtotal	250,000	200,000
Contracted Services		
Other Rentals	—	—
Misc Contracted Services	5,500	—
Tuition/Training	—	—
Contracted Services Subtotal	5,500	—
Supplies		
Software	—	—
Personal Safety	—	—
Commercial Trash Toters	—	—
Resident Recycling Toters	—	—
Resident Trash Toters	—	—
Commercial Recycl Toters	—	—
Misc Supplies And Expense	910	—
Supplies Subtotal	910	—
Total Expenditures	256,410	200,000

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
00 - Null						
343082	Other Recycling Revenue	60,261	44,295	21,300	0	55,000
343090	Other Pub Works	12,691	18,494	10,000	0	3,000
352000	Int On Invstmnts/Grant	32	2,417	50	6,410	5,000
382000	Contributions And Donat	1,150	0	0	0	0
399099	Estimated Cash Carryover	0	0	260,000	250,000	200,000
00 - Null Subtotal		74,134	65,207	291,350	256,410	263,000
Total Revenues		74,134	65,207	291,350	256,410	263,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
Interfund-Neighborhd Svcs					
481025 Interfund-Neighborhd Svcs	0	0	250,000	250,000	100,000
Interfund-Neighborhd Svcs Subtotal	0	0	250,000	250,000	100,000
Interfund - General Fund					
481010 Interfund - General Fund	0	0	0	0	100,000
Interfund - General Fund Subtotal	0	0	0	0	100,000
Interfund Subtotal	0	0	250,000	250,000	200,000
Contracted Services					
Other Rentals					
424060 Other Rentals	0	0	1,000	0	0
Other Rentals Subtotal	0	0	1,000	0	0
Misc Contracted Services					
429090 Misc Contracted Services	0	0	0	5,500	0
Misc Contracted Services Subtotal	0	0	0	5,500	0
Contracted Services Subtotal	0	0	1,000	5,500	0
Supplies					
Software					
430002 Software	10,500	0	5,000	0	0
Software Subtotal	10,500	0	5,000	0	0
Personal Safety					
430012 Personal Safety	0	0	3,000	0	0
Personal Safety Subtotal	0	0	3,000	0	0
Commercial Trash Toters					
430064 Commercial Trash Toters	0	0	3,000	0	0
Commercial Trash Toters Subtotal	0	0	3,000	0	0
Resident Recycling Toters					
430065 Residential Recycl Toters	0	0	3,000	0	0
Resident Recycling Toters Subtotal	0	0	3,000	0	0
Resident Trash Toters					
430066 Residential Trash Toters	0	0	3,000	0	0
Resident Trash Toters Subtotal	0	0	3,000	0	0
Commercial Recycl Toters					
430067 Commercial Recycl Toters	0	0	7,000	0	0
Commercial Recycl Toters Subtotal	0	0	7,000	0	0

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Misc Supplies And Expense					
430099 Misc Supplies And Expense	0	0	5,000	910	0
Misc Supplies And Expense Subtotal	0	0	5,000	910	0
Supplies Subtotal	10,500	0	29,000	910	0
Total Expenditures	10,500	0	280,000	256,410	200,000



Fire Protection Fund

Personnel	2024 Adopted	2025 Proposed
Contracted Services		
Tuition/Training	10,000	1,000
Misc Contracted Services	—	—
Contracted Services Subtotal	10,000	1,000
Supplies		
Educational	10,000	—
Supplies Subtotal	10,000	—
Minor Capital		
Operations Equipment	30,000	20,000
Minor Capital Subtotal	30,000	20,000
Capital Outlay		
Operations Equipment	—	—
Building Improvements	50,000	—
Vehicles	—	—
Capital Outlay Subtotal	50,000	—
Total Expenditures	100,000	21,000

Fund Revenue Summary

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
49 - Sharp Team					
342090 Other Public Safety	0	0	0	0	0
342092 Fines And Costs	1,452	494	0	0	300
352000 Int On Invstmnts/Grant	55	2,547	100	2,900	12,500
355000 Rental Income	12,318	10,762	10,560	5,000	9,500
382000 Contributions And Donat	2,600	350	0	0	500
398010 Interfund - General Fund	0	0	0	0	500,000
399099 Estimated Cash Carryover	0	0	104,340	72,100	0
49 - Sharp Team Subtotal	16,425	14,153	115,000	80,000	522,800
50 - Urban Search/Rescue					
399099 Estimated Cash Carryover	0	0	10,000	20,000	0
50 - Urban Search/Rescue Subtotal	0	0	10,000	20,000	0
Total Revenues	16,425	14,153	125,000	100,000	522,800

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Contracted Services					
Tuition/Training					
429001 Tuition/Training	0	0	25,000	10,000	1,000
Tuition/Training Subtotal	0	0	25,000	10,000	1,000
Contracted Services Subtotal	0	0	25,000	10,000	1,000
Supplies					
Educational					
430001 Educational	0	0	0	10,000	0
Educational Subtotal	0	0	0	10,000	0
Supplies Subtotal	0	0	0	10,000	0
Minor Capital					
Operations Equipment					
439060 Operations Equip - Minor Cap	0	0	50,000	30,000	20,000
Operations Equipment Subtotal	0	0	50,000	30,000	20,000
Minor Capital Subtotal	0	0	50,000	30,000	20,000
Capital Outlay					
Operations Equipment					
453000 Operations Equip - Capital	0	0	50,000	0	0
Operations Equipment Subtotal	0	0	50,000	0	0
Building Improvements					
452008 Building Improvements	0	0	0	50,000	0
Building Improvements Subtotal	0	0	0	50,000	0
Vehicles					
453004 Vehicles	15,000	0	0	0	0
Vehicles Subtotal	15,000	0	0	0	0
Capital Outlay Subtotal	15,000	0	50,000	50,000	0
Total Expenditures	15,000	0	125,000	100,000	21,000

Sharp Team (49)

	2023 Actual	2025 Budget
Revenue		
342090 Other Public Safety	0	0
342092 Fines And Costs	0	300
352000 Int On Invstmnts/Grant	2,900	12,500
355000 Rental Income	5,000	9,500
382000 Contributions And Donat	0	500

Sharp Team (49)

	2023 Actual	2025 Budget
398010 Interfund - General Fund	0	500,000
399099 Estimated Cash Carryover	72,100	0
Total Revenue	80,000	522,800
Expenditures		
429001 Tuition/Training	10,000	1,000
429090 Misc Contracted Services	0	0

Sharp Team (49)

	2023 Actual	2025 Budget
439060 Operations Equip - Minor Cap	20,000	20,000
452008 Building Improvements	50,000	0
453000 Operations Equip - Capital	0	0
453004 Vehicles	0	0
Total Expenditures	80,000	21,000

Urban Search/Rescue (50)

	2023 Actual	2025 Budget
Revenue		
399099 Estimated Cash Carryover	20,000	0
Total Revenue	20,000	0
Expenditures		
430001 Educational	10,000	0
439060 Operations Equip - Minor Cap	10,000	0
Total Expenditures	20,000	0

Police Protection Fund

Personnel	2024 Adopted	2025 Proposed
Interfund		
Interfund - General Fund	—	500,000
Interfund Subtotal	—	500,000
Contracted Services		
Tuition/Training	96,059	77,500
Misc Contracted Services	—	2,500
Contracted Services Subtotal	96,059	80,000
Maint And Repairs		
Building Maintenance	—	—
Maint And Repairs Subtotal	—	—
Supplies		
Educational	5,000	—
Misc Supplies And Expense	—	—
Medical/Lab	—	—
Software	3,000	—
Personal Safety	—	2,500
Supplies Subtotal	8,000	2,500
Minor Capital		
Office Equipmt - Minor Cap	—	2,500
Misc Equipment-Minor Cap	—	—
Minor Capital Subtotal	—	2,500
Capital Outlay		
Land	—	—
Vehicles	—	—
Operations Equip - Capital	—	15,000
Capital Outlay Subtotal	—	15,000
Total Expenditures	104,059	600,000

Fund Revenue Summary

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
44 - Federal Forfeiture					
346090 Other Fines And Forfeits	0	0	0	0	15,000
44 - Federal Forfeiture Subtotal	0	0	0	0	15,000
45 - Police Training					
342088 Pa State Police Reimburse	105,539	80,935	364,000	64,892	75,000
352000 Int On Invstmnts/Grant	118	6,411	175	31,167	25,000
382000 Contributions And Donat	3,000	0	0	0	0
399099 Estimated Cash Carryover	0	0	0	0	475,000
45 - Police Training Subtotal	108,657	87,345	364,175	96,059	575,000
46 - Police Projects					
382000 Contributions And Donat	10,179	13,799	10,000	5,000	3,500
399099 Estimated Cash Carryover	0	0	0	3,000	6,500
46 - Police Projects Subtotal	10,179	13,799	10,000	8,000	10,000
Total Revenues	118,837	101,144	374,175	104,059	600,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
Contracted Services					
Interfund - General Fund					
481010 Interfund - General Fund	0	0	0	0	500,000
Interfund - General Fund Subtotal	0	0	0	0	500,000
Interfund Subtotal	0	0	0	0	500,000
Tuition/Training					
429001 Tuition/Training	71,543	52,028	116,250	96,059	77,500
Tuition/Training Subtotal	71,543	52,028	116,250	96,059	77,500
Misc Contracted Services					
429090 Misc Contracted Services	0	0	15,000	0	2,500
Misc Contracted Services Subtotal	0	0	15,000	0	2,500
Contracted Services Subtotal	71,543	52,028	131,250	96,059	80,000
Supplies					
Educational					
430001 Educational	0	0	0	5,000	0
Educational Subtotal	0	0	0	5,000	0
Software					
430002 Software	0	0	0	3,000	0
Software Subtotal	0	0	0	3,000	0
Personal Safety					
430012 Personal Safety	0	0	0	0	2,500
Personal Safety Subtotal	0	0	0	0	2,500
Supplies Subtotal	0	0	0	8,000	2,500
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	8,350	3,250	10,000	0	2,500
Office Equipmt - Minor Cap Subtotal	8,350	3,250	10,000	0	2,500
Minor Capital Subtotal	8,350	3,250	10,000	0	2,500
Capital Outlay					
Operations Equip - Capital					
453000 Operations Equip - Capital	0	0	0	0	15,000
Operations Equip - Capital Subtotal	0	0	0	0	15,000
Capital Outlay Subtotal	0	0	0	0	15,000
Total Expenditures	79,893	55,278	141,250	104,059	600,000

Federal Forfeiture (44)

	2023 Actual	2025 Budget
Revenue		
346090 Other Fines And Forfeits	0	15,000
Total Revenue	0	15,000
Expenditures		
453000 Operations Equip - Capital	0	15,000
Total Expenditures	0	15,000

Police Training (45)

	2023 Actual	2025 Budget
Revenue		
342088 Pa State Police Reimburse	64,892	75,000
352000 Int On Invstmnts/Grant	31,167	25,000
382000 Contributions And Donat	0	0
399099 Estimated Cash Carryover	0	475,000
Total Revenue	96,059	575,000
Expenditures		
429001 Tuition/Training	96,059	75,000
481010 Interfund - General Fund	0	500,000
Total Expenditures	96,059	575,000

Police Projects (46)

	2023 Actual	2025 Budget
Revenue		
382000 Contributions And Donat	5,000	3,500
399099 Estimated Cash Carryover	3,000	6,500
Total Revenue	8,000	10,000
Expenditures		
425030 Building Maintenance	0	0
429001 Tuition/Training	0	2,500
429090 Misc Contracted Services	0	2,500
430001 Educational	5,000	0
430002 Software	3,000	0
430012 Personal Safety	0	2,500
430016 Medical/Lab	0	0
430099 Misc Supplies And Expense	0	0
439015 Office Equipmt/Furn-Minor Cap	0	2,500
439099 Misc Equipment-Minor Cap	0	0
450000 Land	0	0
453004 Vehicles	0	0
Total Expenditures	8,000	10,000



Parks & Recreation Fund

Personnel	2024 Adopted	2025 Proposed
Interfund		
Interfund - Events	—	—
Interfund - General Fund	—	125,000
Interfund-Neighborhd Svcs	150,000	125,000
Interfund Subtotal	150,000	250,000
Fringe Benefits		
Social Security	—	—
Fringe Benefits Subtotal	—	—
Salaries/Wages		
Salaries And Wages	—	—
Salaries/Wages Subtotal	—	—
Communications		
Telecommunications	3,000	3,000
Communications Subtotal	3,000	3,000
Contracted Services		
Police Services	500	—
Misc Contracted Services	18,000	25,000
Travel	—	5,000
Donations And Contributions	—	10,000
Contracted Services Subtotal	18,500	40,000
Utilities		
Electricity	18,000	18,000
Utilities Subtotal	18,000	18,000
Maint And Repairs		
Maintenance Svc Contract	500	—
Building Maintenance	—	—
Maint And Repairs Subtotal	500	—
Supplies		
Playground/Pool Supplies	—	—
Misc Supplies And Expense	23,500	37,000
Supplies Subtotal	23,500	37,000
Minor Capital		
Office Equipmt - Minor Cap	—	—
Minor Capital Subtotal	—	—
Capital Outlay		
Buildings And Structures	75,000	100,000

Personnel	2024 Adopted	2025 Proposed
Equipment - Other	—	5,500
Capital Outlay Subtotal	75,000	105,500
Other		
Grants To Local Units	—	—
Other Subtotal	—	—
Total Expenditures	288,500	453,500

Fund Revenue Summary

Account		2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
84 - City Park - City Island						
345029	Park Permit Fees - Other	49,900	71,515	80,000	70,000	45,000
347090	Other Licenses/Permits	0	0	10,500	0	0
352000	Int On Invstmnts/Grant	0	1,188	0	17,000	18,000
355000	Rental Income	18,252	33,434	105,000	35,000	20,000
382000	Contributions And Donat	100	0	5,500	0	1,000
382054	Prk/Rec Prog Contrib - Med Svc	0	0	0	0	30,000
385000	Refunds Of Expenditures	0	0	0	0	0
399099	Estimated Cash Carryover	0	0	255,000	166,500	304,000
84 - City Park - City Island Subtotal		68,252	106,137	456,000	288,500	418,000
85 - City Park - Reservoir Park						
347090	Other Licenses/Permits	24,290	21,380	9,000	20,000	25,000
382000	Contributions And Donat	1,093	0	2,000	0	500
398054	Interfd-Parks/Recreation	0	0	0	0	0
399099	Estimated Cash Carryover	0	0	0	0	0
85 - City Park - Reservoir Park Subtotal		25,383	21,380	11,000	20,000	25,500
86 - Highmark Program						
352000	Int On Invstmnts/Grant	87	3,078	0	0	0
382000	Contributions And Donat	0	0	0	0	0
385000	Refunds Of Expenditures	2,175	0	0	0	0
399099	Estimated Cash Carryover	0	0	0	0	0
86 - Highmark Program Subtotal		2,262	3,078	0	0	0
87 - Events						
382000	Contributions And Donat	0	0	53,000	0	0
382087	Prk/Rec Event Sponsor Contribs	0	0	0	0	10,000
87 - Events Subtotal		0	0	53,000	0	10,000
Total Revenues		95,897	130,594	520,000	308,500	453,500

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Interfund					
Interfund - Events					
481056 Interfund - Events	20,000	0	80,000	0	0
Interfund - Events Subtotal	20,000	0	80,000	0	0
Interfund - General Fund					
481010 Interfund - General Fund	0	0	100,000	0	125,000
Interfund - General Fund Subtotal	0	0	100,000	0	125,000
Interfund-Neighborhd Svcs					
481025 Interfund-Neighborhd Svcs	0	0	150,000	150,000	125,000
Interfund-Neighborhd Svcs Subtotal	0	0	150,000	150,000	125,000
Interfund Subtotal	20,000	0	330,000	150,000	250,000
Fringe Benefits					
Social Security					
419001 Social Security	433	1,591	1,835	0	0
Social Security Subtotal	433	1,591	1,835	0	0
Fringe Benefits Subtotal	433	1,591	1,835	0	0
Salaries/Wages					
Salaries And Wages					
414000 Salaries And Wages	5,665	20,811	24,000	0	0
Salaries And Wages Subtotal	5,665	20,811	24,000	0	0
Salaries/Wages Subtotal	5,665	20,811	24,000	0	0
Communications					
Telecommunications					
420040 Telecommunications Svcs	392	292	3,000	3,000	3,000
Telecommunications Subtotal	392	292	3,000	3,000	3,000
Communications Subtotal	392	292	3,000	3,000	3,000
Contracted Services					
Police Services					
429080 Police Services	0	0	500	500	0
Police Services Subtotal	0	0	500	500	0
Misc Contracted Services					
429090 Misc Contracted Services	4,499	0	34,900	18,000	25,000
Misc Contracted Services Subtotal	4,499	0	34,900	18,000	25,000
Travel					
429015 Travel	20,585	12,761	20,000	0	5,000
Travel Subtotal	20,585	12,761	20,000	0	5,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Donations And Contributions					
429002 Donations And Contributions	0	0	0	0	10,000
Donations And Contributions Subtotal	0	0	0	0	10,000
Contracted Services Subtotal	25,084	12,761	55,400	18,500	40,000
Utilities					
Electricity					
422020 Electricity	12,001	11,778	15,000	18,000	18,000
Electricity Subtotal	12,001	11,778	15,000	18,000	18,000
Utilities Subtotal	12,001	11,778	15,000	18,000	18,000
Maint And Repairs					
Maintenance Svc Contract					
425090 Maintenance Svc Contract	0	0	1,000	500	0
Maintenance Svc Contract Subtotal	0	0	1,000	500	0
Maint And Repairs Subtotal	0	0	1,000	500	0
Supplies					
Misc Supplies And Expense					
430099 Misc Supplies And Expense	19,499	3,577	36,000	23,500	37,000
Misc Supplies And Expense Subtotal	19,499	3,577	36,000	23,500	37,000
Supplies Subtotal	19,499	3,577	36,000	23,500	37,000
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	0	0	25,400	0	0
Office Equipmt - Minor Cap Subtotal	0	0	25,400	0	0
Minor Capital Subtotal	0	0	25,400	0	0
Capital Outlay					
Buildings And Structures					
452000 Buildings And Structures	0	0	25,500	75,000	100,000
Buildings And Structures Subtotal	0	0	25,500	75,000	100,000
Equipment - Other					
453099 Equipment - Other	0	0	0	0	5,500
Equipment - Other Subtotal	0	0	0	0	5,500
Capital Outlay Subtotal	0	0	25,500	75,000	105,500
Total Expenditures	83,074	50,809	517,135	288,500	453,500

