



MUNICIPALITIES FINANCIAL RECOVERY PROGRAM MONTHLY REPORT

Please complete Sections I and II and include any relevant attachments as requested

SECTION I

1. Recovery Coordinator: Madra Clay

3. Municipality: City of Harrisburg

2. Reported Month: October 2024

4. Submitted Date: 12/02/24

5. Budgeted GF Revenues: 122,479,314

7. YTD %: 72.69%

6. Budgeted GF Expenditures: 122,478,328

8. YTD %: 72.60%

9. YTD GF Revenue: 89,032,995

12. Beginning GF Cash Balance: 26,791,174

13. Monthly GF Revenue: 3,601,630

10. YTD GF Expenditures: 88,917,673

14. Monthly GF Expenditures: 10,634,213

11. YTD GF Surplus/Deficit: 115,322

15. GF Surplus/Deficit: (7,032,583)

16. Ending GF Cash Balance: 19,758,591

17. % Change in YTD Revenues: 43.54%

18. % Change in YTD Expenditures: 39.01%

Include back-up information for numbers 5 – 18.

SECTION II

1. Have there been any material variances between this year's and last year's financial results?

Please see detailed analytical comments tab relative to year-to-date revenue and expenditure comparisons as part of a separate financial summary schedule for October 2024.

2. Are current payments to creditors (debt service, MMO, Act 47 loan, vendor payments) up to date?

For the month of October 2024, the City did not have any scheduled payments due of a debt service nature; however, the City did continue to work to process its normal bi-weekly check runs during the month for timely payment of amounts due to vendors.

3. Provide specific examples of progress on critical recommendations of the Plan.

Under the Commonwealth's Act 124, the Intergovernmental Cooperation Authority for Harrisburg (ICA) may enter into and implement an intergovernmental cooperation agreement. Such a revised agreement has been previously accepted and approved by Harrisburg City Council via adopted ordinance, and the City intends to fully execute and officially enter into this mutually approved agreement after the Commonwealth Court issues any final administrative orders for the City's orderly exit from the Municipalities Financial Recovery Act (Act 47) as administered by PA DCED. The City continues to currently make more administrative progress with the ongoing related incinerator records subpoena and litigation matter.

4. List and briefly describe meetings and communication that support implementation of the Plan.

Consistent with ongoing prior practice, the City will continue to maintain communications with PA DCED in the providing of responses to Act 47 quarterly status update requests for related information.

5. Is there a capital improvement plan? Is the capital improvement plan being implemented?

Yes, such a plan is a part of the General Fund's 2024 budget for various City departments including significant capital outlays related to Information Technology, Police, Fire, Public Works, and Facilities Maintenance/Special Projects.

The City has also committed appropriated funding in support of the FNB Field stadium upgrade project for the Harrisburg Senators baseball franchise, the fire loss restoration project of the Broad Street Market property location, and ongoing infrastructure renovation projects involving the Public Safety Building.

6. Are there any outstanding audits or audit recommendations that need to be completed?

The City is now within the various supporting reporting stages of its annual financial audit for fiscal year 2022 with the intent of producing the annual comprehensive financial report by the end of current year 2024. The Accounting Manager's performance of the completion of this financial audit has been affected by the the positions of Finance Director and Business Administrator being continually open for extended periods during 2024, and he (Accounting Manager) has been called upon to perform Finance Director-like tasks, including significantly the handling of much recent budget preparation work (most Funds) for the City's upcoming proposed 2025 budget presentation to City Council in December.

7. Provide additional observations and challenges.

a. The City continues to manage operating expenses under the constraints of an ongoing lack of significant monthly parking system revenues, including priority parking and ground lease payments.

b. The City continues to work with its IT vendor, Tyler Technologies for the implementation of a new City-wide all inclusive ERP (enterprise resource planning) software system; the related financial management system module (Munis) became effectively operational at the beginning of prior fiscal year 2023.

c. The Business Administrator's position has recently been filled; the Finance Director's position is still currently vacant.

MUNICIPALITIES FINANCIAL RECOVERY PROGRAM MONTHLY REPORT INSTRUCTIONS

SECTION I:

1. Use the name as it appears on the Recovery Coordinator contract.
2. The month that corresponds with the information being submitted.
3. The name of the municipality for which the information is being submitted.
4. The date on which the Monthly Report is being submitted.
5. Total General Fund Revenues budgeted for the Fiscal Year.
6. Total General Fund Expenditures budgeted for the Fiscal Year.
7. Percentage of General Fund Revenues that have been received during the Fiscal Year.
8. Percentage of General Fund Expenditures that have been spent during the Fiscal Year.
9. General Fund Revenues that have been received during the Fiscal Year-To-Date.
10. General Fund Expenditures that have been spent during the Fiscal Year-To-Date.
11. The difference between the Year-To-Date General Fund Revenues and Year-To-Date General Fund Expenditures.
12. The General Fund Cash Balance of the municipality at the beginning of the Reported Month. This should be the same amount as the Ending General Fund Cash Balance on the preceding Monthly Report.
13. General Fund Revenues that were received during the Reported Month.
14. General Fund Expenditures that were spent during the Reported Month.
15. The difference between the General Fund Revenues and General Fund Expenditures for the Reported Month.
16. The General Fund Cash Balance of the municipality at the end of the Reported Month. This should be the same amount as the Beginning General Fund Cash Balance on the succeeding Monthly Report.
17. The percentage that Year-To-Date General Fund Revenues increased or decreased from this time last year.
18. The percentage that Year-To-Date General Fund Expenditures increased or decreased from this time last year.

SECTION II:

1. Briefly expand on material results from Section I, particularly 17 & 18.
2. Provide information on delayed and delinquent payments that fall under these categories.
3. This field is provided to ensure that recommendations in the Recovery / Exit plan are being accomplished.
4. List and briefly describe meetings and communications with relevant officials, agencies, community groups that support implementation of the Recovery / Exit plan for the Reported Month.
5. Briefly describe the status of the municipality's plan for capital improvements.
6. Briefly provide a status update on audits and audit recommendations.
7. Provide additional information of which DCED should be aware.