



## MUNICIPALITIES FINANCIAL RECOVERY PROGRAM MONTHLY REPORT

Please complete Sections I and II and include any relevant attachments as requested

### SECTION I

**1. Recovery Coordinator:** Madra Clay

**3. Municipality:** City of Harrisburg

**2. Reported Month:** May 2023

**4. Submitted Date:** 6/14/23

**5. Budgeted GF Revenues:** 82,307,877

**7. YTD %:** 42.04%

**6. Budgeted GF Expenditures:** 82,307,877

**8. YTD %:** 41.44%

**9. YTD GF Revenue:** 34,598,871

**12. Beginning GF Cash Balance:** 21,759,482

**13. Monthly GF Revenue:** 6,191,676

**10. YTD GF Expenditures:** 34,105,302

**14. Monthly GF Expenditures:** 4,312,085

**11. YTD GF Surplus/Deficit:** 493,569

**15. GF Surplus/Deficit:** 1,879,591

**16. Ending GF Cash Balance:** 23,639,073

**17. % Change in YTD Revenues:** 5.95%

**18. % Change in YTD Expenditures:** 49.99%

Include back-up information for numbers 5 – 18.

### SECTION II

**1. Have there been any material variances between this year's and last year's financial results?**

The increase noted above for year-to-date revenues is significantly being sourced by better than expected occurring earned income tax collections revenue. For year-to-date expenditures when adjusting in prior year payments of 2021 encumbered amounts totaling approximately \$2.2 million, total year-to-date disbursements for 2022 then rise to approximately \$25.0 million. The remaining difference of \$9.1 million in comparison with the above year-to-date total of \$34.1 million for 2023 is largely attributed to the City's action of fully paying off the final remaining balance of \$8.3 million in bond insurance forbearance liability.

**2. Are current payments to creditors (debt service, MMO, Act 47 loan, vendor payments) up to date?**

For the month of May 2023, the City did timely disburse the following related debt service payments:

- a. applicable General Fund funding to the Debt Service Fund for the quarterly debt obligation amount of \$96,534.90 coming due June 25, 2023 to M&T Bank, relative to the previously financed streetlight LED upgrade/conversion project

**3. Provide specific examples of progress on critical recommendations of the Plan.**

Under the Commonwealth's Act 124, the Intergovernmental Cooperation Authority for Harrisburg (ICA) may enter into and implement an intergovernmental cooperation agreement. Such a revised agreement has been previously accepted and approved by Harrisburg City Council via adopted ordinance, and the City intends to fully execute and officially enter into this mutually approved agreement after the Commonwealth Court issues any final administrative orders for the City's orderly exit from the Municipalities Financial Recovery Act (Act 47) as administered by PA DCED. The City continues to currently make more administrative progress with the ongoing related incinerator litigation matter.

**4. List and briefly describe meetings and communication that support implementation of the Plan.**

Consistent with ongoing prior practice, the City will continue to maintain communications with PA DCED in the providing of responses to Act 47 quarterly status update requests for related information.

**5. Is there a capital improvement plan? Is the capital improvement plan being implemented?**

Yes, such a plan is a part of the General Fund's 2023 budget for various City departments including capital outlays related to Information Technology, Licensing/Taxation/Support, Police, Fire, Traffic and Engineering, Vehicle Maintenance, and Parks/Recreation/Facilities.

**6. Are there any outstanding audits or audit recommendations that need to be completed?**

The City's regular 2021 financial audit is continuing to progress forward with the anticipation of having available related draft financial statements by the end of June 2023.

**7. Provide additional observations and challenges.**

- a. The City continues to manage operating expenses under the constraints of an ongoing lack of significant monthly parking system revenues.
- b. The City continues to work with its IT vendor, Tyler Technologies for the implementation of a new City-wide all inclusive ERP (enterprise resource planning) software system; the related financial management system module (Munis) became effectively operational at the beginning of current fiscal year 2023.

# **MUNICIPALITIES FINANCIAL RECOVERY PROGRAM MONTHLY REPORT INSTRUCTIONS**

## **SECTION I:**

1. Use the name as it appears on the Recovery Coordinator contract.
2. The month that corresponds with the information being submitted.
3. The name of the municipality for which the information is being submitted.
4. The date on which the Monthly Report is being submitted.
5. Total General Fund Revenues budgeted for the Fiscal Year.
6. Total General Fund Expenditures budgeted for the Fiscal Year.
7. Percentage of General Fund Revenues that have been received during the Fiscal Year.
8. Percentage of General Fund Expenditures that have been spent during the Fiscal Year.
9. General Fund Revenues that have been received during the Fiscal Year-To-Date.
10. General Fund Expenditures that have been spent during the Fiscal Year-To-Date.
11. The difference between the Year-To-Date General Fund Revenues and Year-To-Date General Fund Expenditures.
12. The General Fund Cash Balance of the municipality at the beginning of the Reported Month. This should be the same amount as the Ending General Fund Cash Balance on the preceding Monthly Report.
13. General Fund Revenues that were received during the Reported Month.
14. General Fund Expenditures that were spent during the Reported Month.
15. The difference between the General Fund Revenues and General Fund Expenditures for the Reported Month.
16. The General Fund Cash Balance of the municipality at the end of the Reported Month. This should be the same amount as the Beginning General Fund Cash Balance on the succeeding Monthly Report.
17. The percentage that Year-To-Date General Fund Revenues increased or decreased from this time last year.
18. The percentage that Year-To-Date General Fund Expenditures increased or decreased from this time last year.

## **SECTION II:**

1. Briefly expand on material results from Section I, particularly 17 & 18.
2. Provide information on delayed and delinquent payments that fall under these categories.
3. This field is provided to ensure that recommendations in the Recovery / Exit plan are being accomplished.
4. List and briefly describe meetings and communications with relevant officials, agencies, community groups that support implementation of the Recovery / Exit plan for the Reported Month.
5. Briefly describe the status of the municipality's plan for capital improvements.
6. Briefly provide a status update on audits and audit recommendations.
7. Provide additional information of which DCED should be aware.