City Park - City Island (84)

	2023 Actual	2025 Budget
Revenue		
345029 Park Permit Fees - Other	70,000	45,000
347090 Other Licenses/Permits	0	0
352000 Int On Invstmnts/Grant	17,000	18,000
355000 Rental Income	35,000	20,000
382000 Contributions And Donat	0	1,000
382054 Prk/Rec Prog Contrib - Med Svc	0	30,000
385000 Refunds Of Expenditures	0	0
399099 Estimated Cash Carryover	166,500	304,000
Total Revenue	288,500	418,000
Expenditures		
420040 Telecommunications Svcs	3,000	3,000
422020 Electricity	18,000	18,000
425090 Maintenance Svc Contract	500	0
429080 Police Services	500	0
429090 Misc Contracted Services	18,000	20,000
430041 Playground/Pool Supplies	0	0
430099 Misc Supplies And Expense	23,500	27,000
439015 Office Equipmt/Furn-Minor Cap	0	0
452000 Buildings And Structures	75,000	100,000
462000 Grants To Local Units	0	0
481010 Interfund - General Fund	0	125,000
481025 Interfund-Neighborhd Svcs	150,000	125,000
481056 Interfund - Events	0	0
Total Expenditures	288,500	418,000

City Park - Reservoir Park (85)

	2023 Actual	2025 Budget
Revenue		
347090 Other Licenses/Permits	20,000	25,000
382000 Contributions And Donat	0	500
398054 Interfd-Parks/Recreation	0	0
399099 Estimated Cash Carryover	0	0
Total Revenue	20,000	25,500
Expenditures		
425030 Building Maintenance	0	0

City Park - Reservoir Park (85)

	2023 Actual	2025 Budget
429002 Donations And Contributions	0	10,000
429090 Misc Contracted Services	0	5,000
430099 Misc Supplies And Expense	0	5,000
439015 Office Equipmt/Furn-Minor Cap	0	0
453099 Equipment - Other	0	5,500
Total Expenditures	0	25,500

Highmark Program (86)

	2023 Actual	2025 Budget
Revenue		
352000 Int On Invstmnts/Grant	0	0
382000 Contributions And Donat	0	0
385000 Refunds Of Expenditures	0	0
399099 Estimated Cash Carryover	0	0
Total Revenue	0	0
Expenditures		
414000 Salaries And Wages	0	0
419001 Social Security	0	0
429015 Travel	0	0
430099 Misc Supplies And Expense	0	0
Total Expenditures	0	0

Events (87)

	2023 Actual	2025 Budget
Revenue		
345081 Special Park Fees-City Island	0	0
347090 Other Licenses/Permits	145,073	175,000
352000 Int On Invstmnts/Grant	13,381	15,000
382000 Contributions And Donat	198,512	200,000
382087 Prk/Rec Event Sponsor Contribs	0	10,000
398011 Interfund - State Grants	0	117,228
398054 Interfd-Parks/Recreation	0	0
399099 Estimated Cash Carryover	10,034	9,178
Total Revenue	367,000	526,406

Events (87)

		2023 Actual	2025 Budget
Expenditures			
414000	Salaries And Wages	0	0
419001	Social Security	0	0
429015	Travel	0	5,000
429081	Fireworks - July 4	0	0
429082	Fireworks - Kipona	0	0
429083	Fireworks - Minor Event	0	0
429084	Misc Contr Svc-July 4	0	0
429085	Misc Contr Svc-Kipona	0	0
429086	Misc Contr Svc-Minor Event	325,000	358,000
430099	Misc Supplies And Expense	42,000	25,000
453099	Equipment - Other	0	138,406
Total Expenditures		367,000	526,406

WHBG-TV Fund

Personnel	2024 Adopted	2025 Proposed
Professional Svcs		
Consulting	—	—
Professional Svcs Subtotal	—	—
Contracted Services		
Tuition/Training	820	—
Contracted Personnel Svcs	—	—
Contracted Services Subtotal	820	—
Supplies		
Misc Supplies And Expense	820	—
Supplies Subtotal	820	—
Minor Capital		
Office Equipmt - Minor Cap	—	2,500
Minor Capital Subtotal	—	2,500
Capital Outlay		
Operations Equip - Capital	—	7,500
Capital Outlay Subtotal	—	7,500
Total Expenditures	1,640	10,000

Fund Revenue Summary

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
00 - Null					
352000 Int On Invstmnts/Grant	3	126	10	640	350
384007 Hbg Broadcasting Network	25	0	1,000	0	0
399099 Estimated Cash Carryover	0	0	0	1,000	9,650
00 - Null Subtotal	28	126	1,010	1,640	10,000
Total Revenues	28	126	1,010	1,640	10,000

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Contracted Services					
Tuition/Training					
429001 Tuition/Training	0	0	500	820	0
Tuition/Training Subtotal	0	0	500	820	0
Contracted Services Subtotal	0	0	500	820	0
Supplies					
Misc Supplies And Expense					
430099 Misc Supplies And Expense	0	0	500	820	0
Misc Supplies And Expense Subtotal	0	0	500	820	0
Supplies Subtotal	0	0	500	820	0
Minor Capital					
Office Equipmt - Minor Cap					
439015 Office Equipmt/Furn-Minor Cap	0	0	0	0	2,500
Office Equipmt - Minor Cap Subtotal	0	0	0	0	2,500
Minor Capital Subtotal	0	0	0	0	2,500
Capital Outlay					
Operations Equip - Capital					
453000 Operations Equip - Capital	0	0	0	0	7,500
Operations Equip - Capital Subtotal	0	0	0	0	7,500
Capital Outlay Subtotal	0	0	0	0	7,500
Total Expenditures	0	0	1,000	1,640	10,000



Events Fund

Personnel	2024 Adopted	2025 Proposed
Contracted Services		
Fireworks - July 4	—	—
Fireworks - Kipona	—	—
Fireworks - Minor Event	—	—
Misc Contr Svc-July 4	—	—
Misc Contr Svc-Kipona	—	—
Misc Contr Svc-Minor Event	325,000	358,000
Contracted Personnel Svcs	—	—
Contracted Services Subtotal	325,000	358,000
Supplies		
Misc Supplies And Expense	42,000	20,000
Office Supplies	—	—
Supplies Subtotal	42,000	20,000
Capital Outlay		
Equipment - Other	—	138,406
Capital Outlay Subtotal	—	138,406
Total Expenditures	367,000	516,406

Fund Revenue Summary

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
87 - Events					
345081 Special Park Fees-City Island	0	0	0	0	0
347090 Other Licenses/Permits	48,991	66,552	59,000	145,073	175,000
352000 Int On Invstmnts/Grant	32	2,104	1,000	13,381	15,000
382000 Contributions And Donat	64,050	85,352	40,000	198,512	200,000
398011 Interfund - State Grants	0	0	0	0	117,228
398054 Interfd-Parks/Recreation	20,000	0	80,000	0	0
399099 Estimated Cash Carryover	0	0	145,000	10,034	9,178
87 - Events Subtotal	133,073	154,008	325,000	367,000	516,406
88 - Artsfest					
347090 Other Licenses/Permits	42,975	62,415	75,000	0	0
382000 Contributions And Donat	14,000	18,500	50,800	0	0
88 - Artsfest Subtotal	56,975	80,915	125,800	0	0
Total Revenues	190,048	234,923	450,800	367,000	516,406

Fund Expenditure Detail

Account	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Contracted Services					
Fireworks - July 4					
429081 Fireworks - July 4	16,000	18,000	0	0	0
Fireworks - July 4 Subtotal	16,000	18,000	0	0	0
Fireworks - Kipona					
429082 Fireworks - Kipona	16,000	0	0	0	0
Fireworks - Kipona Subtotal	16,000	0	0	0	0
Fireworks - Minor Event					
429083 Fireworks - Minor Event	4,000	0	0	0	0
Fireworks - Minor Event Subtotal	4,000	0	0	0	0
Misc Contr Svc-July 4					
429084 Misc Contr Svc-July 4	12,611	24,760	0	0	0
Misc Contr Svc-July 4 Subtotal	12,611	24,760	0	0	0
Misc Contr Svc-Kipona					
429085 Misc Contr Svc-Kipona	55,873	53,067	0	0	0
Misc Contr Svc-Kipona Subtotal	55,873	53,067	0	0	0
Misc Contr Svc-Minor Event					
429086 Misc Contr Svc-Minor Event	30,961	96,952	395,000	325,000	358,000
Misc Contr Svc-Minor Event Subtotal	30,961	96,952	395,000	325,000	358,000
Contracted Services Subtotal	135,446	192,779	395,000	325,000	358,000
Supplies					
Misc Supplies And Expense					
430099 Misc Supplies And Expense	0	0	42,000	42,000	20,000
Misc Supplies And Expense Subtotal	0	0	42,000	42,000	20,000
Office Supplies					
430009 Office Supplies	0	26	0	0	0
Office Supplies Subtotal	0	26	0	0	0
Supplies Subtotal	0	26	42,000	42,000	20,000
Capital Outlay					
Equipment - Other					
453099 Equipment - Other	0	0	0	0	138,406
Equipment - Other Subtotal	0	0	0	0	138,406
Capital Outlay Subtotal	0	0	0	0	138,406
Total Expenditures	135,446	192,805	437,000	367,000	516,406

Events (87)

	2023 Actual	2025 Budget
Revenue		
345081 Special Park Fees-City Island	0	0
347090 Other Licenses/Permits	145,073	175,000
352000 Int On Invstmnts/Grant	13,381	15,000
382000 Contributions And Donat	198,512	200,000
382087 Prk/Rec Event Sponsor Contribs	0	10,000
398011 Interfund - State Grants	0	117,228
398054 Interfd-Parks/Recreation	0	0
399099 Estimated Cash Carryover	10,034	9,178
Total Revenue	367,000	526,406
Expenditures		
414000 Salaries And Wages	0	0
419001 Social Security	0	0
429015 Travel	0	5,000
429081 Fireworks - July 4	0	0
429082 Fireworks - Kipona	0	0
429083 Fireworks - Minor Event	0	0
429084 Misc Contr Svc-July 4	0	0

Events (87)

	2023 Actual	2025 Budget
429085 Misc Contr Svc-Kipona	0	0
429086 Misc Contr Svc-Minor Event	325,000	358,000
430099 Misc Supplies And Expense	42,000	25,000
453099 Equipment - Other	0	138,406
Total Expenditures	367,000	526,406

Artsfest (88)

	2023 Actual	2025 Budget
Revenue		
347090 Other Licenses/Permits	0	0
382000 Contributions And Donat	0	0
Total Revenue	0	0
Expenditures		
429014 Contracted Personnel Svcs	0	0
429086 Misc Contr Svc-Minor Event	0	0
430009 Office Supplies	0	0
430099 Misc Supplies And Expense	0	0
Total Expenditures	0	0



City of Harrisburg
Dauphin County, Pennsylvania



2025 Five-Year Financial Plan

Submitted to:

Intergovernmental Cooperation Authority of Harrisburg

Rev. Dr. Martin Luther King, Jr. City Government Center
10 North 2nd Street
Harrisburg, PA 17101

Submitted on September 6, 2024 (Final)

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1 Executive Summary

On January 3rd, 2022, Wanda R.D. Williams took office as the 39th Mayor of the City of Harrisburg, Pennsylvania. Mayor Williams is the second African-American and female Mayor of the City. Previously, she served on the City Council for 16 years, including 12 years as its President.

Currently, the Business Administrator position is vacant. Otherwise, the Administrative and Department Director's Staff is at full complement for Fiscal Year 2024. Recently, she hired the City Engineer, Joel Seiders.

Harrisburg City Council approved the 2024 Annual Budget on December 20th, 2023. The General Fund's original 2024 Budget was approved with Resources of \$108,432,700 in 2024 and the Approved Appropriations of \$109,485,200. The 2024 Approved Amended Budget as of 6/30/2024 was approved with Resources of \$118,294,301 and Appropriations of \$118,412,392 (hereafter, the reference will be Revenues and Expenditures). The variance between the two budgets is largely due to the reallocation of Grant Proceeds for the Public Safety Building HVAC improvements and certain PennDOT Funded Highway Projects.

Under the Mayor's leadership, she has worked with the City Council to distribute \$47.3 million in American Rescue Plan Act (ARPA) funds. The Mayor and City Council's primary goal was to improve the overall quality of life for the citizens of Harrisburg through Affordable Housing, Refuse/Disposal Bill Assistance, Home Repairs, Bridge Housing, Tree Removal, Senior Programs, Demolition of Blighted Property, and Hall Manor Swimming Pool Construction and Improvements. Please see a more complete description of the use of these ARPA funds found below.

The City's fund balance as of June 30, 2024, was \$24.05 million. The Mayor continues to prioritize fiscal stability for the City of Harrisburg. She intends to continue coordinating and collaborating with the City's Intergovernmental Cooperation Authority (ICA), the Pennsylvania Department of Community and Economic Development's Act 47 Municipalities Financial Recovery Team, the Dauphin County Board of Commissioners, and the Harrisburg Regional Chamber of Commerce to assure intergovernmental cooperation.

The new Enterprise Resource Planning (ERP) Software, Tyler Technology's MUNIS System, will permit the City to properly track, examine, and manage all financial management transactions. The General Ledger Software Component is nearly complete. This advancement will provide for better financial management practices, more responsible purchasing practices, and better budgetary tracking. Additionally, MUNIS will allow other City functions, such as building permits, taxation, licensing, fixed assets, and inventory, to be managed under one umbrella.

As the Mayor prepared to present the City of Harrisburg's Intergovernmental Cooperation Authority (ICA) with the 2025 Five-Year Financial Plan, her Administration has demonstrated the ability to achieve structurally balanced budgets, maintain sufficient fund balances, and provide a strategy for the long-term financial capital investment and performance management planning for the City.

On March 15, 2023, the Mayor and City Council orchestrated the final payment of \$8.3 million to Ambac Assurance Corporation (AMBAC). By meeting the final terms of the forbearance agreement with AMBAC, the City eliminated the high-interest payments relating to the AMBAC arrangement. The settlement of this forbearance arrangement saved the City \$7,305,789.

As part of her long-term plan, the Mayor has hired a financial management advisor, Reynold's SiteLogIQ, to develop a Five-Year Capital Improvement Plan for the City. The program, which includes ranking facilities and other assets to determine their status from Excellent to Poor, is currently in the advanced completion stage. The data is being used to formulate the Capital Budget segment of the 2025 budget. The Capital Improvement Program Report is expected to be presented to the Mayor and City Council in late October for review and consideration.

The road back to fiscal stability through implementing the Act 47 Strong Plan has involved difficult decisions and managerial discipline. The City has sold assets, properly managed staff, and increased taxes/fees where necessary. The Harrisburg community, City employees, and various stakeholders have successfully evolved from fiscal distress and formed an exemplary path to full fiscal recovery.

The Honorable Wanda R.D. Williams has always been at the forefront of Harrisburg's fiscal revival. Since the Act 47 Strong Plan was implemented in 2012, she has been the only elected official engaged throughout the City's Financial Recovery. Through her leadership and ability to unite the many participants in this effort, the City of Harrisburg has enacted numerous pieces of legislation and started essential partnerships with Commonwealth, County, and City stakeholders, putting the City on the right path.

Most notable is the development, adoption, and implementation of the City's Disparity Study (a collaborative effort between the City, Dauphin County, and Impact Harrisburg). Going back decades to her time as an AFSCME union leader, Mayor Williams's top priorities have been fighting for equity and inclusion. Her leadership in guiding the disparity study will put Harrisburg on the right track for future generations. The Mayor is in the process of developing the implementation of the related strategies defined within the Study.

Furthermore, as City Council President, Mayor Williams oversaw \$22.7 million in funds from the Pennsylvania Department of Transportation for infrastructure improvements of 2nd Street, 3rd Street, and 7th Street. Modernizing these busy thoroughfares with freshly paved streets and ADA-compliant walkways does more than make Harrisburg safe, it helps to connect three of Harrisburg's most dynamic neighborhoods – Downtown, Midtown, and Uptown – and, in doing so, we better connect with the people of Harrisburg. In addition to the PennDOT efforts, the City had begun a major internal street paving effort to ensure all City Streets are safe for vehicular travel and pedestrian safety.

Fortunately, as the Mayor guided the City Council through the City's fiscal recovery in 2021, the Commonwealth permitted the City to maintain the extraordinary taxing power for the Earned Income Tax (EIT) and Local Services Tax (LST). These taxing powers generated approximately \$24.1 million (\$17.5 million in EIT and \$6.6 million in LST) in fiscal year 2023. The expiration of these taxing powers would have resulted in a difficult budgetary cliff that would have required draconian budget cuts, which have now been avoided without any increases in existing tax rates.

The Mayor continues to develop her economic development plan. As she forges ahead with her commitment to shaping a vibrant and resilient future for our City, it would be essential to explore the progress, insights, and impactful strides made in the continuous pursuit of realizing the goals outlined in the City of Harrisburg's Economic Development Plan. The new Interim Director of the Department of Building, Housing, and Development plans to further review the current Economic Development Plan and provide her input. She hopes to have her review completed by mid-September prior to meeting with the ICA Board to discuss the proposed suggestions in the plan.

Many housing and business development projects are currently underway, and they are setting into motion efforts to improve the current housing stock, encourage home ownership, and reduce blight within the City. These projects include the American Rescue Plan's Affordable Housing Project and the City's Economic Development Study's related projects.

1.1 American Rescue Plan Act

Harrisburg’s fiscal recovery was well underway before the passage of the American Rescue Plan Act (“ARPA”) and the associated allocation of stimulus and relief measures. Allocations from ARPA will enable the City to build on its recent fiscal achievements and consider strategic investments to secure its long-term stability. The City’s ARPA allocation is \$47.3 million, representing a unique opportunity to support critical community initiatives.

In fiscal year 2022, the Mayor and City Council designated \$8.9 Million for Revenue Loss that correspondingly covered 2022 salaries for Public Safety, Engineering, City Parks, and Facilities. Also, they designated \$1.1 million for public safety bonuses and \$5.5 million for the repair of the HVAC system located within the public safety building. The HVAC system is currently being installed, and completion of this effort is scheduled for completion in December 2024. In 2023, the Mayor and City Council passed and signed into law Bill 5, which designated \$31.55 Million to support multiple community and economic initiatives. Later, in 2024, this Bill was amended to \$28.04 Million to produce the final planned ARPA expenditures. This bill categorized the dollars committed as Revenue Loss to the City, and therefore, this action permits the City an opportunity to recoup those losses.

The City has made significant strides toward emerging from distressed status, and this plan represents another critical step toward full fiscal recovery. The City looks forward to collaborating with the Intergovernmental Cooperation Authority, State, County, and Local elected leaders, City employees, and other stakeholders to achieve this goal.

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Table 1
Operating Forecasts ¹ 2023-2028

	Actuals 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028
Revenues ⁴	\$76,846,167	\$104,688,915	\$82,262,172 ⁴	\$78,054,622	\$73,321,442	\$73,488,737
Expenses prior to Capital Expenditures	77,800,991	103,544,934	71,824,945	71,347,064	72,279,442	73,938,499
Capital Expenditures	2,547,411	8,456,870	5,771,442	6,707,558	1,042,000	1,192,000
Total Expenses	80,348,402	112,001,804	77,596,387	78,054,622	73,321,442	75,130,499
Operating Change in Cash Fund Balance ^{2,3}	(3,502,235) ²	(7,312,889) ³	4,665,785	-	-	(1,641,762)
Beginning Cash Fund Balance	23,145,504	19,643,269	12,330,380	16,996,165	16,996,165	16,996,165
Ending Cash Fund Balance	\$19,643,269	\$12,330,380	\$16,996,165	\$16,996,165	\$16,996,165	\$15,354,403
Ending Cash Fund Balance % of Total Expenses	24%	11%	22%	22%	23%	20%

¹ Operating forecast includes General Fund revenue and expenditure activity. For the purposes of these projections, transfers to the Debt Service Fund are reflected as operating expenses.

² The actual fund balance appropriation for 2023 was \$3.5 million, impacted by the final AMBAC forbearance liability payment of \$8.336 million.

³ The projected fund balance appropriation for 2024 is \$7.3 million, including \$5.2 million in funding transfer to the Harrisburg Senators Fund for accommodating the FNB Field stadium upgrade project.

⁴ Includes a reimbursement transfer of \$6,000,000 from the Harrisburg Senators Fund, relative to the FNB Field stadium upgrade project.

The projections show positive Ending Cash Fund Balances from fiscal years 2023 through 2028 and the ability to maintain levels that exceed General Fund balance targets throughout the projection period. After each fiscal year, the City will assess its fund balance relative to target minimum levels and allocate any unspent budget funds to bring them into full compliance, if necessary.

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2 American Rescue Plan Act (“ARPA”)

In March 2021, President Biden signed into law the American Rescue Plan Act (ARPA), a \$1.9 trillion aid package designed to speed the recovery from the economic and health impacts of the COVID-19 crisis. ARPA includes a wide range of stimulus and relief measures, such as direct payments to individuals, a child tax credit, funds for capital projects, homeowner and emergency rental assistance, and small business relief, among other provisions. A major part of the ARPA is a \$350 billion State and Local Fiscal Recovery Fund to provide emergency funding for state, local, territorial, and Tribal governments to address the mismatch between rising costs and declining revenues during the pandemic.

State and local government recipients may designate funds to cover costs by December 31, 2024. The funds were distributed in two tranches, with 50% received in June of 2021 and the second tranche in June of 2022.

The City’s total allocation is \$47.1 million. The City hired NW Financial to assist in appropriately implementing and reporting on the ARPA funds. The City currently provides quarterly ARPA Program Reports to the United States Department of Treasury.

The ARPA funding will be transformative for the City. It represents a unique opportunity to invest in critical infrastructure needs and support other community initiatives.

As noted above, in fiscal year 2022, the City Council approved \$8.8 million in revenue replacement, \$5.5 million for a new HVAC system for the Public Safety Building, and \$1.1 million for a one-time, \$5,000 bonus for police officers and firefighters.

The Mayor and her administration presented her plan to utilize the ARPA funding to the City Council. She held five public meetings to discuss with the Harrisburg Community and related organizations their insights into distributing the funding. The Mayor is pleased that the City’s planned use for ARPA funding is currently in place.

The ARPA funds will impact many aspects of the five-year plan, including unrestricted fund balance levels, available capital program funds, public health, and community and economic development programming. The Mayor and City Council are utilizing these funds to promote and further develop the multi-year financial planning goals and improve its citizens' overall quality of life.

During fiscal year 2023, the City Council conducted its public meetings in the Spring and Summer. After the public meetings, the City Council passed Bill 5, an Ordinance appropriating the America Rescue Plan Act (ARPA), identifying the programmatic items they wish to see executed. In early 2024, the City Council approved the final funding for the ARPA Program. The Public Health and Economic Impact Program funding is located on the adjacent page.

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ARPA Initiatives	Appropriation
Administrative	\$ 800,000.00
Affordable Housing	\$ 8,000,000.00
Tree Removal Program	\$ 500,000.00
Home Repair Program	\$ 5,000,000.00
Delinquent Refuse Bill Assistance	\$ 2,000,000.00
Replace and Repair Hall Manor Pool	\$ 8,000,000.00
Upgrade Fire Radios	\$ 990,000.00
Demolition of Blighted	\$ 1,500,000.00
Senior Programming	\$ 250,000.00
Bridge Housing Program	\$ 1,000,000.00
Total	\$ 28,040,000.00

3 Historical Financial Results

This section presents a picture of Harrisburg’s financial results since 2023 and provides the basis for future revenue and expense growth expectations. Based on historical operating results, trends, and existing contracts, this chapter develops the growth assumptions for revenues and expenses that are the foundation for the five-year financial forecasts.

3.1 Summary of Principal Funds

The City accounts for its primary financial operating activity with two main governmental funds, which reflect the City’s tax-supported activities:

General Fund – Primary operating fund and accounts for all financial resources except those accounted for in another fund.

Debt Service Fund – accounts for the accumulation of resources, which are principally transfers from other funds, for the payment of general long-term obligation principal, interest, and related costs.

For the purposes of this plan, transfers to the Debt Service Fund are shown as General Fund expenses.

Basis of Accounting

All City funds are audited in accordance with Government Accounting Standards Board (“GASB”) standards. The Bureau of Financial Management makes annual adjustments for proper financial presentation within the audited Comprehensive Annual Financial Report. However, for budgeting and internal financial management purposes, the City accounts for financial activity on a budgetary basis, including a monthly cash basis reporting of total actual revenue and expenditures to the City Controller’s office and other third-party stakeholders. This monthly reporting also includes open encumbrance balances outstanding as of month-end to reflect the City’s total cash commitment and actual available cash at the end of the period. This approach allows for the transition from cash basis to budgetary basis accounting and an accurate reporting of available fund balance. The budgetary basis of reporting does not include any accruals for receivables or payables or any non-cash expenditures.

So, the financial schedules for budgeting and accounting in this plan use the cash basis of accounting.

The City will work with the ICA to ensure compliance with Act 124 regarding generating modified accrual-based financial reports in accordance with GASB standards. The City will also work with the ICA to establish a reasonable timeframe and criteria to meet compliance with this requirement. The City has consulted with its independent auditor on this issue, and they are willing to speak with the ICA about potential solutions. Until it can produce a budget based on the modified accrual accounting, the City will identify and note differences between its budget document's modified accrual basis of accounting and the budgetary basis of accounting.

The City has begun implementing Tyler Technologies' MUNIS software, and this financial management system will more appropriately facilitate improved GASB compliance. The City Financial Management Staff completed training with the new system, and the General Ledger training segment continues to be active as new employees are required to learn the new system.

Every other week, the Director of Information Technology (IT), Steve Bortner, meets with a MUNIS Steering Committee made up of members from the Mayor's Administration and City Council President, the Honorable Danielle Bowers, to ensure the City stays on track with new software modules that will be added and that the full benefit of the software purchased by the City will be fully utilized.

These modules are scheduled in phases: Phase 1- Financial Management and Capital Planning was completed on December 31, 2024, Phase 2 – Human Capital Management – is scheduled to be completed on January 1, 2025, Phase 3 – Tax Billing and Collections – December 31, 2024, Phase 4 – Licenses and Permits – December 31, 2024, Phase 5 – Codes Enforcement – December 31, 2024, and Phase 6 – Asset Maintenance Full Implementation including an inventory system– was completed on January 2024.

The MUNIS Steering Committee reviews the Project Plan, Project Budget, and Project Time Commitment weekly. This meeting will allow those in attendance to provide input, request additional staff training, and ensure this vital effort remains on track.

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4 Revenues

The table below presents a five-year history of Harrisburg’s revenues by significant category from 2019 to 2023.

Historically, real estate taxes have been the city’s primary revenue source, representing an average of 23.43% of all revenues. The City’s three highest revenue sources, Real Estate, Earned Income, and Mercantile Business Privilege taxes, combined comprise an average of 54% of Harrisburg’s operating revenues. Please remember the 2023 information provided is not the 2023 audited figures, as the annual financial audit has not yet been completed.

Table 2
Key Operating Revenues 2019-2023

	2019	2020	2021	2022	2023	% of Avg. Rev
Real Estate Tax	\$17,240,236	\$16,879,690	\$17,981,088	\$16,725,918	\$17,028,267	23.43%
Real Estate Transfer Tax	\$1,026,697	\$843,880	\$868,476	\$1,430,158	\$990,262	1.41%
Hotel Tax	\$900,000	\$900,000	\$1,000,000	\$700,000	\$714,000 ¹	1.15%
Local Service Tax	\$6,824,394	\$6,488,369	\$6,533,431	\$6,706,205	\$6,638,483	9.06%
Earned Income Tax	\$12,761,772	\$12,739,112	\$13,546,945	\$15,833,448	\$17,521,542	19.76%
Mercantile/Business Privilege Tax	\$8,200,696	\$7,391,790	\$7,771,048	\$8,131,977	\$8,369,638	10.88%
Department of Administration	\$1,151,510	\$317,413	\$351,853	\$308,574	\$419,016	0.70%
Department of Building & Housing	\$1,561,585	\$1,591,344	\$2,206,809	\$2,067,704	\$2,084,111	2.60%
Department of Public Safety	\$1,949,364	\$2,168,055	\$2,331,297	\$2,171,083	\$1,785,059	2.84%
Department of Public Works	610,176	\$616,658	\$939,491	\$322,306	\$246,069	0.75%
Department of Parks & Recreation	\$13,801	\$265	\$2,706	\$9,870	\$8,620	0.01%
Fines & Forfeits	\$745,232	\$541,528	\$889,062	\$719,628	\$803,072	1.01%
Licenses & Permits	\$570,074	\$546,713	\$516,702	\$499,166	\$431,117	0.70%
Interest Income	\$531,381	\$342,007	\$21,150	\$355,171	\$964,631	0.60%
Rental Revenue	\$68,231	\$35,283	\$105,835	\$90,130	\$625,938	0.25%
Miscellaneous Revenue	\$2,551,693	\$2,198,490	\$2,681,432	\$2,626,772	\$8,028,622	4.94%
Other Financing Sources	\$61,875	\$27,246	\$1,500	\$41,020	\$173,204	0.08%
Intergovernmental Revenue	\$12,030,302	\$8,728,062	\$8,093,511	\$8,424,522	\$8,768,538	12.57%
Interfund Transfers	-	\$2,856,613	\$2,966,174	\$9,958,311	\$1,245,978	4.65%
Fund Balance Appropriation	-	-	\$5,056,803	\$1,080,711	\$3,502,235	2.63%
Total General Fund Revenue/Sources	\$68,799,019	\$65,212,518	\$73,865,313	\$78,202,674	\$80,348,402	100.00%

¹ Hotel tax was still slow to recover in 2023; however, with more planned conferences in 2024 to 2028 and an overall uptick of concerts and concert activity most performers want to use the Harrisburg Hilton as their preferred hotel. In general, travel and overnight stays are projected to have a steady increase.

4.1 Revenue Forecasts

Below is the multi-year revenue forecast based on historical growth trends, planned initiatives, and other available data. The 2024 Proposed Revenues will fluctuate from the actual activity through year-end; however, based on the first six months of revenue activity, this revenue estimate will provide a good projection.

Table 3
Operating Revenue Forecasts
2024-2028

	2024	2025	2026	2027	2028
	Forecast	Forecast	Forecast	Forecast	Forecast
Real Estate Tax	\$16,946,784	\$16,523,114	\$16,002,636	\$15,922,623	\$15,843,010
Real Estate Transfer Tax	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Hotel Tax ¹	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Local Service Tax	\$6,800,000	\$6,834,000	\$6,868,170	\$6,902,511	\$6,937,023
Earned Income Tax	\$18,750,000	\$18,843,750	\$18,937,969	\$19,032,659	\$19,127,822
Mercantile Business Privilege Tax	\$8,322,019	\$8,405,239	\$8,489,292	\$8,574,184	\$8,659,926
Department of Administration	\$451,634	\$460,667	\$469,880	\$479,278	\$488,863
Department of Building & Housing	\$2,100,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000
Department of Public Safety	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Department of Public Works	\$630,755	\$649,677	\$669,168	\$689,243	\$709,920
Department of Parks & Recreation	\$17,500	\$18,025	\$18,566	\$19,123	\$19,696
Fines & Forfeits	\$825,000	\$841,500	\$858,330	\$875,497	\$893,007
Licenses & Permits	\$450,000	\$459,000	\$468,180	\$477,544	\$487,094
Interest Income	\$900,000	\$750,000	\$650,000	\$550,000	\$500,000
Rental Income	\$90,000	\$92,700	\$95,481	\$98,345	\$101,296
Miscellaneous Revenue	\$3,400,000	\$7,590,000	\$7,651,800	\$3,214,836	\$3,311,281
Other Financing Sources	\$100,000	\$50,000	\$75,000	\$50,000	\$75,000
Intergovernmental Revenue	\$8,770,000	\$8,844,500	\$8,920,490	\$8,998,000	\$9,077,060
Interfund Transfers	\$32,135,224 ¹	\$6,000,000	\$1,979,661	\$1,537,601	\$1,357,738
Fund Balance Appropriation	\$7,312,889	-	-	-	\$1,641,762
Total General Fund Revenue/Sources	\$112,001,804	\$82,262,172	\$78,054,622	\$73,321,442	\$75,130,499

¹ This Interfund transfer is from the federal grants fund to cover the costs of ARPA related expenditures and other transfers.

The following describes each major operating revenue source and provides an annual growth assumption for the multi-year financial forecast.

Real Estate Taxes – The 2024 forecasted projections for the City's Real Tax Revenue is \$16.95 million. The City has numerous real estate tax challenges with the Tax Assessor, which may reduce this revenue in the coming years.

The City's Real Estate tax millage is split into the assessed value of the land (30.97 mills) and the value of improvements or structures (5.16 mills). The blended land and improvement components result in an effective millage rate of 10.955 mills.

As the Capital City of the Commonwealth of Pennsylvania, the City is home to many governmental entities and non-profits; thus, tax-exempt properties represent a large portion of Harrisburg's real estate value. Total combined land and value components are almost 50% tax-exempt, with state property representing approximately 60% of that total.

Projection - Current Real Estate collections are projected to decrease by 2% from 2024 to 2028, reflecting decreased assessed values and a constant collection rate.

Real Estate Transfer Tax – This is a 1% tax on real estate transactions within the City. The City and the School District split the proceeds from this tax.

Projection – This revenue source will average \$1,000,000 annually over the next five years. Based on year-to-date collections, the City collected \$990,262 for 2023. Given the current economic trends, the City projects this tax to remain flat from 2024 to 2028.

Local Services Tax – The Local Services Tax is an annual \$52 tax (or \$1 per week) charged to every person working in the City who does not qualify for the low-income exemption (annual income below \$24,000). The LST is imposed on individuals who work within a municipality as compensation for the services the municipality provides, irrespective of the person's residency.

Among other amendments to Act 47, enacted in late 2014, was the ability of Act 47 communities to increase the LST from \$52 to \$156 per year. The City first implemented the increased LST in 2016. Similar to the EIT, this special taxing power was scheduled to expire with the termination date of the ICA at the end of the calendar year 2024. However, the change in the fiscal code extends these full special taxing powers for ten years and then extends 50% of the special taxing authority for another five years. The current LST is not expected to decrease until 2030.

Harrisburg's LST collections were approximately \$6.63M in 2023.

Projection – LST projections from 2024 through 2028 are based on improved employment level assumptions. This tax is expected to decrease 0.50% from 2024 to 2028.

Earned Income Tax – The City imposes an Earned Income Tax on residents and non-residents. Under the Local Tax Enabling Act (Act 511), the EIT is capped at 1% and split equally with the School District, effectively limiting the tax to 0.5% for residents. The non-resident EIT is also capped at 1%.

Under Act 47 provisions and as recommended in its previous recovery plans, the City imposed an additional 1% EIT on its residents. However, as noted above, the recent change to the state fiscal code extends the EIT taxing power indefinitely.

The City collected \$17.5 million in 2023; the increase in Earned Income Tax is mainly due to the increase in blue-collar wages for warehouse work and other technically skilled jobs.

Projection –As the national and regional economies recover, the City continues to realize improved revenue increases from Earned Income Tax, as witnessed above. The five-year projections assume less than one

percent growth in Earned Income Tax from 2024 through 2028.

Mercantile Business Privilege Tax—The Mercantile Business Privilege Tax (“BPT”) is a tax on gross receipts from business activity conducted in the city.

Projection—The City collected a \$4.6 million in Mercantile Business Privilege Tax in 2023. The projections also assume a gradual, continual recovery growth of 1.00% for the remaining years of 2024, 2025, 2026, 2027, and 2028.

Parking Tax – The City imposes a 20% tax on all revenues from off-street parking lots and garages (not meters). In 2023, the City realized \$3.8 million in Parking Tax revenues. The City expects parking in the immediate Central Business District to continue to improve (along with other parking tax revenue), and the Capital Area Complex parking will improve as more State employees return to the Capital Complex regularly. An example of other parking tax revenue is the reserve parking fee for the Hilton Hotel for celebrity guests who require multiple buses to be parked on City streets.

Important note: **The Parking Tax Revenue is recorded by the City Administration within the Mercantile and Business Privilege Taxes Category.**

Projection—This plan projects Parking Tax revenues to continue rebounding in 2024 through 2028. The predictions assume 1.00% annual growth in 2024 through 2028. The Parking Tax Revenue is the only parking revenue received as the Commonwealth Debt Service Commitments for the Parking Garages are the first priority, limiting the Commonwealth’s ability to pay the other parking revenues to the City since 2020.

The Departmental Income – For the Department of Public Safety Budget, the Commonwealth of Pennsylvania provides a \$5 million annual payment to the City to defray the costs of Police and Fire services. These funds are no longer tracked as Department income; rather, it is tracked within the Intergovernmental Revenue category to recognize the revenue source more appropriately.

Projection—The projection assumes the \$5 million payment from the Commonwealth will remain constant for the Department of Public Safety. As for the other Department Revenue accounts only, a slight increase in revenue is expected for Fiscal Years 2024 to 2028.

Fines and Forfeits – This revenue source represents the various fines and forfeits the City incurs.

Projection—Revenue increased by 1.0% from the fiscal year 2024 to the fiscal year 2028; however, after the fiscal year 2024, the payment is expected to grow.

Licenses and Permits – The City collects licenses, fees, and permit revenue for various functions. Building permits, rental inspections, and street-cutting inspections are the primary categories for this revenue source.

Projection – These revenues are projected to increase by 3.0% annually from 2024 to 2028.

Interest Income – The City receives interest on its cash investments monthly. The interest rates on investments increased significantly from 2021 \$21,150 to 2022 interest revenue of \$355,171.

Projection—Interest revenue has increased significantly due to the Federal Reserve raising the interest rate for borrowers, which subsequently impacts investors' interest rates. The future interest rate on investments is expected to stabilize and decrease through fiscal year 2028.

Rental Income—**Rental income increased in 2023 due to a PennDOT Interstate 83 project.** The project will continue through 2027, increasing revenue by 3.0%. Once the project is completed, Rental Income is expected to normalize.

Miscellaneous Revenue – Various sources of revenue are included in this category.

Projection: In fiscal years 2025 and 2026, include the fire insurance payment distributions of \$4.5 million in

each year from the City's insurer. After that period, these revenue sources will slowly decline.

Other Financing Sources – This category includes other financing sources for the City.

Projection – These revenues are projected to be stable from 2024 through 2028.

Intergovernmental Revenue – This revenue source largely comprises the \$5 million that the City receives from the Commonwealth for Public Safety Services. Also, the Auditor General's Municipal Pension Contribution and the Public Utility Realty Transfer Act (PERTA) funding are recorded here.

Projection – These revenues are projected to increase by 1.0 % annually from 2024 through 2028.

Interfund Transfers are transfers from Other Funds to reimburse the General Fund.

Projection—The Interfund Transfer for Fiscal Year 2024 represents the \$30.08 million being transferred from the Federal Grants Fund for the American Rescue Plan Act (ARPA) funded activities. Also, \$1.2 M in prior-year hotel tax from the Capital Projects Fund.

For 2025, the Interfund Transfers will be \$6 from the Senator's Fund to fund FNB Stadium as part of the RACP match reimbursement.

Fund Balance Appropriations are not technically a new revenue source; they are adjustments to the Unassigned Fund Balance, which is actually a Balance Sheet activity.

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4.2 New Policy Initiatives

Financial Management Initiatives

1.) Redirect Park Permit Revenues to improve the FNB Baseball Field on City Island.

In 2004, the City issued a Park Permit to use the minor league baseball stadium facilities to lure the Baltimore Orioles to relocate their AA Affiliate and play its home games at the improved stadium facility. Revenues paid pursuant to the Park Permit from the Orioles affiliate were pledged to pay debt service on the Harrisburg Redevelopment Authority, Series 2005A-2 Bonds. The Park Permit agreement was superseded by a new agreement executed in 2007 and continued affiliation with the Washington Nationals. Under the existing Park Permit, the minor league baseball affiliate pays annual rent that is now about \$375,000 with annual consumer price index (CPI) inflation, and \$1.00 of all ticket sales in excess of \$450,000, 30% of the stadium naming rights, and 50% of parking revenues net of taxes and operating expenses.

The City will assign Park Permit revenues to pay for necessary upgrades to the Senator's stadium. These funds will be used to contribute towards the match for the Redevelopment Assistance Capital Program (RACP) to improve the FNB Field. The goal is to meet the MLB Facility Standards Compliance; the City hired a Construction Manager, Alexander Construction. They are currently on-site and have commenced work. The City is currently scheduled to commence the formal construction improvements to the Stadium at the close of the Senator's Baseball 2024 season.

The RACP was awarded to the City in December 2022. The Business Plan has been accepted by the Pennsylvania Budget Office, who has assigned Tetra Tech as the engineering consultant to advise the City on ongoing construction management activities and compliance. The anticipated construction cost is \$12 million, which ensures that the Commonwealth of Pennsylvania RACP funding of \$6 million will be available for the project, and the City will match \$6 million as required in terms of the contract.

2.) Capital Improvement Program development

The City has awarded the Financial Management Professional services contract to Reynold's SiteLogIQ to develop a Five-Year Capital Improvement Plan (CIP). The goal primarily is to create and manage the multi-million-dollar pool of fixed asset infrastructure that the City currently owns or will own. This plan will be completed and approved by October 31, 2024. It will replace the rudimentary system of simply listing the Capital Projects as Priority One and Two. The hope is that future CIP planning will be a much more professional process for managing the City's Capital Assets.

The City's Capital Improvement Program will be strategically planned to prioritize and organize capital facilities and projects over five years. This process will require an assessment of the current infrastructure, an analysis of the future needs of new infrastructure, including rolling stock, and an alignment with the community's essential requirements for City services. The City is on a strict pay-as-you-go payment system for Capital Assets since it cannot borrow or enter the bond market.

Financial stability and long-term planning ensure capital resources are appropriately monitored, managed, and executed. The timed capital facilities infrastructure projects will provide the necessary roadmap for future project implementation. Assessing the City's current and future capital needs involves a thorough needs assessment, an alignment with the financial resources to ensure efficient and effective development of a capital plan for the City's principal public facilities, and long-term capital asset management.

One enormous benefit of the new Capital Improvement Study is the ability to predict the 2025 and later Capital Improvement requests now that we have statistical data to support future requests.

Harrisburg, Pennsylvania, is the Capital City of the fifth-largest State in the Union. Therefore, it is imperative that the City strategically and fiscally plan for its long-term capital assets. GFOA of the United States and

Canada's Community Development and Capital Investment Committee has several best management practices available for use as a guide to examine and manage fixed assets for Cities.

3.) Continue to Pursue Increased Payment In lieu of Tax (PILOT) Agreements.

Approximately 60% of the assessed value in Harrisburg is non-tax revenue-generating because its use is for tax-exempt purposes. The City will endeavor to enhance existing PILOT agreements and seek new ones, with the proceeds dedicated to supporting capital improvements. The City has collected approximately \$703,440 of PILOT income for Fiscal Year 2023. The goal for Fiscal Year 2024 will be \$710,474, with a 1% increase each year after that. This revenue source is recorded under Miscellaneous Revenue.

The Office Business Administrator (BA) will be working with the non-profits throughout the City to seek additional funding commitments. Also, the BA's staff will send additional letters and continue working through existing PILOT agreements to renegotiate increased PILOT contributions. The City is initially focusing on those entities that have recently completed new construction projects and expanded their footprint in Harrisburg, as well as potential increases in the property's assessed value in Dauphin County.

4.) Improve Collection Rates in the Neighborhood Services Fund

The Mayor and her staff have recommended, and the City Council has approved a program to offer \$2.0 million through ARPA funding payment assistance for low-income and elderly homeowners to catch up on their trash bills and help them become current with those bills. This will provide an immediate benefit to low-income and elderly homeowners and a secondary benefit to the City by helping to reduce the backlog of delinquent trash collections. The goal is to encourage those who will be assisted with this unique program to remain current with future trash bills, and the hope is that the customer will stay consistently on time after that.

The benefit of this initiative is helping those individuals impacted by COVID and allowing the City to bring more customers current with their trash bill payments.

The City's Administration will oversee activities related to improving Neighborhood Services Fund collection rates. The Finance Team will review progress on implementing this initiative and ensure the team works collaboratively where appropriate. The City is also in discussions to develop an annual billing program to address these issues, with a legislative package being developed by the City Solicitor's Office.

The City will monitor the quarterly NSF budget versus actual and year-over-year fee collection reports. The City's Administration is exploring other reporting options to include subsets of the fee collection data, including commercial, residential, new current, new delinquent, and different categories of customer accounts. As the City continues implementing the MUNIS system, more appropriate reports will likely be available for review and input.

5.) Review Service Delivery Alternatives

The City has an established track record of collaborating with other governmental and non-governmental entities to deliver services economically and more efficiently. Examples of such arrangements include:

- 1.) A transfer of the Communications Center for emergency calls to Dauphin County.
- 2.) A transfer of the operation of the Harrisburg Resource Recovery Center from The Harrisburg Authority (now Capitol Regional Water "CRW") to the Lancaster County Solid Waste Management Authority.
- 3.) The transfer of the partial City ownership and operation of water and sewer services exclusively to CRW.
- 4.) The long-term lease and operation of the City's parking garages and on-street metered parking system to the Pennsylvania Economic Development Financing Authority ("PEDFA") and the Pennsylvania Department of General Services ("DGS").

Police Services

The City is interested in exploring possibilities of intergovernmental agreements with surrounding municipalities for police services to determine if shared services would mutually benefit the City and neighboring municipalities in both police service and the cost of policing. In the past, the City participated in a countywide study of regionalizing policing services that ultimately showed the number of police calls in the City far exceeded the calls elsewhere in Dauphin County. Those facts make shared policing with other municipalities a difficult operational change for other municipal police departments, as their additional availability on City calls would predictably outpace the City's ability to respond to calls in neighboring townships and boroughs.

Fire Services

The City participates in mutual aid agreements for fire protection services and provides fire protection services to the Commonwealth for structures in and outside the City. The Fire Bureau is exploring the potential for regionalized fire protective services, as there is a nationwide crisis in volunteer firefighting. Professional fire services can offer better protection to more people and property in the areas surrounding the City and assist with cost-sharing of equipment and operations.

Procurement

The City joined the Capital Area Procurement Council of Government ("CAPCOG"), which provides advantages in particular (but far from all) purchasing categories. Also, the City frequently participates in the COSTARS Program, which is operated by the PA Department of General Services, for more efficient purchasing. The City also uses PennBid to seek bidders for competitive bidding. Similarly, the City engages in electrical purchases on a brokered platform provided by the Commonwealth.

Information Technology

The City has worked with a series of Information Technology professionals through teams at Harrisburg University to explore stabilizing, operating, and modernizing essential governmental computer services. The City shares some technologies regarding policing, utilizes County web-based information for aspects of property and tax data, and routinely accesses the data of other governmental entities to improve efficiencies. The City Public Safety Parking System will be integrated into the new MUNIS system. It will reduce duplicity of data entry and ensure on-time record-keeping for the City's customers.

Waste Removal

The City upgraded its solid waste and recycling services to satisfy public health needs through its Neighborhood Service Fund and thereby tackled significant blight and trash issues. The City has entered into a successful partnership with Steelton, Penbrook, and Paxtang Boroughs, whereby Borough residents pay Harrisburg for trash and recycling services. The three Boroughs now have separate budgets for each, so we can more closely monitor the fiscal activity related to the Boroughs. This action permits us an option to assign related expenses more appropriately to the account for each Borough.

5 Expenses

The table below presents a five-year history of the City’s expenses by major category. Personnel and Medical expenses are the main cost drivers, representing 62.6% of 2023 actual operating expenses. In 2023, personnel costs, medical expenses, and debt service comprised 74.9% of total actual operating expenses, significantly limiting budget flexibility.

Table 4
Key Operating Expenses 2019-2023

	2019	2020	2021	2022	2023	Pct. of 2023 Total
Personnel, net of Medical	\$30,447,220	\$31,457,827	\$33,311,449	\$33,443,622	\$37,212,169	46.3%
Medical	10,107,540	9,387,608	9,764,674	11,755,194	13,124,343	16.3%
Services	5,919,138	5,587,092	5,972,562	7,214,154	10,631,125	13.2%
Supplies	2,137,803	2,061,570	2,148,222	2,454,068	3,288,521	4.1%
Debt Service	11,175,422	10,541,493	19,209,980	22,073,638	9,875,573	12.3%
Other Operating	434,473	1,073,165	785,734	577,666	869,260	1.1%
Transfers	3,055,241	324,432	285,822	0	2,800,000	3.5%
Tot Exps (Pre-Capital)	63,276,837	60,433,187	71,478,443	77,518,342	77,800,991	
Capital Expenditures	4,423,164	1,055,384	2,386,870	684,332	2,547,411	3.2%
Total Expenses	\$67,700,001	\$61,488,571	\$73,865,313	\$78,202,674	\$80,348,402	100%

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Workforce

Like most local governments, personnel costs are the main expense driver in Harrisburg’s operating budget. The majority of Harrisburg employees are represented by one of three unions: the Fraternal Order of Police Capital City Lodge No. 12 (“FOP”), the American Federation of State County and Municipal Employees District Council 90, Local 521 (“AFSCME”), and the International Association of Firefighters, Local No. 428 (“IAFF”).

Headcount

The following table shows the number of budgeted full-time employees by employee group:

**Table 5
Employee Summary by Employee Group, 2024**

Employee Group	Covered Positions	2024 Total FTEs as of	Contract Expiration
Non-represented	Executive, management, confidential	120.5	N/A
FOP	All sworn police officers	162	December 31, 2025
AFSCME	All non-executive, non-management, non-confidential employees are not otherwise covered in FOP or IAFF.	147	December 31, 2026
IAFF	All firefighters, lieutenants, captains, and battalion chiefs.	99	December 31, 2022, Pending 2023 Arbitration
Total		528.5	

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The following table shows the budgeted full-time equivalents by department since 2018. The projects staffing levels to remain relatively constant with 2024 budgeted levels through 2028. There is actually a slight decrease in budgeted positions in 2024.

Table 6
Historical Employee Budgeted Headcount by Bureau 2019-2024

Bureau	2019	2020	2021	2022	2023	2024
City Council	9.00	9.00	9.00	9.00	10.00	10.00
Office of Mayor	4.00	4.00	4.00	4.00	6.00	6.00
Office of Controller	3.00	3.00	3.00	3.00	3.00	3.00
Office of Treasurer	6.75	6.75	6.75	6.75	6.75	6.00
Office of Solicitor	6.00	6.00	6.00	8.00	9.00	9.00
Office of the Business Administrator	3.00	2.00	3.00	2.00	2.00	2.00
Financial Management	8.00	7.00	7.00	7.00	8.00	8.00
Bureau of Licensing, Taxation, & Support	5.00	6.00	6.00	7.00	7.00	5.00
Grants Office	0.00	1.00	1.00	1.00	1.00	2.00
Communication	5.00	5.00	4.00	5.00	5.00	6.00
Office of Social Equity	1.00	1.00	1.00	1.00	1.00	0.00
Information Technology	8.00	8.00	7.00	7.00	7.00	7.00
Human Resources	4.00	6.00	6.00	6.00	7.00	7.00
Planning	3.40	3.40	4.00	4.00	4.00	4.00
Inspections and Code Enforcement	16.94	16.94	16.94	17.00	15.00	18.00
Office of Business Development	1.95	1.00	1.00	2.00	2.00	1.00
Office of Police	165.00	165.00	170.00	188.00	190.00	182.00
Facilities	7.00	14.50	15.75	16.25	25.25	15.00
Special Events	0.05	0.00	0.00	0.00	3.00	3.00
Bureau of Vehicle Management	12.15	10.15	10.15	10.15	10.15	11.00
Traffic and Engineering	15.65	13.00	13.00	14.00	14.00	12.15
Host Fee	3.80	3.60	3.00	3.00	3.50	3.50
Bureau of Fire	86.00	86.00	90.00	90.00	100.00	104.00
Neighborhood Services	75.25	78.45	80.85	87.35	96.60	102.85
Blight Remediation	0.00	0.00	0.00	1.00	1.00	1.00
Total	449.94	456.79	468.44	499.50	541.25	528.5¹

¹ Although we have noted increases in complement this is expected to stabilize in the next few years.

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Salaries and Wages

Salaries and wages are the most significant component of personnel costs, representing a major component of expenses.

In 2022, the City and the FOP ratified a new collective bargaining agreement that runs through 2025 and includes regular salary increases based on a fixed pay scale determined by years of service and job classification.

The final 2023 IAFF Arbitration Award provided for the following wage increases for IAFF union members include 3.5% for 2024, 4.0% for 2025, and 4.0 % for 2026.

The City and AFSCME have agreed to a 3% salary increase for 2022-2025. Similarly, salary increases for non-represented (management) employees will average 2% for 2024 and are projected to increase 2% annually through 2028. Each AFSCME Bargaining Unit employee will receive a \$3,000 lump sum per employee for 2022, a \$1,500 lump sum per employee for 2023, and a \$1,000 lump sum per employee for 2024, and 2025.

In addition to salaries, overall compensation includes a variety of components, such as overtime, longevity pay, shift pay, particular assignment pays, other cash premiums and bonuses, employer portion of applicable payroll taxes, vacation, holidays, paid leave, active employee life insurance, and other miscellaneous fringe benefits.

As a result of the 2013 contract amendments, all full-time employees (represented and non-represented) were moved to the Basic Health Plan that previously had only been mandatory for non-represented City employees. In addition, all unions agreed their members would contribute towards the cost of health care premiums, as set forth below:

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**Table 7
Employee Contributions Towards Health Care Premiums, 2024**

Deduction for FOP is a percentage, but it's based on a 5-year Patrol Officer's salary – so it's also a set dollar amount.

FOP	
Tier of Coverage	Percent of base salary 2023 - 2028
Single coverage	2.5%: \$69.68
2-person coverage	4.0%: \$125.43
3-person coverage	5.0%: \$153.30
4 or more-person coverage	6.0%: \$181.17

AFSCME	
Tier of Coverage	Percent of base salary 2024
Single coverage	2.0%
2-person coverage	4.0%
3-person coverage	5.0%
4 or more-person coverage	6.0%

IAFF employees contribute towards their health insurance coverage at the rate of \$40 per biweekly pay for single coverage and \$90 per biweekly pay for two-or-more person coverage.

The City self-insures for health insurance coverage, meaning it does not use a third-party provider. The coverage includes a stop-loss policy, which protects the City from extraordinary claims. The City's current stop-loss policy with its service provider covers specific stop-loss, meaning catastrophic claimants whose medical and prescription claims exceed \$275,000 in a given policy year. The reinsurer covers the excess claims and reimburses the City for claims paid over \$275,000 per claimant. The City is responsible for the first \$275,000 per claimant.

The City currently has only specific stop-loss coverage rather than aggregate stop-loss coverage. Aggregate stop-loss covers claims for the aggregate population in excess of a certain percentage of expected claims or aggregate attachment factors set by the reinsurer/stop-loss carrier. When a plan has both aggregate and specific stop-loss, the particular claims are "netted out" from the aggregate so that the reinsurer is not double paying for losses.

The City also provides certain Other Post-Employment (Health) Benefits (OPEB) for retirees for its represented employees. In recent contract negotiations, the bargaining units have agreed to change retirement benefits with respect to active employees and future (yet-to-be-hired) employees. All units agreed that prospective employees would not be entitled to receive post-retirement health care at the City's cost.

Projection

- 1.1 The City, which self-insures, estimates \$13.73 million for medical expenses in 2024. Medical expenses are potentially volatile expenditures that the City monitors closely. These expenses are projected to level off annually from 2025 to 2028, aligning with the City's experience and the actuarial assumptions used to calculate the City's Other Post- Employment Benefits liability. The City has worked with its insurance consultant to stabilize its annual health insurance/prescription drug savings.

Services

The City will contract for various services such as legal, auditing, building maintenance, information technology support, insurance, utilities, fuel, traffic control, and heavy equipment repairs. Almost all of the City's contracted services are non-discretionary and fill an essential government need.

Projection - These costs are projected to increase by 3% annually.

Long-Term Debt

General Obligation Debt

Series 1997D&F General Obligation Bonds and Notes, respectively:

In 1997, the City issued its Series D&F Bonds and Notes to advance refund its Series 1997 B-1 Bonds and currently refund its Series 1995 Bonds. The Series 1997D&F Bonds and Notes are capital appreciation in nature and not subject to redemption prior to maturity. Credit enhancement on the bonds and notes was provided by Financial Guaranty Insurance, which is now Ambac Assurance Corporation ("AMBAC"). The final maturities of these Bonds and Notes were recently fully satisfied by the City in September 2022.

Referencing past history in 2012, facing severe financial distress, the City defaulted on these Bonds and Notes, and the insurer agreed to make scheduled principal and interest payments to the bondholders and noteholders. The City and AMBAC entered into an amended settlement agreement in April 2013, under which the City's forbearance liability accrues interest and is scheduled to be repaid over a ten-year period from 2023 to 2032.

In recent years the City continued to work with AMBAC to significantly reduce and ultimately pay off, the bond insurance forbearance liability. In late 2021, in conjunction with the defeasance of the HRA Guaranteed Revenue Bonds (stadium improvement bonds), Series A-2 of 2005, the City made an initial prepayment of \$4 million to begin meaningfully reducing this debt and the related interest expense burden. With the new Mayor furthering this goal of ultimate debt reduction, the City made an additional prepayment of \$12 million in December 2022, again aimed at significantly reducing the continued build-up of accrued interest expense. In March 2023, the City achieved the goal of a full payoff of this forbearance liability with an \$8.3 million final payment to AMBAC.

Table 8
Series 1997D&F General Obligation Bond

Issue	Amount Outstanding/ Accreted Value ¹	Purpose	Call Date	Maturity	Coupon Rate	Enhancement
Series 1997D (Capital Appreciation Bonds)	\$ -0-	Advance refunding	Non-callable	2022	Zero Coupon	AMBAC
Series 1997F (Capital Appreciation Notes)	\$ -0-	Current refunding	Non-callable	2022	Zero Coupon	AMBAC
Series 1997D&F Forbearance Liability	\$ -0-	Repay draws on enhancement facility	Any time	Originally 2032	Originally 6.75%	NA

¹ As of March 15, 2023

Guarantees

Harrisburg Redevelopment Authority, Series 1998A (Verizon Bonds)

The City guaranteed a loan issued by the Harrisburg Redevelopment Authority (“HRA”) and insured by Financial Security Assurance, now Assured Guaranty Municipal Corp (“AGM”), that was used to acquire a site now known as the Commonwealth (Verizon) Tower. Anticipating the need to rely on the City’s guarantee for debt service payments scheduled to begin in 2016, in 2015, the City, the HRA, and AGM entered into a settlement agreement. The settlement agreement outlined terms for annual debt service payments that provided liquidity to the City, which was under Act 47, Municipalities Financial Recovery Program for fiscally distressed municipalities, and the City could not afford to make the full scheduled debt service payments. Under the settlement agreement, the City is required to make minimum contributions between \$500,000 and \$1.5 million annually through 2032. The minimum contributions were partly based on lease payment projections from Verizon Tower tenants that offset the annual debt service requirement. To the extent that the annual lease payments do not materialize as projected, the City’s debt service requirement would increase over the minimum. The City’s obligations would increase if it borrows under the settlement; however, the combination of improving economics on the building and higher anticipated rental income allowed the City to avoid draws and save on interest expense.

Fortunately, the Commonwealth of Pennsylvania Department of Human Services, at the same time, needed to relocate, and the Department of General Services agreed to a contract with the City for more than 800 employees of the Department of Human Services to move into the Verizon Tower, now Commonwealth Tower, in Fiscal Year 2017. The Commonwealth employees also were able to utilize the City's parking garages, creating a win-win for the Commonwealth of Pennsylvania and the City of Harrisburg. Further, the Commonwealth employees also had a daycare facility in the same building. Please see Table 9 below for more information.

Table 9
HRA Series 1998A (Verizon Bonds)

Issue	Amount Outstanding/ Accreted Value	Purpose	Call Date	Maturity	Coupon Rate	Enhancement
HRA Series 1998A (Verizon Bonds)	\$18,277,416 estimated value as of 12/31/23	Acquire Strawberry Square site	Non- callable	2033	Zero Coupon (Taxable)	AGM

Table 10
Annual Debt Service Summary 2024-2028

	2024	2025	2026	2027	2028
Series 1997D&F	0	0	0	0	0
Series 1997D&F Ambac Repayment	0	0	0	0	0
HRA Series 1998A (Verizon Bonds)	1,250,000	1,250,000	1,430,000	1,445,000	1,450,000
Bank Loan - Energy Savings Contract	0	0	0	0	0
Total ¹	\$1,250,000	\$1,250,000	\$1,430,000	\$1,445,000	1,450,000

¹ Represents the minimum annual debt service due from the City during 2024 to 2028.

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Pension

The City has three single-employer, defined-benefit pension plans: the Police Pension Fund, the Firefighters Fund, and the Non-Uniformed Pension Plan. These plans cover all full-time employees substantially. Commonwealth law requires all municipalities, including Harrisburg, to make annual contributions to the pension funds based on a calculation of the minimum municipal obligation (“MMO”). The MMO is based on an annual actuarial valuation that considers annual pension costs, employee contributions, pension asset valuations, investment rate and salary increase projections, and amortization assumptions. The City’s MMO is projected to continue to increase at a rate slightly above that of salaries and wages. The table below shows the critical statistics for the Police, Firefighters, and Non-Uniformed pension funds in recent years. As of December 31, 2021, all three pension plan funds are comprised of plan fiduciary net positions exceeding total pension liabilities, which thus results in net pension asset positions; declines in such net position values as a percentage of the total pension liabilities as of December 31, 2022 are also noted below for all three plans ranging from 18% to 22%.

Table 11
Pension Summary

	Police Summary	Firefighters Summary	Non-Uniformed Summary
Participants	12/31/2022	12/31/2022	12/31/2022
Active Employees	133	94	234
Vested Former	6	2	56
<u>Receiving Benefits</u>	<u>210</u>	<u>116</u>	<u>225</u>
Total Participants	349	212	515

	12/31/2021	¹ 12/31/2022	12/31/2021	¹ 12/31/2022	12/31/2021	¹ 12/31/2022
Total Pension Liability	\$100,413,081	\$102,958,326	\$77,952,133	\$80,309,551	\$78,868,424	\$79,137,161
Plan Fiduciary Net Position	\$115,100,216	\$92,011,338	\$100,375,609	\$85,085,090	\$96,929,217	\$78,668,545
Net Pension Liability (Asset)	(\$14,687,135)	\$10,946,988	(\$22,423,476)	(\$4,755,539)	(\$18,060,793)	\$468,616
Plan Fiduciary Net Position as % of Total Pension Liability	114.63%	89.37%	128.76%	105.95%	122.90%	99.41%

¹ Reflective of a measurement date of December 31st, 2022 based on and rolled forward from an actuarial valuation date of January 1st, 2021.

Projection – MMOs are projected to increase by 2% annually, which is generally consistent with wage increases for each City Employee group.

Other Post-Employment Benefit Summary

Other Post-Employee Benefits (“OPEB”) are benefits other than the pension that is provided to retirees, including medical, prescription drug, dental, vision, hearing, life insurance, long-term disability, long-term care, death benefits, and any payments made to the retiree that are to be used for such coverage.

GASB rules require the use of accrual-based accounting methods to disclose the liabilities related to OPEB costs. The accrual-based accounting recognizes costs when benefits are earned, not when the benefit is actually paid.

Like most other governments, Harrisburg uses a “Pay-as-you-go” approach to fund OPEB costs. The City will plan to continue this approach for payments. Currently, there are no immediate plans to establish a trust for OPEB in Fiscal Year 2024. Per the most recent actuarial valuations dated January 1, 2022, Harrisburg’s ending total OPEB liability for fiscal year 2023 was \$138.4 million, compared with \$177.0 million for fiscal year 2022. There does appear to be a slight decline in the liability balance for OPEB.

Table 12
Other Post-Employment Benefit Summary
January 1, 2022, Actuarial Valuation for Fiscal Year
Ended December 31, 2023

Demographic Information	Police	Firefighters	Non-Uniformed	Total
Active Participants	134	58	104	296
Vested Former Participants	2	0	32	34
Retired Participants	180	103	135	418
Total	316	161	271	748

Financial Information	Police	Firefighters	Non-Uniformed	Total
Total OPEB Liability	\$68,920,904	\$43,694,480	\$25,768,546	\$138,383,930
Plan Fiduciary Net Position	0	0	0	0
Net OPEB Liability	\$68,920,904	\$43,694,480	\$25,768,546	\$138,383,930
Plan Fiduciary Net Position as a % of Total OPEB Liability	0%	0%	0%	0%
Net OPEB Liability as a % of Covered Employee- Payroll	710.03%	1,057.78%	445.48%	705.25%
OPEB Expense	\$3,667,822	\$2,369,478	\$1,768,582	\$7,805,882 ^{1,2}

¹ Based on actuarial valuation date of January 1st, 2022 with an applicable measurement date of January 1st, 2023.

² The OPEB actuarial valuation date occurs every two years with periodic annual rollforward updates.

The City has begun to address this liability with provisions in its collective bargaining agreements eliminating post-retirement benefits for new hires. In addition, following the monetization of the parking system, the Commonwealth deposited \$3.7 million in a bank account established for an OPEB fund, which has a December 31, 2023, year-end value of \$4.06 million. Such funds will be transferred into the City’s OPEB Trust Fund, authorized by the City Council on March 23, 2021, as required by Act 124. The OPEB Trust for the City is not currently in place, and there are no immediate plans to move this effort forward.

Table 13
Expense Growth Assumptions
2025 - 2028

	2025 ¹	2026 ¹	2027 ¹	2028 ¹
Personnel & Benefits (Net of Medical)	2.2%	2.8%	2.6%	2.6%
Medical ²	(7.5%)	(3.9%)	(3.7%)	2.1%
Services	2%	2%	2%	2%
Supplies	2%	2%	2%	2%

¹ Debt Services, Capital, & Transfers activities are subject to variation due to the ongoing FNB Field, Broadstreet Market, and Public Safety Building project construction.

² The City anticipates that the catastrophic losses will decline based on historic evidence that is presented.

5.1 Expense Initiatives

1.) Implement Steps to Reduce Health Insurance Costs

The City is exploring ways to reduce health insurance costs, including working with a broker to lower prescription drug costs, instituting a wellness program, and considering changing the structure of its self-insurance model.

2.) Final Payment of the Series 1997D&F Forbearance Liability

The City completely paid off the AMBAC Forbearance Liability in March 2023.

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5.2 Expense Forecasts

Below is the multi-year expense forecast based on historical growth trends, planned initiatives, and other available data. The data includes fiscal forecasts from FY 2024 through FY 2028.

As for the Personnel costs, these costs are anticipated to increase by 2.3% in 2025, 2.8% the following year, and then stagnate at increases of 2.6% thereafter. Medical expenses will increase by 7.5% initially, but lessen significantly in the following years. Services and Supplies expenses are anticipated to increase by 3% and 2%, respectively. It is expected that the price increase will be in line with the current CPI. Other Operating Expenses and Transfers are contingent on budgetary activity. Debt Service costs will significantly be reduced as the Ambac Forbearance payments are eliminated, and this event reduces debt to a pre-distressed level. Capital costs are contingent on the necessary capital needs of each City Department.

Table 14
Operating Expense Forecast

	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028
Personnel (less Medical)	\$39,189,036	\$40,068,446	\$41,186,335	\$42,239,098	\$43,322,249
Medical Claim Expenses	13,725,000	12,700,000	12,200,000	11,750,000	12,000,000
Services	11,365,184	11,592,488	11,824,337	12,060,824	12,302,040
Supplies	3,754,702	3,829,796	3,906,392	3,984,520	4,064,210
Other Operating	977,513	650,000	400,000	400,000	400,000
Transfers	33,283,499 ¹	1,734,215	400,000	400,000	400,000
Total Expenses (Pre-Debt Service)	102,294,934	70,574,945	69,917,064	70,834,442	72,488,499
Debt Service	1,250,000	1,250,000	1,430,000	1,445,000	1,450,000
Total Expenses (Pre-Capital)	103,544,934	71,824,945	71,347,064	72,279,442	73,938,499
Capital Expenditures	8,456,870	5,771,442	6,707,558	1,042,000	1,192,000
Total Expenses	\$112,001,804	\$77,596,387	\$78,054,622	\$73,321,442	\$75,130,499

¹ The Transfer includes the transfer from federal grant fund for the ARPA funding. Also, a portion of the funding is for FNB Stadium. The last segment is a transfer for Debt Service Payments.

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6 Other Initiatives

The City is committed to providing essential services to the community while securing its long-term fiscal stability. Below is a summary of the progress in implementing initiatives not already covered in the previous sections and additional actions the City is taking to achieve its goals:

1.) Reestablish access to the debt markets and restore credit rating to the City, and prepare the City for borrowing as it plans for Capital Improvements in the future.

The goal is for the City to commence borrowing and seek financial management advice regarding credit rating once the Department of Community and Economic Development signs an order to Exit Act 47 the Municipalities Financial Recovery Program. The Department must permit the Exit to occur before we can move forward.

2) Establish an OPEB Trust.

On March 23, 2021, the City Council approved ordinance no. 2-2021 authorizing and directing the creation of an irrevocable special trust to be designated as the “OPEB Trust.” Any deposits and segregating funds are to be restricted for other post-employment obligations of the City and related administrative costs of the Trust, providing for the appointment of a Board of Trustees to oversee and manage the Trust Fund in accordance with Act 47 Recovery Plan and any amendments. The Board of Trustees are to contract for services of a trusted professional; authorizing the execution of a Trust Agreement and related documents; authorizing the acceptance and deposit of designated funds provided through certain asset transfers under the Harrisburg Strong Plan; and adopt a Charter and Bylaws of the OPEB Board of Trustees to operate in accordance with the recommendations of GASB Statement No. 74 and GASB Statement No. 75.

The ordinance provides for the establishment of a Board of Trustees consisting of nine members, with one member each to be appointed by the City’s three local unions; two individuals appointed by the City Council, two to be appointed by the Mayor; and two members to be appointed by the Recovery Coordinator of the City. The Board of Trustees will be responsible for establishing how the Trust will operate, including the terms under which the Trust’s investment policy will access the funds, among other operating issues. The formation of this Board has not yet occurred mainly with the challenge of the actuarial liability, \$138.4 million as of December 31, 2023, being so daunting in comparison with the available related trust funds on deposit initially received at \$3.7 in proceeds and with a stated value of \$4.06 million as of December 31, 2023; however, though this intended Trust and acting Board have not been formally established, which is not viewed as a deterrent to the City’s plan for exiting municipal distressed status under Act 47, the City does understand the importance of ultimately achieving the full creation of the OPEB Trust.

As determined from an updated actuarial valuation as of January 1, 2020, the City’s estimated OPEB liability as of December 31, 2021, was \$157.6 million. Similar to other municipalities, Harrisburg does not prefund its OPEB liabilities. During 2022, the City paid \$5.3 million in “pay-as-you-go” retirement benefit costs and also accrued an additional \$2.1 million in service costs for future participant benefits.

If the City were to continue to pay the pay-as-you-go obligation and contribute an annual amount equal to the Service Cost, the City would fund the plan at a pace to eliminate the unfunded accrued liability in approximately 60 years, assuming no changes in actuarial assumptions. However, contributing an amount equal to the Service Cost and the pay-as-you-go should benefit the City.

The Fiscal Obligation is unrealistic for the City, meaning the liability will unlikely be eliminated in the 60-year timeframe.

The Trust will be funded initially with approximately \$3.3 million in funds generated by asset transfers that were executed as a result of the implementation of the Harrisburg Strong Plan. Once the appointed Board of Trustees establishes the terms of the Trust, the City will consider a funding policy that will begin to address

the significant liability and is also manageable within existing General Fund constraints.

The City understands the relationship between controlling the OPEB liability and long-term fiscal stability. The City also appreciates the potential negative implications for its credit rating if a strategy for addressing the OPEB liability is not identified. However, other municipalities that do not prefund the liability can still achieve a strong credit rating. Since the City cannot feasibly prefund the OPEB liability at a level to cover its Service Cost plus interest, annual OPEB costs will continue to grow, likely higher than other General Fund expenses. The growth, volatility, and size of these annual costs relative to the budget are of particular concern to the credit rating agencies.

While the City acknowledges that its OPEB liability will not be 100% funded for the foreseeable future, its past and planned actions signal its commitment to addressing this issue:

- Implemented employee benefit changes that eliminate post-retirement benefits for new employees, which will reduce and eventually eliminate the liability over time;
- Once terms of the Trust are adopted, consider a recurring OPEB Trust funding strategy, which will help address volatility inherent in this expenditure item;
- Order its actuary to prepare an actuarial valuation at least biennially, in accordance with generally accepted actuarial principles. Each valuation will include a gain/loss analysis that identifies the magnitude of recent gains and losses based on variations between actual and assumed experience for each major assumption.

The City will review OPEB Trust funding options every two years and, with the assistance of its actuary, determine the funding levels required for a fully funded plan within 10, 20, and 30 years. The City will adjust its funding strategy as necessary to meet its OPEB Trust funding goals.

1 Implement a Workforce Stabilization Program

In late 2021, the City and AFSCME agreed on a new contract that addresses pay and retention issues. Early in 2022, the City and FOP reopened the contract and ratified a new contract. The FOP contract addresses many pay equity issues.

In November 2023, the City and IAFF received the Interest Arbitration Award outlining the agreed-upon terms of the award.

The City is also mindful of strategies to recruit and retain qualified non-represented management employees. Currently, the City is interviewing applicants for the Business Administrator position. The hope is that a candidate will be selected soon.

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2 Promote Economic Development

The key to securing the City’s long-term health is expanding its economic base and increasing its local tax revenues. Even after confirming its extraordinary taxing powers, the City’s capacity to deliver essential services to its residents depends on a strong local tax base. The City’s Economic Development efforts focus on growing the City’s economy in a diverse, equitable, and inclusive manner by retaining, expanding, and attracting businesses, promoting investments, and increasing career opportunities for residents. The City will accomplish these goals by providing a holistic approach, including innovation and equity, place and infrastructure, and governance and financial stewardship.

The new Interim Director of the Department of Building, Housing, and Development plans to further review the current Economic Development Plan and provide her input. She hopes to have her review completed by mid-September prior to meeting with the ICA Board to discuss the proposed suggestions in the plan.

3 Improve Information Technology Capabilities

The City is implementing several initiatives to improve its information technology capabilities and infrastructure, as outlined below:

- The City has recently purchased and has begun to implement the replacement of the current disparate systems, including mainframe systems (City, Revenue, and Personnel), finance system (Central Square), and payroll system (Paychex) with the MUNIS ERP system from Tyler Technologies. The General Ledger component of this system is complete; however, training for this system will continue as new employees become engaged. The modules are scheduled in phases: Phase 1- Financial Management and Capital Planning was completed on December 31, 2024, Phase 2 – Human Capital Management – is scheduled to be completed on January 1, 2025, Phase 3 – Tax Billing and Collections – December 31, 2024, Phase 4 – Licenses and Permits – December 31, 2024, Phase 5 – Codes Enforcement – December 31, 2024, and Phase 6 – Asset Maintenance Full Implementation including an inventory system– was completed on January 2024.
- To obtain upgrades to the Office 365 Licenses to support our Microsoft suite of tools: Outlook (Email), Word, Excel, PowerPoint, etc.
- Replacement of the Data Center core switch, which controls the critical infrastructure for all deployed technology.
- Replace the aging fleet of City-wide printers with new machines.
- Replace the security camera system at Reservoir Park, which is unreliable and not integrated with our other camera systems.
- Continue to implement a Laserfiche public portal that would allow citizens to access city-related documents from a single point.
- Continue replacing the equipment (servers and Storage Area Network (SAN)) in the Data Center and Co-location site as it reaches the end of its useful life.

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7 Capital Improvement Plan

The City has a backlog of deferred maintenance and unfunded capital needs, which far exceed funding capacity. Most critically important capital needs will remain unfunded unless operating projections outperform expectations or new funding sources are identified.

The tables below show the **baseline** capital projects the City plans to fund with General Fund transfers and other sources. The baseline projections are consistent with those presented in the 2023 Five-Year Plan. The Projections and Forecasts for capital improvement projects for 2024- 2028 are included below.

Table 15
Baseline Capital Improvement Expenditures - General Fund

Project Name	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Total
Bureau of Information Technology						
DCIT & DREV System Replacement	\$791,626	\$125,000	\$125,000	\$90,000	\$90,000	\$1,221,626
Bureau of Police						
Police Patrol Vehicles	-	200,000	250,000	175,000	175,000	800,000
Other Police Vehicles	-	-	-	-	-	-
Radios	-	2,000	2,000	2,000	2,000	8,000
Surveillance Cameras	-	-	-	-	-	-
Other	225,000	25,000	25,000	25,000	25,000	325,000
Bureau of Fire						
Apparatus Replacement	-	150,000	825,000	-	200,000	1,175,000
Radios	990,000	-	-	-	-	990,000
Fire House Repair/Replace	100,000	100,000	75,000	50,000	75,000	400,000
Other	110,000	-	-	-	-	110,000
Vehicle Management Center						
Vehicle Leasing Program ¹	-	-	-	-	-	-
Other	125,000	150,000	175,000	125,000	100,000	675,000
Office of Engineering						
Lease Purchase	-	-	-	-	-	-
Building	150,000	125,000	175,000	150,000	150,000	750,000
Facilities and Special Projects						
Other Facilities	5,929,516	4,819,442	4,980,558	350,000	300,000	16,379,516
Parks, Recreation and Enrichment						
Other	35,728	75,000	75,000	75,000	75,000	335,728
Subtotal	\$8,456,870	\$5,771,442	\$6,707,558	\$1,042,000	\$1,192,000	\$23,169,870

¹ The Vehicle Purchase Program has been moved to lease purchase, which will be included in Debt Service.

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The capital project funding sources and uses may change depending on the permitted use of these funds and the outcomes of the City’s planning process.

Note: Projected 2024 amounts may differ from the budget due to a reclassification of some capital expenditures.

Table 16
Capital Improvement Projects - Neighborhood Services Fund

	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Total
Equipment Leasing	\$400,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,600,000
Building Improvements	100,000	110,000	110,000	110,000	110,000	540,000
Equipment - Other	300,000	300,000	300,000	300,000	300,000	1,500,000
Subtotal	\$800,000	\$710,000	\$710,000	\$710,000	\$710,000	\$3,640,000

Table 17
Baseline Capital Improvement Projects - Capital Projects Fund ¹

Project Name	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Total
MulDer Square	\$178,564	\$50,000	-	-	-	\$228,564
Capitol Gateway	1,279,327	250,000	-	-	-	1,529,327
East-West Multimodal	275,000	600,000	-	-	-	875,000
City Bridges	3,988,000	555,000	600,000	500,000	500,000	6,143,000
Herr Street	37,500	945,000	-	-	-	982,500
Division Street	-	1,250,000	-	-	-	1,250,000
Walnut Street	-	300,000	-	-	-	300,000
6 th Street	-	450,000	-	-	-	450,000
2 nd Street	-	550,000	-	-	-	550,000
17 th Street	-	350,000	-	-	-	350,000
City paving needs	-	-	250,000	250,000	250,000	750,000
Subtotal	\$5,758,391	\$5,300,000	\$850,000	\$750,000	\$750,000	\$13,408,391

¹ Other funding sources besides the Capital Projects Fund balance include grant funds and Liquid Fuels Funds.

Table 18
Summary by Fund

Fund	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Total
General Fund (Baseline)	\$8,456,870	\$6,238,000	\$6,657,000	\$1,482,000	\$1,652,000	\$24,485,870
Neighborhood Services Fund	800,000	710,000	710,000	710,000	710,000	3,640,000
Capital Projects Fund (Baseline)	5,758,391	5,300,000	850,000	750,000	750,000	13,408,391
Total	\$15,015,261	\$12,248,000	\$8,217,000	\$2,942,000	\$3,112,000	\$41,534,261

Funded and Unfunded Capital Improvement Projects Anticipated

Please note that these tables are only updated through 2027 because this data will be replaced by a full Capital Improvement Program (CIP) Report that will properly rank facilities and other assets from Excellent to Poor Status.

This will provide a much more thorough analysis of the City’s multiple fixed assets.

The final CIP Report will be submitted to the Mayor and City Council by October 31, 2024, and a copy will be provided to the ICA for inclusion in the April 2025 report to the Governor and the General Assembly.

The City has prioritized its capital needs as Priority One and Priority Two level projects.

The City has 47 funded Priority One projects with costs up to \$32.4 million through 2027. The City has 75 Priority Two projects with a cumulative estimated total cost of \$37.5 million, including \$4.2 million funded and \$33.3 million unfunded. The table below summarizes the annual costs of the Priority One and Priority Two Projects. A project listing is included in the Appendix.

Table 19
Priority Capital Improvement Projects

Level	Number of Projects	2023	2024	2025	2026	2027	Total
Priority One Funded	47	666,682	916,250	11,285,500	9,426,500	10,065,750	32,360,682
Priority Two Funded	27	0	2,070,700	1,070,836	529,088	540,000	4,210,624
Priority Two Unfunded	48	672,500	2,080,000	4,404,700	10,176,725	15,975,000	33,308,925
Totals	122	\$1,339,182	\$5,066,950	\$16,761,036	\$20,132,313	\$26,580,750	\$69,880,231

The total cost of the unfunded projects identified above is \$33.3 million. Priority Three projects are not included in this listing, which is even farther beyond the City’s current funding capacity.

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8 Financial Forecasts

The City will set a minimum General Fund Balance level target amount equal to two months of annual operating expenses (approximately 15%). The funding target aligns with the Government Finance Officer Association's minimum recommendation for all municipalities. The GFOA recommends that cities with a history of fiscal distress or budgetary volatility maintain a fund balance level higher than the 15% minimum. This fund balance level would also be viewed favorably by rating agencies that strongly emphasize operating flexibility and accessible fund balance, especially for municipalities like Harrisburg, trying to demonstrate its commitment to fiscal recovery and stability. The City has already managed its fund balance above this level for several years.

The operating forecasts, which assume the full implementation of the initiatives described above, demonstrate the ability to maintain essential City services and address other priorities. In addition to the initiatives outlined in this plan, the City relies on its significant unreserved General Fund balance to fund capital needs and, under certain circumstances, cover the gap between annual revenues and expenses.

The City will continue to manage the tax burden on its residents. Moreover, raising tax rates is counterproductive to Harrisburg's efforts to attract private investment and expand the tax base, especially during this challenging period for the local economy. Notably, fiscal year 2024 shows a 7% fund balance in the General Fund. The RACP grant for the FNB field is anticipated to be repaid in fiscal year 2025, therefore restoring the fund balance to a normal level.

The Financial Forecast indicated in Table 1 indicates that a negative fund balance is expected for the fiscal year 2023, which is largely created by the payment to AMBAC to finalize the forbearance liability payment (thereby significantly reducing the City's debt overall); the negative fund balance in 2024 is largely created by the \$5.2 M to the Harrisburg Senator's MLB FNB Stadium to cover the costs of requirement improvements (this also will be part of the match for the RACP Grant). In 2025, the General Fund will realize a surplus. In the remaining three Fiscal Years, 2026, 2027, and 2028, we project that the General Fund will have a small fund balance commitment.

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9 Principal Proprietary Funds

The City maintains two main proprietary funds, which account for activities that involve business-like transactions: the Neighborhood Services Fund and the Harrisburg Senators Fund.

9.1 Neighborhood Services Fund

Created in 2016, the Neighborhood Services Fund (“NSF”) accounts for the revenues and expenses associated with the provision of refuse collection and disposal services to residential, commercial, and industrial establishments of the City, as well as Parks and Recreation maintenance services, and road repair services, as those are related to the facilitation of refuse collection and disposal services.

Table 20
Neighborhood Services Fund-Actuals
2019-2023

	2019	2020	2021	2022 ¹	2023
Department of Public Works	13,986	1,747	22,315	0	18,955
Collection and Disposal Fees	18,137,116	15,336,996	16,112,684	16,207,892	16,592,807
Miscellaneous	313,878	460,390	228,288	524,903	507,900
Intergovernmental	66,497	58,724	0	49,354	59,120
Transfers	720,000	0	0	0	0
Total Revenue	\$19,251,477	\$15,857,857	\$16,363,287	\$16,782,149	17,178,782
Personnel	4,662,136	5,269,184	5,541,753	5,509,391	6,373,848
Services	8,236,775	8,548,808	8,839,004	8,987,077	9,969,986
Supplies	514,404	898,240	591,118	481,064	568,438
Other - Capital	4,030,760	1,983,192	1,411,580	1,190,212	1,010,139
Other – Transfers	0	0	0	0	55,978
Prior Year Encumbrances	0	0	162,133	0	0
Total Expenditures	\$17,444,075	\$16,699,424	\$16,545,588	\$16,631,735	\$17,978,389
Change in Cash Fund Balance	1,807,402	(841,567)	(182,301)	150,414	(799,607)
Cash - Beginning of Year	6,021,488	7,828,890	6,987,323	6,805,022	6,955,436
Cash - End of Year	\$7,828,890	\$6,987,323	\$6,805,022	\$6,955,436	\$6,155,829

¹The 2023 Neighborhood Services Fund budget was balanced by applying the existing fund balance as “Cash Carryover” to avoid a deficit in 2023. The Cash Carryover is shown in the “Change in Fund Balance” line for presentation purposes in this table.

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Table 21
Neighborhood Services Fund Forecasts
2024-2028

	2024	2025	2026	2027	2028
	Forecast	Forecast	Forecast	Forecast	Forecast
Department of Public Works	20,000	20,600	21,218	21,855	22,510
Collection and Disposal Fees ¹	17,317,021	17,490,191	17,752,544	17,930,070	18,199,021
Miscellaneous	490,000	504,700	519,841	535,436	551,499
Intergovernmental	60,000	60,000	60,000	60,000	60,000
Transfers	3,425,893	300,000	300,000	300,000	300,000
Total Revenue	\$21,312,914	\$18,375,491	\$18,653,603	\$18,847,360	\$19,133,030
Personnel	6,635,245	6,779,209	6,973,585	7,173,793	7,380,007
Services	10,300,000	10,609,000	10,927,270	11,255,088	11,592,741
Supplies	600,000	612,000	624,240	636,725	649,459
Other - Capital ²	800,000	710,000	710,000	710,000	710,000
Other - Transfers	0	0	0	0	0
Total Expenditures	\$18,335,245	\$18,710,209	\$19,235,095	\$19,775,605	\$20,332,207
Change in Cash Fund Balance ³	2,977,669	(334,718)	(581,492)	(928,245)	(1,199,177)
Cash - Beginning of Year	6,155,829	9,133,498	8,798,780	8,217,288	7,289,043
Cash - End of Year	\$9,133,498	\$8,798,780	\$8,217,288	\$7,289,043	\$6,089,866

¹ With the new attorney overseeing delinquent collections and a new lien specialist filing liens with both commercial and residential properties we do expect a decline in delinquent trash payments.

² The City was able to procure 902 DEP \$575,000 funding to cover the costs of two recycling trucks which would otherwise be paid by the City. As an Act 47 Community we are not expected to provide a match.

³ The changes in cash fund balance simply represent the sum of the resulting revenues and expenditures put forth in each of the 5 years of projection.

The NSF's primary revenue sources are garbage collection and disposal fees. For fiscal year 2023, the City budgets \$16.6 million in garbage collection and disposal fees. The City projects the need for fee increases in the coming years to address rising capital costs.

The figures above anticipate a fee increase. In addition, the Finance team will suggest further fee increases for Capital in the forecast years, so as to meet the future needs for new trash trucks and other necessary sanitation-related capital items. The Grants Manager will also continue to seek available funding through available grant sources. The City will set the goal of increasing the collection rate to 91% beginning in 2023.

Also, the City has reached a contract agreement to continue Sanitation Services with the Borough of Steelton. The City is also in negotiations with Penbrook and Paxtang Boroughs. Further, though fully contained within the Neighborhood Services Fund, the City continues to account for the transaction activity of these municipal Boroughs individually via the utilization of three separate identifiable budget units comprising both revenues and expenses within this Fund.

The primary NSF expense is contracted service for garbage disposal of approximately \$6.3 million. The costs will increase by 2.0% annually through 2027. This fund also accounts for the contracted payment to the Lancaster County Solid Waste Authority. The tipping fee is \$230.84 per ton, and this will be adjusted on January 1 of each calendar year by the Consumer Price Index, which is assumed to be 2.0% in these projections.

Approximately 99.6 employee salaries are paid out of the NSF. Projected personnel cost increases mirror those in the General Fund, with 3.5% annual salary increases and 5% annual medical insurance increases.

The City will manage its Neighborhood Services Fund to balance revenues and expenses long-term. The City will also target a fund balance equal to two months of annual operating expenses. While the GFOA recommends a fund balance target equal to 45 days of annual operating expenses for Proprietary Funds, the City has set its fund balance target at a level it feels is responsible and fair to fee payers.

Maintaining this level of fund balance will ensure that service/operation disruptions will be avoided, the NSF will not burden the General fund, and the fund will not maintain unnecessary balances that can otherwise be deployed to provide services to customers.

The City is also mindful of identifying funding sources for future capital and vehicle improvement needs. The City plans on utilizing grant funds to defray the costs of these expenditures; however, if grant funding cannot be secured, the City will apply fund balance as a substitute.

The City continues to aggressively seek recovery of outstanding trash bill balances. A new attorney was hired in 2023 to file liens related to unpaid trash bills. He will also assist in implementing the \$2.0 M in ARPA funds to forgive outstanding balances of low-income residents. These two factors will address the outstanding balances and reduce it overall.

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9.2 Harrisburg Senators Fund

The Harrisburg Senators Fund accounts for the revenues and expenses associated with the debt payment financing the Harrisburg Senators' new stadium. In recent years, the Fund has been subsidized by annual transfers from the City's general operations. With the 2021 defeasance of the stadium improvement bonds, the Harrisburg Senators Fund can better handle future costs associated with keeping the stadium up to Major and Minor League Baseball standards.

Table 22
Harrisburg Senators Fund – Actuals and Forecasts
2019 - 2028

	2019	2020	2021	2022	2023
Department of Parks and Recreation	87,792	20,795	56,642	41,744	43,820
Rental Income	379,738	18,129	199,362	379,738	379,738
Transfers	256,778	467,856	5,581,342	0	2,800,000
Total Revenue	\$724,308	\$506,780	\$5,837,346	\$421,482	\$3,223,558
Services	25,000	0	0	0	0
Other – Debt	642,043	646,553	5,581,342	0	0
Other – Capital	0	0	50,000	0	0
Total Expenses	\$667,043	\$646,553	\$5,631,342	\$0	\$0
Change in Cash Fund Balance	57,265	(139,773)	206,004	421,482	3,223,558
Cash Fund Balance - Beginning of Year	121,433	178,698	38,925	244,929	666,411
Cash Fund Balance - End of Year	\$178,698	\$38,925	\$244,929	\$666,411	\$3,889,969

	2024	2025	2026	2027	2028
	Forecast	Forecast	Forecast	Forecast	Forecast
Department of Parks and Recreation	52,714	52,714	52,714	52,714	52,714
Rental Income	379,738	379,738	379,738	379,738	379,738
Grant Proceeds	0	6,000,000	0	0	0
Transfers	5,210,912	1,334,215	0	0	0
Total Revenue	\$5,643,364 ¹	\$7,766,667	\$432,452	\$432,452	\$432,452
Services	0	0	0	0	0
Other – Debt	0	0	0	0	0
Other – Capital ³	9,533,333	1,766,667	0	0	0
Transfers	0	6,000,000 ²	425,000	425,000	425,000
Total Expenses	\$9,533,333	\$7,766,667	\$425,000	\$425,000	\$425,000
Change in Cash Fund Balance	(3,889,969)	0	7,452	7,452	7,452
Cash Fund Balance - Beginning of Year	3,889,969	0	0	7,452	14,904
Cash Fund Balance - End of Year	\$0	\$0	\$7,452	\$14,904	\$22,356

¹ This transfer to the General Fund is for the initial costs of the FNB Stadium Improvements. MLB is requiring these improvements to meet the new baseball team requirements.

² The \$6,000,000 transfer will cover the final costs of the stadium. At this time, we plan to submit to State Office of Budget in very early 2024 with the anticipation of reimbursement payment in late 2025.

³ The city has made a determination to work with MLB to improve the stadium to assist in retaining the Senators at FNB field.

Appendix A

Baseline Financial Forecast by City Function

The 2024 forecasts in the tables below include references made to the 2024 Approved Budget, initially adopted by City Council on December 21st, 2023, as well as occurring subsequent approved budget reallocation adjustments made during the first six months of 2024.

	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
General Government						
Personnel	1,907,801	2,123,773	2,176,867	2,231,289	2,287,071	2,344,248
Services	314,994	478,448	488,017	497,777	507,733	517,888
Supplies	54,975	99,690	101,684	103,717	105,792	107,908
Other-Debt	0	0	0	0	0	0
Other-Capital	0	0	0	0	0	0
Other-Transfers	0	0	0	0	0	0
Other-Operating	0	0	0	0	0	0
Total General Government Function	\$2,277,770	\$2,701,911	\$2,766,568	\$2,832,784	\$2,900,596	\$2,970,043

	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Administration						
Personnel (net of Medical)	4,310,092	4,439,204	4,437,411	4,528,347	4,621,555	4,717,094
Medical	13,124,343	13,725,000	12,700,000	12,200,000	11,750,000	12,000,000
Services	6,085,888	5,861,241	5,978,466	6,098,035	6,219,996	6,344,396
Supplies	393,021	606,022	618,142	630,505	643,115	655,978
Other-Debt	9,875,573	1,250,000	1,250,000	1,430,000	1,445,000	1,450,000
Other-Capital	1,074,568	791,626	125,000	125,000	90,000	90,000
Other-Transfers	2,800,000	33,283,499	1,734,215	400,000	400,000	400,000
Other-Operating	869,260	977,513	650,000	400,000	400,000	400,000
Total Administration Function	\$38,532,745	\$60,934,105	\$27,493,234	\$25,811,887	\$25,569,666	\$26,057,467

	2023	2024	2025	2026	2027	2028
	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Building and Housing						
Personnel	242,051	411,437	421,723	432,266	443,073	454,149
Services	106,322	95,000	96,900	98,838	100,815	102,831
Supplies	235	5,500	5,610	5,722	5,837	5,953
Other-Debt	0	0	0	0	0	0
Other-Capital	0	0	0	0	0	0
Other-Transfers	0	0	0	0	0	0
Other-Operating	0	0	0	0	0	0
Total Building and Housing Function	\$348,608	\$511,937	\$524,233	\$536,826	\$549,724	\$562,934

	2023	2024	2025	2026	2027	2028
	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Public Safety						
Personnel	28,112,236	29,194,119	29,936,429	30,821,017	31,634,648	32,472,687
Services	1,362,986	1,908,611	1,946,783	1,985,719	2,025,433	2,065,942
Supplies	696,667	545,000	555,900	567,018	578,358	589,926
Other-Debt	0	0	0	0	0	0
Other-Capital	798,530	1,425,000	477,000	1,177,000	252,000	477,000
Other-Transfers	0	0	0	0	0	0
Other-Operating	0	0	0	0	0	0
Total Public Safety Function	\$30,970,419	\$33,072,730	\$32,916,112	\$34,550,754	\$34,490,440	\$35,605,554

	2023	2024	2025	2026	2027	2028
	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Public Works						
Personnel	1,098,277	2,137,608	2,191,048	2,245,824	2,301,970	2,359,519
Services	1,969,816	2,733,547	2,788,218	2,843,982	2,900,862	2,958,879
Supplies	1,810,093	2,361,702	2,408,936	2,457,115	2,506,257	2,556,382
Other-Debt	0	0	0	0	0	0
Other-Capital	136,727	6,204,516	5,094,442	5,330,558	625,000	550,000
Other-Transfers	0	0	0	0	0	0
Other-Operating	0	0	0	0	0	0
Total Public Works Function	\$5,014,913	\$13,437,373	\$12,482,644	\$12,877,479	\$8,334,089	\$8,424,781

	2023	2024	2025	2026	2027	2028
	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Parks and Recreation						
Personnel	1,541,712	882,895	904,967	927,592	950,781	974,551
Services	791,119	288,337	294,104	299,986	305,986	312,105
Supplies	333,530	136,788	139,524	142,314	145,161	148,064
Other-Debt	0	0	0	0	0	0
Other-Capital	537,586	35,728	75,000	75,000	75,000	75,000
Other-Transfers	0	0	0	0	0	0
Other-Operating	0	0	0	0	0	0
Total Parks and Recreation Function	<u>\$3,203,947</u>	<u>\$1,343,748</u>	<u>\$1,413,595</u>	<u>\$1,444,892</u>	<u>\$1,476,927</u>	<u>\$1,509,720</u>
Total General Fund Expenditures	<u>\$80,348,402</u>	<u>\$112,001,804</u>	<u>\$77,596,387</u>	<u>\$78,054,622</u>	<u>\$73,321,442</u>	<u>\$75,130,499</u>

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Appendix B

Financial History and Forecast – Non-Major/Special Revenue Funds

The City maintains several non-major and special funds that account for financial activity for various purposes. The following are projections for those funds. The 2023 actual results reflect bottom-line revenues and expenses. Allocations between revenue and expense categories are likely to change. The 2024 Projection reflects the 2024 budget amendment and rollover expenses.

Capital Projects Fund– This fund accounts for revenues and expenses connected with the City’s capital projects.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Department of Public Works	1,344,058	1,283,578	1,656,746	1,495,258	1,625,018	1,375,000	1,402,500	1,430,550	1,459,161	1,488,344
Intergovernmental	1,387,078	1,880,709	3,030,703	2,092,211	512,820	6,532,981	4,546,978	480,000	400,000	400,000
Other Financing Sources	2,000,000	-	-	-	83,144	-	-	-	-	-
Miscellaneous	122,143	50,146	1,146	28,896	27,473	30,000	7,500	7,500	15,000	20,000
Transfers	3,807,755	324,432	1,165,902	-	-	-	400,000	400,000	400,000	400,000
Total Revenue	8,661,034	3,538,865	5,854,497	3,616,365	2,248,455	7,937,981	6,356,978	2,318,050	2,274,161	2,308,344
Other - Capital	7,884,745	2,460,649	5,930,588	4,750,338	1,630,946	5,758,391	5,300,000	850,000	750,000	750,000
Other - Transfers	1,150,000	1,150,000	1,582,907	700,000	914,000	2,575,000	1,402,500	1,430,550	1,459,161	1,488,344
Total Expenditures	9,034,745	3,610,649	7,513,495	5,450,338	2,544,946	8,333,391	6,702,500	2,280,550	2,209,161	2,238,344
Change in Cash Fund Balance	(373,711)	(71,784)	(1,658,998)	(1,833,973)	(296,491)	(395,410)	(345,522)	37,500	65,000	70,000
Cash - Beginning of Year	5,007,068	4,633,357	4,561,573	2,902,575	1,068,602	772,111	376,701	31,179	68,679	133,679
Cash - End of Year	4,633,357	4,561,573	2,902,575	1,068,602	772,111	376,701	31,179	68,679	133,679	203,679

State Liquid Fuels Tax Fund– Funded by an annual Commonwealth of Pennsylvania State Liquid Fuels Tax allocation. The fund is used to account for state aid revenue expended primarily for streets and traffic lighting, traffic controls, and maintaining City roads and bridges in accordance with policies and procedures of the County Liquid Fuels Tax Act of 1931 and the Liquid Fuels Tax Act 655 of 1956 of the Commonwealth of Pennsylvania.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Department of Public Works	1,492,007	1,422,384	1,285,187	1,310,719	1,425,411	1,430,000	1,430,000	1,430,000	1,430,000	1,430,000
Total Revenue	1,492,007	1,422,384	1,285,187	1,310,719	1,425,411	1,430,000	1,430,000	1,430,000	1,430,000	1,430,000
Personnel	-	-	-	-	-	-	-	-	-	-
Services	265,283	308,196	325,976	290,705	360,518	413,198	413,198	413,198	413,198	413,198
Supplies	135,170	103,879	265,221	115,955	158,905	267,719	267,719	267,719	267,719	267,719
Other - Debt	-	226,355	224,112	224,111	224,112	224,112	224,112	224,112	224,112	224,112
Other - Capital	162,273	589,294	213,994	35,762	795,687	400,000	-	-	-	-
Total Expenditures	562,726	1,227,724	1,029,303	666,533	1,539,222	1,305,029	905,029	905,029	905,029	905,029
Change in Cash Fund Balance	929,281	194,660	255,884	644,186	(113,811)	124,971	524,971	524,971	524,971	524,971
Cash - Beginning of Year	2,227,656	3,156,937	3,351,597	3,607,481	4,251,667	4,137,856	4,262,827	4,787,798	5,312,769	5,837,740
Cash - End of Year	3,156,937	3,351,597	3,607,481	4,251,667	4,137,856	4,262,827	4,787,798	5,312,769	5,837,740	6,362,711

Host Municipalities Fees Fund – Funded quarterly amounts of host municipality benefit fees from the incinerator for waste tonnage received and disposed of at the Harrisburg Resource Recovery Facility. Proceeds are made available as a funding source for critical environmental projects.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Dept. of Community/Economic Developmt (Environmental)	357,628	350,854	344,725	367,288	403,848	360,844	360,844	360,844	360,844	360,844
Total Revenue	357,628	350,854	344,725	367,288	403,848	360,844	360,844	360,844	360,844	360,844
Personnel	136,910	131,557	138,871	68,733	133,758	141,401	144,229	144,229	144,229	144,229
Services	58,620	57,949	82,311	69,738	88,052	95,350	95,350	95,350	95,350	95,350
Supplies	21,562	10,117	6,002	7,936	7,934	18,750	18,750	18,750	18,750	18,750
Other - Grant Distributions	158,482	22,832	56,144	40,000	40,000	30,000	30,000	30,000	30,000	30,000
Other - Capital	-	45,324	24,600	-	-	-	-	-	-	-
Total Expenditures	375,574	267,779	307,928	186,407	269,744	285,501	288,329	288,329	288,329	288,329
Change in Cash Fund Balance	(17,946)	83,075	36,797	180,881	134,104	75,343	72,515	72,515	72,515	72,515
Cash - Beginning of Year	430,321	412,375	495,450	532,247	713,128	847,232	922,575	995,090	1,067,605	1,140,120
Cash - End of Year	412,375	495,450	532,247	713,128	847,232	922,575	995,090	1,067,605	1,140,120	1,212,635

Blight Remediation Fund (Special Fund)– Accounts for fee revenues and expenses related to the City as they pertain to the enforcement of ordinances regulating blight and local health, housing, and safety codes and regulations.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Dept. of Community/Economic Developmt (Bldg and Housing)	68,825	63,848	52,037	39,923	40,643	48,000	48,000	48,000	48,000	48,000
Total Revenue	68,825	63,848	52,037	39,923	40,643	48,000	48,000	48,000	48,000	48,000
Personnel	-	7,809	9,654	-	-	-	-	-	-	-
Services	50,669	23,094	31,258	21,155	17,739	46,618	46,618	46,618	46,618	46,618
Supplies	1,933	-	1,181	-	-	20,152	20,152	20,152	20,152	20,152
Other	-	-	-	-	-	-	-	-	-	-
Total Expenditures	52,602	30,903	42,093	21,155	17,739	66,770	66,770	66,770	66,770	66,770
Change in Cash Fund Balance	16,223	32,945	9,944	18,768	22,904	(18,770)	(18,770)	(18,770)	(18,770)	(18,770)
Cash - Beginning of Year	325,354	341,577	374,522	384,466	403,234	426,138	407,368	388,598	369,828	351,058
Cash - End of Year	341,577	374,522	384,466	403,234	426,138	407,368	388,598	369,828	351,058	332,288

Special Events/Project Reimbursement Fund (Special Fund) - Repository for funds generated from contributions from citizens interested in supporting the functions of the Department and revenue from the sale of recyclable materials collected by the Department. The fund is used for maintaining and supporting the various endeavors of the Department of Public Works.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Department of Public Works	19,428	13,655	74,141	65,207	14,218	21,300	21,300	21,300	21,300	21,300
Total Revenue	19,428	13,655	74,141	65,207	14,218	21,300	21,300	21,300	21,300	21,300
Personnel	-	-	-	-	-	-	-	-	-	-
Services	5,250	-	-	-	-	1,000	1,000	1,000	1,000	1,000
Supplies	-	5,250	5,250	-	-	19,000	19,000	19,000	19,000	19,000
Other	-	-	-	-	-	-	-	-	-	-
Total Expenditures	5,250	5,250	5,250	-	-	20,000	20,000	20,000	20,000	20,000
Change in Cash Fund Balance	14,178	8,405	68,891	65,207	14,218	1,300	1,300	1,300	1,300	1,300
Cash - Beginning of Year	123,592	137,770	146,175	215,066	280,273	294,491	295,791	297,091	298,391	299,691
Cash - End of Year	137,770	146,175	215,066	280,273	294,491	295,791	297,091	298,391	299,691	300,991

Fire Protection Fund (Special Fund) – Accounts for revenues and expenses supporting Fire department activities.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Department of Public Safety	28,055	29,862	16,439	14,152	19,775	12,800	12,800	12,800	12,800	12,800
Total Revenue	28,055	29,862	16,439	14,152	19,775	12,800	12,800	12,800	12,800	12,800
Personnel	-	-	-	-	-	-	-	-	-	-
Services	3,249	4,122	-	-	626	-	-	-	-	-
Supplies	-	990	-	-	-	17,412	17,412	17,412	17,412	17,412
Other	11,058	-	15,000	-	192,844	-	-	-	-	-
Total Expenditures	14,307	5,112	15,000	-	193,470	17,412	17,412	17,412	17,412	17,412
Change in Cash Fund Balance	13,748	24,750	1,439	14,152	(173,695)	(4,612)	(4,612)	(4,612)	(4,612)	(4,612)
Cash - Beginning of Year	232,627	246,375	271,125	272,564	286,716	113,021	108,409	103,797	99,185	94,573
Cash - End of Year	246,375	271,125	272,564	286,716	113,021	108,409	103,797	99,185	94,573	89,961

Police Protection Fund (Special Fund) - Accounts for revenues and expenses supporting Police department activities.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Department of Public Safety	122,168	207,989	118,865	101,144	283,497	89,000	89,000	89,000	89,000	89,000
Total Revenue	122,168	207,989	118,865	101,144	283,497	89,000	89,000	89,000	89,000	89,000
Personnel	-	-	-	-	-	-	-	-	-	-
Services	68,385	42,970	71,543	52,027	61,235	105,000	105,000	105,000	105,000	105,000
Supplies	1,851	-	8,350	3,250	-	48,900	48,900	48,900	48,900	48,900
Other	39,559	-	-	-	2,789	-	-	-	-	-
Total Expenditures	109,795	42,970	79,893	55,277	64,023	153,900	153,900	153,900	153,900	153,900
Change in Cash Fund Balance	12,373	165,019	38,972	45,867	219,474	(64,900)	(64,900)	(64,900)	(64,900)	(64,900)
Cash - Beginning of Year	400,252	412,625	577,644	616,616	662,483	881,957	817,057	752,157	687,257	622,357
Cash - End of Year	412,625	577,644	616,616	662,483	881,957	817,057	752,157	687,257	622,357	557,457

WHBG-TV Fund (Special Fund) – Accounts for financial activity related to the City’s government access cable television channel, station facilities, and programming management.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Department of Administration	1,511	1,042	29	126	659	9,500	9,500	9,500	9,500	9,500
Total Revenue	1,511	1,042	29	126	659	9,500	9,500	9,500	9,500	9,500
Personnel	-	-	-	-	-	-	-	-	-	-
Services	-	-	-	-	-	3,000	3,000	3,000	3,000	3,000
Supplies	-	-	-	-	-	2,000	2,000	2,000	2,000	2,000
Other	-	21,010	-	-	-	-	-	-	-	-
Total Expenditures	-	21,010	-	-	-	5,000	5,000	5,000	5,000	5,000
Change in Cash Fund Balance	1,511	(19,968)	29	126	659	4,500	4,500	4,500	4,500	4,500
Cash - Beginning of Year	32,263	33,774	13,806	13,835	13,961	14,620	19,120	23,620	28,120	32,620
Cash - End of Year	33,774	13,806	13,835	13,961	14,620	19,120	23,620	28,120	32,620	37,120

Events Fund (Special Fund) – Accounts for all revenue raised supporting the City’s events, including Arts Fest, the July 4th Celebration, Kipona, the Holiday Parade, and New Year’s Eve. This fund also accounts for related expenses and is overseen by the Director of Business Development and the Events and Marketing Manager.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Dept. of Community/Economic Developmt (Parks/Recreation)										
Total Revenue	148,710	83,517	190,053	234,923	376,578	321,200	321,200	321,200	321,200	321,200
Personnel	-	-	-	-	-	-	-	-	-	-
Services	115,971	62,598	130,768	192,779	296,761	321,000	321,000	321,000	321,000	321,000
Supplies	20	-	-	25	12,554	1,100	1,100	1,100	1,100	1,100
Other	-	-	-	-	-	-	-	-	-	-
Total Expenditures	115,991	62,598	130,768	192,804	309,315	322,100	322,100	322,100	322,100	322,100
Change in Cash Fund Balance	32,719	20,919	59,285	42,119	67,262	(900)	(900)	(900)	(900)	(900)
Cash - Beginning of Year	85,532	118,251	139,170	198,455	240,574	307,836	306,936	306,036	305,136	304,236
Cash - End of Year	118,251	139,170	198,455	240,574	307,836	306,936	306,036	305,136	304,236	303,336

Parks and Recreation Fund (Special Fund) - Accounts for revenues and expenses supporting the maintenance and betterment of the City’s Parks and Recreation bureau, activities, and programming.

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Dept. of Community/Economic Developmt (Parks/Recreation)										
Total Revenue	203,646	95,603	95,917	130,594	192,854	202,500	202,500	202,500	202,500	202,500
Personnel	38,272	14,284	4,862	22,401	23,088	45,131	45,131	45,131	45,131	45,131
Services	45,156	15,792	36,079	24,831	19,355	92,241	92,241	92,241	92,241	92,241
Supplies	24,919	4,525	19,499	3,576	1,412	40,105	40,105	40,105	40,105	40,105
Other	20,000	20,000	20,000	-	-	26,250	26,250	26,250	26,250	26,250
Total Expenditures	128,347	54,601	80,440	50,808	43,854	203,727	203,727	203,727	203,727	203,727
Change in Cash Fund Balance	75,299	41,002	15,477	79,786	149,000	(1,227)	(1,227)	(1,227)	(1,227)	(1,227)
Cash - Beginning of Year	290,111	365,410	406,412	421,889	501,675	650,675	649,448	648,221	646,994	645,767
Cash - End of Year	365,410	406,412	421,889	501,675	650,675	649,448	648,221	646,994	645,767	644,540

Appendix C

Funded Priority One Capital Improvement Projects

Please note that these tables are only updated through 2027 because this data will be replaced by a full Capital Improvement Program (CIP) Report that will properly rank facilities and other assets from Excellent to Poor Status.

This will provide a much more thorough analysis of the City’s multiple fixed assets.

The final CIP Report will be submitted to the Mayor and City Council by October 31, 2024, and a copy will be provided to the ICA for inclusion in the April report to the Governor and the General Assembly.

Department	Project Name	2024	2025	2026	2027	Total
Parks/Facilities	Italian Lake/Riverfront Geese Management	30,000	30,000	30,000		90,000
Parks/Facilities	Additional video surveillance for highly trafficked park areas	250,000				250,000
Parks/Facilities	Italian Lake Dredging	45,000				45,000
Parks/Facilities	Public Safety Building - Windows	71,250	71,250	71,250		213,750
Parks/Facilities	Public Safety Building – Hot water storage tank		20,000			20,000
Parks/Facilities	Public Safety Building – Replace switchgear.			200,000		200,000
Parks/Facilities	PSB - Non-Working Valve in Mechanical Room					
Parks/Facilities	MLK – Repair brick walkway				55,000	55,000
Parks/Facilities	MLK – Complete Remodel		2,700,000	2,700,000	2,700,000	8,100,000
Parks/Facilities	1820 Paxton St – Building Automation System			27,000		27,000
Parks/Facilities	City Island - Deck		100,000			100,000
Parks/Facilities	PSB – Basement garage ceiling	250,000				250,000
Parks/Facilities	PSB – Replace windows					
Parks/Facilities	Civil War Museum – Rotunda Improvement				250,000	250,000
Parks/Facilities	Reservoir Park – Mansion Lighting		160,000			160,000
Parks/Facilities	Reservoir Park – Brownstone Roof replacement			72,000		72,000
Parks/Facilities	Reservoir Park – Electrical Infrastructure renovations		500,000	500,000	500,000	1,500,000
Parks/Facilities	Riverfront Park - Electrical Infrastructure renovations		450,000			450,000
Parks/Facilities	1820 Paxton St – Replacement Generator		165,000			165,000
Parks/Facilities	Public Safety Building – Bathroom Upgrades		56,250	56,250	56,250	168,750
Parks/Facilities	Public Safety Building – New elevator cars				241,500	241,500
Parks/Facilities	Strawberry Alley – Bollards				28,000	28,000
Parks/Facilities	1820 Paxton St – Emergency Crct Expansion		150,000			150,000

Department	Project Name	2024	2025	2026	2027	Total
Parks/Facilities	Stadium Lights		945,000			945,000
Parks/Facilities	Shipoke Playground	150,000				150,000
Parks/Facilities	Pleasant View Park				300,000	300,000
Parks/Facilities	City-wide water fountains			250,000		250,000
Parks/Facilities	Argyle Park			25,000		25,000
Parks/Facilities	Reservoir Park – Phases 4 & 5 of the Master plan			1,700,000		1,700,000
Parks/Facilities	14 th & Shoop (fencing) and Braxton		150,000			150,000
Parks/Facilities	City Island (Skyline field & Press Box area)		5,100,000			5,100,000
Parks/Facilities	Morrison Park renovation project			2,500,000		2,500,000
Parks/Facilities	Penn & Dauphin equipment and fencing		400,000			400,000
Parks/Facilities	4 th and Emerald – Renovations				600,000	600,000
Parks/Facilities	Reservoir Park – Phase 2, 6 & 7				2,500,000	2,500,000
Parks/Facilities	Reservoir Park – Phase 1 & 3				1,685,000	1,685,000
Parks/Facilities	Argyle Street				350,000	350,000
Parks/Facilities	Vernon Street Playground Equipment				800,000	800,000
Parks/Facilities	4 th & Dauphin playground			285,000		285,000
Parks/Facilities	Reservoir Park Brownstone – Replace roof		67,000			67,000
Parks/Facilities	MLK Building – Exterior brick pavers and lighted bollards		66,000			66,000
Parks/Facilities	1820 Paxton St – Replace roof at VMC			500,000		500,000
Parks/Facilities	MLK – Elevator mechanical modernization			160,000		160,000
Parks/Facilities	MLK – Replace switchgear			350,000		350,000
Parks/Facilities	Paxtang Park		75,000			75,000
Parks/Facilities	Lottsville Playground		80,000			80,000
Parks/Facilities	Braxton Playground	120,000				120,000
	Total	916,250	11,285,500	9,426,500	10,065,750	31,694,000

Priority Two Capital Improvement Projects

Department	Project Name	2023	2024	2025	2026	2027	Total
Parks/Facilities	Park Maintenance – 6100m Motrim			160,000			160,000
Parks/Facilities	Park Maintenance – Small 8yrd sanitation packer		110,000				110,000
Parks/Facilities	Park Maintenance – 1-ton dump with brine system		105,000	105,000			210,000
Parks/Facilities	Park Maintenance – 72” Z turn mowers		37,000			37,000	74,000
Parks/Facilities	Park Maintenance – Walk-behind mowers		6,000	6,000	6,000	6,000	24,000
Parks/Facilities	Park Maintenance Building – Update restrooms in both shops			6,200			6,200
Parks/Facilities	Park Maintenance – Repair flat roof at the upper shop				7,000		7,000
Parks/Facilities	Park Maintenance – 8ft slit seeder				9,000		9,000
Parks/Facilities	Park Maintenance – 5-ton dump		155,000	155,000			310,000
Parks/Facilities	Park Maintenance – Backhoe			75,000			75,000
Parks/Facilities	Park Maintenance – Tractor				50,838		50,838
Parks/Facilities	Park Maintenance – Trackless Unit			149,886			149,886
Parks/Facilities	Park Maintenance – 2 bucket trucks				150,000	150,000	300,000
Parks/Facilities	Parks Maintenance Building – Rebuild front steps - masonry			115,000			115,000
Parks/Facilities	Public Safety Building - Basement ceiling-garage		30,000				30,000
Parks/Facilities	Jackson Lick Swimming Pool (pool 1) - expansion joint		100,000				100,000
Parks/Facilities	Jackson Lick Swimming Pool (pool 1) - new roof		22,000				22,000
Parks/Facilities	MLK - Non-Working Valves in Mechanical Room (GESa)		13,000				13,000
Parks/Facilities	Civil War Museum - Rotunda improvement				250,000		250,000
Parks/Facilities	Jackson Lick Swimming Pool (pool 1) – Changing Rooms		250,000				250,000
Parks/Facilities	1820 Paxton St – Replacement Generator			165,000			165,000
Parks/Facilities	Public Safety Building – Bathroom Upgrades		56,250	56,250	56,250	56,250	225,000

Department	Project Name	2023	2024	2025	2026	2026	Total
Parks/Facilities	Public Safety Building – New elevator cars		241,450				241,450
Parks/Facilities	Reservoir Park Mansion – New roof			43,000			43,000
Parks/Facilities	Strawberry Alley – Bollards			28,000			28,000
Parks/Facilities	Public Safety Building – Expansion tank			6,500			6,500
Parks/Facilities	Stadium Lights		945,000				945,000
Parks/Facilities	Radnor Basketball Court			470,000			470,000
Parks/Facilities	Shipoke Playground		90,000				90,000
Parks/Facilities	Mansion and Brownstone		100,000				100,000
Parks/Facilities	Radnor Ballfield and Bleachers			350,000			350,000
Parks/Facilities	Hall Manor Pool – Spray park renovations		2,100,000				2,100,000
Parks/Facilities	Pleasant View Park				45,000		45,000
Parks/Facilities	City-wide water fountains			250,000			250,000
Parks/Facilities	Riverfront Park – Electric		350,000				350,000
Parks/Facilities	City Island (Consultant)			100,000			100,000
Parks/Facilities	Morrison Park (Consultant)		65,000				65,000
Parks/Facilities	Argyle Park			25,000			25,000
Parks/Facilities	Reservoir Park – Phases 4 & 5 of the Master plan				1,700,000		1,700,000
Parks/Facilities	City Island Design – Phase 16				500,000		500,000
Parks/Facilities	14 th & Shoop (fencing) and Braxton			150,000			150,000
Parks/Facilities	City Island (Skyline field & Press Box area)				5,100,000		5,100,000
Parks/Facilities	Morrison Park renovation project				800,000		800,000
Parks/Facilities	Penn & Dauphin equipment and fencing				400,000		400,000
Parks/Facilities	4 th and Emerald – Walkways/Fencing					50,000	50,000
Parks/Facilities	Jackson Lick Pool – new location	N/A	N/A	N/A	N/A	N/A	11,000,000
Parks/Facilities	Reservoir Park – Phase 2, 6 & 7					2,500,000	2,500,000
Parks/Facilities	Reservoir Park – Phase 1 & 3					1,685,000	1,685,000
Parks/Facilities	Argyle Street					350,000	350,000
Parks/Facilities	Vernon Street Playground Equipment					180,000	180,000
Parks/Facilities	Stage					120,000	120,000
Parks/Facilities	Decking					90,000	90,000

Department	Project Name	2024	2023	2026	2025	2027	Total
Parks/Facilities	4 th & Dauphin playground	285,000					285,000
Parks/Facilities	Reservoir Park Chutes & Ladders	250,000		800,000			1,050,000
Parks/Facilities	Wilson Park (Consultant)	50,000					50,000
Parks/Facilities	Park Amenities (P&R)	30,000					30,000
Parks/Facilities	Radnor (Consultant)	30,000					30,000
Parks/Facilities	Small Projects	27,500					27,500
Parks/Facilities	Reservoir Park – Phasing		960,000				960,000
Parks/Facilities	Wilson Park Renovations		475,000				475,000
Parks/Facilities	City Island/Riverfront (Consultant)		30,000				30,000
Parks/Facilities	Public Safety Bldg. – Janitor Closets		10,000	10,000			20,000
Parks/Facilities	MLK – Janitor Closets			10,000	10,000		20,000
Parks/Facilities	Reservoir Park Brownstone – Replace roof			67,000			67,000
Parks/Facilities	Reservoir Park Brownstone – Exterior paint			6,700			6,700
Parks/Facilities	MLK Building – Exterior brick pavers and lighted bollards			66,000			66,000
Parks/Facilities	1820 Paxton St – Replace roof at VMC				500,000		500,000
Parks/Facilities	MLK – Elevator mechanical modernization				160,000		160,000
Parks/Facilities	MLK – Replace switchgear				350,000		350,000
Parks/Facilities	Public Safety Building – Hot water storage tank				20,000		20,000
Parks/Facilities	Public Safety Building – Replace switchgear.				200,000		200,000
Parks/Facilities	Reservoir Park Brownstone– Bathroom remodel				5,725		5,725
Parks/Facilities	Broad Street Market – Replace roof				325,000		325,000
Parks/Facilities	1820 Paxton St – Building Automation System				27,000		27,000
Parks/Facilities	Reservoir Park Mansion – Exterior paint				34,000		34,000
	Total	\$672,500	\$4,150,700	\$5,475,336	\$10,705,813	\$16,224,250	\$37,228,849



Appendix D

Progress In Resolving Audit Findings

Initially, from a historical perspective, the City’s 2018 independent Single Audit identified 12 findings, or areas of weakness, in its financial statements or processes. Progress in resolving such is noted as the number of findings diminished to nine as reported within the 2019 single audit and was further reduced to four findings as contained in the more recent 2020 single audit report. The City is mindful of continuing to address the four remaining 2020 audit findings as they were, and are still affected, to various degrees, by currently available staff and recent turnovers in key management positions; these four findings are summarized in the table below includes the City’s 2021 Single Audit report with related findings.

The progress toward resolving weaknesses should preclude negative implications for the City’s credit rating related to the audit findings. The City will continue to update its auditor on the status of prior findings and will also work to limit the occurrences of new findings.

Description	Finding #	Finding #	Status
Financial Reporting	2020-001	2021-001 2021-006	Ongoing Resolution
Segregation of Duties	2020-002	2021-002	* Pending Resolution
Reconciling Bank Accounts	2020-003	2021-003	Ongoing Resolution
Equipment & Real Property Management	2020-004	2021-004	* Pending Resolution
Federal Financial Reporting		2021-005	Pending Resolution

* Pending resolution is noted here based on the resolving of such to an extent being assisted by the City’s 2022 audit preparation and/or 2023 implementation of a new all-inclusive ERP software system; the City is currently in the process of completing the 2022 financial audit prior to the end of the third quarter of 2024.